Minutes of the 36th Session of the Council
Saturday 28 June and Sunday 29 June 2008
Toronto, Canada

The 36th Session of Council was convened at 1:00 PM on 28 June 2008 at the Sheraton Centre, Toronto, Canada by ICEC Chair Ginette Basak. The meeting agenda book and addendum containing supporting details for various agenda items was distributed and, by reference, are made a part of these minutes.

1.0 Welcome & Introductions

ICEC Chair Ginette Basak welcomed the delegates and asked them to introduce themselves and to indicate the association or institute that they represent.

2.0 Attendance & Apologies

Attendance (28-29 June)

ICEC Executive
Ginette Basak - ICEC Chair & Delegate, AACE-Canada
JJP (Basie) Verster - Immediate Past ICEC Chair (ASAQS)
Peter Cox - ICEC Senior Vice Chair & Past President, AIQS
Murtala Oladapo - ICEC Administrative Vice Chair & Delegate, NIQS
Carsten Wredstrom - ICEC Administrative Vice Chair & Delegate, DPL
Peter Smith - ICEC Secretary Treasurer (AIQS)
Rob van Hoeve - ICEC Director Region 2 & Delegate, DACE
K.H. Osei-Asante - ICEC Director Region 3
Kenneth Humphreys - ICEC Region 1 Assistant Secretary & Delegate, SAPCI
Roger Batten - ICEC Region 2 Assistant Secretary (ACostE)
Egon Wortmann - ICEC Region 3 Assistant Secretary & Executive Director ASAQS

Region 1
José Ângelo Valle - Vice President & Delegate, IBEC
Paul Williams - Representative, AACE-I
Chris Kinney - Delegate, AACE-I
David Lai - Alternate Delegate, CIQS

Region 2
Martine Miny - President & Delegate, AFITEP
Andrej Kerin - Delegate, ZPM
Andrew Morley - Delegate, ICES & Chairman FIG (Commission 10)
Bruce Watson - Delegate, ACostE
Alec Ray - Representative, ACostE

Region 3
Jaycee Kruger - Delegate, PMSA
Michael K. Frimpong - Alternate Delegate, GhIS & Vice-President, AAQS (Western Region)
Otis Anyaeji - Chairman and Delegate, NIACE
George Race - Representative, SAPCI

Region 4
Adesh Jain - Delegate, PMA-India & Chairman of the Council, IPMA

July 2008
Terry Sanders  - General Manager, AIQS
John Popplewell  - President & Delegate, AIQS
Shi Li  - Director & Delegate, CECA
Wu Zuomin  - Representative, CECA
Howard Z. Wu  - Representative, CECA
Honby Chan  - Alternate Delegate, HKIS

Attendance (29 June only)

ICEC Executive
Mahendra P. Bhatia  - ICEC Technical Vice Chair (AACE-Canada)
John Hollmann  - ICEC Director Region 1 (AACE-I)
Region 1
Chris Walker  - ICEC Inaugural Chair (AACE-I)
Stephen Warhoe  - President, AACE-I
Alexia Nalewaik  - Representative, AACE-I
Region 2
Lionel Puntos  - Representative, AFITEP & IPMA
Region 4
Teoh Wooi Sin  - Vice-President QS Division, SISV & 1st Vice Chairman, PAQS
Goh Ngan Hong  - President (QS Division) & Delegate, SISV
Daniel Wong  - Representative, SISV
Judy Poh  - Representative, SISV

Apologies
TT Cheung  - ICEC Region 4 Director (HKIS)
Gianluca di Castri  - President & Delegate (AICE)
Jan Lukin  -
Brane Semolic  - ZPM
John Granville  - Executive Director, NZIQS
Mdm Ma Guizhi  - Secretary General, CECA
Nicolae Postavaru  - Vice President & Delegate, RACE
HH Kwan  - ISM

Not Represented

Region 1
Grupo OFC Guia Referencial de Costos - Venezuela (GOGRC)
Sociedad Mexicana de Ingenieria Economica Financiera y de Costos (SMIEFC)
Region 2
Associazione Italiana D’Ingegneria Economica (AICE)
Asociacion Española de Ingenieria de Proyectos – Spain (AEIPRO)
Cyprus Association of Professional Quantity Surveyors (CAPQS)
GTE Cost Engineering Club – Hungary (GTE / MKK)
Projekt Management Austria (PMA)
Project Management Greece (PMG)
Project Management Association of Finland/Projektiyhdistys (PRY)
Norsk Forening for Prosjektledelse – Norway (NFP)
Romanian Association of Cost Engineering (RACE)
Svenskt ProjektForum/Swedish Project Management Society (SPMS)
Spolocnost pre projektové riadenie/Project Management Association of Slovakia (SPPR)
3.0 Minutes of Previous Meeting

The minutes of the 35th Session of Council held on 22-23 April 2006 in Ljubljana, Slovenia were taken as read and were approved without amendment (*moved by Peter Cox (AIQS), seconded by Rob van Hoeve (DACE)*).

4.0 Matters Arising From Minutes

Matters arising from the minutes were detailed in the Main Agenda Book (pages 18/19) and discussed.

5.0 Officer's Reports

5.i ICEC Chair

ICEC Chair, Ginette Basak welcomed the meeting attendees and provided an overview of her written report which is contained in the Addendum Agenda Book (pp. 4-5). She thanked all ICEC executive members, delegates and member associations for their support and assistance during her term and noted the considerable work carried out by particular executive members. She also gave a special note of thanks to the AIQS and Terry Sanders for their generous and continued support of the ICEC Secretariat in Canberra. This in-kind support comes at considerable expense to the AIQS and this was duly noted and appreciated. Ginette gave a warm welcome to CECA, the newest members of ICEC. She concluded with her thoughts on the bright future of the ICEC organization.

5.ii Senior Vice-Chair Report

Senior Vice Chair Peter Cox provided a verbal report and delayed commentary on later agenda items that he would be leading discussion on through the two days of the meeting.

5.iii Administrative Vice-Chairs

Administrative Vice-Chairs Murtala Oladapo and Carsten Wredstom provided verbal reports on their activities. Murtala spoke about his continuing work on developing the relationship between
ICEC and the United Nations and thanked Ken Humphreys, K.H. Osei-Asante and TT Cheung for their assistance. He noted the forthcoming UN-Habitat 4th World Urban Forum to be held in November in Nanjing, China and the value in ICEC being represented at the forum. This would be discussed later under Agenda Item 21. Murtala also stressed the need for ICEC to have clearer strategic goals in terms of what it should be providing for members. Carsten Wredstrom followed on from these comments to provide a quick overview of his work on the development of the new ICEC Strategic Plan. This was discussed later under Agenda Item 11.

5.iv Technical Vice-Chair

No report was provided as Mahendra Bhatia was unable to attend the first day of the meeting due to his attendance at a Congress workshop.

5.v Immediate Past Chair

Basie Verster provided an overview of his written report which is contained in the Addendum Agenda Book (p.7). He particularly encouraged more associations to promote the ‘Ken Humphreys Award for Young and Student Members’ within their organizations and submit papers for consideration for the 2010 award.

5.vi Secretary-Treasurer Report

Peter Smith provided an overview of his written report which is contained in the Main Agenda Book (pp 20-23). He commenced with his appreciation to Ken Humphreys for his generous support, assistance, advice and wise counsel during the preceding two years. He also thanked the ICEC Chair, Ginette Basak, and the ICEC Administrative Manager, Robyne Nash, for their support and assistance.

5.vii Secretariat Report

The Secretariat Report was not provided in time for the meeting.

5.viii Secretary-Treasurer Financial Report

Peter Smith presented the interim ICEC Financial Report that is included in the Addendum Agenda Book (p.9). He explained that the report covers the Secretariat expenses through to June 2008 and that a final report will be issued through to July 2008 after final figures are available from the AIQS. He reported that the significant drop in the value of the US$ during the 2006-08 term had made it very difficult to keep ICEC costs within budget. Unfortunately, a deficit of $5,708 was recorded largely due to this decline in the US$, increased ICEC Secretariat office expenses and drops in projected income from the 2006 ICEC Congress and ICEC sponsored forums and certification programs. Ensuing discussions led to agreement that this, in fact, was a good result given the problems with the US$.

Peter also noted the significant sponsorship provided by the Chair, Ginette Basak, and her employer Fluor (US$15,500) and his own employer, the University of Technology Sydney (US$8,315) in support of their respective roles. Finally, Peter noted his appreciation on behalf of ICEC for the significant ‘in-kind’ financial support provided by the AIQS in managing the ICEC Secretariat in Canberra.
6.0 Reports - Regions, Member Societies and Prospective Members

The agenda schedule as detailed in the Main Agenda Book was altered at this point to enable member associations requiring data projection facilities to use such for their presentations (these facilities were only available for the first day of the meeting). Angelo Valle presented the IBEC member report, Andrew Morley gave a presentation for the ICES membership application and Egon Wortmann gave a presentation on the ASAQS bid for the 2012 ICEC Congress in Durban. However, these will be reported on in the sequence of the original agenda.

6.i Region 1

Region 1 Director Report
Region 1 Director John Hollmann was not able to attend the first day of the meeting as he was conducting a workshop at the Congress.

AACE (Canada)
AACE-Canada delegate, Ginette Basak, submitted a written report that is included in the Addendum Agenda Book (p.11). Ginette noted that the organization had experienced tremendous membership growth of nearly 50% over the past two years with total membership now exceeding 1,000 (approaching 20% of total AACE-I membership). A highlight was AACE-Canada member, Anna Tremblay, being the first recipient of the AACE-I Women in Project Controls Award.

AACE-I (United States)
AACE-I delegate Chris Kinney submitted a written report that is included in the Addendum Agenda Book (pp. 12-19). Chris and the AACE-I Alternate Delegate, Paul Williams, provided an overview of this report and additional matters. They reminded delegates that the AACE-I had arranged for the ICEC International Luncheon to be held on the Monday of the Congress and that this provided ICEC with the opportunity to promote its organization to the entire congress audience. Adesh Jain, Chairman of the IPMA Council, would be providing the ICEC keynote address at the luncheon. They highlighted AACE-I developments in member forums and certification programs and noted that their publication ‘Total Cost Management (TCM) Framework: An Integrated Approach to Portfolio, Program, and Project Management’ is now available for download free of charge from the AACE-I website. This provides guidance on the effective application of professional and technical expertise to plan and control resources, costs, profitability, and risk. They informed delegates that the incoming AACE-I President Steven Warhoe would be attending the Council meeting on Sunday to find out more about ICEC and the ways in which AACE-I and ICEC can collaborate more closely on international activities. Adesh Jain then asked questions about the AACE-I certification programs and discussion was held on the potential for linking these to the IPMA certification programs.

CIQS (Canada)
The CIQS alternate delegate, David Lai, provided a verbal report on CIQS activities. He reported that the 2008 PAQS Congress, hosted by the CIQS, was held in Edmonton 2 weeks prior to the Toronto Congress and was a great success with over 200 delegates attending from 12 countries. The Edmonton event had good representation from ICEC Region 4 members who form the bulk of PAQS membership. Unfortunately, many of the Region 4 members were unable to also provide representation at the Toronto Council meeting due to time and cost constraints.

IBEC (Brazil)
IBEC Vice President and delegate, Angelo Valle, gave a visual presentation of IBEC developments. IBEC have experienced difficulties in recent years which prompted the
development of a revised strategic plan aimed primarily at increasing membership and sponsorship. This has led to promising possibilities for sponsorship from some major Brazilian companies. If this comes to fruition IBEC will have a dynamic and exciting future. This is particularly important given the boom in construction activity in Brazil that is predicted to continue well into the future.

6.ii Region 2

Region 2 Director Report
Region 2 Director Rob van Hoeve provided a verbal report on Region 2 activities. The next Region 2 meeting will be held in conjunction with the IPMA conference in Rome in November 2008.

ACostE (United Kingdom)
Delegate Bruce Watson provided delegates with a written report and also the ‘2007 ACostE Annual Report’ for more detailed information on ACostE developments. These are included in the Addendum Agenda Book (pp. 20-24). A key feature of their operations is the very successful development of their Project Control National Vocational Qualifications (NVQs) Program. This program is increasingly being recognised as the standard required for new employees within the industry. The number of new candidates has doubled each year since commencement in 2006. 20 major UK employers now participate in the scheme.

AFITEP (France)
AFITEP President & Delegate, Martine Miny, gave a verbal report with translation assistance from Ginette Basak. AFITEP have experienced financial difficulties in recent years but Martine was pleased to report that they have now recovered and the future looks very promising. AFITEP have continued their main activities during these turbulent times and their certification programs remain strong. They have also published many new publications including a standard on Project Management.

AICE (Italy)
A written report was provided by Gianluca di Castri from the AICE and was presented on his behalf by Roger Batten. The report is included in the Addendum Agenda Book (p. 25). AICE is currently addressing new rules of the European Union that require changes to the regulation of professional associations. The Italian regulations for professional associations are being modified accordingly. AICE is currently going through the process of being officially registered as a professional association. Registration requirements will then follow.

DACE (The Netherlands)
Region 2 Director and DACE Delegate Rob van Hoeve provided a written report that is included in the Addendum Agenda Book (pp. 26-29). DACE has maintained the same level of membership in recent years but is looking at making changes to enable individual membership (in addition to the current membership base of firms). This will also help to attract students and young cost engineers into the organization. They plan to launch an electronic version of a publication on Unit Rates (including norms) in November 2008 and will publish a new booklet on ‘Time and Resources’ in 2009. The latest edition of the widely used DACE Price Handbook (DACE Prijzenboekje Issue 29) has just been released and DACE are working on converting their Cost Engineering Handbook into a web-based Body of Knowledge (to be called CEPEDIA). This is all in line with the DACE objective to make their website of more value to members.
FDP (Denmark)
ICEC Administrative Vice-Chair and FDP Delegate Carsten Wredstrom provided a verbal report on FDP activities. Cost Engineering has traditionally not been widely recognized in Denmark and not well represented in FDP. However, this is now changing rapidly due to major cost overruns on some high profile projects in Denmark. FDP now have a strong interest in Cost Engineering. 3 FDP members are attending the Toronto Congress and the FDP Project Control Group is conducting seminars on Cost Engineering which are proving very popular. There is also great interest in obtaining ICEC Accreditation for Certification and Continuing Professional Development programs. Finally, FDP is going from strength to strength with a fast growing membership base that now exceeds 2,000.

ICES (United Kingdom) (Prospective Member)
Andrew Morley gave a visual presentation on ICES and its application to join ICEC. Andrew is also Chairman of Commission 10 of FIG and spoke of the possibilities for closer collaboration between ICEC and this commission. His presentation is included in the Addendum Agenda Book (pp. 34-36). He firstly asked for the title of ICES to be corrected in the Main Agenda Book. The correct title is ‘Institution of Civil Engineering Surveyors’. ICES was established in 1969 and incorporated in 1972. It is an educational charity promoting the civil engineering surveying profession throughout the world. ICES has two main areas of specialisation: Commercial Management (Quantity Surveying, Estimating, Cost Engineering, Project Management, Procurement Management and Construction Law) and Geospatial Engineering (Land and Engineering, Hydrographic, Photogrammetry and Remote Sensing and Geographical Information Systems). It is a member of the Institution of Civil Engineers (ICE), the UK Construction Industry Council (CIC), the International Federation of Surveyors (FIG) and the PI UKChina. It has 3,069 paying members and 758 student members (free membership).

Andrew then asked if the ICEC Council could consider their membership application. In accordance with the ICEC Constitution, the ICEC UK member, ACostE, were asked if they had any objections to the ICES application. Bruce Watson spoke on behalf of ACostE and confirmed they had no objection.

_Upon a motion made by Bruce Watson (ACostE) and seconded by K.H. Osei Asante (GhIS), the application of ICES was accepted unanimously._

ZPM (Slovenia)
Delegate Andrej Kerin provided a very detailed written report that is included in the Main Addendum Book (pp. 26-34). ZPM will be establishing an ‘e-library’ of books and other publications owned by ZPM members to encourage exchange of information and knowledge. This will be augmented by a web-based forum. The Young Project Managers (YPM) arm of the ZPM continues to grow and provides a good example of an effective strategy to attract young members. ZPM EDUCA is the banner for educational forums organized by ZPM that include one-two day seminars and workshops on project management related areas. The ZPM have recently revived their publication titled the ‘SENET Review’, a journal for project managers in Central and East European countries that is published in English. A lack of funds saw the journal cease production in 2003 but collaboration between SENET national associations and SENET universities have resulted in it being reestablished. It is hoped that this will attract contributions from younger members and foster greater links between academia and industry. The SENET organization itself is expanding and a proposal to rename it as CENET (Central European Network) was recently accepted.
6.iii Region 3

Region 3 Director Report
Region 2 Director K.H. Osei Asante provided a verbal report on Region 3 activities. He commented that Region 3 now has 9 member associations and that he was working towards encouraging a further 8 associations to join through the collaborative links between ICEC Region 3 and the African Association of Quantity Surveyors (AAQS). Despite visa issues, 6 Region 3 associations are represented at the Toronto congress. Osei Asante concluded by stating that he had been working on making ICEC more relevant for Region 3 members and thanked Murtala Oladapo and Egon Wortmann for their support.

ASAQS (South Africa)
ASAQS Executive Director and Delegate, Egon Wortmann, provided a written report that is included in the Addendum Agenda Book (pp: 54-57). ASAQS is celebrating its Centenary Year during 2008 and planning for the centenary celebrations is well progressed. This includes the publication of a desktop booklet titled ‘A Century of Quantity Surveying in South Africa’, a Centenary Gala Dinner to be held in October in Johannesburg and selected centenary functions to be arranged on a regional basis. In July 2007, ASAQS purchased its own office premises in Johannesburg and moved in. In October 2007, ASAQS hosted the AAQS/ASAQS international conference in Durban, Kwa-Zulu Natal in October 2007 and this proved to be a great success. The Region 3 meeting was held during this conference in collaboration with the AAQS Board Meeting.

GhIS (Ghana)
Region 3 Director and GhIS delegate, K.H. Osei-Asante provided a written report that is included in the Addendum Agenda Book (pp: 30-31). Osei will be appointed shortly as the President of the GhIS. He noted that some GhIS members had registered for the Toronto Congress but were unable to attend due to visa problems. Current membership totals 1,417 and includes 579 student members. There are approximately 120 quantity surveying graduates each year in Ghana and the industry is having difficulty in employing them all. MSc Programmes in Cost Engineering, Quantity Surveying and Project Management have been established at the Nkrumah University of Science and Technology, Kumasi with support from ICEC (through AACEI), IPMA and the AAQS.

NIACE (Nigeria)
NIACE Chairman and delegate, Otis Anyaeji, provided a written report that is included in the Addendum Agenda Book (pp: 37-38). Otis commented that the NIACE had 420 members and that more detailed information about the organization could be obtained from their website (www.iaceniq.org). NIACE has chapters in Lagos, Abuja, Port Harcourt, Warri, Kano and Eket. The institute is very active in running seminars and workshops and has a strong accreditation and certification program.

(Note: The NIACE officially became a member of ICEC during the course of the Council meeting after the payment of outstanding fees)

NIQS (Nigeria)
ICEC Administrative Vice-Chair and NIQS Delegate, Murtala Oladapo, provided a written report that is included in the Addendum Agenda Book (pp: 39-44). He also referred delegates to the NIQS website (www.niqs.net) for further details about the organization. Membership numbers as at December 2007 stood at 5,675 individuals and 363 firms. This includes 597 female members. The NIQS have conducted a large number of seminars and congresses since the last ICEC Council meeting. Their 23rd Biennial Conference will be held in November 2008.
PMSA (South Africa)
Delegate Jaycee Kruger provided a written report that is included in the Addendum Agenda Book (pp: 47-50). PMSA currently has approximately 1,400 members but unfortunately only about 850 are up to date with their membership fees. The PMSA hosted a successful conference in June 2008 in Johannesburg with over 500 delegates attending. The PMSA is contributing to the development of an international standard in project management (ISO 2500). The main problem facing the industry in South Africa is a major skills shortage – a problem shared by most ICEC countries.

SAPCI (South Africa)
Ken Humphreys reported on behalf of SAPCI and presented their written report that is included in the Addendum Agenda Book (pp: 51-53). SAPCI is the smallest ICEC member association in South Africa and is currently struggling to maintain membership numbers. They have a total of 102 members including 6 honorary members. However, their training and certification programs are very strong.

The meeting adjourned at this point at 5.15pm and reconvened at 9.00am the next day. Meeting attendees were joined by 10 new delegates/attendees as outlined earlier in the minutes.

6.iv Region 4

Region 4 Director Report
Peter Smith provided a verbal report on behalf of Region 4 Director TT Cheung (based on email correspondence). A Region 4 meeting was not held in conjunction with the PAQS Conference in Edmonton (as is customary) due to the proximity of the event with the Toronto Congress. The activities of Region 4 are also covered in the PAQS Report in the Main Agenda Book (p. 37). CECA became a member of ICEC in 2007 and the membership certificate was presented by ICEC Chair, Ginette Basak, to CECA President Madam Zhang, in Auckland, New Zealand during the PAQS Congress. TT Cheung played a major role in achieving this for ICEC and CECA. Four reciprocity agreements were signed at the PAQS Edmonton Congress between the CIQS and the BSIJ, the CIQS and the NZIQS, the CIQS and the HKIS, and the AIQS and ASAQS. The PAQS Board formally approved TT Cheung’s proposal for the formation of the PAQS Young Quantity Surveyors Group ‘YQSG’ with an age limit of 40 years. A MentorNet program will be launched in 2009 and an exchange of training programs will be developed as part of this initiative. The PAQS Board also endorsed the formation of a ‘PAQS Council of Advisors’ to retain those who had made substantial contribution to PAQS activities in the past.

Future PAQS Board meetings (and ICEC Region 4 meetings) are scheduled as follows: 2009 (August) - Kuala Lumpur, Malaysia, 2010 (May) - Singapore (jointly with ICEC), 2011 - Sri Lanka, 2012 – Brunei, 2013 – Australia, and 2014 - Hong Kong. Lastly, TT Cheung would like to express his deepest thanks to the past ICEC Councils for their trust in him to serve as Region 4 Director for the last 6 years. His major task of helping CECA to become a member of ICEC has now been completed and he will step down to allow someone else to continue his role. He is pleased to see that Teoh Wooi Sin (SISV) has been nominated for this position for the 2008-2010 term. Terry Sanders also added that there are three new potential members for ICEC - the Institution of Surveyors India (ISI) and associations in the Philippines and Indonesia.
AIQS (Australia)
AIQS President and Delegate, John Popplewell, provided a written report that is included in the Main Agenda Book (p. 35). 2008 marks the centenary of the first QS institute in Australia and the AIQS has published a book titled ‘History of Quantity Surveying in Australia’. The skills shortage continues to be a major issue in the Australian construction industry with qualified Quantity Surveyors in high demand. The Australian Federal Government added Quantity Surveyors to the ‘Most Occupations in Demand List’ in 2007 after lobbying from the AIQS. This makes it much easier for qualified Quantity Surveyors from overseas to immigrate and obtain working visas. However, a number of overseas firms are trying to recruit Quantity Surveyors from Australia and, in turn, Australian firms are trying to recruit from overseas. The AIQS is undertaking a major research project into the future of professional QS education in Australia involving universities, QS firms, members, students and other education institutions. The aim is to use the results to develop future policies and strategies for university course accreditation/support, continuing professional development programs and professional competency assessment.

CECA (China)
CECA Director & Delegate, Shi Li, provided a verbal report with translation assistance from CECA representative, Howard Wu. They also provided meeting attendees with the latest CECA promotional brochure. CECA is very pleased to now be a member of ICEC and looks forward to sharing ideas and information with other member associations. This international collaboration is considered very important for the development of the CECA organization. The Beijing Olympics commence on August 8 and many CECA members and member firms have played major roles in the development of projects for the event.

HKIS (Hong Kong)
Alternate delegate Honby Chan provided an overview of the HKIS written report that is included in the Addendum Agenda Book (pp. 32-33). The HKIS now has over 7,000 members with the Quantity Surveying Division comprising nearly half the total membership. The HKIS annual conference will be held in late July 2008 and the theme will be ‘Surveyors in the Olympics’ to reflect the involvement of many HKIS members in projects for the Beijing Olympics. The HKIS will be celebrating its 25th anniversary in 2009. The first batch of HKIS applications for registration as China Cost Engineers have been submitted to CECA this year.

PMAI (India)
PMAI director and delegate, Adesh Jain, provided a written report that is included in the Addendum Agenda Book (pp. 45-46). PMAI have placed a major emphasis on certification and have developed a certification scheme that is similar to the IPMA program. They are also developing a distance learning postgraduate certificate in Project Management in collaboration with the Indira Ghandi Open University. There is also a need for online courses in Cost Engineering. The PMAI hold a global symposium every December with this year’s event being held from 16-18 December 2008 in New Delhi. This is the 16th symposium with the event typically attracting well over 500 delegates from around the world. Adesh invited ICEC members to attend and offered 2 complimentary ICEC registrations and a 20 minute keynote slot for an ICEC speaker. This was greatly appreciated and plans are in place to take up this offer.

SISV (Singapore)
SISV President (QS Division) & delegate, Goh Ngan Hong, provided a verbal report on SISV activities. The SISV have already begun preparations for hosting the 2010 ICEC Congress in Singapore. It will be held from 21-26 May with the theme of ‘Sustainable Cost Management – Borderless Innovation’. Goh provided meeting attendees with a promotional brochure and call for papers that will be distributed from the ICEC booth at the Toronto Congress.
7.0 Co-operation With Other Bodies

7.i African Association of Quantity Surveyors (AAQS)

Egon Wortmann provided a verbal report on AAQS activities. The organisation is now much more organised and is gaining great momentum. The AAQS now has 15 member associations with 3 new potential members. Membership is largely concentrated in the southern half of Africa and plans are in place to encourage the northern sector to become more involved. A series of meetings are scheduled with the AAQS General Assembly Meeting being held in Ghana on 19-22 August 2008. The General Assembly is held every 3 years with annual Council Meetings in the intervening years. The AAQS Executive meets 2-3 times each year. The AAQS is also liaising more closely with ICEC and this has been assisted by the attendance of ICEC Secretary-Treasurer, Peter Smith, at the 2007 AAQS Council Meeting in Durban, South Africa. A number of collaborative ideas were explored at the meeting.

7.ii International Federation of Surveyors (FIG) – Commission 10

Roger Batten provided a written report on FIG activities that is included in the Main Agenda Book (p. 36). Roger provided an overview of this report and stated that the 23rd FIG Congress held in Munich, Germany in October 2006 was the biggest in history with over 1,300 delegates attending from about 100 countries. He also referred to a paper written by Andrew Morley, the Chairman of FIG Commission 10, on the future directions of this commission. This paper can be located at www.fig.net/commission10/news/comm_10_status_2005.pdf. At this point, Andrew Morley provided an overview of the FIG organisation and spoke about the desire of Commission 10 to work more closely with ICEC and its member associations.

7.iii International Project Management Association (IPMA)

Adesh Jain, Chairman of the IPMA Council, provided a verbal report on IPMA activities. The organization continues to grow with 44 countries represented in IPMA membership. He referred meeting attendees to the IPMA website (www.ipma.ch) for detailed information about IPMA and its operations. IPMA have an internationally renowned 4 level certification program and have recently released Competency Based Learning Modules in Technical Competencies, Contextual Competencies and Behavioural Competencies. These can be downloaded on the IPMA website. The 22nd IPMA World Congress will be held on 9-11 November 2008 in Rome, Italy. The ICEC Region 2 meeting will be held at this event and joint IPMA/ICEC events are being planned.

7.iv Pacific Association of Quantity Surveyors (PAQS)

PAQS 1st Vice Chairman, Teoh Wooi Sin, referred meeting attendees to the PAQS written report included in the Main Agenda Book (p. 37). He stated that PAQS now has 10 full members, 2 associate members and 1 observer member. All but one of these associations is also a member of ICEC. The 12th PAQS Congress held in Edmonton just prior to the ICEC Council meeting was a great success. The PAQS meetings preceding the Congress resulted in many developments. The PAQS Board approved the ‘PAQS Accreditation System’ for universities in the PAQS region and the ‘PAQS Competency Standards’. The first full university accreditation is expected next year. PAQS are undertaking research on QS services in the region to establish ‘Classification Codes’ that can be adopted by the United Nations. Another initiative is the sharing of knowledge and experiences in the utilisation of ‘automated quantities’ systems and Building Information Modelling (BIM). Finally, PAQS have initiated a ‘Young Members Research Competition’ to encourage young members to become involved in the organisation.
7.v Royal Institution of Chartered Surveyors (RICS)

Bruce Watson provided a verbal report on ICEC’s collaboration with the RICS. Ginette Basak, Peter Smith, Bruce Watson and Roger Batten met with the RICS at their London headquarters in October 2006 (prior to the Region 2 meeting). It was a very positive meeting and agreement was reached to continue dialogue and collaborate wherever possible. The RICS now has a greater understanding of the ICEC organisation and recognise the benefits that can be achieved through collaboration. Examples include research projects and utilising the extensive networks of both organisations for mutual benefit.

8.0 International Congresses

8.i 2010 7th ICEC World Congress/14th PAQS Congress – Region 4 (Singapore)

SISV representative, Daniel Wong, provided a verbal overview of SISV plans for the 2010 Congress. The congress will be held in conjunction with the 14th PAQS Congress and plans are well progressed. A promotional brochure and call for papers has been produced and is included in the Addendum Agenda Book (pp. 59-60). This will be distributed from the ICEC booth at the Toronto Congress.

8.ii 2012 8th ICEC World Congress – Region 3 (South Africa)

Egon Wortmann gave an impressive visual presentation proposing Durban, South Africa as the venue for the 2012 Congress. It was proposed that it would be held at the Durban International Convention Centre with dates tentatively scheduled for 23-27 June 2012.

Ken Humphreys (SAPCI) moved, seconded by Jaycee Kruger (PMSA), that Durban, South Africa be confirmed as the venue for the 2012 Congress with ASAQS the host association. Approved unanimously.

8.iii 2014 9th ICEC World Congress – Region 2

Rob van Hoeve, ICEC Region 2 Director, commented that potential proposals to host the 2014 Congress were still being sought. This will be discussed further at the next Region 2 meeting in Rome in November 2008 and it is anticipated that a firm proposal will be forthcoming shortly afterwards.

9.0 ICEC Region Meetings 2006-08

9.i Region 1

Region 1 meetings were held in Las Vegas, USA (June 2006) and Nashville, Tennessee, USA (2007) in conjunction with the AACE-I Annual General Meetings. The meeting minutes are included in the Addendum Agenda Book (p.62) and the Main Agenda Book (pp. 38/39) respectively.

9.ii Region 2

Region 2 meetings were held in London, United Kingdom (October 2006) and Rotterdam, The Netherlands (November, 2007). The meeting minutes are included in the Main Agenda Book (pp. 44-50) and the Addendum Agenda Book (pp. 63-69) respectively.
9.iii Region 3

Region 3 meetings were held in Calabar, Nigeria (November 2006) and Durban, South Africa (October, 2007). The meeting minutes are included in the Main Agenda Book (pp. 51-61).

9.iv Region 4

Region 4 meetings were held in Singapore (May 2006) and Auckland, New Zealand (June, 2007) in conjunction with the PAQS congresses. The meeting minutes are included in the Main Agenda Book (pp. 62-72).

10.0 Future ICEC Region Meetings 2008-10

10.i Region 1

Region 1 meetings will be held in conjunction with the AACE-I Annual Meetings. These are scheduled for Seattle, Washington (28 June – 1 July 2009) and Atlanta, Georgia (27-30 June 2010).

10.ii Region 2

The 2008 Region 2 meeting will be held in conjunction with the IPMA conference in Rome from 9-11 November. Venues and dates for further meetings are yet to be decided.

10.iii Region 3

The 2008 Region 3 meeting will be held in conjunction with the AAQS General Assembly in Accra, Ghana on 18 August. Venues and dates for further meetings are yet to be decided but they are likely to be scheduled in conjunction with the AAQS annual Council Meetings.

10.iv Region 4

Region 4 meetings will be held in conjunction with the PAQS Annual Congresses. These are scheduled for Kuala Lumpur, Malaysia (15-18 August 2009) and Singapore (21-26 May 2010). The latter will, however, be held in conjunction with the ICEC World Congress and Council Meeting so a separate Region 4 meeting will most likely not be necessary.

11.0 Review of ICEC Strategic Plan

ICEC Administrative Vice-Chair Carsten Wredstrom has led a review of the 2000 ICEC Strategic Plan to ensure that the organization remains relevant and best serves member needs. The 2000 Strategic Plan and a draft of the 2008 ICEC Strategic Plan are included in the Main Agenda Book (pp. 73-78) and an updated version of the draft is included in the Addendum Agenda Book (pp. 70-73).

Carsten provided an overview of the development of the plan. He gathered feedback through 2006-08 from the ICEC Executive Officers and other ICEC members to develop the draft. A special ICEC Executive Meeting was held on the day prior to the Council meeting (Friday 27 June 2008) to go through the draft in detail. Some amendments were made and these were then discussed at the Council meeting. This led to some minor refinements.
Basie Verster (ASAQS) then moved, seconded by K.H. Osei-Asante (GhIS), that the draft 2008 Strategic Plan, as amended at the meeting, be accepted as the formal 2008 ICEC Strategic Plan. Approved unanimously.

The new strategic plan will be posted on the ICEC website and distributed to ICEC delegates.

12.0 Review of ICEC Technical Forums and Symposiums

ICEC Administrative Manager, Robyne Nash, provided a written review of ICEC Technical Forums and Symposiums that is included in the Main Agenda Book (pp. 79-81). Peter Smith presented the report and led discussion on its content. The 2006 ICEC Council decided that the ICEC Secretariat should conduct a review of the forums/symposia program to determine how it could be improved to better meet member needs. Only one member association has applied for their event to be classified as an ICEC forum during the 2006-08 term. An initial discussion paper was prepared and member associations asked to provide comments. This is included in the Main Agenda Book (pp. 82-83). A pilot program was then agreed with the NZIQS for the PAQS Congress in 2007 where various initiatives were trialled. The review concluded with a series of recommendations. Discussion was held on the content of the review. The recommendation that fees not be charged for participation in the program for the 2008-10 term was not accepted. It was agreed that the ICEC Technical Forums and Symposium Program should remain as is and that ICEC delegates and executives should be more proactive in promoting the benefits of the program and encouraging member associations to apply for ICEC Forum status for appropriate events.

13.0 Humphreys Award for Young and Student Members

The Kenneth K. Humphreys Award was introduced in 2006 in recognition of Ken’s 30 years of service to ICEC. The award is based on research/technical papers prepared by eligible candidates that are vetted, selected and submitted by ICEC member associations. It is to be presented every two years in conjunction with the ICEC Council meeting and World Congress. Up to 3 awards may be granted – one for each of the three ICEC disciplines of cost engineering, project management and quantity surveying as submitted by member associations. Peter Smith announced that the inaugural winners of the 2008 Award had been decided as detailed in the Addendum Agenda Book (p. 74). The winners were:

i) Project Management - Mr. Bostjan Bozic, Slovenia (ZPM)
ii) Quantity Surveying - Ms. Desmé Human, South Africa (ASAQS), and
iii) Cost Engineering - David A. Lucas, United States (AACE-I).

ICEC Administrative Manager, Robyne Nash, provided a written review of the Award that is included in the Main Agenda Book (pp. 84-85). Peter Smith presented the report and led discussion on its content. The review essentially explored ways to encourage greater participation by member association and their younger/student members and provided a series of good suggestions to fine-tune the award conditions and the selection process. However, the Council felt that it was too premature to make changes at this point. It was agreed that member associations and delegates should better promote the award and encourage greater participation. The recommendations were therefore not adopted.
14.0 International Project Cost Model

John Hollmann provided an overview of the ICEC initiative to develop an international location cost factor model. John led an initial workshop in July 2007 at the Region 1 Meeting in Nashville, Tennessee to discuss the detail of the model development. The outcomes of this workshop were then distributed to interested parties for comment and a formal plan was put in place. John has since developed a cost template for the model but has had difficulty in obtaining contributions from member associations. He said that he would be giving a detailed presentation on the model during the Toronto Congress and asked that any interested ICEC delegates/representatives attend to discuss the further development of the model.

15.0 Communications

ICEC Administrative Manager, Robyne Nash, provided a written report on ICEC communications that is included in the Addendum Agenda Book (pp. 76-78). Peter Smith presented the report and led discussion on its content. The report covered the main communication tools used by ICEC such as the Roundup News, E-Bulletins, email and the ICEC website and provided information on proposals for the establishment of the ICMJ journal and an e-discussion network. General discussion followed and it was agreed that improvements were needed in communications between the ICEC Executive and delegates. An even more pressing need, however, was to improve communication to individual members and firms of ICEC member associations. Peter Cox noted that this was an important challenge for the incoming ICEC executive to address. Adesh Jain described some communication initiatives that IPMA had implemented and these will be further explored.

16.0 Obligations and Advantages of ICEC Member Societies

This agenda item was included as a reminder to members. Due to time constraints, this item was not discussed but meeting attendees were referred to the ICEC website for further details.

17.0 Use of ICEC Logo and ICEC Initials

This agenda item was included as a reminder to members. Due to time constraints, this item was not discussed but meeting attendees were referred to the ICEC website for further details.

18.0 ICEC Accreditation of Certification and CPD Programs

Peter Smith spoke about the benefits of ICEC accreditation of member Certification and CPD Programs. He encouraged all members to consider making application for accreditation of appropriate programs if they have not already done so. Peter also asked if member associations could clearly identify their accreditation fee (if any) when making payment for their annual ICEC subscription. Some associations do not separate the accreditation and subscription fees and just identify one sum. This creates accounting difficulties when reconciling forecast income against actual income.

19.0 International Standards

Peter Cox provided a discussion paper on behalf of the ICEC International Standards Working Group that is included in the Addendum Agenda Book (pp. 80-81). This group has compiled a list of best practices and standards on the ICEC website based on contributions by ICEC
member associations. To facilitate further contributions, a template has been developed by the AIQS for all ICEC member associations to use. Peter stated that a major aim was for the ICEC Standards Inventory to eventually become a full electronic reference library complete with direct electronic access to the documents.

**20.0 Educational & Competency Standards**

Peter Smith noted that a number of educational and competency standards were available from the ICEC website. Bruce Watson and Alec Ray then gave a verbal presentation on the very successful Project Controls National Vocational Qualifications (NVQ) program implemented by the ACostE.

**21.0 United Nations/UN Habitat**

Murtala Oladapo gave a verbal presentation on the latest developments with the United Nations. He commented that the UN 4th World Urban Forum would be held in Nanjing, China in November 2008 and it was important that ICEC was represented. General discussion was then held on strategies for ICEC to take better advantage of its NGO Consultative Roster Status.

*Ken Humphreys (SAPCI) then moved, seconded by Basie Verser (ASAQS), that a committee be formed to plan for ICEC participation in the UN 4th World Urban Forum with representatives from the HKIS, CECA and the SISV. FIG and IPMA would be invited to participate. Approved unanimously.*

This committee met immediately after the conclusion of the ICEC Council meeting.

**22.0 Election of Officers for 2008-10**

The nominations from the ICEC Nominating Committee for ICEC Executive Officer Positions for 2008-10 are included in the Addendum Agenda Book (p. 82). No additional nominations were received. Therefore, the nominees were all declared elected. They are:

- **Chair** - Peter Cox (AIQS - Australia)
- **Senior Vice Chair** - Murtala Oladapo (NIQS - Nigeria)
- **Administrative Vice Chair (1)** - Carsten Wredstrom (DPL - Denmark)
- **Administrative Vice Chair (2)** - Alexia Nalewaik (AACEI – United States)
- **Technical Vice Chair** - TT Cheung (HKIS - Hong Kong)
- **Secretary Treasurer** - Peter Smith (AIQS - Australia)
- **Region 1 Director** - Angelo do Valle (IBEC - Brazil)
- **Region 2 Director** - Andre Kerin (ZPM - Slovenia)
- **Region 2 Assistant Director** - Alec Ray (ACostE - United Kingdom)
- **Region 3 Director** - Kwadwo Osei-Asante (GhIS - Ghana)
- **Region 4 Director** - Teo Wooi Sin (SISV - Singapore)
- **Region 1 Assistant Secretary** - Chris Kinney (AACEI – United States)
- **Region 2 Assistant Secretary** - Rob van Hoeve (DACE – The Netherlands)
- **Region 3 Assistant Secretary** - Egon Wortmann (ASAQS - South Africa)
- **Region 4 Assistant Secretary** - HH Kwan (ISM - Malaysia)
24.0 ICEC Awards

At this point, the Agenda order was altered and Item 24.0 was brought forward to allow sufficient time for discussion on Item 23.0. The nominations for ICEC Awards are included in the Main Agenda Book (p. 90) but these did not include all nominations duly submitted by member associations and the ICEC Chair. The updated nominations are included in the Addendum Agenda Book (p. 85). ICEC Chair, Ginette Basak, closed the meeting to persons who had been nominated.

