2010
37th International Cost Engineering Council Meeting

Meeting Agenda Book

24 July 2010
Resorts World at Sentosa Singapore

www.icoste.org
A Global Confederation of Cost Engineering, Quantity Surveying and Project Management Societies
AGENDA

2010 37th International Cost Engineering Council (ICEC) Meeting

9 am - 5 pm Saturday 24 July 2010
Resorts World at Sentosa, Singapore

1 Welcome and Introductions

2 Attendance and Apologies

3 Minutes of 36th Council Meeting 28-29 June 2008, Toronto, Canada

4 Matters Arising from the Minutes

5 ICEC Officer's Reports

a. Chair – Peter Cox
b. Senior Vice Chair – Murtala Oladapo
c. Administrative Vice Chair – Carsten Wredstrom & Alexia Nalewaik
d. Technical Vice Chair – TT Cheung
e. Immediate Past Chair – Ginette Basak
f. ICEC Advisory Committee Chair – Roger Batten
g. Secretary-Treasurer – Peter Smith:
   i. Secretary report
   ii. Secretariat report (prepared by Anna Pappalardo)
   iii. Financial report
   iv. Action on delinquent members.

6 Reports - Regions, Member Societies and Prospective Members

1 Region 1
a. Director's Report – Angelo Valle
   Member Reports
b. AACEI (AACE - International)
c. AACEC (AACE - Canada)
d. GOGRC (Grupo OFC Guia de Costos)
e. IBEC (Instituto Brasileiro de Engenharia de Custos)
f. SMIEFC (Sociedad Mexicana de Ingeniea Economica, Financiaeray de Costos)

2 Region 2
a. Director's Report – Andrej Kerin
   Member Reports
b. ACostE (Association of Cost Engineers - United Kingdom)
c. AFITEP (Association Francophone de Management de Projet)
d. AICE (Associazione Italiana d’Ingegneria Economica)
e. CAPQS (Cyprus Association of Professional Quantity Surveyors)
f. DACE (Nederlandse Stichting Voor Kostentechniek)
g. FDP (Foreningen for Dansk Projektledelse / Danish Project Management Association)

ICEC Advisory Council Meeting – Agenda
h. ICES (International Cost Engineering Society) – United Kingdom (Prospective member)
i. Novaction - Switzerland (Prospective member)
j. NFP (Norsk Forening for Prosjektledelse)
k. PMA (Projekt Management Austria)
l. PMG (Project Management Greece)
m. PRY (Project Management Association of Finland / Projektiyhdistys)
n. QSi (Quantity Surveyors International) (Prospective member)
o. RACE (Romanian Association of Cost Engineering)
p. SPMS (Svenskt ProjektForum / Swedish Project Management Society)
q. SPPR (Spolocnost pre projektové riadenie / Project Management Association of Slovakia)
r. SPR (Spolocnost pro projektové rízení / Czech Association of Project Management)
s. VSF (Verkefnastjornunarfelag Islands / Project Management Association of Iceland)
t. ZPM (Slovenian Project Management Association)

3. Region 3
a. Director’s Report - Kwado H Osei-Asante

Member Reports
b. ASAQS (Association of South African Quantity Surveyors) (QS);
c. GhIS (Ghana Institution of Surveyors Quantity Surveying Division) (QS);
d. INQS (Institute of Namibian Quantity Surveyors) (ICEC Associate Member) (QS);
e. IQSK (Institute of Quantity Surveyors of Kenya) (QS);
f. MAQS (The Mauritius Association of Quantity Surveyors) (ICEC Associate Member) (QS);
g. NIACE (The Nigerian Institute of Appraisers and Cost Engineers)
h. NIQS (Nigerian Institute of Quantity Surveyors) (QS);
i. PMSA (Project Management South Africa) (PM);
j. SAPCI (Southern African Project Controls Institute) (CE).

4. Region 4
a. Director’s Report – Teoh Wooi Sin

Member Reports
b. AIQS (Australian Institute of Quantity Surveyors) (QS);
c. ACES (Australian Cost Engineering Society) (CE);
d. BSJJ (Building Surveyor’s Institute of Japan / Nihon Kenchiku Sekesan Kyokai) (QS);
e. CECA (China Engineering Cost Association) (CE);
f. FiQS (Fiji Institute of Quantity Surveyors) (QS) (ICEC Associate Member);
g. HKIS (Hong Kong Institute of Quantity Surveyors) (QS);
h. IIA (Indian Institute of Surveyors) (QS) (Prospective member);
i. IPMSL (Institute of Project Managers of Sri Lanka) (PM);
j. IQSSL (Institute of Quantity Surveyors of Sri Lanka) (QS);
k. ISM (Institution of Surveyors, Malaysia / Pertubuhan Juruukur Malaysia);
l. J SCPE (Japan Society of Cost and Project Engineers / Kosuo Kougaku Ken’Kyusho) (CE);
m. NZIQS (New Zealand Institute of Quantity Surveyors) (QS);
n. PMAI (Project Management Associates – India) (PM);
o. SISV (Singapore Institute of Surveyors and Valuers, Quantity Surveying Division) (QS)

7  Co-operation with other bodies
a. AAQS - Kwado H Osei-Asante / Egon Wortmann
b. FIG Commission 10 – Andrew Morley
c. IPMA - No Report
d. PAQS - Teoh Wooi Sin
e. RICS – Bruce Watson

8  International Congresses
a. XXI 2012 - Region 4 – South Africa – Presentation by ASAQS
b. XXII 2014 - Region 2 – Milan, Italy – Presentation by AICE
c. XXIII 2016 - Region 1 – Discussion of potential venues.
9  **ICEC Region Meetings, 2008 – 2010**

a. Region 1 - Seattle, USA (30 June 2009), (2008 meeting incorporated in 2008 ICEC Council Meeting)

b. Region 2 - Rome, Italy (8 November 2008) & Paris, France (10 October 2009)

c. Region 3 - Accra, Ghana (18 August 2008) & Dar Es Salaam (26 June 2009)

d. Region 4 - Kuala Lumpur, Malaysia (16 August 2009) *

* Region 4 2008 meeting not held due to the proximity of the 2008 PAQS Congress in Edmonton to the 2008 ICEC Council Meeting in Toronto.

10  **Future Region Meetings**

  e. Region 1 - Atlanta, Georgia (June 2010) & Disneyland Resort, California (June 2011)

  a. Region 2 - Copenhagen, Denmark (November 2010), (2011 meeting to be confirmed)

  b. Region 3 - Capetown, South Africa (30 October 2010), (2011 meeting to be confirmed)


11  **Communications**

Peter Smith

  a. ICEC Website

  b. International Cost Management Journal (ICMJ)

  c. International Roundup Newsletter

  d. Promotional Materials

  e. ICEC Information Kit

  g. Improving ICEC Communications

12  **International Project Costs - Development of ICEC Knowledge Portal**

Peter Smith

13  **Humphreys Award for Young and Student Members**

Report on inaugural 2008 Awards & 2010 Awards – Peter Smith

14  **Sustainability of ICEC - Young Member Strategies**

TT Cheung

15  **ICEC Projects - Proposals & Suggestions**

Carsten Wredstrom

16  **ACostE NVQ & Equal Learning Programs**

Roger Batten

17  **Review of the ICEC Strategic Plan**

Carsten Wredstrom & Peter Cox

18  **United Nations / UN Habitat**

Murtala Oladapo & Peter Cox
19  Obligations and advantages of ICEC Member Societies

Peter Smith

a. Sharing of publications – All ICEC members should be mailing their publications to all other members and the ICEC Secretary-Treasurer (c/o of the ICEC Secretariat)
b. Reprinting of articles – ICEC members are free to reprint articles from the publications of any other with appropriate credit to the source
c. Reciprocal membership courtesy – Visiting members of other ICEC societies should be extended the courtesies accorded to your own members
d. Regional participation by member society branches – Branches of ICEC member societies are welcome to participate in any ICEC activities within their region;
e. ICEC Canon of Ethics - The ICEC Canons and inform your members of their ethical obligations.

20  Use of ICEC logo and ICEC initials

Peter Smith

21  ICEC Accreditation of Certification and CPD Programs

Peter Smith

22  International Standards

Peter Cox

23  Education & Competency Standards

Peter Smith

24  Election of Officers for 2010-2012

Ginette Basak & Peter Cox

25  Presentation of Budget and Subscription Fees for 2010-2012

Peter Smith

26  ICEC 2010 Awards

(At the discretion of the Chair, this portion of the meeting may be closed to non-delegates.)

a. Chair’s Award
b. Region Awards, and
c. Distinguished International Fellow Awards.

Nominations to be presented for vote of official delegates.

27  Any Other Business

28  Next Full Council Meeting

Durban, South Africa (June 2012)
NOTE:

a) Because of the limited time for discussion and to enable full consideration of proposals by the Executives of ICEC organizations, agenda items must be submitted to the ICEC Secretary-Treasurer no later than 30 days prior to the Council meeting with supporting documentation and justification. Any proposal presented from the floor will be deferred for action at a future meeting of the Council.

b) Please bring sufficient copies of any reports not submitted in time for inclusion in the Council meeting papers.
ICEC
INTERNATIONAL COST ENGINEERING COUNCIL

ITEM 3

Minutes of 36th Council Meeting
28-29 June 2008
Toronto, Canada

24 July 2010
Minutes of the 36th Session of the Council
Saturday 28 June and Sunday 29 June 2008
Toronto, Canada

The 36th Session of Council was convened at 1:00 PM on 28 June 2008 at the Sheraton Centre, Toronto, Canada by ICEC Chair Ginette Basak. The meeting agenda book and addendum containing supporting details for various agenda items was distributed and, by reference, are made a part of these minutes.

1.0 Welcome & Introductions

ICEC Chair Ginette Basak welcomed the delegates and asked them to introduce themselves and to indicate the association or institute that they represent.

2.0 Attendance & Apologies

Attendance (28-29 June)

ICEC Executive
Ginette Basak - ICEC Chair & Delegate, AACE-Canada
JJ (Basie) Verster - Immediate Past ICEC Chair (ASAQS)
Peter Cox - ICEC Senior Vice Chair & Past President, AIQS
Murtala Oladapo - ICEC Administrative Vice Chair & Delegate, NIQS
Carsten Wredstrom - ICEC Administrative Vice Chair & Delegate, DPL
Peter Smith - ICEC Secretary Treasurer (AIQS)
Rob van Hoeve - ICEC Director Region 2 & Delegate, DACE
K.H. Osei-Asante - ICEC Director Region 3
Kenneth Humphreys - ICEC Region 1 Assistant Secretary & Delegate, SAPCI
Roger Batten - ICEC Region 2 Assistant Secretary (ACostE)
Egon Wortmann - ICEC Region 3 Assistant Secretary & Executive Director ASAQS
Region 1
José ÂngeloValle - Vice President & Delegate, IBEC
Paul Williams - Representative, AACE-I
Chris Kinney - Delegate, AACE-I
David Lai - Alternate Delegate, CIQS
Region 2
Martine Miny - President & Delegate, AFITEP
Andrzej Kerin - Delegate, ZPM
Andrew Morley - Delegate, ICES & Chairman FIG (Commission 10)
Bruce Watson - Delegate, ACostE
Alec Ray - Representative, ACostE
Region 3
Jaycee Kruger - Delegate, PMSA
Michael K. Frimpong - Alternate Delegate, GhIS & Vice-President, AAQS (Western Region)
Otis Anyaeji - Chairman and Delegate, NIACE
George Race - Representative, SAPCI
Region 4
Adesh Jain - Delegate, PMA-India & Chairman of the Council, IPMA
Terry Sanders - General Manager, AIQS
John Popplewell - President & Delegate, AIQS
Shi Li - Director & Delegate, CECA
Wu Zuomin - Representative, CECA
Howard Z. Wu - Representative, CECA
Honby Chan - Alternate Delegate, HKIS

Attendance (29 June only)

ICEC Executive
Mahendra P. Bhatia - ICEC Technical Vice Chair (AACE-Canada)
John Hollmann - ICEC Director Region 1 (AACE-I)
Region 1
Chris Walker - ICEC Inaugural Chair (AACE-I)
Stephen Warhoe - President, AACE-I
Alexia Nalewaik - Representative, AACE-I
Region 2
Lionel Puntos - Representative, AFITEP & IPMA
Region 4
Teoh Wooi Sin - Vice-President QS Division, SISV & 1st Vice Chairman, PAQS
Goh Ngan Hong - President (QS Division) & Delegate, SISV
Daniel Wong - Representative, SISV
Judy Poh - Representative, SISV

Apologies

TT Cheung - ICEC Region 4 Director (HKIS)
Gianluca di Castri - President & Delegate (AICE)
Jan Lukin -
Brane Semolic - ZPM
John Granville - Executive Director, NZIQS
Mdm Ma Guizhi - Secretary General, CECA
Nicolae Postavaru - Vice President & Delegate, RACE
HH Kwan - ISM

Not Represented

Region 1
Grupo OFC Guia Referencial de Costos - Venezuela (GOGRC)
Sociedad Mexicana de Ingenieria Economica Financiera y de Costos (SMIEFC)
Region 2
Associazione Italiana D’Ingegneria Economica (AICE)
Asociacion Española de Ingenieria de Proyectos – Spain (AEIPRO)
Cyprus Association of Professional Quantity Surveyors (CAPQS)
GTE Cost Engineering Club – Hungary (GTE / MKK)
Projekt Management Austria (PMA)
Project Management Greece (PMG)
Project Management Association of Finland/Projektiyhdistys (PRY)
Norsk Forening for Prosjektledelse – Norway (NFP)
Romanian Association of Cost Engineering (RACE)
Svenskt ProjektForum/Swedish Project Management Society (SPMS)
Spolocnost pre projektové riadenie/Project Management Association of Slovakia (SPPR)
3.0 Minutes of Previous Meeting

The minutes of the 35th Session of Council held on 22-23 April 2006 in Ljubljana, Slovenia were taken as read and were approved without amendment (moved by Peter Cox (AIQS), seconded by Rob van Hoeve (DACE)).

4.0 Matters Arising From Minutes

Matters arising from the minutes were detailed in the Main Agenda Book (pages 18/19) and discussed.

5.0 Officer's Reports

5.i ICEC Chair

ICEC Chair, Ginette Basak welcomed the meeting attendees and provided an overview of her written report which is contained in the Addendum Agenda Book (pp. 4-5). She thanked all ICEC executive members, delegates and member associations for their support and assistance during her term and noted the considerable work carried out by particular executive members. She also gave a special note of thanks to the AIQS and Terry Sanders for their generous and continued support of the ICEC Secretariat in Canberra. This in-kind support comes at considerable expense to the AIQS and this was duly noted and appreciated. Ginette gave a warm welcome to CECA, the newest members of ICEC. She concluded with her thoughts on the bright future of the ICEC organization.

5.ii Senior Vice-Chair Report

Senior Vice Chair Peter Cox provided a verbal report and delayed commentary on later agenda items that he would be leading discussion on through the two days of the meeting.

5.iii Administrative Vice-Chairs

Administrative Vice-Chairs Murtala Oladapo and Carsten Wredstrom provided verbal reports on their activities. Murtala spoke about his continuing work on developing the relationship between
ICEC and the United Nations and thanked Ken Humphreys, K.H. Osei-Asante and TT Cheung for their assistance. He noted the forthcoming UN-Habitat 4th World Urban Forum to be held in November in Nanjing, China and the value in ICEC being represented at the forum. This would be discussed later under Agenda Item 21. Murtala also stressed the need for ICEC to have clearer strategic goals in terms of what it should be providing for members. Carsten Wredstrom followed on from these comments to provide a quick overview of his work on the development of the new ICEC Strategic Plan. This was discussed later under Agenda Item 11.

5.iv Technical Vice-Chair

No report was provided as Mahendra Bhatia was unable to attend the first day of the meeting due to his attendance at a Congress workshop.

5.v Immediate Past Chair

Basie Verster provided an overview of his written report which is contained in the Addendum Agenda Book (p.7). He particularly encouraged more associations to promote the ‘Ken Humphreys Award for Young and Student Members’ within their organizations and submit papers for consideration for the 2010 award.

5.vi Secretary-Treasurer Report

Peter Smith provided an overview of his written report which is contained in the Main Agenda Book (pp 20-23). He commenced with his appreciation to Ken Humphreys for his generous support, assistance, advice and wise counsel during the preceding two years. He also thanked the ICEC Chair, Ginette Basak, and the ICEC Administrative Manager, Robyne Nash, for their support and assistance.

5.vii Secretariat Report

The Secretariat Report was not provided in time for the meeting.

5.viii Secretary-Treasurer Financial Report

Peter Smith presented the interim ICEC Financial Report that is included in the Addendum Agenda Book (p.9). He explained that the report covers the Secretariat expenses through to June 2008 and that a final report will be issued through to July 2008 after final figures are available from the AIQS. He reported that the significant drop in the value of the US$ during the 2006-08 term had made it very difficult to keep ICEC costs within budget. Unfortunately, a deficit of $5,708 was recorded largely due to this decline in the US$, increased ICEC Secretariat office expenses and drops in projected income from the 2006 ICEC Congress and ICEC sponsored forums and certification programs. Ensuing discussions led to agreement that this, in fact, was a good result given the problems with the US$.

Peter also noted the significant sponsorship provided by the Chair, Ginette Basak, and her employer Fluor (US$15,500) and his own employer, the University of Technology Sydney (US$8,315) in support of their respective roles. Finally, Peter noted his appreciation on behalf of ICEC for the significant ‘in-kind’ financial support provided by the AIQS in managing the ICEC Secretariat in Canberra.
6.0 Reports - Regions, Member Societies and Prospective Members

The agenda schedule as detailed in the Main Agenda Book was altered at this point to enable member associations requiring data projection facilities to use such for their presentations (these facilities were only available for the first day of the meeting). Angelo Valle presented the IBEC member report, Andrew Morley gave a presentation for the ICES membership application and Egon Wortmann gave a presentation on the ASAQS bid for the 2012 ICEC Congress in Durban. However, these will be reported on in the sequence of the original agenda.

6.i Region 1

Region 1 Director Report
Region 1 Director John Hollmann was not able to attend the first day of the meeting as he was conducting a workshop at the Congress.

AACE (Canada)
AACE-Canada delegate, Ginette Basak, submitted a written report that is included in the Addendum Agenda Book (p.11). Ginette noted that the organization had experienced tremendous membership growth of nearly 50% over the past two years with total membership now exceeding 1,000 (approaching 20% of total AACE-I membership). A highlight was AACE-Canada member, Anna Tremblay, being the first recipient of the AACE-I Women in Project Controls Award.

AACE-I (United States)
AACE-I delegate Chris Kinney submitted a written report that is included in the Addendum Agenda Book (pp. 12-19). Chris and the AACE-I Alternate Delegate, Paul Williams, provided an overview of this report and additional matters. They reminded delegates that the AACE-I had arranged for the ICEC International Luncheon to be held on the Monday of the Congress and that this provided ICEC with the opportunity to promote its organization to the entire congress audience. Adesh Jain, Chairman of the IPMA Council, would be providing the ICEC keynote address at the luncheon. They highlighted AACE-I developments in member forums and certification programs and noted that their publication ‘Total Cost Management (TCM) Framework: An Integrated Approach to Portfolio, Program, and Project Management’ is now available for download free of charge from the AACE-I website. This provides guidance on the effective application of professional and technical expertise to plan and control resources, costs, profitability, and risk. They informed delegates that the incoming AACE-I President Steven Warhoe would be attending the Council meeting on Sunday to find out more about ICEC and the ways in which AACE-I and ICEC can collaborate more closely on international activities. Adesh Jain then asked questions about the AACE-I certification programs and discussion was held on the potential for linking these to the IPMA certification programs.

CIQS (Canada)
The CIQS alternate delegate, David Lai, provided a verbal report on CIQS activities. He reported that the 2008 PAQS Congress, hosted by the CIQS, was held in Edmonton 2 weeks prior to the Toronto Congress and was a great success with over 200 delegates attending from 12 countries. The Edmonton event had good representation from ICEC Region 4 members who form the bulk of PAQS membership. Unfortunately, many of the Region 4 members were unable to also provide representation at the Toronto Council meeting due to time and cost constraints.

IBEC (Brazil)
IBEC Vice President and delegate, Angelo Valle, gave a visual presentation of IBEC developments. IBEC have experienced difficulties in recent years which prompted the
development of a revised strategic plan aimed primarily at increasing membership and sponsorship. This has led to promising possibilities for sponsorship from some major Brazilian companies. If this comes to fruition IBEC will have a dynamic and exciting future. This is particularly important given the boom in construction activity in Brazil that is predicted to continue well into the future.

6.ii Region 2

Region 2 Director Report
Region 2 Director Rob van Hoeve provided a verbal report on Region 2 activities. The next Region 2 meeting will be held in conjunction with the IPMA conference in Rome in November 2008.

ACostE (United Kingdom)
Delegate Bruce Watson provided delegates with a written report and also the ‘2007 ACostE Annual Report’ for more detailed information on ACostE developments. These are included in the Addendum Agenda Book (pp. 20-24). A key feature of their operations is the very successful development of their Project Control National Vocational Qualifications (NVQs) Program. This program is increasingly being recognised as the standard required for new employees within the industry. The number of new candidates has doubled each year since commencement in 2006. 20 major UK employers now participate in the scheme.

AFITEP (France)
AFITEP President & Delegate, Martine Miny, gave a verbal report with translation assistance from Ginette Basak. AFITEP have experienced financial difficulties in recent years but Martine was pleased to report that they have now recovered and the future looks very promising. AFITEP have continued their main activities during these turbulent times and their certification programs remain strong. They have also published many new publications including a standard on Project Management.

AICE (Italy)
A written report was provided by Gianluca di Castri from the AICE and was presented on his behalf by Roger Batten. The report is included in the Addendum Agenda Book (p. 25). AICE is currently addressing new rules of the European Union that require changes to the regulation of professional associations. The Italian regulations for professional associations are being modified accordingly. AICE is currently going through the process of being officially registered as a professional association. Registration requirements will then follow.

DACE (The Netherlands)
Region 2 Director and DACE Delegate Rob van Hoeve provided a written report that is included in the Addendum Agenda Book (pp. 26-29). DACE has maintained the same level of membership in recent years but is looking at making changes to enable individual membership (in addition to the current membership base of firms). This will also help to attract students and young cost engineers into the organization. They plan to launch an electronic version of a publication on Unit Rates (including norms) in November 2008 and will publish a new booklet on ‘Time and Resources’ in 2009. The latest edition of the widely used DACE Price Handbook (DACE Prijzenboekje Issue 29) has just been released and DACE are working on converting their Cost Engineering Handbook into a web-based Body of Knowledge (to be called CEPEDIA). This is all in line with the DACE objective to make their website of more value to members.
ICEC Administrative Vice-Chair and FDP Delegate Carsten Wredstrom provided a verbal report on FDP activities. Cost Engineering has traditionally not been widely recognized in Denmark and not well represented in FDP. However, this is now changing rapidly due to major cost overruns on some high profile projects in Denmark. FDP now have a strong interest in Cost Engineering. 3 FDP members are attending the Toronto Congress and the FDP Project Control Group is conducting seminars on Cost Engineering which are proving very popular. There is also great interest in obtaining ICEC Accreditation for Certification and Continuing Professional Development programs. Finally, FDP is going from strength to strength with a fast growing membership base that now exceeds 2,000.

ICES (United Kingdom) (Prospective Member)
Andrew Morley gave a visual presentation on ICES and its application to join ICEC. Andrew is also Chairman of Commission 10 of FIG and spoke of the possibilities for closer collaboration between ICEC and this commission. His presentation is included in the Addendum Agenda Book (pp. 34-36). He firstly asked for the title of ICES to be corrected in the Main Agenda Book. The correct title is ‘Institution of Civil Engineering Surveyors’. ICES was established in 1969 and incorporated in 1972. It is an educational charity promoting the civil engineering surveying profession throughout the world. ICES has two main areas of specialisation: Commercial Management (Quantity Surveying, Estimating, Cost Engineering, Project Management, Procurement Management and Construction Law) and Geospatial Engineering (Land and Engineering, Hydrographic, Photogrammetry and Remote Sensing and Geographical Information Systems). It is a member of the Institution of Civil Engineers (ICE), the UK Construction Industry Council (CIC), the International Federation of Surveyors (FIG) and the PI UKChina. It has 3,069 paying members and 758 student members (free membership).

Andrew then asked if the ICEC Council could consider their membership application. In accordance with the ICEC Constitution, the ICEC UK member, ACostE, were asked if they had any objections to the ICES application. Bruce Watson spoke on behalf of ACostE and confirmed they had no objection.

Upon a motion made by Bruce Watson (ACostE) and seconded by K.H. Osei Asante (GhIS), the application of ICES was accepted unanimously.

ZPM (Slovenia)
Delegate Andrej Kerin provided a very detailed written report that is included in the Main Addendum Book (pp. 26-34). ZPM will be establishing an ‘e-library’ of books and other publications owned by ZPM members to encourage exchange of information and knowledge. This will be augmented by a web-based forum. The Young Project Managers (YPM) arm of the ZPM continues to grow and provides a good example of an effective strategy to attract young members. ZPM EDUCA is the banner for educational forums organized by ZPM that include one-two day seminars and workshops on project management related areas. The ZPM have recently revived their publication titled the ‘SENET Review’, a journal for project managers in Central and East European countries that is published in English. A lack of funds saw the journal cease production in 2003 but collaboration between SENET national associations and SENET universities have resulted in it being reestablished. It is hoped that this will attract contributions from younger members and foster greater links between academia and industry. The SENET organization itself is expanding and a proposal to rename it as CENET (Central European Network) was recently accepted.
6.iii Region 3

Region 3 Director Report
Region 2 Director K.H. Osei Asante provided a verbal report on Region 3 activities. He commented that Region 3 now has 9 member associations and that he was working towards encouraging a further 8 associations to join through the collaborative links between ICEC Region 3 and the African Association of Quantity Surveyors (AAQS). Despite visa issues, 6 Region 3 associations are represented at the Toronto congress. Osei Asante concluded by stating that he had been working on making ICEC more relevant for Region 3 members and thanked Murtala Oladapo and Egon Wortmann for their support.

ASAQS (South Africa)
ASAQS Executive Director and Delegate, Egon Wortmann, provided a written report that is included in the Addendum Agenda Book (pp: 54-57). ASAQS is celebrating its Centenary Year during 2008 and planning for the centenary celebrations is well progressed. This includes the publication of a desktop booklet titled ‘A Century of Quantity Surveying in South Africa’, a Centenary Gala Dinner to be held in October in Johannesburg and selected centenary functions to be arranged on a regional basis. In July 2007, ASAQS purchased its own office premises in Johannesburg and moved in. In October 2007, ASAQS hosted the AAQS/ASAQS international conference in Durban, Kwa-Zulu Natal in October 2007 and this proved to be a great success. The Region 3 meeting was held during this conference in collaboration with the AAQS Board Meeting.

GhIS (Ghana)
Region 3 Director and GhIS delegate, K.H. Osei-Asante provided a written report that is included in the Addendum Agenda Book (pp: 30-31). Osei will be appointed shortly as the President of the GhIS. He noted that some GhIS members had registered for the Toronto Congress but were unable to attend due to visa problems. Current membership totals 1,417 and includes 579 student members. There are approximately 120 quantity surveying graduates each year in Ghana and the industry is having difficulty in employing them all. MSc Programmes in Cost Engineering, Quantity Surveying and Project Management have been established at the Nkrumah University of Science and Technology, Kumasi with support from ICEC (through AACEI), IPMA and the AAQS.

NIACE (Nigeria)
NIACE Chairman and delegate, Otis Anyaeji, provided a written report that is included in the Addendum Agenda Book (pp: 37-38). Otis commented that the NIACE had 420 members and that more detailed information about the organization could be obtained from their website (www.iacenig.org). NIACE has chapters in Lagos, Abuja, Port Harcourt, Warri, Kano and Eket. The institute is very active in running seminars and workshops and has a strong accreditation and certification program.

(Note: The NIACE officially became a member of ICEC during the course of the Council meeting after the payment of outstanding fees)

NIQS (Nigeria)
ICEC Administrative Vice-Chair and NIQS Delegate, Murtala Oladapo, provided a written report that is included in the Addendum Agenda Book (pp: 39-44). He also referred delegates to the NIQS website (www.niqs.net) for further details about the organization. Membership numbers as at December 2007 stood at 5,675 individuals and 363 firms. This includes 597 female members. The NIQS have conducted a large number of seminars and congresses since the last ICEC Council meeting. Their 23rd Biennial Conference will be held in November 2008.
PMSA (South Africa)
Delegate Jaycee Kruger provided a written report that is included in the Addendum Agenda Book (pp: 47-50). PMSA currently has approximately 1,400 members but unfortunately only about 850 are up to date with their membership fees. The PMSA hosted a successful conference in June 2008 in Johannesburg with over 500 delegates attending. The PMSA is contributing to the development of an international standard in project management (ISO 2500). The main problem facing the industry in South Africa is a major skills shortage – a problem shared by most ICEC countries.

SAPCI (South Africa)
Ken Humphreys reported on behalf of SAPCI and presented their written report that is included in the Addendum Agenda Book (pp: 51-53). SAPCI is the smallest ICEC member association in South Africa and is currently struggling to maintain membership numbers. They have a total of 102 members including 6 honorary members. However, their training and certification programs are very strong.

The meeting adjourned at this point at 5.15pm and reconvened at 9.00am the next day. Meeting attendees were joined by 10 new delegates/attendees as outlined earlier in the minutes.

6.iv Region 4

Region 4 Director Report
Peter Smith provided a verbal report on behalf of Region 4 Director TT Cheung (based on email correspondence). A Region 4 meeting was not held in conjunction with the PAQS Conference in Edmonton (as is customary) due to the proximity of the event with the Toronto Congress. The activities of Region 4 are also covered in the PAQS Report in the Main Agenda Book (p. 37). CECA became a member of ICEC in 2007 and the membership certificate was presented by ICEC Chair, Ginette Basak, to CECA President Madam Zhang, in Auckland, New Zealand during the PAQS Congress. TT Cheung played a major role in achieving this for ICEC and CECA. Four reciprocity agreements were signed at the PAQS Edmonton Congress between the CIQS and the BSIJ, the CIQS and the NZIQS, the CIQS and the HKIS, and the AIQS and ASAQS. The PAQS Board formally approved TT Cheung’s proposal for the formation of the PAQS Young Quantity Surveyors Group ‘YQSG’ with an age limit of 40 years. A MentorNet program will be launched in 2009 and an exchange of training programs will be developed as part of this initiative. The PAQS Board also endorsed the formation of a ‘PAQS Council of Advisors’ to retain those who had made substantial contribution to PAQS activities in the past.

Future PAQS Board meetings (and ICEC Region 4 meetings) are scheduled as follows: 2009 (August) - Kuala Lumpur, Malaysia, 2010 (May) - Singapore (jointly with ICEC), 2011 - Sri Lanka, 2012 – Brunei, 2013 – Australia, and 2014 - Hong Kong. Lastly, TT Cheung would like to express his deepest thanks to the past ICEC Councils for their trust in him to serve as Region 4 Director for the last 6 years. His major task of helping CECA to become a member of ICEC has now been completed and he will step down to allow someone else to continue his role. He is pleased to see that Teoh Wooi Sin (SISV) has been nominated for this position for the 2008-2010 term. Terry Sanders also added that there are three new potential members for ICEC - the Institution of Surveyors India (ISI) and associations in the Philippines and Indonesia.
AIQS (Australia)
AIQS President and Delegate, John Popplewell, provided a written report that is included in the Main Agenda Book (p. 35). 2008 marks the centenary of the first QS institute in Australia and the AIQS has published a book titled the ‘History of Quantity Surveying in Australia’. The skills shortage continues to be a major issue in the Australian construction industry with qualified Quantity Surveyors in high demand. The Australian Federal Government added Quantity Surveyors to the ‘Most Occupations in Demand List’ in 2007 after lobbying from the AIQS. This makes it much easier for qualified Quantity Surveyors from overseas to immigrate and obtain working visas. However, a number of overseas firms are trying to recruit Quantity Surveyors from Australia and, in turn, Australian firms are trying to recruit from overseas. The AIQS is undertaking a major research project into the future of professional QS education in Australia involving universities, QS firms, members, students and other education institutions. The aim is to use the results to develop future policies and strategies for university course accreditation/support, continuing professional development programs and professional competency assessment.

CECA (China)
CECA Director & Delegate, Shi Li, provided a verbal report with translation assistance from CECA representative, Howard Wu. They also provided meeting attendees with the latest CECA promotional brochure. CECA is very pleased to now be a member of ICEC and looks forward to sharing ideas and information with other member associations. This international collaboration is considered very important for the development of the CECA organization. The Beijing Olympics commence on August 8 and many CECA members and member firms have played major roles in the development of projects for the event.

HKIS (Hong Kong)
Alternate delegate Honby Chan provided an overview of the HKIS written report that is included in the Addendum Agenda Book (pp. 32-33). The HKIS now has over 7,000 members with the Quantity Surveying Division comprising nearly half the total membership. The HKIS annual conference will be held in late July 2008 and the theme will be ‘Surveyors in the Olympics’ to reflect the involvement of many HKIS members in projects for the Beijing Olympics. The HKIS will be celebrating its 25th anniversary in 2009. The first batch of HKIS applications for registration as China Cost Engineers have been submitted to CECA this year.

PMAI (India)
PMAI director and delegate, Adesh Jain, provided a written report that is included in the Addendum Agenda Book (pp. 45-46). PMAI have placed a major emphasis on certification and have developed a certification scheme that is similar to the IPMA program. They are also developing a distance learning postgraduate certificate in Project Management in collaboration with the Indira Ghandi Open University. There is also a need for online courses in Cost Engineering. The PMAI hold a global symposium every December with this year’s event being held from 16-18 December 2008 in New Delhi. This is the 16th symposium with the event typically attracting well over 500 delegates from around the world. Adesh invited ICEC members to attend and offered 2 complimentary ICEC registrations and a 20 minute keynote slot for an ICEC speaker. This was greatly appreciated and plans are in place to take up this offer.

SISV (Singapore)
SISV President (QS Division) & delegate, Goh Ngan Hong, provided a verbal report on SISV activities. The SISV have already begun preparations for hosting the 2010 ICEC Congress in Singapore. It will be held from 21-26 May with the theme of ‘Sustainable Cost Management – Borderless Innovation’. Goh provided meeting attendees with a promotional brochure and call for papers that will be distributed from the ICEC booth at the Toronto Congress.
7.0 Co-operation With Other Bodies

7.i African Association of Quantity Surveyors (AAQS)

Egon Wortmann provided a verbal report on AAQS activities. The organisation is now much more organised and is gaining great momentum. The AAQS now has 15 member associations with 3 new potential members. Membership is largely concentrated in the southern half of Africa and plans are in place to encourage the northern sector to become more involved. A series of meetings are scheduled with the AAQS General Assembly Meeting being held in Ghana on 19-22 August 2008. The General Assembly is held every 3 years with annual Council Meetings in the intervening years. The AAQS Executive meets 2-3 times each year. The AAQS is also liaising more closely with ICEC and this has been assisted by the attendance of ICEC Secretary-Treasurer, Peter Smith, at the 2007 AAQS Council Meeting in Durban, South Africa. A number of collaborative ideas were explored at the meeting.

7.ii International Federation of Surveyors (FIG) – Commission 10

Roger Batten provided a written report on FIG activities that is included in the Main Agenda Book (p. 36). Roger provided an overview of this report and stated that the 23rd FIG Congress held in Munich, Germany in October 2006 was the biggest in history with over 1,300 delegates attending from about 100 countries. He also referred to a paper written by Andrew Morley, the Chairman of FIG Commission 10, on the future directions of this commission. This paper can be located at www.fig.net/commission10/news/comm_10_status_2005.pdf. At this point, Andrew Morley provided an overview of the FIG organisation and spoke about the desire of Commission 10 to work more closely with ICEC and its member associations.

7.iii International Project Management Association (IPMA)

Adesh Jain, Chairman of the IPMA Council, provided a verbal report on IPMA activities. The organization continues to grow with 44 countries represented in IPMA membership. He referred meeting attendees to the IPMA website (www.ipma.ch) for detailed information about IPMA and its operations. IPMA have an internationally renowned 4 level certification program and have recently released Competency Based Learning Modules in Technical Competencies, Contextual Competencies and Behavioural Competencies. These can be downloaded on the IPMA website. The 22nd IPMA World Congress will be held on 9-11 November 2008 in Rome, Italy. The ICEC Region 2 meeting will be held at this event and joint IPMA/ICEC events are being planned.

7.iv Pacific Association of Quantity Surveyors (PAQS)

PAQS 1st Vice Chairman, Teoh Wooi Sin, referred meeting attendees to the PAQS written report included in the Main Agenda Book (p. 37). He stated that PAQS now has 10 full members, 2 associate members and 1 observer member. All but one of these associations is also a member of ICEC. The 12th PAQS Congress held in Edmonton just prior to the ICEC Council meeting was a great success. The PAQS meetings preceding the Congress resulted in many developments. The PAQS Board approved the ‘PAQS Accreditation System’ for universities in the PAQS region and the ‘PAQS Competency Standards’. The first full university accreditation is expected next year. PAQS are undertaking research on QS services in the region to establish ‘Classification Codes’ that can be adopted by the United Nations. Another initiative is the sharing of knowledge and experiences in the utilisation of ‘automated quantities’ systems and Building Information Modelling (BIM). Finally, PAQS have initiated a ‘Young Members Research Competition’ to encourage young members to become involved in the organisation.
7.v Royal Institution of Chartered Surveyors (RICS)

Bruce Watson provided a verbal report on ICEC’s collaboration with the RICS. Ginette Basak, Peter Smith, Bruce Watson and Roger Batten met with the RICS at their London headquarters in October 2006 (prior to the Region 2 meeting). It was a very positive meeting and agreement was reached to continue dialogue and collaborate wherever possible. The RICS now has a greater understanding of the ICEC organisation and recognise the benefits that can be achieved through collaboration. Examples include research projects and utilising the extensive networks of both organisations for mutual benefit.

8.0 International Congresses

8.i 2010 7th ICEC World Congress/14th PAQS Congress – Region 4 (Singapore)

SISV representative, Daniel Wong, provided a verbal overview of SISV plans for the 2010 Congress. The congress will be held in conjunction with the 14th PAQS Congress and plans are well progressed. A promotional brochure and call for papers has been produced and is included in the Addendum Agenda Book (pp. 59-60). This will be distributed from the ICEC booth at the Toronto Congress.

8.ii 2012 8th ICEC World Congress – Region 3 (South Africa)

Egon Wortmann gave an impressive visual presentation proposing Durban, South Africa as the venue for the 2012 Congress. It was proposed that it would be held at the Durban International Convention Centre with dates tentatively scheduled for 23-27 June 2012.

Ken Humphreys (SAPCI) moved, seconded by Jaycee Kruger (PMSA), that Durban, South Africa be confirmed as the venue for the 2012 Congress with ASAQS the host association. Approved unanimously.

8.iii 2014 9th ICEC World Congress – Region 2

Rob van Hoeve, ICEC Region 2 Director, commented that potential proposals to host the 2014 Congress were still being sought. This will be discussed further at the next Region 2 meeting in Rome in November 2008 and it is anticipated that a firm proposal will be forthcoming shortly afterwards.

9.0 ICEC Region Meetings 2006-08

9.i Region 1

Region 1 meetings were held in Las Vegas, USA (June 2006) and Nashville, Tennessee, USA (2007) in conjunction with the AACE-I Annual General Meetings. The meeting minutes are included in the Addendum Agenda Book (p.62) and the Main Agenda Book (pp. 38/39) respectively.

9.ii Region 2

Region 2 meetings were held in London, United Kingdom (October 2006) and Rotterdam, The Netherlands (November, 2007). The meeting minutes are included in the Main Agenda Book (pp. 44-50) and the Addendum Agenda Book (pp. 63-69) respectively.
9.iii Region 3

Region 3 meetings were held in Calabar, Nigeria (November 2006) and Durban, South Africa (October, 2007). The meeting minutes are included in the Main Agenda Book (pp. 51-61).

9.iv Region 4

Region 4 meetings were held in Singapore (May 2006) and Auckland, New Zealand (June, 2007) in conjunction with the PAQS congresses. The meeting minutes are included in the Main Agenda Book (pp. 62-72).

10.0 Future ICEC Region Meetings 2008-10

10.i Region 1

Region 1 meetings will be held in conjunction with the AACE-I Annual Meetings. These are scheduled for Seattle, Washington (28 June – 1 July 2009) and Atlanta, Georgia (27-30 June 2010).

10.ii Region 2

The 2008 Region 2 meeting will be held in conjunction with the IPMA conference in Rome from 9-11 November. Venues and dates for further meetings are yet to be decided.

10.iii Region 3

The 2008 Region 3 meeting will be held in conjunction with the AAQS General Assembly in Accra, Ghana on 18 August. Venues and dates for further meetings are yet to be decided but they are likely to be scheduled in conjunction with the AAQS annual Council Meetings.

10.iv Region 4

Region 4 meetings will be held in conjunction with the PAQS Annual Congresses. These are scheduled for Kuala Lumpur, Malaysia (15-18 August 2009) and Singapore (21-26 May 2010). The latter will, however, be held in conjunction with the ICEC World Congress and Council Meeting so a separate Region 4 meeting will most likely not be necessary.

11.0 Review of ICEC Strategic Plan

ICEC Administrative Vice-Chair Carsten Wredstrom has led a review of the 2000 ICEC Strategic Plan to ensure that the organization remains relevant and best serves member needs. The 2000 Strategic Plan and a draft of the 2008 ICEC Strategic Plan are included in the Main Agenda Book (pp. 73-78) and an updated version of the draft is included in the Addendum Agenda Book (pp. 70-73).

Carsten provided an overview of the development of the plan. He gathered feedback through 2006-08 from the ICEC Executive Officers and other ICEC members to develop the draft. A special ICEC Executive Meeting was held on the day prior to the Council meeting (Friday 27 June 2008) to go through the draft in detail. Some amendments were made and these were then discussed at the Council meeting. This led to some minor refinements.
Basie Verster (ASAQS) then moved, seconded by K.H. Osei-Asante (GhIS), that the draft 2008 Strategic Plan, as amended at the meeting, be accepted as the formal 2008 ICEC Strategic Plan. Approved unanimously.

The new strategic plan will be posted on the ICEC website and distributed to ICEC delegates.

12.0 Review of ICEC Technical Forums and Symposiums

ICEC Administrative Manager, Robyne Nash, provided a written review of ICEC Technical Forums and Symposiums that is included in the Main Agenda Book (pp. 79-81). Peter Smith presented the report and led discussion on its content. The 2006 ICEC Council decided that the ICEC Secretariat should conduct a review of the forums/symposia program to determine how it could be improved to better meet member needs. Only one member association has applied for their event to be classified as an ICEC forum during the 2006-08 term. An initial discussion paper was prepared and member associations asked to provide comments. This is included in the Main Agenda Book (pp. 82-83). A pilot program was then agreed with the NZIQS for the PAQS Congress in 2007 where various initiatives were trialled. The review concluded with a series of recommendations. Discussion was held on the content of the review. The recommendation that fees not be charged for participation in the program for the 2008-10 term was not accepted. It was agreed that the ICEC Technical Forums and Symposium Program should remain as is and that ICEC delegates and executives should be more proactive in promoting the benefits of the program and encouraging member associations to apply for ICEC Forum status for appropriate events.

13.0 Humphreys Award for Young and Student Members

The Kenneth K. Humphreys Award was introduced in 2006 in recognition of Ken’s 30 years of service to ICEC. The award is based on research/technical papers prepared by eligible candidates that are vetted, selected and submitted by ICEC member associations. It is to be presented every two years in conjunction with the ICEC Council meeting and World Congress. Up to 3 awards may be granted – one for each of the three ICEC disciplines of cost engineering, project management and quantity surveying as submitted by member associations. Peter Smith announced that the inaugural winners of the 2008 Award had been decided as detailed in the Addendum Agenda Book (p. 74). The winners were:

i) Project Management - Mr. Bostjan Bozic, Slovenia (ZPM)
ii) Quantity Surveying - Ms. Desmé Human, South Africa (ASAQS), and
iii) Cost Engineering - David A. Lucas, United States (AACE-I).

ICEC Administrative Manager, Robyne Nash, provided a written review of the Award that is included in the Main Agenda Book (pp. 84-85). Peter Smith presented the report and led discussion on its content. The review essentially explored ways to encourage greater participation by member association and their younger/student members and provided a series of good suggestions to fine-tune the award conditions and the selection process. However, the Council felt that it was too premature to make changes at this point. It was agreed that member associations and delegates should better promote the award and encourage greater participation. The recommendations were therefore not adopted.
14.0 International Project Cost Model

John Hollmann provided an overview of the ICEC initiative to develop an international location cost factor model. John led an initial workshop in July 2007 at the Region 1 Meeting in Nashville, Tennessee to discuss the detail of the model development. The outcomes of this workshop were then distributed to interested parties for comment and a formal plan was put in place. John has since developed a cost template for the model but has had difficulty in obtaining contributions from member associations. He said that he would be giving a detailed presentation on the model during the Toronto Congress and asked that any interested ICEC delegates/representatives attend to discuss the further development of the model.

15.0 Communications

ICEC Administrative Manager, Robyne Nash, provided a written report on ICEC communications that is included in the Addendum Agenda Book (pp. 76-78). Peter Smith presented the report and led discussion on its content. The report covered the main communication tools used by ICEC such as the Roundup News, E-Bulletins, email and the ICEC website and provided information on proposals for the establishment of the ICMJ journal and an e-discussion network. General discussion followed and it was agreed that improvements were needed in communications between the ICEC Executive and delegates. An even more pressing need, however, was to improve communication to individual members and firms of ICEC member associations. Peter Cox noted that this was an important challenge for the incoming ICEC executive to address. Adesh Jain described some communication initiatives that IPMA had implemented and these will be further explored.

