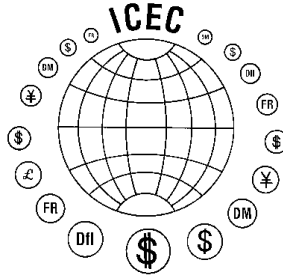


# INTERNATIONAL COST ENGINEERING COUNCIL



## ADDRESS REPLY TO:

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## **MINUTES OF THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING** **REGION 3** **ALISA HOTEL, ACCRA, GHANA** **AT 11h00 ON 18 AUGUST 2008**

### 1.0 Welcome and Introductions

Region 3 Director Kwadwo Osei-Asante opened the meeting and welcomed all the participants to the meeting.

### 2.0 Attendance and apologies

#### Present (ICEC Executive members)

Kwadwo Osei-Asante, ICEC Director Region 3, Delegate of GhIS  
Murtala Oladapo, ICEC Administrative Vice Chairman, Delegate of NIQS  
Egon Wortmann, ICEC Assistant Secretary Region 3, Delegate of ASAQS

#### Present (ICEC Guests)

Dr CP de Leeuw, Dr PC Botha, Ian Oosthuysen, Humphrey Amejedae, Enoch Odame, K Amuah-Mensah, Lt Col SK Adusei-Appiah, Andrew Morley, Stephen Essel, Christian Mensah, Alexander Fiifi-Yankson, Patrick Mireku, Alfred Boateng, Ben Annan, McJulius Agbee, Edward Quagraine, Husaini Dikko, AA Ndanusa.

### 3.0 Minutes of Previous Region 3 Meetings

The minutes of the ICEC Region 3 minutes held in Durban, South Africa on 20 October 2007 (prepared by Dr Peter Smith) had previously been posted on the ICEC website for a period of around 10 months and no corrections or comments had been received. The chairman thanked Dr Peter Smith for the preparation of these minutes.

The minutes of the meeting held on 20 October 2007 in Durban, South Africa were taken as read and were accepted as a true record of proceedings without amendment (acceptance by Kwadwo Osei-Asante, which was seconded by Egon Wortmann).

### 4.0 Matters Arising from these Minutes

None to report on.

## 5.0 Officers Reports

### 5.1 Region 3 Director Report :

The Region 3 Director, Kwadwo Osei-Asante, gave a verbal overview of the recent activities of ICEC within the Region 3 zone. Items that were specifically emphasised included the following:

- He was pleased with the good relations and liaison between the ICEC representatives and the AAQS representatives, also with particular reference to the arrangements of the AAQS General Assembly to be held the following day
- He announced that Dr Corne' de Leeuw and Mr Egon Wortmann (both from South Africa) had been awarded the DIF award at the ICEC Congress held in Toronto, Canada during July 2008.
- He further announced that Mr Francis Githaiga (from Kenya) had also been posthumously awarded the DIF award at the ICEC Congress held in Toronto, Canada during July 2008.
- The ICEC International Congress 2012 will be hosted by the ASAQS in Durban, South Africa from 23 to 26 June 2012. This was confirmed and ratified during the ICEC Congress held in Toronto, Canada during July 2008.

Written reports of the GhIS (Ghana) and the ASAQS (South Africa) were presented at the meeting. No other written reports were presented.

### 5.2 GhIS (Ghana)

Region 3 Director, Mr Kwadwo Osei-Asante, provided a written report on GhIS activities and discussed the content in some detail. This report is by reference made part of these minutes.

### 5.3 ASAQS (South Africa)

Region 3 Assistant Secretary, Mr Egon Wortmann, provided a written report on ASAQS activities and discussed the content in some detail. This report is by reference made part of these minutes. Some of the highlights in the report included the following:

- The ICEC International Congress 2012 will be hosted by the ASAQS in Durban, South Africa from 23 to 26 June 2012. This was confirmed and ratified during the ICEC Congress held in Toronto, Canada during July 2008.
- DIF awards had also been presented to Dr Corne' de Leeuw and Mr Egon Wortmann at the ICEC Congress held in Toronto, Canada during July 2008.

### 5.4 Reports from other regions

No further reports were presented.

## 6 New and Potential Members

No new applications for membership were presented or considered. New potential members should where possible be targeted through the existing structures of the AAQS.