*It was then duly moved and seconded in turn that each of the nominated persons be recognised as a Distinguished International Fellow (DIF) by ICEC. Carried unanimously in each case.*

The new Distinguished International Fellows (DIF) are:

i) Prof. Luigi Pojaga (AICE)
ii) Andre Kerin (ZPM)
iii) Dr. Brane Semolic (ZPM)
iv) Alec Ray (ACosteE)
v) Egon Wortmann (ASAQS)
vi) Corne De Leuww (ASAQS)

Following the approval of the awards the nominees returned to the meeting.

The Chair, Ginette Basak, then announced further ICEC awards as follows:

**ICEC Chair’s Award**
Steven Boeschoten

**ICEC Region Awards**
Region 1 - Dr Emilio Zorilla-Vazquez (SMIEFC)
Region 3 - The late Francis Githaiga (IQSK)
Region 4 - Ong See Lian (ISM)

Ginette Basak then presented those award recipients who were in attendance with their ICEC Certificates.

23.0 Presentation of Budget and Subscription Fees for 2008-10

Peter Smith provided a written report on the ICEC Subscription and Fee Structure that is included in the Main Agenda Book (pp. 87-89) and presented the proposed 2008-10 Budget and Subscription Fees that is included in the Addendum Agenda Book (p. 84). Peter provided an overview of the report and noted that the sharp drop in the value of the US$ in recent years has had a major negative impact on the real value of ICEC income. ICEC membership fees have remained the same since April 2004. However, the value of the US$ has declined by 32% against the EURO since that time (as at June 2008). Given the volatility of the US$, Peter put forward a proposal to change the currency for all ICEC Subscriptions and Fees from US$ to the relatively more stable EUROS and to keep Subscriptions and Fees at the same level as for the 2006-08 term but to convert the US$ amounts to EUROS using the approximate conversion rate that existed in April 2006 at the Slovenia Council Meeting. The converted Euro rates are included in the Main Agenda Book (p. 88).
This led to discussion about the issue and it was agreed that the problems with the US$ needed to be addressed for the 2008-10 term. It was also proposed that ICEC financial reserves be drawn on to provide greater remuneration and scope for the ICEC Administrative Manager role but this was rejected due to problems with long term sustainability. It was recommended that, in lieu, sponsorship for the role be explored. It was agreed that the EURO would be a more stable currency and would be preferable to the US$. However, it was then raised that it would actually be best if ICEC fees/subscriptions were based on the A$ as the ICEC Secretariat is based in Australia and the major proportion of ICEC expenditure is in A$. This would provide much greater financial stability for ICEC’s operations. Additionally, whilst the 2006-08 US$ fees should remain the same, it was suggested that these should be converted to A$ at the approximate conversion rate that existed in April 2006 at the last Council Meeting (A$1=US$0.70).

Accordingly, Ken Humphreys (SAPCI) moved, seconded by John Popplewell (AIQS), that the original proposal be amended and a new proposal put forward as follows:

i) Change the currency for all ICEC Subscriptions and Fees from US$ to A$

ii) Change the currency for all ICEC administration and accounting from US$ to A$

iii) Keep ICEC Subscriptions and Fees at the same level as established for the 2006-08 term but convert the US$ amounts to A$ using the approximate conversion rate that existed in April 2006 at the Slovenia Council Meeting (A$1=US$0.70).

iv) Still permit payment in US$ (where desired) but at the converted A$ rate.

v) Approve the proposed 2008-2010 ICEC Budget as presented in US$ in the Addendum Agenda Book (p. 84) but increase the Secretary-Treasurer Budget by US$3,000 to $24,200 due to the Toronto Congress Income being greater than budgeted (Congress Budgeted Income adjusted accordingly by US$3,000 to US$13,000).

This motion was approved unanimously on all points.

The approved **ICEC Subscription and Fee Structure for 2008-10 (in A$)** is as follows. It is shown in comparison to the 2006-08 budget in US$. Conversions were rounded as appropriate.

<table>
<thead>
<tr>
<th></th>
<th>2006-08 Fees</th>
<th>2008-10 Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Membership Fees (Full Members)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Per individual member</td>
<td>0.45</td>
<td>0.65</td>
</tr>
<tr>
<td>Per organisational member</td>
<td>11.25</td>
<td>16.00</td>
</tr>
<tr>
<td>Minimum annual fee</td>
<td>300.00</td>
<td>425.00</td>
</tr>
<tr>
<td>Maximum annual fee</td>
<td>7,500.00</td>
<td>10,700.00</td>
</tr>
<tr>
<td>Annual Membership Fees (Associate Members)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Per individual member</td>
<td>1.50</td>
<td>2.00</td>
</tr>
<tr>
<td>Per organisational member</td>
<td>15.00</td>
<td>20.00</td>
</tr>
<tr>
<td>Minimum annual fee</td>
<td>75.00</td>
<td>100.00</td>
</tr>
<tr>
<td>International Congress &amp; Forum Fees</td>
<td></td>
<td></td>
</tr>
<tr>
<td>International Congresses per delegate</td>
<td>40.00</td>
<td>55.00</td>
</tr>
<tr>
<td>Forums per paid delegate</td>
<td>15.00</td>
<td>20.00</td>
</tr>
<tr>
<td>Maximum forum fee</td>
<td>4,000.00</td>
<td>5,700.00</td>
</tr>
<tr>
<td>Annual Certification/CPD Program Fees</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Per certified individual</td>
<td>2.00</td>
<td>2.85</td>
</tr>
</tbody>
</table>

July 2008
The approved **2008-10 budget (in US$)** is as follows. This will require due conversion to A$ as applicable.

**US$**

<table>
<thead>
<tr>
<th><strong>Income</strong></th>
<th><strong>US$</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>1 ICEC Account - Interest</td>
<td>4,700.00</td>
</tr>
<tr>
<td>2 CPD</td>
<td>6,000.00</td>
</tr>
<tr>
<td>3 ICEC Forums</td>
<td>2,000.00</td>
</tr>
<tr>
<td>4 Congress</td>
<td>13,000.00</td>
</tr>
<tr>
<td>5 Miscellaneous</td>
<td>100.00</td>
</tr>
<tr>
<td>6 Prior Year Subscriptions</td>
<td>2,000.00</td>
</tr>
<tr>
<td>7 Subscriptions</td>
<td>60,000.00</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>US$ 87,800.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Expenditure</strong></th>
<th><strong>US$</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Bank Fees</td>
<td>100.00</td>
</tr>
<tr>
<td>2 Chair Expenses</td>
<td>5,000.00</td>
</tr>
<tr>
<td>3 Congress Expenses</td>
<td>900.00</td>
</tr>
<tr>
<td>4 Contingency</td>
<td>500.00</td>
</tr>
<tr>
<td>5 Gifts &amp; Awards</td>
<td>500.00</td>
</tr>
<tr>
<td>6 Office Expenses</td>
<td>5,000.00</td>
</tr>
<tr>
<td>7 Wages</td>
<td>44,300.00</td>
</tr>
<tr>
<td>8 Accrued Leave</td>
<td>2,700.00</td>
</tr>
<tr>
<td>9 Secretary-Treasurer</td>
<td>24,200.00</td>
</tr>
<tr>
<td>10 Assistant Secretary Expenses</td>
<td>1,600.00</td>
</tr>
<tr>
<td>11 Publications/Marketing Material</td>
<td>3,000.00</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td><strong>US$ 87,800.00</strong></td>
</tr>
</tbody>
</table>

(Note: Member organisations must ratify the Subscription and Fee Structure within 90 days after the posting of these minutes on the ICEC website in order for them to take effect. Votes must be submitted, aye or nay within that time. Lack of a response within 90 days shall be taken as acceptance of this proposal).

25.0 Other Business

There was no further business raised by meeting attendees.

26.0 Next Full Council Meeting

The venue and dates of the next meeting of the full ICEC Council were announced as 22-23 May 2010 in Singapore.

27.0 Closing Remarks by the New ICEC Chair

Ginette Basak turned the gravel over to incoming Chair Peter Cox who made closing remarks and thanked Ginette on behalf of ICEC for her tremendous work over the past two years.
28.0 Adjournment

New ICEC Chair Peter Cox then adjourned the meeting at approximately 3.00pm.

Respectfully submitted,

Peter Smith
ICEC Secretary Treasurer

Note: Copies of the written reports referred to in these reports are available in the Main Agenda Book and Addendum Agenda Book. Electronic copies will be put on the ICEC website (in the password protected section of the ICEC Delegate’s page).
International Cost Engineering Council
AGENDA
Sheraton Centre
Toronto, Canada
28 – 29 June 2008
International Cost Engineering Council Meeting

1pm - 5pm Saturday 28 June 2008
9am - 5pm Sunday 29 June 2008

Sheraton Centre, Toronto, Canada

Please bring: Sufficient copies for all attendees of any reports not submitted in time for inclusion in Conference papers.

1 Welcome and introduction

2 Attendance and apologies

3 Minutes of 23-3 April 2006 Meeting, Ljubljana, Slovenia

4 Matters arising from the minutes
   Report by Robyne Nash presented by Peter Smith

5 Officer’s reports
   a. Chair – Ginette Basak;
      b. Senior Vice Chair – Peter Cox;
      c. Administrative Vice Chair – Murtala Oladapo and Carsten Wredstrom;
      d. Technical Vice Chair - MP (Pal) Mahendran;
      e. Immediate Past Chair – Basie Verster;
      f. Secretary-Treasurer - Peter Smith:
         i. Secretaries report
         ii. Secretariat report prepared by Robyne Nash;
         iii. Financial report;
         iv. Action on delinquent members.

6 Reports - Regions, Member Societies and Prospective Members
   a. Region 1 – John Hollman;
      i. AACEI (AACE - International) (CE);
      ii. AACEC (AACE - Canada) (CE);
      iii. CIQS (Canadian Institute of Quantity Surveyors) (QS);
      iv. GOGRC (Grupo OFC Guia de Costos) (CE);
      v. IBEC (Instituto Brasileiro de Engenheira de Custos) (CE);
      vi. SMIEFC (Sociedad Mexicana de Ingeniera Economica, Financiaeray de Costos) (CE).
   b. Region 2 – Rob van Heove:
      i. ACostE (Association of Cost Engineers - United Kingdom) (CE);
      ii. AFITEP (Association Francophone de Management de Projet) (PM);
      iii. AICE (Associazione Italiana d'Ingegneria Economica) (CE);
      iv. CAPQS (Cyprus Association of Professional Quantity Surveyors) (QS);
      v. DACE (Nederlandse Stichting Voor Kostentechniek) (CE);
      vi. FDP (Foreningen for Dansk Projektledelse / Danish Project Management Association) (PM);
      vii. GTE / MKK (GTE Cost Engineering Club) (CE);
      viii. ICES (International Cost Engineering Society) – United Kingdom (CE) (Prospective member);
      ix. Novaction - Switzerland (PM) (Prospective member);
      x. NFP (Norsk Forening for Prosjektledelse) (PM);
      xi. PMA (Projekt Management Austria) (PM);;
      xii. PMG (Project Management Greece) (PM);
7 Co-operation with other bodies
a. AAQS - J O (Segun) Ajanlekoko / Egon Wortmann;
b. FIG Commission 10 - Roger Batten;
c. IPMA - Brane Semolic / Adesh Jain;
d. PAQS - Teoh Wooi Sin / Terry Sanders;
e. RICS - Ginette Basak / Peter Smith.

8 International Congresses
a. XXI 2010 - Asia Pacific - Singapore - Presentation by SISV;
b. XXII 2012 - Africa - South Africa - Presentation by ASAQS;
c. XXIII 2014 - Europe and Near East - Discussion of potential venues.
9 **ICEC Region Meetings, 2006 - 2008**
   a. Region 1 - Las Vegas, USA (June 2006) and Nashville, USA (July 2007);
   b. Region 2 - London, UK (October 2006) and Rotterdam, The Netherlands (24 November 2007);
   c. Region 3 - Calabar, Nigeria (November 2006) and Durban, South Africa (October 2007); and
   d. Region 4 - Auckland, New Zealand (June 2007) and Singapore (May 2006).

10 **Future Region Meetings**
   e. Region 1 -
   f. Region 2 -
   g. Region 3 -
   h. Region 4 -

11 **Review of the ICEC Strategic Plan**
   Peter Smith obo Carsten Wredstrom

12 **Review of ICEC Technical Forums and Symposia**
   Paper by Robyne Nash presented by Peter Smith

13 **Humphreys Award for Young and Student Members**
   i. Report regarding inaugural awards - Ginette Basak’
   ii. Future of program - paper prepared by Robyne Nash presented by Peter Smith

14 **International Project Cost Model Program**
   John Holmann

15 **Communications**
   Paper prepared by Robyne Nash presented by Peter Smith
   a. Roundup News;
   b. E-Bulletins;
   c. ICEC Index;
   d. Website including - Cost data available on the site;
   e. ICMJ (progress report on proposal); and

16 **Obligations and advantages of ICEC Member Societies**
   Peter Smith
   a. Sharing of publications - All ICEC members should be mailing their publications to all other members and the ICEC Secretary-Treasurer (c/ of the ICEC Secretariat). Are you doing this?
   b. Reprinting of articles - ICEC members are free to reprint articles from the publications of any other with appropriate credit to the source;
   c. Reciprocal membership courtesy - Visiting members of other ICEC societies should be extended the courtesies accorded to your own members;
   d. Regional participation by member society branches - Branches of ICEC member societies are welcome to participate in any ICEC activities within their region;
   e. ICEC Canon of Ethics - Please be aware of the ICEC Canons and inform your members of their ethical obligations.

17 **Use of ICEC logo and ICEC initials**
   Peter Smith

18 **ICEC Accreditation of Certification and CPD Programs**
   Peter Smith

19 **International Standards**
   Peter Cox
20  Educational & Competency Standards available from the ICEC web-site
   Peter Smith

21  United Nations / UN Habitat
   Murtala Oladapo / Ken Humphreys

22  Election of Officers for 2008-2010
   Basie Verster

23  Presentation of Budget and Subscription Fees for 2008-2010
   Peter Smith

24  ICEC Awards
    (At the discretion of the Chair, this portion of the meeting may be closed to non-delegates.)
    a.  Chair’s Award;
    b.  Region Awards; and
    c.  Distinguished International Fellow Awards.
    Nominations to be presented for vote of official delegates.

25  Any Other Business

26  Next Full Council Meeting

27  Closing Remarks by New ICEC Chair

28  Adjournment

NOTE: Because of the limited time for discussion and to enable full consideration of proposals by the Executives of ICEC organizations agenda items must have been submitted to the ICEC Secretary-Treasurer no later than 60 days prior to the Council meeting with supporting documentation and justification. Any proposal presented from the floor will be deferred for action at a future meeting of the Council.
Minutes of the 35th Session of the Council
Saturday, 22 April and Sunday, 23 April 2006
Ljubljana, Slovenia

The 35th Session of Council was convened at 1:15 PM, 22 April 2006, at Cankarjev Dom Congress Centre, Ljubljana, Slovenia by Chairman JJP (Basie) Verster. The meeting agenda book containing supporting details for various agenda items was distributed and, by reference, is made a part of these minutes.

1. Welcome and Introductions
ICEC Chairman JJP Verster welcomed the delegates and asked the delegates to introduce themselves and to indicate the association or institute which they represent.

2. Attendance (22-23 April)
- JJP (Basie) Verster, ICEC Chairman (ASAQS)
- Peter Cox, ICEC Administrative Vice Chairman and Delegate, AIQS
- Ginette Basak, ICEC Senior Vice Chairman (AACE-Canada)
- Kenneth Humphreys, ICEC Secretary-Treasurer and Delegate, SAPCI
- Peter Smith, ICEC Director Certification and Accreditation (AIQS)
- Carsten Wredstrøm, ICEC Director Region 2 and Delegate, DPL
- John Hollmann, ICEC Director Region 1 (AACE-I)
- K. H. Osei-Asante, ICEC Director Region 3 and Delegate, GhIS
- Steven Boeschoten, ICEC Past Chairman (DACE)
- Egon Wortmann, Executive Director, ASAQS
- Gerhard Brummer, Delegate and President, ASAQS
- Roger Batten, ICEC Assistant Secretary Region 2 (ACostE)
- Bruce Watson, Delegate ACostE
- Alan Barltrop, President, ACostE
- Rob van Hoeve, Delegate, DACE
- Jean-Pierre Belicar, Delegate, AFITEP
- Thomas Ng, Alternate Delegate, HKIS
- Adesh Jain, President and Delegate, PMA-India and President, IPMA
- Kristján Guðmundsson, Delegate, VSF
- József Marton, Representative, GTE/MKK
- Gianluca di Castri, President, AICE
- Andrej Kerin, Delegate, ZPM
- Jan Terje Karlsen, Delegate, NFP
- Pekka Pyy, Delegate, PMAF
- José Ângelo Valle, Vice President and Delegate, IBEC

Attendance (part-time, 22-23 April)
- Dimitris Antoniadis, Delegate, PMG
- Michael Frimpong, Alternate Delegate, GhIS
- Brane Semolic, ICEC Technical Vice Chairman (ZPM)
• Murtala Oladapo, ICEC Administrative Vice-Chairman and Delegate, NIQS
• Eilif Holen, ICEC Past Chairman (NFP)

Attendance (23 April only)
• Hans Ottosson, Delegate, SPMS
• Allen Hamilton, Delegate, AACE-I
• Seah Kwee Yong, Alternate Delegate, SISV
• Iris Teng, Representative, SISV
• Goh Ngan Hong, Delegate, SISV
• Otto Zieglmeier, Vice President, IPMA

Apologies
• Luigi Pojaga, Honorary president, AICE
• Emanuele Banchi, Delegate, AICE
• Bjarni Pálsson, President, VSF
• TT Cheung, ICEC Director Region 4 sand President, HKIS
• Petr Chlupaty, Past President and Delegate, SPR
• Mahendra P. (Pal) Bhatia, AACE-Canada
• Terry Sanders, General Manager, AIQS
• John Granville, Executive Director, NZIQS
• Ms. Ma Guizhi, General Secretary, CECA
• Nicolae Postavarau, Vice President and Delegate, RACE
• Alec Ray, ICEC Assistant Director Region 2 (ACostE)
• Paulo Roberto Vilela Dias, President, IBEC

Not represented
• Canadian Institute of Quantity Surveyors
• Grupo OFC Guia Referencial de Costos (Venezuela)
• Sociedad Mexicana de Ingenieria Economica Financiera y de Costos (Mexico)
• Asociacion Española de Ingenieria de Proyectos (Spain)
• Cyprus Association of Professional Quantity Surveyors
• Projekt Management Austria
• Russian Association of Bidders and Cost Engineering
• Romanian Association of Cost Engineering
• Spolocnost pre projektové riadenie (Slovakia)
• Spolocnost pro projektové rízení (Czech Republic)
• Institute of Namibian Quantity Surveyors
• Institute of Quantity Surveyors of Kenya
• Mauritius Association of Quantity Surveyors
• Project Management South Africa
• Australian Cost Engineering Society
• Building Surveyors Institute of Japan
• Fiji Institute of Quantity Surveyors
• Institute of Project Managers of Sri Lanka
3. Minutes of the 17-18 April 2004 Meeting, Cape Town, South Africa
The minutes of the 34th Session of Council, 17-18 April 2004, Cape Town, South Africa were approved with one correction. The name of the President of ACostE was corrected as Jim Isherwood, not Jim Sherwood as shown in the published minutes.

4. Matters arising from the minutes
At Cape Town two surveys of the membership were requested, ie, whether or not to change the ICEC logo and the desire of the membership with respect to revisions to the ICEC webpage.

The majority favored retaining the current logo without change.

In general, the membership was satisfied with the content and form of the webpage. Complex graphics, frames, and other effects were not desired due to the heavy use of telephone dial-up connection in some countries without high speed Internet connections. Based on the survey responses, the webpage has been revised and updated over the past two years in a gradual manner rather than undertaking a total revamp of the webpage. Kenneth Humphreys used a data projector to show that revised webpage to the delegates explaining that the revisions had been done totally by the ICEC Administrative Manager, Robyne Nash, without the assistance of an outside consultant. He went through the items on the webpage and in the process covered many of the items on the agenda as noted below.

The Council was very impressed with the work of Ms. Nash and formally commended her and expressed its thanks for her efforts.

5. Officers’ reports
ICEC Chairman JJP (Basie) Verster reviewed the highlights in his written report which is contained in the agenda book. He expressed his thanks to the Australian Institute of Quantity Surveyors for providing the Secretariat to ICEC and his appreciation to Kenneth Humphreys for his 30-years of service as the ICEC Secretary-Treasurer. He stressed the need for ICEC to concentrate efforts in the future on the global problems of housing and environmental sustainability.

Senior Vice Chairman Ginette Basak commented verbally expressing her thanks to the Slovenian Project Management Association and the Organizing Committee of the 5th World Congress on Cost Engineering, Project Management and Quantity Surveying and 1st Global Congress on Project Management.

On behalf of Robyne Nash, Kenneth Humphreys presented the ICEC Secretariat Report. The written report is included in the agenda book.
Kenneth Humphreys next presented the interim financial report as included in the agenda book. He explained that the report covers the Secretariat expenses through December 2005 and that a final report will be issued through April 2006 after final figures are available from AIQS.

In response to a question from Steven Boeschoten, Kenneth Humphreys reported that the financial reserves of the Council are on the order of US $45,000. While not huge, this is consistent with recommendations of experts in financial administration of associations who recommend that associations maintain sufficient reserves to cover operating expenses for a period of at least 6 months to one year.

6. Reports from the Regions and Member Societies

Region I – In the absence of the delegate from AACE International (USA), John Hollmann, ICEC Director of Region 1, reported that AACE membership is now increasing at a good rate after some years of declines. AACE has also implemented or is planning a number of new certification programs in specialty areas such as planning and scheduling, earned value, estimating, etc. AACE has also just published a major new document, the TCM (Total Cost Management) Framework which will be the guiding standard for future AACE activities. The document will be publicly released at the forthcoming AACE 50th Annual Meeting in Las Vegas, Nevada, USA in June 2006.

On the second day of the meeting, Allen Hamilton, AACE delegate arrived and made additional comments referring the delegates to the AACE website for further details. There was no written report from AACE International.

Angelo Valle submitted a written report on behalf of IBEC. He reported that IBEC is now 25 years old. Due to high inflation in Brazil, IBEC suffered membership declines for many years but since 1995 has been growing. There are now five IBEC sections in various Brazilian cities.

Ginette Basak presented a written report for AACE-Canada and stated that AACE-Canada has experienced 8% growth in the past years and now constitutes about 12% of the membership of AACE International. AACE-Canada has eight sections and the former Athabasca Section in the tar sands region of Canada is being revived. She commented that within Canada there is currently a shortage of technical professionals and that there is major demand for all of the technical disciplines represented by the membership of ICEC.

Region II – Carsten Wredstrøm, ICEC Director of Region 2 presented the written report of DPL. Membership in Denmark is about 1600 and is growing. Emphasis within DPL is on the "soft" aspects of project management but emphasis on cost engineering is growing. A working group on cost engineering has been established.

Gianluca di Castri presented the written report of AICE (Italy). He stressed that AICE is concentrating its efforts on education and standards development.
Rob van Hoeve presented the written report of DACE (Netherlands). He reported that DACE had restructured their education programme to incorporate certification by AACE International. The DACE cost engineering course has been very successful and each session was filled to its maximum capacity. Courses are being implemented in value engineering and value analysis. The DACE Price Booklet continues to be a great success and the 25th edition is planned for release in November 2006.

Bruce Watson presented the written report of ACostE (United Kingdom). ACostE now has about 2100 members. They now administer the National Vocational Qualification (NVQ) scheme in Project Controls. This NVQ programme is extremely successful and is growing at an impressive rate.

Andrej Kerin presented a very detailed written report on behalf of ZPM (Slovenia). By reference this report, and all other written reports, are made a part of these minutes. Copies of any report may be obtained from the ICEC Secretariat upon request.

Jean-Pierre Belicar reported for AFITEP (France). AFITEP is undergoing some difficulties which hopefully will be resolved in the near future.

Kristján Guðmundsson briefly discussed the activities of VSF (Iceland) in the absence of Bjarni Pálsson, VSF President, who was unable to attend the meeting due to a last minute business conflict. The October 2005 written report of VSF is made a part of these minutes by reference.

József Marton reported that GTE/MKK (Hungary) was attempting to reorganize and to recruit young members. He is a public relations consultant who has been engaged by GTE/MKK to assist in this effort.

Jan Terje Karlsen presented a written report on behalf of NFP (Norway). He reported that NFP has 550 members and has been conducting a very active program of seminars and conferences.

Pekka Pyy reported that PMAF (Finland) continues to grow at a significant rate, 10% annually. Their Executive Director has retired. The new Executive Director is Mr. Jyry Louhistro. PMAF conducted 14 seminars during 2005. Attendance at the PMAF annual conference was 610 with 100 speakers. PMAF runs an active project management certification programme at all four IPMA levels.

On the second day of the meeting, Hans Ottosson presented a written report from SPMS (Sweden). He reported that SMPS has 1500 members and operates a certification program in accord with IPMA standards. SPMS will host NORDNET 2006 on 15-17 November.

Region III – Region Director K. H. Osei-Asante reported on the highly successful joint AAQS/ICEC forum held in Abuja, Nigeria in 2005. Over 200 delegates attended. A visit was made to Nigerian President Olusegun Obasanjo. ICEC Secretary-Treasurer Kenneth
Humphreys presented President Obasanjo with an autographed copy of one of his cost engineering books on behalf of ICEC. President Obasanjo is a graduate engineer.

Osei-Asante presented the written report of GhIS (Ghana). He commented that attendance at the forthcoming Congress from Ghana and other African countries was low because of difficulties in obtaining Slovenia visas in Africa, the only visa office being in Cairo, Egypt.

Gerhard Brummer presented a very detailed written report on behalf of ASAQS (South Africa). ASAQS has an extremely extensive document publication programme as detailed in the written report. They have recently entered into a reciprocity agreement with RICS.

Kenneth Humphreys reported for SAPCI (South Africa) and presented their written report. The Cost Engineering Association of South Africa has changed its name to the Southern African Project Controls Institute in order to reflect more appropriately the interests of its members. The new President of SAPCI is Minnesh Kalisprad. SAPCI has 150 members and held four seminars over the past year. They have applied for membership in the Engineering Council of South Africa.

Murtala Oladapo presented the written report of NIQS (Nigeria). NIQS is approaching 6000 members at all levels and conducts an extensive programme of workshops and seminars.

Region IV – In the absence of Region Director TT Cheung, Peter Smith presented the reports for the region. He commented that the PAQS Conference will be held in one month which has adversely affected attendance at the ICEC Congress. Efforts will be made to avoid similar schedule conflicts in the future.

Peter Cox reported for AIQS (Australia). AIQS has been working to develop QS competency standards and course accreditation for the Asia-Pacific Region. They are also working to get the Indian QS organization involved in PAQS and ICEC. AIQS has successfully implemented the Best Practice Charter Programme in Australia.

Peter Cox explained the AIQS' approach to get Students interested in QS courses by offering scholarships to such students. AIQS sponsors 11th and 12th year secondary school students with financial assistance in order to encourage them to consider a career in quantity surveying. AIQS utilizes their younger members to promote the profession in secondary schools and has developed an effective DVD for that purpose. 30% of AIQS members reside outside of Australia.

Osei-Asante indicated that dwindling interest by students in QS was a subject for discussions at the FIG 8th International Conference in Cairo, Egypt and the GhIS is strengthening its Student Membership and Young Surveyors organisation. He suggested a more prudent approach of fusing qualification and certification procedures during
training to retain graduates of such programmes in the universities and strengthening
graduate programmes in CE, PM & QS.

Thomas Ng reported for HKIS in the absence of TT Cheung and presented the HKIS
written report. HKIS now has over 4000 members, with almost 2000 in the QS division.
Major new publications included a revised Standard Method of Measurement and a new
maintenance Contract for Hong Kong. HKIWS has a very extensive program of CPD
events with 28 events scheduled from May 2005 through September 2006. A major
current interest on HKIS is Public-Private Partnerships. Dr. Ng extended an invitation on
behalf of HKIS for the new ICEC Council to visit Hong Kong.

Adesh Jain presented the written report of PMA-India. PMA-India sponsored the highly
successful 2005 IPMA Congress in which ICEC participated. The Indian Government is
now becoming interested in qualifications for project management practitioners and
PMA-India is implementing the IPMA four-level program.

On the second day of the meeting, the SISV delegates arrived and presented their written
report. As of December 31, SISV had 491 members. They reported that they had
submitted their certification program to ICEC for accreditation. Kenneth Humphreys
stated that the application had not been received and requested that it be resubmitted for
review.

7. New Members
Kenneth Humphreys presented the application of the Australian Cost Engineering Society
for membership stating that AIQS had concurred with accepting the application. Upon
motion made by Peter Cox and duly seconded, the application of ACES was accepted
unanimously.

Kenneth Humphreys then reported that PM-Greece had previously been approved as an
Associate Member subject to receipt of all required documentation and the requisite fee.
The documentation had subsequently been submitted and a delegate from PM-Greece
was planning to attend the Congress and pay the fees in person. (Note: Subsequently the
fees were paid and PM-Greece is now officially an Associate Member of the Council).

Kenneth Humphreys commented that CECA (China) were still considering ICEC
membership and that recent correspondence from TT Cheung indicated that the
possibility of CECA applying for membership was favorable.

8. Cooperation with other bodies
**FIG** – Roger Batten commented that Andrew Morley was the new chairman of FIG
Commission 10 on Construction Economics. Murtala Oladapo commented that FIG
Commission 10 which ICEC assisted in its formation was finding it difficult to operate
due to inadequate response from members. He suggested that collaboration with ICEC on
the basis of the existing cooperative agreement and assistance from similar organisations
would sustain it.
IPMA - Brane Semolic commented that the forthcoming World Congress was the first major event which is jointly sponsored by ICEC and IPMA. Adesh Jain commented as IPMA President, "Together we can build a better future." Peter Cox then reported on the highly successful IPMA 2005 Congress in New Delhi which he attended as the official representative of ICEC.

PAQS – No report other than as noted earlier about the PAQS 2006 Congress.

The meeting recessed at 5:00 PM and reconvened at 9:15 Am 23 April.

6. Reports from the Regions and Member Societies (resumed)
Dimitris Antoniadis of PM-Greece opened the second day of the meeting with a PowerPoint presentation on PM-Greece and various Greek projects including the recent Olympic Games. Ongoing projects in Greece total 48 billion Euro. PM-Greece itself started in 2001 and is experience active growth.

Following this presentation, other reports (SPMS, AACE, and SISV as summarized above) were presented. The agenda was then resumed.

8. Cooperation with other bodies (continued)
RICS – Bruce Watson commented that recent experiences with RICS had not been very fruitful due to differences in philosophy between RICS and ACostE. He indicated that he had been informed unofficially that RICS did not plan to apply for ICEC membership. He also stated that RICS had withdrawn from a joint seminar originally planned to be held in September in London with ACostE.

9. International Congresses
2008 – Ginette Basak reviewed the AACE & AACE-Canada plans for the proposed ICEC 2008 Congress in Toronto. The Congress will be held jointly with the Annual Meeting of AACE & AACE-Canada at the Sheraton Centre Hotel, 29 June - 2 July 2008. Allen Hamilton (AACE) moved, seconded by K. H. Osei-Asante (GhIS) that the proposal of AACE & AACE-Canada be accepted. Approved unanimously.

2010 - The SISV delegation made an impressive PowerPoint presentation proposing Singapore as the venue of the 2010 Congress. Andrej Kerin (ZPM) moved, seconded by Ginette Basak (AACE-Canada) that Singapore be provisionally confirmed as the venue for the 2010 Congress. Approved unanimously.

2012 - On behalf of ASAQS, Gerhard Brummer proposed Durban, South Africa as the site of the 2012 Congress. K. H. Osei-Asante (GhIS) moved, seconded by Murtala Oladapo (NIQS) that Durban, South Africa be tentatively confirmed as the venue for the 2012 Congress. Approved unanimously.

10. ICEC Regions Meetings, 2002 - 2004
11. Future Region Meetings
These agenda items were for information. Details are in the agenda book. It was announced that the Region 3 meeting will be held 2-3 November in Calabar, Nigeria in conjunction with the Annual NIQS Conference.

12. ICEC Technical Forums and Symposia
13. Communications
14. Obligations and advantages of ICEC Member Societies
15. Use of ICEC Logo and Initials
16. ICEC Accreditation of Certification and CPD Programs
These agenda items were also for information and were also reviewed in the presentation of the revised ICEC website at the start of the meeting. Details of each item appear in the agenda and agenda book.

17. International Standards
Peter Cox presented a discussion paper for the Standards Committee. He had compiled an addition to the listings of standards which are currently shown on the ICEC webpage to add some of those for Region 4. The webpage currently contains only Regions 1, 2 and 3. All member organizations are asked to submit information on any additional standards not currently shown for inclusion.

18. Educational and Competency Standards
Kenneth Humphreys pointed out the ICEC website contains many pdf files which describe education and competency standards which exist in various countries. Any of these files may be downloaded for information. He requested that any member organization which has not provided pdf files on their programs do so as soon as possible so that they may be included on the website.

19. Human Settlements Working Group
Murtala Oladapo reported that ICEC had been recommended in January for recognition with Roster Consultative Status by the Committee on Non-Governmental Organizations of the United Nations. A final decision by the UN Economic and Social Council is anticipated at its tentatively scheduled May 2006 meeting. Chairman Basie Verster congratulated Murtala Oladapo for his efforts in achieving this milestone for ICEC.

20. World's Best Practice Program
The proposal of AIQS for each member society to initiate a Best Practice Program to recognize firms in their countries presented by Peter Cox and was discussed. Full details and supporting documentation appear in the agenda book. There was considerable discussion. Allen Hamilton (AACE) moved that the proposal be adopted only as a guideline. The motion was not seconded and therefore failed.

Murtala Oladapo (NIQS) then moved that ICEC endorse the proposal as presented, that ICEC Members desiring to do so adopt it for guidance in setting up similar programs in their own countries. Further, that any Member society establishing a Best Practices program may not use the ICEC name, logo or the World's Best practice title until their specific program is submitted to the ICEC Executive for review and approval. Seconded by Gianluca di Castri (AICE). Motion approved 18 aye, 1 nay, 3 abstentions.
Chairman Basie Verster expressed the appreciation of the Council to Terry Sanders, General Manager of AIQS, for his efforts in preparing the World's Best Practice proposal for ICEC.

21. ICEC Awards
Basie Verster turned the Chair over to Ginette Basak who closed the meeting to persons who had been nominated to receive an ICEC Award by their respective associations or institutes. Steven Boeschoten, Allen Hamilton, Murtala Oladapo, Bruce Watson, and Basie Verster left the room.

*It was then duly moved and seconded in turn that each of the following persons be recognized as a Distinguished International Fellow by ICEC. Carried unanimously in each case.*

The new Distinguished International Fellows are:
- James A. Bent, ICEC Past Chairman (AACE)
- Steven Boeschoten, ICEC Past Chairman (DACE)
- Brian Dunfield, Past President, AACE International
- Allen Hamilton, ICEC Past Chairman (AACE)
- Murtala Oladapo, ICEC Administrative Vice Chairman (NIQS)
- Don Parkinson, ICEC Past Chairman (ACostE)
- Bruce Watson, Past President, ACostE
- Edward Tang, Past Chairman PAQS (SISV)
- Henry Thorne, ICEC Past Chairman (AACE)
- JJP (Basie) Verster (ASAQS)

Details of each nomination appear in the agenda book. Following the approval of the awards, the nominees returned to the meeting.

Other awards to be presented and/or announced at the forthcoming Congress are:

**ICEC Chairman’s Award**
Murtala Oladapo (NIQS)

**ICEC Region Awards**
Region I (The Americas) – Bernard Pietlock, AACE (Nominated by Region Director John Hollmann)
Region II (Europe) – Håvard Skaldebø, NFP (Nominated by Region Director Carsten Wredstrøm)
Region III (Africa) – Corné de Leeuw, ASAQS (Nominated by Region Director K. H. Osei-Asante)
Region IV (Asia-Pacific) – Peter Smith, AIQS (Nominated by Region Director TT Cheung)

The awards will be announced and presented on 25 April 2006 at the
Ljubljana Congress Gala Dinner.

22. Revision of the Jan Korevaar Outstanding Paper Award Criteria
The agenda book presented a proposal for revising the criteria for the Jan Korevaar Outstanding Paper Award in order to make the award criteria more equitable. Egon Wortmann (ASAQS) moved that the revised criteria be accepted. Seconded by Ginette Basak (AACE-Canada). Approved unanimously.

23. Kenneth K. Humphreys Student/Young Member Outstanding Paper Award Competition
Peter Smith presented a proposal as described in the agenda book to establish an award in honor of Kenneth K. Humphreys for outstanding papers prepared by students or young members of ICEC associations and institutes. Three awards would be presented at each ICEC Congress, one each in the fields of cost engineering, project management, and quantity surveying. Basie Verster (ASAQS) moved that the proposal be accepted. Seconded by Ginette Basak. Approved with Dr. Humphreys abstaining.

The ICEC Executive will consider at a later date if a cash stipend shall go with each of the awards.

24. International Project Cost Model Program
A project to re-institute the former ICEC programme of developing project models which could be costed in each country for the purpose of establishing international location factors was discussed. Gianluca di Castri (AICE) moved that the program be re-instituted. Seconded by Allen Hamilton. Approved with one abstention.

John Hollmann will discuss the project with the AACE Estimating Committee to see if they can implement the program for process industry construction. Peter Smith will contact Rick Best at the University of Technology, Sydney for assistance in developing a model for commercial buildings.

28. AICE Discount Programmes (Note: there were no agenda items 25-27)
Gianluca di Castri explained that AICE has implemented various types of discount programmes for services purchased by AICE members. These programs may also be available to individual members of other ICEC societies. He will distribute the details of the programmes for consideration by ICEC members.

29. Sharing Access to restricted Sections of Member Society Websites
Many ICEC member societies have restricted sections on their websites for access by their members only. These member societies were requested to make access to these sites available to ICEC if possible. Links could be placed on the secure section of the ICEC website in order to protect the member organizations from unauthorized use of the restricted portions of their sites. Those member societies which are agreeable to doing this are asked to provide the ICEC Secretariat with the URL of the restricted portion of their site and an appropriate name and password for access. This information would appear only on the secure part of the ICEC site.
30. Cost Sections on the ICEC Website
The current labour rate and steel pricing sections of the ICEC website were discussed as was the addition of concrete costs and square meter building costs. It was generally agreed that this would be beneficial but that it is necessary to provide a better definition of exactly what is desired so that cost data is reported on a consistent and comparable basis. Further, if website(s) exist in any country which provides the requested data, member societies should provide the URL for such sites. If that case, periodic reporting of the costs would not be necessary. Ken Humphreys will work with Peter Smith to clarify the criteria for the requested data.

31. Membership Retention Survey
Robyne Nash has proposed that ICEC develop a questionnaire to be completed by all member organizations for the purpose of sharing information on membership retention efforts. The details of the proposal appear in the agenda book. The Council agreed to implement the proposal of Ms. Nash and requested that the questionnaire incorporate questions and gender and minority group diversity.

32. Election of Officers
No additional nominations have been received for the 2006-2008 Executive, the nominees of the ICEC Nominating Committee were declared elected. They are:
• Chairman – Ginette Basak (AACE – Canada)
• Senior Vice Chairman – Peter Cox (AIQS)
• Administrative Vice Chairmen – Murtala Oladapo (NIQS) and Carsten Wredstrøm (DPL)
• Technical Vice Chairman – Mahendra P. (Pal) Bhatia (AACE-Canada)
• Secretary- Treasurer – Peter Smith (AIQS)
• Co-opted members appointed by Ginette Basak are:
  • Director, Region I – John Hollmann (AACE-I)
  • Director, Region II – Rob van Hoeve (DACE)
  • Director, Region III – KH Osei-Asante (GhIS)
  • Director IV – TT Cheung (HKIS)
  • Assistant Secretary, Region I – Kenneth Humphreys (AACE, ACostE, AICE, SAPCI)
  • Assistant Secretary, Region II – Roger Batten (ACostE)
  • Assistant Secretary, Region III – Egon Wortmann (ASAQS)

33. Budget and Subscription Fees for 2006-2008
Kenneth Humphreys discussed the proposed ICEC budget for 2006-2008 as presented in the agenda book. The proposed budget does not include any increases in subscription fees other than specifying that the maximum subscription fee for any member (excluding Congress, Forum, and Accreditation fees be limited to US $7,500 per year. The International Congress fee would be increased to $40 per delegate effective with the 2008 Congress thus providing time for the fee change to be implemented by the hosts of future Congresses. Kenneth Humphreys (SAPCI) moved that the budget be adopted as
presented. Seconded by Bruce Watson (ACostE). Approved unanimously.

Note: Member organisations must ratify these fees within 90 days after the posting of these minutes on the ICEC website in order for them to take effect. Votes must be submitted, aye or nay within that time. Lack of a response within 90 days shall be taken as acceptance of this proposal.

34. Other Business
At the request of Allen Hamilton, Chairman Verster agreed to hear two items of new business even though that had not been submitted 30 days in advance of the meeting with justification as required and as stated in the agenda.