16.0 Obligations and Advantages of ICEC Member Societies

This agenda item was included as a reminder to members. Due to time constraints, this item was not discussed but meeting attendees were referred to the ICEC website for further details.

17.0 Use of ICEC Logo and ICEC Initials

This agenda item was included as a reminder to members. Due to time constraints, this item was not discussed but meeting attendees were referred to the ICEC website for further details.

18.0 ICEC Accreditation of Certification and CPD Programs

Peter Smith spoke about the benefits of ICEC accreditation of member Certification and CPD Programs. He encouraged all members to consider making application for accreditation of appropriate programs if they have not already done so. Peter also asked if member associations could clearly identify their accreditation fee (if any) when making payment for their annual ICEC subscription. Some associations do not separate the accreditation and subscription fees and just identify one sum. This creates accounting difficulties when reconciling forecast income against actual income.

19.0 International Standards

Peter Cox provided a discussion paper on behalf of the ICEC International Standards Working Group that is included in the Addendum Agenda Book (pp. 80-81). This group has compiled a list of best practices and standards on the ICEC website based on contributions by ICEC
member associations. To facilitate further contributions, a template has been developed by the AIQS for all ICEC member associations to use. Peter stated that a major aim was for the ICEC Standards Inventory to eventually become a full electronic reference library complete with direct electronic access to the documents.

20.0 Educational & Competency Standards

Peter Smith noted that a number of educational and competency standards were available from the ICEC website. Bruce Watson and Alec Ray then gave a verbal presentation on the very successful Project Controls National Vocational Qualifications (NVQ) program implemented by the ACostE.

21.0 United Nations/UN Habitat

Murtala Oladapo gave a verbal presentation on the latest developments with the United Nations. He commented that the UN 4th World Urban Forum would be held in Nanjing, China in November 2008 and it was important that ICEC was represented. General discussion was then held on strategies for ICEC to take better advantage of its NGO Consultative Roster Status.

Ken Humphreys (SAPCI) then moved, seconded by Basie Verser (ASAQS), that a committee be formed to plan for ICEC participation in the UN 4th World Urban Forum with representatives from the HKIS, CECA and the SISV. FIG and IPMA would be invited to participate. Approved unanimously.

This committee met immediately after the conclusion of the ICEC Council meeting.

22.0 Election of Officers for 2008-10

The nominations from the ICEC Nominating Committee for ICEC Executive Officer Positions for 2008-10 are included in the Addendum Agenda Book (p. 82). No additional nominations were received. Therefore, the nominees were all declared elected. They are:

Chair - Peter Cox (AIQS - Australia)
Senior Vice Chair - Murtala Oladapo (NIQS - Nigeria)
Administrative Vice Chair (1) - Carsten Wredstrom (DPL - Denmark)
Administrative Vice Chair (2) - Alexia Nalewaik (AACEI – United States)
Technical Vice Chair - TT Cheung (HKIS - Hong Kong)
Secretary Treasurer - Peter Smith (AIQS - Australia)
Region 1 Director - Angelo do Valle (IBEC - Brazil)
Region 2 Director - Andre Kerin (ZPM - Slovenia)
Region 2 Assistant Director - Alec Ray (ACostE - United Kingdom)
Region 3 Director - Kwadwo Osei-Asante (GhIS - Ghana)
Region 4 Director - Teo Wooi Sin (SISV - Singapore)
Region 1 Assistant Secretary - Chris Kinney (AACEI – United States)
Region 2 Assistant Secretary - Rob van Hoeve (DACE – The Netherlands)
Region 3 Assistant Secretary - Egon Wortmann (ASAQS - South Africa)
Region 4 Assistant Secretary - HH Kwan (ISM - Malaysia)
24.0 ICEC Awards

At this point, the Agenda order was altered and Item 24.0 was brought forward to allow sufficient time for discussion on Item 23.0. The nominations for ICEC Awards are included in the Main Agenda Book (p. 90) but these did not include all nominations duly submitted by member associations and the ICEC Chair. The updated nominations are included in the Addendum Agenda Book (p. 85). ICEC Chair, Ginette Basak, closed the meeting to persons who had been nominated.

It was then duly moved and seconded in turn that each of the nominated persons be recognised as a Distinguished International Fellow (DIF) by ICEC. Carried unanimously in each case.

The new Distinguished International Fellows (DIF) are:

i) Prof. Luigi Pojaga (AICE)
ii) Andre Kerin (ZPM)
iii) Dr. Brane Semolic (ZPM)
iv) Alec Ray (ACosteE)
v) Egon Wortmann (ASAQS)
vi) Corne De Leuuw (ASAQS)

Following the approval of the awards the nominees returned to the meeting.

The Chair, Ginette Basak, then announced further ICEC awards as follows:

ICEC Chair’s Award
Steven Boeschoten

ICEC Region Awards
Region 1 - Dr Emilio Zorilla-Vazquez (SMIEFC)
Region 3 - The late Francis Githaiga (IQSK)
Region 4 - Ong See Lian (ISM)

Ginette Basak then presented those award recipients who were in attendance with their ICEC Certificates.

23.0 Presentation of Budget and Subscription Fees for 2008-10

Peter Smith provided a written report on the ICEC Subscription and Fee Structure that is included in the Main Agenda Book (pp. 87-89) and presented the proposed 2008-10 Budget and Subscription Fees that is included in the Addendum Agenda Book (p. 84). Peter provided an overview of the report and noted that the sharp drop in the value of the US$ in recent years has had a major negative impact on the real value of ICEC income. ICEC membership fees have remained the same since April 2004. However, the value of the US$ has declined by 32% against the EURO since that time (as at June 2008). Given the volatility of the US$, Peter put forward a proposal to change the currency for all ICEC Subscriptions and Fees from US$ to the relatively more stable EUROS and to keep Subscriptions and Fees at the same level as for the 2006-08 term but to convert the US$ amounts to EUROS using the approximate conversion rate that existed in April 2006 at the Slovenia Council Meeting. The converted Euro rates are included in the Main Agenda Book (p. 88).
This led to discussion about the issue and it was agreed that the problems with the US$ needed to be addressed for the 2008-10 term. It was also proposed that ICEC financial reserves be drawn on to provide greater remuneration and scope for the ICEC Administrative Manager role but this was rejected due to problems with long term sustainability. It was recommended that, in lieu, sponsorship for the role be explored. It was agreed that the EURO would be a more stable currency and would be preferable to the US$. However, it was then raised that it would actually be best if ICEC fees/subscriptions were based on the A$ as the ICEC Secretariat is based in Australia and the major proportion of ICEC expenditure is in A$. This would provide much greater financial stability for ICEC’s operations. Additionally, whilst the 2006-08 US$ fees should remain the same, it was suggested that these should be converted to A$ at the approximate conversion rate that existed in April 2006 at the last Council Meeting (A$1=US$0.70).

**Accordingly, Ken Humphreys (SAPCI) moved, seconded by John Popplewell (AIQS), that the original proposal be amended and a new proposal put forward as follows:**

i) **Change the currency for all ICEC Subscriptions and Fees from US$ to A$**

ii) **Change the currency for all ICEC administration and accounting from US$ to A$**

iii) **Keep ICEC Subscriptions and Fees at the same level as established for the 2006-08 term but convert the US$ amounts to A$ using the approximate conversion rate that existed in April 2006 at the Slovenia Council Meeting (A$1=US$0.70).**

iv) **Still permit payment in US$ (where desired) but at the converted A$ rate.**

v) **Approve the proposed 2008-2010 ICEC Budget as presented in US$ in the Addendum Agenda Book (p. 84) but increase the Secretary-Treasurer Budget by US$3,000 to $24,200 due to the Toronto Congress Income being greater than budgeted (Congress Budgeted Income adjusted accordingly by US$3,000 to US$13,000).**

**This motion was approved unanimously on all points.**

The approved **ICEC Subscription and Fee Structure for 2008-10 (in A$)** is as follows. It is shown in comparison to the 2006-08 budget in US$. Conversions were rounded as appropriate.

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<tr>
<th></th>
<th>2006-08 Fees</th>
<th>2008-10 Fees</th>
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<tr>
<td></td>
<td>US$</td>
<td>A$</td>
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<tr>
<td><strong>Annual Membership Fees (Full Members)</strong></td>
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</tr>
<tr>
<td>Per individual member</td>
<td>0.45</td>
<td>0.65</td>
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<tr>
<td>Per organisational member</td>
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<td>Minimum annual fee</td>
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<tr>
<td><strong>Annual Membership Fees (Associate Members)</strong></td>
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<tr>
<td>Per individual member</td>
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<tr>
<td>Per organisational member</td>
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<td><strong>Annual Certification/CPD Program Fees</strong></td>
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<tr>
<td>Per certified individual</td>
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The approved 2008-10 budget (in US$) is as follows. This will require due conversion to A$ as applicable.

**US$**

### Income

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**Total Income**  
US$ 87,800.00

### Expenditure

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**Total Expenditure**  
US$ 87,800.00

(Note: Member organisations must ratify the Subscription and Fee Structure within 90 days after the posting of these minutes on the ICEC website in order for them to take effect. Votes must be submitted, aye or nay within that time. Lack of a response within 90 days shall be taken as acceptance of this proposal).

### Other Business

There was no further business raised by meeting attendees.

### Next Full Council Meeting

The venue and dates of the next meeting of the full ICEC Council were announced as 22-23 May 2010 in Singapore.

### Closing Remarks by the New ICEC Chair

Ginette Basak turned the gravel over to incoming Chair Peter Cox who made closing remarks and thanked Ginette on behalf of ICEC for her tremendous work over the past two years.
28.0 Adjournment

New ICEC Chair Peter Cox then adjourned the meeting at approximately 3.00pm.

Respectfully submitted,

Peter Smith
ICEC Secretary Treasurer

Note: Copies of the written reports referred to in these reports are available in the Main Agenda Book and Addendum Agenda Book. Electronic copies will be put on the ICEC website (in the password protected section of the ICEC Delegate’s page).
ITEM 4

Matters Arising from the 36th Council Meeting Minutes

24 July 2010
ICEC
INTERNATIONAL COST ENGINEERING COUNCIL

ITEM 5

ICEC OFFICER’S REPORTS

24 July 2010
ITEM 5.a

Chairman’s Report

– Peter Cox
ITEM 5.b

Senior Vice-Chairman’s Report

– Murtala Oladapo
ICEC 2008 – 2010 SENIOR VICE CHAIRMAN REPORT
By
Murtala Oladapo

Introduction

Within the framework of the ICEC strategic plan, the ICEC Chairman Peter Cox and the Executive asked me to continue on the efforts of the UN-Habitat Strategy in September 2008 as well as oversee Region 3 Activities.

World Urban Forum (WUF4) November 2008

Prior to this date, ICEC was granted a time slot of 2 hours on the subject; Cost and Project Management of Affordable Housing and Infrastructure by the UN-Habitat at the WUF4 03-07 November 2008, Nanjing China. The issue was discussed at the Toronto ICEC meeting and our participation was approved. A committee comprising Peter Cox, CECA delegates, K H Osei Asante, ICES delegate and myself met to discuss and plan the programme.

Unfortunately, due to circumstances beyond the control of UN-Habitat the entire WUF4 programme was reviewed in scope. The slots for ICEC along with those of others were eliminated.

The entire programme was replaced with (a) The Private Sector Consultation meeting held on Tuesday 4th November 2008 during the WUF4 which had the objective of identifying key steps for improving the contribution of the urban poor and agreeing on core business principles to corporate responsibility for sustainable urbanization base on a background paper and (b) the Habitat Business and Award Forum on 7th July 2009 in New Delhi India.

I represented ICEC in Nanjing China at several programmes at the WUF4 including the Private Sector Consultation meeting. The meeting was interactive. A short presentation was made on the global nature of the ICEC organization with membership worldwide who can offer services and assist in providing local and global solutions in cost, project management and procurement systems to clients for sustainable urban development, housing and infrastructure development.

The second segment of the revised programme was the Habitat Business Forum on Innovative Cities held on 7– 9 July New Delhi, India. ICEC Chair Peter Cox represented ICEC and made a presentation on Post-Disaster Reconstruction. This was a highly commendable effort and achievement for ICEC by Peter Cox.

By this we have been able to place ICEC within the UN system and the UN-Habitat Agenda in the past two years.

ICEC and UN Roster Consultative status

In response to the various requests by some Regional Directors on behalf of member Societies on the opportunities that exist for ICEC members with respect to ICEC Roster Consultative status of the UN, the ICEC and UN presentation Dr. Ken Humphreys and myself at Toronto 2008 remain instructive and provide examples of what allied Professional bodies have been able to achieve within the UN system over the years. A copy of that presentation was sent to ICEC Secretariat for a further summary to be made for available for circulation for interested members.

Planning the UN-Habitat strategy

In order to facilitate development the UN-Habitat strategy there was a need to plan a visit to the UN-Habitat headquarters in Nairobi for the ICEC Chairman, myself, Director Region 3 and the officials of Institute of Quantity Surveyors Kenya (IQSK).
All past activities leading to the achievement of the Roster Consultative status of UN had been based on internet research; e-mails correspondences as well as the contacts established when FIG commission 10 in conjunction with ICEC Region 3 organized a seminar on the “Cost Management of Affordable Housing” in Kenya in 2001 and in collaboration with UN-Habitat.

In liaison with ICEC Region 3 Director, K H Osei Asante and Chairman IQSK arrangements were in the course of being concluded with IQSK for a two day seminar /ICEC Region 3 meeting in October 2009 with the collaboration of UN-Habitat to afford ICEC Chairman and other officials the opportunity to meet with UN-Habitat officials to discuss areas of cooperation as a basis for formulating the ICEC – UN-Habitat strategy and the establishment of a Memorandum of Understanding (MOU) between the two parties.

The planned program in Kenya was suspended in favour of the TIQS/AAQS Conference in June 2009 in Tanzania and ICEC Region 3 meeting was rescheduled accordingly.

The best timing for a meeting with UN-Habitat would be after the Singapore Congress. A meeting with UN-Habitat is a major pre-requisite for developing an ICEC – UN-Habitat strategy and the establishment of an MOU.

Ultimately the issues of funding will be important in the initial contacts with the UN Habitat and the role of ICEC in implementing the UN-Habitat strategy due to ICEC limited on annual budgetary levels. Peter Cox and I have funded our trips to the various programmes. However it will be premature at this stage to firmly take a decision on this, as it will be a subject matter to the discussion with the UN-Habitat in Kenya.

**ICEC and other UN Programmes**

Although the focus of ICEC is currently on UN-Habitat, the ICEC-UN paper presented at Toronto clearly highlighted several areas of UN programmes that may be of interest to member societies in various ICEC Regions. Some of these include.

- **Programmes and funds:**
  - UN-HABITAT - United Nations Human Settlements Programme
  - UNEP - United Nations Environment Programme
  - UNDP - United Nations Development Programme
  - UNCTAD - United Nations Conference on Trade and Development
  - ITC - International Trade Centre (UNCTAD/WTO)

- **World Bank Group**
  - IBRD - International Bank for Reconstruction and Development
  - IDA - International Development Association
  - IFC - International Finance Corporation
  - MIGA - Multilateral Investment Guarantee Agency
  - ICSID - International Centre for Settlement of Investment Disputes
  - IMF - International Monetary Fund
  - UNIDO - United Nations Industrial Development Organization

- **Related Organizations**
  - WTO - World Trade Organization

UN Programmes, Funds and Agencies have Regional/Sub-Regional and in several cases Country offices all over the World and can be accessed from their websites or by a link from the ICEC Web Site.
The similar organisations such as International Council for Research and Innovation in Building and Construction (CIB), International Federation of Surveyors (FIG), RICS Foundation, International Federation of Consulting Engineers (FIDIC) cooperate and collaborate with several organisations, departments, programmes or specialised agencies of the UN system by drawing on the expertise from the spread of its membership. Some of the seem to have taken the initial risks for the benefit of long-term opportunities.

It is suggested that Regional Directors and other Volunteers should access the website of UN Programmes so as to identify areas of interest to each region and bring to the notice of ICEC Secretariat for further collaboration with ICEC secretariat and Executive as a basis for developing an overall UN strategy.

**Region 3 Activities**

I was also asked to oversee Region 3 activities and collaborated with K H Osei Asante who will be presenting a more detailed report. I attended all but one Region 3 activities and other a member Societies Conferences and meetings particularly in the West African Sub-Region as representative of ICEC. The collaborative effort between AAQS and ICEC has been successful. AAQS has made tremendous efforts for ICEC Congress in 2012 and a presentation will be made by their representative.

**Conclusion**

As a UN Roster Consultative status we have been able to sustain ICEC within the UN system by the participation of ICEC Chair and myself at two major UN-Habitat events in 2008 & 2009.

A meeting is being planned with UN-Habitat would be after the Singapore Congress. It is expected that ICEC Chairman Peter Cox, Region 3 Director KH Osei Asante, other ICEC Officials, Executive of IQSK and myself will represent ICEC. A meeting with UN-Habitat is a major pre-requisite for developing an ICEC – UN-Habitat strategy and the establishment of an MOU.

It is suggested that Regional Directors and other Volunteers should access the website of UN Programmes so as to identify areas of interest to each region and bring to the notice of ICEC Secretariat for further collaboration with ICEC secretariat and Executive as a basis for developing an overall UN strategy.

ICEC Region Activities which I was asked to oversee continued to be strengthened under the leadership of K H Osei Asante. AAQS has also made tremendous efforts for ICEC Congress in 2012.
ITEM 5.c

Administrative Vice-Chairs’ Report

– Carsten Wredstrom
– Alexia Nalewaik
ICEC is a unique organization - A worldwide assembly of national professional organizations within CE, QS, and PM. There have in the past been a great need for ICEC and ICEC will also in the future as the need for international cooperation will continue to increase. The synergy between CE, QS and PM is absolutely necessary for a successful project execution. ICEC facilitates this synergy and will continue to work for the professional development for the common good.

The past 2 years have been characterized by close and constructive cooperation between the ICEC office holders. Regular meetings have been held around the world in each region and worldwide on Skype/telephone. Those regular meetings and close cooperation between member organizations should continue in order to ensure the ongoing development of ICEC.

Following ongoing work and challenges should be in focus for the coming years:

**Strengthening the interaction between CE and PM**

ICEC provides the vehicle to make that happen because of ICEC’s unique combination of CE and PM organizations.

**Strengthen the cooperation with IPMA, national PM organizations & other strategic cooperation partners**

ICEC and IPMA have a good cooperative relationship and this should be extended, as this gives a mutual benefit as argued above. This should also be sought to other national PM organizations.

**Further developing ICEC as a portal to the project world**

The ICEC web page should be improved to become a knowledge portal to the project world. Also seminars and congresses should put more focus on a holistic approach to Project execution through CE and PM.

**Encourage and help member organizations implement CE certification programs**

ICEC could be a natural starting point and a knowledge center in the process of developing and implementing such programs. One of the latest initiative is from the French organization AFITEP and also the Danish DPL having plans a new certification scheme, both inspired by the IPMA model.

**Influence decisions makers /authorities**

Many governments are putting more emphasis on avoiding cost overruns on big construction projects. ICEC and its individual members have a lot to offer in this respect, and have a good position to support authorities, companies and organizations to develop practical models and methods in these endeavors. Also ICEC’s NGO status with the Economic and Social Council of the United Nations, is a good example of such an effort. The challenge here is to convert this status to concrete actions.

**Higher visibility and relevance of ICEC**

ICEC is too unknown in many member organizations. Special effort should be made to make ICEC more present in the daily life of members in the various ICEC member organizations.

**Increase the number of member organizations and increased resources**

ICEC is a valuable organization and has great potential for further growth. The number of member organizations and active individuals should be increased to reach ICEC’s full potential.

*July 2010*
ICEC ADMINISTRATIVE VICE-CHAIR REPORT, 2008-2010

Alexia Nalewaik, CCE MRICS MSc
alexian@qsrequin.com
1.213.399.1373

Region 1 & 2 activities

I was asked to oversee Region 1 & 2 activities, and collaborated with Angelo Valle and Andrej Kerin, each of whom will be presenting a more detailed report for their respective regions. In that capacity as a representative of ICEC, I attended meetings and presented papers in both regions and other member societies’ conferences and meetings, particularly in North America.

Other activities

Surveys conducted by both AACEI and RICS Americas yielded good information about the roles and responsibilities of professionals working in the areas of cost engineering, quantity surveying and project management. To help ICEC develop a relevant strategic plan that addresses the needs of members, I provided details of these surveys to the ICEC executive and provided appropriate input to the strategic plan / vision.

Meetings attended

- AACEI conference 2008, Toronto
  - RICS meeting
  - ICEC meeting, full council
- Region 2 meeting 2009, Rome
- IPMA conference 2009, Rome
- AACEI conference 2009, Seattle
  - Region 1 ICEC meeting
  - RICS meeting
- AACEI conference 2010, Atlanta
- PAQS conference 2010, Singapore

AACE International

The continuation of the relationship between AACEI and ICEC remains an ongoing negotiation, as annual turnover in the AACEI governing board requires constant re-education regarding the value and purpose of ICEC.

It is hoped that the presence on this year’s board of directors of two active ICEC members (myself and Ginette Basak) will have a positive impact and strengthen collaboration between the two entities. This year’s president, Steve Revay, is a strong supporter of ICEC. However, next year’s president, Mike Nosbisch, is not. It is not yet known what role the new Executive Director will play in strengthening industry ties.

Ginette Basak and I will be presenting the AACEI annual report at this meeting, in the absence of the AACEI liaison Steve Revay.
Comments and Vision

I believe the struggle to prove ICEC’s value and relevancy is not unique to AACEI, and that ICEC needs more than just a slide presentation to maintain and grow current revenues and participation, and especially to avoid losing more member societies. Questions being asked by major membership organizations, inadequately answered by current literature, include:

- How does ICEC (or RICS, or … add any other organization here...) participation contribute to our annual conference?
- Why do we need ICEC’s endorsement of our certification program?
- What do our members receive in return for our dues and certification fees? Is this partnership working?
- Location factor cost model? What? We’ve never heard of it.

ICEC was established to promote cooperation between national and multinational cost engineering, quantity surveying and project management organizations worldwide for their mutual benefit and for that of their individual members. After a promising start in 2008-2009, this 2009-2010 year has brought significant frustration as I compare the progress made and activities conducted by other associations with the relative lack of momentum effected by ICEC. Part of this lack of activity stems from overburdened member organization representatives and ICEC executive; without bringing in new resources and doing much more to encourage member organization participation and development of initiatives, ICEC will wither and die. More than a website is needed to promote:

- Sharing of information and lessons learned
- Publication of articles in member association journals
- Development of recommended practices
- Advancement of the profession
- Growth of member associations and development of new organizations
- Support of academic contribution and chartered studies
- Development of professional certifications and academic programs
- Growth and mentoring of younger members

Towards this end, I recommend that each representative attending this meeting do the following upon returning home after the PAQS conference:

- Select two relevant articles from ICEC member organizations (see the website), and encourage the reprinting of said articles in their home association journal
- Provide two articles from their member organization, for posting to the ICEC website
- Identify universities and research organizations within the member organization’s geographic area, which have existing programs that support education in the areas of cost engineering, quantity surveying and project / program management. Provide this information to the ICEC executive, for compilation
- Identify nonmember professional organizations with within the member organization’s geographic area, and two points of contact within those organizations. Provide this information to the ICEC executive and appropriate regional directors for action.
- Compare the “Inventory of Best Practice and Standards” on the ICEC website to the member organization’s current listing, and send an updated inventory to the ICEC executive, for compilation

The updated strategic plan is a good start, but significant additional resources and momentum will be needed to put it in place.
ITEM 5.d

Technical Vice-Chairman’s Report

– TT Cheung
In my role as ICEC Technical Vice-Chair I have been involved in a range of activities. These can be summarized as follows:

1. Participation in the ICEC Executives' tele-meetings to discuss ICEC business and strategies with other ICEC officers.

2. Continuing my assistance as the main ICEC liaison with the China Engineering Cost Association (CECA). Due to language difficulties, this liaison is very important to ensure that CECA are informed of ICEC activities and to reinforce the message that they are a valuable ICEC member. It also enables me to identify any issues or suggestions that CECA have and convey these to the ICEC Executive. I would recommend that similar roles be carried out by appropriate ICEC members to assist in communication with member associations where English is not widely used/spoken.

3. Assisting the Singapore Institute of Surveyors and Valuers (SISV) with the organization, marketing and hosting of the World Congress in Singapore. This is an important role of the Technical Vice-Chair.

4. Providing assistance with strengthening the collaboration between the Pacific Association of Quantity Surveyors (PAQS) and ICEC.

I would also like to make the following suggestions.

1. I would like to encourage the development of a Young Persons Group in ICEC. I have been involved in setting up such a group in the PAQS organization. PAQS launched two initiatives last year in this respect:
   i) The creation of a young QS group, and
   ii) The establishment of a MentorNet scheme.

   I will provide more details of these schemes later in the Agenda proceedings. I suggest that ICEC observes these developments and discuss whether any of the two schemes could be adopted and/or modified by ICEC.

2. As far as membership development is concerned, Indo-China is the area to watch out for as a number of hotel developments and other investment projects are currently under construction in countries like Vietnam, Cambodia and Burma.

Finally, I would like to convey my thanks to the ICEC Chair, Peter Cox, and all the ICEC Executive officers, delegates and member associations for their efforts in continuing to develop the ICEC organization as the global body for our cost management profession.
ITEM 5.e

Immediate Past-Chairman’s Report

– Ginette Basak
ITEM 5.f

ICEC Advisory Committee Chairman’s Report

– Roger Batten
REPORT FROM CHAIR OF ICEC ADVISORY COMMITTEE
ROGER BATTEN

ICEC – Looking Forward

ICEC was established in 1976 to promote cooperation between national and multinational cost engineering, quantity surveying and project management organisations worldwide for their mutual benefit and for that of their individual members. Starting with four founder members ICEC has now grown to include some forty eight member associations. There are, however, other organisations who could participate and these should be encouraged to become members, if they so wish and have the support of the other ICEC members.

The major objectives of ICEC have evolved as:
1) To encourage, promote, and advance the sciences and arts of cost engineering, quantity surveying and project management for the public good worldwide.
2) To co-ordinate and sponsor international cost engineering, quantity surveying and project management congresses and symposia.
3) To encourage cost engineers, quantity surveyors and project managers in countries where no formal association or organisation exists to form a group with objectives compatible with those of ICEC and its members.
4) To participate in international events related to the practice of cost engineering, quantity surveying and project management sponsored by governmental and private organisations, national or international, whether members of ICEC or not, provided that these events are in keeping with the objectives of ICEC.
5) To further the study of cost engineering, quantity surveying and project management problems of worldwide or multinational character.
6) To encourage the development of professional certification programmes in cost engineering, quantity surveying and project management.

These objectives are clear but should be kept under review.

Although ICEC has elected Executive Officers and a centralised Secretariat, currently at Canberra in Australia, the organisation of ICEC member associations is divided geographically into regions to encourage communication and to foster joint congresses, symposia and forums. Each region has an appointed Regional Director to coordinate and oversee activities. This organisational model is effective but should still be kept under review.

Since 1996 ICEC has had its own website providing a summary page and links to all member association websites. The website is continually evolving and contains detailed information about ICEC, including ‘Requirements for Membership’, and the ‘Constitution and Byelaws’. The continuing development of this website and linkage to other websites should be a priority.

ICEC has reciprocal agreements with IPMA, FIG, AAQS and PAQS and has Roster Consultative Status granted by the United Nations Committee on Non-Governmental Organisations. More should be done to develop these contacts.
ICEC makes several awards. The most prestigious ‘Distinguished International Fellow’ is only awarded on the recommendation of member associations. Also, the Chairman’s Award, and the Region Awards, are available for particular outstanding service. For outstanding Congress Papers there are the Jan Korevaar Award and, for young and student members, the Kenneth K Humphreys Award. As these awards are unique and valued any future expansion in this list will need exceptional justification.

The ICEC budget is small in comparison with other equivalent organisations. The greater part of income comes from ‘Member Association Subscriptions’ which are based on a levy per individual member or corporation. Significant income also comes from ‘Certification and CPD Accreditation’ and ‘Congresses, Forums and Symposia.’ This is sufficient to fund the Secretariat and contribute to the Executive expenses. However, the rest of the Executive expenses and Regional expenses rely heavily on individual officers and delegates obtaining member association and company sponsorship or self funding. Any substantial increase in subscriptions may not be welcome but member associations, who do not already do so, should be encouraged to underwrite their ICEC Executive’s and Delegate’s expenses. Member associations should also be encouraged to designate their own conferences or meetings, where this does not already happen, an ICEC forum or symposium thus providing a levy per delegate.

Roger M Batten
9th June 2010
ITEM 5.g

Secretary-Treasurer Report

– Peter Smith
Secretary-Treasurer Report – Peter Smith

Introduction

It is my privilege to present my second Secretary-Treasurer’s Report after taking over the position from Dr. Ken Humphreys in 2006. Dr. Humphreys served for 30 years in this position and this Council Meeting represents the first meeting that he has not attended since the ICEC organization was established in 1976. He continues to provide generous support, assistance and advice and passes on his best wishes to all of his ICEC friends and delegates. I would like to record my thanks for all of his assistance.

I would also like to thank Mr. Peter Cox, the ICEC Chair, for his valuable assistance and collegiality. He has provided tremendous leadership for ICEC.

Finally, I would like to thank all of the ICEC executive officers and regional directors/assistants for all of their support and valuable contributions over the past two years. This also extends to all ICEC delegates and others who have provided assistance and support to me and the Secretariat.

Ms. Robyne Nash – Obituary

Ms. Robyne Nash, the ICEC Administrative Manager, passed away on 6 November 2008 after a long and courageous battle with cancer. Our ICEC community was greatly saddened to learn of her passing and a large number of messages of condolence from ICEC members were forwarded to her family. I represented ICEC at her funeral.

Robyne carried out her ICEC role for over 4 years at the ICEC Secretariat in Canberra, Australia. Robyne was also the Education Officer for the AIQS and had significant involvement with PAQS and PAQS members. Robyne provided considerable value through her multi-faceted skills, expertise, intelligence and enthusiasm for her roles. She will be greatly missed.

ICEC extends their condolences to Robyne’s husband, Frank, and her family.

Rob van Hoeve

I am pleased to report that Rob van Hoeve, ICEC Region 2 Assistant Secretary, is recovering well after suffering a major heart attack recently. He is confident that he will enjoy a full recovery in coming months. Rob has had significant involvement with ICEC over many years and has asked me to pass on his thanks for all the good wishes from ICEC colleagues. He sends his apologies for having to cancel his plans to attend the Council Meeting and extends his best wishes to all ICEC delegates and officers.

ICEC Secretariat

The ICEC Secretariat continues to be hosted by the Australian Institute of Quantity Surveyors (AIQS) in Canberra. It should be noted that the AIQS also provides considerable administrative, accounting and ‘in kind’ financial support for the Secretariat without any charge to ICEC. Additionally, the demands on this hosting role have grown considerably as the Secretariat evolves. I would like to duly record my thanks on behalf of ICEC to the AIQS and their new CEO, the Honourable Terry Aulich, for their invaluable support and assistance.
The Secretariat Administration experienced many difficulties after the passing of Robyne. This actually reinforced the excellence of her work in this role as it proved very difficult to bring the administration back up to her very high standards.

After many discussions with the AIQS, the ICEC Administration role was outsourced to a private marketing organization called the Andrews Group (www.andrewsgroup.com.au). The Andrews Group provides administrative and marketing support for the AIQS and we were able to build on this to negotiate a favorable agreement.

Under this agreement, the ICEC Administrative Role is undertaken by the Andrews Group at their office in Melbourne with the Secretariat support of the AIQS remaining in Canberra. The Andrews Group will provide an average of approximately 12-15 hours assistance per week for this role but this will fluctuate due to the varying demands of the role over the typical 2 year ICEC cycle. Andrea Fogarty was appointed as the ICEC Administrative Secretary and carried out this role until the end of March 2010. Anna Pappalardo was then appointed and continues to carry out this role. Anna has a very strong communications and administration background and is proving to be of great value in lifting the level of administrative support.

**ICEC Membership**

After commencing with 4 founding associations in 1976, ICEC has grown to a membership base of 44 national associations located in 40 countries. ICEC now represents well over 100,000 quantity surveyors/cost engineers in over 120 different nations. New members during the 2008-10 term were the ‘Institution of Civil Engineering Surveyors’ (ICES) from the United Kingdom and the Nigerian Institute of Appraisers and Cost Engineers (NIACE). However, problems exist with some of the smaller associations in relation to payment of subscription fees and general communication.

**ICEC Regional Meetings 2008-10**

The following is a list of ICEC regional meetings held during 2008-10 and the list of ICEC executive members who attended these meetings. Thanks are in order to all the associations and individuals who hosted, organised and provided financial support for all the meetings and associated meals/dinners.

**2008**

**Region 1:** No meeting held due to proximity to 2008 ICEC Council Meeting in Toronto

**Region 2:** Rome, Italy - 8 November 2008
Alexia Nalewaik - ICEC Administrative Vice Chair
Andrej Kerin - ICEC Director Region 2
Rob van Hoeve - ICEC Assistant Secretary Region 2
Roger Batten – ICEC Advisory Committee Chair
Alec Ray - ICEC Assistant Director Region 2

**Region 3:** Accra, Ghana - 18 August 2008
KH Osei-Asante - ICEC Director Region 3
Murtala Oladapo - ICEC Administrative Vice Chair
Egon Wortmann - ICEC Assistant Secretary Region 3

**Region 4:** No meeting held due to proximity to 2008 ICEC Council Meeting in Toronto
2009

Region 1: Seattle, USA - 30 June 2009
Ginette Basak - ICEC Immediate Past Chair
Angelo Valle - ICEC Director Region 1
Alexia Nalewaik - ICEC Administrative Vice Chair
Carsten Wredstrom - ICEC Administrative Vice Chair

Region 2: 10 October 2009, Paris, France
Peter Cox - ICEC Chair
Carsten Wredstrom – ICEC Administrative Vice-Chair
Andrej Kerin - ICEC Director Region 2
Rob van Hoeve - ICEC Assistant Secretary Region 2
Roger Batten – ICEC Advisory Committee Chair

Region 3: Dar Es Salaam, Tanzania - 26 June 2009
Peter Cox – ICEC Chair
KH Osei-Asante - ICEC Director Region 3
Murtala Oladapo - ICEC Administrative Vice Chair
Egon Wortmann - ICEC Assistant Secretary Region 3

Region 4: Kuala Lumpur, Malaysia - 16 August 2009
Peter Cox – ICEC Chair
TT Cheung – ICEC Technical Vice-Chair
Peter Smith – ICEC Secretary General
Teoh Wooi Sin – ICEC Director Region 4

ICEC Secretariat Activities

The following is a summary of the main Secretariat and ICEC activities during the 2008-10 term.

ICEC Executive Tele-Meetings

ICEC Chair, Peter Cox, initiated regular ICEC Executive Officer tele-meetings during 2008-10. These were held approximately every 4 months using telephone hook-ups initially and then progressing to Skype technology. The meetings were restricted to executive officers to keep the meetings manageable but plans are in place to build on this and extend these meetings to Regional Directors/Assistants and ICEC member association delegates. This will form part of strategies being explored to improve communications within the ICEC network utilising contemporary telecommunications technologies.

Visit to IBEC (Brazil)

On 4 February 2010 I visited IBEC in Rio de Janeiro during my holidays in South America. IBEC are developing a certification system for Cost Engineers throughout Brazil and are working with ICEC to obtain ICEC accreditation of their program. They view ICEC accreditation as crucial for its successful implementation. It is also hoped that this program will provide a platform for the development of Cost Engineering certification in other South American countries. This signals an exciting catalyst for the development of the profession in South America. I would like to convey my thanks to IBEC President, Eng Paulo Roberta Vilela Dias, IBEC Vice President Angelo Valle, Eng. Jorge Luis Garcia Almeida and the ICEC Board of Directors for their kind hospitality and a very fruitful meeting.
2009 KL Pact

A World Summit of Construction Economists, Cost Engineers and Quantity Surveyors was held on 18 August 2009 during the 13th PAQS Congress in Kuala Lumpur, Malaysia. This was attended by Presidents/Chairs of ICEC, PAQS, the African Association of Quantity Surveyors (AAQS), the Royal Institution of Chartered Surveyors (RICS), the International Federation of Surveyors (FIG) and the European Council for Construction Economists (CEEC). The summit was facilitated by the Board of Quantity Surveyors Malaysia. Peter Cox represented ICEC. This led to these organisations signing an 'in principle agreement' titled the ‘KL Pact’. The agreement comprised a commitment to:

- further develop and foster a global community of leaders in the Profession;
- foster global cooperation in area of significance for global policy for the profession;
- shape the agenda for a global forum in terms of economic trends, climate change, energy and water management; and
- provide a platform, underpinned by knowledge and technology, to ensure the achievement of excellence, in terms of service delivery, competence and education.

ICEC Website

The ICEC website has undergone a range of changes over the past two years. After the passing of Robyne, Dr. Ken Humphreys kindly offered to look after the website for a period of approximately 6 months and he implemented a number of improvements to the site and cleaned the site up generally. ICEC maintains its commitment to provide a website that is readily accessible for all members around the world rather than a website that is more suited for countries with advanced connectivity.

However, the ICEC website operates under an old HTML based system that requires a high level of HTML knowledge and expertise to make changes to the site. ICEC has engaged a web programming expert to change the website to a more user-friendly format for myself, the ICEC Administrative Secretary and others who add/change content on the site. This will be a ‘content based’ format utilizing the ‘Word Press’ platform. A draft of this website will be presented at the Council Meeting in Singapore and ICEC officers/delegates will be asked for their feedback. The new website is due to be released in early August 2010. This will facilitate significant improvements to the website and the quality and timeliness of web content.

ICEC Prospective Member Information Kit

A new version of the ICEC information kit for prospective members has recently been produced. A hard copy will be distributed at the Council Meeting in Singapore and an electronic version has been posted on the ICEC website. This can be used by all ICEC officers, delegates and members to forward to any associations that express interest in joining ICEC and to also distribute to individual members of associations and other persons/organizations to better inform them about the ICEC organization.

ICEC Brochure

An ICEC Brochure has also recently been produced to complement this information kit. A hard copy will be distributed at the Council Meeting in Singapore and an electronic version has been posted on the ICEC website. The brochure will assist in ‘spreading the word’ about ICEC. As with the Information Kit, all ICEC officers, delegates and members can distribute this brochure to individual members of their associations and any other interested parties to better inform them about the ICEC organization.
ICEC International Roundup Newsletter

The new version of the ICEC International Roundup Newsletter was released in March 2010. This is a great improvement on previous newsletters and was developed by our Guest Editor, Jo Czeiger, a student at the University of Technology Sydney. Jo produced this newsletter as part of her university studies. She has also developed a template that can be used by future newsletter editors. A hard copy will be distributed at the Council Meeting in Singapore.

An electronic version has been emailed to ICEC member associations and has been posted on the ICEC website. The newsletter will be produced twice a year in March and October. All ICEC member associations and their individual members are encouraged to contribute news, information and articles for publication. The future success of the newsletter will depend on these contributions.

ICEC International Cost Management Journal (ICMJ)

The new ICEC International Cost Management Journal (ICMJ) was launched in 2008. The ICMJ is a peer reviewed on-line journal that features a collection of the best papers and articles that have been previously published in conference proceedings, symposia or journals produced by ICEC and ICEC member associations. It is a perpetual journal which allows papers to be submitted and included at any time. The ICMJ provides a great opportunity for ICEC member associations to acknowledge high quality contributions to their publications and conference proceedings. The journal effectively contains the ‘best of the best’ papers/articles published around the world by member associations. Delegates of member associations that do not produce a suitable publication may submit papers/articles published from other sources in their country accompanied by an appropriate copyright release form.

ICEC member associations are encouraged to nominate suitable papers for inclusion in the journal. Please note that the papers need to be of a high quality representing the ‘best of the best’ from your conference proceedings, journals and other publications. The refereeing process is to be done in the first instance by the member association. Non-English papers are welcome but must be accompanied by a detailed executive summary of the paper in English.

The ICMJ will provide a unique and valuable asset to ICEC member associations and their individual members. It provides a single-source means of publishing high quality papers that have been produced worldwide in the fields of Cost Engineering, Quantity Surveying and Project Cost Management. The journal currently comprises 139 papers that can be downloaded from the ICEC website.

ICEC Knowledge Portal - International Sources of Project Costs

The ICEC website provides links to a wide variety of sources of international cost management and project management information, data and software. Plans are currently underway to develop this further to establish a ‘Knowledge Portal of International Sources of Project Costs’. The objective is to provide a single source access point for links to all of the main sources of project cost data published around the world. Preliminary research has revealed that this type of portal does not exist.

This provides ICEC with a tremendous opportunity to use its extensive global networks to establish such a portal. A group of students from the University of Technology Sydney have developed a preliminary database to provide a foundation for further development. It is hoped that with the support of member associations this will develop over time into an extensive global database that will prove of considerable value to the international cost management community.
Books and Software Reviews

Ken Humphreys continues to provide regular reviews of books and software relating to project cost management on the ICEC website. This also provides a good information source for key cost management literature.

ICEC Communications

The ICEC Secretariat and Executive Officers continue to implement and explore ways of improving communication and sharing of information amongst member associations and the individual members of these associations in particular. This continues to be one of the greatest challenges facing ICEC. ICEC Administrative Secretary Anna Pappalardo has produced a separate Secretariat Report detailing strategies to improvement communication at all levels. The feedback of ICEC members is an important part of this strategy.

ICEC Draft Strategic Plan

Mr. Carsten Wredstrom, ICEC Administrative Vice-Chairman, continues to lead the further development of the ICEC Strategic Plan. Carsten will provide an update on these developments at the Council Meeting.

UN NGO Consultative Roster Status

Mr. Murtala Oladapo (ICEC Administrative Vice Chairman) continues his lead role following the United Nations Economic and Social Council (ECOSOC) decision to grant Roster Consultative Status to ICEC. This has the potential to provide tremendous opportunities for ICEC and its member associations to contribute to the work of the United Nations. Murtala will provide an update at the Council meeting.

International Standards

ICEC continues to develop its ‘Inventory of Best Practice and Standards’ - a listing of best practices and standards that have been developed in a variety of countries for project cost management. This includes documents developed by the member associations plus many independent standards prepared by other organizations. Peter Cox, the ICEC Chair, heads this development. The list includes standards from Australia, Canada, France, Germany, Hong Kong, Singapore, United Kingdom, the United States and South Africa as well as standards and best practices developed by the International Organization for Standardization (ISO), the International Project Management Organization (IPMA) and the Commission Electrotechnique Internationale (IEC).

Collaboration With Other International Associations

ICEC continues its close collaboration with other kindred international professional associations. These include the Pacific Association of Quantity Surveyors (PAQS), the Africa Association of Quantity Surveyors (AAQS), the International Federation of Surveyors (FIG) and the International Project Management Association (IPMA). I recently attended the International FIG Congress held in April 2010 in Sydney.
Student/Young Member Involvement

ICEC continues to look at ways to encourage participation by students and younger professionals. Over the past year we have developed strategies at my university to encourage students to become involved in ICEC activities. This has included setting students ICEC projects that can form part of the students' academic studies. This has resulted in the publication of the new ICEC International Roundup Newsletter and the development of a platform for the development of an International Project Cost Knowledge Portal. Further projects are in the pipeline. Plans are in place to build on this and encourage other universities to get involved in this initiative with the longer term goal to have students and young professionals around the world joining forces to collaborate on projects.

ICEC Technical Vice-Chair, TT Cheung, has been instrumental in developing a Young Persons group and Mentoring Scheme in the PAQS organization and will discuss at the Council Meeting how ICEC can learn from this and perhaps develop a similar group/system. This could link in with the above.

ICEC Financial Report

The ICEC Financial Report is provided in a separate attachment to this report.

Dr. Peter Smith
ICEC Secretary-Treasurer
Potential New Members – India

The following report has been submitted by Sateesh Kumar MRICS who is the operations director of Padgham Sweett India – a quantity surveying consultancy firm in India. This report provides an insight into the development of the quantity surveying profession in India.

Quantity Surveying (QS) as an independent and specialised profession is slowly gaining recognition in India. There is a long way to go across various sectors and 2 and 3 tier cities as the current activity is limited to only to the tier 1 cities and a very few of the tier 2 cities. While the need is large for QS services, it is underutilised and the level of QS activity as a proportion of the large growing construction market activity is very low. This aspect is much in contrast to a similar growing, large economy like China.

The QS practice norms are vastly varied due to the absence of professional guidelines. QS as a separate profession started in India only in the mid 90’s. By then the market had a variety of practices in place adopted by government departments, private developers and corporate and contractors and design consultants, who were offering the basic QS service also. This situation has led to a lack of standardisation in practice norms and is one of the main cause of people having differing opinions on the same, leading to conflicts in understanding.

The profession is still very much measurement intensive because of:

a) the continuation of the traditional way of procuring the contracts on re-measurable basis with multiple revisions to the design during the pre construction and construction stages, and

b) the disintegrated (labour, material) procurement approach in the real estate industry.

One of the major drawbacks, which deserves the highest attention, is the absence of formal QS education streams, which has an impact on the growth of QS activity as organisations have to take the additional responsibility of developing the staff knowledge base.

Statutory recognition is yet to happen and it will be one of the key drivers of increasing the profile of the profession and also the professional activity. Much needs to be done to raise the profile of the professional image from a basic (measuring, estimating type) to a much higher level (cost and contract managers type).

The RICS seems to be the first international QS institution that has set up a full-fledged office in India and have significantly widened the member base by offering the experienced routes to membership. They seem to be making some progress in getting the government acknowledgement and have also initiated a training programme in collaboration with an UK university.

Sateesh Kumar MRICS
Operations Director
Padgham Sweett India
ITEM 5.g.ii

Secretariat Report

– Anna Pappalardo
Item 5.g.ii

Secretariat’s Report - Anna Pappalardo

New Secretariat
A recent change of staff has resulted in a new Administrative Secretary being appointed to assist ICEC. Anna Pappalardo who joined us in April 2010, has a background in media and communications and can be reached either by email at secretariat@icoste.org, telephone +61 3 9654 5279, fax +61 3 9654 4498 or mobile +61 401 145 611.

