

Minutes of the International Cost Engineering Council (ICEC) 2007 Region 4 Meeting Sky City Convention Centre, Auckland, New Zealand 10 June 2007

1.0 Welcome & Introductions

The 2007 ICEC Region 4 meeting was convened at the Sky City Convention Centre in Auckland, New Zealand in conjunction with the annual board meeting of the Pacific Association of Quantity Surveyors (PAQS). Past PAQS Chairman and ICEC Region 4 Director, Mr. TT Cheung presided over the meeting.

The PAQS Board Meeting commenced at 9am and was attended by both PAQS and ICEC delegates. The ICEC meeting commenced at 3.45pm following the conclusion of the PAQS meeting. It should be noted that the PAQS meeting covered many areas and issues related to ICEC Region 4. Separate PAQS minutes were prepared by the PAQS Secretary. The minutes herein cover only the ICEC meeting.

2.0 Attendance & Apologies

Attendance

ICEC Executive

Ginette Basak	- ICEC Chair
TT Cheung	- ICEC Region 4 Director, PAQS Past Chairman, HKIS Past President
Peter Cox	- ICEC Administrative Vice Chairman, AIQS Past President
Peter Smith	- ICEC Secretary Treasurer

AIQS

Trevor Main	- AIQS Representative, PAQS Chairman
Terry Sanders	- AIQS General Manager, PAQS Secretary
John Lowry	- AIQS Past-President
John Popplewell	- AIQS President

ASAQS

Thembi Matunda	- ASAQS Representative
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BSIJ

Takayoshi Sato	- BSIJ Vice-President, PAQS Past Chairman
Kenta Fukagawa	- BSIJ Representative, PAQS Past Secretary
Kenji Kimoto	- BSIJ Representative
Koji Ota	- BSIJ Representative

CECA

Madam Zhang Yun Kuan	- CECA President
James Sue	- CECA Division Chief

CIQS

Clint Kissoon	- CIQS President
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HKIS

Ellen Lau	- HKIS Representative
Paul Ho	- HKIS QS Division Past Chairman
Joseph Chong	- HKIS Representative
Spencer Kwan	- HKIS QS Division Chairman
Stephen Lai	- HKIS QS Division Vice-Chairman

ISM

Sr. Ong See Lian - ISM Past President, PAQS Past Chairman
Sr. Kwan Hock Hai - ISM Representative
Sr. Noushad Ali Naseem - ISM President

NZIQS

Peter Eggleton - NZIQS ICEC Delegate
Bruce Glennie - NZIQS Vice-President
Paul Maynard - NZIQS President
John Granville - NZIQS Executive Director

SISV

Edward Tang - SISV ICEC Delegate, PAQS Past Chairman, SISV Past President
Teoh Wooi Sin - SISV Vice-President QS Division
Seah Kwee Yong - SISV Representative
Goh Ngan Hong - SISV President QS Division

Apologies

Australian Cost Engineering Society (ACES)
Fiji Institute of Quantity Surveyors (FIQS)
Institute of Project Managers of Sri Lanka (IPMSL)
Institute of Quantity Surveyors Sri Lanka (IQSSL)

Not represented

Japan Society of Cost & Project Engineers (JSCPE)
Project Management Associates – India (PMAI)

3.0 Minutes of Previous Meeting

The minutes of the May 2006 meeting in Singapore were taken as read and were accepted without amendment (accepted by Edward Tang, seconded by Peter Cox).

4.0 Matters Arising From Minutes

None.

5.0 Officer's Reports

ICEC Chair

Ginette Basak welcomed the meeting attendees and noted the strength of the Region 4 section of ICEC and the valuable role that PAQS has played in facilitating this. Mrs. Basak provided a verbal overview of the major developments in the organization since the Region 4 meeting in Singapore. She gave a warm welcome to Madam Zhang and James Sue from CECA, the newest members of ICEC.

ICEC Region 4 Director

TT Cheung provided a general verbal report on activities since the 2006 Region 4 meeting and the 2006 ICEC Congress. He welcomed CECA and announced that the formal presentation of their membership plaque would take place during the evening dinner. His report also covered the remaining items on the agenda and he talked to each agenda item in turn.

ICEC Administrative Vice-Chairman

Peter Cox provided a verbal report on ICEC developments and, in particular, encouraged associations to contribute to the ICEC standards library.

ICEC Secretary Treasurer

Peter Smith also welcomed CECA and provided a verbal report on ICEC developments over the past year. He began with the work being undertaken by Ms. Robyne Nash, the ICEC Administrative Manager, and the ICEC website developments. He then spoke about the new publications and initiatives being undertaken by ICEC. Mr. Smith handed out copies of the new ICEC publication, "Roundup News", and this received a number of positive comments from attendees. He also encouraged member associations to submit student papers for consideration for the new Ken Humphreys Best Student Paper Award.