Allen Hamilton moved that the Constitution and Bylaws of ICEC be amended to eliminate any gender specific references. Seconded by Adesh Jain. Approved unanimously.

Note: Member organisations must ratify this motion within 90 days after the posting of these minutes on the ICEC website in order it to take effect. Votes must be submitted, aye or nay within that time. Lack of a response within 90 days shall be taken as acceptance of this proposal.

Allen Hamilton then moved that the Bylaws, Article III, Section 1 be amended to permit any Past Chairman of ICEC so desiring to serve on future ICEC Nominating Committees. Seconded by Gianluca di Castri. Motion defeated, 3 aye, 12 nay, 2 abstentions.

35. Next Council Meeting
The venue and dates of the next meeting of the full ICEC Council were announced as 28-29 June 2008 at the Sheraton Centre Hotel, Toronto, Ontario, Canada.

36. Closing Remarks by the New Chairman
Basie Verster turned the gavel over to incoming Chairman Ginette Basak who made closing remarks and adjourned the meeting at approximately 3:00 PM.

Respectfully submitted
Kenneth K Humphreys
Outgoing ICEC Secretary-Treasurer

Note: Copies of the written reports referred to in these minutes are available from the ICEC Secretariat upon request.
1. **Item 7** – CECA has subsequently joined ICEC;

2. **Item 17** – Standards provided to the ICEC Secretariat following the 2006 Council meeting have been incorporated into the listing on the ICEC website which is available at [http://www.icoste.org/CombinedStdsList.htm](http://www.icoste.org/CombinedStdsList.htm)
   **Suggested action:** Contributing member associations review their listing and forward any updates to the ICEC Secretariat, and that non-contributing member associations be encouraged to participate;

3. **Item 19** – ICEC has subsequently been granted Roster Consultative Status with the United Nations. A report will be provided to this Council meeting;

4. **Item 20** - No other ICEC member associations have reported adopting Best Practice programs. A web site outlining the program has been developed and should be available prior to this Council meeting.
   **Suggested action:** Council review the implementation timeframes adopted at the last Council meeting and consider appointing a member association, delegate and / or Executive member to take responsibility for progressing this project over the next two years in consultation with the ICEC Secretariat;

5. **Item 23** – This matter will be discussed later in this Council meeting;

6. **Item 24** - This matter will be discussed later in this Council meeting;

7. **Item 29** – No member associations have reported that it has made the member only section of its website available to the members of other ICEC member associations.
   **Suggested action:** Any members that have done so are asked to provide relevant details to the ICEC Secretariat;
8. **Item 30** – Out of date information on the ICEC web site has been removed and ICEC Secretary-Treasurer, Peter Smith, is investigating options for providing alternative cost information on the website.  
   **Suggested action:** Dr Smith report on progress to Council inviting input and suggestions from member associations;

9. **Item 31** – A number of delegates and member association staff agreed to be part of a steering committee overseeing this project, which is to be undertaken by the ICEC Secretariat, in 2007. Unfortunately it has not been progressed further due to competing priorities and lack resources.  
   **Suggested action:** That the timeframe for completing this project be extended to the 2010 Council meeting and any delegates or other nominees interested in joining the steering committee be encouraged to express interest to the ICEC Secretariat or Dr Smith;

10. **Item 34** – Gender specific references have been replaced in the ICEC Constitution and By-laws.
ICEC SECRETARY-TREASURER REPORT

INTRODUCTION

It is my privilege to present the Secretary-Treasurer’s Report for the 2006-08 term. It has been an enormous task to fill the shoes of Dr. Ken Humphreys after his 30 years of service in this position. The transition has been facilitated by the generous support, assistance, advice and wise counsel provided by Ken throughout this term. I would like to record my thanks for all of his assistance.

The next person that I would like to thank is Ms. Robyne Nash, the ICEC Administrative Manager. She has done a tremendous job and has been of great support to me in this role over the past two years. We are indeed very fortunate to have a manager with the skills, expertise and devotion that Robyne brings to the role. She has a very diverse array of skills not the least of which is her excellent web-based expertise which has been crucial to ICEC activities. I should point out that Robyne has also spent many hours in excess of her paid allocation which is demonstrative of her devotion to the position and ICEC. However, whilst appreciated, this is not fair on her and is not sustainable in the long term. There is a pressing need for Robyne to be paid at rates commensurate with her skill base and expertise and to be paid for sufficient hours that will enable her to attend to all of her ICEC activities. This is currently not possible within the confines of the ICEC budget. One avenue that could be explored to address this problem is industry sponsorship of the Secretariat.

I would also like to thank Ms. Ginette Basak, the ICEC Chair, for her tremendous efforts and achievements and general support during her term. She has provided strong leadership and will pass over the reigns leaving ICEC in a very strong position.

Finally, I would like to thank all of the ICEC regional directors and executive members for all of their support and valuable contributions over the past two years. This also extends to all ICEC delegates and others who have provided assistance and support to both myself and ICEC.

ICEC SECRETARIAT

The ICEC Secretariat continues to be hosted by the Australian Institute of Quantity Surveyors (AIQS) in Canberra and managed by Ms. Robyne Nash. It should be noted that the AIQS also provides considerable administrative, accounting and ‘in kind’ financial support for the Secretariat without any charge to ICEC. Additionally, the demands on this hosting role have grown considerably as the Secretariat evolves.

I would like to duly record my thanks on behalf of ICEC to the AIQS and their General Manager, Mr. Terry Sanders, for this invaluable support and assistance.

ICEC POSITION

After commencing with 4 founding associations in 1976, ICEC has grown to a membership base of 44 national associations located in 40 countries. ICEC now represents well over 100,000 quantity surveyors/cost engineers in over 120 different nations.

A welcome new member during 2006-08 was the China Engineering Cost Association (CECA). This is a very large association with over 70,000 certified cost engineers (increasing at an annual rate of approximately 10%) and over 5,000 certified firms. Mr. TT Cheung, ICEC Region 4 Director, is to be congratulated and thanked for his considerable and instrumental work in assisting both ICEC and CECA through the membership process.

A number of prospective members are also in the final stages of the approval process.
ICEC REGIONAL MEETINGS 2006/07

The following is a list of ICEC regional meetings held during 2006-07 and the list of ICEC executive members who attended these meetings. Thanks are in order to all the associations and individuals who hosted, organised and provided financial support for all the meetings and associated meals/dinners.

2006

Region 1: 19 June 2006 Las Vegas, Nevada, USA
Ginette Basak - ICEC Chairman
John Hollmann - ICEC Director Region I
Ken Humphreys - ICEC Assistant Secretary Region 1

Region 2: 21 October 2006 London, United Kingdom
Ginette Basak - ICEC Chairman
Rob van Hoeve - ICEC Director Region 2
Peter Smith - ICEC Secretary-Treasurer

Region 3: 23 November 2006 Calabar, Nigeria
KH Osei-Asante - ICEC Director Region 3
Murtala Oladapo - ICEC Administrative Vice Chairman
Egon Wortmann - ICEC Assistant Secretary Region 3

Region 4: 21 May 2006 Singapore
TT Cheung - ICEC Region 4 Director
Peter Cox - ICEC Senior Vice Chairman
Peter Smith - ICEC Secretary Treasurer

2007

Region 1: 18 July 2007 Nashville, Tennessee, USA
Ginette Basak - ICEC Chairman
John Hollmann - ICEC Director Region I
Ken Humphreys - ICEC Assistant Secretary Region 1
Carsten Wredstrom - ICEC Administrative Vice Chairman

Region 2: 24 November 2007 Rotterdam, The Netherlands
Ginette Basak - ICEC Chairman
Rob van Hoeve - ICEC Director Region 2

Region 3: 20 October 2007 Durban, South Africa
KH Osei-Asante - ICEC Director Region 3
Egon Wortmann - ICEC Assistant Secretary Region 3
Peter Smith - ICEC Secretary Treasurer

Region 4: 10 June 2007 Auckland, New Zealand
Ginette Basak - ICEC Chair
TT Cheung - ICEC Region 4 Director
Peter Cox - ICEC Senior Vice Chairman
Peter Smith - ICEC Secretary Treasurer

ICEC ACTIVITIES

The following is a summary of the main ICEC activities during the 2006-08 term.

Website

Ms. Robyne Nash has continued her excellent work on the development of the ICEC website. A major challenge is to modernise the site but to make it readily accessible for all members throughout the world. Robyne has been able to deal with these competing objectives well.
The website now provides a comprehensive list of links to sources of international cost data, information and software. One of the most common requests that ICEC receives is for information on international project costs. ICEC is currently developing an extensive list of links to published sources of cost information around the world. Once compiled, it is expected that this list will be the most comprehensive of its type in the world. Plans are in place to also provide extracts from some of the major international cost data publications to facilitate indicative international cost comparisons.

**ICEC Draft Strategic Plan**

Mr. Carsten Wredstrom, ICEC Administrative Vice-Chairman, has led the development of a draft ICEC Strategic Plan for discussion at the Council Meeting. Carsten developed the initial draft and canvassed opinions and suggestions from all member associations over the 2006-08 term. The draft submitted to Council includes all comments and suggestions made.

**ICEC Information Kit**

Ms. Robyne Nash has produced an electronic ‘ICEC Information Kit’ for prospective members. Work is also being planned for the production of promotional ICEC information kits and brochures.

**ICEC Publications**

ICEC’s main publication has been the ‘International Roundup’ electronic journal published twice a year. It combined news and reports about ICEC and member association activities with high quality technical papers. Many of these papers have been voted by delegates as the most outstanding papers presented at ICEC Congresses and forums.

‘International Roundup’ has now been superseded by ‘International Roundup News’, a newsletter published twice a year with news about ICEC activities and short articles by prominent cost management professionals. This is supplemented by regular ‘ICEC E-Bulletins’.

These publications will also be supported by ICEC’s new on-line journal titled the ICEC Cost Management Journal (ICMJ). This will include refereed and other substantive articles selected by ICEC delegates and office-holders across the world – it is intended to represent the ‘best of the best’ of papers published each year by member associations, at ICEC congresses and in other appropriate publications. The first issue of the ICMJ was due to be published late last year but some teething problems have led to a delay till July/August 2008.

A ‘Roundup Index’ has also recently been established which provides links to a series of cost engineering, project management and quantity surveying technical papers that have been published in previous editions of ‘International Roundup’, previous ICEC congresses or other sources. ICEC member associations are able to submit papers that have been previously published in their refereed journals, other journals and conferences. It is hoped that this Index will grow to have one of the most substantive list of cost management related technical papers in the world.

**ICEC International Location Factor Cost Model**

Mr. John Hollmann, ICEC Region 1 Director, is leading a major ICEC project to develop an international location cost factor model. A preliminary workshop was in July 2007 at the Region 1 Meeting in Nashville, Tennessee to discuss the detail of the model development. The project is developing well but greater participation by ICEC members is necessary if the full potential of the model is to be realised.

**UN NGO Consultative Roster Status**

Mr. Murtala Oladapo (ICEC Administrative Vice Chairman) continues his lead role following the United Nations Economic and Social Council (ECOSOC) decision to grant Roster Consultative Status to ICEC. This has the potential to provide tremendous opportunities for ICEC and its member associations to contribute to the work of the United Nations. However, a number of member associations have asked for greater clarity in terms of what this ‘Consultative Status’ actually represents and how firms can act on this to secure work with the UN. Murtala has agreed to coordinate the preparation of a paper/report to provide this clarity.

**International Standards**

ICEC continues to develop its ‘Inventory of Best Practice and Standards’ - a listing of best practices and standards that have been developed in a variety of countries for project cost management. This includes documents developed by the member associations plus many independent standards prepared by other organizations. Mr. Peter Cox, the ICEC Senior Vice-Chairman, is heading this development.
The list includes standards from Australia, Canada, France, Germany, Hong Kong, Singapore, United Kingdom, the United States and South Africa as well as standards and best practices developed by the International Organization for Standardization (ISO), the International Project Management Organization (IPMA) and the Commission Electrotechnique Internationale (IEC).

**Collaboration With Other International Associations**

ICEC continues its close collaboration with other kindred international professional associations. These include the Pacific Association of Quantity Surveyors (PAQS), the Africa Association of Quantity Surveyors (AAQS), the International Federation of Surveyors (FIG) and the International Project Management Association (IPMA).

**ICEC Financial Report**

The ICEC Financial Report is provided in a separate attachment to this report.

Dr. Peter Smith  
ICEC Secretary-Treasurer
REPORT TO 2008 COUNCIL MEETING

COUNCIL AGENDA ITEM 5.F.II – SECRETARIAT REPORT

Report will be circulated separately.

Robyne Nash
ICEC Administrative Manager
5 May 2008
REPORT TO 2008 COUNCIL MEETING

COUNCIL AGENDA ITEM 5.F.III – FINANCIAL REPORT

Report will be tabled at the Council meeting.

Robyne Nash
ICEC Administrative Manager
5 May 2008
REPORT OF Slovenian Project Management Association ZPM TO THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING
Toronto, June 28, 2008

Date of Report March 28, 2008

1. Country: Slovenia

2. Organization's Name: ZPM Slovenian Project Management Association
   Postal Address: Stegne 7, SI 1000 Ljubljana
   Telephone No.: +386 1 43 45 112
   Fax No.: +386 1 43 45 162
   E-mail address: info@zpm-si.com
   Website: http://www.zpm-si.com/

3. ICEC Representative/Delegate's Name: Andrej Kerin, M. Sc.
   Postal Address: Andrej Kerin SCT d. d. Vosnjakova 8, SI 1000 Ljubljana, Slovenia
   Telephone No.: +386 1 43 45 112
   Fax No.: +386 1 43 45 162
   Mobile phone: +386 41 360 335
   E-mail address: andrej.kerin@sct.si

   Alternate Representative/Delegate's Name: Branko Semolič Ph. D.
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   Telephone No.: +386 3 781 25 40
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   Fax No +386 3 781 25 41
   E-mail: brane.semoli@siol.net

4. Current List of Executive with Address, Phone, Fax, E-mail:
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President of ZPM Experts Council:
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Mobile phone: +386 40 821 280
Fax No +386 3 781 25 41
E-mail: brane.semolic@siol.net

5. Number of Members by Category (as of December 31, 2006)
(Please list each category of membership and the number of members in each category)
   Corporate members: 18
   Individual members: 101
   Student members: 30

   (Listed members who paid membership fee for 2007)
6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):

»ZPM forum« is an annual Slovenian conference on project management.

ZPM forum 2007

In the year 2007 the conference took place in the beginning of June in Terme Olimia (Thermal water resort Podčetrtek). The conference attended 120 participants - project managers, professors, managers, project management trainers, students and others.

The main issue of the conference was the importance of project management for the organization growth and development. This year’s topics were aligned with the new ICB, v 3.0. Three streams were covered dealing with technical competences, behavioral competences and project context competences.

Plenary speakers were Miles Shepherd (UK), Pieter Steyn (South Africa), Dr. Brane Semolic (SLO), and Otto Ziegmeier, IPMA vice president, Viljem Pšeničny (Chamber of Craft Slovenia) and Drago Pavlic (Esotech, SLO).

The round-table discussion was dealing with raising competitiveness of Slovenia economy with projects and it included two representatives form Slovenian Ministries and three managers of successful Slovenian companies.

The day before the conference official start we organized free four hours lecture on project management basics.

ZPM International Academic Forum

ZPM Forum 2007 included also an international event: ZPM International Academic Forum. The main focus of the ZPM IAF '07 was »Leadership and Project Excellence«

This international academic event was organized for academics and researchers to come together, collaborate, discuss and create strategies with industry representatives from different countries inside and outside the Central European Region. We had about 30 participants form Slovenia, UK, Germany, Serbia, Romania, India, China and South Africa. Topics of discussion were:

1. What is beyond of the IPMA Excellence Model,
2. Project Vs. Organization Excellence,
3. EFQM Vs. IPMA Q Award,
4. Open discussion,
5. Conclusions

The organizer of this event was Brane Semolic, IPMA Research Management Board Chairman and Head of Project & Technology Management Institute, Faculty of Logistics at University of Maribor.

This event present realization of the IPMA strategy to foster and support the implementation of regional academic forums.

Special event

In December 2007 ZPM organized a meeting of ZPM members to present the directions of development of ZPM and its activities in 2008.

7. Scheduled Future Seminars/Conferences/Congresses:

(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)
ZPM Forum 2008

ZPM Forum 2008 will be organized in the beginning of June 2008, 4-6/6/2008 in Radenci Slovenia close to Austrian border. The title of the forum is with project to the leading role in EU.

On January 1st 2008 Slovenia as a member of EU took over the presidency of European Union for 6 months. This presidency is a huge organizational and strategic challenge that can be managed exclusively by projects. Our annual Project forum as a central Slovenian event from on the field of project management will present what kind of projects were necessary to cope with this demanding task. We will also focus on the projects that we have to implement to fulfill Lisbon strategy. Which projects from Lisbon strategy will have a direct influence on Slovenian economy growth and development?

Project forum 2008 will also focus on two traditional topics – development of project management discipline and presentation of good practices from project management area. The main purpose is to exchange knowledge and experience between participants from academia and companies and other organizations, to make new business contacts and to strengthen project management profession.

Kenneth Humphreys’ Award

We prepared and send in time (December 31, 2007) a paper to participate in context for Kenneth Humphreys’ Award. The paper has been selected on the meeting of ZPM board in October 2007.

8. Potential Future Events under Consideration: (Please list):

Slovenian Project Excellence Award

Slovenian project management Association was planned first to start with a new project: - Slovenian project management award in the year 2006, but it was delayed. In 2007 we started a pilot project to be successfully finished at ZPM Forum 2007 in Olimia in June 2007.

For 2008 we have a plan to deliver Slovenian PM Award to the project team that achieves the best result among participating organizations, representing the most successful presentation of project management. The criteria are compatible to IPMA Project Excellence Award model.

Application announcement will be launched by June 2008 (first planned by the end of year 2007). The criteria for the award will be presented to potential participants at the National Project Management Forum – ZPM in June 2008 at Radenci.
The Award/results will be presented in December 2008 within Annual meeting/assembly of ZPM Members.

Forum in June 2009

9. Any New Initiatives/Innovations?

ZPM library and the web-forum

In 2008 we would like to establish the ZPM e-library (the list of books and literature, owned by ZPM members) with the intention to encourage the literature exchange and the knowledge transfer. Until the date of report we established a library of literature owned by ZPM at new location of ZPM Stegne 7 Ljubljana.

The knowledge and experience transfer among ZPM members we would like to increase by web-forum as well.
YOUNG PROJECT MANAGERS

Mission and Goals
YPM is a student section which operates within Slovenian Project Management Association (SPMA). It unites students and yet uncertified young project managers willing to develop their potentials. The section's goal is to promote project management and help its members with development of their professional work skills. The section also cooperates in SPMA's projects.

Goals:
▪ To promote project management among students and young professionals.
▪ To assure students the chance to get practical experience during the time of studies (cooperation with companies, organization of workshops, internships, etc.)
▪ To provide the students and young project managers with project management knowledge.
▪ To meet and get to know other members of YPM.
▪ To cooperate with other organizations alike - national and international.

Directions of work
YPM works in accordance with IPMA YC and SPMA goals.
▪ Promotion and development of project management.
▪ Identification of needs of project management and business management.
▪ To raise professional knowledge of project management young crew.
▪ To promote professional and personal development of each PM YC member.

The activities of YPM Slovenia are divided in three major areas:
▪ Company oriented activities
▪ International activities
▪ PM profession development (research and scientifically work in the field of PM)

10. Training/Certification Issues?
Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm for guidelines and application forms).

(a) PROJECT MANAGEMENT CERTIFICATION PROGRAMME

Certification programme IPMA SloCert is running since 1998 and each year we have about 10 applicants for certification on different IPMA level form A, B, C and D.
The certification programme is compatible with ICRG – IPMA Certification Regulations and Guidelines (Ver. 3.0, March 2007) and with ICB – IPMA Competence baseline (V. 3.0, June 2006) and consists of:
▪ some specialized seminars given to the applicants,
▪ submission of the paper describing applicants project from all the relevant points of view considering the ICB – IPMA Competence baseline,
▪ The written examination, lasting four hours, in which applicants answers to 12 questions, prepared according to the ICB – IPMA Competence Baseline.
▪ The oral examination - discussion about the written paper between the applicant and the examination body including also questions and answers related to the project management body of knowledge.

In the year 2007 we have had 35 applicants. We organized 5 workshops for them and we had 3 written exams. In December 18 of the applicants successfully finished their certification process on the D level and they got certificates during the special event on the 4th of December 2007.
In the year 2008 we already started a new certification process for 23 candidates – 3 on B level, 7 on C level and 13 on D level.

The Certification programme in Slovenia - IPMA SloCert is the programme of ZPM Slovenian Project Management Association. The programme had been successfully validated by the IPMA Certification Validation Commission in the year 2006.

In the year 1999 the agreement between IPMA and ZPM about conducting certification process in Slovenia was signed. The first three assessors were appointed in 1999 by IPMA. In this year the certification programme started. Additional three assessors were appointed in 2007.

There are four levels of certification. Levels A, B, C are based on competence (knowledge, experience and personal attitudes); level D is primarily based on knowledge.

The certificates are valid for 5 years, except level D which has no limited duration.

Certification regulations and guidelines as NCB National Competence Baseline have been prepared for the programme as well as marketing materials, certification procedures etc. The used languages in certification are English and Slovene.

Until December 2007 118 candidates were certified, 19 candidates have had recertification already.

In 2005 the SloCert certification programme was accredited by ICEC International Cost Engineering Council.

The programme is run by Certification Body.

The new organization scheme was developed in the beginning of 2007. The certification body consists of six assessors among which there are three first assessors as lead assessors and three new assessors nominated in 2007.

The present manager of the programme is Igor Vrečko M.Sc. leading the organizational part of the program.

(b) ICEC accreditation of SloCert programme

In October we prepared the application forms for submitting the certification programme for ICEC accreditation and we were proud to gain the ICEC Accreditation in November 2005 announced by a letter of ICEC Secretary Treasurer Kenneth Humphreys dated Nov. 15, 2005.

(c) NPK/NPQ National profession Qualification

ZPM also participated in preparation of NPK/NPQ National profession Qualification regulations, which have been accepted by Slovenian government in 2006 and several assessors nominated in April 2007.

In 2006 already 35 candidates successfully passed the examination to be entitled “project leader” or “project associate” and additional 17 in 2007. The formal delivery of certificates was organized on September 27, 2007. Additional delivery of certificates was organized in February 2008 in Slovenska Bistrica near Maribor.

The new group of 16 candidates started the training in November 2007.

(d) ZPM EDUCA

ZPM EDUCA is an educational program organized by ZPM. We organize one or two-day’s seminars and workshops exclusively on project management themes. The program includes three modules:

- Base knowledge seminars - ABC project management, Project Start-up, Economics, Project planning (MS project), Project organization, Project team leadership
- “Special” seminars – Project and strategic management, Project funding, Project risk management, Project
office & information system, Project management introduction

- Applicative workshops - RD projects, Civil engineering projects, EU projects, Regional Development projects.

11. Any Important New Publications? (Please list.)
(If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).

(a) PROJECT MANAGEMENT REVIEW
PROJEKTNA MREŽA SLOVENIJE
ISSN 1580-0229

Editor-in-chief
Aljaž Stare
Senior Lecturer of Project Management, Faculty of Economics, University of Ljubljana, Slovenia.

Jure Kovač – past Editor in Chief being busy as associate Professor of Organization Theory and Management on the Faculty of Organizational Sciences, University of Maribor and several other functions, announced in October 2007 his resignation by 2008. So we had to make a change in editorial board.

Technical Editor
Tanja Arh
Master of Sciences, Jožef Stefan Institute, Slovenia.

Description:
Project management Review is the scientific and professional review of the Slovenian project management association. The Review publishes significant and useful articles dealing with the broad interests of the field of project management. Topics covered included:

- project planning, organizing and controlling,
- project concepts,
- project evaluation,
- project methods; tools and techniques,
- team building and training,
- project start-up,
- risk analysis and allocation,
- quality assurance,
- resources, cost and time allocation,
- project finance,
- project management software,
- organization systems,
- strategic project management,
- etc.

The Project management Review emphasizes the knowledge of the practical and theoretical aspects of project management and covers all areas of project management from systems to human aspects and link theory with practice by publishing case studies. The journal aims to provide a focus for Slovenian expertise in the project management. In the application areas listed, this includes academics: researchers and lecturers in project...
management; practitioners: project managers and planners in business, commerce and industry.

*Project management Review* was founded in 1998. It is devoted to the publication of high quality research papers in all fields of project management, and publishes approximately 180 pages of “new project management” a year. Beside the research papers the *Project management Review* publishes professional articles, information, book reviews, reflections, interviews and computer software reviews. Published quarterly, *Project management Review* provides research essential to the field of project management in Slovenia.

The *Project management Review* achieves an editorial balance among research, technique, theory, and practice. All articles submitted to the journal are reviewed. The journal is published in Slovene language with English abstracts and summaries.

**Bibliographic & Ordering Information**

ISSN: 0263-7863

General e-mail: revija@zpm-si.com


Price: EUR 24.00 EUR/year

**Projektna mreža Slovenije (Project Management Review)** is a specialized review published 3 times a year in Slovene language.

**(b) SENET Review**

SENET Review is a specialized review intended to project managers of East European countries published in English language. The review has been financed and published by ZPM - Slovenian project management association. Each of the SENET members got some free copies which were probably distributed to members of those national associations. After some issued numbers we found that the review publishing and distribution costs are too high for ZPM budget. The lack of funds was the reason for the publishing break after the third number was published in March 2003.

On the initiative of Prof Mihály Görög from Hungary last year the team for SENET review revitalization was established. The most important reason for the review publishing continuation is to encourage younger, and attract academic and professional authors to publish their scientific articles. The “new SENET review” idea is not only to connect the SENET national associations but also the SENET Universities that contribute to the project management profession development. We believe that we can get a high number of scientific articles from academics and their PhD students, and we also expect case analyses from associations’ members who manage projects in different enterprises and other organizations.

The main question remains: how to assure the review financing? We discussed two propositions - every SENET member (national association) covers the cost of one issue or – every SENET national association subscribes a certain quantity of review copies and pays them.

**(c) PROJECT MANAGEMENT BOOK and other publications**

There has been published also a book *Projektni management* (Project management) by Anton Hauc PhD. (Price – 80, 00 EUR)

In 2007 we successfully finished Translation of ICB IPMA Competence Baseline V. 3.0.

Slovenian Project management Association ZPM has an intention to publish a Slovene book of project management Knowledge based on ICB IPMA competence baseline and PMBOK Guide as also on specific experience in Slovene environment. The book will be written by ten ZPM members.

Release was planned in spring 2008, but we decided to take more time for the contents adjustment. So far we have delivered the draft version to certification candidates only. The book will be published at the
beginning of 2009.

The books, reviews, forum proceedings and other publications can be ordered on the address of our secretary, Matjaž Madzarac. There man can find also information about prices.

12. **Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).**

**SENET- renamed to CENET**

ZPM proposed and started SENET (Central and South East European Network) forum in November 2000 with basic idea to foster co-operation between project management associations in the Central and South East European countries. It is an on-going cooperation by which delegates meet at least once per year – mostly during some national or international congresses or similar – and exchange new ideas about cooperating activities. There is still a lot to be done in order that the SENET idea revives in all its possibilities.

The last meeting of SENET representatives has been held in June 2007 at Cracow during the 21st IPMA World Congress. On this meeting there has been accepted the proposal to rename the SENET organization to CENET (Central European network). The initiative is now on Croatia.

**ZPM – member of MEDNET**

ZPM recently joined to the MEDNET (Mediterranean European Network). MEDNET is initiated by some Mediterranean PM associations which are members of IPMA. The main goals of this group are same as in the SENET or NORDNET group. The main initiative was given by Gilles Caupin (F), who coordinates this activity.

13. **Please list any issues (Regional or International) which you wish to have considered by the ICEC Council. /**

14. **Any other items of interest which you wish to report: /**

The report was prepared by Andrej Kerin in cooperation with officers responsible for specific tasks.
1. The skills shortage in Australia continues with qualified QS being in high demand in all states, despite a slowdown in activity in some areas.

The AIQS was successful in lobbying the Australian Federal Government last year, to have QS added to the Most Occupations in Demand List - which assists migration by overseas QS to Australia.

The AIQS is attending numerous school careers shows in major capital cities to promote QS as a first choice option for school leavers and has increased the number of QS scholarships offered to year 12 students.

2. A number of overseas firms are trying to recruit in Australia, while Australian firms are recruiting overseas as well - good for the members but not so good for the firms who have to pay high costs to recruitment firms.

3. The AIQS has called for tenders to undertake a major research project into the future of professional QS education in Australia. This will involve the universities, the QS firms, the members/students, other education providers and the Institute. This project will take into account the current state of QS education and development plus the effects of the Bologna-Melbourne model, CPD, web based learning, firms’ in house training and the QS competency standards.

The project aim is to provide advice to the AIQS National Council on future policies for input to tertiary education programs, program accreditation, professional development programs (CPD), on line learning and Assessment of Professional Competence to meet the demands of the profession and industry.

4. The AIQS is continuing to develop the Australian Cost Management Manuals with the publication of Volume 6 - Guidelines for Cost Planning Consultants.

5. The AIQS is considering recommendations from its Marketing Taskforce to raise the professional standard of QS and is also continuing with its "Raising the Profile of QS" campaign. This campaign was very successful last year when a 2 page feature on QS was printed in the national newspaper "The Australian".

6. Relations with the RICS were strained early last year when an RICS sponsored university student survey incorrectly quoted AIQS membership fees and was felt by AIQS and other Australian bodies to be little more than a marketing trick dressed up as research. We were assured that that was not the case but to avoid any further upset the survey was withdrawn by RICS, who also offered to provide us with the results of the survey. There was no consultation with the AIQS or the other Australian bodies prior to this research being launched, despite its frequent (and erroneous) references to us.

7. The AIQS signed a Reciprocity Agreement with Sri Lanka last year. This means AIQS now has reciprocal agreements with Canada, NZ, South Africa, Singapore, Hong Kong and Sri Lanka. We also still recognise our Reciprocity Agreement with the RICS.

8. AIQS membership grew by 5.4% in 2007.

9. In 2008, the AIQS celebrates the Centenary of the first QS Institute in Australia (the forerunner of today’s AIQS) and has published the History of QS in Australia.
8. Co-operation with Other Bodies

International Federation of Surveyors (FIG)

A Memorandum of Agreement was signed on 1st June 1999, at the FIG Working Week 1999 in Sun City, South Africa, between FIG and ICEC in which it was considered that a continuing programme of co-operation between the two organisations, leading to a mutual sharing of knowledge and expertise, would be of advantage to their member associations. Equally, attendance at each others’ seminars, conferences and workshops would lead to more successful events for both organisations.

FIG operates through its General Assembly and its 10 Commissions, which cover the full range of the Surveying profession. The work of FIG Commission 10, on Construction Economics and Management, is of particular interest to ICEC members.


The 23rd FIG Congress was held in Munich, from 8–13 October 2006. FIG say: 'This Congress was a total success and the biggest in history, attended by 1,300 delegates from about 100 countries. Together with the Intergeo Conference and other simultaneous events the congress was attended by 3,000 participants. The Intergeo exhibition attracted about 19,500 visitors to the ICM in Munich. At the opening ceremony the welcome address was given by Dr. Edmund Stoiber, Bavarian Minister President, the presidential address by Prof. Holger Magel, FIG President and the keynote address by Dr. Klaus Töpfer, long-time Executive Director of the United Nations Environment Programme. The opening ceremony attracted a full hall of 1,400 participants to ICM. The social highlights the welcome reception at the Holiday Inn gathered 700 people and the Surveyors Meeting 1,800 people to Löwenbräukeller and the Farewell Dinner about 600 people to the Hofbräuhaus.'

The FIG Working Week 2007 was held in Hong Kong, from 13-17 May. The theme was "Strategic Integration of Surveying Services"

The FIG Working Week 2008 will be held in Stockholm, Sweden from 14-19 June. The theme is "Integrating Generations". Included is also the Joint FIG-UN Habitat Seminar on Slum Upgrading and the Importance of Financial Mechanisms (see the Conference Website www.fig.net/fig2008 for all information about the Working Week).

The FIG Office moved to new address 4 January 2007. New address of the office is: International Federation of Surveyors, FIG
Kalvebod Brygge 31-33
DK-1780 Copenhagen V
DENMARK
Telephone and e-mail addresses will remain the same.
Tel. + 45 3886 1081 (switch board)
Fax + 45 3886 0252
Email: fig@fig.net
Web site www.fig.net

Roger M Batten
28th March 2008
The ICEC Region I meeting was held in conjunction with the AACE International 51st Annual Meeting at the Gaylord Opryland Hotel, Nashville, TN, USA. There were 10 delegates and guests in attendance. The meeting was chaired by John Hollmann, ICEC Director Region I. The following are notes on the agenda items:

The meeting began at 1:00 PM with each attendee introducing him/her self.

Present:

- John Hollmann, ICEC Director, Region I (The Americas), AACEI - United States
- Dr. Kenneth K. Humphreys, ICEC Assistant Secretary - Region 1 and Delegate, SAPCI (South Africa)
- Ginette Basak, ICEC Chairman, AACE-Canada
- Carsten Wredstrom, ICEC Administrative Vice Chairman and Delegate, DPL (Denmark)
- Alexia Nalewaik, Alternate Delegate, AACEI - United States
- Carlton Karlick, Guest, Independent Project Analysis, INC, United States
- Paul Hewitt, International Project Estimating Ltd, Canada
- John Mulholland, Hatch Ltd., Canada
- William Eberle, E. I. DuPont, United States

Apologies:

- Chris Kinney, Delegate, AACEI - United States

Not represented by a voting delegate or designated alternate:

- Canadian Institute of Quantity Surveyors
- Sociedad Mexicana de Ingenieria Economic y de Costos (Mexico)
- Group OFC Guia Referencial de Costos (Venezuela)
- Instituto Brasileiro de Engenharia de Custos (Brazil)

Ken Humphreys distributed copies of the minutes of the June 19, 2006 meeting. No corrections were offered so they stand as presented.

ICEC Chair Ginette Basak reported on activities over the past year and in particular the very successful recent PAQS and ICEC Region 4 meeting in New Zealand.

Alexia Nalewaik presented the report of AACEI giving considerable detail on AACEI activities. The report is attached to these minutes and is made a part of the minutes by reference.

It was reported that the China Engineering Cost Association has been admitted as an ICEC member and that the ballot period on admission of IA&CE in Nigeria had closed. During the AACE meeting, Otis Anyaeji of IA&CE informed Ken Humphreys that the required additional items for admission to ICEC had been sent to Canberra.
It was also reported that AEIPRO (Spain) had requested inactive status as an ICEC member and that RABCE (Russia) had been dropped as a member because of failure to pay membership subscription fees for a 3-year period.

Ken Humphreys reviewed ICEC’s cooperative agreements with other organizations.

The criteria for ICEC sponsorship of Forums were distributed and discussed and were the Advantages and Responsibilities of ICEC member societies.

Ken Humphreys reported on ICEC's acceptance by the United Nations as a Roster level NGO and its meaning.

John Hollmann reported briefly on the International Location Factor Project. A one hour session had been held immediately prior to this meeting to explain the project and to solicit interest. A large audience was in attendance, most of whom agreed to assist. A list serve has been established for communication on the project and John Hollmann will create a questionnaire to be added to the ICEC web site.

After a break, the balance of the meeting was spent reviewing the ICEC Strategic Plan with numerous suggestions being made by the attendees. It was suggested that an item be added to the plan re the United Nations NGO status and the goals ICEC expects to achieve from the status. This will be referred to Murtala Oladapo for input.

There being no further business, the meeting was adjourned at 3:40 PM.

Respectfully submitted,
Kenneth K. Humphreys
ICEC Assistant Secretary - Region 1
REPORT OF AACE International TO THE
INTERNATIONAL COST ENGINEERING COUNCIL

Date of Report: 18 July 2007

1. Country: Headquartered in USA

2. Organization's Name: AACE International

Postal Address: 209 Prairie Avenue, Suite 100, Morgantown WV 26501 USA
Telephone No.: 1-304-296-8444
Fax No.: 1-304-291-5728
E-mail address: info@aacei.org
Website: www.aacei.org

3. ICEC Representative/Delegate’s Name: Christopher Kinney

Postal Address: 710 Tannery Dr, Wayne, PA 19087 USA
Telephone No.: 1-610-304-5059
Fax No.: 
E-mail address: kinneycpe@aol.com

Alternate Representative/Delegate's Name: Alexia Nalewaik CCE MRICS

Postal Address: 11766 Wilshire Blvd, Suite 900, Los Angeles, CA 90025 USA
Telephone No.: 1-213-399-1373
Fax No.: 1-310-477-8424
E-mail address: alexia.nalewaik@mossadams.com

4. Current List of Executive with Address, Phone, Fax, E-mail:
(Please provide information for your President/Chairman, Vice President/Chairs, General Secretary, Treasurer, and Executive Secretary/General Manager)

Executive Director – James Baxter
President – William Kraus PE CCE
Past-President – James Zack Jr.
President-Elect – Stephen Warhoe PE CCE
VP Admin – Kerri Hunsaker-Stannard
VP Finance – Marlene Hyde CCE
VP TEC – Vera Lovejoy CCC PSP
VP Regions – Mark Grotefend CCC
Director Region 1 – Stephen Revay CCC
Director Region 2 – Michael Withers
Director Region 3 – Michael Pritchett CCE
Director Region 4 – Robert Bakewell CCC
Director Region 5 – Andy Padilla CCE
Director Region 6 – Alexia Nalewaik CCE MRICS
5. Number of Members by Category (as of July 13, 2006):
(Please list each category of membership and the number of members in each category)

5488 members total

Region 1 - 864
Region 2 – 1,066
Region 3 - 778
Region 4 - 828
Region 5 - 942
Region 6 – 1,010

The Arabian Gulf Section in Region 4 is showing a 68% increase (83 members) since November 2006.

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting:
(Please list):

AACE International Annual Meeting, Nashville, Tennessee USA, 16-18 July 2007


7. Scheduled Future Seminars/Conferences/Congresses:
(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

AACEI Annual Meeting, 29 June - 2 July 2008, in conjunction with the ICEC 6th World Congress on Cost Engineering, Project Management and Quantity Surveying, Toronto, Canada

AACEI Annual Meeting, 28 June -1 July 2009, Seattle, Washington USA
AACEI Annual Meeting, 27-30 June 2010, Atlanta, Georgia USA
AACEI Annual Meeting, 19-22 June 2011, Anaheim, California USA

8. Potential Future Events Under Consideration: (Please list):

9. Any New Initiatives/Innovations?

A new certification (C3PM) is being developed.

AACE International is considering additional certification programs for implementation in the future.

10. Training/Certification Issues?
Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm for guidelines and application forms).
The Council of Engineering and Scientific Specialty Boards has accredited the following Certification Programs:

- Certified Cost Consultant (CCC) (reaccredited)
- Certified Cost Engineer (CCE) (reaccredited)
- Earned Value Professional (EVP) (new accreditation)
- Planning & Scheduling Professional (PSP) (new accreditation)
- Interim Cost Consultant (ICC) (new accreditation)

ICEC has accredited the following Continuing Professional Development programs until 1 January 2012:

- AACE International Certified Cost Consultant (CCC) Program
- AACE International Certified Cost Engineer (CCE) Program
- AACE International Interim Cost Consultant (ICC) Program
- AACE International Planning and Scheduling Professional (PSP) Program
- AACE International Earned Value Professional (EVP) Program

The Planning and Scheduling Professional (PSP) specialty certification examination was offered at the 4th Annual PMI College of Scheduling (COS) conference in Vancouver (British Columbia, Canada), 15-18 April 2007.

Newest certification is the Certified Forensic Claims Consultant (CFCC), first exam held at the AACE International Annual Meeting, Nashville, TN USA, 16-18 July 2007.

Beta testing is being done for the Certified Estimating Professional (CEP) certification.

A PSP exam will be scheduled in Australia this fall.

The Brazilian society (IBEC) wants to implement AACEI certification.

11. Any Important New Publications? (Please list.)
(If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).

The Total Cost Management Framework is online and available for free download at www.aacei.org/tcm

12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

AACE International has become a member of the Global Alliance for Project Performance Standards, (GAPPS), and participated in the most recent work session in early May 2007, held in The Hague, The Netherlands. The purpose of the GAPPS initiative is to develop an international project management standard. Additionally, AACE International has recently joined the Pacific Association of Quantity Surveyors (PAQS).

New or renewed cooperative agreements are being developed with DoD, DOE, DACE, and RICS, and others. A cooperative agreement with NAWIC was signed at the AACE International Annual Meeting, Nashville, TN USA, 16-18 July 2007.

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.
14. Any other items of interest which you wish to report:

AACE International is participating in the Kenneth K. Humphreys Award for the ICEC 6th World Congress in 2008.

AACE International has submitted a technical paper for the International Journal for Summer 2007.

Ginette Basak has received a Fellow designation from AACE International.

The charter for the India Regional Section (IRS) was approved unanimously by the Board of Directors on 13 July 2007. The Region is split into three sub-sections (Central India, North India & South India), and plans to hold the first AACE International Certification Examination in India in late October 2007.