ICEC Communication
Keeping current and potential members informed of ICEC’s efforts to advance the Cost Engineering, Quantity Surveying and Project Management professions is the overarching goal of our communication efforts.

To do that, we must reach out to each audience – member associations and individual members alike – with relevant key messages that not only inform but motivate and engage.

A range of communication tools, including the ICEC website, promotional materials such as brochures and information kits, newsletters and E-bulletins are currently used. It is not known, however, how effective these tools are at a) reaching our target audiences and b) satisfying their communication requirements.

Ultimately, it will be by hearing and understanding the views and needs of the ICEC member base that we will determine what should be done differently in the future.

Strategically, therefore, it makes sense for ICEC to consider conducting a survey of member organisations to determine not only preferred channels of communication, but also their needs and expectations for content and frequency of future ongoing communications.

By understanding the communication needs and expectations of our client base, we can tailor a communication solution to achieve our objectives.

The following are suggestions that may enhance the flow of communication amongst ICEC Members and could be included on a survey to gauge member interest in them:

1. Media Releases

The introduction of media releases as a form of formal communication could be considered. These would be used to communicate new industry developments and achievements for both member organisations and individuals. The content for these releases would be developed by the Administrative Secretary in consultation with ICEC Executives, Regional Directors and also Directors of member organisations. Media releases would be stored on the ICEC website and could be circulated by member organisations to current and potential members as required.
2. **New Media**

Thought could be given to new social media technology and the development of ICEC endorsed blog sites that promote discussion about relevant industry topics.

With the changing landscape of young graduates entering the Cost Engineering, Quantity Surveying and Project Management professions – globally – it is important to adopt forms of communication that will resonate most loudly with them if we are to engage effectively with them.

3. **Website Revamp**

The ICEC website could be revamped to allow members to easily navigate to and access information they require. As a global entity, the website is considered a primary point of reference and should ultimately be a secure repository of up to date information.

As such, there is a need for members and potential members to engage easily with web content.

This will, of course, require significant funds to complete and is subject to the consideration of ICEC Executive members.

4. **Multimedia via Website**

ICEC TV or the introduction of short video productions could be developed and accessed via the ICEC website.

These could be an address given by the chairman or other executives announcing initiatives or special developments within the four regions.

Each region could arrange to stage interactive lectures or seminars via the web. These could be facilitated video and audio events.

The key to effective communication is to adopt a strategic approach. By understanding the communication needs and preferences of ICEC current and potential members, we will have a better chance of engaging with them.

Surveys could be conducted in the month of August 2010 and results collated and determined by October 2010. Subsequent recommendations for a communication strategy could be determined by November 2010 and implemented by December 2010.
**ICEC Membership**

Keeping up to date records of current member lists is a constant part of the secretariat role as is coordinating the collection of membership fees.

ICEC is a not-for-profit global organisation that relies on the support of its member base to continue to operate.

National or multi-national associations or organizations may be admitted as Members or Associate Members of the Council upon affirmative vote of two-thirds of the ICEC Members. Prior to admission to membership, said organisations must submit to the Secretary:

- A description of their objectives;
- A copy of their Constitution or other governing document (with an English language translation thereof if English is not the primary language of the original document);
- A description of their requirements of individual or corporate membership in their association or organization, including a copy of their membership application form (with an English language translation thereof if English is not the primary language of the original application form);
- A tabulation of the number of their individual and corporate members;
- A description of the types of organizations for whom their individual members work;
- Payment of the ICEC annual subscription fee for the year in which membership application is made;
- A copy of their most recent annual financial status report; and
- A copy of any journal or other document published by them or in their name.

Effective 1 January 2009, ICEC fees are payable in Australian (AU) dollars. The fees have not been increased from those previously approved in 2006 but have been converted from US dollars to AU dollars at the exchange rate which existed the last time fees were adjusted. This change was necessary because of rapid fluctuation in exchange rates in recent years and because the ICEC Secretariat is now located in Australia. Fees however may continue to be paid in US $ at whatever the actual exchange rate is at the time payment is made.

The annual ICEC Member subscription fee is AU $0.65 per individual member plus AU $16.00 per industry or corporate member of the association requesting ICEC membership. A minimum payment of AU $425.00 is required. The maximum fee payable by large associations is AU $10,700; and

The grade of Associate Member was created for organizations having fewer than 100 individual members. The Associate Member subscription fee is AU $2.00 per individual member with a minimum required payment of AU $100.00. For the purpose of determining subscription fees and for determining if an applicant for Associate Membership has less than 100 individual members, each industrial firm or organization which is a member of the applicant association shall be considered as the equivalent of 10 individual members.

Payments can be made via electronic bank transfer, cheque or credit card.

For more information, email your enquiry to secretariat@icoste.org.
ITEM 5.g.iii

ICEC Financial Report

– Peter Smith
ICEC BUDGET & CONTRIBUTIONS REPORT 2008-10
1 July 2008 - 31 July 2010 (25 months)

<table>
<thead>
<tr>
<th>Category</th>
<th>Budget US$</th>
<th>Actual A$</th>
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<td>2 ICEC Certification &amp; CPD Programs</td>
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<td>3 ICEC Forums</td>
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<td>4 ICEC International Congress</td>
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<td>5 Miscellaneous</td>
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<td>3 Congress Expenses</td>
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<td>10 Assistant Secretary Expenses</td>
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<td>13 Contingency/Miscellaneous</td>
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<td><strong>$87,800.00</strong></td>
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**DIFFERENCE**  $27,077.93

Notes:
* The income figures do not include outstanding subscription payments for 2009 & 2010.
* The expenditure figures include estimates of expenditure to the end of July 2010
* They also do not allow for any additional expenses associated with the 2010 Singapore Congress.
* The Chair's expenses significantly exceed the amount shown but substantial financial contributions were made by the AIQS, the Chair's employer Padghams Sweett and the Chair personally to cover these costs.
* A final financial report will be issued for the 2008-10 period after closing of the books for the current ICEC Administration.
ITEM 6

Reports –
Regions, Member Societies & Prospective Members

24 July 2010
ITEM 6.1

Region 1 Reports
AACE Canada Report
to the International Cost Engineering Council

Singapore
July 24, 2010

Country: Canada

Organization's Name: AACE Canada Inc.
c/o AACE International
209 Prairie Avenue, Suite 100
Morgantown, WV 26501, USA

ICEC Delegate: Ginette Basak
Nexen Inc.
801 – 7th Avenue SW
Calgary, AB, Canada T2P 3P7
Tel: +1 403 699 6649
Fax: +1 403 852 7606
E-mail: 'Ginette_Basak@NexenInc.com'

AACE Canada Inc. Executive:
President Ginette Basak (Calgary)
Vice President Peter Ripley (Calgary)
Treasurer Les McMullan (Montreal)
Secretary Matthew Nicholas (Toronto)

AACE Canada Inc. is a region (Region 1) of AACE International as well as an independent legal entity in Canada. The Director of AACEI Region 1 is also the President of AACE Canada Inc. AACEI supports Canadian members through their headquarter staff for continuing information and communication facilities among AACE International members.

Membership numbers declined and then regained over the last two years for a total of 1,013 persons, representing approx. 15% of the total AACEI membership. AACE Canada members are active participants and contributors, both at the local and international levels.

There are currently nine sections and two student sections in cities across the country. The largest sections are Calgary (422), Toronto (178), Edmonton (118) and Montreal (118). In addition to technical dinner meetings, several sections offered technical seminars and/or Skills and Knowledge workshops, including a very successful 2-day “School of Project Controls” in Montreal.

Vancouver, Edmonton, Calgary, Toronto and Montreal sections contributed scholarship funds to local universities and technical institutes. Fereshteh Khoramshahi, PhD candidate from the University of Calgary, received the highest amount every awarded to an AACE Canada competition winner - $8,000 by AACE International.
Date of Report June 24, 2010

1. Country: International

2. Organization's Name:
   Postal Address: AACE International
   209 Prairie Avenue, Suite 100
   Morgantown, WV 26501
   Telephone No: 800.858.COST
   Fax No.: 304.291.5728
   E-mail address: president@aacei.org
   Website: www.aacei.org

3. ICEC Representative/Delegate's Name: Steve Revay
   Postal Address: Revay and Associates Limited
   #540 10655 Southport Rd SW
   Calgary, AB. T2W 4Y1
   Telephone No. 403 777 4900
   Fax No. 430 777 4903
   E-mail address: president@aacei.org

   Alternate Representative/Delegate's Name: Ginette Basak
   Postal Address: Nexen Inc.
   801-7th Avenue S.W.
   Calgary, AB, Canada T2P 3P7
   Telephone No. (403) 699-6649
   Fax No. (403) 852-7606
   E-mail address: Ginette_Basak@nexeninc.com

4. List of Executive with Address, Phone, Fax, E-mail:

   As of June 28, 2010

   President: Steve Revay   Same as above

   Past President: Mark Grotefend   Jacobs Global Buildings, N.A.
   600 108th Ave NE, Ste 700
   Bellevue, WA 98004 USA
   pastpresident@aacei.org
President-Elect: Mike Nosbisch  
SM&A  
4695 MacArthur Court, 8th Floor  
Newport Beach, CA 92660 USA  
presidentelect@aacei.org  
phone 1 949 975 1550

Vice President Finance:  John Ciccarelli, c/o Deloitte, Capital Projects Consulting  
2 World Financial Center  
New York, NY 10281-1414 USA  
vpfinance@aacei.org  
phone 1 212 436 2038

Vice President Regions:  Andy Padilla  
10524 Coyote Canyon Pl NW  
Albuquerque NM 87114-5948 USA  
vpregions@aacei.org  
phone 1 505 362-2633

Vice President TEC:  Ken Cressman  
Environmental Chemical Co  
1746 Cole Blvd, Ste 350  
Lakewood, CO 80401-3295 USA  
vptech@aacei.org  
phone 1 702 219 8526

Vice President Administration:  Alexia Nalewaik, c/o QS Requin Corporation  
2450 N Lake Avenue #355  
Altadena, CA 91101 USA  
vpadmin@aacei.org  
phone 1 213 399 1373

Executive Director:  Andy Dowd  
AACE International  
209 Prairie Avenue  
Morgantown, WV 26501 USA  
adowd@aacei.org  
phone 1 304 296 8444
5. Number of Members by Category (as of June 15, 2010):

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<tr>
<th>Membership Numbers as of:</th>
<th>06/15/2010</th>
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</thead>
<tbody>
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</tr>
<tr>
<td>Emeritus/Honorary Members</td>
<td>120</td>
</tr>
<tr>
<td>Student Members</td>
<td>145</td>
</tr>
<tr>
<td>Regional Section Members</td>
<td>9</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>6919</strong></td>
</tr>
</tbody>
</table>

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):

49 Annual Western Winter WorkShop February 2009
Spring Symposium March 2009
RICS New York BIM Evnt co-sponsored by AIA,CMAA, ASPE and AACEi
PMICOS-AACEi Joint meeting topic “Construction Cost and Schedule - The Black Box Revealed” also co–sponsored with three other Engineering Associations
AACE International, Annual Meeting. Atlanta, Georgia. June 2010

7. Scheduled Future Seminars/Conferences/Congresses:

50th Annual Western Winter Workshop February 3-6, 2010
The San Francisco Bay Area Section of AACE International, Pebble Beach Resorts, Pebble Beach, CA
Contact: aacei.org/regions/2011www

Spring Symposium March 2010 - Southern California (tom.ross@parsons.com)

54th Annual Meeting, June 19 -22, 2011
AACE International
Disneyland Hotel, Anaheim, CA
Contact: +1.800.858.COST +1.304.2915728 meetings@aacei.org aacei.org/annualmeeting

55th Annual Meeting, July 8- 11, 2010
AACE International
Marriott Rivercenter Hotel, San Antonio, TX
Contact: +1.800.858.COST +1.304.2915728 meetings@aacei.org aacei.org/annualmeeting

8. Future Events Under Consideration: (Please list):

56th Annual Meeting June 2012 - Washington, DC
57th Annual Meeting June 2013 - New Orleans, LA
9. Any New Initiatives/Innovations?

Several new cooperative agreements; details are provided below
Significant increase in certifications; details are provided below
Approved Education Providers: 25
Working with IBM to provide CEPs (Certified Estimating Professionals) to some 5,000 estimators within their Company
Working with other international firms who wish to use AACE certifications for professional development
Are in the process of hiring a new Executive Director
New International Sections Singapore, Sudan, UAE and Jordan

10. Training/Certification Issues?

As of June 11, 2010, there are a total of 3,896 certifications, of which 3,886 are active. The certifications represent: 696 CCCs, 1,496 CCEs, 351 CCTs, 122 CEPs, 358 EVPs, 730 PSPs, and 65 CFCCs; 68 are Emeritus CCCs and CCEs. The total number of certifications is up 1,650 from the previous year.

Certifications being developed include specialty certifications in risk management and program management.

11. Any Important New Publications? (Please list.)

Recommended practices that are currently available for free on our website:

1 10S-90, Cost Engineering Terminology
2 11R-88, Skills & Knowledge of a Cost Engineer
3 12R-89, Model Masters Degree Program
4 13S-90, Recommended Method for Determining Building Area
5 14R-90, Responsibility and Required Skills for a Project Planning and Scheduling Professional
6 15R-81, Profitability Methods
7 16R-90, Tech and Economic Evaluations in Process and Utility Industries
8 17R-97, Cost Estimate Classification System
9 18R-97, Cost Estimate Classification System
10 19R-97, Estimate Preparation Costs in Process Industries
11 20R-98, Project Code of Accounts
12 21R-98, Project Code of Accounts for the Process Industries
13 22R-01, Productivity Measurement
14 23R-02, Planning and Scheduling – Identification of Activities
15 24R-03, Planning and Scheduling – Developing Activity Logic
16 25R-03, Estimating Lost Labour productivity in Construction Claims
17 28R-03, Cost Estimating & Budgeting – Developing Location Factors by Factoring
18  29R-03, Forensic Schedule Analysis  
19  30R-03, Implementing Project Constructability  
20  31R-03, Reviewing, Validating, and Documenting the Estimate  
21  34R-05, Cost Estimating – Basis of Estimate  
22  37R-06, Schedule Levels of Detail as Applied in EPC  
23  36R-08 Development of Cost Estimate Plans – As Applied in EPC for the Process Industries  
24  38R-06 Documenting the Schedule Basis  
25  40R-08, Contingency Estimating: General Principals  
26  41R-08, Risk Analysis and Contingency Determination Using Range Estimating  
27  42R-08, Risk Analysis and Contingency Determination Using Parametric Estimating  
29  44R-08, Risk Analysis and Contingency Determination Using Expected Value  
30  45R-08 Scheduling Claims Protection Methods  
31  49R-06, Identifying the Critical Path  
32  48R-06 Schedule Constructability Review  
33  52R-06, Change Management & Forecasting, Time Impact Analysis as Applied in Construction  
34  53R-06, Schedule Update Review as Applied in Engineering, Procurement and Construction  

Other recommended practices are in development.

12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

New cooperative agreements with:
PMI-CPM
Defense Acquisition University
Construction Institute of ASCE

Working with PMI-COS

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

None at this time

14. Any other items of interest which you wish to report:

Mentoring program pilot is underway, and is experiencing some success.

Awards Issued 2009
Award of Merit
The Award of Merit is given for outstanding contribution or service to the cost management or cost engineering profession, or to the public as a whole.

Jennifer Echard
Karen Richey

Industrial Appreciation Award
The Industrial Appreciation Award is presented to firms that have rendered exceptional support to the cost engineering profession and to AACE International’s aims and objectives.

U.S. Government Accountability Office (GAO)

Honorary Life Membership
Honorary Life Membership is given upon the unanimous approval of the AACE International Board of Directors to those who have served the Association on local and Association levels in many capacities.

Larry R. Dysert CCC CEP
Dennis E. Van Kirk
Richard A. Selg CCE

O.T. Zimmerman Founder’s Award
Formerly the Award of Recognition, this award was created by the AACE International Board of Directors in 1995 to recognize exemplary current service and contribution to the Association.

Dr. Sean T. Regan CCE CEP

Charles V. Keane Distinguished Service Award
This is an endowment award presented by the Association to a member of an AACE International section who has consistently endeavored to enhance the professional image of cost engineering over an extended period of time.

Bonnie L. Halkett
Dr. Neil D. Opfer CCE CEP PSP
Marvin Woods CCE

Brian D. Dunfield Educational Service Award
This award is to publicly recognize and honor the educational teaching achievements over an extended period of time by an individual who is a member of the cost engineering professional community. The recipient must have advanced the skills and knowledge of cost engineering through teaching, writing, editing, and/or publishing educational materials used to train and educate present and future cost professionals.
Dr. John E. Schaufelberger PE

Outstanding Woman in Project Controls
This Award was established through the Women in Project Controls Task Force, via a donation by Marlene M. Hyde CCE, to honor women who have overcome obstacles pursuing the career of project controls and who have made a significant contribution to the profession.

Susan B. Zimmerman CCE

TCM Excellence Award
This award was created by the Association Board of Directors in 1995 to recognize exemplary current service and contribution to the Association.

Peter R. Bredenhof Jr. CEP
Charles P. “Chick” Woodward PE CCE CEP

Technical Excellence
This award is given by the Technical Board to recognize publicly and honor exemplary performance.

Jeffery J. Borowicz CCC PSP
Bruce E. Bradley
Tamera Lee McCuen
Bernard A. “Bernie” Pietlock CCC CEP
Rashmi Prasad

Fellows
The Board of Directors has approved these Fellows to AACE International. The membership grade of Fellow is a selective and prestigious honor for the recipients. Approval of Fellow is in recognition of professional attainment and significant accomplishment in cost management or cost engineering.

Michael C. Ray PE CCE PSP
James G. Zack, Jr. CFCC FRICS

Outstanding Committee Chair Award
This award is given by the Technical Board to recognize publicly and honor outstanding performance as a Committee Chair.

Ronald M. Winter PSP
Outstanding Regional Director
This award is in recognition of outstanding service through the office of Regional Director.
Andy Padilla ECCC

Awards Issued 2010

Top Scholarship Winners
Fereshteh Khoramshahi (Canadian winner)
Cody M. Buckley (US winner)

Outstanding Regional Director --
John J. Ciccarelli PE CCE PSP

Outstanding SIG Chairs --
Peter W. Griesmyer
Richard A. Selg CCE

Outstanding Technical Committee Chairs --
John C. Livengood CFCC
Thomas F. Peters PE CFCC

Fellows --
Charles E. Bolyard Jr. CFCC PSP
Donald R. McNatty
Kul B. Uppal CEP
Valerie G. Venters CCC

Technical Excellence Award --
Kevin M. Curran
John K. Hollmann PE CCE CEP

TCM Excellence --
Joseph A. Brown CCE
Phlips Tharakan Mulackal CCE

Outstanding Woman in Project Controls Award --
Niyi Ladipo CCE EVP

Charles V. Keane Distinguished Service Award --
Scott R. Longworth CCC

O.T. Zimmerman Founder's Award --
Trevor X. Crawford CCC
Honorary Life Membership --
Donald F. McDonald Jr. PE CCE PSP

Looking forward to our continued involvement with ICEC.

Submitted by:
Stephen Revay CCC, CFCC
President AACE International.
REPORT OF IBEC – BRAZILIAN INSTITUTE FOR COST ENGINEERING TO THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING

Date of Report: June 10th 2010 / Country = BRAZIL

Organization's Name: IBEC = Instituto Brasileiro de Engenharia de Custos

WEBSITE = www.ibec.org.br

See at the website the Telephone No., Fax No., E-mail addresses of Directors

ICEC Representative/Delegate's Name: J. Angelo Valle (Vice President)
E-mail address: javalle@amcham.com.br - phone: 55-21-9179-3713

MAIN CONTENT

1) Dr. Peter Smith visited Brazil, and visited IBEC
2) May 23rd is the “Cost Engineering Day”, in Brazil
3) IBEC gets support from Regional Engineering Council in Brazil
4) IBEC proposed a certification program supported by ICEC
5) Brazilian Award “Cost Engineer of the Year”

1) Dr. Peter Smith visits Brazil, and visits IBEC

In January 2010, Dr. Peter Smith visited Brazil and visited IBEC. The photo with the IBEC president, Mr Paulo Roberto Vilela Dias and IBEC’s Board of Directors, is now in ICEC’s International Roundup, the current issue 2010.

2) May 23rd is the “Cost Engineering Day”, in Brazil

The Rio de Janeiro State deputies Eng. Paulo Ramos and Eng Luiz Paulo provided a new Project of Law number 3437. The law was approved and we can celebrate annually on May 23rd, every year, the “day of the cost engineer”.

This year 2010, IBEC celebrated in Brazil the “Cost Engineering Day”. It was approved as a law, in Brasil. The deputies who elaborated the project of law, mentioned the 28 years aged Brazilian Institute of Cost Engineering (IBEC – Instituto Brasileiro de Engenharia de Custos).

They mentioned also the 25 year of membership of IBEC into ICEC. The international membership of IBEC into ICEC was recognized in the Assembly by the deputies and in the Congress by the Senators who approved the law. All the laws must be approved in the 2 chambers.

This year 2010, may 23rd id Sunday. So the Day of the Cost Engineering Day” has been celebrated on May 26th, 2010, at the Engineering Furum, in Rio de Janeiro City - Brazil.
IBEC has honoured and acknowledged the deputies Eng. Paulo Ramos and Eng Luiz Paulo who provided the project of law which established the “Day of the cost engineer”. The pictures will be in the next issue of ICEC’s International Round Up.

3) **IBEC gets support from Regional Engineering Council in Brazil**

The President of the Rio de Janeiro State Regional Engineering and Architecture Council – CREA/RJ, Eng. Agostinho Guerreiro, received Dr. Peter Smith, in the Headquarters of CREA/RJ. During the meeting he stated the support provided by CREA/RJ to the activities of IBEC.

4) **IBEC proposed a CE Certification program supported by ICEC**

IBEC prepared a proposal to provide a Certification in Cost Engineering (CCE) supported by ICEC. The proposal has been given by Eng. Sergio Conforto, from IBEC, to Dr. Peter Smith, during his visit to IBEC’s Headquarters, in Rio de Janeiro City – Brazil. IBEC expect further advise and guidelines from ICEC in order to develop the activities of certification, as well as, the submission of a detailed CE Certification Program, to be implemented in Brazil, on behalf of ICEC, with ICEC accreditation.

5) **Brazilian Award “Cost Engineer of the Year”**

Celso Ragazzi, director of PINI Engineering Services, was elected **Cost Engineer of the Year**. Engineer Celso Ragazzi, director of the PINI Engineering Services, was named Engineer of the Year Costs, honor the Day of the Cost Engineer. The event was held by Idec - Brazilian Institute of Cost Engineering, in Rio de Janeiro on May 23.

About 300 people, including professionals, engineers, architects and personalities that stood out in Engineering last year, attended the event in honor of the professionals of cost engineering. The photos are in ICEC’s International Roundup, current issue 2010.

Engineer Celso Ragazzi, director of the PINI Engineering Services, was named Engineer of the Year Costs, honor the Day of the Cost Engineer. The event was held by IBEC - Brazilian Institute of Cost Engineering, in Rio de Janeiro on May 23. Besides Ragazzi, the Cost Engineers Fernando Paes Leme and Angelo Valle.

About 50 professionals, including engineers, architects and personalities who have distinguished themselves in Engineering, were also honored, among them the Secretary of State for the Environment and former mayor of Niteroi, Alcibiades Sabino dos Santos, the president of Confea – Confederation of Engineers and Architects, Marcos Tulio de Melo, the president of Crea – Regional Engineering and Architecture Council - Sao Paulo, José Tadeu da Silva, former president of Crea-BA, Marco Antonio Amigo, among others.
ITEM 6.2

Region 2 Reports
REGION 2 DIRECTOR’S REPORT

ICEC Region II Meeting Report of activities in 2008 and 2009 prepared for ICEC Meeting in Singapore Saturday 24th July 2010

There is an obligation for ICEC region directors to organize once a year a meeting of the region member association’s delegates.

The 2008 Region II Meeting was convened on Saturday, 8th November 2008 at John Cabot University, via della Lungara, Rome. The meeting was chaired by Mr. Andrej Kerin, ICEC Director for Region II. The minutes were prepared by Rob Van Hoeve according to the standard meeting Agenda. Since the agenda is similar every year we will give the emphasis to the last meeting held in Paris on Saturday October 10th 2009 and stress some points from 2008 if necessary.

The 2009 ICEC Region II Meeting was convened on October 10th 2009 at meeting room in the first floor of Espace Turbigo, Rue de Turbigo 43, Paris. It was attended by 11 delegates / representatives of 9 Member associations: ACostE, United Kingdom, AICE, Italy, AFITEP, France, DACE, The Netherlands, FDP, Denmark, FIG, United Kingdom, ICES, United Kingdom and ZPM, Slovenia. Meeting was chaired by Mr. Andrej Kerin, ICEC Director for Region II. We were happy to have a special guest ICEC Chairman and member from ASIQS, Australia Mr. Peter Cox. The agenda had 25 standard items but the intention of this report is only to say a few words about main topics.

After welcome and introduction we were informed that 9 member association sent their apologies (NFP, Norway, PMA, Austria, PMG, Greece, Pry, Finland, RACE, Romania, SPPR, Slovakia, SPR, Czech Republic, VSF, Iceland and SPMS, Sweden) and additional 5 officers of associations which were present on the meeting. Only three member associations did not send their apologies (AEIPRO, Spain [non active member], CAPQS, Cyprus and GTE/MKK, Hungary) According to this data we can hope to have next meeting in 2010 with more participants.

Officer Reports
ICEC
Carsten Wredstrøm informed us that ICEC executive team has set up quarterly meetings via skype. Focus in these meetings is the Strategic Plan [on how do we achieve our strategy goals, fund our strategy goals and at what level, move from a reactive to a proactive organisation and communicate?]

Peter Cox has visited to Region 3 [Dar es Salaam mainly visited by QS and found it dynamically and intelligent] & 4 [Kuala Lumpur where ICEC, FIG, RICS, PAQS, ASAQS and CEEC discussed and agreed a pact to work for the benefit of the profession, in order to get a public face as wealth creators] meetings. Lesson learned of both meetings a high degree of collaboration with mutual recognition of competence and accreditation. Peter also visited and lectured at the UN HABITAT Forum in Delhi about NGO’s & businesses have worked successfully together.
Region II Director – Andrej Kerin

Andrej Kerin provided a general verbal report on activities and issues since the last Region II meeting in 2008. A large effort was made to contact all our members. A number of them responded but there are also members who don’t respond at all. A discussion followed how to promote that all members are aware of the things organized and how to attract them to participate. After discussion we agreed upon following actions.

**Agreement/Action No 1/2009**

Agreed was that a check will be made which members did pay their membership fee and who was contacted for this. This information will be made available to the responsible officers. The responsible officers will at least once a year contact the member to check for changes of fee. ICEC delegate and report this information before any World or Region meeting to the Region II director/ Assistant Secretary.

Our next meeting is planned in November 2010 in Copenhagen, so we will update the data in October 2010.

Member’s attention is drawn to the current listing on the ICEC web-page and encouraged associations to update and request to submit any such standard for inclusion on the ICEC listing.

An alternative set-up of the regional meeting was discussed. Proposals were:

- Starting on Friday afternoon and going on Saturday with the diner either on Friday or Saturday night.
- The Friday afternoon could also be used to visit an interesting project.
- Arrange a hotel with a venue so all members are staying in the same place.
- Meetings by using Skype.
- A separate Region webpage on the ICEC website.

**Agreement/Action No 2/2009**

It was decided to send out inquiries to the members to ask their preferences.

All member associations got the minutes from the Paris meeting but we got only few verbal answers saying that they prefer Saturday meeting. We will try to include the proposals when organizing the meeting in Copenhagen.

**Agreement/Action No 3/2009**

It was agreed that the minutes of the meetings will be send directly to the member organizations and to all presently known contacts of Region II. This has been done in December 22, 2009.

**Agreement/Action No 4/2009**

It was agreed that a pilot meeting by using Skype will be organized by Gianluca di Castri with two or three representatives of member organizations, who will express the interest to be involved.

In June 2010 we exchanged our experiences (Gianluca di Castri and Andrej Kerin) and according to these we will give the initiative to all active members of ICEC Region II to provide us with their Skype addresses to be able to organize short Skype conferences.
Agreement/Action No 5/2009
It was agreed that we will ask ICEC if there is any possibility to organize a region II corner within ICEC website and upgrade of links to the Region II member associations. We have to ask about the possibilities to realize this proposal. We did not send an official proposal to the secretariat ICEC or to Peter Smith, but we think that the decision could be agreed on the Meeting in Singapore.

ICEC World Congress 2014

At the meeting of region 2 in Rome 2008 proposals were received from ACostE [London], ZPM [Portoroz or Ljubljana] and AICE [Milan]. After the presentations of the proposals it was decided to nominate AICE to organize the World Congress 2014 in Milan. All present members congratulated AICE with their nomination and offered any advise if required.

Provisional programme:
- Saturday & Sunday: Council Meeting
- Monday through Wednesday: Congress
- Thursday: Workshops

AICE proposed on Rome Meeting 2008 to hold the most probably a three day congress (from Monday to Wednesday plus an additional day for seminars, meeting and other activities) in April or May 2014. The meeting advised AICE to reconsider the timing and preferably consider the end of September of the month of October, however keeping in mind that other regions also have their meeting in this period. AICE will further develop their proposal and present this on our next regional meeting in 2010.

At the meeting of region 2 in Paris on October 9th 2009 AICE presented their feasibility study about the World Congress in Milan 2014. The location will be the Bocconi SDA [Management School of Bocconi University]; a milestone planning was presented leading to a timely finish of the organization. The years from 2010 to 2014 will be used for a research and knowledge management project to update and integrate the body of knowledge of the ICEC and to move from a simple BOK to a real body of competence, which will be the leading subject of the congress.

Agreement/Action No 6/2009
Region 2 will support the proposal of AICE in Singapore to be awarded the organization of the world congress in 2014. The proposal will be presented in Singapore by Roger Batten on behalf of Gianluca di Castri and AICE since there will be no representative from Italy.

New and Potential Members
Potential new Regional II members are:
- Quantity Surveyors International [QSI] United Kingdom. AcostE is not happy with the situation as is and most probably will object membership of QSI.
- Associação Portuguesa de Gestao de Projectos (APOGEP) was contacted by email, no reaction.
- Croatia
- Ukraine
- Latvia
**Agreement/Action No 7/2009**
The representatives of member associations who took responsibility to contact the potential member associations of ICEC should report to the Region II director/Assistant Secretary until the end of January 2010.

We did not get any proposal until June 25th 2010.

**ICEC International Cost Model / Location Factor Project**
This is accessible via the AACEI web site [www.aacei.org](http://www.aacei.org) and the to forums (at the top in the middle)-topic-specialty-ICEC location factor project - data collection form.

**Agreement/Action No 8/2009**
Every member is encouraged to fill out this questionnaire and submit it to John Hollmann. (Send a copy to the Region II director/Assistant Secretary)

We did no get any copy of answers to the questionnaire.

**ICEC Strategic Plan – Looking Forward**
The Advisory Committee chaired by Roger Batten is looking into four areas of the Strategic Plan and will report in Singapore:

- How do we achieve our strategy goals;
- How do we fund our strategy goals and at what level;
- How do we move from a reactive to a proactive organization;
- How do we communicate?

Members are strongly invited to comment and to advice.

We did not get any comment or advice, but Roger Batten will report in Singapore.

**Some interesting papers/matters discussed**

**Presentation by Lionel Puntos**
Lionel Puntos [AFITEP gave us update on Cost Controller Competences which are used by AFITEP with the aim to have a reference with other members of the ICEC family by the next regional meeting. The presentation was accepted with appreciation of and caused a fertile discussion and exchange of experiences.

**Rob van Hoeve assistant secretary of Region II** informed those present about the DACE Labour-norms CD issued by DACE in the Netherlands. Besides he provided after the meeting to all present and interested ones detailed information about this CD, which could be of great value for all cost engineers a project managers in the field of construction.

**Project Controls Vocational Qualifications (ACostE)**
The Assessment Service Centre (TASC) was set up by the Association of Cost Engineers (ACostE) in 2004 to provide a “Not-for-Profit” occupational skills service to Industry. The purpose of the TASC Organization is to provide Project Control practitioners with the tools and facilities to attain professional qualifications.
TASC provides and assesses Project Control Vocational Qualifications using the UK National Professional, Intermediate and Foundation Occupational Standards for Project Managers, Cost Engineers and Analysts, Cost Estimators, Planning Engineers, Contract and Commercial Personnel and Multi-disciplined Project Controllers. It is accredited by the UK Engineering and Construction Industries Training Board (ECITB).

TASC also provides Training Courses in Estimating, Planning and Risk Management and a Benchmarking Service.

435 Candidates are currently going through the Assessment process in Project controls.

TASC is now able to deliver its programs electronically, on a World-Wide basis, utilizing the Internet.

Internationally, TASC are working with clients in Malaysia and South Africa.

TASC will be making a presentation at the International Congress in Singapore next year.

If any ICEC member would like further information on TASC services, please contact Alec Ray at ray.alec@gmail.com

Continuing Professional Education and Certification

Members are encouraged to seek ICEC accreditation of their CPD and Certification programs if this had not already been done. ICEC accreditation provides CPD and Certification programs with international recognition and enhances their value to individual association and institute members. Details and application forms appear on the ICEC web page.

Publications – Roundup News and the ICEC Cost Management Journal

Members are reminded the possibility for submittal of information for the Roundup News and the ICEC Cost Management Journal.

Next Region II meeting will be held in Copenhagen, Denmark, November 20 2010 directly after Nordnet [November 17-19] location to be confirmed by FDP.

Agreement/Action No 9/2009

Member associations are encouraged to propose Region II members for ICEC Region Award and Distinguished International Fellow awards to be awarded at the next world congress in Singapore and inform the Region II director/ Assistant Secretary before the end of March 2010. There are two proposals by ICEC Region 2:

Rob van Hoeve for DIF Award - Nomination by ZPM supported by ACoste and …
Ko des Bouvrie for ICEC Region II Award -Nomination by DACE supported by Region II

All the agreed actions are now in progress and we hope we will have opportunity to report about the positive achievements at least at next region II meeting in Copenhagen in November 2010 or even better at CEC world congress in Singapore in July 2010.

Andrej Kerin & Rob van Hoeve
Director ICEC Region II & Assistant Secretary ICEC Region II

END OF REGION 2 DIRECTOR’S REPORT
REPORT OF THE UK ASSOCIATION OF COST ENGINEERS TO THE
INTERNATIONAL COST ENGINEERING COUNCIL MEETING

Date of Report: 19th July 2010

1. Country: United Kingdom

2. Organization’s Name: Association of Cost Engineers
   Postal Address: Lea House, 5 Middlewich Road, Sandbach, Cheshire, CW11 1XL.
   United Kingdom
   Telephone No: 44(0)1270 764798
   Fax No: 44(0)1270 766180
   E-mail address: enquiries@acoste.org.uk
   Website: www.acoste.org.uk

3. ICEC Representative/Delegate’s Name: R Bruce Watson
   Postal Address: 78 Downs Road, Coulsdon, Surrey. CR5 1AF. United Kingdom
   Telephone No: 44(0)1737 551435
   Fax No: 44(0)1737 552029
   E-mail address: bruce.watson@talktalk.net
   Alternate Representative/Delegate’s Name: Alec Ray/Roger Batten

4. Current List of Executives with Address, Phone, Fax, E-mail
   R. Roy – President
   T.B. Bishop – Immediate Past President (Deceased 30 September 2009)
   A. Lea, D. Reuss, A. Barltrop – Vice Presidents
   V. Thompson – Treasurer
   Mrs A Fairless – Administration and Company Secretary

5. Number of Members by Category (as of December 31, 2009):
   Approx. 1900

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):
   Project Controls NVQ’s in Action : 21 June 2010

7. Scheduled Future Seminars/Conferences/Congresses:
   Annual Conference with Two Prestige Lectures : 6/7 October 2010

8. Potential Future Events Under Consideration: (Please list):

9. Any New Initiatives/Innovations?
   We have signed a Collaborative Agreement with the Institution of Engineering and Technology

10. Training/Certification Issues?
    Our Project Control NVQ programme continues to attract candidates as does our Chartered/Incorporated Engineer
    Registration programmes

11. Any Important New Publications? (Please list.)
    Project Controls, A Practitioner’s Guide to the Key Topics by CRA (Tony) Reid

12. Any issues where cooperation with other member organisations are on-going or desirable (please indicate in
    each case if it is on-going or desirable).

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

14. Any other items of interest which you wish to report:
REPORT OF PMA (Austria) TO 2010 ICEC COUNCIL MEETING

Date of Report July 2010

1. Country: Austria

2. Organization's Name: pma - Projekt Management Austria
   Postal Address: Türkenstraße 25/21 1090 Wien
   Tel No.: +43 1 319 29 21 0
   Fax No.: +43 1 319 29 21 29
   E-mail address: office@p-m-a.at
   Website: www.p-m-a.at

3. ICEC Representative/Delegate's Name: Brigitte Schaden (president)
   Postal/Tel/Fax/Website as above
   E-mail address: Brigitte.Schaden@p-m-a.at

   Alternate Representative/Delegate's Name: Michael Wolf (staff)
   Postal/Tel/Fax/Website as above
   E-mail address: Michael.wolf@p-m-a.at

4. Current List of Executive with Address, Phone, Fax, E-mail:
   Brigitte Schaden (Chairman)
   Günther Lauer (Vice chairman)
   Johannes Buchberger
   Martina Huemann
   Dietmar Kilian
   Christian Loidolt

5. Number of Members by Category (as of December 31, 2010):
   individual: 470
   industry or organizational member: 94

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):
   pma general membership meeting 17. March 2010
   pma dinner 27. May 2010  
   pma lounge 10. June 2010
   pma heuriger 01. July 2010

7. Scheduled Future Seminars/Conferences/Congresses:
   pma focus (www.p-m-a.at/focus) - 13. -14. October 2010 
   pma award gala dinner - 25. November 2010

8. Potential Future Events Under Consideration: (Please list):

9. Any New Initiatives/Innovations?

10. Training/Certification Issues?

11. Any Important New Publications? (Please list.)
   pm baseline (download: www.p-m-a.at)

12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

14. Any other items of interest which you wish to report:
   More a question: where do the other (IPMA member association) see the synergy between ICEC and IPMA? What’s the added value?
ICEC WORLD CONGRESS 2014 IN MILANO
PROGRESS REPORT UP TO 30/06/10

General

The AICE (Italian Association for Total Cost Management) has been preliminarily put in charge by the ICEC Region II meeting in Roma on November 2008, to organize the world congress in Milano for year 2014.

The original proposal, submitted at that time, was revised at the Region II meeting in Paris on October, 2009, where AICE submitted its proposal for a research project on the body of knowledge of our profession, in order to verify similarities and discrepancies between the body of knowledge of the various ICEC association as well as to carry on the corresponding check between ICEC and other project management associations such as IPMA and PMI.

This is because we feel, at least in Latin countries, that the bodies of knowledge and competence of project management and project controls are going towards further assimilation, and therefore we would like first to understand if such feeling corresponds to reality, second if it is a peculiarity of some countries or if it is a general tendency and eventually to try making some assumptions on the future of our profession, to be as a guide for the next generation.

It is now the right time to verify the work done up to now, by comparing actual progress with planned progress, and to submit those results to the general ICEC council in Singapore in order to obtain that the assignment for the congress in 2014 be confirmed.

From Paris minutes:

9.0 ICEC World Congress 2014
AICE presented their feasibility study about the World Congress in Milan 2014. The location will be the Bocconi SDA [Management School of Bocconi University], a milestone planning was presented leading to a timely finish of the organisation. The years from 2010 to 2014 will be used for a research and knowledge management project to update and integrate the body
of knowledge of the ICEC and to move from a simple BOK to a real body of competence, which will be the leading subject of the congress.

**Agreement/Action No 6/2009**
Region 2 will support the proposal of AICE in Singapore to be awarded the organisation of the world congress in 2014.

**The AICE**

The AICE is the Italian Association for Total Cost Management, founded in 1978 and member of the ICEC ever since; accreditation of certification procedures was granted for the “expert” level since 1992 and for the entry level since 2000. As it is now, the AICE has about 200 individual members; out of them, 92 members hold the “expert level” certificate and 53 the “practitioner level” certificate.

Starting from year 2007, AICE has begun a process of diversification; besides the historical relationship with Bocconi University and Bocconi Business School, AICE has started to be connected with other universities, such as the LUISS (Social Studies University and Business Scholl in Roma), the Universus Business School in Bari, the Catholic University in Piacenza. The purpose of such connections is to start with formation courses, as per body of knowledge accredited by the ICEC, in several parts of Italy, since we feel that there is a strong need for formative paths in our profession.

Furthermore, besides being member of the ICEC, the AICE has become member of two federations, namely:

- **The COLAP**, a coordination body of professional associations; this is because in Italy the structure of all professions shall be subject to new laws and regulations, that will modify the old structure based on “professional orders” that are actually semi-public bodies incorporated in the Ministry of Justice to a new structure that, besides keeping the orders untouched, will give a formal acceptance to private professional associations such as the AICE. Therefore the AICE has been already registered in the CNR (National Council for Scientific Research) roaster and is waiting for the registration at the Ministry of Justice.

- **The FAST** (Federation of Scientific and Technical Associations) where the AICE has its new postal address ([http://www.fast.mi.it](http://www.fast.mi.it)). Founded in Milan in 1897, FAST, the Italian Federation of the Scientific and Technical Associations, is an independent, non profit organisation, legally recognized by Law of October 30th 1995 by the Minister of Scientific and Technological
Research and Universities, operating on national and international level, directly, or through its associated organizations. The Federation brings together, the most qualified and representative scientific and technical associations in Italy with a total of over 50,000 members.

The network

By the end of 2009 the AICE proposed to the ICEC association a network together with universities and business schools either for specific formative courses in total cost management or for other courses of wider scope, provided that they be in some way related to total cost or project management, project controls, life cycle costs. The purpose could be to organize an international course, to be held in English language, aiming at giving to people already certified or in the way of certification a deeper knowledge of international procedures, laws and standards, etc. The project could be done in network with European or extra European universities, in some way related to ICEC associations.

Therefore the AICE requested from other ICEC association some preliminary information on this topic, namely:

- Existing partnership or cooperation agreement with universities or business school that could take part to the project
- High profile lecturers that could be invited for a lecture in Milano or other Italian towns.
- Existing case histories to be used in the courses

The same network can be the starting point for the work to be done on body of knowledge: during 2010 the AICE will request to all ICEC association, as well as to other association connected to the ICEC such us IPMA, RICS, etc. a copy of their updated body of knowledge in order to start with comparison and further analysis and consideration.

The congress

The congress shall be held in Milano, at the premises of Bocconi University, unless we think advisable to move to other, prestigious location also taking into consideration the foreseen number of attendees.
Besides the usual aim of all ICEC professional congresses, we aim at increasing the visibility of the AICE as well as of the profession as a whole, this will benefit all the ICEC association; for doing so, we are planning to propose, in the years from 2010 to 2014, a research and knowledge management project to update and integrate the body of knowledge of the ICEC and to move from a simple BOK to a real body of competence.

The main topic will be to investigate how this body of knowledge could be a requisite for the business development in a sustainable way. Other research paths will be relevant to validity and SWOT analysis of the certification, compared with other related certificates such as IPMA, PMI, etc.,

Please refer to the paper by Gianluca di Castri and Alfredo Biffi on the ICEC newsletter – march 2010.
Progress report

Year 2009
- Negotiation of preliminary agreements with concerned parties (done)
- Preliminary committee (done)
- Meet ACostE (done)
- Proposal on organisation (done)
- Proposal on BOK research (done)
- Contacts for sponsorship (in progress)
- Region II meeting in Paris (done)

Year 2010
- ICEC meeting (Singapore)
- Approval of BOK research (in progress)
- Start agreements for sponsorship (in progress)
- Organisation committee (done)

Year 2011
- Final agreements with all concerned parties
- Website
- Meeting Region II
- Further sponsorship

Year 2012
- Permanent organisation (secretary, administration, office manager)
- Scientific committee
- Final planning and schedulino for 2013 and 2014
- ICEC meeting

As shown in the above summary all the steps planned up to now have been performed or are in progress substantially in accordance to the schedule, further details can be found in the attached Gantt diagram.

Attachments:
- Gantt diagram with progress bars
- Preliminary statement of costs and revenues (at 2010 prices)
  
  dott. ing. Gianluca di Castri
  Esperto in Ingegneria Economica
  (certificato AICE – accreditato ICEC)
  Presidente

Sede legale: via Washington 50, 20146 Milano - C.F.: 80191390154
Sede operativa: p.le R. Morandi 2, 20121 Milano
Tel. +39 02 77790305 Fax +39 02 782485
ASSOCIAZIONE ITALIANA DI INGEGNERIA ECONOMICA
(the Italian Association for Total Cost Management)

Membro dell'International Cost Engineering Council (I.C.E.C.)
della Federazione delle Associazione Scientifiche e Tecniche (F.A.S.T.)
e del Coordinamento Libere Associazioni Professionali (Co.L.A.P.)
Posta elettronica: info@aice-it.org Sito Internet: http://www.aice-it.org

Gantt diagram with progress bars
Preliminary statement of costs and revenues
(at 2010 prices)

This preliminary statement is based on 2009-10 prices, without taking into consideration neither the increase of costs due to general cost escalation nor the possibility of a corresponding increase in participation fees.

Furthermore, the cost of voluntary work of AICE members has not been taken into consideration.

This level of detail has been considered enough for the time being. In a further stage, to be completed within ICEC general meeting in 2012, the cost & revenues forecast will include for several escalation hypothesis, sensitivity analysis, etc.

The revenues taken into consideration are private or public sponsorship, exhibitors and participation fees. The hypothesis is to have 500 people that pay 650 €/each, that is within the compatibility range of previous ICEC congresses.