6.0 Reports From Other Regions

Region 1 – CIQS

CIQS President Klint Kissoon provided a brief verbal report on CIQS activities. Given the time constraints, Mr. Kissoon noted that it was important that he allowed time for Region 4 members to submit their reports.

Region 3 – ASAQS

The ASAQS representative, Thembi Matunda, welcomed the opportunity to be present at the meeting and noted that the PAQS/ICEC Region 4 meetings had provided him with useful ideas for Region 3, ASAQS and AAQS meetings.

7.0 Membership Reports

AIQS

The new AIQS President, John Popplewell, provided a written report on AIQS activities and discussed the content. The report is by reference made a part of these minutes.

BSIJ

BSIJ representative, Kenji Kimoto, distributed and discussed a written report on BSIJ activities. The report is by reference made a part of these minutes.

CECA

CECA President, Madam Zhang Yun Kuan, provided a verbal report on CECA activities. She thanked ICEC member associations for accepting CECA's membership application and looked forward to strong collaboration with the ICEC organization. She spoke about the rapid development of the cost engineering profession in China in the past decade and the general reforms in the Chinese construction industry. CECA now has a membership base of approximately 6,500 qualified firms and have 86,000 certified cost engineers (which is increasing at a rate of approximately 10% per year). CECA continues to develop their certification and Continuing Professional Development programs and a number of universities now provide cost engineering degree programs. CECA hopes that the collaboration with ICEC member associations will enable them to improve the quality of their programs and cost engineering education and generally assist in the development of the profession in China.

HKIS

HKIS QS Division Chairman Spencer Kwan distributed and discussed a written report on HKIS activities. The report is by reference made a part of these minutes. TT Cheung added to this report with the news that the HKIS would be delivering a seminar later this year on the preservation of old buildings. This has become a hot topic in the Hong Kong industry now and it is important that the profession develops expertise in the cost management of these types of projects. He welcomed support from any ICEC members.

ISM

ISM President, Sr. Noushad Ali Naseem, distributed and discussed a written report on HKIS activities. The report is by reference made a part of these minutes. He added to this report with the following additional news. Malaysia is currently experiencing a severe shortage of quantity surveyors with many surveyors moving abroad to work, particularly in Ireland and China. To enhance the recognition of the profession in Malaysia, the ISM have been successful in establishing the "Sr." prefix to the names of corporate members of the ISM. This is in keeping with similar titles used by architects, engineers and other professionals in Malaysia. There is now an Indonesian Institute of Quantity Surveyors and Sr. Naseem and the ISM have been in close dialogue with this new association. They are interested in joining ICEC and Sr. Naseem will provide ICEC with contact details. Sr. Naseem also raised the idea of the use of videoconferencing or webcasting for ICEC Region and Council meetings for associations that are unable to attend. This was considered to be a good idea and ICEC Secretary-Treasurer, Peter Smith, agreed to follow up on this.

NZIQS

NZIQS President, Paul Maynard, distributed and discussed a written report on NZIQS activities. The report is by reference made a part of these minutes.

SISV

SISV President (QS Division) Goh Ngan Hong distributed and discussed a written report on SISV activities. The report is by reference made a part of these minutes.

ICEC Secretary Treasurer Peter Smith asked associations that did not distribute a written report to send a summary of their verbal report by e-mail to ICEC to be included by reference with these minutes.

(NOTE: Copies of any documents made a part of these minutes by reference are available from the ICEC Secretary upon request).

8.0 New Members

TT Cheung formally welcomed CECA as the newest member of ICEC. Peter Smith noted that the Nigerian Institute of Engineers had submitted a membership application which was currently being voted on by ICEC member associations.

9.0 Potential New Members

Sr. Naseem, in his earlier ISM Report, identified the newly established Indonesian Institute of Quantity Surveyors as potential new members and will provide the ICEC Secretariat with contact details. PUJA-B, the Brunei Institution of Architects, Engineers & Surveyors have also expressed their intention to apply for ICEC membership in the near future. PUJA-B is the only member of PAQS yet to join ICEC. Takayoshi Sato, the BSIJ Vice-President and PAQS Past Chairman, identified a cost management association in Korea as another potential ICEC member. Peter Cox commented that he had been having discussions with the Institution of Surveyors India (ISI) and that there was a good chance that they would apply for membership in the near future. Other potential new members include PMI Netherlands, the UK Institution of Civil Engineers and AACE-I in Saudi Arabia, Iran and India. Discussion was held on other possibilities in the Philippines, India and Thailand.