In the past quarter, new Sections were given charters, located in Pakistan, Greater Russia, and Ft. McMurray (Alberta, Canada). Additionally at the Annual Meeting in Nashville TN, AACE International expects to have completed a charter application to start a new Section in Indonesia. The Association is also working with representatives in the country of Sudan regarding the formation of a Section there.
INTERNATIONAL COST ENGINEERING COUNCIL
2006 Region II Meeting Minutes
London, United Kingdom
Saturday 21st October 2006

The 2006 Region II Meeting was convened at the Royal Overseas League in Park Place, London. 9 delegates and one observer attended. The meeting was chaired by Mr. Rob van Hoeve, ICEC Director for Region II.

1.0 Welcome and Introductions

The meeting commenced at 10.30am with an introduction from Rob van Hoeve and then attendees introducing themselves and their affiliations.

2.0 Attendance and Apologies

Present
Ginette Basak  ICEC Chairman, AACE Canada
Rob van Hoeve  ICEC Director Region II & Delegate - DACE, The Netherlands
Peter Smith  ICEC Secretary-Treasurer, AiQS
Jean-Paul Bonny  Delegate - AFITEP, France
Bruce Watson  Delegate - ACostE, United Kingdom
Alan Bartrop  President - ACostE, United Kingdom
Alec Ray  ACostE, United Kingdom
Carsten Wredstrom  Delegate - Association of Danish Project Management, Denmark
Roger Batten  ACostE, United Kingdom, Delegate - AICE, Italy
Gilles Turres  Observer - SMAP, France

Apologies
Jesús Guillem, Delegate, AEIPRO, Spain
PMA, Austria
Dr. John–Paris Pantouvakis, PMG, Greece
Kristján Gudmundsson, Delegate, VSF, Iceland
Andrej Kerin, Delegate, ZPM, Slovenia
Pekka Pyy, Delegate, PRY, Finland

Not Represented
CAPQS, Cyprus
GTE/MKK, Hungary
NFP, Norway
RACE, Romania
SPMS, Sweden
SPPR, Slovakia
SPR, Czech Republic

3.0 Minutes of Previous Region Meeting

The minutes of the 2005 Region II meeting on 29 October 2005 in Copenhagen, Denmark were approved without correction.
4.0 Matters Arising From Minutes

A question arose with respect to the membership status of the Russian Association of Bidders and Cost Engineering (RABCE). Peter Smith reported that as RABCE have not attended any ICEC meetings for a number of years and have not paid subscription fees in a timely manner, a letter has been sent by the ICEC Administrative Manager, Robyne Nash, to the RABCE informing them that their membership had been terminated. A major problem has been the lack of reply by RABCE to any ICEC correspondence over the past few years. However, RABCE will be able to have their membership reinstated if they pay outstanding subscription fees. Alec Ray suggested that ICEC use its various contacts to try and establish communication with RABCE. He felt that the problem may be that the delegate contact list for RABCE may be outdated and that contact with the right person may see RABCE rejoin ICEC. Peter Smith endeavored to take this on board.

5.0 Officer Reports

Region II Director - Rob Van Hoeve
Rob van Hoeve provided a general verbal report on activities and issues since the last Region II meeting in 2005. He also gave an overview of the joint ICEC/IPMA World Congress in Slovenia in April, 2006 and congratulated everyone involved in the organization of the event. He made special mention of the winner of the Jan Korevaar Award, Maja Ferle from Slovenia, for her paper "Implementing Earned Value Management on IT projects". He also discussed the difficulties associated with the collection of congress delegate evaluations and general discussion followed on methods to avoid these problems in the future. Rob also encouraged all associations to support the new Ken Humphreys Young Person Paper Competition. He concluded by praising the work of the ICEC Administrative manager, Robyne Nash, and asked that a formal record of acknowledgment of her work be recorded in the minutes. This was supported by all at the meeting.

ICEC Chairman - Ginette Basak
Ginette Basak thanked everyone for their attendance and gave an overview of her activities as Chairman since being appointed to this position at the ICEC Board Meeting in Slovenia. She gave an overview of the main issues discussed at the Board Meeting and also thanked the organizers of the Slovenia Congress. Ginette also gave an overview of the meeting held with the RICS the day before at the RICS Headquarters in George Street, London. Ginette, Peter Smith, Bruce Watson and Roger Batten met with the following RICS representatives –Michael Byng (Chairman - Quantity Surveying & Construction Faculty), Ed Badke (Director – Quantity Surveying & Construction, Project Management & Building Surveying Faculties) and Ruza Harrison (Professional Body Relations Manager). The meeting was very positive and both organizations agreed to communicate on a regular basis.

ICEC Secretary-Treasurer - Peter Smith
Peter Smith discussed the various developments in the ICEC organization since his appointment as Secretary-Treasurer at the ICEC Board Meeting in Slovenia. He discussed methods proposed or being undertaken to improve communication and information flow amongst members and to also raise the profile of ICEC in the wider cost engineering community. The ICEC website has been re-designed by Robyne Nash as the first step in this process. General discussion followed and many ideas were tossed around in terms of how to make ICEC more relevant and useful to its members. Alec
Ray highlighted the need for ICEC Regional Directors to have a much greater role in promoting ICEC and encouraging participation by members. He also raised the issue of long standing delegates leaving and the need for new delegates to be fully informed about the organization. Various strategies for promoting ICEC were then discussed. Peter Smith said that feedback from member associations was crucial in the development of the organization. Carsten Wredstrom proposed the development of Interest Groups (research projects, industry projects, information sharing, etc.) as a good way of increasing the level of interaction between ICEC members. At the end of these discussions, Peter Smith then encouraged member associations to submit their certification/CPD programs for ICEC Accreditation, nominate suitable members for the ICEC Distinguished International Fellow (DIF) Award, contribute to the ICEC International Roundup Journal and to send their association publications to the ICEC Secretariat on a regular basis.

6.0 Region II Member Reports

ACostE, United Kingdom
Bruce Watson, presented a report on ACostE activities and distributed the ACostE Annual Report for 2005/06 and a copy of their latest journal (September 2006). The title of this journal has recently changed to “Project Control Professional”. Bruce explained that this title change recognizes the shifting emphasis in Cost Engineering in the United Kingdom to “Total Project Control”. The ACostE report will be emailed to the ICEC Secretariat and will by reference be made a part of these minutes.

Association of Danish Project Management (FDP), Denmark
Carsten Wredstrom presented a report on FDP activities. The FDP is largely focused on Project Management and not cost management. Carsten has been trying to increase the focus of the organization on project control and cost management. Cost engineering as a profession is not well known in Denmark. In contrast, cost engineering is very strong in Norway. Nevertheless, the Danish association is very active with over 1600 members. Seminars are held on a regular basis. The next Nordnet Conference will be held in Stockholm in October 2007 (date to be confirmed) and Carsten and Rob van Hoeve are looking at combining this with another conference. The next Region II meeting will likely be held at this conference. The FDP report will be emailed to the ICEC Secretariat and will by reference be made a part of these minutes.

DACE, The Netherlands
Rob van Hoeve distributed a written report on DACE activities and discussed the content. The report is by reference made a part of these minutes.

AFITEP, France
Jean-Paul Bonney provided a verbal report on AFITEP activities. Jean-Paul is a member of new AFITEP board elected in July 2006. He is the AFITEP Vice-President and the new ICEC delegate. The AFITEP annual congress is currently scheduled for 4 December 2006 in Paris.

PM Greece
A written report on PM Greece activities was submitted via email prior to the meeting by Dr. John–Paris Pantouvakis. The report was read out at the meeting by Roger Batten. The report is by reference made a part of these minutes.

AICE, Italy
A written report on AICE activities was submitted via email prior to the meeting by Gianluca di Castri. The report was read out at the meeting by Roger Batten, the AICE delegate for the meeting. The report is by reference made a part of these minutes.
7.0 Reports From Other Regions

Region 1 (The Americas)
ICEC Chairman, Ginette Basak, attended the Region 1 Meeting in June 2006 in Las Vegas, USA. The meeting was held in conjunction with the AACE-I annual conference. She provided a summary of the main outcomes of the meeting and conference.

Region 4 (Asia-Pacific)
ICEC Secretary-Treasurer, Peter Smith, attended the Region 4 Meeting in May 2006 in Singapore. The meeting was held in conjunction with the annual PAQS congress. He provided a summary of the main outcomes of the meeting and congress.

8.0 Report on ICEC Council Meeting, April 2006

Rob Van Hoeve presented a verbal report on the ICEC Council Meeting held in Slovenia and discussed the following items:

i) Newly elected positions for 2006 – 2008 Executive
ii) ICEC Award Recipients
iii) ICEC web-site developments
iv) Kenneth Humphreys Student/Young Member Paper Competition
v) Member retention and recruitment strategy survey;
vi) AICE discount programs;
vii) Consideration of access to restricted sections of member web-sites
viii) Provision of cost data on the ICEC web-page
ix) Recognition of ICEC by the United Nations as an NGO; and
x) World’s Best Practice Program proposal.

Rob highlighted that Ken Humphreys had stepped down at the Slovenia meeting as ICEC Secretary-Treasurer. Ken was instrumental in the establishment of ICEC and has held this position since the inception of ICEC in 1976. Rob expressed thanks to Ken on behalf of Region II for his tremendous work with ICEC and promotion of the cost management profession generally. This was supported by all at the meeting.

9.0 New and Potential Members

Rob van Hoeve noted that two new associations have joined ICEC since the last Region II meeting: PM (Greece) – Region 2 and the Australian Cost Engineering Society (ACES) – Region 4. Potential new members include an association in Iran, AACEI Saudi Arabia, the Institute of Appraisers & Cost Engineers of Nigeria, the China Engineering Cost Association (CECA), the Indian Institute of Surveyors (IIS) and AACEI India. Peter Smith noted that Peter Cox, the ICEC Administrative Vice-Chairman, has visited both the IIS and AACEI and has received positive responses to applying for membership of ICEC. Peter Smith noted that he would be visiting the CECA Executive in Beijing in late October with the Region IV Director, TT Cheung. CECA have now met all government requirements to be able to join ICEC and their application for membership is imminent.

10.0 Cooperation With Other Bodies:

Rob van Hoeve noted that the African Association of Quantity Surveyors (AAQS) were scheduled to hold a meeting in late November and that the FIG Commission 10 Meeting
was held from 8-13 October. Peter Smith noted that the International Project Management Association (IPMA) were keen to strengthen relationships with ICEC and to develop collaborative research projects, extend the IPMA “Young Crew” section and build an academic research network. Ginette Basak said that the joint IPMA/ICEC Congress in Slovenia was very successful in this respect and that very positive meetings took place between the ICEC/IPMA Executive for future collaboration. Peter Smith spoke about the Pacific Association of Quantity Surveyors (PAQS) and how it has developed into a very strong organization. Ginette Basak then spoke in more detail about the meeting with the RICS on the day prior to the Region II meeting. She described it as a very good meeting with an agreement reached to continue dialogue. Bruce Watson described it as a very constructive meeting with the RICS much more in tune with what ICEC does. ICEC and the RICS agreed that it would be good for the organizations to collaborate on relevant projects and use the extensive networks of both organizations for mutual benefit. To this end, Ginette offered, on behalf of ICEC, to promote the RICS International Standard Method of Measurement project on the ICEC website (to be included in the November edition of Roundup).

11.0 ICEC Strategic Plan – Looking Forward

Carsten Wredstrom initiated and led this discussion on the need to re-evaluate and update ICEC’s strategic directions/plans. Carsten described this as a preliminary discussion to assist in the development of a draft strategic plan that can be presented at the next ICEC Meeting in Toronto, Canada in 2008. He emphasized the importance of input and suggestions from all member associations. Comments/suggestions could be sent to each region director and used to develop a draft strategic plan that could be issued to member associations at least one month prior to the Toronto meeting. Alec Ray supported the proposal but noted that it is important that ICEC remains independent and does not compete with any other associations. Carsten suggested that the first step is to examine the existing ICEC Strategic Plan (adopted in 2000) and call for comments/suggestions from member associations.

12.0 ICEC Sponsored Forums

Peter Smith issued a discussion paper prepared by the ICEC Administrative Manager, Robyne Nash, on ICEC Sponsored Forums. This paper is by reference made a part of these minutes. General discussion was had on how to make ICEC sponsorship of forums, seminars, congresses and the like of greater value to member associations. The proposal by Robyne Nash to offer free sponsorship of the next PAQS Congress in New Zealand in June 2007 to trial ideas/initiatives and get feedback was supported by all at the meeting.

13.0 UN NGO Roster Status

Rob van Hoeve led discussion on the recent acceptance of ICEC on the UN NGO Status. He noted that this consultative status was not clear to many ICEC members and that there needs to be greater clarification/explanation of what it means and how it can be acted upon. It was suggested that this could be best achieved by writing a paper [by Murtala Oladapo?] for the benefit of member associations – a short summary paper for general clarification and a more detailed paper (with relevant links) for associations/firms needing greater guidance to enable them to be involved. The inclusion of a hypothetical
case example was also suggested.

14.0 Advantages and Responsibilities of ICEC Membership

Rob van Hoeve reminded delegates of the advantages/responsibilities of ICEC membership and emphasized the sharing of publications, congress/event sponsorship, updating contact directories and utilizing the individual ICEC web pages for each member association. He also asked associations to notify ICEC of any scheduled events/forums/congresses so that details can be included on the ICEC website.

15.0 International Roundup

Rob van Hoeve noted that the deadline for submittal of information for the next issue of International Roundup was 15 March 2007.

16.0 Continuing Professional Education and Certification

Peter Smith encouraged associations to seek ICEC accreditation of their CPD and Certification programs if this had not already been done. He also mentioned that some programs were currently due for renewal.

17.0 International Congresses

Rob van Hoeve noted the following schedule for future ICEC World Congresses:

i) 2008 - Toronto, Canada (30 June – 3 July)
ii) 2010 - Singapore (date to be determined)
iii) 2012 - Durban, South Africa (date to be determined)

18.0 Other Business

ACostE Certification Program

Roger Batten distributed information on the ACostE TASC Certification program and a paper written by Mr. Richard Plumb on how the program has operated over the past 2 years. TASC (The Assessment Service Centre) was set up by ACostE as an approved project control vocational qualifications delivery centre, operating as a not-for-profit organization. The intention is to raise the skill levels of practitioners in the disciplines of estimating, cost engineering, planning and commercial support functions. The program has since become an outstanding success. Roger Batten said that this program may be of great interest to other ICEC member associations and that ACostE would be happy to provide further information to those interested.

Expanding ICEC Membership Base

Alec Ray spoke about the importance of value management, risk management and contract management in the services provided by cost engineers. Alec suggested that ICEC should therefore consider opening up its membership base to include Value Management, Risk Management and Contract Management associations. It was agreed that this would be a good topic for discussion at the next ICEC Meeting in Toronto.

19.0 Adjournment
There being no further business, the meeting was adjourned at 4.40pm.

Respectfully submitted,

Peter Smith
ICEC Secretary-Treasurer
1.0 Welcome and Introductions

Region 3 Director KH Osei-Asante opened the meeting and welcomed all the participants.

2.0 Attendance and apologies

Present (ICEC Executive members):
- KH Osei-Asante, ICEC Director Region 3, Delegate of GhIS
- Murtala Oladapo, ICEC Administrative Vice Chairman, Delegate of NIQS
- EF Wortmann, ICEC Assistant Secretary Region 3, Delegate of ASAQS

Present (ICEC Guests members):
- Francis Adetola, Emmanuel Oforeh, Segun Ajanleoko, M Frimpong, Dr CP de Leeuw, T Senyolo, RT Bhadmus, OA Momodu (Mrs), OO Onashile, HA Dikko, EA Asawo, VI Esechie, F Akpoiroro, J Telema, RI Taofik, JA Bamdupe, SK Adusei-Appiah, AA Allinjogbin, NOM Azu, TOS Tite, Tina Eke (Mrs), IJ Oyebade, IB Oladapo, Al Abayomi, Felix Uwadia, EO Ayodele, FO Akinradewo, AYA Alhassan, MO Sadiq, Dr MM Andawei, BA Woke, O Adolphus, SA Santa, JM Inede, Peter Erhanon, AL Olupitan, TM Kogi, Pastor EE Bassey, JO Kikiowo, ST Oyufeko.

Apologies:
- Dr Kenneth Humphreys, ICEC Assistant Secretary Region 1
- Prof JJP Verster, Immediate Past Chairman of ICEC

3.0 Minutes of Previous Region 3 Meetings

The minutes of the ICEC Region 3 minutes held in Abuja, Nigeria on 27 April 2005 had previously been posted on the ICEC website for a period exceeding 18 months and no corrections or comments had been received. The chairman thanked Dr Kenneth Humphreys for the preparation of these minutes.

Region 3 Director KH Osei-Asante declared their acceptance without any corrections.

4.0 Matters Arising from these Minutes

None.

5.0 Officers Reports

5.1 ICEC Membership of the United Nations

The ICEC Administrative Vice Chairman, Murtala Oladapo, reported that ICEC had been approved as an NGO of the United Nations (UN). It is now possible for ICEC members to actively participate in the activities of the UN. He reported that Dr Kenneth Humphreys currently represents the ICEC at the UN in New York and Murtala Oladapo currently represents the ICEC at the UN in Africa.
5.2 **Resolutions taken at ICEC Council Meeting in Slovenia, April 2006**

The ICEC Administrative Vice Chairman, Murtala Oladapo, reported on some of the resolutions taken at the ICEC Council Meeting in Slovenia during April 2006 in as much as these directly affect the activities of Region 3:

- The ICEC Congress 2012 has provisionally been scheduled for Durban, South Africa. This will need to be confirmed and ratified during the ICEC Congress 2008 in Toronto, Canada
- Murtala Oladapo was elected ICEC Administrative Vice Chairman
- KH Osei-Asante was re-elected ICEC Director Region 3
- Egon Wortmann was re-elected ICEC Assistant Secretary Region 3
- Professor JJP Verster is the ICEC Immediate Past Chairman

6.0 **Reports from Member Organisations**

Verbal organisation reports were tabled by the representatives from the following three organisations, who indicated that written reports would follow shortly which would subsequently be placed on the ICEC website for member information:

- South Africa (ASAQS)
- Nigeria (NIQS)
- Ghana (GhIS)

These reports and all minutes will generally be available for member information on the ICEC website (under the delegates section).

7.0 **Reports of the ICEC Council Meeting in Slovenia, April 2006**

The ICEC Administrative Vice Chairman, Murtala Oladapo, reported on some of the general resolutions taken at the ICEC Council Meeting in Slovenia during April 2006:

7.1 **ICEC Executive Committee 2006/2008:**

The ICEC Executive Committee was tabled for noting on the ICEC website.

7.2 **ICEC Awards:**

The following ICEC honorary awards were conveyed at the meeting:

- DIF Award : Murtala Oladapo
- DIF Award : Professor JJP Verster
- Chairman’s Award : Murtala Oladapo
- Chairman’s Award : Dr CP de Leeuw

7.3 **ICEC Website:**

The ICEC website is constantly updated for member use. Members are encouraged to make use of the website to keep abreast of ongoing ICEC developments.

7.4 **Kenneth Humphreys Award:**

Members were advised that the annual Kenneth Humphreys Award has been introduced to encourage participation of young academics and practising members alike. Region 3 members are encouraged to actively participate.
7.5 ICEC Membership Recruitment and Retention:

The meeting deliberated on the necessary focus that is required to recruit and retain ongoing membership of ICEC. This venture needs to link qualifications with ongoing graduate training after qualification.

7.6 Cost Data on the ICEC Website:

The need was expressed that more cost data should be gathered for the ICEC website for general member use. Members are encouraged to contribute to this data gathering exercise.

7.7 Recognition of ICEC by the UN as a NGO:

The meeting agreed that the recognition of the ICEC by the UN as an NGO was a very positive step forward which may open further opportunities for ICEC. It may assist to make the ICEC a more meaningful and relevant organisation internationally.

7.8 ICEC World’s Best Practice Programme:

The meeting resolved that this programme should be supported and actively pursued within the Region 3 region. To develop the programme and to encourage more widespread use amongst the members, it was resolved to enter discussions with the Africa Association of Quantity Surveyors (AAQS) representatives in an attempt to jointly develop the programme.

8.0 New and Potential Applicants for ICEC Membership:

The ICEC Director Region 3, KH Osei-Asante, reported on two recent applications for ICEC membership. The two new organisations under consideration are:

- Nigerian Society of Engineers (NSE)
- Institution of Appraisers & Cost Engineers (ISCE)

Full details in support of the application still need to be submitted to ICEC for consideration and approval, but these are still awaited.

The meeting noted the following organisations that had recently been approved as new member organisations of ICEC:

- Project Managers (Greece) – Region 2
- Australian Cost Engineering Society (ACES) – Region 4
- China Engineering Cost Association (CECA) – Region 4

9.0 Co-Operation with Other Bodies:

The meeting took note of the ongoing liaison of ICEC with the following bodies:

- AAQS – active participation noted and acknowledged
- FIG – applicability and future relevance to be further considered and debated
- IPMA – through the main Council
- PAQS – through the AAQS
- RICS – international relevance noted
10.0 ICEC Strategic Plan 2000:

The meeting briefly noted the ICEC Strategic Plan issued during 2000. The meeting resolved that Messrs KH Osei-Asante and EF Wortmann be tasked to scrutinise the document in further detail and report back to the ICEC secretariat with suggestions and recommendations on behalf of Region 3.

11.0 Reminders and Standing Items:

11.1 Advantages and Responsibilities of ICEC Members:

The meeting noted that any new developments and/or suggestions in this regard should be forwarded directly to the ICEC secretariat.

11.2 Best Practices and Technical Standards:

The meeting noted that any new developments and/or suggestions in this regard should be forwarded directly to the ICEC secretariat. Refer also item 7.8 above.

11.3 Calendar of Events:

The meeting noted that any planned functions and/or events should be forwarded directly to the ICEC secretariat.

11.4 Continuing Professional Development (CPD) and Certification:

The meeting resolved that more emphasis should be placed on undertaking CPD programmes jointly with the AAQS structures. The accreditation of educational programmes to be further investigated as a joint venture within Region 3.

The certification of programmes should be better co-ordinated between the ICEC and AAQS to avoid duplication and wasted effort.

11.5 International ICEC Congresses:

The meeting noted the following future ICEC Congresses as follows:

- 2008 – Toronto, Canada
- 2010 – Singapore
- 2012 – Durban, South Africa (to be confirmed)

11.6 International Roundup:

The meeting noted the ongoing need to forward articles and newsworthy items directly to the ICEC secretariat for publication in the ICEC International Roundup. It was noted that the publication was free of charge and could freely be downloaded from the ICEC website.

11.7 International Standards:

The meeting noted that the current listing is available on the ICEC website for general member use.
12.0 Other Business:

12.1 Accreditation of Tertiary Institutions:

The meeting was advised that the South African Council for the Quantity Surveying Profession (SACQSP), together with the RICS, have jointly accredited 6 Universities and 2 Universities of Technology that currently offer Quantity Surveying qualifications in South Africa. The SACQSP had earlier also offered the AAQS to accredit other Universities within some of the Region 3 countries. This accreditation may be done on the request and at the cost of the tertiary institution seeking the accreditation. One such University (Dar-Es-Salam, Tanzania) had already taken up this offer and has been accredited.

The meeting resolved to encourage other Region 3 Universities to take up this offer and that both the AAQS and ICEC organisations should support and encourage this venture.

12.2 General Comments:

The following general suggestions and/or proposals were raised by some of the members present at the meeting:

- Standards of new members must be maintained and upheld at all times
- Prizewinners and achievers to be congratulated and encouraged
- Graduate programmes are to be encouraged and supported to attract more academics to the profession
- Academics should also be encouraged to assist the practising members

13.0 Closure:

There being no further business to discuss, the meeting was adjourned at 19h40. The Chairman thanked everyone for their attendance and active participation in the meeting.

Approval on Minutes:

..................................................................................................................  ........................................................................................

KH OSEI-ASANTE                                      Egon Wortmann
CHAIRMAN                                           ASSISTANT SECRETARY

..................................................................................................................  ........................................................................................

DATE                                               DATE
Minutes of the International Cost Engineering Council (ICEC)
2007 Region 3 Meeting
Southern Sun Elangeni Hotel, Durban, South Africa
20 October 2007

1.0 Meeting Details

The 2007 ICEC Region 3 meeting was convened at the Southern Sun Elangeni Hotel in Durban, South Africa in conjunction with the Council Meeting of the African Association of Quantity Surveyors (AAQS) and the ASAQS/AAQS International Conference. ICEC Region 4 Director, Mr. Kwadwo Osei-Asante presided over the meeting.

The AAQS Council Meeting was held on Thursday 18th October from 12pm – 6pm and was attended by both AAQS and ICEC Region 3 members. ICEC Secretary-Treasurer, Dr. Peter Smith, was invited to attend this meeting as an observer as part of the co-operative agreement between AAQS and ICEC.

The ICEC Region 3 meeting was held on Saturday 20th October and commenced at 3.30pm following the conclusion of the conference. It should be noted that the AAQS meeting covered many areas and issues related to ICEC Region 3. Separate AAQS minutes were prepared by the AAQS Secretary. The minutes herein cover only the ICEC meeting.

2.0 Welcome & Introductions

Mr. Osei-Asante opened the meeting and welcomed all the participants.

A moment of silence was held for the former AAQS Secretary-General, Mr. Francis Githaiga, who passed away on 26 December 2006. Mr. Osei-Asante paid tribute to Mr. Githaiga for his contributions to the AAQS and quantity surveying profession generally.

3.0 Attendance & Apologies

Attendance

ICEC Executive
Mr. Kwadwo Osei-Asante - ICEC Region 3 Director
Mr. Egon Wortmann - ICEC Region 3 Assistant Secretary & ASAQS Executive Director
Dr. Peter Smith - ICEC Secretary-Treasurer

AAQS
Mr. Segun Ajanlekoko - AAQS President, NIQS Representative
Mr. Thabo Senyolo - AAQS Secretary-General, ASAQS Representative

ASAQS (South Africa)
Mr. Thembi Matunda - ASAQS President
Prof. Gaye Le Roux - ASAQS Representative, Registrar SA Council for QS Profession
Mr. Ron Singh - ASAQS Representative

NIQS (Nigeria)
Prince A.Y. Alhassan - NIQS Vice-President, Nigeria QS Registration Board Member
Ms. Tina N. Eke - NIQS Representative, Treasurer Women Assoc of QS Nigeria

GHIS (Ghana)
Lt. Col. S.K. Adusei-Appiah - GHIS Representative
4.0 Minutes of Previous Meeting

The minutes of the 23 November 2006 meeting in Calabar, Nigeria were taken as read and were accepted without amendment (accepted by Prince A.Y. Alhassan, seconded by Lt. Col. S.K. Adusei-Appiah).

5.0 Matters Arising From Minutes

None.

6.0 Officer’s Reports

ICEC Secretary Treasurer

Mr. Smith began with the work being undertaken by Ms. Robyne Nash, the ICEC Administrative Manager, and the ICEC website developments. He then spoke about the importance of ICEC receiving feedback and suggestions from Region 3 member associations to help maximize the benefit that ICEC can provide for African members. He then spoke about new publications and initiatives being undertaken by ICEC. He handed out copies of the following documents to attendees:

- Promotional Flyer for the 2008 ICEC 6th World Congress in Toronto
- ICEC Information Kit (for potential members)
- International Roundup News
- Paper on the ICEC International Location Factor Cost Model
- ICEC Draft Strategic Plan – Evaluation Form
- Kenneth K Humphreys Award Program

He provided an overview of each of the documents. The “ICEC Information Kit” and “International Roundup News” received a number of positive comments from attendees. He encouraged member associations to provide feedback on the ICEC Strategic Plan.

This then led to general questions and discussion. Ms. Tina Eke raised the issue of visas for travel to the 2008 ICEC Congress in Toronto and ICEC Regional Meetings generally. Significant lead time is required for these visas for Region 3 member associations and it was requested that ICEC provide appropriate letters of invitation to assist in this respect. It was agreed that better communication was required and that the Secretary-Treasurer and the ICEC Secretariat would liaise with Region 3 members to ensure that appropriate letters are provided.
Professor Gaye le Roux and Prince A.Y. Alhassan then raised questions about ICEC certification procedures for professional development programs/courses and the use of the ICECA post-nominals and these were discussed in detail. It was agreed that this would be highly regarded by individuals from member associations and it is likely that members who do not have ICEC certification as yet will make application in the near future.

Prince A.Y. Alhassan then raised the issue of the role of the Cost Engineer in Nigeria and the fact that they do not have any formal qualifications or training in cost management. This is distinct from the QS profession where QSs need to be registered through the Nigerian QS Registration Board Member. It was considered that this created an unfair situation and the ability of Cost Engineers to provide expert cost management services was questioned. Prince A.Y. Alhassan then asked about the status of the ICEC membership application from the Nigerian Institute of Appraisers and Cost Engineers. It was explained that the period for objection to the application had expired but that the Institute had yet to pay the full fees necessary for membership. It was then explained that there were some communication problems within the NIQS in terms of a formal objection to the application. It was agreed that the Region 3 Director and the Secretary-Treasurer would liaise further with the NIQS on this matter.

Region 3 Director

Mr. Osei-Asante provided a verbal report on activities in Region 3 since the last meeting. He mentioned that the AAQS was becoming a very active and strong association and that it was tremendous that ICEC and the AAQS were forming a closer relationship. It was agreed that the AAQS would provide contact details for AAQS members who were not members of ICEC. Mr. Osei-Asante will follow this up and was confident that these associations would join ICEC in the future.

7.0 Membership Reports

The reports of the ASAQS (South Africa), GHIS (Ghana), TIQS (Tanzania), INQS (Namibia) and IQSK (Kenya) were presented at the AAQS Council Meeting. Written reports were provided by ASAQS, GHIS & INQS and verbal reports by TIQS and IQSK.

The main topic with the AAQS member reports was the influence that China was having on the African construction industry. Chinese contractors are undertaking a significant proportion of work in many African countries and local contractors are unable and unwilling to compete against the very low tender prices submitted by the Chinese. For example, in Namibia, Chinese contractors now undertake 85-90% of all Government work at prices 30-50% lower than local tender prices. Trends were also emerging where Chinese contractors are also financing projects. Many of the Chinese contractors are State Owned Enterprises and have significant financial backing from their government. The quality and efficiency of the Chinese contractors is very good in many African countries but there is the problem that many of these contractors are allegedly not complying with local employment laws, having workers live on site and work on projects around the clock. The situation does differ though. For example, in Kenya, Chinese contractors initially entered the market with very low tender prices to become established in the market but over time their prices have increased to reasonable levels. The AAQS resolved to write a position paper on the issue.

The other major issue was the shortage of construction materials (particularly cement and steel) and the impact that this was having on construction prices. Many countries are having to import these base materials (even South Africa).
Region 3 Director, Mr. Osei-Asante, provided a written report on GHIS activities and discussed the content. The report is by reference made a part of these minutes.

ICEC Region 3 Assistant Secretary, Mr. Egon Wortmann, provided a verbal report on ASAQS activities. Their written report submitted at the AAQS meeting will also by reference be made a part of these minutes. Egon commented that the ASAQS had moved offices in Johannesburg changing from rented to purchased premises.

A written report was submitted by Mr. Ian Oosthuysen at the AAQS meeting. The report is by reference made a part of these minutes.

Prince A.Y. Alhassan provided a verbal report on NIQS activities. The NIQS General Elections were held in May 2007 and a 2 day seminar was held in June 2007 on the topics of Contracts and Fraud/Corruption. The Nigerian Government is greatly concerned about corruption in business and the construction industry is viewed as having problems in this respect. Major reforms are occurring in the construction industry to address this problem.

(NOTE: Copies of any documents made a part of these minutes by reference are available from the ICEC Secretary upon request).

8.0 Reports From Other Regions

None

9.0 New Members

Concerns from the NIQS about the membership application from the Nigerian Institute of Appraisers and Cost Engineers has been noted earlier (Clause 6.0). This will be investigated further by the ICEC Region 3 Director and Secretary-Treasurer.

10.0 Potential New Members

The AAQS President, Mr. Segun Ajanlekoko, has kindly offered to provide contact details for AAQS member associations that are not ICEC members. Mr. Osei-Asante and Mr. Smith will contact these organizations. Mr. Smith also noted that other potential members from other regions included AACE-I Saudi Arabia and Iran, Quantity Surveyors International (UK), PUJA-B (Brunei), PMI Netherlands, UK Institution of Civil Engineers, the Indian Institute of Surveyors and AACE-I India.

11.0 Cooperation With Other Bodies

Mr. Osei-Asante commented that ICEC has continued its dialogue and mutually supportive agreements with the AAQS, PAQS, IPMA and FIG. Dialogue also continues with the RICS and Mr. Smith mentioned that a formal meeting was held with the RICS at their head office in London in October 2006 prior to the Region 2 meeting. The dialogue continues to be positive and much discussion has been held about the possibility of the RICS applying for ICEC membership.
12.0 ICEC International Location Cost Factor Model

Mr. Smith spoke about the ICEC initiative led by Mr. John Hollmann, the ICEC Region 1 Director, to develop an international location cost factor model. He referred to the paper handed out earlier in the meeting (ICEC International Location Cost Factor Model) which was presented at the recent PAQS Congress in Auckland, New Zealand in June 2007. A workshop was also held in July 2007 at the Region 1 Meeting in Nashville, Tennessee to discuss the detail of the model development. Mr. Smith presented a draft “Data Collection Form” that has been produced by Mr. Hollmann as a result of this workshop. Mr. Smith encouraged member associations to support this initiative and nominate at least one person from their association as a contact point and contributor to the project. General discussion and comments ensued. Professor Gaye le Roux volunteered to represent ASAQS and Dr. Corne de Leeuw volunteered to represent AAQS member associations for the development of the model. Both are very experienced practitioners in the estimating field and will provide valuable input. Dr. Corne de Leeuw has been developing a similar international cost model through the AAQS and is particularly keen to liaise with ICEC.

13.0 ICEC Strategic Plan

Peter Smith referred to the handout on the ICEC Draft Strategic Plan and emphasized the importance of getting feedback from all member associations to ensure that the organization remained relevant and best served member needs. This review is being led by Mr. Carsten Wredstrom from the Association of Danish Project Management in Region 2. Attendees undertook to reply to the ICEC Secretariat with comments as soon as possible.

14.0 UN NGO Consultative Roster Status

Mr. Osei-Asante spoke about the decision last year by the United Nations Economic and Social Council (ECOSOC) to grant Roster consultative status to ICEC. This has the potential to provide tremendous opportunities for ICEC and its member associations to contribute to the work of the United Nations. General discussion was then held on what this actually meant for firms and what was involved in utilizing this UN status to bid for work. It was agreed that there was a need for greater clarity on this for ICEC members. Mr. Osei-Asante and Mr. Smith offered to liaise with Mr. Murtala Oladapo to write a paper/report to provide this clarity.

15.0 Advantages and Responsibilities of ICEC Membership

Mr. Osei-Asante provided a reminder of the main advantages and responsibilities of ICEC membership. This included the sharing of publications amongst member associations and the use of members’ individual web pages on the ICEC website for promotional purposes. Mr. Smith referred to the ICEC Information Kit handout which provided details in this respect. He also commented that the individual member sections on the ICEC website were generally under-utilised and encouraged members to add to their respective web-pages as it provided a good means of promotion of their association.

16.0 International Standards

Mr. Osei-Asante encouraged members to submit their list of standards and publications to the ICEC Secretariat for inclusion on the ICEC website.

17.0 Calendar of Events

Mr. Osei-Asante and Mr. Smith provided details of ICEC Region meetings held or to be held in
2007 and the ICEC World Congress and Council Meeting in 2008 in Toronto Canada. Mr. Segun Ajanlekoko noted that the AAQS General Assembly was originally due to be held in early July 2008 but, due to the proximity to the Toronto Congress, the AAQS Board had resolved to put the Assembly back to mid-August or later. Member associations were also encouraged to send details of any seminars/congresses/events to the ICEC Secretariat so that they could be included on the ICEC website.

18.0 Certification/Accreditation

Mr. Smith encouraged all members to seek ICEC accreditation of their CPD and Certification programs if this had not already been done. Details and application forms appear on the ICEC web page. This matter was also discussed earlier in the meeting.

19.0 ICEC World Congresses

Mr. Osei-Asante noted that after Toronto in 2008, the 2010 Congress will be held in Singapore and the 2012 event is currently scheduled for Durban, South Africa. This is to be ratified at the 2008 Council Meeting and Mr. Egon Wortmann confirmed that the ASAQS will be in attendance to give a presentation on their bid for the 2012 event.

20.0 Publications – Roundup News & the ICMJ

Peter Smith referred to handouts about the newly established Roundup News and International Cost Management Journal (ICMJ). He explained the background behind the new publications and encouraged member associations to contribute. The first addition of the ICMJ is now scheduled for November 2007 and members were advised that is was still possible to submit papers for consideration for last minute inclusion as long as the papers were received by 5 November 2007.

21.0 Other business

Prince A.Y. Alhassan led a discussion on current problems with Quantity Surveying and Project Management education in Nigeria and many other African countries. It is becoming increasingly difficult for universities to attract and retain good quality academic staff in these fields and courses were suffering as a result. This has resulted in a serious shortage of QS/PM academics. Much of the problem lies in the relative poor pay levels for academicians compared to the income they could earn as practitioners in the construction industry. A range of strategies were discussed including the use of practitioners as casual lecturers, assistance with the development of course materials, ‘block style’ teaching and guest visits/lectures by academics from other regions. It was agreed that the AAQS/ICEC would collaborate to try and address this problem.

22.0 Adjournment

There being no further business, the meeting was adjourned at 5:55 pm. Mr. Osei-Asante thanked everyone for their attendance and active participation in the meeting.

Respectfully submitted,

Peter Smith
ICEC Secretary Treasurer
Minutes of the International Cost Engineering Council (ICEC)
2006 Region 4 Meeting

Marina Mandarin Hotel, Singapore

21 May 2006

1.0  Welcome & Introductions

The 2006 ICEC Region 4 meeting was convened at the Marina Mandarin Hotel in Singapore in conjunction with the annual board meeting of the Pacific Association of Quantity Surveyors (PAQS). Past PAQS Chairman and ICEC Director, Region 4, Mr. TT Cheung presided over the meeting.

The PAQS Board Meeting commenced at 9am and was attended by both PAQS and ICEC delegates. The ICEC meeting commenced at 3.30pm following the conclusion of the PAQS meeting. It should be noted that the PAQS meeting covered many areas and issues related to ICEC Region 4. Separate PAQS minutes were prepared by the PAQS Secretary. The minutes herein cover only the ICEC meeting.

2.0  Attendance & Apologies

TT Cheung Past  PAQS Chairman and ICEC Region 4 Director (HKIS)
Ong See Lian  ISM Past President and Past PAQS Chairman
Peter Cox  ICEC Administrative Vice Chairman & AIQS President
Peter Smith  ICEC Secretary Treasurer
Trevor Main  AIQS Representative & PAQS Vice-Chairman
Terry Sanders  AIQS General Manager
Takayoshi Sato  PAQS Chairman (BSIJ)
Kenta Fukagawa  BSIJ Representative & PAQS Secretary
Koji Ota  BSIJ Representative
Ma Guizhi  CECA Secretary-General
Clint Kissoon  CIQS Vice President
George Evans  CIQS President
Ellen Lau  HKIS Representative
Paul Ho  HKIS QS Division Chairman
Stephen Lai  HKIS QS Division Honorary Secretary
Prof Chitra Weddikkara  IQSSL President
Elmo Fernando  IQSSL Vice President
H.D. Chandrasena  IQSSL Immediate Past President
D.G. Jayarathua  IQSSL Treasurer
Kwan Hock Hai  ISM Representative
Wan Maimun Abdullah  ISM Representative
Eddie Wong  ISM Representative
Dato’ Md Isahak Md. Yusuf  ISM Representative
Wan Ainon Zuraiha Khalid  ISM Representative
Abd Many Hasluin  Board of Quantity Surveyors Malaysia
Cathy Giddens  NZIQS President
Peter Eggleton  NZIQS ICEC/PAQS Delegate
John Granville  NZIQS Executive Director
Edward Tang  SISV ICEC Delegate
Teoh Wooi Sin  SISV Representative & PAQS 2nd Vice-Chairman
Seah Kwee Yong  SISV Representative
Goh Ngan Hong  SISV Representative
Caroline Tan  SISV Representative

Apologies
None

Not represented
Australian Cost Engineering Society (ACES)
Fiji Institute of Quantity Surveyors (FIQS)
Institute of Project Managers of Sri Lanka (IPMSL)
Japan Society of Cost & Project Engineers (JSCPE)
Project Management Associates – India (PMAI)

3.0 Minutes of Previous Meeting

The minutes of the June 2005 meeting in Dalian, China were taken as read and were accepted without amendment (accepted by Peter Cox, seconded by Peter Smith). Peter Smith provided an overview of the minutes from the April 2006 ICEC Council meeting in Ljubljana, Slovenia but these were not reviewed in detail as this was a meeting of the full Council, not Region 4 alone.

4.0 Matters Arising From Minutes

None.