The costs are based on estimation made by a specialized company. All costs are relevant to year 2013 and 2014, since before that date there are no substantial costs. Costs of participation of several members of the AICE board of Directors to other ICEC congresses in Europe and US between from 2012 and 2014 also are not considered, since they are not project costs, while are to be included in the general costs of the Association.
dott. ing. Gianluca di Castri
Esperto in Ingegneria Economica
(certificato AICE – accreditato ICEC)
Presidente
REPORT OF AFITEP TO THE ICEC COUNCIL MEETING

Date of Report __22 July 2010_________________________

1. Country: __FRANCE_______________________________________

2. Organization's Name: AFITEP
   Postal Address: 60-62 Rue du Faubourg Saint Martin
   75010 PARIS
   Telephone No. +33(0)155807060
   FaxNo. +33(0)155807069
   E-mail address: info@afitep.fr
   Website: www.afitep.org

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Alternate Representative/Delegate's Name: LIONEL PUNTOS
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Fax No. +33(0)155807069
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4. Current List of Executive with Address, Phone, Fax, E-mail:
   (Please provide information for your Executive)

   President: Martine MINY
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   60-62 Rue du Faubourg Saint Martin
   75010 PARIS
   Telephone No. +33(0)155807060/+33(6)86375630
   Fax No. +33(0)155807069
   E-mail address: martine.miny@orange.fr

   Vice presidents:
   Jean-Claude Zborowska
   Postal Address: SYSTRA
   5 Avenue du Coq
   75009 PARIS
   Telephone No. +33(0)140166550
   E-mail address: jczborowska@systra.com
5. Number of Members by Category (as of December 31, 2009):
corporate members (companies): 25
individual members: 308
student members: 30
(Please list each category of membership and the number of members in each category)
6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):
-Project Management Francophone Congress 2009 "Projects and sustainable management
-2010 Projects simulator and Project Manager Training
-April 2010 1st Project Management Forum in Normandy April
-April/May Project Management Seminar: Risk Management without stress
- April Project management perspectives (1day conference for unemployed persons)
-May/June:PMO What added value?(2 days)

7. Scheduled Future Seminars/Conferences/Congresses:
(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

-Project Management Francophone Congress 2010 "Projects, lessons learned and innovation“
Dates: 11 to 14 October 2010
Venue : MAS : 10-18 rue des Terres au Curré 75013, Paris
Contact information www.afitep.org and www.afitepcongres.fr

One day Project Management Seminar: Project report and communication
Date: 13th September
Venue : MAS : 10-18 rue des Terres au Curré 75013, Paris
Contact information www.afitep.org

8. Potential Future Events Under Consideration: (Please list):
Project Management Francophone Congress 2010 : Theme relationship between projects and Company’s strategy
Seminars Paris, dates not yet scheduled: project management communication, standardization and projects, project management perspectives (same as April 2010)

9. Any New Initiatives/Innovations?
Updating competences baseline in scheduling and cost control, working groups on projects risks, PMO, projects in events activity sector

10. Training/Certification Issues?
Nil

11. Any Important New Publications? (Please list.)
The Project management Dictionary 5th edition (March 2010)
(If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).
La Cible, the Francophone Project Management Journal, free of charge downloadable on the AFITEP website www.afitep.org

12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).
Ongoing cooperation with The International Francophone Organization

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.
Attendance to the future ISO 21500 Project Management Guideline
ICEC could be a member of the PC 236, like IPMA
(AFITEP is the head of delegation for FRANCE and the chairman of the AFNOR mirror committee "Project management"

14. Any other items of interest which you wish to report:
REPORT OF DPM TO THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING

Date of Report: July 2010

1. Country: Denmark

2. Organization's Name: DPM - Danish Project Management

Sættedammen 4
3400 Hillerød
Phone: +45 48241488

Web site: www.danskprojektledelse.dk

3. ICEC Representative/Delegate's Name: Carsten Wredstrøm

Postal Address: Baunevej 22, 3400 Hillerød, Denmark
Phone: 4521459997
E-mail address: carsten@intraproces.dk

Alternate Representative/Delegate's Name: Chairman Lars Ahlmann

4. Current List of Executive with Address, Phone, Fax, E-mail:

(Please provide information for your President/Chairman, Vice President/Chairs, General Secretary, Treasurer, and Executive Secretary/General Manager)

Chairman Lars Ahlmann, mail: lah@danskprojektledelse.dk
Vice Chairman Hanne Dorthe Sørensen, mail: hds@danskprojektledelse.dk
Director Morten Fangel, mail: morten@fangel.dk

5. Number of Members by Category

(Please list each category of membership and the number of members in each category)

individual: 2200
Industry or organizational member: 50

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):

Around 30 seminars/conferences each year. Most PM subjects, but also CE seminars.

7. Scheduled Future Seminars/Conferences/Congresses:

(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

Many planned, but the most important must be the coming Nordnet 2010 Symposium on 17th – 19th November in Copenhagen. A special English track is under development, and CE/QS subjects are very welcome. Please contact DPM representative Carsten Wredstrøm if you want to make a presentation, or you know of any other person that could contribute.

8. Potential Future Events Under Consideration: (Please list):

Many. Please visit web page www.danskprojektledelse.dk

9. Any New Initiatives/Innovations?
Further development of the existing Scandinavian PM Certification, based on IPMA certification.

Plans to develop a CE certification program.

10. **Training/Certification Issues?**

Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See [http://www.icoste.org/delegate.htm](http://www.icoste.org/delegate.htm) for guidelines and application forms).

See under point 9.

11. **Any Important New Publications? (Please list.)**

(If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).

**Books:**
- Competencies in Project Management
- Kompetencer i projektledelse (Danish edition of the above listed book)
- Effektiv tilblivelse af projekter (Effective creation and execution of projects)
- Ledelse af projekter - hele vejen rundt (management of projects – the whole way around)

12. **Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).**

CE certification program

13. **Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.**

The strategic plan and suggestions for concrete actions derived from that.

14. **Any other items of interest which you wish to report:**
REPORT OF Slovenian Project Management Association ZPM
TO THE INTERNATIONAL COST ENGINEERING COUNCIL
Ljubljana, June 28, 2010

Date of Report June 28, 2010

1. Country: Slovenia

2. Organization's Name: ZPM Slovenian Project Management Association
   Postal Address:
   Stegne 7, SI 1000 Ljubljana
   Telephone No.: +386 1 43 45 112
   Fax No. +386 1 43 45 170
   E-mail address: info@zpm-si.com
   Website: http://www.zpm-si.com/

3. ICEC Representative/Delegate's Name: Andrej Kerin, M. Sc.
   Postal Address: Andrej Kerin SCT d. d. Vosnjakova 8, SI 1000 Ljubljana, Slovenia
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   Mobile phone: +386 41 360 335
   E-mail address: andrej.kerin@sct.si

   Alternate Representative/Delegate's Name: Brane Semolič Ph. D.
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   Mobile phone: +386 40 821 280
   Fax No +386 3 781 25 41
   E-mail: brane.semoli@siol.net

4. Current List of Executive with Address, Phone, Fax, E-mail:
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   Postal Address: Rozna dolina c.IX/26, 1000 Ljubljana
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Vice Presidents/Chairs,
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General Secretary:
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Mobile phone: +386 40 821 280
Fax No +386 3 781 25 41
E-mail: brane.semoli@siol.net

5. Number of Members by Category (as of December 31, 2009)
(Please list each category of membership and the number of members in each category)
   Corporate members: 17
   Individual members: 61
   Student members: 40

   (Listed members who paid membership fee for 2009)
6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):

»ZPM forum« is an annual Slovenian conference on project management. The main purpose forum is to exchange knowledge and experience between participants from University - faculties, institutes and companies and other organizations, to make new business contacts and to strengthen project management profession.

ZPM forum 2009

In the European Year of Creativity and Innovation 2009 the conference took place in June 4-5, 2009 in hotel Astoria (Tourist resort Bled). The conference attended 110 participants - project managers, professors, managers, project management trainers, students and others.

The title of the Forum was “With Innovation and Projects to business results”. Main issue of the conference was the importance of innovations and project management approach for the organization growth and development.

Plenary speakers were dr. Franc Gider (Public Agency for Technological development of Republic Slovenia), dr. Brane Semolič, President of IPMA Research board, Borut Jarc, member of Iskratel management board and Aljaž Stare M.Sc., president of ZPM.

Conference was organized in three streams:

- Projects and innovativeness
- Development of Project management profession
- Project management best practice cases

The best paper was prepared and represented by Dr. Jaro Berce professor from Ljubljana University titled Martial arts for Project leadership. He convinced the attendees that the knowledge of martial arts could be successfully used in leadership techniques.

The round-table discussion was dealing with some of the awarded innovations on Slovenian forum of innovations 2009. They were resent by Iztok Špacapan M.Sc. from ISKRA Avtoelektrika, by Andrej Cigič, from ISKRATEL and Slavko Kanalec, MBA, director of Acroni d.o.o. The moderator of round table was Dr. Iztok Palčič from ZPM.

The day before the conference official start we organized free four hours lecture on project management topics.

A short report about ZPM Forum 2009 prepared by Dr. Andrej Skarabot you can find on the web site PM Forum & PM World Today in the issue of August 2009 on http://www.pmworldtoday.net

International Research Expert seminar Celje, September 17-18, 2009

Some words from the invitation to the International Research Expert Seminar by Dr. Brane Semolic, Chairman of Seminar’s Scientific Committee, IPMA Research Management Board Chairman and Head of Project & Technology Management Institute, Faculty of Logistics at University of Maribor:

“... Specialization, technological excellence, outsourcing, networking, the ability of quick development and adaptation to changes are becoming the “buzz words” and measures of world class business success in 21st Century.

Nowadays organizations need to redefine the way, how they are organizing their business activities and search for more innovative business models. The concepts, offered by theory, issue from the theory of networks, transaction costs, network and process based organizations, virtual organizations, collaboration platforms, industrial clusters, project management etc.

We are kindly inviting researchers, experts and managers to participate on this excellent international event and share their research outputs, views and experiences on this field.”

This international academic event was organized for academics and researchers to come together, collaborate, discuss and create strategies with industry representatives from different countries inside and outside of European
Union. We had about 30 participants from Slovenia, Denmark, USA, Netherlands, UK, Germany, India and South Africa. Topics of discussion were for instance:

- Authentic business design, its logistic and how to survive on global market.
- Transformation of public health institutes, laboratories relevant for health safety
- Product development and integrative innovation
- Education for everybody, but how to finance
- IPMA network organization and virtual communities
- Conflicts, Negotiations and Tacit Bargaining in Governmental Portfolio Management Practice

Each topic was followed by Open discussion and on the end by Conclusions.

We asked Brane Semolič and Boštjan Božič to prepare a short report of activities connected to this central event as a part of the IPMA Festival of Knowledge. Here is the report titled:

**IPMA Research Expert Seminar as part of the IPMA Festival of Knowledge**

We organized Slovenian Festival of Knowledge as a joint operation with IPMA, Project & Technology Management Institute at the Faculty of Logistics and LENS Living lab. This was the prototype event of IPMA Research Management Board. We introduced and tested the Festival of Knowledge as a new product of IPMA Research Management Board. The main focus of IPMA Festival of Knowledge is to co-create and co-organize international research, dissemination and social networking events for researchers, developers, advance users and business development supporting organizations. The working title of this event was “Authentic Business Design and Its Logistics”. The result of this pilot was:

- IPMA Research Expert Seminars (27 attendees) with the next outputs:
  - Proceedings (realized),
  - DVD with all presentations (in November 2009),
  - IPMA R&D Book (January 2010),
- IPMA RMB Workshop (11 attendees),
- 2 SIG Workshops (co-organization and co-creation with the partner organizations),
- 4 academic events and
- 1 EU NETLIPSE program meeting

Brane Semolič  
Slovenia Festival of Knowledge Program Manager and  
President of IPMA Research Expert Seminar Scientific Committee

Boštjan Božič  
Project coordinator

**ZPM forum 2010**

In the European Year 2010 – Combating Poverty and Social Exclusion, the conference took place in June 3-4, 2010 in hotel Paka, Velenje. The conference attended 105 participants - project managers, professors, managers, project management trainers, students and others.

The title of the Forum was “Projects and project management in the role of achieving the goals of global changes”. Main issue of the conference was the importance of innovations and project management approach for the organization growth and development.

Plenary speakers were dr. Igor Jakomin (State Secretary on the Ministry of Transport of the Republic of Slovenia), Mr. Aleš Hauc, director of Slovenian Post office, Mr. Tomaž Korošec, executive director of production in Gorenje, d.d., dr. Milan Medved, director of Coal mine Velenje, prof.dr. Anton Hauc, founder of Institute for project management on the University of Maribor and lead founder and first president of Slovenian Project Management Association.
Conference was organized in three streams:

- Projects for management of global changes and crisis
- Development of Project management profession
- Project management best practice cases

The round-table discussion was dealing with the role of projects and project management in the development problems of the region around Velenje where some of most important industrial companies are situated like Gorenje, Coal mine Velenje, electro powerstation Šoštanj which representatives were active participants of the discussion managed by director of Slovenian Post office – Mr. Aleš Hauc. Fourth participant of round table was president of Chamber of Commerce and Industry of Savinjsko-Saleska region.

The day before the conference official start we organized free four hours lecture on project management topics. For the first time in the program of the Forum, Young Project Managers from Slovenia had their 20 minutes in the main time to present themselves to the audience and to explain their proposition for cooperation with companies and other organizations. Also for the first time we prepared a workshop at the end of the conference. The workshop was professionally moderated and participants were enthusiastic with the work performed as well with the attained results.

A short report about ZPM Forum 2010 prepared by Dr. Andrej Skarabot you can find on the web site PM Forum & PM World Today in the issue of July 2010 on http://www.pmworldtoday.net

Special event

In December 2009 ZPM organized a meeting of ZPM members to present the directions of development of ZPM and its activities in 2010.

7. Scheduled Future Seminars/Conferences/Congresses:

(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

ZPM Forum 2011

Slovenian project management Association is already preparing ZPM Forum 2011. On the first meeting of new ZPM executive board in Celje 28th June the organizer of ZPM Forum 2011 was nominated. The Forum 2011 will take place in Portorož from May, 19th till 20th 2011. Again, we will connect the annual ZPM forum with the European Year of Volunteering 2011 According to that, we will find a title the ZPM Forum for 2011 in next months..

Kenneth Humphreys’ Award

We intended to send in time (date April 30, 2010) a paper to participate in context for Kenneth Humphreys’ Award if we find a suitable paper prepared by a younger author according to internal ZPM Call for paper with deadline March 31, 2010 or within the papers prepared for Forum 2009 or for the review Projektna mreža.

Since we did not get any proposal, this year ZPM did not send a paper to participate in the context for Kenneth Humphreys’ Award.

8. Potential Future Events under Consideration: (Please list):

Slovenian Project Excellence Award
Slovenian project management Association planned first to start with a new project: Slovenian project management award in the year 2006, but it was delayed. In 2007 we started a pilot project to be successfully finished at ZPM Forum 2007 in Olimia in June 2007.

For 2008 we have had a plan to deliver Slovenian PM Award to the project team that achieves the best result among participating organizations, representing the most successful presentation of project management. The criteria are compatible to IPMA Project Excellence Award model, but The Application announcement was not launched because of small interest for the contest. The criteria for the award has been namely presented to potential participants at the National Project Management Forum – ZPM in June 2008 at Radenci and after this event, we did not launch the Application announcement.

There is still some interest to organize the contest in future, so this activity remains as potential issue for 2010.

**ZPM Forum as every year’s event**

ZPM Forum 2010 is already mentioned in chapter 7.

**9. Any New Initiatives/Innovations?**

**YOUNG PROJECT MANAgERS**

**Mission and Goals**

YPM is a student section which operates within Slovenian Project Management Association (SPMA). It unites students and yet uncertified young project managers willing to develop their potentials. The section’s goal is to promote project management and help its members with development of their professional work skills. The section also cooperates in SPMA’s projects.

Goals:
- To promote project management among students and young professionals.
- To assure students the chance to get practical experience during the time of studies (cooperation with companies, organization of workshops, internships, etc.)
- To provide the students and young project managers with project management knowledge.
- To meet and get to know other members of YPM.
- To cooperate with other organizations alike - national and international.

**Directions of work**

YPM works in accordance with IPMA YC and SPMA goals.
- Promotion and development of project management.
- Identification of needs of project management and business management.
- To raise professional knowledge of project management young crew.
- To promote professional and personal development of each PM YC member.

The activities of YPM Slovenia are divided in three major areas:
- Company oriented activities
- International activities
- PM profession development (research and scientifically work in the field of PM)
This year the Young Project Managers mainly operated at University of Ljubljana, Faculty of Economics, while two other potential groups are being initiated at University of Maribor. Local Committee Ljubljana has made an excellent effort executing various activities from all designated areas:

They organized more than 15 educational meetings on peer2peer and expert2student basis

A Project Management Day was organized at the Faculty of Economics with more than 6 real-life cases presented to the students.

LCL participated in organization of the National Project Management Forum in Bled

They have participated in organization of Young Crew Workshop in Prague, Czech Republic for the consecutive year thus strengthens the good cooperation between Czech and Slovenian Young Crew organizations.

In December 2009 a National YPM Workshop was organized where more than 30 members participated in the event. The topics of the workshop ranged from project planning, IT support, team forming and building, etc. The success of the workshop implied that more events like this should be organized in the future.

10. Training/Certification Issues?

Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm for guidelines and application forms).

(a) PROJECT MANAGEMENT CERTIFICATION PROGRAMME

In the year 1999 the agreement between IPMA and ZPM about conducting certification process in Slovenia was signed. The first three assessors were appointed in 1999 by IPMA. In this year the certification programme started. Additional three assessors were appointed in 2007.

There are four levels of certification. Levels A, B, C are based on competence (knowledge, experience and personal attitudes); level D is primarily based on knowledge.

The certificates are valid for 5 years, except level D which has no limited duration.

Certification regulations and guidelines as NCB National Competence Baseline have been prepared for the programme as well as marketing materials, certification procedures etc. The used languages in certification are English and Slovene.

Until December 31, 2009 178 candidates were certified, 25 candidates have had recertification already.

In 2005 the SloCert certification programme was accredited by ICEC International Cost Engineering Council.

The programme is running by Certification Body.

The new organization scheme was developed in the beginning of 2007. The certification body consists of six assessors among which there are three first assessors as lead assessors and three new assessors nominated in 2007.

The certification programme is compatible with ICRG – IPMA Certification Regulations and Guidelines (Ver. 3.0, March 2007) and with ICB – IPMA Competence baseline (V. 3.0, June 2006) and consists of:

- some specialized seminars given to the applicants,
- submission of the paper describing applicants project from all the relevant points of view considering the ICB – IPMA Competence baseline,
- The written examination, lasting four hours, in which applicants answers to 12 questions, prepared according to the ICB – IPMA Competence Baseline.
- The oral examination - discussion about the written paper between the applicant and the examination body.
including also questions and answers related to the project management body of knowledge.

In the year 2007 we have had 35 applicants. We organized 5 workshops for them and we had 3 written exams. In December 18 of the applicants successfully finished their certification process on the D level and they got certificates during the special event on the 4th of December 2007.

In the year 2008 we have had 23 candidates – 3 on B level, 7 on C level and 13 on D level.

In the year 2008 we have had 40 applicants. In this year we started with execution of the programme in two concluded cycles: first with the beginning in January 2009 and second in September 2009. During those two cycles, we organized 2 workshops and 8 seminars for them and we had 6 written exams. Until December 2008, 31 of the applicants successfully finished their certification process and they got certificates during the special events – Forum 2008 and ZPM’s New Year’s dinner 2009.

In the year 2009 we have had 23 candidates – 3 on B level, 1 on C level and 18 on D level. We again repeated the practice with two cycles per year: first in January 2009 and second one in September 2009. We have so in first group 14 candidates – 2 on B level, 2 on C level and 10 on D level and in second group 9 – 1 on A level and 8 on D level. Till the end of January 2010, when the second certification cycle from year 2009 finished, 17 of the candidates from year 2009 successfully finished their certification process.

The Certification programme in Slovenia - IPMA SloCert is the programme of ZPM Slovenian Project Management Association. The programme had been successfully validated by the IPMA Certification Validation Commission in the year 2006. At the end of year 2009, ZPM signed a new agreement with IPMA about implementing IPMA certification process in Slovenia.

In the year 2010 we have 24 candidates – 1 on A level, 9 on B level, 5 on C level and 10 on D level in the first certification cycle. The second Cycle is scheduled for September 2010

The present manager of the programme is Igor Vrečko M.Sc. leading the organizational part of the program.

(b) ICEC accreditation of SloCert programme

In October 2005 we prepared the application forms for submitting the certification programme for ICEC accreditation and we were proud to gain the ICEC Accreditation in November 2005 announced by a letter of ICEC Secretary Treasurer Kenneth Humphreys dated Nov. 15, 2005.

(c) NPK/NPQ National profession Qualification

ZPM also participated in preparation of NPK/NPQ National profession Qualification regulations, which have been accepted by Slovenian government in 2006 and several assessors nominated in April 2007.

In 2006 already 35 candidates successfully passed the examination to be entitled “project leader” or “project associate” and additional 17 in 2007. The formal delivery of certificates was organized on September 27, 2007. Additional delivery of certificates was organized in February 2008 in Slovenska Bistrica near Maribor.

According to data of two institutions - organizer of training and certification (ICES and CPU) there were certified and entitled “Project leader” 47 candidates in 2007, 12+34 = 46 candidates in 2008 and 10+27 = 37 candidates until December 31, 2009

Besides also 5 candidates were certified and entitled “project associate” in 2007.

(d) ZPM EDUCA

ZPM EDUCA is an educational program organized by ZPM. We organize one or two-day’s seminars and workshops exclusively on project management themes. The program includes three modules:

▪ Base knowledge seminars - ABC project management, Project Start-up, Economics, Project planning (MS
project), Project organization, Project team leadership

▪ “Special” seminars – Project and strategic management, Project funding, Project risk management, Project office & information system, Project management introduction
▪ Applicative workshops - RD projects, Civil engineering projects, EU projects, Regional Development projects, IT projects.

11. Any Important New Publications? (Please list.)
(If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).

(a) PROJECT MANAGEMENT REVIEW
PROJEKTNA MREŽA SLOVENIJE
ISSN 1580-0229

Editor-in-chief in 2009
Aljaž Stare
Senior Lecturer of Project Management, Faculty of Economics, University of Ljubljana, Slovenia.

Technical Editor
Tanja Arh
Master of Sciences, Jožef Stefan Institute, Slovenia.

Description:
Project management Review is the scientific and professional review of the Slovenian project management association. The Review publishes significant and useful articles dealing with the broad interests of the field of project management. Topics covered included:
▪ project planning, organizing and controlling,
▪ project concepts,
▪ project evaluation,
▪ project methods; tools and techniques,
▪ team building and training,
▪ project start-up,
▪ risk analysis and allocation,
▪ quality assurance,
▪ resources, cost and time allocation,
▪ project finance,
▪ project management software,
▪ organization systems,
▪ strategic project management,
▪ etc.

The Project management Review emphasizes the knowledge of the practical and theoretical aspects of project management and covers all areas of project management from systems to human aspects and link theory with practice by publishing case studies. The journal aims to provide a focus for Slovenian expertise in the project management. In the application areas listed, this includes academics: researchers and lecturers in project management; practitioners: project managers and planners in business, commerce and industry.
Project management Review was founded in 1998. It is devoted to the publication of high quality research papers in all fields of project management, and publishes approximately 180 pages of “new project management” a year. Beside the research papers the Project management Review publishes professional articles, information, book reviews, reflections, interviews and computer software reviews. Published quarterly, Project management Review provides research essential to the field of project management in Slovenia.

The Project management Review achieves an editorial balance among research, technique, theory, and practice. All articles submitted to the journal are reviewed. The journal is published in Slovene language with English abstracts and summaries.

New editor in chief form January 1st 2010
Dr. Iztok Palčič
The Project management Review has a new editor from January 2010. The journal has also new editorial board. The concept of the journal will be slightly changed. Our wish is to increase the number of foreign papers and improve the quality of the papers. We will try to enter some international journal databases. A new home page will be produced. We intend to publish also monthly electronic ZPM Newsletter in 2010.

Bibliographic & Ordering Information
ISSN: 0263-7863
General e-mail: revija@zpm-si.com

Online access (abstracts): http://sl.zpm-si.com/projektna-mreza/
Price: EUR 24, 00 EUR/year

Projektna mreža Slovenije (Project Management Review) is a specialized review published 3 times a year in Slovene language.

(c) PROJECT MANAGEMENT BOOK and other publications

There has been published also a book Projektni management (Project management) by Anton Hauc PhD. (Price – 80, 00 EUR)

In 2007 we successfully finished Translation of ICB IPMA Competence Baseline V. 3.0.

Slovenian Project management Association ZPM has an intention to publish a Slovene book of project management Knowledge based on ICB IPMA competence baseline and PMBOK Guide as also on specific experience in Slovene environment. The book will be written by ten ZPM members. Release was planned in spring 2008, but we decided to take more time for the contents adjustment. So far we have delivered the draft version to certification candidates only. In April 2009 we reconsidered the intention to publish the book at the beginning of 2009. Instead we are still delivering the draft version to candidates in electronic form on CD until we finish the vocabulary of project management.

A short vocabulary of mostly used terms in project management was edited by dr.Skarabot and Andrej Kerin in 2010 but not yet published. We intend to publish it in our review Projektna mreža in autumn 2010.

The books, reviews, forum proceedings and other publications can be ordered on the address of our secretary, Matjaž Madzarac. There man can find also information about prices.

12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).
**SENET- renamed to CENET**

ZPM proposed and started SENET (Central and South East European Network) forum in November 2000 with basic idea to foster co-operation between project management associations in the Central and South East European countries. It is an on-going cooperation by which delegates meet at least once per year – mostly during some national or international congresses or similar – and exchange new ideas about cooperating activities. There is still a lot to be done in order that the SENET idea revives in all its possibilities.

The last meeting of SENET representatives has been held in June 2007 at Cracow during the 21st IPMA World Congress. On this meeting there has been accepted the proposal to rename the SENET organization to CENET (Central European network). The initiative is now on Croatia.

**ZPM – member of MEDNET**

ZPM recently joined to the MEDNET (Mediterranean European Network). MEDNET is initiated by some Mediterranean PM associations which are members of IPMA. The main goals of this group are same as in the SENET or NORDNET group. The main initiative was given by Gilles Caupin (F), who coordinates this activity.

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council. /

14. Any other items of interest which you wish to report: /

The report was prepared by Andrej Kerin in cooperation with officers responsible for specific tasks: Aljaž Stare, Igor Vrečko, Matjaž Madžarac, Brane Semolič, Boštjan Božič and Tanja Arh.

Andrej Kerin
ITEM 6.3

Region 3 Reports
ICEC Region 3 Director’s Report
KH OSEI-ASANTE
Report of Activities for 2008 and 2009
ICEC Council Meeting at the Worlds Resort, Sentosa Island, Singapore
Saturday 24th July, 2010

1.0 Introduction

In Section 1, Article VII under “Regions” of the ICEC Bylaws, for each Region established by the full Council, the Chair shall appoint a Regional Director, who shall be responsible for coordinating joint activities of Members and Associate Members located within the Region.

The Regional Director shall, under Section 2, amongst others hold a meeting of all Delegates and Representatives from the Region at least once a year and present at each regular meeting of the Council a Report of Activities of the Region since the previous regular meeting.

2.0 Membership of Region 3 (Africa)

Membership growth is anticipated and the Current List of Member Associations is:

1. ASAQS (Association of South African Quantity Surveyors) (QS);
2. GhIS (Ghana Institution of Surveyors Quantity Surveying Division) (QS);
3. INQS (Institute of Namibian Quantity Surveyors) (ICEC Associate Member) (QS);
4. IQSK (Institute of Quantity Surveyors of Kenya) (QS);
5. MAQS (The Mauritius Association of Quantity Surveyors) (ICEC Associate Member) (QS);
6. NIACE (The Nigerian Institute of Appraisers and Cost Engineers) (CE);
7. NIQS (Nigerian Institute of Quantity Surveyors) (QS);
8. PMSA (Project Management South Africa) (PM); and
9. SAPCI (Southern African Project Controls Institute) (CE)

Should all go well ICEC should be able to attract the following Associations in Africa:

1. Angola Association of Quantity Surveyors (AnAQS);
2. Institute of Botswana Quantity Surveyors;
3. Institution of Surveyors of Uganda (ISU);
4. Moçambique Association of Quantity Surveyors (MoAQS);
5. Quantity Surveyors Chapter of the Architectural Association of Kenya (QS Chapter of AAK);
6. Royal Institution of Chartered Surveyors in Botswana (RICS Botswana);
7. Swaziland Association of Quantity Surveyors (SAQS);
8. Tanzania Institute of Quantity Surveyors (TIQS); and
3.0 Report of Activities of the Region 3 (Africa)

Region 3 has had two (2) Meetings convened on 18th August, 2008 at Alisa Hotel, Accra, Ghana and White Sands Hotel, Dar es Salaam, Tanzania on Friday 26th June, 2009, both meetings chaired by Mr. KH Osei-Asante, ICEC Director for Region 3.

The Minutes were prepared by Mr. Egon Wortmann, ICEC Assistant Secretary for Region 3, in accordance with the standard Meeting Agenda, the Region having not developed its own objectives and rules of procedure.

Discussions were on local issues that affect Members and Associate Members of the Region and general issues that affect the whole membership. Decisions were taken on local issues, but on general issues, recommendations are being submitted to other Regions for further discussion and to the full Council for final approval.

It is noted that neither the Regional Director nor Delegates have taken any decisions to commit the Council. We have always been responsible to our Members and Associate Member Associations for our actions.

3.1 Meetings

3.1.1 Monday 18th August, 2008 at Alisa Hotel, Accra, Ghana

Region 3 Director Osei-Asante opened the meeting and welcomed all the participants to the Meeting.

Attendance and apologies were received and the Meeting was graced with the presence of Murtala Oladapo, ICEC Senior Vice Chairman and Delegate of NIQS and Egon Wortmann, ICEC Assistant Secretary Region 3 and Delegate of ASAQS.

The Minutes of the ICEC Region 3 Meeting held in Durban, South Africa on 20th October, 2007, previously posted on the ICEC Website, which had no corrections or adverse comments was accepted and adopted. The Chairman thanked Dr Peter Smith for the preparation of the Minutes.

3.1.2 Friday 26th June, 2009 at White Sands Hotel, Dar es Salaam, Tanzania

Welcome by Region 3 Director Kwadwo Osei-Asante opened the meeting with Special welcome extended to Peter Cox (ICEC International Chairman), Murtala Oladapo (ICEC International Senior Vice Chairman) and Dan Kimoro (AAQS President) with and Introductions by Delegates and participants.

Mr. Peter Cox, the special guest, thanked everyone for their attendance and gave a general overview of ICEC activities on at the international level.

Attendance with ICEC Executive members present as Kwadwo Osei-Asante, ICEC Director Region 3, Delegate of GhiS, Mr Peter Cox, ICEC Chairman, Delegate of AIQS, Murtala Oladapo, ICEC Senior Vice Chairman, Delegate of NIQS, Egon Wortmann, ICEC Assistant Secretary Region 3, Delegate of ASAQS, Dan Kimoro (AAQS President and IQSK), Dr Corne’ de Leeuw (ASAQS), Ian Oosthuysen (INQS), Thembi Matunda (ASAQS), Grace Mwang’onda
TIQS), Margaret Ezekiel (TIQS), DK Kyere (GhIS), Joachim Lyimo (TIQS), Abdullah Ndanusa (NIQS), Michael Frimpong (GhIS), Obafemi Onashile (NIQS), Kola Adeyemo (NIQS), Eliamani Mollel, Ignas Lyimo, S Mutharia, HG Nyakundi and Davis Gaitho.

No apologies were received

The Minutes of the ICEC Region 3 Meeting held in Accra, Ghana on Monday 18th August, 2008 with minor correction of the spelling of the name of one of the attendees was accepted and adopted. The Chairman thanked Mr. Egon Wortmann for the preparation of the Minutes.

3.1.3 Region 3 Director’s Report

This is noted with an overview of the activities of ICEC within the Region 3 as follows:

- The good relations and liaison between the ICEC and the AAQS with particular reference to the arrangements of the AAQS General Assembly,
- Awards of DIF to Dr. Corne’ de Leeuw and Mr. Egon Wortmann at the ICEC Congress in Toronto, Canada during July 2008
- Region Director’s Award to Mr. Francis Githaiga (posthumously) at the ICEC Congress held in Toronto, Canada during July 2008,
- The ICEC International Congress 2012 to be hosted by the ASAQS in Durban, South Africa from 23rd to 26th June, 2012 confirmed and ratified during the ICEC Congress held in Toronto, Canada during July 2008,
- Tanzanian Institute of Quantity Surveyors’ intention to take up membership of ICEC and An Application Form issued to them for completion,
- Attention for the following Associations contemplating membership of ICEC in Region 3 (Africa):
  - Namibia,
  - Zimbabwe
  - Gabon,
  - The Gambia,
  - Liberia, and
  - Sierra Leone.
- Standard “ICEC Membership Pack” be developed for handing over to such new Applicants of ICEC,
- Preferences for Meeting days and times for good attendance,
- Minutes of Meetings be widely circulated, directly to member societies and known contacts in Region 3,
- A system to be put in place to encourage all members and make them aware of impending Meetings to attract them to participate fully, and
- Involvement of the Directorates of the ICEC Regions in the operational strategies of the Executive Committees.

Written Reports of the GhIS (Ghana) and the ASAQS (South Africa) were presented with a verbal Report from NIQS and Kenya. No other Reports were presented and there were also no Reports received from the other ICEC Regions
No new applications for membership were presented or considered. New potential members were to be targeted through the existing structures of the AAQS.

Under **Co-operation with other Bodies**, the Meeting took note of the ongoing liaison of ICEC with the following bodies:

AAQS – active participation noted and acknowledged,

FIG – applicability of MOU and future relevance to be further considered. Active participation of the Commission 10 through Mr. Andrew Morley was noted and acknowledged

IPMA – through the main ICEC Council,

PAQS – through the AAQS structures, and

RICS – international relevance noted.

On **ICEC International Cost Model/Location Factor Project**, the following agreed to represent the attached Associations:

- Professor Gaye le Roux – ASAQS,
- Dr. Corne de Leeuw - AAQS member associations for the development of the model. Dr. Corne de Leeuw has been developing a similar international cost model through the AAQS and is particularly keen to liaise with ICEC, with support from Ian Oosthuysen (Namibia), K. Amoa-Mensah (Ghana), Lt Col SK Adusei-Appiah (Ghana), Husaini Dikko (Nigeria) and AA Ndanusa (Nigeria), and
- Mr. Andrew Morley – FIG Commission 10 and ICS.

The importance of the **ICEC Strategic Plan** is emphasized, coupled with the need for feedback from all member associations to ensure that the organization remained relevant and best served the needs of the members.

Region 3 looks forward to the Advisory Committee’s recommendations on the four (4) thematic areas of the Strategic Plan comprising:

- How to achieve the strategic goals;
- How to fund the strategic goals and to what extent;
- How to be a proactive organization and not its current reactive state; and
- How to communicate?

On the **ICEC NGO Roster Status**, Members were advised that they should view the ICEC website for the latest developments in this regard. A general overview of the benefits and advantages of the QS profession being specifically recognized as a profession by the United Nations.

**Reminders and Standing Items**

a. Advantages and Responsibilities of ICEC Members
b. Best Practices and Technical Standards

c. Calendar of Events

- The ICEC International Congress 2010 in Singapore,
- The ICEC International Congress 2012 in South Africa,
- The ICEC International Congress 2014 in Region 2 (Europe) – venue and hosts to be announced,

The next Region 3 Meetings were scheduled in June, 2009 in Tanzania, Nairobi, Kenya – October 2009 and Cape Town, South Africa – October, 2010

It was noted that any planned functions and/or events should be forwarded directly to the ICEC Secretariat on an ongoing basis.

d. Continuing Professional Development (CPD)

The Meetings resolved that more emphasis should be placed on undertaking CPD Programmes jointly with the AAQS. The accreditation and certification of Programmes within Region 3 should be better co-ordinated between the ICEC and AAQS to avoid duplication and wasted effort.

Publications

a. International Roundup: Members to forward articles and newsworthy items directly to the ICEC Secretariat for free of charge publication and provided a good opportunity to advertise Member Associations.

b. International Standards: Current listing available on the ICEC Website for general member use.

Other Business

Accreditation of Tertiary Institutions to be done on the request and at the cost of the tertiary institution seeking the accreditation and ICEC should endeavour to assist with guidelines and methodology.

General Comments

General suggestions/proposals at the Meetings included:

- Standards of new members must be maintained and upheld at all times
- Prizewinners and achievers to be congratulated and encouraged
- Graduate Programmes are to be encouraged and supported to attract more academics to the profession, and
- Academics should also be encouraged to assist the practising members

Conclusion

The Region notes the following for Council’s attention and appreciation:

- Visa problems confronting its Members for attending Meetings,
- Travel costs in Africa including expensive accommodation and lack of sponsorship across Africa,
- Language barriers of Francophone, Anglophone and Lusaphone and how to resolve them noting neo-colonialism and how Africa is ruled from outside Africa and therefore use of AFITEP and any other international Societies including any Portuguese/Spanish Associations to get to other African Cost Management Professional Societies
- The need to assist Liberia, Sierra Leone and The Gambia to build capacity in Cost Management Professional Societies,
- Nomination for Region 3 Director’s Award to Surveyor Francis Yaw Addo of Ghana,
- Recognition of Robyne Nash and possible award for hard work despite her health status – for her support and assistance to ICEC,
- Grateful to ICEC represented by the Senior Vice President and Nigerian Institute of Quantity Surveyors by the President for the support during the induction of Surveyor KH Osei-Asante as President of the Ghana Institution of Surveyors including sending letters of congratulations on 40th Anniversary
- The recognition of ICEC along with FIG/CASLE/FIABCI as a corporate institution under international Societies for which its subscriptions will be borne by the Institution and not the QS Division, and
- Fees and payments due the ICEC should be more definitive with an invoice billing each member-society specifically and copied to Directors of the four (4) Regions.

In Memorium

It is with a heavy heart that Region 3 extends its sympathies to the ICEC Secretariat on the death of its hard working Administrative Secretary, Miss Robyne Nash.

Equally, the Region wishes to inform ICEC that Surveyor Francis Yaw Addo died on 12th July, 2010 and he will be buried on 11th September, 2010. Surveyor Addo was one of prime movers for the GhIS’ association with ICEC and was for many years the Vice-President of the AAQS in-charge of the Western Region.

KH OSEI-ASANTE
Director, Region 3 (Africa)
24th July, 2010
**REPORT OF THE ASSOCIATION OF SOUTH AFRICAN QUANTITY SURVEYORS**

**PRESENTED TO THE**

**INTERNATIONAL COST ENGINEERING COUNCIL MEETING**

**SINGAPORE – 24 JULY 2010**

<table>
<thead>
<tr>
<th>COUNTRY REPORT :</th>
<th>SOUTH AFRICA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of quantity surveyor organisation :</td>
<td>ASSOCIATION OF SOUTH AFRICAN QUANTITY SURVEYORS (ASAQS)</td>
</tr>
<tr>
<td>Name of current President :</td>
<td>MR GERT MEYER</td>
</tr>
<tr>
<td>Name of Executive Director :</td>
<td>MR EGON WORTMANN</td>
</tr>
</tbody>
</table>

**Contact details of quantity surveyor organisation**

| Physical address : | SUITE G6, BUILDING 27, THORNHILL OFFICE PARK, BEKKER STREET, VORNA VALLEY, MIDRAND, 1686, SOUTH AFRICA |
| Postal address : | P.O BOX 3527 |
| | HALFWAY HOUSE |
| | SOUTH AFRICA |
| | 1685 |
| Tel : | +27 (11) 315 4140 |
| E-mail : | director@asaqs.co.za |

**Name of representatives attending council meeting on behalf of ASAQS**

| * PMAQS | 1484 |
| * MAQS | 1019 |
| * AAQS | 293 |
| * SAAQS | 593 |
| * HONORARY | 5 |
| * LIFE | 5 |
| * SENIOR | 184 |
| * RETIRED | 31 |
| TOTAL | 3 614 |
Brief report on education and training:

1. ONGOING CPD TRAINING BEING CONDUCTED ON AN ONGOING BASIS BY THE REGIONAL CHAPTERS (X 9 NO)
2. THE CPD PROGRAMME HAS BEEN IN EXISTENCE SINCE 1999 WITH GROWING SUPPORT FROM THE MEMBERS
3. AMENDMENTS HAVE BEEN INTRODUCED BY THE STATUTORY COUNCIL IN AN ATTEMPT TO SIMPLIFY THE CRITERIA EVEN FURTHER, TO ENCOURAGE GREATER PARTICIPATION BY THE MEMBERS

Accredited Universities and/or Technikons providing quantity surveying courses and location of such institutions:

- UNIVERSITY OF PRETORIA (PRETORIA)
- UNIVERSITY OF WITWATERSRAND (GAUTENG)
- UNIVERSITY OF FREE STATE (BLOEMFONTEIN)
- UNIVERSITY OF CAPE TOWN (CAPE TOWN)
- NELSON MANDELA METROPOLITAN UNIVERSITY (NORTH CAMPUS) (PORT ELIZABETH)
- NELSON MANDELA METROPOLITAN UNIVERSITY (SOUTH CAMPUS) (PORT ELIZABETH)
- CAPE PENINSULA UNIVERSITY OF TECHNOLOGY (CAPE TOWN)
- UNIVERSITY OF KWA-ZULU NATAL (DURBAN)
- UNIVERSITY WALTER SISULU (EASTERN CAPE)
- TSHWANE UNIVERSITY OF TECHNOLOGY (GAUTENG)
- DURBAN UNIVERSITY OF TECHNOLOGY (DURBAN)

Brief report on model documentation:

LONG LIST OF DOCUMENTATION MADE AVAILABLE TO MEMBERS AND THE PUBLIC BY MEANS OF:
1. OVER THE COUNTER SALES
2. ELECTRONIC WEBSHOP ON WEBSITE

Brief report on recent or future seminars and congresses:

ONGOING SEMINARS AND LECTURES PROVIDED ON A REGIONAL CHAPTER BASIS

General services provided by most quantity surveyors within the relevant country:

1. PRE-CONTRACT ESTIMATES
2. TENDER DOCUMENTATION
3. CONTRACT ADMINISTRATION
4. POST CONTRACT CLOSE-OUT REPORTS
5. FULL SPECTRUM OF SERVICES ARE GENERALLY ON OFFER TO INDUSTRY
Specific other services provided by only some quantity surveyors within the relevant country:

1. INSURANCE REPLACEMENT VALUATIONS
2. LIFE CYCLE COSTING
3. VALUE MANAGEMENT
4. FIRE DAMAGE VALUATIONS
5. FACILITIES MANAGEMENT
6. PROJECT MANAGEMENT
7. ARBITRATIONS
8. VALUE MANAGEMENT

Organisational changes:

1. DECISION TAKEN DURING MARCH 2007 TO SEPARATE THE ADMINISTRATIVE FUNCTIONS OF THE ASSOCIATION AND STATUTORY COUNCIL. THE OFFICES ARE NOW PHYSICALLY SEPARATED AS FROM 1 JULY 2007
2. ONGOING LIAISON AND CO-OPERATION BETWEEN THE TWO ORGANISATIONS CONTINUES, BUT WITH A STRONGER EMPHASIS ON SEPARATE IDENTITIES

Brief summary of goals of ASAQS for the forthcoming year and beyond:

1. FOCUSED ATTENTION IS BEING GIVEN ON IMPROVING SERVICE TO THE MEMBERS AND PUBLIC AT LARGE TO EVEN HIGHER LEVELS
2. UNDEVIDED ATTENTION TO BE GIVEN TO BECOME EVEN MORE EFFECTIVE TO SERVING AND ADDING VALUE TO THE BUSINESS LIVES OF THE MEMBERS
3. GOAL IS TO BECOME LOCALLY, REGIONALLY AND INTERNATIONALLY MORE EFFECTIVE AND MEANINGFUL TO THE INDUSTRY
4. INTERNATIONAL CONNECTIONS TO BE STRENGTHENED AND FOSTERED EG. ICEC, RICS, AAQS, PAQS, AACE, ETC.
5. TO ACCEPT THE POLITICAL AND DEMOGRAPHIC CHALLENGES THAT FACE THE COUNTRY
6. TO MAKE A MEANINGFUL CONTRIBUTION TO THE BUILDING ACTIVITY AND CHALLENGES THAT HAVE FACED THE COUNTRY BEFORE AND AFTER THE 2010 FIFA SOCCER WORLD CUP.

General (any other matters related to relevant country):

1. CURRENT SKILLS SHORTAGE EXPERIENCED WITHIN THE BUILDING INDUSTRY IN THE COUNTRY IS IMPROVING
2. BLACK ECONOMIC EMPOWERMENT PROGRAMMES STILL BEING APPLIED WITHIN THE INDUSTRY TO ENCOURAGE DEVELOPMENT OF ALL SECTORS OF SOCIETY
3. SECTOR SKILLS CHARTERS IN THE FINAL STAGES OF PROCLAMATION, BUT NOT WITHOUT SOME PROBLEMS AND DELAYS
4. SCOURGE OF HIV AIDS IS IMPROVING, BUT HAS HAD DETRIMENTAL EFFECT ON THE CAPACITY OF THE BUILDING INDUSTRY

OTHER REGIONAL MATTERS

Matters related to the region as a whole:

1. SOUTH AFRICA WILL BE HOSTING THE 8TH ICEC WORLD CONGRESS 2012 IN DURBAN, KWA-ZULU NATAL, SOUTH AFRICA (23 – 27 JUNE 2012)
2. CONGRESS DETAILS MAY BE VIEWED ON THE DEDICATED WEBSITE SET UP FOR THE EVENT (www.icec2012.org.za)
3. THE LOCAL ORGANISING COMMITTEE (TEAM OF FOUR PERSONS) IS PROGRESSING WELL WITH THE ARRANGEMENTS, WITH THE ASSISTANCE OF AN APPOINTED PROFESSIONAL CONFERENCE ORGANISING COMPANY (TURNERS CONFERENCING)
4. THE CONFERENCE DIRECTOR IS PROFESSOR ROB PEARL.