10.0 Cooperation With Other Bodies

TT Cheung commented that ICEC has continued its dialogue and mutually supportive agreements with the AAQS, PAQS, IPMA and FIG. Dialogue also continues with the RICS and Peter Smith mentioned that a formal meeting was held with the RICS at their head office in London in October 2006 prior to the Region 2 meeting. The dialogue continues to be positive and much discussion has been held about the possibility of the RICS applying for ICEC membership.

11.0 ICEC International Location Cost Factor Model

Peter Smith gave a presentation on the ICEC initiative led by John Hollmann, the ICEC Region 4 Director, to develop an international location cost factor model. He said that a workshop would be held in July at the Region 1 Meeting in Nashville, Tennessee to discuss the detail of the model development. The outcomes of this workshop would then be distributed to interested parties for comment and then a formal plan would be put in place. Mr. Smith encouraged member associations to support this initiative and nominate at least one person from their association as a contact point and contributor to the project. Mr. Smith also noted that the PAQS congress proceedings included a detailed paper on this project and that he would be presenting this paper at the congress.

12.0 ICEC Strategic Plan

Peter Smith announced that ICEC was reviewing its Strategic Plan to ensure that the organization remained relevant and best served member needs. This review is being led by Carsten Wredstrom from the Association of Danish Project Management in Region 2. Peter Smith handed out a draft of the 2007 Strategic Plan and the existing 2000 Strategic Plan for comparative purposes. Member associations were asked to review the draft plan and to send their comments/suggestions to Peter Smith or Robyne Nash. It was emphasized that feedback from member associations was critical to ensure that the plan reflected a general consensus of members' views.

13.0 UN NGO Consultative Roster Status

Peter Smith and Ginette Basak spoke about the decision last year by the United Nations Economic and Social Council (ECOSOC) to grant Roster consultative status to ICEC. This has the potential to provide tremendous opportunities for ICEC and its member associations to contribute to the work of the United Nations. This was the result of a number of years work by the ICEC Human Settlements Working Group led by its Chair, Murtala Oladapo (Nigeria) and the past ICEC Secretary-Treasurer, Dr Ken Humphreys (United States). Peter Smith explained that the Roster lists Non-Government Organisations (NGOs), typically with a technical focus, which the ECOSOC or the UN Secretary-General considers can make "occasional and useful contributions to the work of the Council or its subsidiary bodies".

14.0 Advantages and Responsibilities of ICEC Membership

Peter Smith provided a reminder of the main advantages and responsibilities of ICEC membership. This included the sharing of publications amongst member associations and the use of members' individual web pages on the ICEC website for promotional purposes.

15.0 International Standards

Peter Cox provided an update on his work as Director of the ICEC International Standards Committee. He noted that a number of Region 4 members had yet to submit their list of standards and publications and encouraged them to do so.

16.0 Calendar of Events

TT Cheung and Peter Smith provided details of forthcoming ICEC Region meetings for 2007 and the ICEC World Congress and Council Meeting in 2008 in Toronto Canada. The Region 1 meeting will be held in July 2007 in Nashville, Tennessee as part of the AACE-I Annual Congress. The Region 3 meeting was likely to be held in October 2007 in Durban, South Africa as part of the ASAQS/AAQS international conference. The venue/date for the Region 2 meeting has yet to be decided. The ISM noted that they would be holding their annual QS convention in Kuala Lumpur in September 2007. Member associations were encouraged to send details of any seminars/congresses/events to Robyne Nash so that they could be included on the ICEC website.

17.0 Certification/Accreditation

Peter Smith encouraged all members to seek ICEC accreditation of their CPD and Certification programs if this had not already been done. ICEC accreditation provides CPD and Certification programs with international recognition and enhances their value to individual association and institute members. He noted that the SISV had recently been granted accreditation of their CPD program. Details and application forms appear on the ICEC web page.

18.0 ICEC World Congresses

TT Cheung noted that the schedule of ICEC World congresses for 2008, 2010 and 2012 was shown in the agenda.

19.0 Publications – Roundup News & the ICMJ

Peter Smith handed out a copy of the newly established Roundup News and information about the new International Cost Management Journal (ICMJ). He explained the background behind the new publications and encouraged member associations to contribute information for the newsletter and to select papers for consideration for inclusion in the ICMJ.

20.0 Other business

Peter Cox noted that in the preceding PAQS Board Meeting, the Board had agreed to a motion by the AIQS to harmonize the dates and locations for future ICEC and PAQS conferences. As a result, the SISV has agreed to host a combined ICEC/PAQS Congress in Singapore in 2010.

21.0 Adjournment

There being no further business, the meeting was adjourned at 5:45 pm.

Respectfully submitted,

Peter Smith
ICEC Secretary Treasurer