5.0 Officer's Reports

ICEC Region 4 Chairman TT Cheung provided a general verbal report on activities since the 2005 Region 4 meeting and the 2006 ICEC Congress. His report also covered the remaining items on the agenda and he talked to each agenda item in turn.

ICEC Administrative Vice-Chairman Peter Cox provided a verbal report on ICEC developments and stated that he would address his work on ICEC Standards later under Agenda Item 16.

ICEC Secretary Treasurer Peter Smith provided a verbal report on ICEC developments over the past year and the major resolutions and initiatives from the 2006 ICEC Board meeting. He spoke at length about the work being undertaken by Ms. Robyne Nash, the ICEC Secretary, and the tremendous developments being made to the ICEC Website. Region 4 members were encouraged to review these developments and to provide feedback and suggestions.
6.0 Reports From Other Regions

From ICEC Region 1, Canadian Institute of Quantity Surveyors (CIQS) President George Evans provided a verbal report on CIQS activities. He commented that the CIQS recognize the importance of expanding their collaboration with international organizations and over the past few years have joined ICEC and PAQS and have signed many Memorandums of Understanding and Reciprocity Agreements with kindred associations. There have been recent changes to trademark laws in Canada which have affected the naming of companies amongst other things and these have provided the catalyst for the re-branding of CIQS publication materials and website. They are also producing more promotional material which has been lacking in the past. George also spoke about changes in university education, the introduction of the first QS related degree course and changes in the accreditation system for foreign professionals in Canada. He concluded with the CIQS plans for holding the 2008 PAQS Congress and discussion was held about collaborating with the ICEC 2008 Congress which will also be held in Canada and the choice of the most suitable dates.

7.0 Membership Reports

AIQS President Peter Cox distributed a written report on AIQS activities and discussed the content. The report is by reference made a part of these minutes.

PAQS Chairman Takayoshi Sato gave a verbal report on BSIJ activities. The BSIJ will be holding their 30th Anniversary Congress in June. They have commenced a new qualification system for Japanese Quantity Surveyors/Cost managers. They have also developed a new CPD program. Sato then spoke in general about BSIJ collaboration with local and international organizations.

HKIS QS Division Chairman Dr. Paul Ho distributed and discussed a written report on HKIS activities. The report is by reference made a part of these minutes.

IQSSL President, Prof. Chitra Weddikkara, distributed and discussed a written report on IQSSL activities. The report is by reference made a part of these minutes.

ISM QS Division Chairman Eddie Wong distributed and discussed a written report on ISM activities. The report is by reference made a part of these minutes.

NZIQS ICEC Delegate Peter distributed and discussed a written report on NZIQS activities. The report is by reference made a part of these minutes.

SISV ICEC representative Goh Ngan Hong distributed and discussed a written report on SISV activities. The report is by reference made a part of these minutes.

ICEC Secretary Treasurer Peter Smith requested that any association or institute which did not distribute a written report to send a summary of their verbal report by e-mail to ICEC to be included by reference with these minutes.

(NOTE: Copies of any documents made a part of these minutes by reference are available from the ICEC Secretary upon request).
8.0 New Members

TT Cheung noted that two new associations (Australian Cost Engineering Society and PM-Greece) have joined ICEC since the last Region 4 meeting and commented that ICEC continues to grow and is in a very healthy state.

9.0 Potential new members

TT Cheung asked PAQS member associations to assist/encourage any relevant professional association in the ICEC Region 4 who were not members to join. For his part, TT Cheung and the HKIS have been working very closely with the China Engineering Cost Association (CECA) to help them deal with their country’s bureaucratic processes that need to be complied with before membership is possible. TT stated that government permission for CECA to join ICEC is imminent.

10.0 Cooperation with AAQS and PAQS

PAQS and AAQS have very close relationships with ICEC and, for the most part, PAQS and AAQS members are also ICEC members.

11.0 International Congresses

TT Cheung, Peter Cox and Peter Smith spoke about the forthcoming ICEC Congresses in Toronto, Canada in 2008 and Singapore in 2010. Discussion was held about the importance of ICEC increasing its profile in these countries in the lead up to the events. All members were encouraged to attend.

12.0 ICEC Region Meetings

The schedule of 2006 ICEC meetings appears in the agenda. Minutes are available on the ICEC webpage. All delegates were urged to read these minutes to be aware of developments in other ICEC regions. The next Region 4 meeting is scheduled next year in June 2007 during the next PAQS Congress in New Zealand.

13.0 ICEC Technical Meetings & Symposia

TT Cheung referred members to the ICEC website for details of forthcoming events.

14.0 Advantages and Responsibilities of ICEC Membership

Peter Smith provided an overview of the main advantages and responsibilities of ICEC membership. He handed out a list of delegate details for each association and asked that delegates make any required changes.

15.0 International Roundup

TT Cheung highlighted that the deadline for submittal of information for the next issue of International Roundup was 15 September. All members were asked to observe this deadline and were encouraged to submit material.
16.0 ICEC Web Page

TT Cheung encouraged members to refer to the ICEC website and use it to promote their association and any events/congresses that they are organizing. Members were also asked to review the labor rate and steel pricing section of the ICEC web page and provide current information to update what now appears there. Discussion was held on how this aspect of the website could be improved and Peter Smith commented that ICEC was in the process of developing an international project cost model. This was approved at the Board Meeting in Slovenia. Peter Cox also asked the delegates to check the ICEC web page sections on standards (Education & Competency Standards and Best Practices & Technical Standards) to be sure that any standards in their countries are included. Details of any missing items should be sent to ICEC for inclusion in these listings.

17.0 Certification/Accreditation

Peter Smith encouraged all members to seek ICEC accreditation of their CPD and Certification programs if this had not already been done. ICEC accreditation provides CPD and Certification programs with international recognition and enhances their value to individual association and institute members. The SISV recently applied for accreditation of their CPD program. Details and application forms appear on the ICEC web page.

18.0 International Standards

Peter Cox provided an update on his work as Director of the ICEC International Standards Committee.

19.0 Other business

Distinguished International Fellow (DIF) Award
Mr. Edward Tang was nominated and accepted for the ICEC DIF Award at the ICEC Congress in Slovenia in April 2006. As Edward was unable to attend in Slovenia, TT Cheung formally presented the award to Edward at the Region 4 meeting. Edward was the only recipient of the award from Region 4 for 2006.

2006-2008 ICEC Executive
TT Cheung and Peter Smith reported that the ICEC Executive for the 2006-2008 term of office had been determined at the ICEC Board Meeting in Slovenia. TT Cheung was re-elected as Region 4 Director and Peter Smith was elected as the new ICEC Secretary Treasurer.

20.0 Adjournment

There being no further business, the meeting was adjourned at approximately 5:10 pm.

Respectfully submitted,

Peter Smith
ICEC Secretary Treasurer
Minutes of the International Cost Engineering Council (ICEC)  
2007 Region 4 Meeting  
Sky City Convention Centre, Auckland, New Zealand  
10 June 2007

1.0 Welcome & Introductions

The 2007 ICEC Region 4 meeting was convened at the Sky City Convention Centre in Auckland, New Zealand in conjunction with the annual board meeting of the Pacific Association of Quantity Surveyors (PAQS). Past PAQS Chairman and ICEC Region 4 Director, Mr. TT Cheung presided over the meeting.

The PAQS Board Meeting commenced at 9am and was attended by both PAQS and ICEC delegates. The ICEC meeting commenced at 3.45pm following the conclusion of the PAQS meeting. It should be noted that the PAQS meeting covered many areas and issues related to ICEC Region 4. Separate PAQS minutes were prepared by the PAQS Secretary. The minutes herein cover only the ICEC meeting.

2.0 Attendance & Apologies

Attendance

ICEC Executive
- Ginette Basak - ICEC Chair
- TT Cheung - ICEC Region 4 Director, PAQS Past Chairman, HKIS Past President
- Peter Cox - ICEC Administrative Vice Chairman, AIQS Past President
- Peter Smith - ICEC Secretary Treasurer

AIQS
- Trevor Main - AIQS Representative, PAQS Chairman
- Terry Sanders - AIQS General Manager, PAQS Secretary
- John Lowry - AIQS Past-President
- John Popplewell - AIQS President

ASAQS
- Thembi Matunda - ASAQS Representative

BSIJ
- Takayoshi Sato - BSIJ Vice-President, PAQS Past Chairman
- Kenta Fukagawa - BSIJ Representative, PAQS Past Secretary
- Kenji Kimoto - BSIJ Representative
- Koji Ota - BSIJ Representative

CECA
- Madam Zhang Yun Kuan - CECA President
- James Sue - CECA Division Chief

CIQS
- Clint Kissoon - CIQS President

HKIS
- Ellen Lau - HKIS Representative
- Paul Ho - HKIS QS Division Past Chairman
- Joseph Chong - HKIS Representative
- Spencer Kwan - HKIS QS Division Chairman
- Stephen Lai - HKIS QS Division Vice-Chairman
ISM  
Sr. Ong See Lian  - ISM Past President, PAQS Past Chairman  
Sr. Kwan Hock Hai  - ISM Representative  
Sr. Noushad Ali Naseem  - ISM President  

NZIQS  
Peter Eggleton  - NZIQS ICEC Delegate  
Bruce Glennie  - NZIQS Vice-President  
Paul Maynard  - NZIQS President  
John Granville  - NZIQS Executive Director  

SISV  
Edward Tang  - SISV ICEC Delegate, PAQS Past Chairman, SISV Past President  
Teoh Wooi Sin  - SISV Vice-President QS Division  
Seah Kwee Yong  - SISV Representative  
Goh Ngan Hong  - SISV President QS Division  

Apologies  
Australian Cost Engineering Society (ACES)  
Fiji Institute of Quantity Surveyors (FIQS)  
Institute of Project Managers of Sri Lanka (IPMSL)  
Institute of Quantity Surveyors Sri Lanka (IQSSL)  

Not represented  
Japan Society of Cost & Project Engineers (JSCPE)  
Project Management Associates – India (PMAI)  

3.0 Minutes of Previous Meeting  
The minutes of the May 2006 meeting in Singapore were taken as read and were accepted without amendment (accepted by Edward Tang, seconded by Peter Cox).  

4.0 Matters Arising From Minutes  
None.  

5.0 Officer’s Reports  

ICEC Chair  
Ginette Basak welcomed the meeting attendees and noted the strength of the Region 4 section of ICEC and the valuable role that PAQS has played in facilitating this. Mrs. Basak provided a verbal overview of the major developments in the organization since the Region 4 meeting in Singapore. She gave a warm welcome to Madam Zhang and James Sue from CECA, the newest members of ICEC.  

ICEC Region 4 Director  
TT Cheung provided a general verbal report on activities since the 2006 Region 4 meeting and the 2006 ICEC Congress. He welcomed CECA and announced that the formal presentation of their membership plaque would take place during the evening dinner. His report also covered the remaining items on the agenda and he talked to each agenda item in turn.  

ICEC Administrative Vice-Chairman  
Peter Cox provided a verbal report on ICEC developments and, in particular, encouraged associations to contribute to the ICEC standards library.
ICEC Secretary Treasurer
Peter Smith also welcomed CECA and provided a verbal report on ICEC developments over the past year. He began with the work being undertaken by Ms. Robyne Nash, the ICEC Administrative Manager, and the ICEC website developments. He then spoke about the new publications and initiatives being undertaken by ICEC. Mr. Smith handed out copies of the new ICEC publication, “Roundup News”, and this received a number of positive comments from attendees. He also encouraged member associations to submit student papers for consideration for the new Ken Humphreys Best Student Paper Award.

6.0 Reports From Other Regions

Region 1 – CIQS
CIQS President Klint Kissoon provided a brief verbal report on CIQS activities. Given the time constraints, Mr. Kissoon noted that it was important that he allowed time for Region 4 members to submit their reports.

Region 3 – ASAQS
The ASAQS representative, Thembi Matunda, welcomed the opportunity to be present at the meeting and noted that the PAQS/ICEC Region 4 meetings had provided him with useful ideas for Region 3, ASAQS and AAQS meetings.

7.0 Membership Reports

AIQS
The new AIQS President, John Popplewell, provided a written report on AIQS activities and discussed the content. The report is by reference made a part of these minutes.

BSIJ
BSIJ representative, Kenji Kimoto, distributed and discussed a written report on BSIJ activities. The report is by reference made a part of these minutes.

CECA
CECA President, Madam Zhang Yun Kuan, provided a verbal report on CECA activities. She thanked ICEC member associations for accepting CECA’s membership application and looked forward to strong collaboration with the ICEC organization. She spoke about the rapid development of the cost engineering profession in China in the past decade and the general reforms in the Chinese construction industry. CECA now has a membership base of approximately 6,500 qualified firms and have 86,000 certified cost engineers (which is increasing at a rate of approximately 10% per year). CECA continues to develop their certification and Continuing Professional Development programs and a number of universities now provide cost engineering degree programs. CECA hopes that the collaboration with ICEC member associations will enable them to improve the quality of their programs and cost engineering education and generally assist in the development of the profession in China.

HKIS
HKIS QS Division Chairman Spencer Kwan distributed and discussed a written report on HKIS activities. The report is by reference made a part of these minutes. TT Cheung added to this report with the news that the HKIS would be delivering a seminar later this year on the preservation of old buildings. This has become a hot topic in the Hong Kong industry now and it is important that the profession develops expertise in the cost management of these types of projects. He welcomed support from any ICEC members.
ISM
ISM President, Sr. Noushad Ali Naseem, distributed and discussed a written report on HKIS activities. The report is by reference made a part of these minutes. He added to this report with the following additional news. Malaysia is currently experiencing a severe shortage of quantity surveyors with many surveyors moving abroad to work, particularly in Ireland and China. To enhance the recognition of the profession in Malaysia, the ISM have been successful in establishing the “Sr.” prefix to the names of corporate members of the ISM. This is in keeping with similar titles used by architects, engineers and other professionals in Malaysia. There is now an Indonesian Institute of Quantity Surveyors and Sr. Naseem and the ISM have been in close dialogue with this new association. They are interested in joining ICEC and Sr. Naseem will provide ICEC with contact details. Sr. Naseem also raised the idea of the use of videoconferencing or webcasting for ICEC Region and Council meetings for associations that are unable to attend. This was considered to be a good idea and ICEC Secretary-Treasurer, Peter Smith, agreed to follow up on this.

NZIQS
NZIQS President, Paul Maynard, distributed and discussed a written report on NZIQS activities. The report is by reference made a part of these minutes.

SISV
SISV President (QS Division) Goh Ngan Hong distributed and discussed a written report on SISV activities. The report is by reference made a part of these minutes.

ICEC Secretary Treasurer Peter Smith asked associations that did not distribute a written report to send a summary of their verbal report by e-mail to ICEC to be included by reference with these minutes.

(NOTE: Copies of any documents made a part of these minutes by reference are available from the ICEC Secretary upon request).

8.0 New Members
TT Cheung formally welcomed CECA as the newest member of ICEC. Peter Smith noted that the Nigerian Institute of Engineers had submitted a membership application which was currently being voted on by ICEC member associations.

9.0 Potential New Members
Sr. Naseem, in his earlier ISM Report, identified the newly established Indonesian Institute of Quantity Surveyors as potential new members and will provide the ICEC Secretariat with contact details. PUJA-B, the Brunei Institution of Architects, Engineers & Surveyors have also expressed their intention to apply for ICEC membership in the near future. PUJA-B is the only member of PAQS yet to join ICEC. Takayoshi Sato, the BSIJ Vice-President and PAQS Past Chairman, identified a cost management association in Korea as another potential ICEC member. Peter Cox commented that he had been having discussions with the Institution of Surveyors India (ISI) and that there was a good chance that they would apply for membership in the near future. Other potential new members include PMI Netherlands, the UK Institution of Civil Engineers and AACE-I in Saudi Arabia, Iran and India. Discussion was held on other possibilities in the Philippines, India and Thailand.
10.0 Cooperation With Other Bodies

TT Cheung commented that ICEC has continued its dialogue and mutually supportive agreements with the AAQS, PAQS, IPMA and FIG. Dialogue also continues with the RICS and Peter Smith mentioned that a formal meeting was held with the RICS at their head office in London in October 2006 prior to the Region 2 meeting. The dialogue continues to be positive and much discussion has been held about the possibility of the RICS applying for ICEC membership.

11.0 ICEC International Location Cost Factor Model

Peter Smith gave a presentation on the ICEC initiative led by John Hollmann, the ICEC Region 4 Director, to develop an international location cost factor model. He said that a workshop would be held in July at the Region 1 Meeting in Nashville, Tennessee to discuss the detail of the model development. The outcomes of this workshop would then be distributed to interested parties for comment and then a formal plan would be put in place. Mr. Smith encouraged member associations to support this initiative and nominate at least one person from their association as a contact point and contributor to the project. Mr. Smith also noted that the PAQS congress proceedings included a detailed paper on this project and that he would be presenting this paper at the congress.

12.0 ICEC Strategic Plan

Peter Smith announced that ICEC was reviewing its Strategic Plan to ensure that the organization remained relevant and best served member needs. This review is being led by Carsten Wredstrom from the Association of Danish Project Management in Region 2. Peter Smith handed out a draft of the 2007 Strategic Plan and the existing 2000 Strategic Plan for comparative purposes. Member associations were asked to review the draft plan and to send their comments/suggestions to Peter Smith or Robyne Nash. It was emphasized that feedback from member associations was critical to ensure that the plan reflected a general consensus of members’ views.

13.0 UN NGO Consultative Roster Status

Peter Smith and Ginette Basak spoke about the decision last year by the United Nations Economic and Social Council (ECOSOC) to grant Roster consultative status to ICEC. This has the potential to provide tremendous opportunities for ICEC and its member associations to contribute to the work of the United Nations. This was the result of a number of years work by the ICEC Human Settlements Working Group led by it’s Chair, Murtala Oladapo (Nigeria) and the past ICEC Secretary-Treasurer, Dr Ken Humphreys (United States). Peter Smith explained that the Roster lists Non-Government Organisations (NGOs), typically with a technical focus, which the ECOSOC or the UN Secretary-General considers can make "occasional and useful contributions to the work of the Council or its subsidiary bodies”.

14.0 Advantages and Responsibilities of ICEC Membership

Peter Smith provided a reminder of the main advantages and responsibilities of ICEC membership. This included the sharing of publications amongst member associations and the use of members’ individual web pages on the ICEC website for promotional purposes.
15.0 International Standards

Peter Cox provided an update on his work as Director of the ICEC International Standards Committee. He noted that a number of Region 4 members had yet to submit their list of standards and publications and encouraged them to do so.

16.0 Calendar of Events

TT Cheung and Peter Smith provided details of forthcoming ICEC Region meetings for 2007 and the ICEC World Congress and Council Meeting in 2008 in Toronto Canada. The Region 1 meeting will be held in July 2007 in Nashville, Tennessee as part of the AACE-I Annual Congress. The Region 3 meeting was likely to be held in October 2007 in Durban, South Africa as part of the ASAQS/AAQS international conference. The venue/date for the Region 2 meeting has yet to be decided. The ISM noted that they would be holding their annual QS convention in Kuala Lumpur in September 2007. Member associations were encouraged to send details of any seminars/congresses/events to Robyne Nash so that they could be included on the ICEC website.

17.0 Certification/Accreditation

Peter Smith encouraged all members to seek ICEC accreditation of their CPD and Certification programs if this had not already been done. ICEC accreditation provides CPD and Certification programs with international recognition and enhances their value to individual association and institute members. He noted that the SISV had recently been granted accreditation of their CPD program. Details and application forms appear on the ICEC web page.

18.0 ICEC World Congresses

TT Cheung noted that the schedule of ICEC World congresses for 2008, 2010 and 2012 was shown in the agenda.

19.0 Publications – Roundup News & the ICMJ

Peter Smith handed out a copy of the newly established Roundup News and information about the new International Cost Management Journal (ICMJ). He explained the background behind the new publications and encouraged member associations to contribute information for the newsletter and to select papers for consideration for inclusion in the ICMJ.

20.0 Other business

Peter Cox noted that in the preceding PAQS Board Meeting, the Board had agreed to a motion by the AIQS to harmonize the dates and locations for future ICEC and PAQS conferences. As a result, the SISV has agreed to host a combined ICEC/PAQS Congress in Singapore in 2010.

21.0 Adjournment

There being no further business, the meeting was adjourned at 5:45 pm.

Respectfully submitted,

Peter Smith
ICEC Secretary Treasurer
<table>
<thead>
<tr>
<th><strong>Mission Statement</strong></th>
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<tbody>
<tr>
<td>1.1 The mission of ICEC is to <strong>promote the profession</strong> and cooperation between cost management and project management societies worldwide for their mutual wellbeing and that of their individual members</td>
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<td>2.1 To encourage, promote, and advance the sciences and arts of cost engineering, quantity surveying, and project management for the public good, worldwide.</td>
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<td>2.2 To coordinate and sponsor International Cost Engineering, Quantity Surveying and Project Management Congresses and Symposia.</td>
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<td>2.4 To participate in international events related to the practice of cost engineering, quantity surveying and project management sponsored by governmental and private organizations, national or international, whether members of ICEC or not, provided that these events are in keeping with the objectives of ICEC.</td>
</tr>
<tr>
<td>2.5 To further research and development of cost engineering, quantity surveying and project management.</td>
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<tr>
<td>2.6 To further the study of cost engineering, quantity surveying and project management problems of worldwide or multinational character.</td>
</tr>
<tr>
<td>2.7 To encourage the development of professional certification programs in cost engineering, quantity surveying and project management.</td>
</tr>
<tr>
<td>2.8 To collaborate with the United Nations and other international and regional agencies in formulation and implementation of policies affecting construction and engineering development with respect to cost, procurement and project management at policy, strategy and implementation levels of economic and social development programs.</td>
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<td><strong>3.1 Administration/Communications Goals</strong></td>
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<tr>
<td>3.1.1. The goal of the officer’s succession is to ensure diverse participation from all regions at the regional director level.</td>
</tr>
<tr>
<td>3.1.2 The duties and responsibilities of the executive will be reviewed and revised as appropriate at the beginning at each new administration.</td>
</tr>
<tr>
<td>3.1.3 The ICEC web page will be maintained as the primary communications tool for the organization.</td>
</tr>
<tr>
<td>3.1.4 The organization will make technical information accessible by appropriate means, including through member societies.</td>
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3.1.5 ICEC will continue to maintain a calendar of cost management and project management meetings in the following priority: 1. ICEC endorsed congress, symposia and regional meetings; 2. Member society meetings; 3. Associated society meetings; 4. Selected non-associated meetings or events consistent with ICEC mission and objectives.

3.2. Technical, Education, Certification Goals

3.2.1. Promote the development and publishing of: 1. International practices and standards; 2. International skills and knowledge.

3.2.2. Promote the development and publishing of cost data and information.

3.2.3. Promote contacts among educational establishments to exchange information on curricula and access to research. Also to promote educational programs in cost engineering, quantity surveying and project management.

3.2.4. Continue the accreditation of member certification programs, promote formation of new certification programs and support other forms of professional review programs.

3.3. International Congresses and Meetings

3.3.1. International congresses and meetings will continue to be supported as one of the organizations highest goal.

3.3.2. Congress and meeting will be supported in the following priority: 1. ICEC sponsored; 2. Member society; 3. Associated society; 4. Non-associated society meeting consistent with ICEC mission and objectives.

3.4. Membership

3.4.1. Systematically approach potential new members to ICEC especially developing nations.

3.4.2. Develop a marketing strategy for organizational growth and retention.

3.4.3. Encourage participation of younger members in ICEC, through member societies.

3.5. Cooperation with other Professional Organizations

3.5.1. Promote co-operation between International Organizations.

3.6. Image & Recognition

3.6.1. Promote activities, which enhance the standing of cost engineering, quantity surveying and project management professions.

3.6.2. Support activities, which encourage the development of a legal basis for the
professions through national and local regulatory bodies.

3.6.3. Provide ICEC recognition of individual members or member societies.

3.7. ICEC and Governmental / Private Organizations

<table>
<thead>
<tr>
<th>3.7.1 Develop a biennial work plan for ICEC’s UN related programmes and activities for implementation by the ICEC’s UN / Human Settlements group, Regional and National associations.</th>
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<tbody>
<tr>
<td>3.7.2 Provide information on UN international, regional and national programmes and activities which are compatible with the goals and objectives of ICEC for participation of member associations at the national, regional and international levels.</td>
</tr>
<tr>
<td>3.7.3 Encourage members to take advantage of the social and commercial benefits of UN regional programmes and activities worldwide.</td>
</tr>
<tr>
<td>3.7.4 Cooperate and collaborate with other UN NGOs in aspects of UN programmes and activities (international, regional and national) which are compatible with the goals and objectives of ICEC at the regional and member associations levels.</td>
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<tr>
<td>3.7.5 Coordinate ICEC’s activities with the UN and allied international and regional agencies.</td>
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<tr>
<td>3.7.6 Development of plans for promotion of the global aspect of the profession, with emphasis on governmental and educational institutions, as well as private companies.</td>
</tr>
</tbody>
</table>

3.8 Networking and Services offered

| 3.8.1 Promote networking and information flow between individuals and firms. |
| 3.8.2 Promoting research projects and encourage interaction and collaboration amongst researchers and practitioners. |
| 3.8.3 Further development and promotion of services offered to individuals and firms. |
International Cost Engineering Council

Strategic Plan
(as adopted 30 June 2000)

Mission of ICEC

The mission of ICEC is to promote cooperation between cost management and project management societies worldwide for their mutual wellbeing and that of their individual members.

Objectives of ICEC

To encourage, promote, and advance the sciences and arts of cost engineering, quantity surveying, and project management for the public good, worldwide.

To coordinate and sponsor International Cost Engineering, Quantity Surveying and Project Management Congresses and Symposia.

To encourage cost engineers, quantity surveyors and project managers in countries where no formal association or organization exists to form a group with objectives compatible with those of ICEC and its members.

To participate in international events related to the practice of cost engineering, quantity surveying and project management sponsored by governmental and private organizations, national or international, whether members of ICEC or not, provided that these events are in keeping with the objectives of ICEC.

To further cooperation between institutions of higher learning in the practice of cost engineering, quantity surveying and project management.

To further the study of cost engineering, quantity surveying and project management problems of worldwide or multinational character.

To encourage the development of professional certification programs in cost engineering, quantity surveying and project management.

Strategic Goals

1. Administration/Communications Goals

Comments: The administration of ICEC has been in goods hands since 1976. The current administration is chiefly handled by the secretary/treasurer. The organization needs to plan for the future with some type of permanent or part time paid staff to replace or assist the secretary/treasurer. The communications within the organization have successfully converted from being paper based to being electronically based. We will continue to take advantage of this trend in communications to achieve our mission and objectives.
A/C 1. The executive will formulate plans to assist the secretary/treasurer in transferring work to permanent staff.

A/C 2. The goal of the officer's succession is to ensure diverse participation from all regions at the regional director level. The administrative and technical vice chair are selected from the regional directors. The Senior Vice Chair is selected from this last group and that person succeeds to the Chair position. The nominations committee is chaired by the most recent Past Chair.

A/C 3. The duties and responsibilities of the executive will be reviewed by each new Chair.

A/C 4. The ICEC web page will be emphasized as the primary communications tool for the organization. The web page will have a general interest section for anyone wishing to learn about the organization. A separate delegates only section will be maintain for access by the executive, delegates, and others approved by the secretary/treasurer.

A/C 5. The organization will continue to make accessible technical information. Technical information can be made directly available by publication in the ICEC web page or the International Roundup. ICEC will also publish any information about how to obtain technical information from member societies or other sources.

A/C 6. ICEC will maintain a calendar of cost management and project management meetings in the following priority: 1. ICEC endorsed congress, symposia and regional meetings; 2. Member society meetings; 3. Associated society meetings; 4. Selected non-associated meetings or events consistent with ICEC mission and objectives.

2. Technical, Education, Certification Goals

Comments: International standards are clearly of interest to the organization. Publishing or making available cost information was also expressed by the organization. Access to research and educational curricula and the university network were additional goals.

T/E/C 1. Promote the development and publishing of: 1. International practices and standards; 2. International skills and knowledge.


T/E/C 3. Promote contacts among educational establishments to exchange information on curricula and access to research. Also to promote educational establishments programs in cost engineering, quantity surveying and project management.

T/E/C 4. Continue the accreditation of member certification programs, promote formation of new certification programs, support other forms of professional review programs such as National Vocational Qualifications.

3. International Congresses and Meetings
Comments: ICEC sponsored congresses and meetings has been the single largest product of the organization. It's success can be attributed to the organizational skill of the host member society in coordination with ICEC.

ICM 1. International congresses and meetings will continue to be supported as one of the organizations highest goal.

ICM 2. Congress and meeting will be supported in the following priority: 1. ICEC sponsored; 2. Member society; 3. Associated society; 4. Non-associated society meeting consistent with ICEC mission and objectives.

4. Membership

M 1. Systematically approach potential new members to ICEC especially developing nations.

M 2. Develop a marketing strategy to gain new members.

M 3. Encourage development of the next generation of members.

5. Cooperation with other Professional Organizations

CPO 1. Promote co-operation between International Organizations by co-ordination of activities of mutual self interest.

CPO 2. Increase grass roots co-operation by using web site, International Roundup and ICEC meetings to interest and participation in all organizations with compatible goals and objectives to ICEC.

6. Image & Recognition

Comments: Image and recognition of the profession is an important concern among the profession.

IR 1. Promote activities, which enhance the standing and profession of cost and project management.

IR 2. Support activities, which establish a legal basis of the profession through national and local regulatory bodies.

IR 3. Provide ICEC recognition of individual members or member societies who contribute to the profession.
1. The 2006 ICEC Council decided that the ICEC Secretariat should conduct a review of the ICEC Technical Fora and Symposia Programs (ICEC Fora) following participating member associations expressing dissatisfaction with the program over the previous two years. In summary, these members felt that the services provided as part of this program were not value for money and also that they doubted that the associated publicity resulted in many, if any, additional participants at these events. A couple of number associations complained and sometimes refused to pay the associated fees (USD15 per registered participant) following the event;

Consultation

2. Following this a discussion paper, which is attached, was circulated and member associations were invited to comment on the program. Members who had hosted ICEC Technical Fora were particularly encouraged to provide feedback. It also proposed a range of additional ways that ICEC could assist with promoting these events.

3. Seven member associations provided comments, including AIEPRO (Spain) and AICE (Italy) who had participated in the program in recent times. Comments provided by PMAI (India) during negotiations for payment of the associated fee were also taken into account. The matter was also discussed with ICEC Secretary-Treasurer, Dr Peter Smith, and Chair, Ginette Basak.

4. NZIQS also agreed to the 2007 PAQS Congress participating in the program gratis in order to trial the additional initiatives suggested in the discussion paper, for example increased exposure of the ICEC website, promotional email to member associations and greater coverage in International Roundup News. ICEC also increased its efforts to encourage fellow member associations to include details of ICEC Fora in their
respective publications and calendars. The ICEC logo was also incorporated into promotional and other material associated with Congress;

5. Those that commented on the program from ICEC’s perspective felt that that promoting and encouraging these sorts of regional activities is very positive and should continue to be encouraged / sponsored by ICEC. Those that provided more specific comments supported the improved promotion of these events suggested in the discussion paper.

6. Those who had organized these events echoed their earlier comments and felt: they did not receive value for money; that the usefulness of the promotion provided to date through the program was limited especially in non-English speaking countries. One suggested that the fee be payable in relation to participants from other countries and/or members of other ICEC member associations. When floating this idea with others it was noted that this would go against at least the spirit of the requirement that members of other ICEC member associations be allowed to participate at the same cost as the host association’s members. When the idea of not charging for the services provided and status of a ICEC fora was floated at least one person suggested that the existing application process be retained to ensure that ICEC fora were of sufficient quality.

7. One member association used this opportunity to express dissatisfaction with the requirement that free registration be provided to the ICEC Secretary-Treasurer and Chair or their nominee at events organized by member associations. This member noted that these places at events where not necessarily “free” to the host organization as it they often were required to pay for associated event organizers fees and dinners etc and this was an unreasonable expectation especially in the case of events that were struggling to be financially viable. On the other hand, ICEC often has paid a considerable amount to facilitate to our direct participation in these events which our members have consistently said is to be encouraged.

Current situation

8. Only one member association, ASAQS, has expressed interest in applying for an event to be an ICEC Forum in the last two years. We are yet to receive a formal application from ASAQS. A number of member association contacted to encourage registration of their events have declined the invitation primarily citing cost considerations and lack of perceived value for money.

Discussion

9. There is no doubt that this program supports key ICEC objectives including that we:
   b. Support and encourage International Symposia on a continental scale; and
   f. Promoting:
      i. Individual or collective visits among individual members of ICEC Members and Associate Members; and
      ii. Interchange of professors, lecturers, engineers, and students among universities, colleges, and Members and Associate Members.

10. In addition to additional promotion of the event, member associations gain the benefit of international recognition of the standing and quality through becoming an ICEC forum or symposia. ICEC also benefits through increased exposure within our member associations and the community through inclusion of our name and logo in related advertising material.

11. The feedback did not show that members thought that the program was irrelevant or inappropriate. In fact the program was generally supported. It did, however, tell us that members do not think that it provided value for money and sufficient benefits to make participation worthwhile in recent times. This being the
case the challenge should be to find ways of enhancing the program to make participation attractive to our members. The suggestions outlined in the discussion paper should come some way to achieving this.

12. We should continue make improvements in the types of support that ICEC could offer as part of this program in the coming and encourage suggestions from our members. One option that is worthy of further investigation that Council may wish to consider is including web sites for sponsored events on our web site as well as links to existing sites. This may be particularly useful for smaller member associations that have a limited web presence and/or very little capacity to update/alter their sites.

13. Most of the services outlined in the discussion paper are provided by the ICEC Secretariat and at marginal cost. While the Secretariat resources are stretched it should be possible to provide these services without compromising any other activities in the coming two years. Cross promotion of ICEC fora by member associations is dependent on the good-will and support of other member associations.

14. Effort will be required in the coming period to promote the enhanced program to our members and solicit support of member associations in promoting ICEC for a given the current profile of the program. It is suggested that the ICEC Secretariat make the promotion of this program a priority over the next year. Support for the program by our delegates and officers within their member association will also be important to reinstating the status and profile of the program.

Recommendations

15. Following consideration of the above it is recommended that:

b. The ICEC Fora Program continue for the coming two years offering the services outlined in the discussion paper;

c. The existing application process for ICEC Fora be retained;

d. The fees not be charged for participation in the program during the coming two years;

e. The ICEC Executive welcome and implement as appropriate suggestions improvements to the program during this period;

f. Delegates be asked to encourage their member associations to apply ICEC Forum status for appropriate events and their association to promote, in its publication, web sites and otherwise, ICEC Fora organized by other member associations;

g. The ICEC Secretariat make promotion and enhancement of this program a priority over the coming year; and

h. A further report regarding this matter be tabled by the ICEC Secretariat to Council in 2010.

Robyne Nash
ICEC Administrative Manager
8 May 2008
ICEC Sponsored Forums – a discussion paper

Introduction

The International Cost Engineering Council (ICEC) is a worldwide confederation of cost engineering, quantity surveying and project management societies that acts to promote worldwide exchange of cost engineering and project management information and experiences.

ICEC member societies and their branches are located in more than 40 countries, and have chapters or sections in many additional countries. Through these chapters and sections, ICEC has access to more than 120,000 cost engineers and project managers in over 120 different nations.

One of ICEC’s primary objectives is encouraging, promoting, and advancing the sciences and arts of cost engineering, quantity surveying, and project management for the public good, worldwide. A way that ICEC works towards achieving this objective is sponsoring regional forums / symposia organised by our member associations. These events are known as “ICEC Forums”.

Review consultation

Given the importance of ICEC Forum program in meeting our objectives we are currently reviewing this program with a view to increasing the number of member associations that apply for ICEC Forum status when they organise suitable events and to improving the support that we provide to ICEC Forum organisers.

The purpose of this discussion paper is to provide ICEC member associations, and their representatives, with an opportunity to:

• Provide feedback about their experiences when organising ICEC Forums. We would also like to understand reasons why member associations have decided not to make an event it has organised an ICEC forum;
• Comment on to improvements to the forum program suggested below; and
• Propose other improvements to the ICEC Forum program.

As part of this review ICEC Forums will be discussed at the ICEC Region 2 (Europe and Neat East) and 3 (Africa) meetings later this year. Alternatively, you are invited to forward any comments to the ICEC Secretariat (robyne.nash@icoste.org) before 15 October 2006.

Key features of the ICEC Forum program

Benefits

It is proposed that the existing support / benefits of organising an ICEC Forum be extended to include:

• Increasing the standing for your event given ICEC’s and its members’ professional reputation and standing. You are welcome to use of ICEC’s name, logo and / or initials in material associated with this event;
• Assistance in promoting your event to a wider audience through:
  o A highlighted entry in ICEC Calendar, which includes information about cost engineering, quantity surveying, and project management conferences and meetings around the world. Entries can be updated from time-to-time and can includes a link to an email address and an url that you specify;
Promotion of the event in *International Roundup*, ICEC’s twice yearly electronic journal, Coming Events and News sections;

- Sending a promotional email about your event to ICEC’s extensive international e-list at an agreed time; and

- Electronic distribution of your promotional material to ICEC member associations encouraging them to support the event through participating and publicising the event to its members;

- Access to advice from the wealth experience shared between of ICEC’s senior office holders and staff in organising these sorts of events via a designated contact person; and

- Participation by senior ICEC office-holders or their representative.

Examples of recent ICEC forums / symposia include the successful IPMA Congress, which was hosted by Project Management Associates—India, in November 2005, the 2005 Giornate organised by the Associazione Italiana d’Ingegneria Economica, and several recent NORDNET and SENET conferences in Europe.

**Applying**

It is suggested that applications for ICEC Forums continue to be submitted in writing to the ICEC Secretariat and should include the following:

- The location, date and duration of the event. An ICEC forum may be as short as one day;

- Information about the structure of the meeting appropriate to the scale and nature of the event, including subjects, number of papers, plans for encouraging regional participation and accommodation;

- Any associated technical activities;

- Arrangements for living accommodation and social program for attendees; and

- Plans for the promotion of the event, obtaining papers and inviting people to attend.

See [www.icoste.org/congress.htm](http://www.icoste.org/congress.htm) for more information. Applications should be forwarded the ICEC Secretariat either by email (icec@icoste.org) or by post.

It is proposed that ICEC will write to the member association offering to sponsor the event if the application is successful. Sponsorship will commence when ICEC Secretariat receives written acceptance of this offer.

**Financial liability for the event**

The organising member association(s) is wholly the responsible for the financial management of the forum / symposium. It will receive profit and underwrite any loss that may result from the forum / symposium.

**Sponsorship fees**

A fee of US$15 per registered delegate at ICEC sponsored Regional Forums / Symposia is to be paid to ICEC up to a maximum of US$4,000 which is due at the conclusion of the event. The fee was determined by vote of ICEC member associations who may vary this in the future.

It should be understood that this fee is not intended to be a fund raising mechanism for ICEC. To the contrary, it is rare that the fee is high enough to cover ICEC’s expense to promote the event. The fee generally defers only a part of these costs, with the balance of these expenses being covered by ICEC or by employer contributions.
1. The 2006 International Cost Engineering Council (ICEC) meeting decided unanimously to introduce the Kenneth K Humphreys Award for the most outstanding cost engineering, project management and quantity surveying papers by students or young members of member associations (the Awards).

2. The Awards will be presented every two years at the ICEC World Congress. The inaugural awards will be presented at the 2008 ICEC World Congress, which will be held in Toronto, Canada.

3. The objectives of the Award program are to:
   a. Honour the unsurpassed contribution to ICEC and associated professions by outgoing and inaugural ICEC Secretary Treasurer, Dr Kenneth K Humphreys;
   b. Encourage academic and professional excellence and to promote participation in the activities of ICEC and its members associations by students and younger members of the profession; and
   c. Encourage the development of substantive literature and discussion of matters within the professional gambit of ICEC member associations.

4. Council also decided that three awards may be granted – one for each of the ICEC professional areas, these being cost engineering, project management and quality surveying - and appointed a panel of two referees in each discipline. It also decided that only one entry should be invited from each member association.

5. While ten, or almost a quarter, member associations indicated that they submit an entry only five were received. Most of these were submitted well after the advertised closing date of 1 January. Three of these
member associations asked whether it was possible to submit more than one entry. A number of member associations indicated that they were not participating in the program given the requirement to organize an internal selection of a paper.

6. The referee panels have agreed that having received only one entry for a discipline is not sufficient reason not to consider making the award if the paper is of sufficient quality, and have proceeded to consider all entries on that basis. The panels will make a recommendation to the ICEC Chair as to whether and who should be awarded.

7. To encourage greater participation with the program Council may wish to alter it for the forthcoming cycle and review it again at the next Council meeting. Options for changing the program include:

   a. Opening the competition in its current format to any young or student member of our member associations;

   b. Providing for one or two awards for papers across the disciplines judged by an inter-disciplinary panel; or

   c. Changing the nature of the competition to reward young or student members who have made an extraordinary or outstanding contribution to the profession and their member association in the preceding two years. Nominations would be made by member associations governing bodies and judged by a panel appointed by Council.