Requests related to the region as a whole:

1. A GENERAL APPEAL TO ALL ICEC MEMBER ASSOCIATIONS TO SUPPORT THE 8TH ICEC WORLD CONGRESS 2012 IN DURBAN, KWA-ZULU NATAL, SOUTH AFRICA (23 – 27 JUNE 2012).

Report prepared by:

EGON WORTMANN
EXECUTIVE DIRECTOR – ASAQS

24 JUNE 2010
**GHANA INSTITUTION OF SURVEYORS (GhIS)**
**REPORT TO THE 2010 ICEC COUNCIL MEETING - SINGAPORE**

**Date of Report:** 16th July, 2010

1. **Country:** Ghana

2. **Organization’s Name:** Ghana Institution of Surveyors (QS Division)
   - Postal Address: P. O. Box GP 916, Accra
   - Telephone No.: + 233 – 21 - 220191
   - Fax No.: + 233 – 21 - 257012
   - E-mail address: info@ghisonline.org
   - Website: http://www.ghisonline.org

3. **ICEC Representative/Delegate’s Name:** Surveyor KH Osei-Asante
   - Postal Address: P. O. Box KA 9629, Kotoka Airport, Accra
   - Telephone No.: + 233 – 21 – 230231
   - Fax No.: + 233 – 21 – 230215
   - E-mail address: oseiakh@yahoo.com/costplan.consult@gmail.com

   **Alternate Representative/Delegate’s Name:** Surveyor MK Frimpong
   - Postal Address: P. O. Box GP 13650, Accra - Ghana
   - Telephone No.: + 233 – 21 - 682498
   - Fax No.: + 233 – 21 - 7010372
   - E-mail address: mkf@ghana.com/mkfrimpong@yahoo.co.uk

4.1 **Current List of Executive with Address, Phone, Fax and E-mail:**

<table>
<thead>
<tr>
<th>Office</th>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Surveyor Yvonne Sowah</td>
<td>Box GP 916,</td>
<td>021-</td>
<td>021-</td>
<td><a href="mailto:alproser@4u.com.qh">alproser@4u.com.qh</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Accra</td>
<td>220191</td>
<td>257012</td>
<td></td>
</tr>
<tr>
<td>Senior Vice President</td>
<td>Surveyor Robert Dwamena</td>
<td>Box GP 916,</td>
<td>021-</td>
<td>021-</td>
<td><a href="mailto:dwamenarobert@ecgh.com">dwamenarobert@ecgh.com</a></td>
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<tr>
<td>Vice President</td>
<td>Surveyor Daniel K. Kyere</td>
<td>Box GP 916,</td>
<td>021-</td>
<td>021-</td>
<td><a href="mailto:d_kyere@yahoo.com">d_kyere@yahoo.com</a></td>
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<td>Accra</td>
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<tr>
<td>Hon. Secretary</td>
<td>Surveyor Humphrey Amegadoe</td>
<td>Box GP 916,</td>
<td>021-</td>
<td>021-</td>
<td><a href="mailto:htamegadoe@yahoo.com">htamegadoe@yahoo.com</a></td>
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<tr>
<td>Hon Treasurer</td>
<td>Surveyor Emmanuel Lawer</td>
<td>Box GP 916,</td>
<td>021-</td>
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<td><a href="mailto:ealawer@yahoo.com">ealawer@yahoo.com</a></td>
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<td>220191</td>
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<tr>
<td>Chairman (QS Division)</td>
<td>Surveyor E. Budu-Anguah</td>
<td>Box GP 916,</td>
<td>021-</td>
<td>021-</td>
<td><a href="mailto:ekb_a@yahoo.co.uk">ekb_a@yahoo.co.uk</a></td>
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<tr>
<td>Secretary (QS Division)</td>
<td>Surveyor Mrs. Rosemagaret Esbonteng</td>
<td>Box GP 916,</td>
<td>021-</td>
<td>021-</td>
<td><a href="mailto:oshdarley@infinet.com.qh">oshdarley@infinet.com.qh</a></td>
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</tr>
</tbody>
</table>
4.2 GhIS Secretariat:

Executive Director       Surveyor G. A. Atieku       Box GP 916, Accra       021-   20191       info@ghisonline.org

5. Number of Members

5.1 Number of Members by Category (as of February, 2010)

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
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<tbody>
<tr>
<td>Fellows</td>
<td>34</td>
</tr>
<tr>
<td>Professional Members (M)</td>
<td>180</td>
</tr>
<tr>
<td>Technician Members (T)</td>
<td>36</td>
</tr>
<tr>
<td>Trainees (M &amp; T)</td>
<td>427</td>
</tr>
<tr>
<td>Student Surveyors</td>
<td>554</td>
</tr>
</tbody>
</table>

5.2 Number of Practising Firms (as at 31st December, 2009) - 66

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):

   a) GhIS 40th Anniversary activities on Theme, “The Surveyor and the Millennium Development Goals” in February, 2009
   b) Evening with the QS on “Procurement in the context of minimizing waste” in January, 2009,
   c) Joint CPD on, “The Ghanaian Quantity Surveyor and the emerging Oil and Gas Industry in Ghana”, in June 2009,
   d) Annual Seminar/Workshop on “The Contemporary Surveyor: Taxation, Marketing, Insurance and the Oil and Gas Industry in Ghana,” in October, 2009, and

7. Scheduled Future Seminars/Conferences/Congresses:

   Annual Seminar/Workshop for 2010 on 20th to 22nd October and Quarterly Luncheon Meetings in September and December on "The QS in Cost Engineering and Project Management ".


10. Training/Certification Issues? To be discussed at the ICEC Region 3’s Meeting in Republic of South Africa in October, 2010.


12. Any issues where cooperation with other Member Organizations are on-going or desirable:
    Establishment of accredited MSc Programmes in Cost Engineering, Quantity Surveying and Project Management at the Kwame Nkrumah University of Science and Technology, Kumasi – Ghana with support from AACE (through ICEC), IPMA, AAQS and other Member Organizations is desirable.

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.
    Item 12 above on MSc Programmes and the assistance the Council and /or other Member Organizations can offer

14. Any other items of interest which you wish to report: To be discussed at the ICEC Region 3 Meeting in South Africa in Oct 2010.
REPORT OF THE NIGERIAN INSTITUTE OF QUANTITY SURVEYORS (NIQS) TO THE 2010 37TH INTERNATIONAL COST ENGINEERING COUNCIL (ICEC) MEETING, HELD AT RESORTS WORLD, SENTOSA, SINGAPORE ON 24TH JULY 2010

Date of Report: 19th July 2010

1. Country: NIGERIA

2. Organisation’s Name: The Nigerian Institute of Quantity Surveyors (NIQS)
   Postal Address: 17/19 Idowu Taylor Street, Victoria Island, Lagos, P. O. Box 2666, Lagos, Nigeria
   Telephone No: +234 (0)1 470 1429, +234 (0)1 898 8099, +234 (0)1 898 7989,
   GSM: +234 (0)802 830 3346
   E-mail address: info@niqs.net & info_niqs@yahoo.com
   Website: www.niqs.net

3. ICEC Representative / Delegate’s Name: Mr. Murtala Ayodeji OLADAPO
   Postal Address: 11 New Yidi Road, P. O. Box 1413, Ilorin, Kwara State, Nigeria
   Telephone No: +234 (0)31 740755,
   GSM: +234 (0)812 888 0200
   E-mail address: murtala.oladapo@murtyconsulting.com

   Alternate Representative / Delegate’s Name: Mr. Obafemi Oluwolile ONASHILE
   Secretary International Affairs, NIQS
   Postal Address: c/o Consol Associates, 5 Eric Manuel Crescent, Off Bode Thomas, Surulere, Lagos State, Nigeria
   Telephone No: +234 (0)802 306 1499,
   GSM: +234 (0)805 995 7471
   E-mail address: consolassociates@yahoo.com, obafemionashile@yahoo.com

4. Current list of Executives with Address, Phone, Fax, Email:

<table>
<thead>
<tr>
<th>Office</th>
<th>Name</th>
<th>Telephone</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Felix A. Okereke-Onyeri</td>
<td>+234 (0)803 711 3707</td>
<td><a href="mailto:okerekeonyeri@yahoo.com">okerekeonyeri@yahoo.com</a></td>
</tr>
<tr>
<td>Deputy President</td>
<td>John Agele Aluofahai</td>
<td>+234 (0)805 555 0278</td>
<td><a href="mailto:info@costecng.com">info@costecng.com</a></td>
</tr>
<tr>
<td>2nd Deputy President</td>
<td>A. A. Ndanusa</td>
<td>+234 (0)803 588 1040</td>
<td></td>
</tr>
<tr>
<td>Vice President</td>
<td>Joshua Abiodun Bamdupe</td>
<td>+234 (0)803 316 1815</td>
<td><a href="mailto:mail@jabakconsultants.com">mail@jabakconsultants.com</a></td>
</tr>
<tr>
<td>2nd Vice President</td>
<td>A. Y. A Alhassan</td>
<td>+234 (0)803 7882644</td>
<td></td>
</tr>
<tr>
<td>Immediate Past President</td>
<td>Francis Oluwole Adetola</td>
<td>+234 (0)802 290 8470</td>
<td><a href="mailto:francis@fo.ab.com">francis@fo.ab.com</a></td>
</tr>
<tr>
<td>Secretary General</td>
<td>Olawole Adeola</td>
<td>+234 (0)805 517 7080</td>
<td><a href="mailto:woleadebola@yahoo.com">woleadebola@yahoo.com</a></td>
</tr>
<tr>
<td>Treasurer</td>
<td>Wasiu Akewushola</td>
<td>+234 (0)803 305 9085</td>
<td><a href="mailto:wasay805@yahoo.com">wasay805@yahoo.com</a></td>
</tr>
<tr>
<td>Secretary, International Affairs</td>
<td>Obafemi O. Onashile</td>
<td>+234 (0)805 995 7471</td>
<td><a href="mailto:consolassociates@yahoo.com">consolassociates@yahoo.com</a></td>
</tr>
<tr>
<td>Secretariat Administration</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Acting/ Executive Secretary</td>
<td>Peace Amobi (Mrs)</td>
<td>+234 (0)802 334 6202</td>
<td></td>
</tr>
</tbody>
</table>
5. Number of Members

5.1 Number of Members by Category (as of July 15, 2010):

- Fellows (FNIQS) 168
- Corporate Members (MNIQS) 1,659
- Probationers 2,774
- Technicians 304
- Students 1,762

----------
6,667
==========

5.2 Number of Practising Firms 233

6. Seminars/Conferences/Congresses held since the last ICEC Region Meetings (August 2008)
- Launching and Workshop of the NIQS new BESMM 3 – Building and Engineering Works Standard Method of Measurement
- NIQS 21st Bi-ennial Conference (November 2008).
- 3 day International Workshop on Public Private Partnership Approach to Infrastructure Provision in Nigeria (13th – 15th July 2010)

7. Scheduled Future Seminars/Conferences/Congresses:

To be communicated soon to ICEC and also publicised later on our Website www.niqs.net

8. Potential Future Events Under Consideration:
- NIQS 40th Anniversary activities

9. Any New Initiatives / Innovations?
- Review of the NIQS Constitution and Bye Laws
- Actively pursue of review of the Nigerian National Policy on Public Procurement and Act so as to give Quantity Surveyors a prominent and permanent position in public procurement bodies.

10. Education and Training:
- The NIQS professional qualification examinations (TPC) coming up in August/September, 2010
- There are CPD training seminars being conducted on an on-going basis by the NIQS and State chapters of the Institute.

11. Any Important New Publications?
- The recent publication of the new BESMM3 – The Building and Engineering works standard method of measurements, by the NIQS in September 2009

12. Any issues where cooperation with other Member Organizations are on-going or desirable (please indicate in each case if it is on-going or desirable)

Nil

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council

Nil

14. Any other items of interest which you wish to report

Peace Amobi (Mrs)
Acting Executive Secretary
ITEM 6.4

Region 4 Reports
PAQS MEMBER ORGANISATION'S ANNUAL REPORT
TO THE PAQS BOARD - 2010

Please complete and email to secretariat@ism.org.my by 21 JUNE 2010.

1. Name of Member Organisation: Building Surveyors Institutes of Japan

2. Number of QS members:
   - Full (corporate level) members = 2,559 (Individual: 2,475+Corporate: 84)
   - Affiliated (not corporate level) members = 70
   - Probationer or Training members = 0
   - Student members = 0
   - Total of QS members = 2,629 (May 28, 2010)

3. Current address/contact details of your member organisation’s head office/secretariat:
   - Postal address : 105-0014
   - Street address : 3-16-12, Shiba, Minato-Ku, Tokyo JAPAN
   - Email : kokusai@bsij.or.jp
   - Website : http://www.bsij.or.jp
   - Phone : +81-3-3453-9591
   - Fax : +81-3-3453-9597

4. Current office holders:
   - President = Dr. Teruyuki Fujigami
   - QS Division Chair (if applicable) = NON
   - Executive Officer (Vice President) = Mr. Takayoshi Sato,
     Mr. Kouichi Noro, and
     Mr. Katsuhiko Shioda
   - QS Div Admin Officer (if applicable) = NON

5. Names of two (2) official delegates to the PAQS Board:
   1. Mr. Takayoshi Sato
   2. Dr. Kenji Kimoto

6. Others of your organisation on PAQS Committees or attending the Board meeting:
   - Board Officers : Dr. Kenta Fukagawa, Mr. Hiroyuki Tokunaga,
     Mr. Hiroyuki Hayakawa, Ms. Yuri Wakita, Ms. Shouko Kihara
   - Research Committees : Dr. Kenji Kimoto, Dr. Kenta Fukagawa,
     Mr. Hiroyuki Tokunaga, Ms. Shouko Kihara
   - Education Committees : Mr. Takayoshi Sato, Mr. Hiroyuki Hayakawa,
     Ms. Yuri Wakita
   - Sustainability Committees: Mr. Takayoshi Sato, Dr. Kenta Fukagawa
   - Young QS Group : Dr. Kenta Fukagawa, Mr. Hiroyuki Hayakawa,
     Ms. Yuri Wakita, Ms. Shouko Kihara

7. Report on your organisation's activities since previous PAQS Board meeting,
   including a brief comment on the state of the construction industry in your country:

   Construction industry in Japan has been involved in the global financial crisis. The
demands for building construction including facilities and housings have been inactive
especially since the Lehman Shock.
The BSIJ held the Annual General Meeting 2010 on May 18, in Tokyo. At the meeting, BSIJ showed the BSIJ Activity Plan 2010.

First, BSIJ is concerned with the activities of young generation of QS, the initiatives to encourage females and students, and the invitation process of quantity surveyors to be BSIJ members. BSIJ has started the qualification of quantity surveyor assistant for students in 2009. It is related to the education at higher educational institutions such as universities. 180 students became quantity surveyor assistants (April 1, 2010). BSIJ expects the spread of education.

Secondly, BSIJ supports the seminars for quantity surveyors and cost managers related to CPD (Continuing Professional Development). BSIJ has started e-Learning of cost school in 2009. As a result, more members of BSIJ in Japan can take part in the school.

Finally, BSIJ promotes the mutual certification of quantity surveyors and has already entered into the agreement between Japan and four countries: Singapore, Hong Kong, Canada and New Zealand.
REPORT OF JSCPE TO THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING

Date of Report 2010/05/14

1. Country: JAPAN

2. Organization's Name: Japan Society of Cost and Project Engineers
   Postal Address: 193-2 Yoshigiwa,
   Hiratuka City
   Kanagawa, Japan 254-0011
   Telephone No. +81-0463-53-1410
   Fax No. +81-0463-53-1220
   E-mail: yoshimi_saito@pop06.odn.ne.jp
   Website:

3. ICEC Representative/Delegate's Name: Yoshimi Saito
   Postal Address: 193-2 Yoshigiwa,
   Hiratuka City
   Kanagawa, Japan 254-0011
   Telephone No. +81-0463-53-1410
   Fax No. +81-0463-53-1220
   E-mail address: yoshimi_saito@pop06.odn.ne.jp

   Alternate Representative/Delegate's Name:
   Not Applicable

4. Current List of Executive with Address, Phone, Fax, E-mail:
   (Please provide information for your President/Chairman, Vice President/Chairs, General Secretary,
   Treasurer, and Executive Secretary/General Manager)
   Yoshimi saito
   President of Japan Society of Cost and Project Engineers (JSCPE)
   Address: 193-2 Yoshigiwa,
   Hiratuka City
   Kanagawa, Japan 254-0011
   Telephone No. +81-0463-53-1410
   Fax No. +81-0463-53-1220
   E-mail address: yoshimi_saito@pop06.odn.ne.jp

5. Number of Members by Category (as of December 31, 2009): 20
   (Please list each category of membership and the number of members in each category)

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):
   Congress
   2006
   1. The 12th General Meeting of The Japan Society of Cost and Project Engineers
   2. The 11th Autumnal Meeting of The Japan Society of Cost and Project Engineers
   2007
   1. The 13th General Meeting of The Japan Society of Cost and Project Engineers
   2. The 12th Autumnal Meeting of The Japan Society of Cost and Project Engineers
2008
1. The 14th General Meeting of The Japan Society of Cost and Project Engineers
2. The 13th Autumnal Meeting of The Japan Society of Cost and Project Engineers

2009
1. The 15th General Meeting of The Japan Society of Cost and Project Engineers
2. The 14th Autumnal Meeting of The Japan Society of Cost and Project Engineers

7. Scheduled Future Seminars/Conferences/Congresses:
   (Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

2010
Congress: The 15th Autumnal Meeting of The Japan Society of Cost and Project Engineers
Date: 11/08/10
Venue: Foundation Sohyo Kaikan
Theme: Not yet decided
Contact information: JSCPE

8. Potential Future Events Under Consideration: (Please list):
02/2011 General Meeting of JSCPE

9. Any New Initiatives/Innovations?
Not Applicable

10. Training/Certification Issues?
    Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm for guidelines and application forms).

11. Any Important New Publications? (Please list.)
    (If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).

12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

14. Any other items of interest which you wish to report:

I want to introduce the group of cost engineering activity in Japan. There are three activity groups of cost engineering in Japan.
1. Japan Society of Cost and Project Engineers (JSCPE), 20 members
2. The Society of Chemical Engineers, JAPAN-SIS (System, Information, Simulation) Sectional Committee-Cost Engineering Subcommittee, 17 members
3. AACE International Japan Section
We, JSCPE are belong to ICEC International.
REPORT OF THE HONG KONG INSTITUTE OF SURVEYORS
TO THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING
24 JULY 2010, SINGAPORE

Date of Report: 25 June 2010

1. Country: Hong Kong SAR

2. Organization's Name: The Hong Kong Institute of Surveyors ('HKIS')
   Postal Address: Suite 801, 8/F Jardine House
   One Connaught Place
   Central
   Hong Kong SAR
   Telephone No. (852) 2526 3679
   Fax No. (852) 2868 4612
   E-mail address info@hkis.org.hk
   Website www.hkis.org.hk

3. ICEC Representative/Delegate's Name:
   Name: Mr. CHEUNG Tat Tong
   Postal Address: Same as for HKIS
   Telephone No. (852) 2526 3679
   Fax No. (852) 2868 4612
   E-mail address: ttcheung@hkis.org.hk

   Alternate Representative/Delegate's Name:
   Postal Address: Mr. Daniel HO Chi Wai
   Telephone No. Same as for HKIS
   Fax No. (852) 2526 3679
   E-mail address: (852) 2868 4612

4. Current List of Executive with Address, Phone, Fax, E-mail:
   (Please provide information for your President/Chairman, Vice President/Chairs,
   General Secretary, Treasurer, and Executive Secretary/General Manager)

   President Professor K W Chau
   Senior Vice President Mr WONG Bay
   Vice President Ms Serena Lau
   Honorary Secretary Mr Edwin Tang
   Honorary Treasurer Mr Lesly Lam
5. Number of Members by Category (as of 31 May 2010):
(Please list each category of membership and the number of members in each category)

Total number of qualified members = 4,946 (450 Fellows and 4,496 Members)
Total number of technical members, probationers and students = 2,484

Total number of qualified QS members = 2,213 (177 Fellows and 2,036 Members)
Total number of QS technical members, probationers and students = 1,066

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):

- 31 October 2009 - Conference on Property and Facility Management: A Greater China Perspective
- 26 September 2009 – HKIS Annual Conference “Surveyors in Urban Regeneration”
- 5 September 2009 – Building Surveyors Conference “Building a Green and Sustainable Future”

7. Scheduled Future Seminars/Conferences/Congresses:
(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

- HKIS Annual Conference on 4 September 2010 at Grand Ballroom, Conrad Hong Kong, Pacific Place, 88 Queensway, Hong Kong. The theme of the Conference is “Building Adaptation and Revitalization”. Enquiries: Ms. Polly Tsang/Mr. Sam Leung, Tel: +852 2372 0090, Fax: +852 2372 0490, Email: polly@creativegp.com/sam@creativegp.com, website: http://www.hkis.org.hk

8. Potential Future Events under Consideration: (Please list):

- 2nd reciprocity qualification assessment between HKIS and CECA in October 2010
- Shanghai Conference in November 2010

9. Any New Initiatives/Innovations?: 

10. Training/Certification Issues?
   Note: If your organization offers a certification or CPD programme and has not yet
   considered submitting it for possible ICEC accreditation, you are encouraged to do so.
   See http://www.icoste.org/delegate.htm for guidelines and application forms).

11. Any Important New Publications? (Please list.)
   (If possible, mail a copy of any new books or other major publications to the ICEC
   Secretary for review on the ICEC webpage. Please include price and ordering
   information).

   For QS Discipline – NIL
   For BS Discipline -
   ● Guide to Prepare a Building Maintenance Manual
   ● General Specification for Building Maintenance Works in Residential Buildings

12. Any issues where cooperation with other member organizations are on-going or
desirable (please indicate in each case if it is on-going or desirable).

13. Please list any issues (Regional or International) which you wish to have considered
by the ICEC Council.

14. Any other items of interest which you wish to report: the ICEC Council.
1. Name of Member Organisation: New Zealand Institute of Quantity Surveyors (NZIQS)

2. Number of QS members:
   - Full (corporate level) members = 696
   - Affiliated (not corporate level) members = 56
   - Probationer or Training members = 69
   - Student members = 472
   - Total of QS members = 1293

3. Current address/contact details of your member organisation’s head office/secretariat:
   - Postal address: PO Box 10469, The Terrace Wellington 6143, NZ
   - Street address: lvl 8 Hallenstein House, 276 Lambton Quay, Wellington, 6011, NZ
   - Email: office@nziqs.co.nz
   - Website: www.nziqs.co.nz
   - Phone: +64 4 4735521
   - Fax: +64 4 4732918

4. Current office holders:
   - President = Ms Phillippa Luoni (till 17 June 2010)
   - QS Division Chair (if applicable) =
   - Executive Officer = Mr John Granville
   - QS Div Admin Officer (if applicable) =

5. Names of two (2) official delegates to the PAQS Board:
   1. Mr Keith Harvey, FNZIQS
   2. Mr Bruce Glennie, FNZIQS

6. Others of your organisation on PAQS Committees or attending the Board meeting:
   - Board Officers = Mr Gordon Cairney, FNZIQS - VP
   - Research Committees :
   - Education Committees :
   - Sustainability Committees:
   - Young QS Group :

7. Report on your organisation’s activities since previous PAQS Board meeting, including a brief comment on the state of the construction industry in your country:

The numbers of members, especially student members continues to increase – with another 10% increase from the previous year. A reciprocal membership agreement has been signed with South Africa (ASAQS) and a memorandum of agreement with Chartered Institution of Civil Engineering Surveyors. Another agreement is to be finalised with QSi (UK).

NZIQS has applied to the Minister of Construction to become an adjudicator nominating authority under the NZ Construction Contracts Act and members are to be accredited as NZIQS-accredited adjudicators to provide this service when approved.

Considerable research and discussion have taken place with new Membership criteria and possibly a new membership grade if approved by members.

A 3 year NZIQS marketing initiative at secondary schools combined with poor job prospects (from the recession) has increased the number of QS students for Diploma and degree level
courses, graduates will be more numerous than usual in the next 2/3 years and the industry challenge will be to get jobs and work experience for these graduates to make them valuable.

The construction industry has been hit by the world wide recession especially the residential market which is recovering from a ‘leaky building’ syndrome for many houses built since the early 1990s. Although net migration is positive there is a lack of confidence affecting the required building programme. The government has some major infrastructure projects – mostly infrastructure supporting some of the bigger firms and a strong regional programme too in planning but the commercial construction suffers from the general recession, a lack of confidence for investment and the lack of funds for private projects (and the dwindling number of major property investors) whose companies have been put into receivership or gone bankrupt. Overall construction consent value fell 10% in 2009 from 2008 and residential value fell 18% for the same period.

There is not expected to be a significant rise in consent numbers until the end of 2010/beginning of 2011 and the market has created an environment of very competitive tendering by contractors and sub contractors for the projects under consideration.

For the first time in 10 – 11 years the employed numbers in construction has declined in the past quarter and the national Labour Cost Index for all industries rose only 1.5% in the past year, the lowest rise for 10 years.
REPORT OF
PROJECT MANAGEMENT ASSOCIATES (PMA-India)
TO THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING

Date of Report  24th JUNE, 2010  [For 2008 – 10]

1. Country:  INDIA

2. Organization's Name:  PROJECT MANAGEMENT ASSOCIATES (PMA-India)
   Postal Address:  A -48, SECTOR – 5, NOIDA – 201301 (UP), INDIA
   Telephone No:  +91 120 2423550 / 2421757
   Fax No:  +91 120 2421482 / 2421484
   E-mail Address:  info@pma-india.org ; pma1@vsnl.com
   Website:  www.pma-india.org

3. ICEC Representative/Delegate's Name:  ADESH JAIN (Honorary President, PMA – India)
   Postal Address:  A -48, SECTOR – 5, NOIDA – 201301 (UP), INDIA
   Telephone No:  +91 120 2423550 / 2421757
   Fax No:  +91 120 2421482 / 2421484
   E-mail Address:  acjain@vsnl.com; adesh@cepm.com

   Alternate Representative/Delegate's Name:  NOT APPLICABLE

4. Current List of Executive with Address, Phone, Fax, E-mail:
   (Please provide information for your President/Chairman, Vice President/Chairs, General Secretary, Treasurer, and Executive Secretary/General Manager)

   **Honorary President**
   Name:  ADESH JAIN
   Address:  A -48, SECTOR – 5, NOIDA – 201301 (UP), INDIA
   Telephone No:  +91 120 2423550 / 2421757
   Fax No:  +91 120 2421482 / 2421484
   E-mail Address:  acjain@vsnl.com; adesh@cepm.com

   **Vice President**
   Name:  Dr. A S PILLAI (MD & CEO, BRAHMOS AEROSPACE)
   Address:  16, CARIAPPA MARG, DELHI CANTT, NEW DELHI, INDIA
   Telephone No:  +91 11 25684828 / 23013220
   Fax No:  +91 11 25684827
   E-mail Address:  aspillai@brahmos.com

   **Treasurer**
   Name:  SANTOSH KUMAR BAJPATI
   Address:  E - 24, SECTOR – 55, NOIDA (UP), INDIA
   Telephone No:  +91 9818009927
   Fax No:  +91 120 2421482 / 2421484
   E-mail Address:  santoshvajpayee@gmail.com
5. Number of Members by Category (as of December 31, 2004):
(Please list each category of membership and the number of members in each category)

As on 31-December-2009
Individual Life Members: 626
Corporate Life Members: 43
Corporate Annual Members: 03

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):

Event: Global Symposium 2009
Dates: 14 – 16 December, 2009
Venue: Hotel Hyatt Regency, New Delhi, India
Theme: Managing Projects, Programs & Portfolios
Contact: info@pma-india.org ; pma1@vsnl.com

Event: Global Symposium 2008
Dates: 16 - 18 December, 2008
Venue: Hotel Ashok, New Delhi, India
Theme: Project Management – at the Centre Stage of Economic Transformation
Contact: info@pma-india.org ; pma1@vsnl.com

7. Scheduled Future Seminars/Conferences/Congresses:
(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

Event: Global Symposium 2010
Dates: 06 - 08 December, 2010
Venue: Le Meridien Hotel, New Delhi, India
Theme: Managing Infrastructure Projects and Lessons learnt from the best practices from Asia Pacific Region
Contact: info@pma-india.org ; pma1@vsnl.com

8. Potential Future Events Under Consideration: (Please list): NOT APPLICABLE

9. Any New Initiatives/Innovations?

Project Management Certification Institute (PMCI-India), the National Certification Body (CB) of PMA-India, non-profit company incorporated under Section 25 of the Companies Act 1956, has started functioning with effect from 01st April, 2010.

10. Training/Certification Issues?
Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm for guidelines and application forms).
11. Any Important New Publications? (Please list.)

(If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).

- PM News # 38
- PM News # 37
- PM News # 36

All are Free of Cost i.e. Complimentary.

12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

NOT APPLICABLE

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

To introduce the ‘Certificate In Project Management’ (CIPM) as part of ICEC, to all its members.

14. Any other items of interest which you wish to report:

NOT APPLICABLE
1. Name of Member Organisation:

AUSTRALIAN INSTITUTE OF QUANTITY SURVEYORS (AIQS)

2. Number of QS members:
   Full (corporate level) members = Associate 1615,
   Fellow 229,
   Life Fellow 29,
   Honorary Fellow 2
   Affiliated (not corporate level) members = 182
   Probationer or Training members = Probationer 901,
   Technician 48
   Student members = 950
   Retired members = 122
   Total of QS members = 4078

3. Current address/contact details of your member organisation’s head office/secretariat:
   Postal address : PO Box 301, Deakin West ACT 2600
   Street address: National Surveyors House, 27-29 Napier Ct, Deakin ACT 2600
   Email : contact@aiqs.com.au
   Website : www.aiqs.com.au
   Phone : +61
   Fax : +6

4. Current office holders:
   President = Mr Trevor Sanders
   QS Division Chair (if applicable) =
   Executive Officer = The Hon Terry Aulich
   QS Div Admin Officer (if applicable) =

5. Names of two (2) official delegates to the PAQS Board:
   1. Mr Trevor Main
   2. Dato Isahak

6. Others of your organisation on PAQS Committees or attending the Board meeting:
   Board Officers : Trevor Sanders, Peter Cox, Trevor Main,
   Anthony Mills & Robert Little
   Research Committees:
   Education Committees:
   Sustainability Committees:
   Young QS Group:

7. Report on your organisation’s activities since previous PAQS Board meeting, including a brief comment on the state of the construction industry in your country:

The dominating feature of the construction landscape during the year was the Australian Government’s fiscal stimulus package which was aimed at consumer confidence with money in hand grants to eligible taxpayers and a $13 billion expenditure on the nation’s primary school capital works program. This had
significant effects on preventing Australia from sliding into recession but did cause some price escalations as a result of the scramble for labour and material resources. A special task force has been established to make recommendations about this program and future capital works investment.

AIQS has been spending considerable energy on analysing and revamping its Continuing Professional Development programs to make them more relevant and forward looking. Much of this will be designed and delivered through a new dedicated entity, the College of Building and Environment, which will also have a major research focus, especially in applied research related to new areas such as sustainable building and city rejuvenation.

Similarly, a new joint university accreditation system with the Australian Institute of Builders and the Australian Institute of Building Surveyors is being negotiated with Australian Universities which offer construction based courses. The staffing structure and information technology systems of AIQS have been totally overhauled in order to focus more on delivering better services for our members, many of whom are overseas.

Together with the President Trevor Sanders, a new CEO, the Hon Terry Aulich and Manager Office Support, Fiona Littlewood, are overseeing the modernization program.
PAQS MEMBER ORGANISATION’S ANNUAL REPORT
TO THE PAQS BOARD - 2010

Please complete and email to secretariat@ism.org.my by 21 JUNE 2010.

1. Name of Member Organisation:
   CHINA ENGINEERING COST ASSOCIATION (CECA)

2. Number of QS members:
   Full (corporate level) members = 5331
   Affiliated (not corporate level) members = 0
   Probationer or Training members = 0
   Student members = 0
   Total of QS members = 5331

3. Current address/contact details of your member organisation’s head office/secretariat:
   Postal address: No.9, San LiHe Road, Beijing, P.R. China
   Email: ceca@ceca.org.cn; james@ceca.org.cn
   Website: www.ceca.org.cn
   Phone: 8610-58934013
   Fax: 8610-58934648

4. Current office holders:
   President = Ms. Zhang YunKuan
   QS Division Chair (if applicable) = N/A
   Executive Officer = Ms. Ma GuiZhi
   QS Div Admin Officer (if applicable) = N/A

5. Names of two (2) official delegates to the PAQS Board:
   1. Ms. Ma GuiZhi
   2. Mr. James Y. Sue

6. Others of your organisation on PAQS Committees:
   Research Committees: Pro. Yin YiLin; Mr. James Y. Sue;
   Education Committees: Pro. Yin YiLin; Mr. James Y. Sue;
   Young QS Group: Mr. James Y. Sue

7. Report on your organisation’s activities since previous PAQS Board meeting, including a brief comment on the state of the construction industry in your country:

   i) Data provided by CECA reveal that the scale of China’s construction consulting market increased by 5 percent to 8 percent each year in the past three years. It is estimated that the total volume of construction consulting business in China reached US$ 3 billion in 2009. The fluctuation of the local construction market and more consultancy firms involved would more and more influenced QS profession over the next few years.

   ii) “Standard Consultancy Method of Construction Project Budgeting (CECA/GC5-2010) and “Illustration for the Measurement of Construction Area ” (2nd Edition) have been developed and launched by CECA this early year. Two institute regulations aim to provide methods, standard formats, and quality control for the client and QS professional in their practice.
iii) Joint Researches of year 2010 developed by CECA, local universities, consulting firms and affiliated institutions are ongoing process. The study scopes involved the development of Model management style of local Consulting companies; the new rules and guides of APC; the strategy of National construction industry’s “twelves of Five-year Plan” (QS profession); The Study of local QS professional’s core competencies evaluation system; The establish of local cost index system, etc. All these local professional research programmes are funded by CECA.

iv) In according with the CECA and HKIS signed a Supplementary Reciprocity Agreement in middle 2009, the second batch of HKIS members will obtain the qualification of local Cost Engineer by CECA APC Programme within this year. Meanwhile, a certain amount of local Cost Engineers will qualified HKIS members by HKIS APC Programme.

v) The CECA 20 Years Celebration Ceremony and Congress decided to be hold on Thursday, September 16, 2010. CECA now sincerely invite ICEC, PAQS, RICS and other ICEC and PAQS professional individual members to attend the unique, splendid, historical celebration in Beijing, China.
PAQS MEMBER ORGANISATION’S ANNUAL REPORT
TO THE PAQS BOARD - 2010

Please complete and email to secretariat@ism.org.mv by 21 JUNE 2010.

1. Name of Member Organisation:

INSTITUTE OF QUANTITY SURVEYORS SRI LANKA (IQSSL)

2. Number of QS members:

- Full (corporate level) members = 0128
- Affiliated (not corporate level) members = 0373
- Probationer or Training members = 0021
- Student members = 1040
- Total of QS members = 1562

3. Current address/contact details of your member organisation’s head office/secretariat:

Postal address: # 275/75, Prof. Stanley Wijesundara Mw., Colombo - 07.
Street address:
Email: iqssl@slnet.lk
Website: www.iqssl.lk
Phone: +94 112 595570
Fax: +94 112 595570
Officer In charge: Mr. D.M Pallegama/ Mr. Geryceion Perera

PAQS Secretariat - for PAQS 2011
Postal Address: No. 108, Nawala Road, Narahenpita, Sri Lanka
Email: paqs_iqssl@slnet.lk; paqs2011@yahoo.com
Website:
Phone: +9411 2369797
Fax: Under Construction
Officer In charge: Mr. Warren Mills - Event Director

4. Current office holders:

President: Prof. Mrs. Chitra Weddikkara
Imme. Past President: Mr. H. D. Chandrasena
Vice President: Mr. Elmo Fernando
Secretary: Mr. Lalantha Amarasekera
Asst Secretary: D. G. Jayaratne
Treasurer: Mr. Rajitha Dassanayake
Asst Treasurer: A.N. Jayadeva

Board Chairmen
- Mr. H.D. Chandrasena - BOQSE (Board of QS Education)
- Mr. Elmo Fernando - PAB (Professional Affairs Board)
- Mr. Hemantha Aponso - MAB (Membership affairs Board)
- Mr Nishantha Wickramasinghe - BOM (Board of Management)
- Ms Anoma Gunasekera - BOQSP (Board of QS Publication)
- Mr. Lalith Rathnayake - BWPR (Board of Welfare and Public Relations)

5. Names of two (2) official delegates to the PAQS Board:

1. Prof. Mrs. Chitra Weddikkara
2. Mr. Lalantha Amarasekera
6. Others of your organisation on PAQS Committees or attending the Board meeting:

- Board Officers: Mr. Hemantha Aponso
  Mr. Lalith Rathnayake
- Research Committees: Mrs. Kanchana Perera
  Mrs. Champa Liyanage
- Education Committees: Mr. Nishantha Wickramasinghe
  Ms Anoma Gunasekera
- Sustainability Committees: Mr. Upul Shantha
  Mr. A.N. Jayadeva
  Mr. A. M. A. Malalasekera
- Young QS Group: Mr. Lalantha Amarasekera
  Mr. Nishantha Wickramasinghe

7. Report on your organisation’s activities since previous PAQS Board meeting, including a brief comment on the state of the construction industry in your country:

- Institute has elevated 2 fellow members and 15 Associate members during the year.

- Institute has offered a temporary membership route to senior Sri Lankan QS professionals to obtain the IQS.SL corporate membership. Senior Practitioners with Recognised QS Degree and/or Corporate memberships with recognised QS Professional Bodies are benefited with this arrangement.

- Professional Affairs Board Headed by Mr. Elmo Fernando has completed the IQS.SL Practice Manual to be used by the members. It has got the council approval and will be published and distributed among the members at the next AGM due on 6th Aug 2010.

- With the acceptance of hosting the PAQS 2011 in Sri Lanka, IQS.SL has opened a PAQS secretariat at the College of Quantity Surveying Building at Narahenpita. Mr. Warren Mills is the Event Director. We will launching the web page for the event shortly and all information regarding the conference will be available through this site.

- IQS.SL council has met His Excellency Mahinda Rajapakse President of Democratic Socialist Republic of Sri Lanka on 7th November 2009.

- Since there is no specific provision in Sri Lanka Government service for Quantity Surveyors, IQS.SL is now in the process of developing a system (Public Service Minute) to obtain the necessary recognition for Quantity Surveyors in the Public Service.

Over view of the Construction Industry in Sri Lanka

Sri Lanka with the end of thirty years of war is expecting a huge growth in every sectors of the economy. Last year was a down turn for construction industry. All stake holders of the construction industry are therefore expecting this construction boom to take place any time of the year. Already the tourism sector shows improvement and number of hotels and hotel refurbishment projects are on the pipe line. In addition to that Government is continuing with the infrastructure development works. International Airport project and few international ports are under construction. As we host the next PAQS congress we take this opportunity to invite each PAQS member to visit Sri Lanka and experience the natural beauty and unique hospitality of the country.
PAQS MEMBER ORGANISATION'S ANNUAL REPORT
TO THE PAQS BOARD - 2010

Please complete and email to secretariat@ism.org.my by 21 JUNE 2010.

1. Name of Member Organisation:
   THE INSTITUTION OF SURVEYORS MALAYSIA (ISM)

2. Number of QS members:
   Full (corporate level) members = 917
   Graduate members = 850
   Probationer or Training members = 160
   Student members = 542
   Total of QS members = 2,469

3. Current address/contact details of your member organisation’s head office/secretariat:
   Postal address : 3rd Floor, Bangunan Juruukur,
   Street address : 64-66. Jalan 52/4
   Email : secretarial@ism.org.my
   Website : www.ism.org.my
   Phone : +603-79548358, 79551773, 79569728
   Fax : +603-79550253

4. Current office holders:
   President = Sr Dr Wan Maimun Wan Abdullah
   QS Division Chair (if applicable) = Sr Chew Nane Cheong
   Chief Operating Officer = Ms Katherine Thiang
   QS Div Admin Officer (if applicable) = Ms Vanitha Palaniveloo

5. Names of two (2) official delegates to the PAQS Board:
   1. Sr Ong See Lian
   2. Sr Kwan Hock Hai

6. Others of your organisation on PAQS Committees or attending the Board meeting:
   Board Officers : Sr Ong See Lian, Sr Kwan Hock Hai,
                   Sr Chew Nane Cheong, Sr Chuah Siow Leng
   Research Committees : Sr Chew Nane Cheong,
                         Sr Amnah Mohammed Salleh
   Education Committees : Sr Chuah Siow Leng
                          Sr Chew Nane Cheong
   Sustainability Committees : Sr Yeap Soon Kiat
                             Sr Mohamad Shazali Sulaiman
   Young QS Group : Sr Mohamad Shazali Sulaiman
                    Sr Yeap Soon Kiat
7. Report on your organisation’s activities since previous PAQS Board meeting, including a brief comment on the state of the construction industry in your country:

Organisation’s activities include:

a) **ISQ, ISO 1st Workshop.**
   Held in ISQ on 9th & 10th August 2009. Course facilitor is Sr Ong Hock Tek from Pro Value Management Sdn Bhd. In May 2009, the QS QMS has successfully launched a new Quality Group Certification Scheme for member firms with a new name “ISQ Quality Group Scheme” or “ISQ.ISO” in short. The new scheme is an innovative, integrated, value-added quality program that promotes the latest quality management system (ISO9001:2008) and incorporates Value Management into its development process. The 1st batch of 8 firms commenced on their certification workshops on 7 July 2009 and some have already attained their ISO certification and others are on their way.

   In the May 2010, the QS QMS has successfully launched a new ISO9001:2008 Migration Scheme for member firms with a new name “ISQ ISO Migration Scheme”. The Migration Scheme is catered for ISM member firms that are already certified in ISO9001:2000 (outdated QMS) to upgrade their existing ISO certification to the latest by 30 November 2010 dateline. It is hoped that the 1st batch of 8 firms will commence on their migration workshop this coming 7 August 2010.

b) **CPD talk on product awareness** on wall system, roof trusses, tiles and paint by UAC Berhad & associate companies on 31st Oct 2009 in Wisma IEM, PJ

c) **Technical visit to ICI Paint Factory, Nilai**
   This technical visit was held on the 12th December 2009 at the ICI Paints Factory in Nilai and comprised of plant visit and product presentation.

d) **Visit by delegation from Singapore Institute of Surveyors & Valuers (SISV)** on 9th Jan 2010.

e) **Workshop on Surveying Services Liberalization.**
   This talk was held on 15th December 2009 at Crown Plaza Mutiara Plaza, Kuala Lumpur on Malaysia’s liberalization of the Services Sector in general with emphasis on the surveying profession and proposes recommendations on the urgent actions required for liberalization. During the workshop, Sr Kwan Hock Hai gave a brief background related to the liberalization of QS services.

f) **CPD talk on ‘Colloquium on the PAM Form of Contract-Is the PAM 2006 pro Employer or Pro Contractor?”** on 23rd Jan 2010. This talk was held in Taylor’s University College. Four members of the PAM Contract Review Committee, namely Ar Tan Pei Ing, Ar Chee Soo Teng, Ar Jerry Sum and Sr Low Khian Seng hosted the colloquium, which is equivalent to an academic discussion on the PAM 2006 Contracts. A few clauses of the PAM 2006 Contracts were discussed including comparing them to PAM 1998 Contracts. Participants took part in the discussion and share their experiences (good or bad) when using the PAM 2006 Contracts.

g) **Courtesy visit to BQSM**
   The QS Division paid a courtesy call to the Board of Quantity Surveyors Malaysia (BQSM) on 25 January 2010 and had a dialogue session with the Board’s members on Two-Tier Registration System and registration as a registered Quantity Surveyor via Special Route for the private sector. The details for the Two-Tier Registration System has yet to be finalized by the Board.
h) **QS Division visit to Northern Branch (Penang)**
The QS Division made a visit to Northern Branch (Penang) from 16th till 17th January 2010. The 7th QS Divisional Meeting was held in City Bayview Hotel followed by a dialogue with the Northern Branch Committee Members and the general members. Several issues were raised during the dialogue.

i) **Courtesy visit to The Institution of Engineers Malaysia on 5th Feb 2010.**
Among issues that were discussed by QS Division’s Committee are:
- **a)** Working with Engineers in major civil/infra projects eg water treatment plants, flood mitigation, power plants.
- **b)** Involvement in Green buildings.
- **c)** Involvement in IBS
- **d)** Ir and PE usage
- **e)** Conducting professional examinations and short courses for candidates
- **f)** Co-operation to organize CPD events

j) **QS Jamboree** was organised by the Junior Organization (JO) of QS Division on 5th-7th March 2010 in Taman Rekreasi Alang Sedaya, Gombak. Ten (10) Universities and Colleges participated in this 3 days 2 nights event. They were UM, UiTM (Shah Alam), UiTM (Perak), UTM (Semarak), UTM (Skudai), USM, UiA, Inti College, UTAR & Taylors College. There were about 170 participants including lecturers and secretariat during this event. Several activities were performed.

k) **2nd RICS-ISM International Surveying Conference for undergraduates 2010** on 12th-13th March 2010. Themed “Meeting the Needs of Tomorrow”, the Conference is intended to serve as a platform for surveying undergraduates from the RICS accredited courses in Malaysia, Singapore, Thailand, China and Hong Kong to share and exchange views and ideas. Some professionals from ISM, RICS, UM and UTM presented papers together with some students.

l) **QS Division visit to Sarawak Branch (Kuching).**
The QS Division made a visit to Kuching Branch from 13th till 14th of March 2010. The 8th QS Divisional Meeting was held in Hotel Grand Margherita followed by a dialogue with the Kuching Branch Committee Members and the general members. Several issues were raised during the dialogue.

m) **CPD talk on “Introduction to Green Building Index”** on 27th March 2010 in Hotel Singgahsana, PJ. The talk was given by Ar Chan Seong Aun, the Principal for Arkitek Daya Seni and Vice President of PAM and covered the following topics:
   - Global environmental issues and challenges and local issues and challenges - how is Malaysia addressing them?
   - Why Green Buildings - what are the benefits and cost.
   - What are the criteria for Green Buildings?
   - Roles of Quantity Surveyors in GBI Certification.
   - What is GBI and how does it compare with LEED, Green Mark and Green Star.
   - What are the economic benefits of green buildings and GBI incentives claimed by Developers under the budget 2010 Incentive Tax Allowance and what are the QS roles in this.
   - Introduction on GBI Facilitator Trainings

n) **Dialogue with ISM President on ISM UK Chapter.**
The President of ISM had a dialogue with the proten committee in London on 16th April 2010 to form the UK Chapter.
The committee proposed to contact Malaysian Surveyors working in UK and
students taking Surveying courses to participate in the UK chapter. Several activities had been proposed and the committee hoped to organize an inaugural seminar to formally launch ISM UK Chapter soon.

o) **Young Achiever’s Award National Final 2010** organized by the Junior Organization (JO) of QS Division on 8th May 2010 in Singhasana Hotel, PJ.

p) **CPD talk on “Back to basics & Going Global”** by Sr Jailani Jasmani & Sr Kwan Hock Lai on 22nd May 2010 in Taylor’s University College. Sr Jailani takes the young graduates back to the basics of BQ preparation:-
- Why BQ accuracy is so important
- Classification of BQ errors
- Items commonly missed out in BQ preparation.
- Factors contributing to BQ errors,
- Items commonly under-measured
- Case studies
- How to avoid or minimize BQ errors.