## 7 Co-Operation with other bodies

The meeting took note of the ongoing liaison of ICEC with the following bodies:

- AAQS – active participation noted and acknowledged
- FIG – applicability and future relevance to be further considered and debated
- IPMA – through the main ICEC Council
- PAQS – through the AAQS structures
- RICS – international relevance noted

## 8 ICEC International Cost Model / Location Factor Project

The meeting was reminded of the ICEC initiative led by Mr. John Hollmann, the ICEC Region 1 Director, to develop an international location cost factor model. A paper had been written about the ICEC International Location Cost Factor Model, which was presented at the PAQS Congress in Auckland, New Zealand in June 2007. A workshop was also held in July 2007 at the Region 1 Meeting in Nashville, Tennessee to discuss the detail of the model development. This included a draft “Data Collection Form” that had been produced by Mr. Hollmann as a result of this workshop. Member associations were encouraged to support this initiative and to nominate at least one person from their association as a contact point and contributor to the project. Copies of these documents may be viewed on the ICEC website.

Professor Gaye le Roux had earlier volunteered to represent ASAQS and Dr. Corne de Leeuw had volunteered to represent AAQS member associations for the development of the model. Dr. Corne de Leeuw has been developing a similar international cost model through the AAQS and is particularly keen to liaise with ICEC.

## 9 ICEC Strategic Plan 2000

The importance of the ICEC Draft Strategic Plan was emphasised, coupled with the need for feedback from all member associations to ensure that the organisation remained relevant and best served the needs of the members. This initiative was led by Mr. Carsten Wredstrom from the Association of Danish Project Management (Region 2). Attendees undertook to reply to the ICEC Secretariat with comments as soon as possible.

## 10 ICEC NGO Roster Status

Members were advised that they should view the ICEC website for the latest developments in this regard.

## 11 Reminders and Standing Items

### a. Advantages and Responsibilities of ICEC Members

The meeting noted that any new developments and/or suggestions in this regard should be forwarded directly to the ICEC secretariat. Otherwise the ICEC website could also be viewed for any further developments in this regard.

### b. Best Practices and Technical Standards

The meeting noted that any new developments and/or suggestions in this regard should be forwarded directly to the ICEC secretariat. Otherwise the ICEC website could also be viewed for any further developments in this regard.

c. Calendar of Events

- The ICEC International Congress 2010 will be held in Singapore from 21 to 26 May 2010.
- The ICEC International Congress 2012 will be hosted by the ASAQS in Durban, South Africa from 23 to 26 June 2012. This was confirmed and ratified during the ICEC Congress held in Toronto, Canada during July 2008.
- The ICEC International Congress 2014 will be held in Region 2 (Europe) – venue and hosts to be announced and advised
- The next Region 3 meeting is scheduled for 26 June 2009 in Dar Es Salaam, Tanzania.
- The meeting noted that any planned functions and/or events should be forwarded directly to the ICEC secretariat on an ongoing basis.

12 Continuing Professional Development (CPD)

The meeting resolved that more emphasis should be placed on undertaking CPD programmes jointly with the AAQS structures. The accreditation of educational programmes to be further investigated as a joint venture within Region 3. The certification of programmes should be better co-ordinated between the ICEC and AAQS organisations to avoid duplication and wasted effort.

13 Publications– International Roundup

a. International Roundup:

The meeting noted the ongoing need to forward articles and newsworthy items directly to the ICEC secretariat for publication in the ICEC *International Roundup*. It was noted that to submit articles in the publication was free of charge and it could freely be downloaded from the ICEC website. It provided all member institutions a good opportunity to advertise their activities to the general membership.

b. International Standards:

The meeting noted that the current listing is available on the ICEC website for general member use.

14 Other Business

a. Accreditation of Tertiary Institutions

The meeting was advised that the South African Council for the Quantity Surveying Profession (SACQSP), together with the RICS, have jointly accredited 6 Universities and 2 Universities of Technology that currently offer Quantity Surveying qualifications in South Africa. The SACQSP had earlier also offered the AAQS to accredit other Universities within some of the Region 3 countries. This accreditation may be done on the request and at the cost of the tertiary institution seeking the accreditation. One such University (Dar-Es-Salaam, Tanzania) had already taken up this offer and was successfully accredited.

The meeting resolved to encourage other Region 3 Universities to take up this offer and that both the AAQS and ICEC organisations should support and encourage this venture.

15 General Comments

The following general suggestions and/or proposals were raised by some of the members present at the meeting:

- Standards of new members must be maintained and upheld at all times
- Prizewinners and achievers to be congratulated and encouraged
- Graduate programmes are to be encouraged and supported to attract more academics to the profession
- Academics should also be encouraged to assist the practising members

16 Closure

There being no further business to discuss, the meeting was adjourned at 12h30. The Chairman thanked everyone for their attendance and active participation in the meeting.

Approval on Minutes:

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**KWADWO OSEI-ASANTE**  
**CHAIRMAN (REGION 3)**

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**EGON WORTMANN**  
**ASSISTANT SECRETARY (REGION3)**

.....  
**DATE**

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**DATE**