Recommendations

8. That Council considers the options outlined in paragraph 7 and endorse one of these or decide that the program criteria remain unchanged or not to proceed with the program in 2008-2010.

9. If Council decides to continue with the program, that it appoints a suitable panel of referees to consider entries for the 2008-2010 cycle.

Robyne Nash
ICEC Administrative Manager
5 May 2008
REPORT TO 2008 COUNCIL MEETING

COUNCIL AGENDA ITEM 15 – COMUNICATIONS

Report will be circulated separately.

Robyne Nash
ICEC Administrative Manager
5 May 2008
ICEC SUBSCRIPTION & FEE STRUCTURE

The ICEC subscription and fee structure has been based on the US$ since inception of the organisation in 1976. However, the sharp drop in the value of the US$ in recent years has had a dramatic impact on the real value of ICEC income. This drop has effectively reduced the value of subscriptions and other income by over 20% since 2006. It is even greater when making comparisons over the past decade. Even though a given budget category may appear to have adequate funds, with income less than planned the full budgeted amounts may not be spent without endangering the fiscal soundness of ICEC.

US$ MOVEMENTS

The following graph shows the change in the US$ compared to the EURO over the past 5 years. Whilst the extent of changes in exchange rates with the US$ will vary amongst countries the EURO provides a good comparator. Most other major world currencies have generally kept pace with changes in the EURO.

The table below shows the change in the US$/EURO for each approximate biennial ICEC term since 2000. The percentage change is then shown from each of these terms.

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<thead>
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<td>-73.33%</td>
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The value of the US$ has declined by approximately 72% against the EURO since 2000. Since the last ICEC Council Budget was set in 2006, the US$ has declined by nearly 24%.
CURRENT MEMBERSHIP FEES

ICEC membership fees have remained the same since April 2004 (they were not increased at the Slovenia Council Meeting in 2006). The value of the US$ has declined by 32% against the EURO since April 2004. However, there were two increases in 2006 - the International Congress fee was raised from $US30 per delegate to $US40 and the maximum annual fee was raised from US$5,750 to US$7,500.

Fees for the 2004-06 and 2006-2008 terms are shown below:

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<thead>
<tr>
<th></th>
<th>2004-06</th>
<th>2006-08</th>
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<tbody>
<tr>
<td></td>
<td>US$</td>
<td>US$</td>
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<tr>
<td><strong>Full Members</strong></td>
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<tr>
<td>Per Individual Member</td>
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<tr>
<td>Forums (per paid delegate)</td>
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<td>15.00</td>
</tr>
<tr>
<td>Maximum Forum Fee</td>
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<td>4,000.00</td>
</tr>
<tr>
<td>Congresses (per paid delegate)</td>
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PROPOSAL

ICEC would like to put forward the following motions to address this problem

i) Change the currency for all ICEC Subscriptions and Fees from US$ to EUROS

ii) Keep ICEC Subscriptions and Fees at the same level as established for the 2006-08 term but convert the US$ amounts to EUROS using the approximate conversion rate that existed in April 2006 at the Slovenia Council Meeting. This rounds up to an approximate conversion of 1.2

iii) Still permit payment in US$ (where desired) but at the converted EURO rate

The proposed revised fees for 2008-10 (in comparison with the current fees for 2006-08) would therefore be:

<table>
<thead>
<tr>
<th></th>
<th>2006-08</th>
<th>2008-10</th>
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<tr>
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<td>US$</td>
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<td>Congresses (per paid delegate)</td>
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BENEFITS

This proposal is not simply about increasing membership fees. It is more to bring fees back in line with the level intended in 2006. As the 2006 fees had not been changed from 2004 this means that, in real terms, membership fees will remain the same as they have since the South Africa Council Meeting in April 2004.

The EURO was chosen because it is likely to be relatively stable in relation to world currencies in the immediate future. Of course there is the risk that the EURO could fluctuate widely during 2008-10 and we may find ourselves changing currencies each two year term. However, this is unlikely.

The main benefit will be that it will help to stabilise ICEC finances during this period of great instability in the US$.

Peter Smith
ICEC Secretary-Treasurer
The following have been nominated for the award of Distinguished International Fellow:

1. Prof. Luigi Pojaga (AICE);
2. Andre Kerin (ZPM);
3. Alec Ray (ACosteE);
4. Egon Wortmann (ASAQS); and
5. Corne De Leuuw (ASAQS).

The following have been nominated for ICEC Region Awards:

1. Dr Emilio Zorilla-Vazquez (Region 1);
2. The late Francis Githaiga (Region 3); and
3. Ong See Lian (Region 4).
ADDENDUM

International Cost Engineering Council
AGENDA

Sheraton Centre
Toronto, Canada
28 – 29 June 2008
<table>
<thead>
<tr>
<th>Item</th>
<th>Page No.</th>
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<tr>
<td>5.a Chair Report</td>
<td>3</td>
</tr>
<tr>
<td>5.e Immediate Past Chair Report</td>
<td>6</td>
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<tr>
<td>5.f.iii Secretary-Treasurer – Financial Report</td>
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<td>6.0 MEMBER REPORTS</td>
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<td>9.0 ICEC REGION MEETINGS 2006-08</td>
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<td>9.ii Region 2 Minutes (2007)</td>
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<td>11.0 REVIEW OF ICEC STRATEGIC PLAN</td>
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<td>Updated Draft Strategic Plan – Carsten Wredstrom</td>
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<td>13.0 HUMPHREYS AWARD FOR YOUNG/STUDENT MEMBERS</td>
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<td>19.0 INTERNATIONAL STANDARDS</td>
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<tr>
<td>Discussion Paper – Peter Cox</td>
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<td>22.0 ELECTION OF OFFICERS FOR 2008-10</td>
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<td>List of Nominations</td>
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<td>23.0 PRESENTATION OF BUDGET/SUBSCRIPTION FEES 2008-10</td>
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<td>Updated Award Nominations List</td>
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ITEM 5A

CHAIR REPORT
ICEC Chairman’s Report

Ginette Basak

Chairman 2006 – 2008

Over the last two years, members of the ICEC community have continued to strive for excellence in meeting the challenges of our rapidly changing global economy.

As we witness a fundamental shift in the center of gravity of the world economy in favour of emerging market economies, we are presented with a whole new spectrum of opportunities for global cooperation and exchange.

Transitions and New Beginnings

At the 2006 ICEC congress, in Slovenia, Dr. Peter Smith was formally installed as our new Secretary Treasurer, replacing Dr. Ken Humphreys who retired after 30 years of inestimable contributions to ICEC. Peter has adopted this new role with a tremendous amount of energy and determination. We are indeed fortunate to have found such a devoted professional.

Since the Secretary-Treasurer’s Report to ICEC presents a comprehensive listing of the activities, events and achievements of the last two years, I will only address key highlights in the Chairman’s Report.

Acknowledgment and Appreciation

As an organization that relies almost entirely on the volunteer efforts of its members, it is sometimes easy to forget to acknowledge the amount of hard work that occurs at all levels, from ICEC Office Holders and Delegates to individual members of our national societies, as well as their companies. The survival of ICEC’s mission to provide worldwide cooperation between cost management and project management societies is totally dependent on the dedication of our members.

Although it is impossible to thank every individual who has contributed to ICEC over the last two years, I would like to highlight the contributions of the following persons:

**Dr. Peter Smith:** Peter’s tireless efforts over the last two years have resulted in providing renewed energy and direction to our organization with a confident outlook for the future.

**Dr. Ken Humphreys:** Ken has generously provided support and advice to several of us during this term, allowing for continuity and a smoother transition.

**Robyne Nash:** Robyne has demonstrated over and over again the true passion of being a world citizen with her diligence and active contribution of new ideas to improve our operations.

**John Hollmann:** despite a very busy schedule, John has led the initial development of an ICEC Location Factor Cost Model.
Carsten Wredstrom: Carsten has been soliciting input from member societies to incorporate into a new draft ICEC Strategic Plan to provide renewed direction.

Murtala Oladapo: Murtala has been actively involved in defining ICEC’s role and responsibilities as well as opportunities associated with the granting of Roster Consultative Status with the United Nations ECOSOC, following many years of endeavour to finally obtain this status.

Peter Cox: Peter’s continuing efforts in coordinating ICEC’s Inventory of Best Practice and Standards are providing a ready reference to a substantial global database of cost management and project management standards and practices.

I would like to extend a special note of thanks to the AIQS and Terry Sanders for generously supporting and helping ICEC, now established at their facilities in Canberra.

I would also like to thank our member society, AACE International, for graciously hosting the 2008 ICEC Congress along with their Annual General Meeting.

Key Challenges – The Future is Now

We no longer have the luxury of waiting for future developments to materialize as we need to act now. Key challenges for ICEC and its member societies include the following:

Continued Relevancy

As national societies install their new executives, some may question whether continued support of ICEC is warranted as they may not be fully aware of the role of ICEC and its active contributions to the knowledge and growth of their profession in the global arena.

I would like to emphasize to ICEC delegates and alternate delegates the importance of ensuring that their newly installed boards are fully briefed and that this information be also disseminated throughout their general membership on a regular basis. The importance of continuous communications between the ICEC delegates and their national society is critical to identify and meet evolving needs at the national and international levels.

Attracting and Retaining Young People to our Profession

One of the keys to the future growth of our profession encompasses the challenge of encouraging young people to consider careers in quantity surveying, cost engineering and project management in a world competing for human resources. Several member societies have established programs to attract and retain young people to our profession.

I would like to encourage an integrated approach led by ICEC and its member societies at an international level that might include a Youth Forum at our biennial meetings to offer an opportunity for direct input from today’s youth while also providing visibility for our profession.
ITEM 5.e

IMMEDIATE PAST CHAIR REPORT
ICEC PAST PRESIDENT’s REPORT

Prof Basie Verster

ICEC NOMINATIONS:

Good communication between present office bearers in the ICEC fraternity, regarding the nomination process for new office bearers, went well. The people nominated were willing to take up various positions as office bearers for 2008 - 2010, which indicates the esteem and loyalty members place on ICEC as a world body.

I am also pleased that the nominations resulted in identifying people who have played very important roles in ICEC and their professions, ensuring ICEC’s development and status in the future.

ICEC AWARDS

I am also happy to report that member associations nominated excellent people for various category awards, and that the nomination process went smoothly. I am sure that the end result will contribute towards ICEC’s prestige.

Although only a few nominations were received for the Ken Humphrey’s award for papers by young people, the papers were of high caliber and I am sure that the selection panel selected real quality papers for the awards. I would like to encourage member associations to promote the submission of papers for the 2010 awards, thus ensuring that the quality of papers would further improve. I strongly suggest that the process should start earlier to ensure that the winning papers could be presented at the next ICEC world congress in 2010.

Basie Verster
Past President
ITEM 5.f.iii

SECRETARY-TREASURER

FINANCIAL REPORT
**ICEC BUDGET & CONTRIBUTIONS REPORT 2006-08**

**1 May 2006 - 30 June 2008**

### Category

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<th>Difference US$</th>
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<th>Difference US$</th>
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<td><strong>66,100.00</strong></td>
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**OVERALL TOTALS**

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### Sponsorship

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<th>Sponsorship</th>
<th>Actual US$</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Chair Sponsorship</td>
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</tr>
<tr>
<td>2 Secretary-Treasurer Sponsorship</td>
<td>8,315.00</td>
</tr>
<tr>
<td><strong>Total Sponsorship</strong></td>
<td><strong>23,815.00</strong></td>
</tr>
</tbody>
</table>

* Denotes contributions to the expenses of the Chair by Fluor and personal contributions by Ginette Basak

# Denotes contributions to the expenses of the Secretary-Treasurer by the University of Technology Sydney (UTS), ICEC member associations (Congress Registration Fees) and personal contributions by Peter Smith

**Notes:**

The increase in expenses and the resulting deficit is primarily due to the sharp decline in the value of the US$ during the 2006-08 period. Additionally, the income figures do not include outstanding subscription payments for 2008. The expenditure figures include estimates of expenditure to the end of June 2008 for Items 2, 6, 7 & 12. They also do not allow for any additional expenses associated with the 2008 Toronto Congress. A final financial report will be issued for the 2006-08 period after closing of the books for the current ICEC Administration.
ITEM 6

MEMBER REPORTS
AACE Canada Inc. is a region (Region 1) of AACE International. The President of AACE Canada is Steve Revay and he is also Director of AACEI Region 1. AACEI supports Canadian members through their headquarter staff for continuing information and communication facilities among AACE International members.

Membership grew by 46.8% over the last two years for a total of 1,065 persons, representing 17.1% of the total AACEI membership. AACE Canada members are active participants and contributors, both at the local and international levels.

Three new sections were inaugurated in addition to the existing eight sections in cities across the country. The largest sections are Calgary Chinook (484), Toronto (165) Aurora-Edmonton (128) and Montreal (116). The Calgary Section is now the largest section in all of AACE International. Membership growth was spurred on by a friendly competition between the Calgary and Houston sections with the losing section’s president forced to wear the winning city’s hockey team jersey.

The Calgary Chinook section is extremely proud of Anna Tremblay who is the first recipient of the AACEI Women in Project Controls Award.

The Toronto Section was very busy volunteering as the Local Organizing Committee for the Joint AACEI/ICEC conference this year.

In addition to technical dinner meetings, several sections offered technical seminars and/or Skills and Knowledge workshops as well as scholarship funds to local educational institutions. The Calgary Section established scholarship continued to provide funds to augment the University of Calgary and Southern Alberta Institute of Technology scholarship endowment programs established a few years ago.

At PAQS 2008, Steve Revay had the opportunity to chat with the president of the Quantity Surveyors of B.C. about a joint meeting with the AACE section. There have been joint dinner meetings in Calgary with the local AACE and QS groups. It is encouraging to see these groups share common interests and resources.
(Date of Report: 26-May-2008)

1. **Country:** Headquartered in the United States of America

2. **Organization's Name:** AACE International  
   Postal Address: 209 Prairie Avenue, Suite 100, Morgantown, WV 26501 USA  
   Telephone No. 1-304-296-8444  
   Fax No. 1-304-291-5728  
   E-mail address: info@aacei.org  
   Website: www.aacei.org

3. **ICEC Representative/Delegate's Name:** Christopher L. Kinney  
   Postal Address: P.O.Box 5960, Bloomington, IL 61702  
   Telephone No. 610-304-5059  
   Fax No. None  
   E-mail address: KinneyCPE@AOL.com

   **Alternate Representative/Delegate's Name:** Paul Williams  
   Postal Address: c/o Pathfinder LLC, 11 Allison Drive, Cherry Hill, NJ 08034-0407  
   Telephone No. 856-424-7100  
   Fax No. 856-424-6414  
   E-mail address: Asset@Pathfinderinc.com

4. **Current List of Executive with Address, Phone, Fax, E-mail:**  
   (Please provide information for your President/Chairman, Vice President/Chairs, General Secretary, Treasurer, and Executive Secretary/General Manager)

   - Executive Director: James Baxter  
   - President: Stephen Warhoe PE CCE  
   - Past-President: William Kraus PE CCE  
   - President-Elect: Mark G. Grotefend, CCE  
   - VP Admin: Kerri J. Hunsaker Stannard  
   - VP Finance: Sidney J. Hymes, CFCC  
   - VP Regions: Michael R. Nosbisch, CCC PSP  
   - Director Region 1: Peter W. Ripley, CCC  
   - Director Region 2: John J. Ciccarelli, PE CCE PSP  
   - Director Region 3: Michael B. Pritchett, CCE  
   - Director Region 4: James E. Krebs, PE CCC  
   - Director Region 5: Andy Padilla, CCC  
   - Director Region 6: Alexia A. Nalewaik, CCC MRICS
5. Number of Members by Category (as of December 31, 2006):  
(Please list each category of membership and the number of members in each category)

- AACE International currently has over 6,000 personal, professional, and corporate sponsored members with nearly 20 percent of its members located outside of North America.
- There are now over 79 local sections that are a part of AACE International.
- Membership in AACE International has increased 12 percent in the past year.
- Nearly one-third of AACE International membership is composed of certified professionals.

6. Seminars/Conferences/Congresses held since the last ICEC Region Mtg: (Please list):

AACE International is hosting many continuing education seminars in conjunction with this year’s Annual Meeting, covering a wide range of cost engineering topics. AACE International plans to continue offering these seminars at future conferences and cordially invites all members of ICEC to attend.

7. Scheduled Future Seminars/Conferences/Congresses:  
(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

- AACE International Annual Meeting, 28 June to 01 July 2009, Seattle, Washington, USA
- AACE International Annual Meeting, 27 to 30 June 2010, Atlanta, Georgia, USA
- AACE International Annual Meeting, 19-22 June 2011, Anaheim, California USA

Representatives of AACE International from North America are participating, making presentations, and attending numerous conferences overseas this year. The schedules will be posted when available on the AACE International website.

8. Potential Future Events Under Consideration: (Please list):

9. Any New Initiatives/Innovations?

- AACE International website has been redesigned to include some aspect of all our programs, products, and services. The website address is: www.acei.org
- AACE International has also rolled out new E-forums to replace the previous listserves. These forums are a great improvement in communications. The AACE International website has instructions for signing into the new listserves and any cost engineering professional can join.
As an example, one of the forums represents over 200 estimators from all over the world. There are a lot of questions presented in the forum about how to develop certain aspects of estimates, international location factors, and new technology issues. Some topics are very hot and can generate a lot of very interesting discussion which often lead to papers and eventually to the development of new standards or clarifications to existing standards. It is quite an experience to be a participant in these forums.

- AACE International is continuing work on gaining ANSI/ISO 17024 designation.

- The Membership of AACE International passed an Amendment to its Constitution and Bylaws to expand the number of regions from six to eight, with no less than two being outside of North America. The amendment allows creation of additional regions outside of North America whenever the membership in a geographical area reaches 500 members, with a Regional Director residing in that region to be elected to represent that region to the AACE International Board of Directors.

Previously, international sections were divided up between the existing Regional Directors. Recognizing the growth of the Association outside North America, AACE International has established Regional Directors that will have specific responsibility to support and represent those international sections.

10. Training/Certification Issues?

Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm for guidelines and application forms).

- New certifications have been established recently for Certified Forensic Claims Consultant (CFFC), Certified Estimating Professional (CEP), and Certified Project, Program and Portfolio Manager (C3PM) a credential designed to demonstrate competency in the performance and integration of project, program, and portfolio management.

- Two beta tests have been completed for the Certified Estimating Professional (CEP).

As estimating is a very diverse profession with a vast realm of methodologies, it took considerable effort and understanding to develop a comprehensive yet diverse certification program. The certification development process was quite educational requiring great flexibility and open-mindedness considering the mix of contractors and owners, all having a very wide variety of expectations.

- ICEC has accredited the following Continuing Professional Development programs until January 2012:
  - AACE International Certified Cost Consultant (CCC) program
  - AACE International Certified Cost Engineer (CCE) program
  - AACE International Certified Cost Technician (CCT) formerly the
11. Any Important New Publications? (Please list.)
(If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).


Total Cost Management (TCM) is the effective application or professional and technical expertise to plan and control resources, costs, profitability, and risk. This AACE International publication is the culmination of several years of effort.

TCM is a structured framework mapping the work process in the application of skills and knowledge of cost engineering. This is a tremendous book and is obviously a best seller of all time (particularly since it’s free). Many thanks and special recognition is extended to John Hollmann, ICEC Region 1 Director for this excellent publication.

- AACE International is actively involved in translations of some of our publications and marketing pieces. Some of the languages are Russian, Chinese, Arabic, and Japanese.

- Distance learning courses are nearly complete for Certified Cost Consultant/Certified Cost Engineer Examination Web-Based Review Course.

- AACE International also offers 18 separate Professional Practice Guides (PPG’s) on its website. The PPG’s are reference CD’s consisting of select subject matter technical papers.

- Richardson’s Engineering Process Plant Standards are back in publication and available to the public. Richardson’s provides annual and dynamic updates to its extensive cost data. The website is: www.costdataonline.com.


12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

- AACE International is a member of the of the Global Alliance for Project Performance Standards (GAPPS)

- AACE International is a member of the Pacific Association of Quantity Surveyors (PAQS)
AACE International has drafted a cooperative agreement with Brazilian Institute of Quantity Surveyors.

AACE International is continuing to work with Dutch Association for Cost Engineering (DACE) to extend AACE/DACE Agreement to include the new AACE International Reciprocity process.

In recognition of the unique issues and priorities of our International membership, AACE International has formed an International Marketing Committee separate from the North American Marketing Committee. This committee has nine members with global representation.

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

Communications between ICEC and AACE International have not been as open as much as I, the AACE International delegate to ICEC, would like for them to be.

With much regret, I have not performed to the best of my abilities in this regard this past year. However, as a responsible and diligent delegate to ICEC, I have an urgent desire to expand communications.

It would be exceedingly appreciated if I were invited to attend more organizational type meetings such as board or regional meetings, to gain better access to important issues and activities as they occur within both AACE International and ICEC.

Additionally, my efforts can be better organized and professionally reported if given advance notice of meetings, publication requirements, etc. I often find myself caught up at the last minute trying to retrieve information and assemble important and relevant communications.

It is my responsibility as a delegate to ICEC to rapidly respond, enhancing a comprehensive flowing of information between the two organizations. I have made a very large personal and financial commitment to ensure that this objective is achieved.

My contact information is available with this report. I respectfully request both ICEC and AACE International to include me informed of any communications or meetings, particularly on those matters and meetings of significant interest to both AACE International and ICEC.

14. Any other items of interest which you wish to report:

Of particular interest to cost estimators, is that there are several significant issues (part of many) being addressed in cost estimating at AACE I International. These issues include addressing:

- Owner’s lack of a cost estimating database for conceptual estimating and contractor developed estimate checking
Developing the next generation of cost estimators and not just people who know how to punch keys on an estimating system. Many estimators today have never been to the field.

Investment in training and developing these skill sets

Lack of consistency on how allowances and contingency are applied and used on projects

Changing contractor estimators into owner estimators. There is a big difference in how and what a contractor estimates as compared to the many more considerations the owner must include in their estimates.

What the societies can do: (Many of these issues are on-going activities addressed at AACE International through many of its published Recommended Practices.)

- Build a consistent approach to estimating.
  
  One method is to identify, develop, and publish consistent successful work practices

- Assist in developing the next generation of estimators

  This is one very important effort of the many on-going activities at AACE International. Initiatives are underway to encourage younger members through a scholarship program and encouragement of discounted student memberships. AACE International has professionals who are solely dedicated to the development and mentoring of young members and student associations.

- Build a common set of terminology and definitions so we can all be on the same page speaking the same language.

  AACE International has developed a very comprehensive set of Recommended Practices which includes definitions that are consistent with ANSI standards.

- Communicate the cost estimate classification system and the expected accuracy ranges based on the level of scope definition by project phase

  AACE International has published a classification system that, although it needs a bit of fixing, does an excellent job of communicating expectations of estimators and estimates.

- Spread the word on the Cost Estimating certification

- Provide an industry specific and regional set of cost estimating forums that share cost data.
AACE International publishes in its monthly professional peer-reviewed journal, many articles that present methodologies and real case data. CII is presently doing this. DACE is doing this. There are several good publications in the US that have this available and can be purchased through the AACE International website.

Lastly, but not least, Regional Director Bob Bakewell polled the members of an AACE International section recently with the question: “Why join a professional cost engineering organization?” The responses were varied, but not unexpected. A list of answers would include the following as a few:

- To gain professional recognition, not only among co-workers, but also among friends and family. The recognition can extend not just on the local level, but internationally through ICEC, to all of its 48 member countries.
- To participate in lifelong learning, the sharing of information, the development of standards, the organization of ideas and concepts
- To gain assistance and acceptance from peers, and to plant the seeds of interest
- To open up new opportunities through networking with professionals having the same interests

The list can be extensive, but certainly every professional attending the 52nd Annual Meeting of AACE International and the 6th World Congress on Cost Engineering, Project Management, and Quantity Surveying should ask themselves this same question. Then they should also ask themselves what commitments they are making to ensure the success of their organization.

**Salutations:**

It is with much honor to be a member of this International Cost Engineering Council. AACE International has gained much through its membership and participation of ICEC activities and agendas. AACE International appreciates this opportunity to be a part of ICEC.

**Involvement with ICEC offers many opportunities to AACE International, including:**

- Global promotion of the individual professional societies including AACE International. AACE International’s publications receive world-wide publicity and promotion enhancing sales immensely.
- Discovery and learning’s of recognized best practices and standards throughout the many countries represented by ICEC, striving to continue development of global best practices for our profession as a whole. ICEC provides an opportunity for each country to retain its own identity, yet communicate ideas and concepts improving our profession as a whole, a fundamental purpose of every association including AACE International.
Exceptional exposure of AACE International to many organizations in many parts of the world that know little or nothing about AACE International. Many new members have come to AACEI to gain access to the wealth of information AACE International makes available to our professions. Many come to the AACE International Annual Meetings to present their ideas and to hear the ideas of their fellow professionals.

Please take notice of the many persons wearing special ribbons that are attending the AACE International Annual Meeting. These persons are recognized as having a direct ICEC connection other than through AACE International. AACE International is clearly committed to continued excellence in its profession and desires to continue to enjoy a successful relationship with ICEC and all the members’ organizations within ICEC.

Respectfully submitted,
Christopher L. (Chris) Kinney
AACE International Delegate to the International Council of Cost Engineers
ICEC Council Meeting – June 28/29 Toronto, Canada

Presented by ACostE Delegate – Bruce Watson
Also Present – Roger Batten & Alec Ray

Introduction

Copies of the 2007 ACostE Annual Report are tabled and circulated with this report. Below are the highlights updated for this report.

Membership

Continues to be around 2,000 members
Marketing committee considering more active recruitment campaigns

TASC

The Assessment Centre for Project Control National Vocational Qualifications has increasingly been recognised as the standard achievement required for new employees within the industry. In 2006 the rate of new candidates started at 50 increasing to over 100 in 2007 and at least a further 100 in 2008. This represents a turnover approaching £400,000 per annum by the year ending March 2009. The average time taken for each candidate is 18 months and to date 34 candidates have completed their course. Most of the 20 major employers in the UK such as the Atomic Energy Authority, British Nuclear Fuels, AMEC, Foster Wheeler, etc. are participating in the scheme. The development of a fully electronic portfolio for remote candidates bodes well for the future.

Certification

At last we have our first successful candidate as a Certified Cost Engineer. He is Gary Craig who lives and works in Canada! There are further candidates now in the pipeline.

Engineering

The ACostE is a professional affiliate to the Engineering Council and continues to register those members who qualify as Chartered Engineers.

Engineering Manufacturing Committee

This committee continues to run a successful seminar every year. The most recent had the theme ‘Professional Development’ for those members in industries including automobiles and aeronautics.

Information Technology

Progress in the complete replacement and updating of our website and database is nearing completion.

Submitted by Bruce Watson – ACostE Delegate
28 June 2008
MEMBERSHIP ACTIVITY
Administration
The Administration Staff consists of Anne Fairless, who is responsible for the overall running of the administration; Vanessa Tattersall who has primary responsibility for dealing with Membership Admissions; and Helen Jackson who is the Administrator for The Assessment Service Centre (TASC). The Association houses a unique collection of publications relating to our disciplines and books can be loaned to members on request. The library is open from 9.30 am - 3.00 pm, Monday to Friday by appointment.

Record Sheets were sent out this year to Members to enable them to check the details that the Association holds prior to a new Membership Listing being issued. Members are reminded to inform the Administration Office of any change to location and/or employment.

The Administration welcomes any constructive comments that would help to improve efficiency.

Admissions
The Admissions Committee members are: J.E. Christensen, D.P.M. Harris, A.J. Quiney and S. Kirkham.
There have been 81 new members, eight successful upgrades and three reinstatements of membership. The standard of applicants remains high. A significant number of applications come from overseas, particularly Hong Kong.

Apprenticeship and Graduate training schemes for project controls personnel. ProVoc and TASC have also been heavily involved in the design and development of the NVQ Level 2 standards and qualifications and expect that they will be launched later this year.

Benchmarking by TASC has also been extensively taken up by major companies during the year.

This year saw the first member to gain the Certified Cost Engineer qualification through ACostE. We are continuing to market this as the ultimate qualification for cost engineers and hope there will be more successful candidates in the near future.

Also on the educational front we have recently set up a working group to review the whole subject of senior-level qualifications in all aspects of project controls.

The most active region has remained the Southern Region with well attended technical and social meetings throughout the year.

In March the Engineering Manufacturing Committee (EMC) hosted another successful seminar on the subject of 'Cost engineering in the manufacturing industry' with emphasis on CPD.

The journal of ACostE, Project Control Professional, has continued to provide us with a number of stimulating and enlightening articles, and I would like to thank all of those that provided them and comments to the journal. I continue to encourage members to submit articles for publication, and comments or suggestion for improvement.

I would like to thank all the Headquarters staff at Sandbach, Directors, Council and Committee members for their hard work and sacrifices over this last year.

Terry Bishop
the Council at the 2008 ICEC Congress. The 2008 XXth ICEC Congress will be hosted by AACE Canada and held at the Sheraton Central Hotel in Toronto, Canada, from Saturday 29th June to Wednesday 2nd July 2008.

Awards

Pates Prize

The Pates Prize is awarded annually to the person considered to have contributed to the profile and enhancement of the Association. We are delighted to make this Award for 2007 to Alan Barltrop for his service and dedication to the Association. Alan is immediately Immediate Past President of the Association, Chairman of the Marketing Committee, Chairman of the TASC Board, Chairman of the Legal Committee and Chairman of Cost Estimating Committee. He is a member of the Certification Committee. The Association is indebted to his commitment and the professional manner that he brings to all his duties.

Tony Jarvis Award

This award, named in memory of our dear friend Tony is for the best article in our journal, Project Control Professional. We have pleasure in presenting the award for 2007 to Tony Reid for 'Back to basics', a series of ten articles on various project controls topics. This is an excellent series of articles and our thanks go to Tony.

Financial

Treasurer: V. Thompson

The Annual Budget for the year 2006-07 projected a break-even result.

The audited accounts show a surplus of £58,516 which is due mainly to the contribution of £35,877 from The Assessment Service Centre. The monies for TASC, although showing a surplus will be required for costs in the coming year. Therefore, the small surplus of £2,639 on the Association matters is similar to last year for the same reason, budget holders not using their allocated funds.

Budget for the year 2007-08 has been produced and shows a break-even status. The Treasurer is indebted to Anne Fairless for her help in producing the monthly financial figures.

COMMUNICATION

Project Control Professional

The journal has continued with its six bi-monthly issues this year and we have tried to address a wide range of topics but this, as always, is down to contributions made. Technical papers, case studies, opinion/comment pieces, news, appointments and letters are the core of the journal. If anyone wishes to contribute to any of these for publication in Project Control Professional please email the journal's Editor, Clive Wellings, at clive@projectmanagertoday.co.uk or telephone 0118 932 6665. If Members attend a technical event on behalf of the ACostE please bring back with you a CD of the proceedings so that any relevant papers can be included in the journal. Our thanks go to those who regularly contribute to the journal.

Marketing Chairman: Alan Barltrop

Marketing evaluation

A very significant achievement during the year was that the committee obtained approval from Council to commission an independent marketing and promotion evaluation. It is anticipated that this study will take forward and expand upon many of the issues which the committee have been discussing since its formation, such as:

- Who do we represent, and what is our value proposition?
- Efficiency of Committees and Regions
- Professional qualifications offered
- Role of the Special Interest Groups
- Advertising the Association
- Attracting new membership and company membership
- Opportunities with other organisations
- Supporting overseas members

One of the main deliverables from the evaluation will be a prioritised set of proposals, with an associated implementation strategy, for developing and marketing the services which we offer to our members and industry in general.

A key feature of the marketing evaluation will be that input will be sought from members, non-members and other relevant organisations.

Project Management Exhibition, Olympia

The Association took a stand at the exhibition, which was held in September 2006, with the object of promoting and raising the profile of the Association. Attendance generally was good and a useful number of contacts were made for follow-up after the event.

TECHNICAL ACTIVITIES

Engineering Chairman: Roger Batten

The Engineering Committee oversees the activities of the Association relating to the Engineering Council and the registration of members as Chartered and Incorporated Engineers.

Following the five-year-licensing review of the Association's organisation, structure, finances, procedures, etc., by the Engineering Council, with the ECUK audit team visiting the Sandbach Office on Thursday 7th September 2006, the Association has been approved as a Professional Affiliate for the next five years, until 28th October 2011.

Two members of the committee also act as Engineering Council Liaison Officers, Roger Batten with the British Computer Society (BCS) and Howard Malleson with the Institute of Acoustics (IOAcoust). Howard Malleson is also on the ECUK audit team panel.

Following the Association's change in status from a Nominated Body (Licensed Member) to a Professional Affiliate in 2001, in February 2004 we entered into an agreement with the Society of Environmental Engineers (SEE) to enable suitably qualified members of the ACostE to achieve registration with the Engineering Council through Joint Membership of the SEE. Two candidates have achieved registration as Incorporated Engineers through this new process and we currently have six further candidates for registration (four as Chartered Engineer and two as Incorporated Engineer).

The formal Continuing Professional Development (CPD) programme, primarily directed at registrants, but open to all members, has continued to develop and, eventually, is likely to become the norm for all members.

In addition to fully supporting the development and updating of the National Vocational Qualification in Project Control, the Committee still believe Level 4 should be accepted as satisfying the requirements for Incorporated Engineer. The Engineering Council's UK-SPEC (UK Standard for Professional Engineering Competence) requires registered engineers to be able to demonstrate the competence to perform professional work to the necessary standards. Competence includes the knowledge, understanding and skills which underpin performance.

To date 55 members have been registered as Chartered Engineers and 22 as Incorporated Engineers through the Association. Since the introduction of the new procedures in February 2005 the Association has received 32 enquiries regarding registration. Discussions are continuing with these applicants to determine their best way of proceeding. 112 members are registered as Chartered Engineers (CEng), 55 as Incorporated Engineers (IEng) and 6 as Engineering Technicians (EngTech) through our Association and the other engineering institutions.

Planning Chairman: Tony Reid

The Committee has continued to be available for support for planning queries, and efforts continue to promote the fact that the planning process is one of the vital components of the overall cost engineering process. The next stage of development in the activities of the Committee will depend upon an increased focus on the use of the Association website for communications and it is hoped that this will take place during the following months.
Engineering Manufacturing

Chairman: Alan Lea

The year has been one of continued success, with members actively participating in the development of the committee and providing a forum of like-minded cost engineering professionals. The EM Committee meetings are held bi-monthly and hosted by a committee member at their employer's workplace. This usually includes a site visit where various industry and academic facilities are observed.

We are continuing to identify opportunities for gaining qualified professional status. In particular, we have been focusing on identifying potential routes for gaining professional status through a programme of training and education. The EMC is preparing a proposal for presentation at a forthcoming ACostE Council meeting.

On 27th March 2007, we held the EMC Seminar at the National Motor Cycle Museum in Coventry, with the theme of 'Professional Development'. This was a learning event, comprising a morning session, where experienced professionals from industry presented topics on education and training, general cost engineering and, for the first time, trade stand discussion during breaks and lunch. This was followed in the afternoon by three workshops where delegates could take an active part in the sessions and gain experience of the topic. Delegates were asked to complete a feedback paper at each session they attended. The results were very encouraging, gaining consistently high hits per day. This level of activity is very encouraging. It represents every member logging on—plus approximately 600 non-members—every day.

Despite this level of activity we have received very few complaints. However, we are not complacent. We commenced a comparative review of similar types of organisations’ websites earlier in the year and have gathered some useful tips. Utilisation of these improvements has been held pending the conclusion of the Marketing review. The expectation is that this review will generate further changes to the website so we will implement them at the same time to avoid duplication of content.

As this upgrade is likely to commence in the late summer now is a good time to ensure that you have told us of any changes that you would like. Obviously we can’t please everybody but we will try to incorporate majority views. Please submit any suggestions to myself.

We have recently introduced a 'Jobs' forum on the website. This is an area for members to advertise their availability to others. So far the uptake has been fairly low on this so please feel free to submit your details—it's free!

We are always glad to receive any ideas on how we can improve this service to our members so please give this some thought.

Cost Indices
Cost Estimating & Special Interest
Chairman: Alan Bartrop

A variety of diverse requests for information have been responded to during the year ranging from requests for sources of information on conceptual estimating to more detailed queries on how to benchmark scheduled rates. One significant feature is that some of the enquiries came from outside our traditional industries, demonstrating that there is an interest in learning about the practices which we use, and also the potential for expanding the areas of influence of the Association.

EDUCATION & TRAINING

Provoc – The National User Group for Project Control NVQs
Chairman: Nigel Hibberd

Having had the successes in 04/05 of seeing the new Standards for Levels 3 and 4 in Project Control accredited by QCA, and the launch of the ACostE Assessment Centre (TASC), Provoc needed build on these successes in 05/06.

The year started with three seminars around the country to launch the new standards to the industry. The feedback from these seminars was that there was a need for a visible career path in Project Control, with a real need for a Foundation (Level 2) NVQ to capture practitioner early, or production/maintenance staff looking for a career change. There was also need for a higher-profile certification programme at the top end of the career ladder.

Since the seminars, Provoc has focused on supporting:

• ECITB in gaining funding for the Level 2 standard development,
• ECITB in developing and gaining accreditation for the Level 3 & 4 qualification package aligned to the new standards
• Supporting the development of TASC as an Assessment Centre.

At the end of 05/06:

• The Level 2 standard development funding was in place allowing an effective start on developing the standards early 06/07
• The Level 3 & 4 Qualification Package was accredited in January 06, allowing TASC to more effectively market the Level 3 & 4 NVQs. Since then the uptake has been very impressive.

It is important to note that ECITB’s support has been fundamental to these successes.

The focus for Provoc in 06/07 will be the implementation of the Level 2 qualification, re-engaging the employers of the new tranche of candidates, supporting the ACostE in developing the Certification Programme and liaising with the industry to capture the next generation of developments required for the qualification and the delivery processes.

Certification
Chairman: Mike Coffey

Certification has made progress during this year. The publicity initiative in the journal, together with the moratorium on fees, has attracted a number of applicants, a number of whom are currently engaged in the process of obtaining certification.

The Association welcomed its first Certified Cost Engineer, Gary Crag, who successfully achieved the status of Certified Cost Engineer in April 2007. Thanks must go to Bruce Watson and Alan Bartrop for contributing their time and expertise in the assessment of Gary Crag.

With the wide range of specialisms of potential candidates, it is intended to invite additional members to join the Certification Committee during the coming year, in order to provide the range of expertise necessary to ensure proper administration of Certification. Similarly, it is intended to recruit a number of experienced members to provide a pool of assessors, who will assess candidates’ experience and sit on interview panels to ensure that the expertise is available to fully assess each candidate’s particular abilities.

We are hopeful that these initial successes, in conjunction with the
increased recognition of certification and its value, will encourage more members to become certified. The Certification Committee is committed to the continued promotion of Certification during the coming year and is hopeful of further successes.

TASC

Richard Plumb

During the year 2006-7 we in TASC have been experiencing another period of exceptional growth and we can now report nearly 200 candidates on programme or committed to start in the next few weeks. The rate of new starts has now stabilised at about 100 candidates per year and in some areas and businesses the Project Control NVQs have become the standard achievement requirement for new employees. Of particular note to us is the fact that of all new starts, some 50% are repeat business with existing contracts, so we must be doing something right. We are also now seeing some of the candidates, who were first to be registered, coming to the end of their programmes and we have, to date (May 2007), 20 candidates’ certificates applied for from ECITB.

To keep pace with this growth in candidate numbers we now have 18 assessors and verifiers based around the UK which is now essentially divided into northern and southern regions. Each has its own senior verifier and assigned team of assessors, with some cross-matching across the contracts we have in central UK. We are still short of assessors in some areas; therefore any senior practitioner with pending retirement, wishing to apply for a position on the team, should send their CV to Helen Jackson at Sandbach for our attention. During the course of this year we have started a dialogue with the Open University for TASC to become an Approved Centre providing training for assessors and verifiers leading to the national awards in these subjects. This will have the benefit of ensuring that all our staff are efficiently trained to the same standards and in timely fashion.

Other work carried out by TASC during the past year has included a contract with the ECITB to develop a full set of specimen answers to the underpinning knowledge requirements of the occupational standards.

The benchmarking programme has also been extensively taken up by major companies during the year. This has proved to be a cheap and simple method for managers to evaluate the strengths and weaknesses of their teams and to identify the gaps in the skill sets of individuals, thus enabling personal development to a higher professional level.

The development of a fully electronic portfolio for remote candidates has been continued and we now have the first completed candidate to congratulate.

Svetlana Detinchenko of BP in Azerbaijan has achieved her Level 3 certificate. Svetlana’s portfolio was contained on one CD Rom. This technique will be developed further as it is seen as a realistic step to the future.

It became apparent to us that some companies, due to their internal business practice, do not easily provide some of the underpinning knowledge to candidates required for the standards. To assist these companies, where sufficient support to the NVQ programme has been shown, we have developed the first of a series of two-day training programmes which TASC will provide on an as-required basis to these organisations. The first of these courses on risk management and control is due to be trialled shortly.