Sr Kwan Hock Hai spoke about Regional QS Competencies, mapping it against the RICS QS Competencies.

q) **12th International Surveyors’ Congress** on 17th-18th June 2010 in Istana Hotel. This Congress address the issues of the day that the four branches of the surveying profession face. In Plenary and Parallel Sessions, the two days Congress will not only dwell on technical issues but also discuss general issues that surveyors and related professions would like to listen and learn from and participate in.

r) **Academic visits**
This session ISM received a total of 4 academic visits by students from Universities & Colleges from 23rd February to 7th April 2010 which enable them to gain an insight into the role of the QS profession and ISM as a professional surveying institution.

s) **Professional talk on 28 May 2009**
A career talk on Quantity Surveying was given by the Chair of JO to about 80 students of UTAR (1st year diploma students) as part of promoting ISM, LJUBM together with RICS to the universities.

t) **Touring of three universities** with BQSM to promote the profession. The Board emphasized on the registration process and setting up of QS firms, while ISM briefed on the Test of Professional Competence. The talks were aimed to educate and encourage the students to be professional QS once they obtain their degree.

u) **A talk on ‘Professional Ethics’** on 12 August 2009 was delivered by the Chair of JO to about 300 engineering students in UTM Jalan Semarak. Professional Ethics is part of the students’ syllabus and UTM invites representatives from professional bodies to share first hand experience with the students.

v) **Standard Method of Measurement.**
A Standing Committee was set up to review the SMM2 with a view to preparing a tabulated SMM. This study aims to achieve four (4) objectives and divided into three (3) phases as follows:-
- to convert the SMM2 into a tabulation format (1st Phase).
- to make recommendation on the improvements of SMM2 with direct consultation of the construction industry players in Malaysia (2nd Phase).
• to introduce possible new features which will promote greater usage of computer and electronic tendering,
• to suggest the potential ways and initiatives for better implementation of SMM3 Malaysia to other ASEAN countries (3rd. phase).

The committee is now in the process of finalizing the tabulated SMM2 and preparing a report to the QS Division on the next course of action.

w) Building Cost Information Centre
The Sub-committee has developed guide lines for submission of Practical Task as a checklist for the candidates and assessors.
The Sub-committee are compiling and still reviewing the Revision and Compilation of ECA, TPI and Questionnaires for Practical Task purposes.
1. Name of Member Organisation:

SINGAPORE INSTITUTE OF SURVEYORS AND VALUERS (SISV)

2. Number of QS members:
   Full (corporate level) members = 37
   Affiliated (not corporate level) members = 333
   Probationer or Training members = 99
   Student members = 3
   Technical members = 10
   Total of QS members = 482

3. Current address/contact details of your member organisation’s head office/secretariat:
   Postal address : #09-00 Chiat Hong Building
   Street address : 110 Middle Road
   Email : judy@sisv.org.sg
   Website : www.sisv.org.sg
   Phone : +65 6222 3030
   Fax : +65 6225 2453

4. Current office holders:
   Chairman = A/P Lim Lan Yuan
   QS Division President (if applicable) = Mr Goh Ngan Hong
   Executive Director = Ms Evelyn Chang
   Senior Admin Executive (if applicable) = Ms Judy Poh

5. Names of two (2) official delegates to the PAQS Board:
   1. Goh Ngan Hong
   2. Teoh Wooi Sin

6. Others of your organisation on PQS Committees or attending the Board meeting:
   Board Officers : Goh Ngan Hong, Teoh Wooi Sin,
   Daniel Wong, Eugene Seah, Seah Kwee Yong,
   Khoo Sze Boon
   Research Committees : Seah Kwee Yong, Dr Florence Ling,
   Eugene Seah
   Education Committees : Goh Ngan Hong, Teoh Wooi Sin
   Sustainability Committees : Eugene Seah, Daniel Wong
   Young QS Group : Daniel Wong, Eugene Seah,
7. Report on your organisation’s activities since previous PAQS Board meeting, including a brief comment on the state of the construction industry in your country:

Productivity Drive

The Government has set up a Construction Productivity and Capability Fund (CPCF) at $250 million for technology adoption and productivity improvement of the construction industry and work force and capability development.

Institutions of Higher Learning

SISV is concerned that the Institutions of Higher Learning (IHLs) change the course name or content to attract enrolment and to respond to the changing industry trends and students’ preferences, including the recent change in NUS’s Bachelor of Science (Building) to Bachelor of Science (Projects & Facility Management) and change in Singapore Polytechnic’s Diploma in Building to Diploma in Hotel and Leisure Facilities Management. Together with the other related institutes in the construction industry, SISV will have dialogues with NUS and Singapore Polytechnic.

Signing of MOU with BCA

SISV will be signing a Memorandum of Understanding (MOU) with Building and Construction Authority (BCA) to collaborate on conducting formal courses, seminars and workshops to fill up the training gaps left out by Institutions of Higher Learning and meet the training needs of QS professionals.

Signing of Reciprocity Agreement with CIQS

SISV will sign a reciprocity agreement with Canadian Institute of Quantity Surveyors. Members of one institute may be admitted as members of the other subject to one-year local work experience and passing of APC interview.

Construction Electronic Measurement Standard (CEMS)

Singapore continued to implement the SMM for both Building works and M&E services, renamed Construction Electronic Measurement Standard (CEMS) to facilitate the automatic quantity taking off on CAD. This is in line with the BCA’s efforts to promote the use of Building Information Model (BIM).

The National University of Singapore (NUS) has developed software e-Quick-BQ using Bentley with BIM and eQbq using ArchiCAD with BIM.

CEMS is in line with the national effort to integrate and computerise the construction industry from the e-building plan submission to full CAD development with the creation of national CAD object library, e-specification library and e-bill item library, which would then facilitate the downstream e-Tendering and e-Procurement.

The entire digitisation would ultimately benefit further downstream facilities and property assets management. A whole host of Singapore Standards and the national encouragement to put the system in place have been in the pipeline, which is in line with the “buildingSmart” movement in the international arena.

http://www.buildingsmart.com/content/singaporean_chapter
Green Mark building certification scheme

The Green Mark building certification scheme for new development is also in full swing this year since its implementation in 2005. The certification scheme would be extended to existing buildings in retrofitting works as well. http://www.bca.gov.sg/GreenMark/green_mark_buildings.html

Singapore Green Building Council

2010 saw the formation of the Singapore Green Building Council (SGBC), and SISV will join as a member of the Council. The Council will be organising an inaugural SGBC Green Building Conference from 13 - 16 Sep 2010, at the Marina Bay Sands, Singapore.

Escalation of Land/ Property Price

Property Price in Singapore has escalated since last year and would again pressurise the shortening of detailed drawings cum tender preparation period to cut the financing cost. Many developments stalled since the Financial Crisis have restarted.

[Diagram: Private Residential Property Price Index (4Q98=100)]

With the above, Quantity Surveyors in Singapore have been kept busy together the Architects, Engineers and Green Mark professionals to cope with the new projects as well as to support the various national movements.
ITEM 7

Co-Operation With Other Bodies
Item 7 - Cooperation With Other Bodies

a. AAQS - Kwado H Osei-Asante / Egon Wortmann
   Verbal Report

b. FIG Commission 10 – Andrew Morley
   Verbal Report

c. IPMA
   No Report

d. PAQS - Teoh Wooi Sin
   Verbal Report

e. RICS – Bruce Watson
   Verbal Report
ICEC
INTERNATIONAL COST ENGINEERING COUNCIL

ITEM 8

International Congresses

24 July 2010
Item 8 - International Congresses

a. 8th ICEC World Congress 2012 - Region 4 – South Africa

Presentation by ASAQS

b. 9th ICEC World Congress 2014 - Region 2 – Milan, Italy

Presentation by Roger Batten on behalf of AICE

c. 10th ICEC World Congress 2016 - Region 1

Discussion of potential venues
AICE – the Italian Association for Total Cost Management
ICEC World Congress – Milan 2014

ICEC World Congress in Milan - 2014
Feasibility report
AICE - in collaboration with SDA Bocconi School of Management
Submitted to the general meeting of the ICEC
Singapore, July 2010

Drawn by:
✓ Gianluca di Castri - AICE, President
✓ Emanuele Banchi - AICE, Delegate to the ICEC
✓ Vittorio Borgia - AICE, Counsellor for educational activity
✓ Alfredo Biffi - SDA Bocconi, Platform Leader Project Management
✓ Maurizio Poli - SDA Bocconi, AICE Counsellor
The main scope of the project is to organise the ICEC World Congress in Milan, by the end of 2014, according to the calendar hereinafter specified.

The project is aimed at increasing the visibility of the AICE as well as of the profession as a whole; this will benefit all of the ICEC associations. In the years from 2010 to 2014, we are planning to propose a research and knowledge management project to update and integrate the ICEC body of knowledge and to move from a simple BOK to a real body of competence.

The main topic will be to investigate how this body of knowledge could be a requisite for business development in a sustainable way.

Other research paths will be relevant to the validity and SWOT analysis of the certification, compared with other related certificates such as IPMA, PMI, etc.,

This is why, during 2010, the AICE will contact all the other ICEC associations to start defining several research activities and the terms of their cooperation.
Milano, the Duomo – about 1880
Milano 2010 – from Google maps
The congress

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<tr>
<th>ICEC WORLD CONGRESS - MILANO 2014</th>
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<tr>
<td>**</td>
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<tr>
<td>Morning</td>
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<td>Afternoon</td>
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SDA Bocconi School of Management

POST-EXPERIENCE EDUCATION

• SDA Bocconi School of Management
AICE – the Italian Association for Total Cost Management

ICEC World Congress – Milan 2014

PARTNERSHIP

✓ AICE -
  the Italian Association for Total Cost Management
✓ in collaboration with SDA Bocconi School of Management
✓ Other ICEC associations
  willing to participate in the research projects
### MILESTONES

<table>
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<tr>
<th>Year</th>
<th>Event</th>
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| 2010 | Start research projects  
       | June (Singapore): final proposal  
       | Set up congress steering committee |
| 2011 | Congress section in AICE website  
       | Define main partnerships and sponsorships |
| 2012 | Call for papers (June, Durban)  
       | Dedicated website  
       | Set up permanent secretarial office and congress organisation |
| 2013 | Set up scientific committee  
       | Preliminary programme  
       | Define exhibitors and minor sponsorships |
| 2014 | Final programme  
       | Event organisation  
       | Congress |
| 2015 | Closing  
       | Publishing (Body of Knowledge) |
AICE – the Italian Association for Total Cost Management ICEC World Congress – Milan 2014
ICEC versus IPMA, PMI and others:
- The peculiarity of ICEC (controls, LCC, etc.)
- Are ICEC and IPMA going towards assimilation (in Europe)?
- Relationship between certification and vocational qualifications.
- Will there be a future for VQ in Europe?
The steering committee is open to contributions from other parties if required.

The steering committee will appoint a research committee to coordinate all the preliminary research activities previously specified.

The scientific committee shall be set up in accordance with ICEC rules, with representatives of associations, universities and other professional bodies.
ITEM 9

ICEC Region Meetings
2008-10

24 July 2010
REGION 1

Meeting Minutes

2008  - Region 1 meeting incorporated in 2008 ICEC Council Meeting
       (June 2008 - Toronto, Canada)

2009  - Seattle, USA (30 June 2009)
1. Welcome and introductions

2. Attendance and apologies
   a. Peter Cox, apology
   b. Ginette Basak, AACE Canada
   c. Peter Ripley, AACE Canada
   d. Alexia Nalewaik, ICEC
   e. Carsten Wredstrom, ICEC
   f. Steve Revay, AACE International
   g. Jose Celestino Marini, IBEC
   h. Glenn Bordelon, observer
   i. Dana Fetrow, observer
   j. Jeffrey Borowicz, observer
   k. Marlene Hyde, observer
   l. Angelo Valle, IBEC
   m. Paulo Vilela Dias
   n. Vera Lovejoy, observer

3. Minutes of previous Region 1 meeting
   a. 18 July 2007, AACEI conference, Nashville TN
   b. No outstanding items

4. Reports
   a. Officer reports
      i. Ginette, immediate past chair.
1. Current role is nominations committee, will meet the chairman & secretary in Kuala Lumpur in August for the upcoming meeting in Singapore 2010.

ii. Carsten, admin vice chair also representing the Danish PMA.

1. There is a growing interest for cost engineering in Scandinavia. It’s an undeveloped area.

2. There are discussions about certification programs and connections to AACEI.

3. There will be much more focus on the hard skills of project management, with the financial crisis. Cost engineering methods, tools. Not so much about behavioral things, the soft skills. Big companies are developing project support departments, with a focus on the cost engineering disciplines. There is an emphasis on people, more than software. Overruns of up to 50% on large public projects, growing political pressure.

iii. Angelo

1. Participation by the Mexicans is being encouraged, they have posted information to the website.

2. Angelo has been focusing on contacting a lot of the Region 1 countries and major companies, and reintroducing them to ICEC.

b. Overview of the activities of ICEC since the Toronto meeting in June 2008

i. New administrator, Andrea Fogarty. The contact information for her is on the website, www.icoste.org

ii. Executive teleconferences. We are trying to compensate for the scattered nature of the executive, by holding quarterly teleconferences and maintaining momentum.

iii. The strategic plan was approved in Toronto, the next step is to develop concrete actions. For this, we need to be in regular contact.

c. Member reports

i. Contact information / email address updates needed
ii. Even though Region 1 is the largest area, there are only 6 members. Europe has the most members, also Asia. PAQS meets every year.

iii. IBEC

1. A written report was provided

iv. AACE International

1. A written report was provided
2. Newly formed section in Northern India
3. Opportunities to translate the S&K into Chinese
4. The international marketing director is Sean Regan

v. AACE Canada Inc.

1. A verbal report was provided by Ginette B, copy to be provided in writing
2. The current AACE Canada president is Peter Ripley, also serving as Region 1 director AACE International
3. The economy is affecting participation in events, but not membership. Membership represents approximately 15% of AACE International membership.
4. There are 9 sections, and 2 student sections
5. Scholarships, certification sessions, endowment funds at U Calgary and So. Alberta Inst. of Tech.

5. ICEC World Congress in 2014

a. Discussions in Region 2 about Slovenia or Italy (Milan) will be continued at the next Region 2 meeting in Paris

6. Strategic Plan

a. Amended 29 June 2008

b. ICEC is not a national association. The mission is to promote the profession and cooperation between societies. A major communication vehicle is the website.
c. Every two years, there is a world congress. The next will be in 2010 Singapore. 2012 Durban South Africa. 2014 will be in Region 2 in Europe. 2016 is the Americas, Brazil has expressed interest.

d. Next, action plans will be developed to realize the strategic plan

7. ICEC International Cost Model / Location Factor Project

   a. John Hollman – no progress has been made

8. UN NGO Roster Status

   a. Murtala is developing literature about this

9. New and potential member associations

   a. There was some discussion about possible termination of CIQS (Canada) membership. Interest has been declining, and they do not have a strong national presence. Participation has been regional. However, they have been involved with PAQS, hosted a meeting in Edmonton. There have been joint meetings in Vancouver with AACE Canada.

   b. Is there an information kit being developed for new member associations?

10. Cooperation with other bodies

    a. ICEC would like to make a presentation to the board of directors of AACE international, at the San Antonio board meeting in January 2010

11. Reminders / standing items

    a. Overview of ICEC, presented by Carsten W

       i. Mission statement

       ii. Membership advantages – a portal to cost engineering worldwide

       iii. Accreditation of certification and professional development programs

       iv. International Roundup includes member association news

       v. Academic journal

    b. ICEC Awards

       i. Ginette Basak is working with the current chairman, asking for nominations for awards
c. Calendar of events
   i. ICEC executive travel network

d. Upcoming international congresses
   i. XXI – 2010 Singapore
   ii. XXII – 2012 Durban RSA
   iii. XXIII – 2014 Region2, Europe

12. Other Business
   a. Update of ICEC history
      i. Ken Humphreys
   b. Communication strategies

13. Next Regional Meeting
   a. 2010 AACEI Annual Meeting, Atlanta Georgia

14. Adjournment
REGION 2

Meeting Minutes

2008 - Rome, Italy (8 November 2008)

2009 - Paris, France (10 October 2009)
INTERNATIONAL COST ENGINEERING COUNCIL
2008 Region II Meeting Minutes
Rome, Italy
Saturday 8th November 2008

The 2008 Region II Meeting was convened at John Cabot University, via della Lungara, Rome. The meeting was chaired by Mr. Andrej Kerin, ICEC Director for Region II.

1.0 Welcome and Introductions
Andrej Kerin welcomed the attendees and requested to have a moment of silence in remembrance of Robyne Nash who passed away on November 6th, 2008. The meeting commenced at 09.15 am.

2.0 Attendance and Apologies
Present
Alexia Nalewaik, ICEC Administrative Vice Chair, AACEI
Andrej Kerin, ICEC Director Region II & Delegate - ZPM, Slovenia
Rob van Hoeve ICEC Assistant Secretary Region II & Delegate - DACE, The Netherlands
Bruce Watson Delegate - ACostE, United Kingdom
Roger M Batten - ACostE, United Kingdom
Alec Ray ICEC Assistant Director Region II & ACostE, United Kingdom
Gianluca di Castri, President AICE, Italy
Claudio Solustri, AICE, Italy
Guido Silvestroni, AICE, Italy
Emanuele Bianchi, Delegate AICE, Italy
Luigi Pojaga, Honorary Chairman, AICE, Italy
Martine Miny Delegate AFITEP, France
Andrew Morley Delegate ICES, United Kingdom

Apologies
Peter Smith ICEC Secretary-Treasurer, AIQS
Carsten Wedstrøm FDP, Denmark
NFP, Norway
PRY, Finland
VSF, Iceland
SPMS, Sweden

Not Represented and no apologies received
AEIPRO, Spain [non active member]
CAPQS, Cyprus
GTE/MKK, Hungary
PMA, Austria
PMG, Greece
RACE, Romania
SMAP, France
SPPR, Slovakia
SPR, Czech Republic
3.0 Minutes of Previous Region Meeting
The minutes of the 2007 Region II meeting on 24th October 2007 in Rotterdam, The Netherlands were approved with a correction on page 2 paragraph 3.0 2005 should read 2006.

4.0 Matters Arising From Minutes
- What is the potential and what is actually meant for firms [members] and what is involved in utilizing the NGO Roster status. Region II requested for greater clarity on this matter in 2007 to date no paper/report on the subject has been received.
- Strategic plan is on today’s agenda.
- Location Factors: John Hollmann has created a questionnaire, which can be found on the AACEI website [www.aacei.org] and the to forums (at the top in the middle)-topic-specialty-icec location factor project - data collection form]. All members are encouraged to fill out this questionnaire once a year and send it to John the more information is gather the better the results will be.
- Young Professionals see attached Region II Member Reports for actions taken by members.

5.0 Reports
   a. Officer Reports
   ICEC
   Ken Humphreys is temporarily helping out ICEC with the website.
The ICEC executive team will set up quarterly meetings via skype.
Strategic plan is the top priority.

Region II Director – Andrej Kerin
Andrej Kerin provided a general verbal report on activities and issues since the last Region II meeting in 2007. The contact addresses of Region II members are a problem. A large number have not updated their sites, we have to solve this problem!

   b. Presentation of Distinguished International Fellow Award
   Roger Batten handed over the Distinguished International Fellow Award, which was awarded in Toronto, to Professor Luigi Pojaga of AICE.

   c. Overview of the activities of ICEC since the Toronto World Congress in June 2008
   A question was raised if we are still happy with the currency change as decided in Toronto due to the volatile market conditions of today. The decision in Toronto was made in order to overcome financial instability problems with our Secretariat in Australia to charge our fees in Australian $, no further action required.
6.0 Region II Member Reports

ACostE, United Kingdom
A written report on ACostE activities was submitted via email prior to the meeting the "Annual Report Summary" of the report is by reference made a part of these minutes.

AICE, Italy
A written report on AICE activities was submitted via email prior to the meeting by Gianluca di Castri. The report is by reference made a part of these minutes.

AFITEP
Martine Miny gave a verbal report. Financial and juridical problems are expected to be normalised in 2010. Currently AFITEP has 380 members of which 60 are students and 25 are company members. AFITEP held their annual [4 day] congress last October. Next year’s annual congress: “Project and sustainable management” will be held in Paris on 12 -15th of October 2009. Programme: one day research, two days of presentations and lessons learned and one day of education and training. Martine Miny / AFITEP is head of the committee for ISO 236 [Project Management], publication is expected in 2011.

DACE, The Netherlands
A written report on DACE activities was submitted via email prior to the meeting by Rob van Hoeve. The report is by reference made a part of these minutes.

ICES
Andrew Morley gave a verbal report. ICES is a slowly growing association, which has currently approximately 3000 members of which ⅔ are commercial managers and the balance surveyors. Furthermore 700 – 800 students have a free membership.

ZPM, Slovenia
A written report on AICE activities was submitted via email prior to the meeting by Andrej Kerin. The report is by reference made a part of these minutes.

7.0 Reports From Other Regions

Region 1 (The Americas)
No official Meeting held after Council Meeting in June 2008 in Toronto Canada. Alexia Nalewaik draws attention to those present of a recent change in AACE International executive directorate, where Andrew Dowd has accepted the position as their new executive director.

Region 3 (Africa)
No official Meeting held after Council Meeting in June 2008 in Toronto Canada.

Region 4 (Asia-Pacific)
No official Meeting held after Council Meeting in June 2008 in Toronto Canada.
8.0 ICEC World Congress 2014
Proposals were received from ACostE [London], ZPM [Portoroz or Ljubljana] and AICE [Milan]. After the presentations of the proposals it was decided to nominate AICE to organise the World Congress 2014 in Milan. All present members congratulated AICE with their nomination and offered any advise if required.
Provisional programme:
- Saturday & Sunday: Council Meeting
- Monday through Wednesday: Congress
- Thursday: Workshops

AICE proposed to hold the congress in April or May, 2014, 2014. The meeting strongly advised AICE to reconsider the timing and preferably consider September or October, keeping in mind that other regions also have their meeting in this period. AICE will further develop their proposal and present this on our next regional meeting in 2010.

9.0 New and Potential Members
Clarification is needed by ICEC executive board on rules for branch members: are they participant member with no voting rights or a full member

Institute of Appraisers and Cost Engineers [IACE] of Nigeria has submitted a membership application.

Potential new Regional II members are:
- Quantity Surveyors International [QSi] United Kingdom. A meeting took place between ACostE and QSi [offshoot of RICS], awaiting formal comments of UK-member organisations.
- PMI the Netherlands;
- Portuguese association of IPMA.
- Croatia
- Ukraine
- Latvia

10.0 Cooperation With Other Bodies:
AAQS: Andrew Morley attended the AAQS Congress IN Ghana in august and reported a very successful congress.
FIG: Roger Batten reported that MOU is finally yielding, ICEC African members are starting to participate in commission 10.
IPMA: Andrej Kerin reported that after the successful Congress in Ljubljana 2006 things are going forward. Coming Thursday November 13th, 2008 all ICEC Region II members are invited to participate in the IPMA meeting here in Rome.
PAQS: No news
RICS: See Minute of meeting ICEC World Congress Toronto. No outstanding issues between RICS and ACostE.
11.0 ICEC International Cost Model / Location Factor Project
The goal is to have a questionnaire ready at the ICEC the upcoming AACEI’s 52nd Annual Meeting and ICEC’s 6th World Congress in Toronto in 2008 is met and is accessible via the AACEI web site [www.aacei.org] and the to forums (at the top in the middle)-topic-specialty-icec location factor project - data collection form]. Every member is encouraged to fill out this questionnaire and submit it to John Hollmann.

12.0 ICEC Strategic Plan – Looking Forward
Gianluca di Castri raised the following possible goals:
• A common website for Region II;
• A Secretariat [pro bono] for Region II;
• Body of Knowledge.
Rob van Hoeve raised the goal of updating and keeping up to date Regional Member contacts and addresses.

The meeting found a common website and a regional secretariat not a good idea and will not pursue these further.
A body of knowledge will require a lot of work and since ICEC has already a Standards and Best Practices section on their website we will not pursue this.

With respect to updating and keeping up to date Regional Member contacts and addresses every member has been assigned to a Regional officers [see attached list: Region 2 rev 1].

13.0 Project Controls Vocational Qualifications (ACostE)
Alec Ray gave a presentation on ACostE’s Project Controls Vocational Qualifications program, which will be run by an associated Company called TASC [The Assessment Service Centre].
The presentation touched the following subjects:
• The National Occupational Standards [www.acoste.org.uk] : how they were created and what they contain:
• Using the standards and the qualifications;
• The qualification process: how it works and the candidate’s activities

The key purpose of those engaged in project control occupations is to develop and provide professional estimating, cost control, planning and commercial support to the successful implementation of projects.
For those interested in more detail information about this subject please contact ACostE directly [www.acoste.org.uk] or Alec Ray.

14.0 Advantages and Responsibilities of ICEC Membership
Members are reminded of the advantages/responsibilities of ICEC membership and emphasized the sharing of publications, congress/event sponsorship, updating contact directories and utilizing the individual ICEC web pages for each member association.
15.0 International Standards
Member’s attention is drawn to the current listing on the ICEC web-page and encouraged associations to update and request to submit any such standard for inclusion on the ICEC listing.

16.0 Best Practices and Technical Standards
Associations are encouraged to update and request to submit any such standard for inclusion on the ICEC listing.

17.0 Calendar of Events
Please notify ICEC when any events are scheduled.

18.0 Continuing Professional Education and Certification
Members are encouraged to seek ICEC accreditation of their CPD and Certification programs if this had not already been done. ICEC accreditation provides CPD and Certification programs with international recognition and enhances their value to individual association and institute members. Details and application forms appear on the ICEC web page.

19.0 International Congresses
i) 2009 – Paris, France Annual Region II meeting (October 10th, 2009 to be confirmed by AFITEP)
ii) 2010 - Singapore (date to be determined)
iii) 2012 - Durban, South Africa (date to be determined)
iv) 2014 – Milan, Italy (date to be determined)

20.0 Publications – Roundup News and the ICEC Cost Management Journal
Members are reminded the possibility for submittal of information for the Roundup News and the ICEC Cost Management Journal.

21.0 UN NGO Roster Status
For a large number of ICEC members it is not clear what the potential is and what is actually meant for firms [members] and what is involved in utilizing the NGO Roster status. Region II requests for greater clarity on this matter and request Mr. Murtala Oladapo to write a paper / report to provide this clarity.
22.0 Other Business
Roger Batten was elected in Toronto to the Chair Advisory Committee and they are looking into three areas:
  • How do we achieve our strategy goals;
  • How do we fund our strategy goals and at what level;
  • How do we move from a reactive to a proactive organisation?
Members are invited to comment and to advice.

23.0 Next Regional II meeting
*October 10th, 2009 in Paris, France, location and date to be confirmed by AFITEP.*

24.0 Adjournment
There being no further business, the meeting was adjourned at approximately 16:00 hours.
Respectfully submitted,
Rob van Hoeve
Assistant Secretary Region II

Attachments:
  • ACostE: Annual Report Summary
  • AICE: Report to the ICEC about the activities of the Association in 2008
  • DACE: REPORT OF DACE TO THE INTERNATIONAL COST ENGINEERING COUNCIL REGION 2 MEETING at Rome November 8th, 2008
  • ZPM: REPORT OF Slovenian Project Management Association ZPM TO THE INTERNATIONAL COST ENGINEERING COUNCIL REGION 2 MEETING Rome, November 8, 2008
  • Region 2 rev 1
The 2009 Region II Meeting was convened at meeting room in the first floor of Espace Turbigo, Rue de Turbigo 43, Paris. The meeting was chaired by Mr. Andrej Kerin, ICEC Director for Region II.

1.0 Welcome and Introductions
Andrej Kerin welcomed the attendees. The meeting commenced at 09.15 am.

2.0 Attendance and Apologies
Present
Andrej Kerin, ICEC Director Region II & Delegate - ZPM, Slovenia
Rob van Hoeve ICEC Assistant Secretary Region II & Delegate - DACE, The Netherlands
Roger M Batten - ACostE, United Kingdom
Gianluca di Castri, Delegate AICE, Italy
Martine Miny Delegate AFITEP, France
Lionel Puntos AFITEP
Nicolas le Cam AFITEP
Vezie Gerar AFITEP
Marc Desrumaux, AFITEP
Andrew Morley Delegate ICES, United Kingdom - FIG
Peter Cox, ICEC chairman - AIQS
Carsten Wredstrøm FDP, Denmark

Apologies
Peter Smith ICEC Secretary-Treasurer, AIQS
Emanuele Bianchi, AICE, Italy
Alexia Nalewaik, ICEC Administrative Vice Chair, AACEI
Bruce Watson Delegate - ACostE, United Kingdom
Alec Ray ICEC Assistant Director Region II & ACostE, United Kingdom
NFP, Norway
PMA, Austria
PMG, Greece
PRY, Finland
RACE, Romania
SPPR, Slovakia
SPR, Czech Republic
VSF, Iceland
SPMS, Sweden

Not Represented and no apologies received
AEIPRO, Spain [non active member]
CAPQS, Cyprus
GTE/MKK, Hungary
3.0 Minutes of Previous Region Meeting
The minutes of the 2008 Region II meeting on 8th November 2008 in Rome, Italy were approved without a correction.

4.0 Matters Arising From Minutes
- Potential New Partners, will be discussed under agenda point 9.0
- Location Factors, will be discussed under agenda point 11.0
- Strategic Plan, will be discussed under agenda point 12.0
- NGO Roster, will be discussed under agenda point 21.0
- Young Professionals
- Website/skype
- Australian dollar exchange, will be discussed under agenda point 5.0
- 2014 World Congress Singapore; date has been set July 23-27, 2010
- Young Professionals see attached Region II Member Reports for actions taken by members.

5.0 Presentation by Lionel Puntos
Lionel Puntos [AFITEP gave an update on Cost Controller Competences which are used by AFITEP [see attachment] with the aim to have a reference with other members of the ICEC family by the next regional meeting.

6.0 Reports
   a. Officer Reports

ICEC
ICEC executive team has set up quarterly meetings via skype. Focus in these meetings is the Strategic Plan [Carsten Wredstrøm on how do we achieve our strategy goals, fund our strategy goals and at what level, move from a reactive to a proactive organisation and communicate?] and UN engagement Murtala Oladapo] to raise ICEC’s profile with HABITAT
Peter Cox has visited to Region 3 [Dar es Salaam mainly visited by QS and found it dynamically and intelligent], & 4 [Kuala Lumpur where ICEC/FIG/RICS/PAQS/ASAQS and CEEC discussed and agreed a pact to work for the benefit of the profession, in order to get a public faces as wealth creators] meetings. Lesson learned of both meetings a high degree of collaboration with mutual recognition of competence and accreditation.
Peter also visited and lectured at the UN HABITAT Forum in Delhi about NGO’s & businesses have worked successfully together.

Region II Director – Andrej Kerin
Andrej Kerin provided a general verbal report on activities and issues since the last Region II meeting in 2008. A large effort was made by Andrej to contact all our members. A number of them responded but there are also members who don’t respond at all. A discussion followed how to promote that all members are aware of the things organised and how to attack them.
Agreement/Action No 1/2009
Agreed was that a check will be made which members did pay their membership fee and who was contacted for this after this information has come available to the responsible officers [see attachment]. The responsible officers will at least once a year contact the member to check for changes of f.e. ICEC delegate and report this information before any World or Region meeting to the Region II director/Assistant Secretary.

An alternative set-up of the regional meeting was discussed. Proposals were:
- Starting on Friday afternoon and going on Saturday with the diner either on Friday or Saturday night.
- The Friday afternoon could also be used to visit a interesting project.
- Arrange a hotel with a venue so all members are staying in the same place.
- Meetings by using Skype.
- A separate Region webpage on the ICEC website.

Agreement/Action No 2/2009
It was decided to send out inquiries to the members to ask their preferences.

Agreement/Action No 3/2009
It was agreed that the minutes of the meetings will be send directly to the member organisations and to all presently known contacts [the Ken Humphreys list] of Region II.

Agreement/Action No 4/2009
It was agreed that a pilot meeting by using Skype will be organized by Gianluca di Castri with two or three representatives of member organizations, who will express the interest to be involved.

Agreement/Action No 5/2009
It was agreed that we will ask ICEC if there is any possibility to organize a region II corner within ICEC website and upgrade of links to the Region II member associations

b. Overview of the activities of ICEC since the Toronto World Congress in June 2008
No comments were received on the currency change as decided in Toronto.

7.0 Region II Member Reports
ACostE, United Kingdom
A copy of the Annual Report 2008-2209 was handed over to those who where present, The Introduction and Summary by President is by reference made a part of these minutes.

AICE, Italy
A written report on AICE activities was submitted via e-mail prior to the meeting by Gianluca di Castri. The report is by reference made a part of these minutes.
AFITEP
Martine Miny gave a verbal report. AFITEP has recently moved offices. Financial and juridical problems are expected to be normalised in 2010. Currently AFITEP has some 380 members of which 60 are students and 25 are company members. The past year they have organised 5 soirees and a seminar in December 2008 about project management. AFITEP will have their annual congress: “Project and sustainable management” coming week [October 13 till October 16].

DACE, The Netherlands
A written report on DACE activities was submitted via email prior to the meeting by Rob van Hoeve. The report is by reference made a part of these minutes.

ICES
The Institution of Civil Engineering Surveyors celebrated their 40 year anniversary and were granted its Royal Charter and at an event addressed by the Construction Industry Council 10 September 2009. Andrew Morley gave a verbal report. ICES is a slowly growing association, which has currently approximately 3000 members of which ⅔ are commercial managers and the balance surveyors. Furthermore 700 – 800 students have a free membership.

ZPM, Slovenia
A written report on AICE activities was submitted via e-mail prior to the meeting by Andrej Kerin. The report is by reference made a part of these minutes.

8.0 Reports From Other Regions
We refer to the ICEC website for the reports of the other regions.

Region 1: see Minutes Region 1 Meeting Seattle June 2009 on ICEC website
Region 3: No recent minutes issued by Region 3
Region 4: No recent minutes issued by Region 4

9.0 ICEC World Congress 2014
AICE presented their feasibility study about the World Congress in Milan 2014. The location will be the Bocconi SDA [Management School of Bocconi University], a milestone planning was presented leading to a timely finish of the organisation. The years from 2010 to 2014 will be used for a research and knowledge management project to update and integrate the body of knowledge of the ICEC and to move from a simple BOK to a real body of competence, which will be the leading subject of the congress.

Agreement/Action No 6/2009
Region 2 will support the proposal of AICE in Singapore to be awarded the organisation of the world congress in 2014.

10.0 New and Potential Members
Potential new Regional II members are:
- Quantity Surveyors International [QSi] United Kingdom. AcostE is not happy with the situation as is and most probably will object membership of QSi.
• Associação Portuguesa de Gestao de Projectos (APOGEP) was contacted by email, no reaction.
• Croatia
• Ukraine
• Latvia

**Agreement/Action No 7/2009**

• The representatives of member associations who took responsibility to contact the potential member associations of ICEC should report to the Region II director/Assistant Secretary until the end of January 2010. (See attachment Region 2 division per responsible officer rev2).

**11.0 Cooperation With Other Bodies:**

**AAQS:** No news.

**FIG:** An annual working meeting was held in Elat, Israel

Up coming events are:

- 19-22 October, Hanoi, Vietnam;
- 11-16 April, Sydney, Australia XXIV FIG International Congress and XXXIII General Assembly

A dialogue has started between Conseil Européan des Economistes de la Construction [CEEC] and FIG.

Review the existing Memorandum of Understanding with ICEC in order to give it more body.

FIG has high level UN contacts which may be used for the UN HABITAT

**IPMA:** No news.

**PAQS:** No news.

**RICS:** No news.

**12.0 ICEC International Cost Model / Location Factor Project**

The is accessible via the AACEI web site [www.aacei.org](http://www.aacei.org) and the to forums (at the top in the middle)-topic-specialty-icec location factor project - data collection form].

**Agreement/Action No 8/2009**

Every member is encouraged to fill out this questionnaire and submit it to John Hollmann. (Send a copy to the Region II director/Assistant Secretary)

Post Scriptum: Presently no product yet!

**13.0 ICEC Strategic Plan – Looking Forward**

The Advisory Committee chaired by Roger Batten is looking into four areas of the Strategic Plan and will report in Singapore:

- How do we achieve our strategy goals;
- How do we fund our strategy goals and at what level;
- How do we move from a reactive to a proactive organisation;
- How do we communicate?

Members are strongly invited to comment and to advice.
14.0 Project Controls Vocational Qualifications (ACostE)
The Assessment Service Centre (TASC) was set up by the Association of Cost Engineers (ACostE) in 2004 to provide a “Not-for-Profit” occupational skills service to Industry.
The purpose of the TASC Organisation is to provide Project Control practitioners with the tools and facilities to attain professional qualifications. TASC provides and assesses Project Control Vocational Qualifications using the UK National Professional, Intermediate and Foundation Occupational Standards for Project Managers, Cost Engineers and Analysts, Cost Estimators, Planning Engineers, Contract and Commercial Personnel and Multi-disciplined Project Controllers. It is accredited by the UK Engineering and Construction Industries Training Board (ECITB).

TASC also provides Training Courses in Estimating, Planning and Risk Management and a Benchmarking Service. 435 Candidates are currently going through the Assessment process in Project controls. TASC is now able to deliver its programs electronically, on a World-Wide basis, utilizing the Internet. Internationally, TASC are working with clients in Malaysia and South Africa. TASC will be making a presentation at the International Congress in Singapore next year. If any ICEC member would like further information on TASC services, please contact Alec Ray at ray.alec@gmail.com

15.0 Advantages and Responsibilities of ICEC Membership
Members are reminded of the advantages/responsibilities of ICEC membership and emphasized the sharing of publications, congress/event sponsorship, updating contact directories and utilizing the individual ICEC web pages for each member association.

16.0 International Standards
Member’s attention is drawn to the current listing on the ICEC web-page and encouraged associations to update and request to submit any such standard for inclusion on the ICEC listing.

17.0 Best Practices and Technical Standards
Associations are encouraged to update and request to submit any such standard for inclusion on the ICEC listing.

18.0 Calendar of Events
All member associations are asked to notify ICEC when any events are scheduled.

19.0 Continuing Professional Education and Certification
Members are encouraged to seek ICEC accreditation of their CPD and Certification programs if this had not already been done. ICEC accreditation provides CPD and Certification programs with international recognition and enhances their value to
individual association and institute members. Details and application forms appear on
the ICEC web page.

20.0 International Congresses
   i) 2010 - Singapore (July 23-27)
   ii) 2010- Region 2 meeting, Copenhagen (October 30 [date and location to be
       confirmed by Carsten Wredstrøm], directly after Nordnet October 27-29)
   iii) 2012 - Durban, South Africa (June 23-27)
   iv) 2014 – Milan, Italy (first or second week of October)

21.0 Publications – Roundup News and the ICEC Cost Management Journal
Members are reminded the possibility for submittal of information for the Roundup News
and the ICEC Cost Management Journal.

22.0 UN NGO Roster Status
For a large number of ICEC members it is not clear what the potential is and what is
actually meant for firms [members] and what is involved in utilizing the NGO Roster
status. Region II requests for greater clarity on this matter and request Mr. Murtala
Oladapo to write a paper / report to provide this clarity.

23.0 Other Business
Rob van Hoeve will provide, to those present, information about the DACE Labournorms
issued by DACE in the Netherlands.

24.0 Next Regional II meeting
Copenhagen, Denmark, October 30 [date preliminary] directly after Nordnet [October 27-
29] location to be confirmed by FDP.

Agreement/Action No 9/2009
Member associations are encouraged to propose Region II members for ICEC Region
Award and Distinguished International Fellow awards to be awarded at the next world
congress in Singapore and inform the Region II director/Assistant Secretary before the
end of March 2010.

25.0 Adjournment
There being no further business, the meeting was adjourned at approximately 17:30
hours.
Respectfully submitted,
Rob van Hoeve
Assistant Secretary Region II
Attachments:

- ACostE: The Introduction and Summary by President of Annual Report 2008-2009
- AICE: REPORT OF AICE TO THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING October 2nd, 2009
- AFITEP: COST CONTROLLER COMPETENCES UPDATE
- DACE: REPORT OF DACE TO THE INTERNATIONAL COST ENGINEERING COUNCIL REGION 2 MEETING at Paris October 10th, 2009
- ZPM: REPORT OF ZPM Paris, 2009
- Region 2 division per responsible officer rev2
REGION 3

Meeting Minutes

2008 - Accra, Ghana (18 August 2008)
2009 - Dar Es Salaam, Tanzania (26 June 2009)
MINUTES OF THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING
REGION 3
ALISA HOTEL, ACCRA, GHANA
AT 11h00 ON 18 AUGUST 2008

1.0 Welcome and Introductions

Region 3 Director Kwadwo Osei-Asante opened the meeting and welcomed all the participants to the meeting.

2.0 Attendance and apologies

Present (ICEC Executive members)
- Kwadwo Osei-Asante, ICEC Director Region 3, Delegate of GhIS
- Murtala Oladapo, ICEC Administrative Vice Chairman, Delegate of NIQS
- Egon Wortmann, ICEC Assistant Secretary Region 3, Delegate of ASAQS

Present (ICEC Guests)

3.0 Minutes of Previous Region 3 Meetings

The minutes of the ICEC Region 3 minutes held in Durban, South Africa on 20 October 2007 (prepared by Dr Peter Smith) had previously been posted on the ICEC website for a period of around 10 months and no corrections or comments had been received. The chairman thanked Dr Peter Smith for the preparation of these minutes.

The minutes of the meeting held on 20 October 2007 in Durban, South Africa were taken as read and were accepted as a true record of proceedings without amendment (acceptance by Kwadwo Osei-Asante, which was seconded by Egon Wortmann).

4.0 Matters Arising from these Minutes

None to report on.
5.0 Officers Reports

5.1 Region 3 Director Report:

The Region 3 Director, Kwadwo Osei-Asante, gave a verbal overview of the recent activities of ICEC within the Region 3 zone. Items that were specifically emphasised included the following:

- He was pleased with the good relations and liaison between the ICEC representatives and the AAQS representatives, also with particular reference to the arrangements of the AAQS General Assembly to be held the following day.
- He announced that Dr Corne’ de Leeuw and Mr Egon Wortmann (both from South Africa) had been awarded the DIF award at the ICEC Congress held in Toronto, Canada during July 2008.
- He further announced that Mr Francis Githaiga (from Kenya) had also been posthumously awarded the DIF award at the ICEC Congress held in Toronto, Canada during July 2008.
- The ICEC International Congress 2012 will be hosted by the ASAQS in Durban, South Africa from 23 to 26 June 2012. This was confirmed and ratified during the ICEC Congress held in Toronto, Canada during July 2008.

Written reports of the GhIS (Ghana) and the ASAQS (South Africa) were presented at the meeting. No other written reports were presented.

5.2 GhIS (Ghana)

Region 3 Director, Mr Kwadwo Osei-Asante, provided a written report on GhIS activities and discussed the content in some detail. This report is by reference made part of these minutes.

5.3 ASAQS (South Africa)

Region 3 Assistant Secretary, Mr Egon Wortmann, provided a written report on ASAQS activities and discussed the content in some detail. This report is by reference made part of these minutes. Some of the highlights in the report included the following:

- The ICEC International Congress 2012 will be hosted by the ASAQS in Durban, South Africa from 23 to 26 June 2012. This was confirmed and ratified during the ICEC Congress held in Toronto, Canada during July 2008.
- DIF awards had also been presented to Dr Corne’ de Leeuw and Mr Egon Wortmann at the ICEC Congress held in Toronto, Canada during July 2008.

5.4 Reports from other regions

No further reports were presented.

6 New and Potential Members

No new applications for membership were presented or considered. New potential members should where possible be targeted through the existing structures of the AAQS.
7 Co-Operation with other bodies

The meeting took note of the ongoing liaison of ICEC with the following bodies:

- AAQS – active participation noted and acknowledged
- FIG – applicability and future relevance to be further considered and debated
- IPMA – through the main ICEC Council
- PAQS – through the AAQS structures
- RICS – international relevance noted

8 ICEC International Cost Model / Location Factor Project

The meeting was reminded of the ICEC initiative led by Mr. John Hollmann, the ICEC Region 1 Director, to develop an international location cost factor model. A paper had been written about the ICEC International Location Cost Factor Model, which was presented at the PAQS Congress in Auckland, New Zealand in June 2007. A workshop was also held in July 2007 at the Region 1 Meeting in Nashville, Tennessee to discuss the detail of the model development. This included a draft “Data Collection Form” that had been produced by Mr. Hollmann as a result of this workshop. Member associations were encouraged to support this initiative and to nominate at least one person from their association as a contact point and contributor to the project. Copies of these documents may be viewed on the ICEC website.

Professor Gaye le Roux had earlier volunteered to represent ASAQS and Dr. Corne de Leeuw had volunteered to represent AAQS member associations for the development of the model. Dr. Corne de Leeuw has been developing a similar international cost model through the AAQS and is particularly keen to liaise with ICEC.

9 ICEC Strategic Plan 2000

The importance of the ICEC Draft Strategic Plan was emphasised, coupled with the need for feedback from all member associations to ensure that the organisation remained relevant and best served the needs of the members. This initiative was led by Mr. Carsten Wredstrom from the Association of Danish Project Management (Region 2). Attendees undertook to reply to the ICEC Secretariat with comments as soon as possible.

10 ICEC NGO Roster Status

Members were advised that they should view the ICEC website for the latest developments in this regard.

11 Reminders and Standing Items

a. Advantages and Responsibilities of ICEC Members

The meeting noted that any new developments and/or suggestions in this regard should be forwarded directly to the ICEC secretariat. Otherwise the ICEC website could also be viewed for any further developments in this regard.

b. Best Practices and Technical Standards
The meeting noted that any new developments and/or suggestions in this regard should be forwarded directly to the ICEC secretariat. Otherwise the ICEC website could also be viewed for any further developments in this regard.

c. Calendar of Events

- The ICEC International Congress 2010 will be held in Singapore from 21 to 26 May 2010.
- The ICEC International Congress 2012 will be hosted by the ASAQS in Durban, South Africa from 23 to 26 June 2012. This was confirmed and ratified during the ICEC Congress held in Toronto, Canada during July 2008.
- The ICEC International Congress 2014 will be held in Region 2 (Europe) – venue and hosts to be announced and advised
- The next Region 3 meeting is scheduled for 26 June 2009 in Dar Es Salaam, Tanzania.
- The meeting noted that any planned functions and/or events should be forwarded directly to the ICEC secretariat on an ongoing basis.

12 Continuing Professional Development (CPD)

The meeting resolved that more emphasis should be placed on undertaking CPD programmes jointly with the AAQS structures. The accreditation of educational programmes to be further investigated as a joint venture within Region 3. The certification of programmes should be better co-ordinated between the ICEC and AAQS organisations to avoid duplication and wasted effort.

13 Publications—International Roundup

a. International Roundup:

The meeting noted the ongoing need to forward articles and newsworthy items directly to the ICEC secretariat for publication in the ICEC International Roundup. It was noted that to submit articles in the publication was free of charge and it could freely be downloaded from the ICEC website. It provided all member institutions a good opportunity to advertise their activities to the general membership.

b. International Standards:

The meeting noted that the current listing is available on the ICEC website for general member use.

14 Other Business

a. Accreditation of Tertiary Institutions

The meeting was advised that the South African Council for the Quantity Surveying Profession (SACQSP), together with the RICS, have jointly accredited 6 Universities and 2 Universities of Technology that currently offer Quantity Surveying qualifications in South Africa. The SACQSP had earlier also offered the AAQS to accredit other Universities within some of the Region 3 countries. This accreditation may be done on the request and at the cost of the tertiary institution seeking the accreditation. One such University (Dar-Es-Salaam, Tanzania) had already taken up this offer and was successfully accredited.
The meeting resolved to encourage other Region 3 Universities to take up this offer and that both the AAQS and ICEC organisations should support and encourage this venture.

15 General Comments

The following general suggestions and/or proposals were raised by some of the members present at the meeting:

- Standards of new members must be maintained and upheld at all times
- Prizewinners and achievers to be congratulated and encouraged
- Graduate programmes are to be encouraged and supported to attract more academics to the profession
- Academics should also be encouraged to assist the practising members

16 Closure

There being no further business to discuss, the meeting was adjourned at 12h30. The Chairman thanked everyone for their attendance and active participation in the meeting.

Approval on Minutes:

KWADWO OSEI-ASANTE
CHAIRMAN (REGION 3)

EGON WORTMANN
ASSISTANT SECRETARY (REGION 3)

DATE

DATE
MINUTES OF THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING
(REGION 3)
WHITE SANDS HOTEL, DAR ES SALAAM, TANZANIA
AT 08h30 ON FRIDAY 26 JUNE 2009

1.0 Welcome and Introductions

Region 3 Director Kwadwo Osei-Asante (in the chair) opened the meeting and welcomed all the participants to the meeting. A special welcome was also extended to Messrs Peter Cox (ICEC National Chairman), Murtala Oladapo (ICEC National Senior Vice Chairman) and Dan Kimoro (AAQS President).

Mr Peter Cox, ICEC National Chairman, also thanked everyone for their attendance and gave a general overview of ICEC activities on a national scale.

2.0 Attendance and apologies

Present (ICEC Executive members)
Kwadwo Osei-Asante, ICEC Director Region 3, Delegate of GhIS, Mr Peter Cox, ICEC National Chairman, Delegate of AIQS, Murtala Oladapo, ICEC Senior Vice Chairman, Delegate of NIQS, Egon Wortmann, ICEC Assistant Secretary Region 3, Delegate of ASAQS

Present (ICEC Guests)
Dan Kimoro (AAQS President), Dr Corne’ de Leeuw, Ian Oosthuysen, Thembi Matunda, Grace Mwang’onda, Margaret Ezekiel, DK Kyere, Joachim Lyimo, Abdullah Ndanusa, Michael Frimpong, Obafemi Onashile, Kola Adeyemo, Eliamani Mollel, Ignas Lyimo, S Mutharia, HG Nyakundi and Davis Gaitho.

Apologies
No apologies were tendered at the meeting.

3.0 Minutes of Previous Region 3 Meetings

The minutes of the ICEC Region 3 minutes held in Accra, Ghana on 18 August 2008 (prepared by Mr Egon Wortmann) were taken as read and were accepted as a true record of proceedings, subject to the correction of the spelling of the name of one of the attendees.
The adoption of the minutes was proposed by Mr Kwadwo Osei-Asante and seconded by Mr Murtala Oladapo.

4.0 Matters Arising from these Minutes

None to report on.

5.0 Officers Reports

5.1 Region 3 Director Report:

The Region 3 Director, Kwadwo Osei-Asante, gave a verbal overview of the recent activities of ICEC within the Region 3 zone. Items that were specifically emphasised included the following:

- He was pleased with the good relations and liaison between the ICEC representatives and the AAQS representatives, also with particular reference to the arrangements of the AAQS Council meeting and conference held the previous day. He thanked TIQS for their good arrangements of these meetings.
- He announced that Dr Corne’ de Leeuw and Mr Egon Wortmann (both from South Africa) had been awarded the DIF award at the ICEC Congress held in Toronto, Canada during July 2008.
- He further announced that Mr Francis Githaiga (from Kenya) had also been posthumously awarded the DIF award at the ICEC Congress held in Toronto, Canada during July 2008.
- The ICEC International Congress 2012 will be hosted by the ASAQS in Durban, South Africa from 23 to 27 June 2012. This was confirmed and ratified during the ICEC Congress held in Toronto, Canada during July 2008.
- It was announced that TIQS had decided to take up membership of ICEC. A formal application form was ceremoniously handed over to Mrs Grace Mwang’onda, a representative of the TIQS, by Mr Peter Cox.
- Further attention to be given to the following associations that are contemplating membership of ICEC in Africa:
  - Namibia
  - Zimbabwe
  - Gabon
  - Sierra Leone.

It was further suggested and agreed that a standard “ICEC Membership Pack” be developed for handing over to such new applicants of ICEC. Mr Murtala Oladapo was tasked to follow through with this action item.

5.2 GhIS (Ghana)

Mr Michael Frimpong distributed a written report from GhIS and gave a verbal summary of developments within Ghana. This report is appended as an attachment to these minutes.

It was reported that Mr Kwadwo Osei-Asante had been elected President of GhIS, who were also celebrating their 40th anniversary. A letter of congratulations had been sent by ICEC to GhIS wishing them well on this historic milestone.
5.3 **NIQS (Nigeria)**

A verbal report was given by Mr Obafemi Onashile (Secretary on NIQS International Affairs) of developments within Nigeria. He promised that a written report would be forthcoming, which on receipt will be added as an attachment to these minutes.

He reported on a total membership of with the NIQS of 6516 members and 228 practices. The current president is Mr Felix Okereke Onyeri.

5.4 **ASAQS (South Africa)**

Region 3 Assistant Secretary, Mr Egon Wortmann, provided a written report on ASAQS activities and discussed the content in some detail. Some of the highlights in the report included the following:

- The ICEC International Congress 2012 will be hosted by the ASAQS in Durban, South Africa from 23 to 27 June 2012. This was confirmed and ratified during the ICEC Congress held in Toronto, Canada during July 2008.
- DIF awards had also been presented to Dr Corne’ de Leeuw and Mr Egon Wortmann at the ICEC Congress held in Toronto, Canada during July 2008.
- The ASAQS currently has 3697 individual members and 760 registered practices.
- The current President is Mr Indresen Pillay.

5.5 **Kenya**

A verbal report was given by Mr Dan Kimoro (President of AAQS) of developments within Kenya. No written report was presented.

6 **New and Potential Members**

No new formal applications for membership of ICEC had been received, but potential new members should where possible be targeted through the existing structures of the both the AAQS and ICEC. Further attention to be given to the following associations that are contemplating membership of ICEC within Africa:

- Tanzania
- Namibia
- Zimbabwe
- Gabon
- Sierra Leone.

7 **Co-Operation with other bodies**

The meeting took note of the ongoing liaison of ICEC with the following bodies:

- AAQS – active general participation was noted and acknowledged.
- FIG – active participation of the Commission 10 through Mr Andrew Morley was noted and acknowledged.
- IPMA – Mr Murtala Oladapo reported on developments through the main ICEC Council.
- PAQS – Mr Wortmann reported on the forthcoming PAQS Congress scheduled for Kuala Lumpur during August 2009. Mr Dan Kimoro is planning to attend that congress as a representative of the AAQS.
- RICS – limited international relevance and co-operation was noted.
8 **ICEC International Cost Model / Location Factor Project**

The meeting was reminded of the ICEC initiative led by Mr. John Hollmann, the ICEC Region 1 Director, to develop an international location cost factor model. Member associations were encouraged to support this initiative and to nominate at least one person from their association as a contact point and contributor to the project. Copies of these documents may be viewed on the ICEC website (www.icoste.org).

Professor Gaye le Roux had earlier volunteered to represent ASAQS and Dr. Corne de Leeuw had volunteered to represent AAQS member associations for the development of the model. Dr. Corne de Leeuw has been developing a similar international cost model through the AAQS and is particularly keen to liaise with ICEC.

9 **ICEC Draft Strategic Plan**

Mr Peter Cox gave a general overview of developments in this regard, details of which may also be viewed on the ICEC website (www.icoste.org).

The importance of the ICEC Draft Strategic Plan was emphasised, coupled with the need for feedback from all member associations to ensure that the organisation remained relevant and best served the needs of the members. This initiative was led by Mr. Carsten Wredstrom from the Association of Danish Project Management (Region 2). Attendees undertook to reply to the ICEC Secretariat with comments at earliest convenience.

10 **ICEC NGO Roster Status**

Mr Murtala Oladapo reported that ICEC had formally been recorded as an NGO of the United Nations on 23 July 2007. He gave a general overview of the benefits and advantages of the QS profession being specifically recognised as a profession by the United Nations (for example the UN Habitat, etc).

11 **Reminders and Standing Items**

a. **Advantages and Responsibilities of ICEC Members**

The meeting noted that any new developments and/or suggestions in this regard should be forwarded directly to the ICEC secretariat. Otherwise the ICEC website (www.icoste.org) could also be viewed for any further developments in this regard.

b. **Best Practices and Technical Standards**

The meeting noted that any new developments and/or suggestions in this regard should be forwarded directly to the ICEC secretariat. Otherwise the ICEC website (www.icoste.org) could also be viewed for any further developments in this regard.

c. **Calendar of Events**

- The ICEC World Congress 2010 will be held in Singapore from 21 to 27 July 2010
• The ICEC World Congress 2012 will be hosted by the ASAQS in Durban, South Africa from 23 to 27 June 2012. This was confirmed and ratified during the ICEC Congress held in Toronto, Canada during July 2008
• The ICEC International Congress 2014 will be held in Region 2 (Europe) – venue and hosts to be announced and advised
• The meeting noted that any planned functions and/or events should be forwarded directly to the ICEC secretariat on an ongoing basis.

12 Continuing Professional Development (CPD)

Mr Murtala Oladapo encouraged member associations to have their CPD programmes accredited with the ICEC so that their members can use the post nominals ICECA in their personal capacity. It was pointed out that ICEC accredits CPD programmes of member associations and these are renewable every two years.

The meeting also resolved that more emphasis should be placed on undertaking CPD programmes jointly with the AAQS structures. The accreditation of educational programmes to be further investigated as a joint venture within Region 3. The certification of programmes should be better co-ordinated between the ICEC and AAQS organisations to avoid duplication and wasted effort.

13 Publications – International Roundup

a. International Roundup:

The meeting noted the ongoing need to forward articles and newsworthy items directly to the ICEC secretariat for publication in the ICEC International Roundup. It was noted that to submit articles in the publication was free of charge and it could freely be downloaded from the ICEC website (www.icoste.org). It provided all member institutions a good opportunity to advertise their activities to the general membership.

Member associations were also encouraged to keep their details current and up to date at all times. This should be done at least annually to ensure that the details of their Presidents, etc were regularly updated.

b. International Standards:

The meeting noted that the current listing is available on the ICEC website (www.icoste.org) for general member use.

14 Other Business

a. Accreditation of Tertiary Institutions

The meeting was advised that the South African Council for the Quantity Surveying Profession (SACQSP), together with the RICS, have jointly accredited 7 Universities and 3 Universities of Technology that currently offer Quantity Surveying programmes in South Africa. The SACQSP had earlier also offered the AAQS to accredit other Universities within some of the Region 3 countries. This accreditation may be done on the request and at the cost of the tertiary institution seeking the accreditation. One such University (Dar Es Salaam, Tanzania) had already taken up this offer and was successfully accredited.
The meeting resolved to encourage other Region 3 Universities to take up this offer and that both the AAQS and ICEC organisations should support and encourage this venture.

b Posthumous DIF Award to Mr Francis Githaiga

As detailed earlier, Mr Francis Githaiga (from Kenya) was posthumously awarded the DIF award at the ICEC Congress held in Toronto, Canada during July 2008. Mr Peter Cox formally handed the award certificate to Mr Dan Kimoro (President of AAQS), who would in turn personally deliver the award to the widow of Mr Githaiga at the next convenient and appropriate occasion.

c Thanks to Organisers

Mr Peter Cox thanked all attendees for their attendance and participation at the meeting. He also thanked the TIQS for their hospitality and all the arrangements.

15 General Comments

The following general suggestions and/or proposals were raised by some of the members present at the meeting:

- Graduate programmes are to be encouraged and supported to attract more academics to the profession
- Standards of new members must be maintained and upheld at all times
- Academics should also be encouraged to assist the practising members.

16 Next Meetings

The following tentative dates for future ICEC Region 3 meetings to be noted for consideration (but these are still subject to confirmation):

- Nairobi, Kenya – October 2009
- Cape Town, South Africa – October 2010
- Durban, South Africa – June 2012.

17 Closure

The Chairman thanked everyone for their attendance and active participation in the meeting.

There being no further business to discuss, the meeting was adjourned at 11h05.

Minutes prepared by:
EGON WORTMANN
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<td>KWADWO OSEI-ASANTE</td>
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<td>DIRECTOR (REGION 3)</td>
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<td>EGON WORTMANN</td>
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REGION 4

Meeting Minutes

2008  - 2008 Region 4 meeting not held due to the proximity of the 2008 PAQS Congress in Edmonton to the ICEC Council Meeting in Toronto.

2009  - Kuala Lumpur, Malaysia (16 August 2009)
1.0 Meeting Details

The 2009 ICEC Region 4 meeting was convened at the Crowne Plaza Mutiara Hotel in Kuala Lumpur, Malaysia in conjunction with the annual board meeting of the Pacific Association of Quantity Surveyors (PAQS). Newly elected PAQS Chairman and ICEC Region 4 Director, Mr. Teoh Wooi Sin presided over the meeting.

The PAQS Board Meeting commenced at 9am and was attended by both PAQS and ICEC delegates. The ICEC meeting commenced at 4.00pm following the conclusion of the PAQS meeting. It should be noted that the PAQS meeting covered many areas and issues related to ICEC Region 4. Separate PAQS minutes were prepared by the PAQS Secretary. The minutes herein cover only the ICEC meeting.

2.0 Welcome & Introductions

Mr. Teoh Wooi Sin opened the meeting and welcomed all the participants. A note of remembrance was made for the ICEC Administrative Manager, Ms. Robyne Nash, who passed away in November 2008. Condolences were expressed for Robyne’s family.

3.0 Attendance & Apologies

Attendance

ICEC Executive
Mr. Peter Cox - ICEC Chairman, AIQS Past President
Mr. TT Cheung - ICEC Technical Vice-Chairman, PAQS Past Chairman, HKIS Past President
Mr. Teoh Wooi Sin - ICEC Region 4 Director, PAQS Chairman
Dr. Peter Smith - ICEC Secretary-General

AIQS (Australia)
Mr. Trevor Sanders - AIQS ICEC Delegate, AIQS President
Mr. Terry Sanders - AIQS General Manager
Mr. Trevor Main - AIQS Representative, Immediate Past PAQS Chairman
Mr. Michael Hodgetts - AIQS Representative

BSIJ (Japan)
Dr. Takayoshi Sato - BSIJ Vice-President, PAQS Past Chairman
Mr. Kenta Fukagawa - BSIJ Representative
Mr. Shinichi Hashimoto - BSIJ Representative
Dr. Kenji Kimoto - BSIJ Representative
Dr. Koji Ota - BSIJ Representative

CECA (China)
Mr. James Sue - CECA Representative
Mdm. Ma Guizhi - CECA Vice President & Secretary General
HKIS (Hong Kong)
Mr. Daniel Ho Chi Wai - HKIS Representative
Mr. Francis Leung - HKIS President
Mr. Antony Man - HKIS Representative
Dr. Paul Ho - HKIS Representative
ISM (Malaysia)
A/Prof Sr Wan Abdullah - ISM President
Dato' Seri Sr Isahak Yusuf - ISM Representative
Sr Eddie Wong - ISM Representative
NZIQS (New Zealand)
Ms. Philippa Luoni - NZIQS President
Mr. Bruce Glennie - NZIQS Representative
Mr. Gordon Cairney - NZIQS Representative
SISV (Singapore)
Mr. Goh Ngan Hong - SISV QS Division Chairman
Mr. Seah Kwee Yong - SISV Representative
IQSSL (Sri Lanka)
Prof. Chitra Weddikkara - IQSL Honorary President
Observer
Mr. Sateesh Kumar - India

Apologies
Nil

Not represented
Australian Cost Engineering Society (ACES)
Fiji Institute of Quantity Surveyors (FIQS)
Institute of Project Managers of Sri Lanka (IPMSL)
Japan Society of Cost & Project Engineers (JSCPE)
Project Management Associates – India (PMAI)

4.0 Minutes of Previous Meeting

The minutes of the 10 June 2007 Region 4 meeting in Auckland, New Zealand were taken as read and were accepted without amendment (accepted by Teoh Wooi Sin, seconded by TT Cheung). It should be noted that a Region 4 meeting was not held in 2008 due to the proximity of the 2008 PAQS Congress in Edmonton (when the Region 4 meeting is usually held) to the 2008 ICEC World Congress/Council Meeting in Toronto.

5.0 Matters Arising From Minutes

None.

6.0 Officer's Reports

ICEC Chairman
Peter Cox provided a verbal report on ICEC developments. This included a summary of the outcomes of the ICEC Council Meeting in Toronto, Canada in June 2008 and details of his attendance at the ICEC Region 3 Meeting and African Association of Quantity Surveyors (AAQKS) Meeting/Congress in Tanzania. This was followed by attendance at the UN Habitat Forum in New Delhi.
Region 4 Director
Teoh Wooi Sin provided an update on the 2009 PAQS Congress and outlined details of the preparations for the joint 2010 ICEC World Congress and PAQS Congress to be held in Singapore.

Technical Vice-Chair
TT Cheung provided a verbal report on ICEC developments with a particular focus on the further development of the close relationship between ICEC and PAQS. He spoke of the many initiatives that the organizations could share and help develop. This included the development of young member groups.

Secretary-General
Peter Smith discussed the changes in ICEC Administration with the appointment of Ms. Andrea Fogarty as the ICEC Administrative Secretary. He then spoke about various ICEC initiatives including further development of the ICEC website, new publications and revisions to the ICEC Strategic Plan.

7.0 Membership Reports

At the preceding PAQS Board Meeting, delegates of PAQS member associations provided written reports for their association and verbal updates to these reports. These included reports by the following ICEC Region 4 member associations: AIQS (Australia), BSIJ (Japan), CECA (China), HKIS (Hong Kong), ISM (Malaysia), IQSSL (Sri Lanka), NZIQS (New Zealand) and SISV (Singapore). Accordingly, there was no need to repeat these reports at the Region 4 meeting. The PAQS reports by ICEC member associations are by reference made a part of these minutes

(NOTE: Copies of any documents made a part of these minutes by reference are available from the ICEC Secretariat upon request).

8.0 Reports From Other Regions

Observer Report
Mr. Sateesh Kumar is a Director of the Indian branch of Padghams, a quantity surveying firm. He is a colleague of ICEC Chairman, Peter Cox, who is the managing director of this branch. Sateesh was invited to give a verbal report on quantity surveying developments in India. He stated that development of the quantity surveying profession in India was gaining considerable momentum but there was a great need for the development of quantity surveying university degrees and certification/continuing professional development programs. There are currently no quantity surveying degrees in India with quantity surveying practitioners largely having engineering backgrounds/qualifications. The National Institute of Construction Management and Research (NICMAR) offers diploma courses in quantity surveying and is currently the most recognized education provider in the field. He noted that the RICS have recently set up branches in India and are helping to develop the professional recognition of quantity surveyors in India and to assist the development of the profession generally. Sateesh stated that the assistance of PAQS, ICEC and other international associations in assisting with the development of the profession in India would be very welcome. This led to general discussion about the Indian developments and a range of suggestions and comments were made.
9.0 New Members

Peter Smith noted that the Institution of Civil Engineering Surveyors (ICES) from the United Kingdom and the Nigerian Institute of Appraisers and Cost Engineers (NIACE) were elected as the latest new ICEC members at the ICEC Council Meeting in Toronto in June 2008.

10.0 Potential New Members

Peter Smith noted that PUJA-B, the Brunei Institution of Architects, Engineers & Surveyors (PUJA-B), a PAQS member association, has expressed interest in joining ICEC. Other potential new members include the Institution of Surveyors India (ISI), PMI Netherlands, the UK Institution of Civil Engineers and AACE-I chapters in Saudi Arabia, Iran and India. Discussion was held on other possibilities in the Philippines, India and Thailand.

11.0 Cooperation With Other Bodies

Peter Smith noted that ICEC continues its co-operative relationships, dialogue and mutually supportive agreements with PAQS, AAQS, IPMA and FIG. The European Council of Construction Economists (CEEC) have recently expressed interest in forming a collaborative relationship with ICEC.

12.0 ICEC Strategic Plan

Peter Smith noted that the revised ICEC Strategic Plan was approved at the ICEC Council Meeting in Toronto in June 2008. He thanked ICEC Administrative Vice-Chairman, Mr. Carsten Wredstrom, from the Association of Danish Project Management for his considerable work in driving these changes. The new strategic plan is available on the ICEC website.

13.0 UN NGO Consultative Roster Status

Peter Cox provided an update on ICEC’s Consultative Roster Status on the United Nations Economic and Social Council (ECOSOC). This included his recent attendance at the UN Habitat Forum in Delhi. This was followed by discussion on how this could be developed into something tangible for ICEC member associations. It was suggested that ICEC and PAQS could work together to submit a research proposal to UN Habitat. Professor Chitra Weddikkara from the IQSSL (Sri Lanka) offered to help develop this proposal.

14.0 Advantages and Responsibilities of ICEC Membership

Peter Smith and Teoh Wooi Sin provided a reminder of the main advantages and responsibilities of ICEC membership. This included the sharing of publications amongst member associations and the use of members’ individual web pages on the ICEC website for promotional purposes.

15.0 International Standards

Peter Cox encouraged members to submit their list of standards and publications to the ICEC Secretariat for inclusion on the ICEC website.

16.0 Calendar of Events

Peter Smith provided details of ICEC Region meetings already held or to be held in 2009 and the joint ICEC World Congress/Council Meeting and PAQS Congress in 2010 in Singapore.
17.0 Certification/Accreditation

Peter Smith encouraged all member associations to seek ICEC accreditation of their CPD and Certification programs if this had not already been done. Details and application forms appear on the ICEC web page.

18.0 ICEC World Congresses

Peter Smith noted that after Singapore in 2010 the 2012 ICEC World Congress will be held in South Africa (most likely June 2012). The 2014 ICEC World Congress will be hosted by Region 2 (Europe) but the nomination for the host/venue was still being discussed.

19.0 Other business

No other business was raised.

20.0 Adjournment

There being no further business, the meeting was adjourned at 5:45 pm. Teoh Wooi Sin thanked everyone for their attendance and participation in the meeting.

Respectfully submitted,

Peter Smith
ICEC Secretary Treasurer
ITEM 10

Future Region Meetings

Region 1  -  Atlanta, Georgia (June 2010)
           -  Disneyland Resort, California (June 2011)
Region 2  -  Copenhagen, Denmark (November 2010)
           -  2011 meeting to be confirmed
Region 3  -  Capetown, South Africa (30 October 2010)
           -  2011 meeting to be confirmed
Region 4  -  2010 meeting incorporated in 2010 ICEC Council Meeting (Singapore)
           -  Colombo, Sri Lanka (August 2011)

24 July 2010
ITEM 11

Communications
**Item 11: Communications**

**Peter Smith**

The ICEC Secretariat and Executive Officers continue to implement and explore ways of improving communication and sharing of information amongst member associations and the individual members of these associations in particular. This continues to be one of the greatest challenges facing ICEC.

My Secretary-Treasurer's Report (Section 5.g.i) and the Secretariat Report (Section 5.g.ii) by ICEC Administrative Secretary Anna Pappalardo provided an outline of current initiatives and suggestions for improving communications.

The purpose of this agenda item is to progress this further and discuss strategies to improve communication both within and outside the ICEC network and to receive feedback/suggestions from ICEC delegates and member associations.
ITEM 12

International Project Costs
Development of ICEC Knowledge Portal

24 July 2010
Item 12: 
International Project Costs - Development of ICEC Knowledge Portal

Peter Smith

The ICEC website provides links to a wide variety of sources of international cost management and project management information, data and software. Plans are currently underway to develop this further to establish a ‘Knowledge Portal of International Sources of Project Costs’. The objective is to provide a single source access point for links to all of the main sources of project cost data published around the world. Preliminary research has revealed that this type of portal does not exist.

This provides ICEC with a tremendous opportunity to use its extensive global networks to establish such a portal. A group of students from the University of Technology Sydney have developed a preliminary database to provide a foundation for further development. It is hoped that with the support of member associations this will develop over time into an extensive global database that will prove of considerable value to the international cost management community.

The purpose of this agenda item is to discuss this proposal and to receive feedback and suggestions from ICEC delegates and member associations.
ITEM 13

Humphreys Award
For
Young & Student Members

24 July 2010
2010 Ken Humphreys Outstanding Paper Award Winners

In 2008 ICEC initiated the Kenneth K. Humphreys Outstanding Paper Award in recognition of Dr. Humphreys' service as ICEC Secretary-Treasurer from 1976 until 2006. The award is given to students or young practitioners under 36 years of age.

The awards are available for the three professional categories which make up the membership of ICEC - Cost Engineering, Quantity Surveying and Project Management. One award may be given for each of these categories if there are papers deemed suitable for the award.

However, no papers were submitted in the Cost Engineering category and only one paper in the Project Management category. The latter was not considered to be suitable for the award by the Award Selection Committee. Therefore, the Committee decided that an award would only be made in the Quantity Surveying category.

The 2010 Award Winner is:

Quantity Surveying Award

Mr. Marcel Frei (Australia)

Paper Title: Implications of the Global Financial Crisis for the Quantity Surveying Profession
The Kenneth K Humphreys Award Program

Background
1. The 2006 International Cost Engineering Council (ICEC) meeting decided unanimously to introduce the Kenneth K Humphreys Award for the most outstanding cost engineering, project management and quantity surveying papers by students or young members of member associations (the Awards).
2. The Awards will be presented every two years at the ICEC World Congress. The inaugural awards were presented at the 2008 ICEC World Congress, held in Toronto, Canada.
3. The objectives of the Award program are to:
   a. Honour the unsurpassed contribution to ICEC and associated professions by outgoing and inaugural ICEC Secretary Treasurer, Dr Kenneth K Humphreys;
   b. Encourage academic and professional excellence and to promote participation in the activities of ICEC and its member associations by students and younger members of the profession; and
   c. Encourage the development of substantive literature and discussion of matters within the professional gambit of ICEC member associations.

Rules
4. At each ICEC Congress awards will be presented to the author of the most outstanding paper in each of the professions within the gambit of ICEC member associations - cost engineering, project management and quantity surveying.
5. Each member association may submit one paper prepared by an eligible member to the ICEC Secretariat for consideration by the Award referees.
6. Member associations are asked to inform the ICEC Secretariat (icec@icostc.org) whether it will be participating in the Award program at least eight months prior to each ICEC Congress. Likewise, member associations that do not want to participate in the program are asked to advise the ICEC Secretariat by this date.
7. Unless informed otherwise ICEC will advertise the:
   a. ICEC Delegate as the contact person for the Award program for that member association;
   b. Opening date for submission of entries to each member association as 1 January of the odd numbered years; and
   c. Closing date for submission of entries to each member associations as 31 December of the odd numbered years.
8. Papers may be submitted on any topic within the gambit of cost engineering, project management and quantity surveying. However, member associations may choose to limit this to papers within its area of professional interest. Member
associations that want to further limit the scope of topics considered in its internal selection process (for example through the introduction of a theme) are asked to inform the ICEC Secretariat of their decision before close of business eight months prior to the next Congress.

9. The winning papers will be published on the ICEC web page.

10. ICEC will also present a plaque to each of the winners. Where feasible, these will be presented at the ICEC Congress or the next ICEC Regional meeting. If this is not possible, the relevant member associations will be asked to present the plaque at a suitable event.

11. Member associations may offer prizes during the selection process for its entry and may also choose to supplement the prize offered by ICEC.

12. Eligible members include student and young members of member associations. A "young member" is defined as a member who is 35 years old or younger as at 31 December of the submittal year.

13. The eligible member must be the sole author of the paper.

14. Papers are to be submitted in English.

15. The body of the paper (excluding graphs, illustrations, tables and appendices) must be at least 2500 words and no more than 4000 words.

16. The Paper Formatting Guidelines at Appendix 1 are to be taken into account when preparing papers.

17. The title page must indicate which of the major interest areas of ICEC the paper primarily applies; that is, Cost Engineering, Project Management or Quantity Surveying.

18. Whilst the entrant will retain copyright of the paper, ICEC reserves the right for ICEC and its member associations to publish the paper with due acknowledgment.

19. Papers are to be submitted, preferably as a pdf document, to the ICEC Secretariat on or before 31 December of the odd numbered years. Microsoft Word documents and rich text format (.rtf) documents will also be accepted.

20. A cover sheet signed by the eligible member and endorsed by an approved delegate of the member association is to be submitted with the paper. A legible scanned copy is acceptable. Otherwise, the cover sheet can be faxed (61 2 6285 2427) or posted (PO Box 301, Deakin West ACT 2600, Australia) to the ICEC Secretariat.

21. Two qualified referees in each of the three professional areas will evaluate the papers and make recommendations to the ICEC Chair.

22. While the ICEC Secretary-Treasurer will attempt to resolve any concerns / grievances about the Award program in the first instance, the ICEC Chair is the final arbiter for all matters associated with the program and will formally confirm the decisions of the referees.

23. Questions about the Award program are to be addressed to the ICEC Secretariat (secretariat@icoste.org) in the first instance.
ITEM 14

Sustainability of ICEC – Young Member Strategies

24 July 2010
Item 14:
Sustainability of ICEC – Young Member Strategies

TT Cheung

The purpose of this agenda item is discuss strategies to increase the level of participation of students and young professionals in ICEC Activities.

TT Cheung will lead these discussions by describing the Young Member Group and Mentoring Scheme that he has been instrumental in developing for the PAQS organization. The potential to adopt or adapt these schemes will be explored.

Peter Smith will also describe how he has developed a program whereby selected students from his university can undertake work on ICEC projects as part of their university studies. Strategies to extend this to other universities will be discussed.

ICEC delegates and member associations will then be asked to comment on these proposals and offer additional suggestions/strategies to attract younger member interest in the ICEC organization.
ITEM 15

ICEC Projects –
Proposals & Suggestions

24 July 2010
**ITEM 16:**

**ICEC Projects – Proposals & Suggestions**

**Carsten Wredstrom**

The purpose of this agenda item is discuss strategies to develop ICEC ‘teams’ to work on projects that will be of benefit for ICEC members. Carsten Wredstrom will lead this discussion.

John Hollmann from the AACE-I initiated such a project in 2007 to develop an international project location cost factor model. John developed a cost template for the model but had difficulty in obtaining contributions from ICEC member associations. Unfortunately this led to John pushing ahead with the project using his own networks and sources. The reasons for this will be discussed.

The development of an ICEC international knowledge portal for sources of international project costs is covered in Agenda Item 12. This project has already commenced.

Other potential projects include:

i) the development of a global database of university courses in the field of cost engineering, quantity surveying and project management

ii) the development of a global ICEC Young Persons Network (utilizing ‘Facebook’ style mediums) that includes the sharing of information and experiences and work on collaborative projects

iii) the further development of knowledge portals for sources of International Project Standards and International Educational & Competency Standards

iv) the development of international ICEC certification programs for project cost management professionals (similar to that developed by IPMA)

v) the development of project case studies that can be included on the ICEC website

vi) the development of strategies to make real use of ICEC’s NGO Consultative Roster Status with the United Nations

There are many other possibilities and ICEC delegates/member associations will be asked for their feedback and suggestions for other possible projects.

The key to this discussion will, however, be the development of strategies to facilitate the successful implementation of one or more of these projects.
ITEM 16

ACostE NVQ & Equal Learning Programs

24 July 2010
TASC ENTERS WORLDWIDE SERVICE

Bruce Watson FRICS FACostE

INTRODUCTION

This paper was first presented to the International Cost Engineering Council on 24 July 2010 at the 7th International Cost Engineering World Congress in Singapore in a more condensed version than appears here.

The presentation was provided as an introduction to TASC which is short for The Assessment Service Centre for Vocational Qualifications for Project Controls in Industry. TASC offers a service to candidates in project control occupations to assess and evaluate their experience and capability as cost engineers, project managers, cost estimators and planning engineers.

OBJECTIVES

The key purpose of those engaged in project control occupations is to develop and provide professional estimating, cost control, planning and commercial support to achieve successful implementation of projects.

TASC is approved by the Engineering and Construction Industries Training Board (ECITB).

TASC is an integral part of the Association of Cost Engineers in the UK and was set up as a non-profit making service to business and industry. TASC is approved by the National Vocational Qualification Awarding Body to take candidates through programmes leading to the award of Level 2, Level 3 and Level 4 NVQs in Project Control.

The assessment is based on evaluating the experience and capability of candidates at each of these three levels and comprises 74 separate occupational standards some of which are compulsory and others are optional according to the individual role played by the candidate in his organisation.

Each individual candidate is assessed in technical skills, team working and self management, starting a project, running a project and completing a project.

It is not an Academic Qualifications. It is a Test of Professional Competence and knowledge and is assessed in the workplace.

Details of the National Vocational Qualification (NVQs) can be found at www.tasc.eu.com
PROGRESS

When TASC was first set up in 2006 it was expected to complete NVQs for at least 20 candidates. In reality it achieved 50 candidates.

The following year the objective was to attract a further 50 candidates. It achieved 100.

The objective in 2008 then became 100 candidates. The number achieved was 150.

Currently there are 435 candidates each taking an average of 18 months to complete their chosen level.

There are 26 assessors and 6 internal verifiers within the TASC organisation and 2 external verifiers who represent the ECITB.

The purpose of the internal verifiers is to monitor the work of the assessors to ensure the current standards are being achieved and maintained.

The purpose of the external verifiers, provided by the ECITB, is to ensure that the standards meet the requirements of the Awarding Body who have approved TASC as an Awarding Centre.

CLIENTS

The Awarding Body works closely with many of the major companies in the UK many of whom are world renowned and include Petronas, the British Nuclear Group, British Energy, the Atomic Weapons Establishment, British Petroleum, Rolls Royce Marine Power, Thames Water, London Underground, BEA, British Airways and British Gas to name but a few.

Companies in other countries are increasingly becoming interested in and involved since international work requires common standards of work practice.

CANDIDATES

The response from the candidates and the effectiveness of TASC appears to be significant:

- Improved my performance and increased my knowledge 80%
- Improved the range and scope of my skills 80%
- Helped me focus on my own development needs 90%
- Improved project performance through the sharing of experience 70%

REMOTE CANDIDATES

During the assessment period, which is unlikely to be less than 12 months and is quite a few cases will take up to 24 months to complete, regular visits are made by the assessors to approve completed elements of the work and to monitor progress and give advice and guidance.
This may mean assessors having to travel considerable distances dependent upon the geographical location of the employing body.

One of the earlier difficulties occurred when two candidates were based in the Shetland Islands some 120 miles north of the Scottish mainland or 200 miles flying distance from the airport at Aberdeen.

The key aspect to the assessment process is the creation of a candidate portfolio of evidence by which their competence is assessed and recorded. The contents of this portfolio needs to be accessed by the candidate, the assessor and both the internal and external verifiers in order to complete the process.

A method has been developed using Information Technology (IT) to create a virtual or electronic portfolio which is held on a secure database and which can be accessed by all those involved.

Over the last twelve months this method has been developed to overcome the problem of those remote from the Scottish mainland and has been extended to candidates working for Petronas in Malaysia and Foster Wheeler in South Africa, Singapore and Australia.

The method is known as the E-qual system.

THE E-QUAL SYSTEM AND ITS APPLICATION

E-qual is an electronic portfolio which simply replaces the numerous lever arch files which would otherwise have to be used in more conventional situations. The documentary evidence of whatever type is then uploaded by the candidates into the file store.

E-qual is a proprietary software package which is regularly updated and enhanced. The cost of this is not charged to the candidate.

Access is gained by use of a password for all authorised users.

Minimum system requirements do apply together with Internet access speed. Since all work needs to be done on-line a reliable broadband internet connection is required.

In addition to the E-qual package and to enable communication on a remote basis to be realised, TASC have introduced the use of video conferencing and recording to enable candidates and assessors contact to be more easily established.

The introduction of this solution which, although not straightforward perhaps at the outset, is nonetheless meeting the requirements of the vocational qualification process and allowing worldwide access to awards for all in the profession.
Candidates in remote or difficult geographical locations are therefore no longer prevented from achieving the same objectives as their counterparts in more accessible situations.

Also the more conventional procedures required by the Awarding Body can be matched by the use of modern technology and the use of regular telephone conference calls to supplement the use of E-qual portfolios.

Having made that point, visits from assessors to meet candidates cannot be eliminated altogether and a minimum of six-monthly visits for face to face consultations is recommended and indeed some clients have .....for such visits to be undertaken on a regular basis.

CONCLUSIONS

The very fact that a workable solution has been found to overcome the difficulties experienced by candidates in remote locations means that if distance ceases to be a problem allowing TASC to offer their experience in providing a service to test and certify the competence and experience of candidates worldwide.

Candidates in the UK seek to gain a National Vocational Qualification which their employers will recognise.

These same stringent occupational standards can be offered worldwide under the aegis of the Association of Cost engineers in the UK who can also provide their own certificate which can be approved by ICEC for international use.

ACKNOWLEDGEMENT

This paper is prepared by Bruce Watson FRICS FACostE as the UK delegate to the International Cost Engineering Council. He wishes to acknowledge the considerable assistance he received from Alec Ray and John Ward of the TASC organisation and whose previously presented papers form an integral part of the above presentation.
The Assessment Service Centre (TASC) was set up by the Association of Cost Engineers (ACostE) in 2004 to provide a "Not-for-Profit" occupational skills service to Industry.

The purpose of the TASC Organisation is to provide Project Control practitioners with the tools and facilities to attain professional qualifications.

TASC provides and assesses Project Control Vocational Qualifications using the UK National Professional, Intermediate and Foundation Occupational Standards for Project Managers, Cost Engineers and Analysts, Cost Estimators, Planning Engineers, Contract and Commercial Personnel and Multi-disciplined Project Controllers. It is accredited by the UK Engineering and Construction Industries Training Board (ECITB).

There are 51 standards each one a separate and self-contained unit of competence, covering all aspects of a project control practitioner's work scope. These have been developed around the five basic overlapping areas of an individual's work i.e.

- Technical skills
- Team and self management
- Starting a project
- Running a project
- Completing a project

The Standards are currently being reviewed and expanded to incorporate aspects of Manufacturing

TASC also provides Training Courses in Estimating, Planning and Risk Management and also a Benchmarking Service to assess a person's level of competence in Project Controls.

435 Candidates are currently going through the Assessment process in Project controls

Internationally, TASC are working with clients in Malaysia and South Africa.
THE TASC ASSESSMENT PROCESS

TASC OPERATIONS OVERVIEW
TASC is now able to deliver its programs electronically, on a World-Wide basis, utilising the Internet and further information will be provided at the ICEC Congress Meeting, together with details of the new Qualifications.

ITEM 17

Review of the ICEC Strategic Plan

24 July 2010
# INTERNATIONAL COST ENGINEERING COUNCIL

## STRATEGIC PLAN

(As adopted 30 June 2000 and as amended 29 June 2008)

### Mission Statement

1.1 The mission of ICEC is to promote the profession and co-operation between cost management and project management societies worldwide for their mutual wellbeing and that of their individual members

### Objectives of ICEC

<table>
<thead>
<tr>
<th>Objective</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1 To encourage, promote, and advance the sciences and arts of cost engineering, quantity surveying, and project management for the public good, worldwide.</td>
</tr>
<tr>
<td>2.2 To co-ordinate and sponsor International Cost Engineering, Quantity Surveying and Project Management Congresses and Symposia.</td>
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<tr>
<td>2.3 To encourage cost engineers, quantity surveyors and project managers in countries where no formal association or organization exists to form a group with objectives compatible with those of ICEC and its members.</td>
</tr>
<tr>
<td>2.4 To participate in international events related to the practice of cost engineering, quantity surveying and project management sponsored by governmental and private organizations, national or international, whether members of ICEC or not, provided that these events are in keeping with the objectives of ICEC.</td>
</tr>
<tr>
<td>2.5 To further research and development of cost engineering, quantity surveying and project management.</td>
</tr>
<tr>
<td>2.6 To further the study of cost engineering, quantity surveying and project management problems of worldwide or multinational character.</td>
</tr>
<tr>
<td>2.7 To encourage the development of professional certification programs in cost engineering, quantity surveying and project management.</td>
</tr>
<tr>
<td>2.8 To collaborate with the United Nations and other international and regional agencies in formulation and implementation of policies affecting construction and engineering development with respect to cost, procurement and project management at policy, strategy and implementation levels of economic and social development programs.</td>
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</tbody>
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### Strategic Goals

#### 3.1 Administration/Communications Goals

3.1.1. The goal of the officer's succession is to ensure diverse participation from all regions at the regional director level.

3.1.2 The duties and responsibilities of the executive will be reviewed and revised as appropriate at the beginning at each new administration.

3.1.3 The ICEC web page will be maintained as the primary communications tool for the organization.

3.1.4 The organization will make technical information accessible by appropriate means, including through member societies.

3.1.5 ICEC will continue to maintain a calendar of cost management and project management meetings in the following priority: 1. ICEC endorsed congress, symposia and regional meetings; 2. Member society meetings; 3. Associated society meetings; 4. Selected non-associated meetings or events consistent with ICEC mission and objectives.

#### 3.2. Technical, Education, Certification Goals

3.2.1. Promote the development and publishing of: 1. International practices and standards; 2. International skills and knowledge.

3.2.2. Promote the development and publishing of cost data and information.

3.2.3. Promote contacts among educational establishments to exchange information on curricula and access to research. Also to promote educational programs in cost engineering, quantity surveying and project management.

3.2.4. Continue the accreditation of member certification programs, promote formation of new certification programs and support other forms of professional review programs.

#### 3.3. International Congresses and Meetings

3.3.1. International congresses and meetings will continue to be supported as one of the organizations highest goal.

3.3.2. Congress and meeting will be supported in the following priority: 1. ICEC sponsored; 2. Member society; 3. Associated society; 4. Non-associated society meeting consistent with ICEC mission and objectives.
3.4. Membership

3.4.1. Systematically approach potential new members to ICEC especially developing nations.

3.4.2. Develop a marketing strategy for organizational growth and retention.

3.4.3. Encourage participation of younger members in ICEC, through member societies.

3.5. Co-operation with other Professional Organizations

3.5.1. Promote co-operation between International Organizations.

3.6. Image & Recognition

3.6.1. Promote activities, which enhance the standing of cost engineering, quantity surveying and project management professions.