TASC has been active in supporting the development of the ECITB initiatives for Apprenticeship and Graduate training schemes for project controls personnel. To assist this we have also been heavily involved in the design and development of the Level 2 standards and qualifications. These are now in the process of accreditation by the QCA and we look forward to their launch into industry later this year.

TASC management is grateful for continued support from the team at Sandbach, the assessors in the field and the ACostE Board. Without this we would certainly not have come so far and so quickly. Thank you.

TASC Board

Chairman: Alan Bartlrop

The TASC Management Board is made up of five members, three drawn from ACostE Directors and two TASC Senior Managers. The main purpose of the board is to:

- protect the ACostE from any possible problems that arise which would require immediate action
- make decisions, where appropriate, to ensure smooth running of the business
- ensure that management is in control of the business with respect to its financial and contractual exposure and succession of management responsibility
- monitor the growth of the business.

In February 2007 Peter Wright of Kellogg Brown & Root put forward proposals for a Graduate training scheme. University graduates entering industry would be candidates for the proposed scheme, which would provide a route for candidates to obtain a vocational qualification in Project Control with support material from the start of their employment. The Board pointed out that they considered that it would be the responsibility of ACostE to endorse the qualification.

The Board agreed that full support should be given to Peter Wright in developing the training scheme.

Qualifications Sub-committee

Chairman: H. Mallesson

At the Council meeting in April, the following proposal was made and unanimously approved: 'To set up a committee to investigate options open to ACostE with regard to extending our qualifications for senior project controls with a view to the possibility of Chartership and/or Certification for Project Controls or suitable alternatives'.

The committee has been set up and consists of the following:

- Roger Batten – long ICEC experience and contacts. Chairman of our Engineering Committee and thus responsible for processing and supporting CEng and ICEng registrants. Good working relationships with ECUK and as a Liaison Officer.
- Richard Plumb – TASC Board Member and it is likely that TASC will be the ACostE vehicle through which qualification candidates would be processed. Long experience as a qualified assessor and verifier and contributor to the development of the National Occupational Standards and qualifications. A member of the ECITB committee developing apprenticeship and graduate training programmes.
- Nigel Hibberd – Sub-committee Vice Chairman. Chairman of ProVoc which draws together employers, the awarding body and the assessment service provider (TASC) and has lobbied and argued in support of the development and implementation of the NVQs. A recently qualified assessor.
- Nick Martin – Project Control Manager for UK, Europe and the Middle East with CBI where TASC has a number of candidates. A member of the BCECA Project Control Managers’ committee and a prime proponent of the high-level qualification. He has extensive experience and knowledge of AACCI qualification processes and activities. Nominated by his peers to represent BCCA.
- Shane Forth – ACostE Council/BCECA ‘bridge’ through his membership of Council and of the BCECA Project Control Managers committee. Also a member, alongside Richard Plumb, of the ECITB committee developing apprenticeship and graduate training programmes.
- Howard Mallesson – Chairman.

The stimulus for what we are starting to do has come out of the project, contracting, process plant, construction, civil engineering business sectors. However, we are ACostE and I would hope that what we end up with serves as much of our congregation as possible. To that end, the committee will be seeking inputs and contributions from members in all the major business sectors covered by our membership.
Milano, 13.th of June, 2008
Prot. 08/805

Report to the ICEC about the activities of the AICE in 2008

Besides going on with the normally running activities, the AICE in 2008 has to face the problems relevant to the new regulation of professional activities.

According to the new rules of the European Union, the Italian professional structure shall be modified. A proper law under reference 206/2007 has been prepared by the previous government and, after the change of government, has been finally registered on 26.th of May, 2008, and then is coming into force.

The AICE then shall proceed with its registration to the Ministry of Justice, the first step to be officially registered as “professional association”.

This could require some minor modifications to the association’s memorandum: since the President of the AICE has been deputized by the general assembly on 21.st of January, 2008 to “introduce in the association’s memorandum all the amendment requested by the new law”, this could be done in short time. After having verified with our lawyer, the memorandum shall be amended if necessary and then registered.

Further steps after registration will require a longer time and will be defined in a further stage.

dott. ing. Gianluca di Castri
Esperto in Ingegneria Economica
(certificato AICE – accreditato ICEC)
Presidente
REPORT OF DACE TO THE INTERNATIONAL COST ENGINEERING COUNCIL
REGION 2 MEETING at Toronto June 28th – 29th, 2008

Date of Report June 3rd, 2008

1. Country: The Netherlands

2. Organization's Name: Dutch Association of Cost Engineers (DACE)

   Postal Address: Ambachtsstraat 15, 3861 RH Nijkerk, the Netherlands
   Telephone No.: +31 33 2473455
   Fax No. +31 33 2460470
   E-mail address: info@dace.nl
   Website: www.dace.nl

3. ICEC Representative/Delegate's Name: R. van Hoeve

   Postal Address: Fabricom GTI Major Projects, Apolloweg 15, 4782 SB Moerdijk, the Netherlands
   Telephone No.: +31 68 384113
   Mobile No.: +31 6 53849455
   Fax No. +31 168 384109
   E-mail address: rob.vanhoeve@fabricom-gti.com

   Alternate Representative/Delegate's Name: None

4. Current List of Executive with Address, Phone, Fax, E-mail:

   **President**
   A.H. Rol MSc
   Movares Nederland B.V., P.O. Box 2855, 3500 GW Utrecht, the Netherlands
   Telephone No.: +31- 30-265 3920
   Fax No.: +31- 3103-265 5241
   E-mail address: arno.rol@movares.nl

   **Vice President**
   Not applicable

   **General Secretary**
   A.M. van der Velden MSc
   Tebodin, P.O. Box 16029, 2500 BA Den Haag, the Netherlands
   Telephone No.: +31-70-3480432
   Fax No.: +31-70-3480514
   E-mail address: a.vandervelden@tebodin.nl
Executive Secretary/Director (Contact Address)
Dr. J.P. de Kleijn
DACE, P.O. Box 1058, 3860 BB Nijkerk, the Netherlands
Telephone No.: +31 33 247 34 55
Mobile No.: +31 6 2036 2013
Fax No.: +31 33 246 04 70
E-mail address: Jaap.deKleijn@mos-net.nl

5. Number of Members by Category (as of December 31st, 2007):

- Number of individual members: 37
- Number of organization members: 125

6. Seminars/Conferences/Congresses held since the last ICEC Counsel Meeting [London]:

**Lectures:**

4. November, 2007  Seminar by the SIG Infrastructure:
   - Rail Case Base
   - CROW-Objects library
   - Probabilistic Estimating
   - BDB Index
   - Systems engineering, How to deal with it in the Infrastructure sector?
5. March 2008 Seminar Prijsvorming via Europees aanbesteden [Tendering conform European rules]
6. May 2008 Meeting DACE strategy en kennisbank [DACE strategy and body of knowledge]

7. Scheduled Future Seminars/Conferences/Congresses:

**Lectures:**

1. September, 2008  Seminar Kosten en waarde van de Zuidas. [Costs and value of the Zuidas project]
2. November, 2008  Seminar Delen van kennis en toepassen [Sharing knowledge and its application].
8. Potential Future Events under Consideration: (Please list):

Project teams of the SIGs are preparing presentations in the following fields: Definitions of Unit rates, Benchmarking and Definition of Cost, Time and Resources [CTR], which may lead to seminars, workshops and/or publications.

9. Any New Initiatives/Innovations?

- We started to invite the alumni of the Comprehensive Course Cost Engineering to our meetings, with the intention to persuade these Cost Engineers to join DACE.
- DACE fully supports the Kenneth K Humphreys Award and has decided to stimulate young Cost Engineers to submit papers [see point 14].
- Converting our Cost Engineering Handbook into a web based body of knowledge [CEPEDIA].
- Further initiatives are being developed to attract young Cost Engineers.
- DACE Prijzenboekje 27th, 2009

10. Training/Certification Issues?

DACE has continued to participate and or organize the following education/courses:
2. Course Introduction Cost Engineering in March/April 2007 (7 days)
4. Course Introduction Cost Engineering in March 2008 (7 days).
5. Introduction to Value Management in May 2007 (1 day).
6. Course [Distance Learning] Value Management, 9 alumni, certified Associated Value Specialist / Qualified Value Associate.
7. Introduction to Value Management January 2008 (1 day).
8. Course [Distance Learning] Value Management, 12 alumni, certified Associated Value Specialist / Qualified Value Associate.

11. Any Important New Publications? (Please list.)


12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

We are continuously further developing our relation with AACEI.
13. Please list any issues (Regional or International), which you wish to have considered by the ICEC Council.

During the last World ICEC meeting in Ljubljana a worldwide inquiry was announced to investigate how ICEC members are attracting young Cost Engineers to become members. Up to today we have not been enquired or have knowledge of an ongoing inquiry.

14. Any other items of interest, which you wish to report:

1. Ken Humprey’s Award
   DACE will stimulate its young cost engineers to submit a paper either on PM, CE, or QS. The DACE Board will decide on which paper eventually will be forwarded to ICEC. We offer three national awards to the best three papers and additionally a monetary contribution to Dutch winner (if so) of one of the ICEC awards to allow her / him to collect the award in Toronto.

2. Strategy discussions
   Based on revisiting our Objectives, Strategy, and Tactics document discussions took place and were finalised by the end of 2007.
REPORT OF GHANA INSTITUTION OF SURVEYORS (Ghis) TO THE INTERNATIONAL COST ENGINEERING COUNCIL AT COUNCIL MEETING IN TORONTO, CANADA.

Date of Report: 12th June, 2008

1. Country: Ghana

2. Organization's Name: Ghana Institution of Surveyors (QS Division)
   Postal Address: P. O. Box GP 916, Accra
   Telephone No. + 233 – 21 - 220191
   Fax No. + 233 – 21 - 257012
   E-mail address: info@ghisonline.org
   Website: http://www.ghisonline.org

3. ICEC Representative/Delegate's Name: K. H. Osei-Asante
   Postal Address: P. O. Box KA 9629, Kotoka Airport, Accra
   Telephone No: + 233 – 21 – 230231
   Fax No. : + 233 – 21 – 230215
   E-mail address: cpconsult@ghana.com/oseiakh@yahoo.com

   Alternate Representative/Delegate's Name: M. K. Frimpong
   Postal Address: P. O. Box GP 13650, Accra - Ghana
   Telephone No. + 233 – 21 - 682498
   Fax No. + 233 – 21 - 7010372
   E-mail address: mkf@ghana.com

4.1 Current List of Executive with Address, Phone, Fax and E-mail:

<table>
<thead>
<tr>
<th>Office</th>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Surv. J. A. Abossey</td>
<td>Box GP 191, Accra</td>
<td>021- 782752</td>
<td>021-765687</td>
<td><a href="mailto:abbos53@yahoo.com">abbos53@yahoo.com</a></td>
</tr>
<tr>
<td>Senior Vice President</td>
<td>Surv. K.H. Osei-Asante</td>
<td>Box KA 9629,KIA, Accra</td>
<td>021-230231</td>
<td>021-230215</td>
<td><a href="mailto:oseiakh@yahoo.com">oseiakh@yahoo.com</a></td>
</tr>
<tr>
<td>Vice President</td>
<td>Surv. Yvonne Sowah</td>
<td>Box CT 743, Cantonments, Accra</td>
<td>021- 24671 /223351</td>
<td>021-222772</td>
<td><a href="mailto:alproser@4u.com.gh">alproser@4u.com.gh</a></td>
</tr>
<tr>
<td>Hon. Secretary</td>
<td>Surv. G.O. Frimpong</td>
<td>Box GP 191, Accra</td>
<td>024-6608506</td>
<td>021-257012</td>
<td><a href="mailto:okwabirg@yahoo.com">okwabirg@yahoo.com</a></td>
</tr>
<tr>
<td>Hon Treasurer</td>
<td>Surv. S. Larbi Darko</td>
<td>Box GP 916, Accra</td>
<td>020-8110138</td>
<td>021-257012</td>
<td><a href="mailto:sldarko@sambus.com">sldarko@sambus.com</a></td>
</tr>
<tr>
<td>Chairman (QS Division)</td>
<td>Surv. D.K. Kyere</td>
<td>Box GP 916, Accra</td>
<td>027-7548939</td>
<td>021-768232</td>
<td><a href="mailto:d_kyere@yahoo.com">d_kyere@yahoo.com</a></td>
</tr>
<tr>
<td>Secretary (QS Division)</td>
<td>Surv. Patrick Mireku</td>
<td>Box M 77, Accra</td>
<td>0244-271552</td>
<td>021- 257012</td>
<td><a href="mailto:pmireku@yahoo.co.uk">pmireku@yahoo.co.uk</a></td>
</tr>
<tr>
<td>Treasurer (QS Division)</td>
<td>Mr. M’ Julius Agbee</td>
<td>Box 3969, Accra</td>
<td>020-8167316</td>
<td>021-401704</td>
<td><a href="mailto:mcpowerly@yahoo.com">mcpowerly@yahoo.com</a></td>
</tr>
</tbody>
</table>
4.2 GhIS Secretariat:

Executive Director  Surv. G. A. Atieku  Box GP 916, Accra  021-220191  021-257012  info@ghisonline.org

5. Number of Members by Category (as of May 30, 2008):

- Fellows: 44
- Professional Members: 252
- Technician Members: 168
- Trainee Professional Surveyors: 229
- Trainee Technician Members: 145
- Student Surveyors: 579

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting of 20th October, 2007:


7. Scheduled Future Seminars/Conferences/Congresses:

AAQS Congress and ICEC Region 3 Meeting in Accra-Ghana in August, 2008 in Accra-Ghana.

8. Potential Future Events Under Consideration: (Please list): None


10. Training/Certification Issues? To be discussed at the Meeting in Toronto, Canada.

11. Any Important New Publications? (Please list.)

“The Quantity Surveyor” – a QS Quarterly Newsmagazine for March and June, 2008 and other Editions to follow.

12. Any issues where cooperation with other Member Organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

MSc Programmes in Cost Engineering, Quantity Surveying and Project Management at the Kwame Nkrumah University of Science and Technology, Kumasi – Ghana with support from ICEC (through AACEI), IPMA, AAQS and other Member Organizations.

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

Item 12 above on MSc Programmes and the assistance the Council and/or other Member Organizations can offer

14. Any other items of interest which you wish to report:

To be discussed in Toronto, Canada.
Name of Member organisation: The Hong Kong Institute of Surveyors (HKIS)

Number of QS members:  
- Full (corporate level) members = 2,038  
- Technical Associate members = 12  
- Probationer = 1,032  
- Technical Trainees = 3  
- Student members = 57  
- Total of QS members = 3,142

Current address/contact details of your member organisation’s head office/secretariat:

Postal address: Suite 801, 8th Floor, Jardine House, 1 Connaught Place, Central, Hong Kong SAR  
Email: info@hkis.org.hk  
Website: www.hkis.org.hk  
Phone: (852) 2526 3679  
Fax: (852) 2868 4612

Current office holders:  
- President – Mr YU Kam Hung  
- QS Div Chairman – Mr Stephen Lai

Names of your official delegates to the ICEC Council: Mr Honby Chan

Report on your organisation’s activities since the previous ICEC Council meeting:

1. The current principal office bearers for 2007-08 are:
   - President: Mr YU Kam-hung (GP)  
   - Senior Vice President: Mr Francis Leung (QS)  
   - Vice President: Mr Stephen Yip (PFM)  
   - Honorary Secretary: Mr Lesly Lam (LS)  
   - Honorary Treasurer: Mr Ben Chong (BS)

2. At as 30 April 2008, there are 7,139 members, of whom 4,529 are Corporate Members (Fellows and Members), 58 are Technical Associates, 2,548 are Probationers, Technical Trainees and Students and 4 Honorary Fellow Members.

3. The HKIS has signed Reciprocity Agreements with the Building Surveyors Institute of Japan on 24 March 2008 and Canadian Institute of Quantity Surveyors on 15 June 2008 respectively. HKIS QS now has reciprocal agreements with SISV, NZIQS, AIQS, RICS and CECA. We also have MOUs with ISM and ICES.

4. The President led a 24-member delegation to Beijing on 16-18 March 2008 to visit various China government departments including the Ministry of Construction and Ministry of Commerce. The purpose of the visit was to discuss the mutual recognition of professional qualifications between Hong Kong and the Mainland, the arrangements...
relating to the implementation of commitments secured under CEPA Supplement IV as well as the development of our industry in the Mainland.

5. The HKIS has recently submitted its views to the Construction Industry Council (CIC) in response to requests from some stakeholders in the construction industry for legislation for security of payment to resolve differences and further the betterment of the construction industry.

6. With the 2008 Olympics in Beijing, the theme “Surveyors in Olympics” has been chosen as this year’s annual conference to be held on 26 July 2008.

7. HKIS will be celebrating its 25th anniversary in April 2009. An organising committee has been formed to come up with a programme of activities in celebration of this important milestone of the HKIS.

8. The first batch of applicants for the registration of China Cost Engineer was submitted to the CECA (China Engineering Cost Association) in May. Applicants will be informed of the result by September.

9. The QSD Annual Dinner has not been held for the past fifteen years. With a gradual growth in the number of QSD members, the QSD council decided to organise its Annual Dinner this year on 30 May.

10. HKIS publications in the pipeline include the Standard Form of Contract for Maintenance and Renovation Works, Standard Form of Contract for Minor Works (Maintenance & Fitting Out) and Standard Specification for Maintenance Works.
The Institution of Civil Engineering Surveyors (ICES) represents and encourages surveyors studying or working within the civil engineering industry.

The Institution of Civil Engineering Surveyors (ICES) is a registered charity 1013672.

What is ICES?

Established in 1969 as the Association of Surveyors in Civil Engineering and incorporated in 1972.

ICES wanted to encourage and regulate the professional aspirations of quantity surveyors and land surveyors working within the civil engineering sector and to increase the value of their services to the public.

These surveyors had developed a distinctive expertise and understanding of the special surveying requirements of the civil engineering industry which was not recognised at that time by any of the existing professional bodies. ICES represents individual surveyors and not businesses/corporate members.

History of ICES

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These surveyors had developed a distinctive expertise and understanding of the special surveying requirements of the civil engineering industry which was not recognised at that time by any of the existing professional bodies. ICES represents individual surveyors and not businesses/corporate members.

Growth of ICES

Since its conception, ICES has gone from strength to strength with an ever increasing membership and is now a registered educational charity promoting the profession throughout the world.

ICES Governance

Members are encouraged to take part in the development of the Institution and there are various committees and working groups established to provide a forum where you can meet to discuss and promote civil engineering surveying.

Council of Management (CoM)

Determine the overall direction and policy of the Institution.

Commercial Management Practices Committee (CMPC)

The CMPC works in collaboration with other professional bodies and has a joint Commercial Management Board with the ICE. The CMPC acts as parent to several panels and working groups.

Geospatial Engineering Practices Committee (GEPC)

The GEPC works in collaboration with other professional bodies and has a joint Geospatial Engineering Board with the ICE.

Education, Training and Membership Committee (ET&M)

ET&M is responsible for establishing educational and training standards for civil engineering surveyors through the accreditation of academic courses and the provision of training guidelines, a continuing professional development (CPD) scheme and a range of training courses and workshops. It also establishes membership criteria and administers applications.

Finance and General Purpose Committee (F&GP)

The F&GP committee provides the financial governance of the Institution’s activities.

Members are encouraged to take part in the development of the Institution and there are various committees and working groups established to provide a forum where you can meet to discuss and promote civil engineering surveying.

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Finance and General Purpose Committee (F&GP)

The F&GP committee provides the financial governance of the Institution’s activities.
Professional organisations

ICES has developed unique and mutual agreements with the following:

- ICES is an associated body of the Institution of Civil Engineers (ICE).
- ICES is a full member of the UK Construction Industry Council (CIC).
- ICES is an active member of the International Federation of Surveyors (FIG).
- ICES also works with PI UKCHINA.

ICES supports the continuing professional development of surveyors studying or working within commercial management and geospatial engineering surveying. Members may specialise in one or more of the following:

Commercial Management
- Quantity Surveying
- Estimating
- Cost Engineering
- Project Management
- Procurement Management
- Construction Law

Geospatial Engineering
- Land and Engineering
- Hydrographic
- Photogrammetry and Remote Sensing
- Geographical Information Systems

ICES Membership

This chart represents 3069 paying ICES members. It does not include 758 free student members.

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<tr>
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<td>Graduate</td>
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SURCO is the trading company of the Institution of ICES and is responsible for the commercial activities of ICES. SURCO was established in 1992 when ICES became an educational charity.

SURCO supports the education and training aspects of ICES membership and offers specialist tutor training for surveyors working within civil engineering.

SURCO also publishes the Institution’s journal, Civil Engineering Surveyor as well electronic surveying, construction law and GIS/GPS.
The future...

- Application for Royal Charter.
- Recently launched new ICES United Arab Emirates region.
- Development of membership within the Gulf states.
- Mutual recognition and cooperation with similar professional organisations.

For more Institution news and events, please visit www.ices.org.uk
INSTITUTE OF APPRAISERS & COST ENGINEERS  
(NIGERIA)  
a Division of  
THE NIGERIAN SOCIETY OF ENGINEERS 

REPORT FOR THE YEAR ENDED JUNE 2008 

INTRODUCTION 
The year was eventful for the Institute of Appraisers & Cost Engineers (IA&CE) as various activities 
 geared towards career advancement and professional developments were undertaken. 

PROFESSIONAL ACTIVITIES 
The Institute organized the following courses during the period 
3. 3 – Day Course on Project Procurement Management. August 7 – 9, 2007, Abuja 
5. 4 – Day Accreditation Course on Valuation of Machinery & Equipment (Part 2). October 
   23 -25, 2007, Abuja 
6. 3 – Day Course on Estimating Cost of Pollution Control (Air & Water). November 5 – 7, 2007, 
   Eket. 
7. 4 – Day Accreditation Course on Cost Engineering (Part 2). November 6 – 9, 2007, Eket 
8. 2 – Day Course on principles of Cost Engineering Practice & Code of Ethics. February 
    19 – 20, 2008, Abuja 
11. 4-Day Accreditation Course on Valuation of Machinery & Equipment part 1, April 15 – 18, 
    2008  
13. 2 –Day Course on Principles of Valuation Practice, Standards & Code of Ethics, June 3 – 4, 
    2008. Abuja
MEETINGS
The Institute held Four EXCO and Five general meetings during the period

NUMBER OF REGISTERED MEMBERS
There are Four Hundred and Twenty (420) members on the Institute’s register.

LIBRARY
The Institute maintains a library of over 100 volumes

GEOGRAPHICAL SPREAD OF PROFESSIONAL ACTIVITIES
There are Chapters of the Institute in Lagos, Abuja, Port Harcourt, Warri, Kano and Eket

PUBLICITY
All the Institute programmes are widely published in both print and electronic media

INSTITUTE IMPACT ON GOVERNMENT
The Institute has trained a number of Engineers in the government sector to assist in Nation’s building, particularly in the public procurement activities.
It has also over the years strongly advocated for government’s patronage of Engineers in the valuation of engineering assets in the privatization programme.

PRINCIPAL OFFICERS
The current Officers are:
1. Engr. Otis Anyaeji Chairman
2. Engr. L. I. Iwenofu Secretary
3. Engr. B. Y. Ndripaya Vice Chairman (Appraisals)
4. Engr. G. Massari Vice Chairman (Engineering Economy)
5. Engr. (Dr.) Charles Mbelede Vice Chairman (Cost Engineering)
7. Engr. F. A. Somolu Chairman National Nomination Committee
8. Engr. R. J. Ekeocha Chairman National Bye- Laws Committee
9. Engr. (Dr.) A.F.U Arhagba Chairman National Publication Committee
10. Engr. A. A Umanah Chairman Admission and Membership Committee
11. Engr. Obi Okoye Chairman National Ethics Committee

ACCREDITED MEMBERS & CERTIFIED SPECIALISTS
1. Candidate Members 328No
2. Accredited Valuers (Machinery & Equipment Appraisal) 30No
3. Accredited Cost Engineers 44No
4. Accredited Engineering Economists 9No
5. Certified Project Schedulers/Controllers 7No
6. Certified Electrical Estimators 6No
7. Certified Civil Estimators 6No

CONCLUSION:
The Institute in her effort towards human capital development has drawn up a programme whose implementation will commence in February 2009. It is envisaged that there would be a deliberate effort geared towards membership expansion and fuller participation of members in the Institute’s activities for maximum professional benefits.

Eng. L. I. Iwenofu MNSE
Secretary

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REPORT OF NIGERIAN INSTITUTE OF QUANTITY SURVEYORS TO THE
INTERNATIONAL COST ENGINEERING COUNCIL MEETING

Date of Report: 23rd June, 2008

1. Country: Nigeria

2. Organization’s Name: NIGERIAN INSTITUTE OF QUANTITY SURVEYORS
   Telephone No. 0802-8303346, 01-8988099, 01-8987989, 01-2622355
   Fax No. 01-2622355
   E-mail address: info@niqs.net, info_niqs@yahoo.com
   Website: www.niqs.net

3. ICEC Representative/Delegate’s Name: MR. M.A. OLADAPO, PPNIQS
   Postal Address: 11, New Yidi Road, P.O. Box 1413, Ilorin – Kwara State, Nigeria
   Telephone: 0803-4709401, 031-224368, 031-220991

Alternate Representative/Delegate’s Name:
Postal Address:
Telephone No.
Fax No.
E-mail address:

4. Current List of Executive with Address, Phone, Fax, E-mail:
(Please provide information for your President/Chairman, Vice President/Chairs, General Secretary, Treasurer, and Executive Secretary/General Manager).
(a) Mr. Francis O. Adetola -- President
   c/o, Nigerian Institute of Quantity Surveyors, 17/19, Idowu Taylor Street, Victoria Island, Lagos State. Email info@niqs.net
   or
   FO-AB Partnership, 15 Eletu Odibo Street, Abule-Ijesha, Yaba. Tel: 0802-2908470, 01-8986102, E-mail: francis@fo-ab.com

(b) Mr. Felix A. Okereke-Onyeri -- Deputy President
   System Metal Complex, KM.4, Murtala Mohammed Way, P.O. Box 440, Calabar. Tel: 0803-7113707, E-mail: okerekeonyeri@yahoo.com
5. Number of Members by Category (as of December 31, 2007):

(Please list each category of membership and the number of members in each category)

<table>
<thead>
<tr>
<th>Grade</th>
<th>Male</th>
<th>Female</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Fellow</td>
<td>150</td>
<td>4</td>
<td>154</td>
</tr>
<tr>
<td>(b) Member</td>
<td>1361</td>
<td>66</td>
<td>1427</td>
</tr>
<tr>
<td>(c) Graduate</td>
<td>495</td>
<td>24</td>
<td>519</td>
</tr>
<tr>
<td>(d) Probationer</td>
<td>1653</td>
<td>264</td>
<td>1917</td>
</tr>
<tr>
<td>(e) Technician</td>
<td>332</td>
<td>13</td>
<td>345</td>
</tr>
<tr>
<td>(f) Student</td>
<td>1087</td>
<td>226</td>
<td>1313</td>
</tr>
<tr>
<td>(g) Practising Firm</td>
<td>363</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5078 597 5675

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting:

(Please list):

Response

Year 2008


Year 2007
(i) 2-Day Workshop on Fraud and Corruption in Construction Contracts: – Causes, Effects and Solutions. 26th & 27th July, 2007

2-DAY WORKSHOP ON FRAUD AND CORRUPTION IN CONSTRUCTION CONTRACTS: – Causes, Effects and Solutions

The Nigerian Institute of Quantity Surveyors (NIQS) is organizing a 2-Day Workshop as follows:

THEME: FRAUD AND CORRUPTION IN CONSTRUCTION CONTRACTS: – Causes, Effects and Solutions
DATE: THURSDAY 26TH AND FRIDAY 27TH JULY, 2007
VENUE: ABUJA SHERATON HOTEL & TOWERS, LADI KWALI WAY, ABUJA.

SUB THEMES
1. Preventing and avoiding corruption and fraud in construction contracts.
2. Fighting fraud and corruption in contracts: the leadership factor.
3. Impact of corruption and fraud on construction projects.
5. The need for and significance of anti-fraud: legislation in construction contracts.
6. Corruption and fraud as obstacles to good governance.
8. Adapting construction contract clauses to fight corruption and fraud.
9. Fighting corruption and fraud through ethical, moral, economic and political means.
10. Construction Contract Fraud – EFCC Dilema
11. Avoiding Tax fraud in construction contracts.
12. Economic impact of Fraud in Engineering & Infrastructural project.
13. Impact of Due process on contract fraud.

7. 2008 Seminars/Conferences/Congresses:
(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website).

Response
Year 2008

   Mr. Okereke-Onyeri

2. The Building Code and the Procurement Planning Process
   Mr. Odunlami Olatunji
3. Earned Value Analysis of Capital Projects  
   Mr. Adekunle A. Dada

   Mr. Adewumi Akinpelu

5. The QS and Cost and Value management of Capital projects  
   Mr. Samuel Etomi & (Mr. J. Aborishade)

6. The New Standard form of Contract JCT 2006 or (JCT CE ) and the New Way to Successful Procurement Route  
   Mr. F. O. Adetola

7. Planning & Scheduling Effective Tool in Construction Procurement  
   Dr. Ayo Bamisile

8. A Review of the various Procurement Methods  
   Dr. S.O. Oyediran

   Prince A. Y. A. Alhassan

10. A Model for Cost Management of Public Private Partnership Procurement Projects  
    Alh M. A. Oladapo

11. Implementation of the National Building Code during the Construction Stage of Projects  
    Dr. S.O. Onyeador & Mr. Anikwe Nnaemeka J.

12. The Imperatives of Critical Success Factors in the Public Capital Project Procurement Economy  
    Mr. S.I.J Onwusonye

13. Application of Value Management to Capital Project Procurement  
    Dr. Olubola Babalola

(ii) 2-Day Workshop on Risk Analysis - 4th & 5th September, 2008


8. Potential Future Events Under Consideration: (Please list):

   (h) Investiture and Induction of Fellows and Members – September 2008
   (i) Workshop on Managing Risk In Construction Procurement
9. **Any New Initiatives/Innovations?**

*Response*

(i) Who is a Quantity Surveyor? What can he do for you – the Client?

(ii) The Quantity Surveyor and Design and Design Processes……

(iii) NIQS 2004 Constitution - November with Amendment

(iv) Condition of Engagement and Consultancy Services

(v) The Standard Method of Measurement For the Informal Sector

10. **Training/Certification Issues?**

*Note:* (If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See [http://www.icoste.org/delegate.him](http://www.icoste.org/delegate.him) for guidelines and application forms)

*Response*

(a) Professional Examination Tutorial Programmes

(b) Continuing Professional Development Events

11. **Any Important New Publications? (Please list):**

(If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).

*Response*

(a) Standard Method of Construction Resource Management (SMRM 1)

(b) Building and Engineering Standard Method of Measurement (3) -3rd Editions launched in …….. 2008

12. **Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).**

Cooperation with other surveying Bodies NIESV and NIS
13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

Only one organization should be allowed per Country to represent ICEC interest in each country

14. Any other items of interest which you wish to report.
Maior Achievements of Project Management Associates during the years 2006 – 2008 as on 25th June 2008

Project Management Associates (PMA) - is a non-profit registered professional body of projects and business managers with the aim of strengthening project management in India. In 1993, PMA was started with its Hony. President, Adesh Jain’s missionary zeal since then has made tremendous strides in creating a massive awareness amongst CEO’s, practicing managers & academia regarding the importance of balancing time, cost & scope with quality built-in and meeting the diversified expectations of various stakeholders.

Mr Jain believes that to be globally competitive as a nation, India must become a “Project Oriented Society”. He is currently President of International Construction Project Management Association and President of International Construction Project Management Union. He is also Chairman CoD, International Project Management Association (IPMA). We are fortunate to have his inputs for the growth of PMA.

Managing Committee of PMA India

- Adesh Jain, Director In-charge Centre for Excellence in Project Management
- K Venkataramanan, President & Member of the Board, Larsen & Toubro Ltd.
- Dr. P S Rana, former CMD, HUDCO
- Dr. A S Pillai, Distinguished Scientist, DRDO
- T Sankaralingam, former CMD, NTPC
- J P Shukla, former MD, Rail Vikas Nigam Ltd.
- A M Uplechwar, former Director-Pipelines, IOCL
- Arvind Agarwal – Full time Director

PMA India offers Seven Level Certification in Project Management

Certification Scheme for Project Professionals

<table>
<thead>
<tr>
<th>Level</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Certified Project Director (CPD)</td>
</tr>
<tr>
<td>B</td>
<td>Certified Senior Project Manager (CSPM)</td>
</tr>
<tr>
<td>C</td>
<td>Certified Project Manager (CPM)</td>
</tr>
<tr>
<td>D</td>
<td>Certified Project Management Associate (CPMA)</td>
</tr>
<tr>
<td>Intro CIPM</td>
<td>Certificate In Project Management</td>
</tr>
<tr>
<td>PM Step 1</td>
<td>Introductory Certificate In Project Management</td>
</tr>
</tbody>
</table>

Administered by PMA, India in Collaboration with PMI, USA
The starting level is **PM Step 1** which is being launched amongst all the employees of the corporates.

PMA India is launching **Intro CIPM** in Universities and Technical Colleges.

PMA India has launched **Certification In Project Management (CIPM)** in the year 2007-2008 and it has got a very good response from various corporates. Genpact, the largest BPO in India has started CIPM globally. Genpact will have 1500 Executives & Managers to obtain CIPM Certification. More than 3000 users are undergoing CIPM training through internet and number of CIPM certified candidates have grown to more than 900 within last 1 year and we expect an exponential increase in number of users in time to come.

**IPMA Level D Certification** has also received vide acceptance across the industry and the certification exam is being conducted four times a year at seven centers throughout India and number of certified candidates have become more than double within last one year. Presently number of Level D Certified candidate is 1664 from various corporates including Power / Energy sector.

PMA India has introduced **IPMA Level B & C Certification** from May 2007 onwards in association with IPZert Germany and we have now total 28 Level C certified professionals and 11 Level B certified professionals.

PMA India plans to start **IPMA Level A Certification** from this year with Swiss collaboration.

PMA India has offered additional benefits and schemes to promote **PMA Membership** and as on date we have more than 500 individual members and 44 corporate members and the number is likely to increase further in view of the promotional schemes offered by PMA.

PMA has tied up with other service providers to provide **additional benefits to the PMA Members**.

Promoting opening of PMA Chapters in metros cities across India.

PMA has **tie-ups** with Govt., Universities, Management Institutes, Engineering Colleges to develop courses on Project Management.

PMA India has released **National Competency Baseline** in 2006, similar to International Competency Baseline.

PMA India organized **Global Symposium** every year and in 2006, the subject was “**Creating a Project Oriented Society**” and it was attended by more than 300 delegates and the valedictory address was given by Shri Santosh Mohan Dev, Minister of Heavy Industries and Public Enterprises.

PMA India organized **Global symposiums in 2007 on “Business by Projects”** where the Honorable Minister of State (Independent Charge) Shri GK Vasan gave the inaugural address participated by World Class speakers and more than 500 delegates from top ranking Indian corporates.

PMA India organized series of workshop on National Level in Metro cities all over India and recent series is **Two Day Workshop on Infrastructure Project Management – the key to economic prosperity**, facilitated by Mr. Adesh Jain at Mumbai, Kolkata, New Delhi, Chennai and Hyderabad, and it has received excellent response from various corporates.

PMA India has recruited Business Development professionals at various levels to take care of increasing activities in time to come and the number of persons working for PMA India is 15 and we look forward for phenomenal growth in terms of business activities and awareness programmes in time to come. PMA India will like to involve Cost Engineering Association to be part of ICEC.

Arvind Agarwal  
Director
1. **Country:** South Africa

2. **Organisation’s Name:**

   PMSA (Project Management South Africa)
   A not-for-profit company registered under section 21 of the Companies Act

   Postal Address: P.O. Box 1714
   Halfway House
   1685
   Gauteng Province
   South Africa

   Telephone No: +27 11 315 0028
   Fax No: +27 11 315 0028

   e-mail address: info@pmisa.org.za
   Website: http://www.pmisa.org.za

3. **ICEC Representative/Delegate’s Name:**

   J.C. Krüger

   Postal Address: P.O. Box 333
   Heidelberg
   1438
   Gauteng Province
   South Africa

   Telephone No: +27 83 652 4131
   Fax No: +27 86 503 6322

   e-mail address: jckruger@greybeards.co.za
Alternative Representative/Delegate’s Name:

Robert Best

Postal Address:  
P O Box 20350
Durban North
4016
Kwa-Zulu Natal Province
South Africa

Telephone No:  +27 31 5645711
Fax No:  +27 31 5642990

e-mail address:  bestc@icon.co.za

4. Current List of Executive:

4.1. President: Hareesh Patel
4.2. Chair of the Board of Directors: Robert Best
4.3. VP Marketing: Valerie Carmichael-Brown
4.4. VP Public Relations: Dhevan Chetty
4.5. VP international Liaison: JC Krüger
4.6. VP SIGs: Roger Layton
4.7. VP Technical & Education: Carl Marnewick
4.8. VP projects: Rudolf Schenker
4.9. VP Finance and Admin: Francois Steynberg
4.10. President Gauteng Branch: Danie de Waal
4.11. President Tshwane Branch: Ronel Frangeskou
4.12. PMIT SIG Chair: Vinny La Bella
4.13. President KZN Branch: Sandro Quattrocchi

5. Number of members:

5.1. 852 Paid-up members

6. Seminars/Conferences/Congresses held since the last ICEC Meeting:

6.1. PMSA Conference: “From Strategy to Reality” was successfully concluded between 26 and 28 May 2008 at the Gallagher Estate in Midrand, Johannesburg. Around 500 persons attended per day and 4 international speakers delivered keynotes, papers and workshops on various Project Management topics, together with the some 20 local speakers who participated.

6.2. Member’s meetings covering various topics of interest to Project Managers are held on a monthly basis at branch level.
7. Future Seminars/Conferences/Congresses to the next ICEC Meeting:

7.1. PMSA’s International Conference on Project Management is held every 2 years, and the next one is planned for May 2010.

7.2. Monthly member’s meetings will continue at branch level.

8. New Initiatives/Innovations:

None

9. Training/Certification Courses:

After a disappointing period of under-performance of the various SETA’s (Sector Education and Training Authorities) established under the Skills Development Act of 2000 with a under-supply of skilled Project Managers (amongst others) resulting in a serious shortages of appropriately competent human resources, the initiative is being reborn and it is expected to be more successful this time around.

PMSA (as in the past) is playing a leading role in the establishment of standards and qualifications in Project Management in South Africa, and actively participates also in the GAPPS initiative to establish International Performance Standards, as well as the ISO PC 236 initiative to establish an International Practice Standard for Project Management (Intended to be numbered ISO 21500 once published).

PMSA still provides, in conjunction with the PMI (SA Chapter) regular PMP (Project Management Professional) preparation courses at minimum cost to members. In partnership with some private companies, the Prince 2 methodology will also soon be trained by PMSA, and talks have been reinstated to expand the menu of offerings of certifications by PMSA.

10. Important new publications:

None

11. Issues where Co-operation with other member organisations are ongoing or desirable:

All member organisations concentrating on Project Management are urged to participate (through their local country Standards Organisation) to participate and contribute to the newly proposed ISO standard on Project Management, being developed under the auspices of ISO Project Committee 236.

Co-operation agreements are presently in place with the following organisations:
• PMI (Project Management Institute – North America)
• PMI (SA Chapter) – South African Chapter of PMI
• AIPM (Australian Institute of Project Management)
• APM (Association of Project Managers – UK)
• SSETA (Services Sector Education and Training Authority)

and co-operating with the following at various forums:

• ACPM (Association for Construction Project Managers)
• SAPCI (South African Project Controls Institute)
• ASAQS (Association of South African Quantity Surveyors)
• APM (SA Chapter) – Association of Project Managers, not part of British association.
• ACPM – Association of Construction Project Managers
• CIOB - Chartered Institute of Building

12. Any issues to be considered by the ICEC Council:

None

13. Any other items of interest:

PMSA has been quiet of late due to a serious melt-down in their administration office, combined with a move of office and change of secretariat, resulting in poor communication and reporting. PMSA is proud to say that during these difficult times the services to our members continued at the usual high standard, and all problems have been solved successfully. It is envisaged that matters concerning ICEC will also again receive the priority it deserves.

PMSA tendered their apologies for the sub-standard performance during the past year.
REPORT OF SAPCI (SOUTHERN AFRICA PROJECT CONTROLS INSTITUTE) TO
THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING

Date of Report 26 MAY 2008

1. Country: SOUTH AFRICA

2. Organization's Name: SAPCI (Southern Africa Project Controls Institute)
   Postal Address: P O Box 744, Ridge Terrace, 2168

   Telephone No:
   011 478 1540

   Fax No.
   011 478 1540

   E-mail address:
   sapci@telkomsa.net

   Website:
   www.sapci.co.za

3. ICEC Representative/Delegate's Name: Marié Voogt
   Postal Address:
   P O Box 744, Ridge Terrace, 2168
   Telephone No.
   011 478 1540
   Fax No.
   011 478 1540
   E-mail address:
   Elpavo@absamail.co.za

   Alternate Representative/Delegate's Name: Piet Snyman
   Postal Address:
   Private Bag X 519, Silverton, 0127

   Telephone No.
   012 842 4226

   Fax No.
   012 804 0753

   E-mail address:
   snymanp@arc.agric.za

4. Current List of Executive with Address, Phone, Fax, E-mail:
   (Please provide information for your President/Chairman, Vice President/Chairs, General Secretary,
Treasurer, and Executive Secretary/General Manager)

See attached.