3.6.2. Support activities, which encourage the development of a legal basis for the professions through national and local regulatory bodies.

3.6.3. Provide ICEC recognition of individual members or member societies.

3.7. ICEC and Governmental / Private Organizations

3.7.1 Develop a biennial work plan for ICEC’s UN related programmes and activities for implementation by the ICEC’s UN / Human Settlements group, Regional and National associations.

3.7.2 Provide information on UN international, regional and national programmes and activities which are compatible with the goals and objectives of ICEC for participation of member associations at the national, regional and international levels.

3.7.3 Encourage members to take advantage of the social and commercial benefits of UN regional programmes and activities worldwide.

3.7.4 Co-operate and collaborate with other UN NGOs in aspects of UN programmes and activities (international, regional and national) which are compatible with the goals and objectives of ICEC at the regional and member associations’ levels.

3.7.5 Co-ordinate ICEC’s activities with the UN and allied international and regional agencies.
3.7.6 Development of plans for promotion of the global aspect of the profession, with emphasis on governmental and educational institutions, as well as private companies.

3.8 Networking and Services offered, which make up the ICEC member organisations

3.8.1 Promote networking and information to the individuals and firms.

3.8.2 Promoting research projects and encourage interaction and collaboration amongst researchers and practitioners.

3.8.3 Further development and promotion of services offered to individuals and firms.
ITEM 18

United Nations/UN Habitat

24 July 2010
ITEM 19

Obligations & Advantages of ICEC Member Societies

24 July 2010
International Cost Engineering Council is a worldwide confederation of national and international associations of serving the cost engineering, quantity surveying, and project management professions. ICEC does not have individual members.

Participation in ICEC affairs is accomplished through membership in one of the ICEC affiliated societies. Persons interested in membership, should apply to one of the ICEC member associations which serve their nation of residence.

**Advantages and Obligations of Membership.**

The following list describes some of the advantages obtained by an association which affiliates with ICEC and lists some of the obligations of member associations.

1. Participation in a worldwide information network for exchange of cost engineering, quantity surveying, and project management information and experiences;
2. Encouragement of the conduct of regional and worldwide congresses, meetings, forums, and seminars;
3. Promotion of standards for certification and continuing professional development programs worldwide;
4. Accreditation of certification and continuing professional development programs of member societies and reciprocal recognition of such accredited programs;
5. Promotion of member society congresses, symposia, and other technical events worldwide through the publications of the ICEC member societies and the ICEC newsletter, "International Roundup";
6. Sharing of technical journals and other publications with the other ICEC member societies;
7. Right to reprint (with appropriate credit) articles appearing in the journals of other ICEC member societies;
8. Granting of host society member registration fees to members of any ICEC society while attending congresses, seminars, symposia, and other technical events sponsored by another member society;
9. Granting individual members of any ICEC society the rights and privileges of membership (excluding the right to vote or stand for elective office) while temporarily residing or working in the home country of another member society;
10. Promotion of co-operative research and technical activities among member societies;
11. Availability of a homepage on the Internet for promotion of society activities at no charge to the
society requesting this service;
12. Development of international standards for terminology in cost engineering, quantity surveying, and project management;
13. Increased delegate attendance at congresses, seminars, and symposia through participation by members of ICEC societies in other countries;
14. Increased sales of publications through publicity and book reviews published in journals of other member societies and in "International Roundup";
15. Worldwide communication for queries about technical matters by individual members of ICEC societies;
16. Development of beneficial relationships with other worldwide coordinating bodies such as the International Project Management Association (IPMA), the Pacific and Africa Associations of Quantity Surveyors (PAQS & AAQS), and the International Federation of Surveyors (FIG);
17. Fostering of beneficial relationships between professors and universities engaged in cost engineering, quantity surveying, and project management education; and
18. Joint development of position papers and reference documents of broad international interest.
19. Waiver of registration fees for the Chairperson and Secretary-Treasurer of ICEC at all events which are sponsored or hosted by the Member organization. If they are not personally able to attend an event hosted by a member organization, the ICEC Chairperson and Secretary-treasurer may designate another ICEC official to attend as their representative.

Click here to return to ICEC menu
ITEM 20

Use of ICEC Logo & ICEC Initials

24 July 2010
ICEC Member Associations may seek ICEC accreditation of Cost Engineering, Quantity Surveying, and Project Management certification and continuing professional development programs (CPD), provided that these programs meet ICEC standards for recognition.

Persons qualified under any of these accredited programs are entitled to use the International Cost Engineering Council name and logo and the post-nominals ICECA to designate their achievement. This page outlines the conditions associated with these.

Click here to view a list of the programs currently accredited by ICEC.

Use of ICEC Name, Initials and Logo by Accredited Certification and Continuing Professional Development Programs and by Individuals

Certificates

After approval of a program by ICEC, the member society issuing the certifications or CPD certificates may indicate on the certificates that the program has been accredited by ICEC and may also include the ICEC logo on the certificates.

As an example, certificates issued by the Australian Institute of Quantity Surveyors include the words "The Australian Institute of Quantity Surveyors Continuing Professional Development program is Accredited by the International Cost Engineering Council." This is followed by the ICEC logo. Similar wording may be used on the certificates issued by any accredited program. Please note that the ICEC name and logo must be smaller in size than the name and logo of the member society.

Prior to issuing any certificates containing the ICEC name and/or logo, the member society should submit a copy of the proposed certificate to ICEC for review and approval.

Letterheads and business card

Persons holding a certificate which has received ICEC accreditation may include the ICEC logo and name on their business cards and letterheads provided that the sponsoring member society has submitted the proposed wording to ICEC for approval.

Care must be given to clearly show that the person holds a certificate issued by the member society, not by ICEC, and that ICEC has granted accreditation to the member society program, not to the individual. Also, wording must
clearly show that the individual person is certified, not his/her business or company.

Suitable wording is of the form: "Name of person, Certified Cost Engineer (certified by AICE, accredited by ICEC)" or "Name of Person, Certified Cost Engineer (certified by the Associazione Italiana di Ingegneria Economica, accredited by the International Cost Engineering Council). Another example is "Name of Person, CMP (certified by AFITEP, accredited by ICEC)." This wording may be in English or in the language of the country in which the certificate is issued, if other than English.

If the initials are spelled out, the words used should match the initials customarily used by the certifying member society. The ICEC logo may be used along with the wording provided that the logo is small in size.

**Initials**

Because the use of initials following names is a widely used practice in many countries to designate credentials, the ICEC Executive has authorized the use of initials to designate ICEC accreditation as shown in the following examples:

"MAICE CCE ICECA" meaning that the person is a member and holds a Certified Cost Engineer certificate issued by AICE and accredited by ICEC.

"MISM ICECA" meaning that the person is a member of the Institution of Surveyors, Malaysia which is an ICEC accredited CPD program.

"FAIQS ICECA" meaning that the person is a fellow of and holds a CPD certificate issued by the Australian Institute of Quantity Surveyors which is ICEC accredited.

The important consideration in the use of the initials is that the ICECA (International Cost Engineering Council Accredited) follows the initials related to the membership and certification granted by the member society. The ICECA initials may not be used alone and may not appear at any other location in a list of credentials.

**Fees and Renewal**

The individual is not required to pay any fee to ICEC for the use of the ICEC designation. However the accredited member society is required to pay to ICEC a fee of US$2 per certified person per year. This fee is a part of the annual ICEC subscription payment.

The individual must be required to renew his/her certificate with the certifying member society at least once every
three to five years by either producing evidence of significant efforts at continuing professional development or by submitting to re-examination of his/her credentials.

Also, the member society must reapply for ICEC accreditation at least once every five years. This requirement is to assure that the accredited program has not been modified in any way which might cause it to no longer meet ICEC standards of quality and acceptability.
ITEM 21

ICEC Accreditation
of
Certification & CPD Programs

24 July 2010
ICEC Member Associations may seek ICEC accreditation of Cost Engineering, Quantity Surveying, and Project Management certification and continuing professional development programs (CPD), provided that these programs meet ICEC standards for recognition.

Persons qualified under any of these accredited programs are entitled to use the International Cost Engineering Council name and logo and the post-nominals ICECA to designate their achievement. Click here for further details.

In order to obtain ICEC accreditation for Project Management programs, the applicant organization must demonstrate that their programs fully meet the standards adopted by the International Project Management Association (IPMA). Click here for information about the IPMA program and here for information about the IPMA's requirements for each level of their program.

Click here to see the ICEC criteria for accreditation of certification and CPD programs.

Click here to go to Supplemental guidelines for ICEC recognition of speciality Certification and CPD Programs.

ICEC Accredited Certification and Continuing Professional Development Programs

The following programs currently hold ICEC accreditation:

**Quantity Surveying**

- **Australian Institute of Quantity Surveyors Quantity Surveying CPD Program** - Accreditation expires 1 January 2012;
- **Association of South African Quantity Surveyors Quantity Surveying CPD Program** - Accreditation expires 1 August 2008;
- **Institution of Surveyors, Malaysia Quantity Surveying CPD Program** - Accreditation expires 1 July 2008; and
- **New Zealand Institute of Quantity Surveyors Quantity Surveying CPD Program** - Accreditation expires 1 February 2012.
- **Singapore Institute of Surveyors and Valuers CPD Program** - Accreditation expires 1 January 2012.

**Cost Engineering / Cost Consulting - Professional Level**

- **AACE International (United States/Canada) Certified Cost Engineer (CCE) Program** - Accreditation expires 1 January 2012;
- **AACE International (United States/Canada) Certified Cost Consultant (CCC) Program** - Accreditation expires 1 January 2012;
- **Association Francophone de Management de Projet (France) Certification en Matrise de Projet (CMP) Program** - Accreditation expires 1 January 2012;
- **Association of Cost Engineers (United Kingdom) Certified Cost Engineer (CCE) Program** - Accreditation expires 1 April 2008;
- **Associazione Italiana d'Ingegneria Economica (Italy) Practicante in Ingegneria Economica**

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Continuing Professional Development Programs.

ICEC Member associations desiring accreditation of certification and continuing professional development programs may apply on-line. Member association should address any questions to Peter Smith, ICEC Secretary-Treasurer.

- **(PIE/ICECA) Program** - Accreditation expires 1 February 2013;
- **Dutch Association of Cost Engineers Certified Cost Engineer (CCE) Diploma Program** - Accreditation expires 1 January 2012; and

### Cost Engineering / Cost Consulting - Graduate Level

- **AACE International (United States/Canada) Interim Cost Consultant (ICC) Program** - Accreditation expires 1 January 2012;
- **Associazione Italiana d'Ingegneria Economica (Italy) Esperto in Ingegneria Economica (EIE/ICECA) Program** - Accreditation expires 1 February 2013.

### Cost Engineering / Cost Consulting - Specialty Programs

- **AACE International (United States/Canada) Planning and Scheduling Professional (PSP) Program** - Accreditation expires 1 January 2012;
- **AACE International (United States/Canada) Earned Value Professional (EVP) Program** - Accreditation expires 1 January 2012;

### Project Management - Certified Projects Director (IPMA Level A)

- **Slovenian Project Management Association (Slovensko Združenje za Projektni Managementa)** - Accreditation expires 1 November 2010.

### Project Management - Certified Senior Project Manager (IPMA Level B)

- **Czech Association of Project Management (Spolecnost pro projektové řízení) (Czech Republic)** - Accreditation expires 1 August 2009.
- **Slovenian Project Management Association (Slovensko Združenje za Projektni Managementa)** - Accreditation expires 1 November 2010.

### Project Management - Certified Project Manager (IPMA Level C)

- **Czech Association of Project Management (Spolecnost pro projektové řízení) (Czech Republic)**
- Accreditation expires 1 August 2009.
- Slovenian Project Management Association (Slovensko Združenje za Projektni Managementa)
  - Accreditation expires 1 November 2010.

Project Management - Certified Project Management Associate (IPMA Level D)

- Czech Association of Project Management (Společnost pro projektové řízení) (Czech Republic)
  - Accreditation expires 1 August 2009.
- Slovenian Project Management Association (Slovensko Združenje za Projektni Managementa)
  - Accreditation expires 1 November 2010.

Click here to return to ICEC menu
Guidelines for the accreditation of Cost Engineering, Project Management, Quantity Surveying and related Continuing Professional Development and specialty certification Programs

Preamble:

In order to be accredited by the International Cost Engineering Council (ICEC), a certification or continuing professional development program must be consistent with the objectives prescribed by ICEC. To that end, certification and continuing professional development programs will be considered against the following guidelines.

General Guidelines

1. Purposes of Continuing Professional Development and Specialty Certification Programs

   a. To raise the professional standards and improve the practice of cost engineering, quantity surveying, and project management by giving special recognition by their peers to those who, in fulfilling prescribed standards of performance and conduct, have demonstrated and maintained a high level of competence and ethical practices;
   b. To identify for employers, clients, and the public, persons with broad knowledge of and capability to professionally apply, the principles of cost engineering, quantity surveying, and project management;
   c. To establish a continuing program whose goal is the improvement of individual cost engineering, quantity surveying, and project management skills and professional development; and
   d. To clarify the body of knowledge and standards of conduct for the practice of cost engineering, quantity surveying, and project management.

2. Areas of Certification Specialization

   Applicants will be certified in the specialties of Cost Engineering, Cost Estimating, Cost Control, Planning and Scheduling, Project Management, Construction Cost Management, and Quantity Surveying, as well as other related areas.

3. Administration

   a. The Board of Directors of the Association granting the certification is responsible for establishing the rules governing academic achievement, job experience, and character reference requirements for those applying for certification;
   b. Responsibility for planning, directing, and administering the program rests with a certification body appointed by the Association Board of Directors;
   c. The certification body prepares, or causes to be prepared, the examinations, sample questions, study guide and required instructional texts;
d. An examination administrator will administer each examination, and examination proctors will conduct the examination; and

e. The certification body shall not determine who shall engage in or practice in a given specialty area, but rather shall certify those who apply for certification and are deemed qualified and capable of being recognized as certified individuals.

4. Structure of Certifying Body

a. Be non-governmental;
b. Conduct certification activities which are national or international in scope;
c. Be administratively independent in matters pertaining to certification. However, appointment of members of the certifying body may be by the sponsoring organization;
d. Have a certifying body which consists of a majority of certified individuals; and

e. Have formal procedures for the selection of members of the certifying body which shall prohibit the certifying body from selecting more than one-third of its members.

5. Resources of Certifying Body

a. Have the financial resources to properly conduct the certification activities; and

b. Possess the knowledge and skill necessary to conduct the certification program.

6. Certification Program Operation

a. Have a mechanism to evaluate individual competence that is objective, fair, and based on the knowledge, skills, and abilities needed to function in the specialty area;
b. Provide the public, consumers, and sponsoring organizations with an opportunity for input into the policies and decisions of the certifying body;
c. Have formal evaluation mechanisms that insure relevance of the knowledge, skills, and abilities used to define the specialty area;
d. Assure that any examinations used are designed to test the body of knowledge relevant to the specialty area;
e. Utilize appropriate measures to protect the security of all examinations;
f. Utilize pass/fail levels that are generally accepted in the psychometric community as being fair and reasonable; and

g. Utilize evaluation mechanisms that attempt to establish both reliability and validity for each form of an examination.

7. Public Disclosure of Certification

a. Publish a document which clearly defines the certification responsibilities of the certifying body and outlines any other activities of the certifying body which are not related to certification;
b. Make available general descriptions of the procedures used in test construction and validation, test administration, and reporting of test results;
c. Publish a comprehensive summary or outline of the information, knowledge, or functions covered by any examination which may be required; and
d. Publish at least annually a summary of certification activities, including number of applicants, number certified and number recertified.

8. Responsibilities to Applicants

a. Shall not discriminate among applicants as to age, sex, race, religion, national origin, disability, or marital status;
b. Provide all applicants with copies of formalized procedures for application for, and attainment of, certification;
c. Have a formal policy for the periodic review of applications and testing procedures to insure that they are fair and equitable;
d. Have competently proctored testing sites that are readily accessible at least once annually;
e. Have prompt reporting of test results to applicants;
f. Make available to applicants failing an examination information on general areas of deficiency;
g. Maintain confidentiality of each applicant's examination results; and
h. Have a formal published policy on appeal procedures.

9. Responsibilities to the Public and Consumers

a. Strive to insure that any examination adequately measures the knowledge, skill, and abilities required for practice in the specialty area;
b. Award certification only after the knowledge, skills, and abilities of the individual have been evaluated and determined to be acceptable;
c. Maintain a publicly accessible roster of those persons certified by the certifying body;
d. Have formal due process policies and procedures for discipline of certificants, including revocation of the certificate; and
e. Insure that any title or credential awarded by the credentialing body accurately reflects the specialty area.

10. Recertification

Have a process that has as its goal maintenance and enhancement of professional qualifications.

11. Titles

The use of any title granted by an accredited organization in recognition of meeting their continuing professional development or certification program is limited to those individuals who have met the requirements of the accredited program. The additional title of ICECA, International Cost Engineering Council Accredited, may be used in conjunction with the title or postnominals granted by the certifying association.
With respect to programs granting a the title of Certified Cost Engineer or any similar title including the word "engineer" or any variation thereof, it should be made clear that the title does not convey any legal right to practice engineering, which may be controlled by state, provincial, or national laws or regulations.

12. National Norms and Standards

Be in full compliance with all applicable national norms and standards adopted by the country from which the certification program is administered (eg, European Standard EN45013, British Standard 7513).
Supplemental guidelines of Speciality Certification and Continuing Professional Development Programs

To achieve ICEC recognition, certification and continuing professional development programs will be measured against the following guidelines:

1. The certifying body must have developed a detailed document specifying the "body of knowledge" or "minimum level of skills and knowledge" required by a practitioner in the specialty area. Evidence must be presented that the body of knowledge document has been developed and subjected to critique by practicing professionals in the field. The document must be reviewed and updated as necessary to maintain currency with the state-of-the-art no less frequently than once every five years.

2. Candidates for certification must meet one of the following two sets of requirements:

   a. Hold an accredited baccalaureate (four-year) engineering or related degree (or equivalent training and experience) and possess a minimum of two years of practical experience in responsible charge of work in the specialty area; or
   b. Be a corporate member of a nationally accredited institution in the field of cost engineering or construction cost management and have at least three years experience in that field following corporate membership in the accredited institution.

3. Certification shall be granted upon successful completion of a comprehensive examination covering the topics enumerated in the "body of knowledge" or "minimum level of skills and knowledge" document(s) for the specialty.

Note: For a period not to exceed twelve months after the date of recognition of the program, newly recognized certification or continuing professional development programs may grant certification to individuals on the basis of eminence or extensive education and/or experience without examination (i.e., by grandfathering). After that time, no individual shall be certified other than by examination.

4. Because certification is to recognize continuing professional qualifications in current technology, the period of certification shall not exceed five years without recertification. It is further recommended that the period of certification be limited to three years if feasible in the opinion of the cognizant certifying body.

5. Recertification may be achieved either by examination or by presenting satisfactory evidence of some combination of continuing professional experience, continuing professional development, and professional society activity in the specialty area. In the latter case, while continuing professional experience should receive primary weighting in granting recertification, the requirements must include an average of at least twenty hours of continuing professional development in the specialty area per year. Continuing professional development activities may include formal courses, technical meeting attendance, and related activities. Professional society volunteer activity, related professional community volunteer service, authoring of technical papers, and similar activities may be considered by the certifying body in lieu of a
portion of the continuing professional development or professional experience requirements. All activities for which recertification credit is granted must have been conducted during the immediately preceding period of certification. No credit may be granted for activities occurring at any prior time.

6. Certification may not be granted for a period exceeding five years.* If recertification requirements are not met on or before the expiration date of current certification, recertification may be achieved by examination. When extenuating circumstances prevent an individual from recertifying within the prescribed time interval, the certifying body may grant a limited extension. The certifying body, however, may grant the title of "emeritus" or "retired" to fully retired persons who were currently certified at the time of retirement and who no longer engage in professional practice in the specialty area. Retirees who subsequently re-enter the profession as consultants or through re-employment must renew their certification in the manner specified in Item 5 above.

* Certification programs which are based upon the attainment of an academic degree in cost engineering or which are equivalent to the United Kingdom Chartered Engineer status need not abide by this five-year limitation provided that, in order to obtain ICEC recognition, certificants produce evidence no less often than every three years that they have met the requirements of paragraph 5 above in a manner acceptable to ICEC.
The International Cost Engineering Council has compiled a listing of best practices and standards which have been developed in many countries for the practice of cost engineering, project management, and quantity surveying.

Included are documents developed by the member associations of ICEC plus many independent standards organizations.

The lists includes standards from the Australia, Canada, France, Germany, Hong Kong, Singapore, United Kingdom, United States, and South Africa plus standards and best practices developed by the International Organization for Standardization (ISO), the International Project Management Organization (IPMA) and the Commission Electrotechnique Internationale (IEC).

**International Standards Group**

**Inventory of Best Practice and Standards**

Click on appropriate link below to download as pdf:

- Region 1 - The Americas;
- Region 2 - Europe and Near East;
- Region 3 - Africa;
- Region 4 - Asia Pacific; and
- Combined list.

The International Cost Engineering Council welcomes suggestions for additions to this listing of worldwide standards and best practices. Suggestions may be submitted to ICEC.
ITEM 23

Education & Competency Standards
This page includes downloadable sets of standards for professional competency, for educational programs, and for accreditation of educational programs and degrees in cost engineering, quantity surveying, and project management.

The objective of this section is to share with all ICEC Member organizations the various programs which have been developed in different countries so that Members may be guided in development of their own programs and may benefit from the ideas of other ICEC Member Associations and Institutes.

To view any listed document, click on the document title. It will open as an Adobe Acrobat file. To view these documents, Adobe Acrobat Viewer is required. This software may be downloaded at no charge from http://www.adobe.com/acrobat.

Worldwide Educational and Competency Standards in Cost Engineering, Quantity Surveying, and Project Management

- AACE International, the Association for the Advancement of Cost Engineering - Recommended Practice 11R-88, Required Skills and Knowledge of a Cost Engineer (Copyright © 1990 AACE International). This document may not be reprinted or redistributed without the expressed written consent of AACE International.
- AACE International, the Association for the Advancement of Cost Engineering - Recommended Practice 12R-89, Model Master's Degree Program With Emphasis in Cost Engineering (Copyright © 1990 AACE International). This document may not be reprinted or redistributed without the expressed written consent of AACE International.
- Association Francophone de Management de Projet (AFITEP) - Certification en Maitrise de Projet (2001). French language framework for certification and for design of educational programmes in cost engineering. This document may not be reprinted or redistributed without the expressed written consent of AFITEP.
- Association of Cost Engineers (ACostE) & Engineering Construction Industry Training Board - UK and Scottish National Occupational Standards for Project Control (2004) Version 1.01. These Standards have been written as 51 separate and self contained units of competence, each relating to a distinct functional area. Between them they cover the full spectrum of project control functions. NOTE: This download may take a significant amount of time. This is a substantial document (111 pages and 444 kilobytes in size).
- Association of South African Quantity Surveyors - Outcomes of accredited tertiary educational programmes which meet the prerequisites for registration of graduates as quantity surveyors-in-training with the South African Council for Quantity Surveyors.
- Association of South African Quantity Surveyors - Standards for accreditation of tertiary educational programmes leading to registration as a quantity surveyor-in-training with the South African Council for Quantity Surveyor.
- Australian Institute of Quantity Surveyors - National Competency Standards for Quantity Surveyors - An Overview (Copyright © 1998 AIQS). This document may not be reprinted or redistributed without the expressed written consent of AIQS.
- **Australian Institute of Quantity Surveyors** - *National Competency Standards for Quantity Surveyors - Construction Economists* (Copyright © 1998 AIQS). ISBN 1-876389-02-8. This document may not be reprinted or redistributed without the expressed written consent of AIQS. This download may take a significant amount of time. This is a substantial document (78 pages and over 1 megabyte in size).
- **Badu, Dr Edward and Amoah, Peter** *Quantity Surveying Education in Ghana* (2003). Paper presented to the Ghana Institution of Surveyors, Quantity Surveying Division.
- **Dutch Association of Cost Engineers** - *Dutch Association of Cost Engineers post graduate cost engineering degree program* Conducted by the HAN Center of Knowledge, a subsidiary of the Arnhem-Nijmegen University, presents a two year part time post graduate course in Cost Engineering to industry- or government-employees with a technical bachelor's degree. It takes 300 classroom hours plus at least an equal number of self study hours, spread over two consecutive years. The course is taught in the Dutch language.

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ITEM 24

Election of Officers for 2010-12

24 July 2010
Election of ICEC Officers: 2010-12

ICEC Executive

The ICEC Nominating Committee submits the following nominations for consideration for election to the ICEC Executive Board:

<table>
<thead>
<tr>
<th>Position</th>
<th>Nominees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Murtala Oladapo (Nigeria)</td>
</tr>
<tr>
<td>Senior Vice Chair</td>
<td>Carsten Wredstrom (Denmark)</td>
</tr>
<tr>
<td>Administrative Vice Chair</td>
<td>Alexia Nalewaik (United States)</td>
</tr>
<tr>
<td>Administrative Vice Chair</td>
<td>TT Cheung (Hong Kong)</td>
</tr>
<tr>
<td>Technical Vice Chair</td>
<td>Adesh Jain (India)</td>
</tr>
<tr>
<td>Secretary Treasurer</td>
<td>Peter Smith (Australia)</td>
</tr>
</tbody>
</table>

No further nominations were received by ICEC member associations.

Each position requires a majority vote in favour of the nomination (from the eligible voting Delegates present at the Council meeting) for the nominee to be elected.

In addition, the new Chair will appoint a Director for Standards and a Director for Certification and Accreditation.

ICEC Regional Executive & Advisory Committee Chair

The following are co-opted position nominations subject to the confirmation by the new ICEC Chair:

<table>
<thead>
<tr>
<th>Region</th>
<th>Director</th>
<th>Assistant Secretary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Region 1</td>
<td>Angelo do Valle (Brazil)</td>
<td>Chris Kinney (United States)</td>
</tr>
<tr>
<td>Region 2</td>
<td>Andrej Kerin (Slovenia)</td>
<td>Alec Ray (United Kingdom)</td>
</tr>
<tr>
<td>Region 2</td>
<td></td>
<td>Rob van Hoeve (Netherlands)</td>
</tr>
<tr>
<td>Region 3</td>
<td>Kwadwo Osei-Asante (Ghana)</td>
<td>Egon Wortmann (South Africa)</td>
</tr>
<tr>
<td>Region 4</td>
<td>Teoh Wooi Sin (Singapore)</td>
<td>HH Kwan (Malaysia)</td>
</tr>
<tr>
<td>ICEC Advisory Committee Chair</td>
<td>Roger Batten (United Kingdom)</td>
<td></td>
</tr>
</tbody>
</table>
ITEM 25

2010-12
ICEC Budget & Subscription Fees

24 July 2010
ICEC Subscription & Fee Structure:
2010-12

Introduction

At the 2008 ICEC Council Meeting in Toronto, Canada the following resolutions were made in relation to the ICEC currency base and ICEC subscriptions and fee structures:

i) Change the currency for all ICEC Subscriptions and Fees from US$ to A$

ii) Change the currency for all ICEC administration and accounting from US$ to A$

iii) Keep ICEC Subscriptions and Fees at the same level as established for the 2006-08 term but convert the US$ amounts to A$ using the approximate conversion rate that existed in April 2006 at the Slovenia Council Meeting (A$1=US$0.70).

iv) Still permit payment in US$ (where desired) but at the converted A$ rate.

ICEC membership subscription fees have remained the same since April 2004 (they were not increased at the Slovenia Council Meeting in 2006). The only change has been with the conversion rate from US$ to A$ as outlined above. The International Congress fee and maximum annual membership subscription fee was increased in 2006 but was not changed in 2008.

There is a need to increase fees for the 2010-12 term to counter the effects of inflation and to also provide greater scope for ICEC to enhance the level and quality of services to member association. This needs to be balanced against the capacity of member associations to pay increased fees particularly given the problems created by the recent global financial crisis.

Proposal

It is proposed that there be no change to the ICEC Subscription and Fee Structure for the 2010-12 term. Accordingly, the fees for 2010-12 (in A$) will be:

<table>
<thead>
<tr>
<th>Annual Membership Fees (Full Members)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee per individual member</td>
<td>0.65</td>
</tr>
<tr>
<td>Fee per organisational member</td>
<td>16.00</td>
</tr>
<tr>
<td>Minimum annual fee</td>
<td>425.00</td>
</tr>
<tr>
<td>Maximum annual fee</td>
<td>10,700.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Annual Membership Fees (Associate Members)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee per individual member</td>
<td>2.00</td>
</tr>
<tr>
<td>Fee per organisational member</td>
<td>20.00</td>
</tr>
<tr>
<td>Minimum annual fee</td>
<td>100.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>International World Congress &amp; Forum Fees</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>International World Congress - Fee per delegate</td>
<td>55.00</td>
</tr>
<tr>
<td>(Note – No maximum fee for International World Congress</td>
<td></td>
</tr>
<tr>
<td>ICEC Endorsed Forums - Fee per paid delegate</td>
<td>20.00</td>
</tr>
<tr>
<td>ICEC Endorsed Forums - Maximum forum fee</td>
<td>5,700.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Annual Certification/CPD Program Fees</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee per certified individual</td>
<td>2.85</td>
</tr>
</tbody>
</table>
# PROPOSED ICEC BUDGET 2010-12

<table>
<thead>
<tr>
<th>Income</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 ICEC Account - Interest</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>2 CPD</td>
<td>$5,500.00</td>
</tr>
<tr>
<td>3 ICEC Forums</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>4 ICEC International Congress Levy</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>5 Subscriptions &amp; Prior Year Subscriptions</td>
<td>$75,000.00</td>
</tr>
<tr>
<td>6 Miscellaneous</td>
<td>$500.00</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>$104,000.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Chair Expenses</td>
<td>$7,500.00</td>
</tr>
<tr>
<td>2 Congress Expenses</td>
<td>$1,750.00</td>
</tr>
<tr>
<td>3 Gifts &amp; Awards</td>
<td>$750.00</td>
</tr>
<tr>
<td>4 Wages, Professional Services &amp; Office Expenses</td>
<td>$60,000.00</td>
</tr>
<tr>
<td>5 Secretary</td>
<td>$26,500.00</td>
</tr>
<tr>
<td>6 Assistant Secretary Expenses</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>7 Publications/Marketing Material</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>8 Website Maintenance/Development</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>9 Miscellaneous</td>
<td>$1,000.00</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td><strong>$104,000.00</strong></td>
</tr>
</tbody>
</table>

| Net Difference               | $0.00     |

**Notes:**

This proposed budget assumes that subscription and certification/CPD fees remain unchanged from current fee levels.
ITEM 26

ICEC Awards

24 July 2010
2010 ICEC Award Nominations

Distinguished International Fellow Awards (DIF)

The DIF award recognises individuals who have made significant contributions to ICEC and to the association or institute of which they are a member for a period of years. The recipients must be nominated to receive the award by an ICEC member association or institute. They must:

1. Have held a significant volunteer position in both ICEC and a member association or institute;
2. Have had significant involvement over a period of several years in both ICEC and a member association or institute; and
3. Must have made a significant contribution to the development of the cost management profession.

The following nominations have been received for the 2010 DIF Awards:

1. Ms. Ginnette Basak - AACE Canada
2. Mr. Goh Ngan Hong - SISV (Singapore)
3. Mr. John Popplewell - AIQS (Australia)
4. Mr. Rob van Hoeve - DACE (The Netherlands)

The nomination letters from ICEC Member Associations can be found on the following pages. Each of these nominations shall be voted on at the Council meeting. A majority vote in favour of the nomination (from the eligible voting Delegates present at the Council meeting) is required for the Award to be conferred. There is no limit to the number of awards that can be conferred.

ICEC Region & Chairman’s Awards

ICEC recognises significant contributions to the work of the Council at each biennial ICEC Congress with the presentation of ICEC Region Awards. The awards recipients are selected by the ICEC Chairman upon the recommendation of the Director of each ICEC Region. In addition, the Chairman may present a special Chairman's Award to other individuals who have made significant contributions to ICEC during the Chairman's term of office.

The following recommendations have been made for the 2010 ICEC Region and Chairman's Awards:

Chairman’s Award: Mr. Carsten Wredstrom (DPL - Denmark)
Region 1 Award: Mr. Paulo Roberto Vilela Dias (IBEC President - Brazil)
Region 2 Award: Mr. Ko des Bouvrie (DACE - The Netherlands)
Region 3 Award: Surveyor Francis Yaw Addo (GhIS – Ghana)
Region 4 Award: Mr. TT Cheung (HKIS – Hong Kong)
2010 Distinguished International Fellow (DIF) Award

Nomination Letters
Dear Sir,

Ginette Basak’s Nomination for ICEC International Fellow Award

It is with great pleasure that I nominate Ginette Basak for consideration for an ICEC International Fellow Award.

Ginette is an active member of the Calgary Chinook Section where she has been a Director since 1999. She has served in a number of roles including President in 2001-02. She has been a regular attendee of our monthly dinner meetings and on a number of occasions has given informative, well researched and professional presentations at our dinner meetings.

She was Co-Chairman of the local organizing committee for the 2000 AACEI annual meeting in Calgary.

She has also represented AACEI Canada on the board of ICEC and her contribution & leadership qualities were recognized when she was elected as the President of ICEC.

Ginette has also been a regular presenter at AACEI and ICEC Annual Meetings and her presentation skills were acknowledged by ICEC at their congress in 1998 by being awarded the Jan Korevaar Outstanding Paper award.

She has been an outstanding role model for fellow Directors and her example and mentoring has resulted in a high proportion of female Directors on the local AACEI Board of Directors.

AACEI has also recognized her contributions to the profession by awarding her life membership and a Fellow award.

I also had the pleasure of working with Ginette at Fluor Canada for a number of years. Within our Project Controls Group she was highly respected both for her project leadership qualities as well as her mentoring skills of junior staff.

I sincerely believe it is the right time for ICEC to acknowledge Ginette’s contributions to the AACEI Calgary Section, AACEI, ICEC and the Cost Engineering Profession by awarding her an ICEC International Fellow.

Yours Truly,

P. W. Ripley
AACEI Director Region 1 and President of AACE Canada
To:
Dr. Peter Smith
ICEC Secretary-Treasurer
c/o
University of Technology Sydney
School of Built Environment
Faculty of Design, Architecture & Building
PO Box 123 Broadway NSW 2007 Australia
Tel: +612 9514 8732
Fax: +612 9514 8051

1. Proposed Nomination: 2010 ICEC DIF Awards
   Mr: GOH NGAN HONG
   Present Occupation Senior Consultant, Contracts Management
   Address: CPG Consultants Pte Ltd
   238B Thomson Road
   #13-00 Tower B Novena Square
   Singapore 307685
   Tel: (65) 97986168 Fax: (65)63574616 Email: goh.ngan.hong@cpgcorp.com.sg

2. State the Special reasons as to why you nominate the candidate.

As Singapore is one of the active members of ICEC (Region 4), Ngan Hong being an active member and key office holder of Singapore Institute of Surveyors and Valuers (SISV) has contributed significantly towards ICEC. He is currently the President of QS Division of SISV and has held other positions in the SISV Council including the following:

- President (QS Division) of the SISV, 2007 - 2011
- Hon. Treasurer (QS Division) of the SISV, 2005 & 2006
- Vice-President (QS Division) of the SISV, 2003 & 2004
- Chairman of QS Education and Accreditation Committee, SISV, 2003 to 2011
- Chairman of QS Assessment of Professional Competency Committee, SISV, 2003 to 2011
- Director of SISV Services Pte Ltd, the commercial arm of SISV, since Mar 2005
- Council Member (QS Division) of the SISV, 2001 & 2002
- Senior Vice-President of the SISV, 2000
- Chairman of the QS Division of the SISV, 1998 & 1999
Ngan Hong has also made a significant contribution to the development of the cost management profession in Singapore.

- Member of Building Construction Authority (BCA)- Real Estates Developers Association of Singapore (REDAS) Workgroup on Construction Cost
- Member of Tender Price Index (TPI) Review Committee, BCA
- Member of Board of Examiners for Specialist Diploma in Building Cost Management by BCA Academy, since 2009
- Chairman of the Cost Information Unit, overseeing the publication of the “PWD Cost Information Quarterly”, 1984 to 2001
- Member of Building and Construction Standards Committee (BCSC) under Standards, Productivity and Innovations Board (SPRING), 2007 to 2010.
- Chairman of Construction Industry Joint Committee Singapore, Jul 2007 to June 2008
- SISV’s Representative in Construction Industry Joint Committee (CIJC)
- Secretary of buildingSMART (formerly known as International Alliance of Inter-operability (IAI)), Singapore, 2004 to 2008
- 2nd Vice-President of buildingSMART, Singapore, 2008 to 2010
- Member of the Construction Information Technology Standard Committee (CITC), 2004 to 2010
- Chairman of Procurement Work Group (PWG), CITC, 2004 to 2010
- Member of Measurement Work Group (MWG), CITC, 2004 to 2010
- Member of the BCA Committee, Singapore on Public Sector Standard Conditions of Contract for Design-and-Build projects, 1998 to 1999
- Member of Committee for Study on Period of Construction Projects, CIJC
- Member of Advisory Committee on Construction Mediation under Singapore Mediation Centre (SMC) since 2006
- Accredited Adjudicator, Singapore Mediation Centre, since Jul 2005
- Member of Professional Engineers Board (PEB) Investigation Panel 2010-2012

For his significant contribution to the development of the cost management profession, he has received the following awards:

- Individual Works Excellence Award by Public Works Department for the initiation of the publication of the “PWD Cost Information Quarterly”, 1990
- Standard Council Merit Award by Standards, Productivity and Innovations Board (SPRING) Singapore for his contributions to the national standardisation programme, 2002
- Standard Council Distinguished Award by Standards, Productivity and Innovations Board (SPRING) Singapore for his contributions to the national standardisation programme, 2006
- Pacific Association of Quantity Surveyors (PAQS) Service Excellence Award 2008
Ngan Hong has been attending the ICEC (Region 4) Board meetings and ICEC Board meetings as a leader or member of Singapore delegation. Besides reporting on QS activities and development in Singapore, he also participates in the various discussions on the subjects tabled at the ICEC (Region 4) and ICEC Board meetings, expresses SISV’s position in consultation with the other SISV delegates and contributes towards the success of the board meetings.

Ngan Hong is also a regular participant at the ICEC World Congresses and PAQS Congresses held at various member counties including Slovenia, Australia, New Zealand, Canada, China and Malaysia. He has also presented papers at several Congresses including the following papers:


Ngan Hong was also a key member in the Organising Committee when Singapore hosted the first PAQS Congress in 1997, the 10th PAQS Congress in 2006 and the coming 7th ICEC World Congress and 14th PAQS Congress in 2010 and contributed towards the success of the Congresses. He led the Singapore delegation in bidding the hosting of the 7th ICEC World Congress in the ICEC Board meeting at Ljubljana in Apr 2006.

Ngan Hong is a member of PAQS Education Committee and has been attending the Education Committee meetings and participated in the discussions for the various initiatives of the Committee, including the development of Professional Competency Standard and Accreditation Framework. He is also a member of PAQS Research Committee and represents SISV in supporting research interest and activities in PAQS and co-ordinating research efforts between SISV and other PAQS members.

We are therefore in earnest support for his nomination for 2010 ICEC DIF Awards.

3. Details of the Proposer

Organisation: Singapore Institute of Surveyors & Valuers
Address: 20 Maxwell Road #10-09B, Maxwell House, Singapore 069113
Tel: (65) 6222 3030   Fax: (65) 6225 2453   Email: judy@sisv.org.sg
19 April 2010

International Cost Engineering Council
PO Box 301
DEAKIN WEST ACT 2600

Dear Sirs

Nomination for ICEC Distinguished International Fellow

I write to you, as an ICEC Accredited professional and on behalf of the South Australian Chapter of the Australian Institute of Quantity Surveyors, to submit our nomination for the ICEC Distinguished International Fellow Award for 2010.

We recognise the importance of the ICEC in the promotion of not only Quantity Surveying but also associated professions of cost engineering and project management. The program of Continuing Professional Development is actively promoted, encouraged and participated in by members of our Chapter.

The South Australian Chapter of the Australian Institute of Quantity Surveyors proudly nominates Mr John Popplewell (AIQS Membership 1738) for the award of ICEC Distinguished International Fellow.

Having worked with John for more than 20 years I can think of no other professional who is more deserving of this award than he.

John’s career spans over 30 years having worked in and promoting the profession of Quantity Surveying in the United Kingdom and Australia. John has a demonstrated history of having made significant contributions to the Quantity Surveying profession; of having a significant involvement over a period of several years in both ICEC and the AIQS; and of participating in a volunteer capacity in both ICEC and AIQS Chapter and National Councils.

We offer the attached professional profile of John which we believe satisfies the award criteria established by the ICEC.

Yours sincerely

[Signature]

David Scott AAIQS ICECA
Vice President - SA Chapter AIQS
Mr John Popplewell

Career and Professional Association Profile

John's professional career commenced in the 1970's in the United Kingdom. His commitment to the profession of Quantity Surveying has continued where to this day he remains a member of both the South Australian Chapter and National Council of the AIQS.

United Kingdom Career and Professional Association Profile:

- Elected to the Royal Institution of Chartered Surveyors (RICS) in February 1978
- Elected to the Institute of Arbitrators in March 1977
- Held the position of Associate in Bradford Ackland and Bowen from 1977
- Treasurer of the South Wales Branch of the RICS 1976 – 1980
- Secretary of the South Wales Branch of the RICS 1980 – 1982
- Chief Quantity Surveyor in Arrow Constructions 1979
- Held the position of Associate in Brendan Penny Associates from 1981
- Held the position of Director in Brendan Penny Associates from 1982

Emigrated to Australia in 1987

Australian Career and Professional Association profile:

- Elected to membership of the Australian Institute of Quantity Surveyors in 1991
- Held the position of Associate in the Adelaide offices of Rider Hunt 1996 - 2007
- Held the position of Treasurer of the South Australian Chapter of the AIQS from 1994 – 2010
- Held the position of President of the South Australian Chapter of the AIQS 1996 – 2000
- Held the position of National Councillor of the AIQS from 2000
- Elected to Fellow of the AIQS June 2001
- Held the position of Director of Publications and Research of the AIQS 2005
- Member of the Accreditation Committee of the University of South Australia 2000 – 2006
- Served as an External Examiner for the AIQS 2000 – 2006
- Held the position of Director of the Built Environment Design Professional (BEDP) 2007 – 2009
- Held the position of National President of the AIQS 2007 – 2009
- Holds the position of Immediate Past President of the AIQS 2009 – 2011
- Hold the position of National Treasurer of the AIQS 2009 – present day
- Pacific Association of Quantity Surveyors (PAQS) Board Representative 2007 – 2009
- International Cost Engineering Council (ICEC) Board Representative 2007 – 2009
- Instrumental in the development and implementation of the AIQS Benevolent Fund
- Presented Keynote Speech at the Centenary dinner of the Association of South African Quantity Surveyors 2008
- Recipient of Certificates for the AIQS Continuing Professional Development program for each triennium from 1992-1994 to 2007-2009
Dr Peter Smith  
Secretary-Treasurer  
International Cost Engineering Council  
PO Box 301  
Deakin ACT 2600  
AUSTRALIA

Ljubljana, May 3, 2010

Dear Sirs,

ZPM Slovenian project management association (as an ICEC member association) decided to prepare a nomination of Mr. Rob van Hoeve for Distinguished International Fellow Award according to the rules and to decision at the 17th International Cost Engineering Congress in 2002 the International Cost Engineering Council where the award of Distinguished International Fellow has been instituted.

ZPM Slovenian project management association is convinced that Rob van Hoeve made significant contributions to ICEC and to the association DACE of which he was a member for a period of years.

The nominee Rob van Hoeve
- has held a significant volunteer position in both ICEC and a member association or institute;
- has had significant involvement over a period of several years in both ICEC and DACE as a member association; and
- has made a significant contribution to the development of the cost management profession

So on behalf of Slovenian Project Management Association (ZPM), we are pleased to nominate Rob van Hoeve for the ICEC Distinguished Fellow Award for his outstanding and tireless contribution to cost engineering in The Netherlands and covering the association and its connection into ICEC.

Rob has actively been involved in the Dutch Association of Cost Engineers (DACE) since 1992 and made significant contributions to our profession over the years.

The following are highlights of Rob’s involvement with DACE and ICEC:

1. Team Member of the project group which published the DACE Labour Norms;
2. Presenting the DACE Labour Norms within the Netherlands and abroad;
3. Project Manager of the DACE publication of the DACE Price Booklet;
4. Long standing teacher of the DACE course Introduction to Cost Engineering;
5. Chairman of our SIG Cost Engineering in the Process Industry;
6. Member of the Board of DACE;
Delegate for DACE in ICEC;

Director Region II;

Assistant Secretary Region II in close cooperation with Andrej Kerin of ZPM.

Besides the functions mentioned in 9 points Andrej Kerin can approve that Rob has been always a tireless and inventive worker, excellent partner in common activities and distinguished team member. He can always find the right and in time solution of the organisational or professional problems. His proposals can be always taken with respect in account in order to find reasonable decisions.

The above is in our opinion as high as a recommendation to one man could be presented, he has had an exemplar career in the discipline and this we make our request that you offer this excellent opportunity to Rob to be presented with this prestigious award of Distinguished Fellow Award to him.

Kind regards,

On behalf of ZPM Slovenian project management association

Aljaž Stare M.Sc.
president of ZPM

and

Andrej Kerin M.Sc. CSPM, ICECA
ICEC delegate and
Vice president of ZPM
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Other Business

24 July 2010
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Next Full Council Meeting

24 July 2010
ITEM 29

Closing Remarks – New ICEC Chair

24 July 2010
END
of
AGENDA PAPERS