5. Number of Members by Category (as of December 31, 2006): (Please list each category of membership and the number of members in each category)

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Honorary Life Members</td>
<td>4</td>
</tr>
<tr>
<td>Fellows</td>
<td>2</td>
</tr>
<tr>
<td>Members</td>
<td>96</td>
</tr>
</tbody>
</table>

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):

NONE
7. Scheduled Future Seminars/Conferences/Congresses:
(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)
None

8. Potential Future Events Under Consideration: (Please list): None


10. Training/Certification Issues? Training done by ELAPVO Training Consultancies

    Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm for guidelines and application forms).

    No CPD programme.

11. Any Important New Publications? (Please list.)
    (If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information). None

12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable). None

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council. None

14. Any other items of interest which you wish to report: None
### COUNTRY REPORT

- **Country:** South Africa

#### Name of quantity surveyor organisation

Name of quantity surveyor organisation: ASSOCIATION OF SOUTH AFRICAN QUANTITY SURVEYORS (ASAQS)

#### Name of current President

Name of current President: PROFESSOR ROB PEARL

#### Name of Executive Director

Name of Executive Director: MR EGON WORTMANN

#### Contact details of quantity surveyor organisation

<table>
<thead>
<tr>
<th>Physical address</th>
<th>Suite G6, Building 27, Thornhill Office Park, Bekker Street, Vorna Valley, Midrand, Gauteng, 1686</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postal address</td>
<td>P.O BOX 3527 HALFWAY HOUSE SOUTH AFRICA 1685</td>
</tr>
<tr>
<td>Tel</td>
<td>+27 11 315 4140</td>
</tr>
<tr>
<td>E-mail</td>
<td><a href="mailto:director@asaqs.co.za">director@asaqs.co.za</a></td>
</tr>
</tbody>
</table>

#### Name of representatives attending council meeting on behalf of ASAQS

Name of representatives attending council meeting on behalf of ASAQS:
- **PMAQS** 1537
- **MAQS** 1129
- **AAQS** 239
- **SAAQS** 432
- **HONORARY** 5
- **LIFE** 7
- **SENIOR** 165
- **RETIRED** 41

**TOTAL:** 3555
Brief report on education and training:

1. ONGOING CPD TRAINING BEING CONDUCTED ON AN ONGOING BASIS BY THE REGIONAL CHAPTERS (X 9 NO).
2. THE CPD PROGRAMME HAS BEEN IN EXISTANCE SINCE 1999 WITH REASONABLE SUPPORT FROM THE MEMBERS.
3. AMENDMENTS HAVE BEEN INTRODUCED BY THE COUNCIL IN AN ATTEMPT TO SIMPLIFY THE CRITERIA EVEN FURTHER, TO ENCOURAGE GREATER PARTICIPATION BY THE MEMBERS.

Accredited Universities and/or Technikons providing quantity surveying courses and location of such institutions:

UNIVERSITY OF PRETORIA (PRETORIA)
UNIVERSITY OF WITWATERSRAND (GAUTENG)
UNIVERSITY OF FREE STATE (BLOEMFONTEIN)
UNIVERSITY OF CAPE TOWN (CAPE TOWN)
NELSON MANDELA METROPOLITAN UNIVERSITY (NORTH CAMPUS) (PORT ELIZABETH)
NELSON MANDELA METROPOLITAN UNIVERSITY (SOUTH CAMPUS) (PORT ELIZABETH)
CAPE PENINSULA UNIVERSITY OF TECHNOLOGY (CAPE TOWN)
UNIVERSITY OF KWA-ZULU NATAL (DURBAN)

Brief report on model documentation:

LONG LIST OF DOCUMENTATION MADE AVAILABLE TO MEMBERS AND THE PUBLIC BY MEANS OF:
1. OVER THE COUNTER
2. ELECTRONIC WEBSHOP ON WEBSITE

Brief report on recent or future seminars and congresses:

ONGOING SEMINARS AND LECTURES PROVIDED ON A REGIONAL CHAPTER BASIS

General services provided by most quantity surveyors within the relevant country:

1. PRE-CONTRACT ESTIMATES
2. TENDER DOCUMENTATION
3. CONTRACT ADMINISTRATION
4. POST CONTRACT CLOSE-OUT REPORTS

Specific other services provided by only some quantity surveyors within the relevant country:

1. INSURANCE REPLACEMENT VALUATIONS
2. LIFE CYCLE COSTING
3. VALUE MANAGEMENT
4. FIRE DAMAGE VALUATIONS
5. FACILITIES MANAGEMENT
6. PROJECT MANAGEMENT
7. ARBITRATIONS
8. VALUE MANAGEMENT

Organisational changes:


2. ONGOING LIAISON AND CO-OPERATION BETWEEN THE TWO ORGANISATIONS WILL CONTINUE, BUT WITH A STRONGER EMPHASIS ON SEPARATE IDENTITIES.

Brief summary of goals of ASAQS for the forthcoming year and beyond:

1. AFTER SEPARATION FROM THE COUNCIL (JULY 2007), FOCUSED ATTENTION WILL BE GIVEN ON IMPROVING SERVICE TO THE MEMBERS AND PUBLIC AT LARGE TO EVEN HIGHER LEVELS.
2. UNDEVIDED ATTENTION TO BE GIVEN TO BECOME EVEN MORE EFFECTIVE TO SERVING AND ADDING VALUE TO THE BUSINESS LIVES OF THE MEMBERS.
3. GOAL IS TO BECOME LOCALLY, REGIONALLY AND INTERNATIONALLY MORE EFFECTIVE AND MEANINGFUL TO THE INDUSTRY.
4. INTERNATIONAL CONNECTIONS TO BE STRENGTHENED AND FOSTERED EG. ICEC, RICS, AAQS, PAQS, AACE, ETC.
5. TO SETTLE INTO THE NEW OFFICE PREMISES AND TO MAKE THAT OFFICE THE FLAGSHIP OF THE ORGANISATION.
6. TO ACCEPT THE POLITICAL AND DEMOGRAPHIC CHALLENGES THAT FACE THE COUNTRY.
7. TO MAKE A MEANINGFUL CONTRIBUTION TO THE BUILDING ACTIVITY AND CHALLENGES FACING THE COUNTRY FOR THE 2010 SOCCER WORLD CUP.

General (any other matters related to relevant country):

1. CURRENT SKILLS SHORTAGE EXPERIENCED WITHIN THE BUILDING INDUSTRY IN THE COUNTRY, STRUGGLING TO MEET THE DEMANDS PLACED ON IT.
2. BLACK ECONOMIC EMPOWERMENT PROGRAMMES STILL BEING APPLIED WITHIN THE INDUSTRY TO ENCOURAGE DEVELOPMENT.
3. SECTOR SKILLS CHARTERS IN THE FINAL STAGES OF PROCLAMATION, BUT NOT WITHOUT SOME PROBLEMS AND DELAYS.
4. SCOURGE OF HIV AIDS HAVING A DETRIMENTAL EFFECT ON THE CAPACITY OF THE BUILDING INDUSTRY.
5. CURRENT ENERGY CRISIS A CONCERN TO THE BUILDING INDUSTRY, AND TO THE GENERAL ECONOMY AT LARGE. THIS MAY CURTAIL DEVELOPMENT IN THE SHORT TERM UNTIL SUCH TIME AS THIS PROBLEM HAS BEEN RECTIFIED AND/OR NORMALISED.
OTHER REGIONAL MATTERS

Matters related to the region as a whole:
1. SOUTH AFRICA WAS RESPONSIBLE FOR HOSTING THE AAQS/ASAQS INTERNATIONAL CONFERENCE IN DURBAN, KWA-ZULU NATAL (19 – 20 OCTOBER 2007)
2. CONFERENCE WAS ORGANISED AND HOSTED BY THE KZN CHAPTER OF THE ASAQS, UNDER THE UMBRELLA OF THE ASAQS/AAQS.
3. THE CONFERENCE WAS MARKETED AS AN INTERNATIONAL CONFERENCE AND WAS A HUGE SUCCESS.

Requests related to the region as a whole:
1. THANKS FOR SUPPORTING THE ASAQS/AAQS INTERNATIONAL CONFERENCE IN DURBAN, KWA-ZULU NATAL (19 – 20 OCTOBER 2007) TO MAKE IT THE SUCCESS THAT IT WAS.

Report prepared by:

EGON WORTMANN
EXECUTIVE DIRECTOR – ASAQS

20 MAY 2008
ITEM 8.i

INTERNATIONAL CONGRESSES

2010 Congress - Singapore
7TH INTERNATIONAL COST ENGINEERING COUNCIL
WORLD CONGRESS

&

14TH PACIFIC ASSOCIATION OF QUANTITY SURVEYORS
CONGRESS

SINGAPORE
21ST ~ 26TH MAY 2010

FIRST ANNOUNCEMENT AND CALL FOR PAPERS

Congress Theme
SUSTAINABLE COST MANAGEMENT : BORDERLESS INNOVATION

The role of the Cost Engineer and Quantity Surveyor (CEQS) has been changing since the last decade, celebrating the maturity and innovative growth of the discipline. These roles have been entrenched in every construction project and have developed into value adding and even environmental saving responsibilities.

Since the inception of the discipline, there is a tremendous accumulation of knowledge and information generated from what the profession has to offer and all these happen through the boom and bust of the construction cycle, no matter which country we are in. This International Conference celebrates this bursting of knowledge and innovative services within the disciplines and the difference modules of services that have been generated that add value to clients, personifying the discipline further.

This conference touches on the development and contribution of the CEQS in the realm of Sustainable Construction, knowledge management, advancement in Construction Law and Alternate Dispute Resolution as well as innovation in Construction Cost Management, all personifying the importance and growth of the profession around the world. This varied approach presents an excellent opportunity for the participants to share ideas, further creating an environment for creativity and innovation.

With this systematic and orchestrated range of topics, it supports this year's theme of ensuring the sustainability, innovation and creativity of the CEQS fraternity therefore showing that the profession's borderless growth and expansion.

The suggested topics include:
- Sustainable
- Cost & Contracts
- Knowledge Management / IT / Standards
- Construction Law / Alternative Dispute Resolution
- Property Facilities Management / Safety
- Innovation

For more information on Singapore, visit www.visitsingapore.com
Preliminary Programme

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Submission of Papers

Those who are interested to present a paper are requested to submit a synopsis of not more than 250 words before November 2009 with the following details:

- Proposed title of paper
- Type of paper (research or practice paper)
- Name of author(s)
- Organisation
- Email addresses

For further Information

Telephone: +65 62223030
Facsimile: +65 62252453
E-mail: judy@sisv.org.sg

IMMEDIATE RESPONSE

I am interested in:

- Attending the Congress [ ]
- Presenting paper [ ]
- Exhibiting my products [ ]
- Sponsoring the event [ ]
- Being kept informed [ ]

My Name: (Please print clearly) ________________________________

My e-mail address: ____________________________________________

Singapore Institute of Surveyors & Valuers
ITEM 9

ICEC REGION MEETINGS 2006-08

Region 1 Minutes (2006)
Region 2 Minutes (2007)
The ICEC Region I meeting was held in conjunction with the AACE International 50th Annual Meeting at the Riviera Hotel and Casino, Las Vegas, NV, USA. There were 7 delegates and guests in attendance. The meeting was chaired by John Hollmann, ICEC Director Region I. The following are notes on the agenda items:

The meeting began at 2:00 PM with each attendee introducing him/her self.

Present:

John Hollmann, ICEC Director, Region I (The Americas), AACEI - United States  
Dr. Kenneth K. Humphreys, ICEC Assistant Secretary - Region 1 and Delegate, SAPCI  
Ginette Basak, ICEC Chairman, AACE-Canada  
Allen Hamilton, Delegate, AACE International - United States  
Philip D. Larson, President, AACEI - United States  
Pal Bhatia, ICEC technical Vice-Chairman and Delegate, AACE-Canada  
Chris Walker, Founding Chairman, ICEC - Canada

Not represented by a voting delegate or designated alternate:

Canadian Institute of Quantity Surveyors  
Sociedad Mexicana de Ingenieria Economica y de Costos (Mexico)  
Group OFC Guia Referencial de Costos (Venezuela)  
Instituto Brasileiro de Engenharia de Custos (Brazil)

In that the full Council had met in Slovenia very recently, this meeting was held on a very informal basis and primarily consisted of a review of discussions held at Slovenia and actions taken there (See http://www.icoste.org/35councilminutes.pdf).

In addition to a review of the meeting in Slovenia, there was discussion the plans for the 2008 Congress to be held in Toronto 29 June-2 July and of methods whereby ICEC member organizations can participate more cooperatively in developing international standards.

The meeting was concluded at approximately 4:00 PM.

Respectfully submitted,  
Kenneth K. Humphreys  
ICEC Assistant Secretary - Region 1
The 2007 Region II Meeting was convened at Restaurant Engels, Groothandelsgebouw, Stationsplein 45, Rotterdam. The meeting was chaired by Mr. Rob van Hoeve, ICEC Director for Region II.

1.0 Welcome and Introductions
Rob van Hoeve welcomed the attendees and expressed his disappointment with the very, very low turn out of Region II members. The meeting commenced at 10.05 am.

2.0 Attendance and Apologies
Present
Ginette Basak ICEC Chairman, AACE Canada
Rob van Hoeve ICEC Director Region II & Delegate - DACE, The Netherlands
Steven Boeschoten Former ICEC Chairman [2002-2004], Honorary Member ACostE, Distinguished International Fellow ICEC.

Apologies
Bruce Watson Delegate - ACostE, United Kingdom
Roger M Batten - ACostE, United Kingdom
Alec Ray ACostE, United Kingdom
Andrej Kerin, Delegate, ZPM, Slovenia
Gianluca di Castri, AICE, Italy
Peter Smith ICEC Secretary-Treasurer, AIQS

Not Represented and no apologies received
AEIPRO, Spain
AFITEP, France
FDP, Denmark
CAPQS, Cyprus
GTE/MKK, Hungary
NFP, Norway
PMA, Austria
PMG, Greece
PRY, Finland
RACE, Romania
SMAP, France
SPMS, Sweden
SPPR, Slovakia
SPR, Czech Republic
VSF, Iceland
3.0 Minutes of Previous Region Meeting
The minutes of the 2006 Region II meeting on 21 October 2005 in London, United Kingdom were approved without correction.

4.0 Matters Arising From Minutes
None.

5.0 Officer Reports
Region II Director - Rob Van Hoeve
Rob van Hoeve provided a general verbal report on activities and issues since the last Region II meeting in 2006.

ICEC Chairman - Ginette Basak
Ginette Basak thanked everyone for their attendance and gave an overview of her activities as Chairman since the Region II meeting in London 2006. She gave an overview of the main issues discussed at the Board Meeting.

6.0 Region II Member Reports

ACostE, United Kingdom
A written report on ACostE activities was submitted via email prior to the meeting. The report was read out at the meeting by Rob van Hoeve, the DACE delegate [member of ACostE] for the meeting. The "Introduction and summary by president" of the report is by reference made a part of these minutes.

AEIPRO, Spain
AEIPRO has requested inactive status as an ICEC member.

AICE, Italy
A written report on AICE activities was submitted via email prior to the meeting by Gianluca di Castri. The report was read out at the meeting by Rob van Hoeve, the DACE delegate for the meeting. The report is by reference made a part of these minutes.

DACE, The Netherlands
Rob van Hoeve distributed a written report on DACE activities and discussed the content. The report is by reference made a part of these minutes.

ZPM, Slovenia
A written report on AICE activities was submitted via email prior to the meeting by Andrej Kerin. The report was read out at the meeting by Rob van Hoeve, the DACE delegate for the meeting. The report is by reference made a part of these minutes.
7.0 Reports From Other Regions

Region 1 (The Americas)
ICEC Chairman, Ginette Basak, attended the Region 1 Meeting in July 2007 in Nashville, USA. The meeting was held in conjunction with the AACE-I annual conference. She provided a summary of the main outcomes of the meeting and conference.

Region 3 (Africa)
ICEC Secretary-Treasurer, Peter Smith, attended the Region 3 Meeting in October 2007 in Southern Sun Elangeni, South Africa. No official Minutes of Meeting are available yet but draft Minutes were provided for information.

Region 4 (Asia-Pacific)
ICEC Chairman, Ginette Basak and ICEC Secretary-Treasurer, Peter Smith, attended the Region 4 Meeting in June 2007 in Auckland New Zealand. The meeting was held in conjunction with the annual PAQS congress. He provided a summary of the main outcomes of the meeting and congress.

8.0 New and Potential Members

Rob van Hoeve noted that China Engineering Cost Association [CECA] has joined ICEC, with an approximate 6,500 qualified firms and 86,000 certified cost engineers [which is increasing at a rate of approximately 10% per year].

Institute of Appraisers and Cost Engineers [IACE] of Nigeria has submitted a membership application.

Potential new members include an associations Quantity Surveyors International [QSI] United Kingdom, ICES United Kingdom, PMI the Netherlands, AACE-I in Saudi Arabia, Iran and India, the newly established Indonesian Institute of Quantity Surveyors, Brunei Institution of Architects, Engineers & Surveyors [PUJA-B], Institution of Surveyors India [ISI] and a cost management association in Korea are potential new members.

9.0 Cooperation With Other Bodies:

AAQS
FIG
IPMA
PAQS
RICS
10.0 ICEC International Cost Model / Location Factor Project

The International Cost Engineering Council (ICEC) is beginning an effort to develop an international cost model/location factor product. Preliminary plans call for the development of two standard model designs with quantities; one for a commercial building and one for a process plant. To simplify the effort, the models will be greatly simplified proxies for a full design. For example, a building or process plant may be represented by a set of 10 to 20 material items, weighted in accordance with their significance to project costs. We will cover as many regions as we can get statistically meaningful information on.

ICEC members from various regions and locations will be requested to estimate the cost of the model components using local costs, productivities, allowances, etc. within given estimate basis assumptions and guidelines. Data for even a single unit rate for one material item will be a useful input. We plan to implement the data input and final product online.

A one hour session was been held prior to the Region 1 Meeting in July 2007 in Nashville, USA to explain the project and to solicit interest. A large audience was in attendance, most of whom agreed to assist. A list serve has been established for communication to the project and John Hollmann will create a questionnaire to be added to the ICEC web site. One of the DACE members is participating in this project. The goal is to have a preliminary product ready to finalize at a workshop at the ICEC the upcoming AACEI’s 52nd Annual Meeting and ICEC’s 6th World Congress in Toronto in 2008.

11.0 ICEC Strategic Plan – Looking Forward

ICEC is reviewing its Strategic Plan to ensure that the organization remained relevant and best served member needs. This review is being led by Carsten Wredstrom form the Association of Danish Project Management [Region II]. A draft 2007 is prepared and member associations are asked to review the draft [plan and send their comments/suggestions to Peter Smith or Robyne Nash.

Gianluca di Castri of AICE, Italy handed in the following note:
1. The major international organisations involved in project management and total cost management are three, ICEC, IPMA and PMI. Although ICEC should be involved in project controls and its relationship to project management should be relevant to cost management only, such distinction is unclear in several European countries, at least in part: this is why the profession itself is structured in a different way. Please refer to my article Project Management and Total Cost Management in Italy (the Cost Engineer, March 2000 – International Round-Up, October 2000 – La Cible, December 2000).
2. The above mentioned associations are worldwide, however their distribution is uneven: as a matter of fact the ICEC is strong in America (North and South), Australia and Africa while it is weaker in Europe, PMI seems to be stronger in the US than everywhere else, IPMA is strong in Europe. As far as Asia is concerned, I know that IPMA is strong in India while ICEC seems to be stronger in Far East,
the real situation should be subject to further investigation. Also to be investigated are the relative strength by sector of activity (manufacturing, engineering, construction, government, etc.).

3. In Europe, for instance, IPMA seems to be the strongest (excluding UK), a lot of associations like AFITEP, NORDNET, ZPM etc are part of both ICEC and IPMA, however they are more IPMA than ICEC.

4. The strategy that we advise should be as follows:
   a. Survey (SWOT) in order to define the real situation of all associations and organisations in the fields of project management and total cost management (probably we should take into consideration also others such as PRINCE2, etc.).
   b. Follow with the policy of inter-association agreements, with the minimum objective to coordinate calendars, aiming towards more cooperation.
   c. Policy of cooperation with associations or bodies involved in related professions, such as FIG, DRB Foundation, FIDIC, associations of planning engineers and contract managers, etc.
   d. Compare body of knowledge and levels of certification.
   e. Verify possibility and limits of a joint certificate.

5. Let people know that total cost management and project management are to be used in all kind of projects (engineering & construction, information technology, scientific research, film and television production, business reengineering) by extending BOK, methodologies, applications.

6. Promote and accredit formative courses at University and post-university level

7. Promote European Vocation Qualifications (EVQ), to be probably based on British N/S-VQ.

8. Promote standards.

9. Improve visibility (website, links, and events).

Steven Boeschoten recommended that the revised Strategic Plan should reflect the long term survival of ICEC and its profession.

It was emphasized that feedback from member associations was critical to ensure that the plan reflect a general consensus of member’s view.

12.0 UN NGO Roster Status

Ginette Basak spoke about the decision last year by the United Nations Economic and Social Council (ECOSOC) to grant Roster consultative status to ICEC. This has the potential to provide tremendous opportunities for ICEC and its member associations to contribute to the work of the United Nations. This was the result of a number of years work by the ICEC Human Settlements Working Group led by its Chair, Murtala Oladapo (Nigeria) and the past ICEC Secretary-Treasurer, Dr Ken Humphreys (United States). Peter Smith explained that the Roster lists Non-Government Organisations (NGOs), typically with a technical focus, which the ECOSOC or the UN Secretary-General considers can make "occasional and useful contributions to the work of the Council or its subsidiary bodies". For a large number of ICEC members it is not clear what the potential is and what is actually meant for firms [members] and what is involved in utilizing the NGO Roster status. Region II seconds the request from Region III members for the need for greater clarity on this matter and applaud the offer of Messrs Osei-
Asante and Smith to liaise with Mr. Murtala Oladapo to write a paper / report to provide this clarity.

13.0 Advantages and Responsibilities of ICEC Membership

Rob van Hoeve reminded delegates of the advantages/responsibilities of ICEC membership and emphasized the sharing of publications, congress/event sponsorship, updating contact directories and utilizing the individual ICEC web pages for each member association.

14.0 International Standards

Rob van Hoeve drew attention to the current listing on the ICEC web-page and encouraged associations to update and request to submit any such standard for inclusion on the ICEC listing.

15.0 Best Practices and Technical Standards

Rob van Hoeve encouraged associations to update and request to submit any such standard for inclusion on the ICEC listing.

16.0 Calendar of Events

Please notify ICEC when any events are scheduled.

17.0 Continuing Professional Education and Certification

Rob van Hoeve encouraged all members to seek ICEC accreditation of their CPD and Certification programs if this had not already been done. ICEC accreditation provides CPD and Certification programs with international recognition and enhances their value to individual association and institute members. Details and application forms appear on the ICEC web page.

18.0 International Congresses

Rob van Hoeve noted the following schedule for future ICEC World Congresses:

i) 2008 - Toronto, Canada (29 June – 2 July)

ii) 2010 - Singapore (date to be determined)

iii) 2012 - Durban, South Africa (date to be determined)
19.0 Other Business

Ken Humphreys Award
Members are reminded that entries for the inaugural Humphreys Award for student and young members of member associations will close on 31 December 2007. Further information about the Award program can be found at http://www.icoste.org/HumphreysAwardRules.pdf. Rob encouraged all associations to support the new Ken Humphreys Young Person Paper Competition.

International Roundup
Rob van Hoeve reminded the possibility for submittal of information for the International Roundup.

How to attract young professionals
An exchange of thoughts took place on how to attract young professionals. A number of ideas were brought to the table, which need further development and/or investigation. Ginette Basak will contact IPMA for Lessons Learned with their Young Crew efforts. These ideas will be worked out and presented at the ICEC World Congress in Toronto.

20.0 Adjournment

There being no further business, the meeting was adjourned at 14.45 hours.
Respectfully submitted,
Rob van Hoeve
Director Region II
ITEM 11

REVIEW OF ICEC STRATEGIC PLAN

Carsten Wredstrom
### Mission Statement

1.1 The mission of ICEC is to **promote the profession** and cooperation between cost management and project management societies worldwide for their mutual wellbeing and that of their individual members.

### Objectives of ICEC

2.1 To encourage, promote, and advance the sciences and arts of cost engineering, quantity surveying, and project management for the public good, worldwide.

2.2 To coordinate and sponsor International Cost Engineering, Quantity Surveying and Project Management Congresses and Symposia.

2.3 To encourage cost engineers, quantity surveyors and project managers in countries where no formal association or organization exists to form a group with objectives compatible with those of ICEC and its members.

2.4 To participate in international events related to the practice of cost engineering, quantity surveying and project management sponsored by governmental and private organizations, national or international, whether members of ICEC or not, provided that these events are in keeping with the objectives of ICEC.

2.5 To further research and development of cost engineering, quantity surveying and project management.

2.6 To further the study of cost engineering, quantity surveying and project management problems of worldwide or multinational character.

2.7 To encourage the development of professional certification programs in cost engineering, quantity surveying and project management.

2.8 To collaborate with the United Nations and other international and regional agencies in formulation and implementation of policies affecting construction and engineering development with respect to cost, procurement and project management at policy, strategy and implementation levels of economic and social development programs.

### Strategic Goals

#### 3.1 Administration/Communications Goals

3.1.1. The goal of the officer’s succession is to ensure diverse participation from all regions at the regional director level.

3.1.2 The duties and responsibilities of the executive will be reviewed and revised as appropriate at the beginning at each new administration.

3.1.3 The ICEC web page will be maintained as the primary communications tool for the organization.

3.1.4 The organization will make technical information accessible by appropriate means, including through member societies.
3.1.5 ICEC will continue to maintain a calendar of cost management and project management meetings in the following priority: 1. ICEC endorsed congress, symposia and regional meetings; 2. Member society meetings; 3. Associated society meetings; 4. Selected non-associated meetings or events consistent with ICEC mission and objectives.

3.2. Technical, Education, Certification Goals

3.2.1. Promote the development and publishing of: 1. International practices and standards; 2. International skills and knowledge.

3.2.2. Promote the development and publishing of cost data and information.

3.2.3. Promote contacts among educational establishments to exchange information on curricula and access to research. Also to promote educational programs in cost engineering, quantity surveying and project management.

3.2.4. Continue the accreditation of member certification programs, promote formation of new certification programs and support other forms of professional review programs.

3.3. International Congresses and Meetings

3.3.1. International congresses and meetings will continue to be supported as one of the organizations highest goal.

3.3.2. Congress and meeting will be supported in the following priority: 1. ICEC sponsored; 2. Member society; 3. Associated society; 4. Non-associated society meeting consistent with ICEC mission and objectives.

3.4. Membership

3.4.1. Systematically approach potential new members to ICEC especially developing nations.

3.4.2. Develop a marketing strategy for organizational growth and retention.

3.4.3. Encourage participation of younger members in ICEC, through member societies.

3.5. Cooperation with other Professional Organizations

3.5.1. Promote co-operation between International Organizations.

3.6. Image & Recognition

3.6.1. Promote activities, which enhance the standing of cost engineering, quantity surveying and project management professions.

3.6.2. Support activities, which encourage the development of a legal basis for the
professions through national and local regulatory bodies.

3.6.3. Provide ICEC recognition of individual members or member societies.

### 3.7. ICEC and Governmental / Private Organizations

3.7.1 Develop a biennial work plan for ICEC’s UN related programmes and activities for implementation by the ICEC’s UN / Human Settlements group, Regional and National associations.

3.7.2 Provide information on UN international, regional and national programmes and activities which are compatible with the goals and objectives of ICEC for participation of member associations at the national, regional and international levels.

3.7.3 Encourage members to take advantage of the social and commercial benefits of UN regional programmes and activities worldwide.

3.7.4 Cooperate and collaborate with other UN NGOs in aspects of UN programmes and activities (international, regional and national) which are compatible with the goals and objectives of ICEC at the regional and member associations levels.

3.7.5 Coordinate ICEC’s activities with the UN and allied international and regional agencies.

3.7.6 Development of plans for promotion of the global aspect of the profession, with emphasis on governmental and educational institutions, as well as private companies.

### 3.8 Networking and Services offered

3.8.1 Promote networking and information flow between individuals and firms.

3.8.2 Promoting research projects and encourage interaction and collaboration amongst researchers and practitioners.

3.8.3 Further development and promotion of services offered to individuals and firms.
ITEM 13

HUMPHREYS AWARD FOR YOUNG & STUDENT MEMBERS

2008 Award Winners

Project Management
Mr. Bostjan Bozic, Slovenia (ZPM)

Quantity Surveying
Ms. Desmé Human, South Africa (ASAQS)

Cost Engineering
David A. Lucas, United States (AACE-I)
COMMUNICATIONS

1. Improving our communications is, and should continue to be, a high priority of the Council. The allocation of funds to support these initiatives in the next two years will allow us to build on the improvement achieved to date within existing resources. Over the first half of the 2006-08 Council term the Secretariat continued to make improvements to ICEC’s communications. Progress has been slower in the last year due to competing priorities. As always feed-back, suggestions and

2. **E-Bulletins** – Designed to communicate administrative and operational information to delegates and administrators, our new occasional email newsletter replaced numerous ad-hoc email, which many recipients had complained about or started to reject automatically as spam. The E-Bulletins proved to be an effective way of communicating especially with key member association staff and marginally improved the responsiveness of delegates, who vary greatly in their responsiveness, to our email broadcasts.

   A number of member associations continue to upload *E-Bulletin* to web-sites. As a result we have been circumspect about some of the internal information that is provided;

3. **International Roundup** – The purely html version of *Roundup* was replaced in 2007 with a pdf newsletter. The last issue, published in late 2007, was widely praised as a significant improvement on past efforts. Theoretically it comprises of contributions from member associations and delegates. In reality the Secretariat has increasingly become responsible for soliciting and generating material for *Roundup*

   It has been suggested, and accepted by the Secretary Treasurer, that these be printed and distributed to members and delegates. Funds for this are included in the draft budget to be considered by Council. Another suggestion is that it be released with an accompanying equivalent of the *E-Bulletin* that member associations could easily upload to web-sites. This idea involves little resources and should be implemented when the next issue is published.

   The main reason there has not been an issue of *Roundup* this year is lack of contributions by members and delegates. So while appreciating the more newsletter/ topical type format members have not supported the content to an extent that has not placed considerable resource implementations on the Secretariat. These simply have not been available in the first half of 2008 due to the Administrative Manager needing to take the equivalent of over two months sick leave in this period.
While the Secretariat can continue to co-ordinate this publication two possible ways of supporting it that Council could consider is the appointment of an executive member responsible for overseeing and assisting with its publication. Another idea is rotating between the Regional Directors responsibility for organising contributions beyond general member notice board and specific contributions.

Another possibility is making *Roundup* a more substantial annual publication and rely on *E-Bulletins* more for less substantial communication.

Member associations should be encourage to republish *Roundup*, in part or whole, and to include direct links to it from web sites.

4. **ICEC Announcements** – These media release style documents are designed to both inform member associations of key events and provide ready to publish material for member association and other organisation newsletters about our activities. Four were released in the last term with these being republished in a number of member newsletters – in particular project management associations.

It is recommended that we continue to release these when appropriate and that delegates encourage their associations to include this information in newsletters and bulletins. These also provide suitable material for inclusion in delegates reports to their governing bodies.

5. **Web-site** - A number of changes have been to web-site over the last two years and preparatory work on a number of others.

As reported to last Council there is an on-going need to balance modern functionality, that some desire, with universal access requirements. While the improvements have generally been welcomed some delegates have reported that those reliant on dial-up and other slower connections have had trouble downloading the graphics on the front-page, which have already been reduced in size etc. As a result an alternate non-graphic entry page is planned. Once this is implemented there will some scope for moving away from a “one-size fits all” model and for introducing a “flashier” interface. No access issues have been reported for other parts of the web-site due to technical limitations.

It will be necessary to invest in license(s) for Dreamweaver, which is the preferred software choice after some investigation, in the near future if development of the site is to continue. In any case, the basic html editor used to date is no longer available or supported.

6. **Roundup Index** - The functionality for Roundup Index, a search facility of abstracts of articles and papers, is in place. This has a lot of potential and could develop into a very useful tool with minimal effort and some support from member associations.

It has not been extended at this stage because of lack of response from member associations, which were asked to submit abstracts of key articles and papers together with
either the material or a link to a site with instructions for accessing / purchasing the material. The index search will also include our book reviews after the next up-grade which is imminent.

The Secretariat had hoped to extend the material in the listing to a critical mass but has not been able to do this to date due to conflicting priorities. This would demonstrate to delegates and members the potential of this too. If text files of abstracts are submitted by member associations a minimal effort is required prepare and upload the entries.

7. **Cost Information** – The old cost and labour data was removed after it became redundant due to lack of updates from member associations. At the same time delegates at last Council highlighted this as a priority area. The Secretary-Treasurer has taken responsibility for this area and is investigating options for including extracts and links to some existing material including gratis excerpts from some major publishers.

8. **Discussion forum** – The Secretary-Treasurer is committed to at least trialling an on-line discussion forum. Once resources are available to purchase / subscribe to suitable software this project can progress. This will cost less than USD500. It would be useful for Council to identify a least one delegate or member association who is willing to collaborate and support this project through assistance with design, support and moderation of the forum during the trial.

9. **ICMJ** – Unfortunately the publication of the first issue of the ICM has been delayed due to resource issues in the Secretariat. Also, most contributing member associations chose to submit heavily formatted pdf articles and have not responded positively to requests for papers to be resubmitted as text or word processing files. This had exponentially increased the effort involved in preparing the journal. Nonetheless it is expected that the first issue will be released in the coming weeks. Council might consider appointing an executive member or delegate to champion this project through its initial stages in order to reduce reliance on the Secretariat for this project and improve communication with member associations about this initiative.

10. **Banners and lectern signs** – It is proposed that we invest in a number of smaller banners for use at regional and related events. These have been allowed for in this budget.
ITEM 19

INTERNATIONAL STANDARDS
Introduction

Best practice standards are at the heart of the role of any professional association. Standards define the way we carry out our day to day tasks, the standards of service we offer to our clients or the way our future members are to be educated.

In the context of the quantity surveying and cost engineering professions this means development and championing of standards for any or all aspects of the roles performed by our members.

This paper is intended to promote the development by individual members and National quantity surveying and cost engineering associations - of a resource (inventory) for practitioners, educators, members and others to reference International standards which relate to our professions and are in current use.

Background

Over recent years the International Standards Working Group which is a subcommittee of the International Cost Engineering Council (ICEC) has compiled a list of best practices and standards which have been developed in many countries around the world. Included are primarily documents developed by the member associations of ICEC plus other independent standards associations.

The ICEC website at www.icoste.org contains a listing of contributions so far.

The lists developed cover the member associations of Region 1 (Americas), Region 2 (Europe) and Region 3 (Africa) and Region 4 (Asia Pacific). Only some of the ICEC member associations have so far contributed.

A Standards Inventory Template

In order to facilitate the initiative, a template has been developed for any ICEC member association to use.

This template has been produced by the Australian Institute of Quantity Surveyors (AIQS) as part of the development of its Inventory of relevant standards for ICEC.

In preparing the Inventory it is noted that Standards Australia, the independent National standards association and other related industry associations in Australia also produce many standards which are directly or indirectly related to AIQS members.
The range and quantum* of these is sufficiently great that it has been decided to make reference to these organisations only in the inventory. That is the Inventory lists only those individual standards which are produced or distributed by AIQS to its members.

(*There are several thousand standards relating to construction industry alone).

**Other related studies**

In preparing this paper the author has noted the following related studies and initiatives which support the objectives of this initiative:

- Standard forms of Building Contract – a research study being undertaken by Ellen Al of HKIS on behalf of PAQS.
- Standard Methods of Measurement – an International research study being undertaken by Tony Mills and Peter Lawther of AIQS on behalf of AIQS and RICS (A jointly sponsored study).

These studies will support and add weight to the value of the ICEC ISWG initiative.

**Future Inventory development proposals**

The author considers that over time and with current and future IT and website developments it should be possible for the Inventory to become a full reference library complete with the (Standards) documents accessible via the Internet in full.

The published findings of the related studies, which are mentioned above, could also conceivably become part of the library.

**Conclusions and request for follow up action**

Standards define our profession and the way we practice.

Project procurement, communication and work trends globally make it imperative that we understand the areas of common ground and differences in standards amongst our profession.

Quantity Surveyors and Cost Engineers and their member associations are encouraged to support this important initiative and contribute to its success. A copy of the template is available for member associations on request to ICEC.

Peter Cox FAIQS  
Vice Chairman ICEC
ITEM 22

ELECTION OF OFFICERS FOR 2008-10

The ICEC Nominating Committee submits the following nominations for consideration:

**Executive**
Chair - Peter Cox (Australia)
Senior Vice Chair - Murtala Oladapo (Nigeria)
Administrative Vice Chair (1) - Carsten Wredstrom (Denmark)
Administrative Vice Chair (2) - Alexia Nalewaik (US)
Technical Vice Chair - TT Cheung (Hong Kong)
Secretary Treasurer - Peter Smith (Australia)

Co-opted position nominations subject to confirmation by the new Chair are:

**Regional Executive**
Region 1
Director - Angelo do Valle (Brazil)
Assistant Secretary - Chris Kinney (USA)
Region 2
Director - Andre Kerin (Slovenia)
Assistant Director – Alec Ray (United Kingdom)
Assistant Secretary - Rob van Hoeve (Netherlands)
Region 3
Director - Kwadwo Osei-Asante (Ghana)
Assistant Secretary - Egon Wortmann (South Africa)
Region 4
Director - Teo Wooi Sin (Singapore)
Assistant Secretary - HH Kwan (Malaysia)

**ICEC Advisory Committee**
Chair - Roger Batten (UK)
Ken Humphreys (US)
Ginette Basak (Canada)
Basie Verster (South Africa)
Steven Boeschoten (Netherlands)
Dennis Lenard (UK/Australia)

No further nominations were received by ICEC member associations.

In addition, the new Chair will appoint a Director for Standards and a Director for Certification and Accreditation
ITEM 23

PRESENTATION OF BUDGET & SUBSCRIPTION FEES FOR 2008-10
## PROPOSED ICEC BUDGET 2008-10

### Income

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>1 ICEC Account - Interest</td>
<td>$4,500.00</td>
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<tr>
<td>2 CPD</td>
<td>$6,000.00</td>
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<tr>
<td>3 ICEC Forums</td>
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<tr>
<td>4 Interest</td>
<td>$200.00</td>
</tr>
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<td>5 Congress</td>
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<td>6 Miscellaneous</td>
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<tr>
<td>8 Subscriptions</td>
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### Expenditure

<table>
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<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Bank Fees</td>
<td>$100.00</td>
</tr>
<tr>
<td>2 Chair Expenses</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>3 Congress Expenses</td>
<td>$900.00</td>
</tr>
<tr>
<td>4 Contingency</td>
<td>$500.00</td>
</tr>
<tr>
<td>5 Gifts &amp; Awards</td>
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</tr>
<tr>
<td>6 Office Expenses</td>
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</tr>
<tr>
<td>7 Wages</td>
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<tr>
<td>8 Accrued Leave</td>
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<tr>
<td>9 Secretary</td>
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<tr>
<td>10 Assistant Secretary Expenses</td>
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<tr>
<td>12 Publications/Marketing Material</td>
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<tr>
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<td><strong>$84,800.00</strong></td>
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### Net Difference

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</tr>
</thead>
<tbody>
<tr>
<td><strong>Net Difference</strong></td>
<td><strong>$0.00</strong></td>
</tr>
</tbody>
</table>

### International Congress Fee

US$40 per delegate

### Maximum Subscription Fee Payable

US$7,500

### Notes:

The ICEC Secretariat wages budget does not include allowance for wage increases through the 2008-10 term.

This proposed budget assumes that subscription and certification/CPD fees remain unchanged from current fee levels.
ITEM 24

ICEC AWARDS

The following ICEC Award nominations supersede those listed on page 90 of the Main Agenda Book. These have been updated to include nominations not recorded in the original Agenda.

Nominations for Distinguished International Fellow (DIF)

1. Prof. Luigi Pojaga (AICE)
2. Andre Kerin (ZPM)
3. Dr. Brane Semolic (ZPM)
4. Alec Ray (ACosteE)
5. Egon Wortmann (ASAQS)
6. Corne De Leuuw (ASAQS)

Nomination for Chair’s Award

Steven Boeschoten

Nominations for Region Directors’ Awards

Region 1
Dr Emilio Zorilla-Vazquez (SMIEFC)

Region 2
No nomination

Region 3
The late Francis Githaiga (IQSK)

Region 4
Ong See Lian (ISM)