ICEC
INTERNATIONAL COST ENGINEERING COUNCIL

39th COUNCIL MEETING
AGENDA BOOK

AICE Head Office
C/o FAST, Piazzale Morandi 2
Milan, Italy

18 September
9 am – 5 pm

19 September
8.30 – 10.30 am
AGENDA

2014 39th International Cost Engineering Council (ICEC) Meeting

9 am - 5 pm Saturday 18 September 2014
8.30 - 10.30 am Sunday 19 September 2014
AICE Head Office, Milan, Italy

1  Welcome and Introductions

2  Attendance and Apologies

3  Minutes of 38th Council Meeting - 24 June 2012 - Durban, South Africa

4  Matters Arising from the Minutes

5  ICEC Executive Officer Reports
   a. Chair - Carsten Wredstrom
   b. Senior Vice Chair - Alexia Nalewaik
   c. Administrative Vice Chair - TT Cheung
   d. Administrative Vice Chair - Kwadwo H Osei-Asante
   e. Technical Vice Chair - Andrej Kerin
   f. Immediate Past Chair - Murtala Oladapo
   g. ICEC Advisory Board Chair - Roger Batten
   h. Secretary-General - Peter Smith
      i. Secretary report
      ii. Secretariat report (Sarah Nguyen)
      iii. Financial report

6  ICEC Governance Structure - Update & Strategic Directions
   Carsten Wredstrom/Alexia Nalewaik/Murtala Oladapo

7  ICEC Constitution - Revisions
   Carsten Wredstrom / Alexia Nalewaik

8  ICEC Strategic Plan - Revisions
   Carsten Wredstrom / Alexia Nalewaik

9  ICEC Action Plan 2014-2016
   Carsten Wredstrom / Alexia Nalewaik

10 Memorandums of Cooperation (MOCs)
    ICEC/PAQS MOC (signed 9 June 2014, Hong Kong) - TT Cheung/Alexia Nalewaik
    ICEC/AAQS MOC (to be approved for signing) - Rob Pearl/Carsten Wredstrom
11 New ICEC Member Associations

- DVP (Germany) - Application approved 15 Nov 2013
- CIQS (Canada) - Application approved 4 Jun 2014
- SMaP (France) - Application submitted 9 Oct 2014 (to be voted on at Council Meeting)

12 International Cost Management Standard (ICMS)

Carsten Wredstrom, Peter Smith, RICS, CEEC

13 Global Cost Management Standards - ISO, Competency Standards, Certification, Cooperation With IPMA, etc.

Carsten Wredstrom / Alexia Nalewaik / Peter Smith / IPMA

14 Reports - Regions, Member Societies and Prospective Members

1 Region 1
a. Director’s Report - Angelo Valle
   Member Reports
b. AACE (AACE - International)
c. AACE (AACE - Canada)
d. CIQS (Canadian Institute of Quantity Surveyors)
e. GOGRC (Grupo OFC Guia de Costos)
f. IBEC (Instituto Brasileiro de Engenharia de Custos)
g. SMIEFC (Sociedad Mexicana de Ingenieria Economica, Financiaeray de Costos)

2 Region 2
a. Director’s Report - Gianluca di Castri
   Member Reports
b. ACostE (Association of Cost Engineers - United Kingdom)
c. AFITEP (Association Francophone de Management de Prodjet)
d. AICE (Associazione Italiana d’Ingegneria Economica)
e. CAPQS (Cyprus Association of Professional Quantity Surveyors)
f. DACE (Nederlandse Stichting Voor Kostentechniek)
g. DPM (Foreningen for Dansk Projektledelse / Danish Project Management Association)
h. DVP Deutscher Verband der Projektmanager in der Bau- und Immobilienwirtschaft / German Association of Project Managers in the Construction Industry & Real Estate Economy
i. GTE / MKK (GTE Cost Engineering Club)
j. CICES (Chartered Institution of Civil Engineering Surveyors) - United Kingdom
k. PMA (Projekt Management Austria)
l. PMG (Project Management Greece)
m. RACE (Romanian Association of Cost Engineering)

3 Region 3
a. Director’s Report - Robert Pearl
   Member Reports
b. ASAQS (Association of South African Quantity Surveyors)
c. GHS (Ghana Institution of Surveyors Quantity Surveying Division)
d. INQS (Institute of Namibian Quantity Surveyors) (ICEC Associate Member)
e. IQSK (Institute of Quantity Surveyors of Kenya)
f. MAQS (The Mauritius Association of Quantity Surveyors) (ICEC Associate Member)
g. NIACE (The Nigerian Institute of Appraisers and Cost Engineers)
h. NIQS (Nigerian Institute of Quantity Surveyors)
j. SAPCI (Southern African Project Controls Institute)
4. Region 4
   a. Director's Report - Teoh Wooi Sin
   Member Reports
   b. AIQS (Australian Institute of Quantity Surveyors)
   c. ACES (Australian Cost Engineering Society)
   d. BSJ (Building Surveyor's Institute of Japan / Nihon Kenchiku Sekesan Kyokai)
   e. CECA (China Engineering Cost Association)
   f. FIQS (Fijian Institute of Quantity Surveyors) (ICEC Associate Member);
   g. HKIS (Hong Kong Institute of Quantity Surveyors)
   h. IPMSL (Institute of Project Managers of Sri Lanka)
   i. IQSSL (Institute of Quantity Surveyors of Sri Lanka)
   j. RISM (Royal Institution of Surveyors, Malaysia / Pertubuhan Juruukur Malaysia);
   k. NZIQS (New Zealand Institute of Quantity Surveyors)
   l. PMAI (Project Management Associates - India)
   m. SISV (Singapore Institute of Surveyors and Valuers, Quantity Surveying Division)

15 Co-operation with other bodies
   a. AAQS - Kwadwo H Osei-Asante / Robert Pearl / Egon Wortmann
   b. FIG Commission 10 - Roger Batten
   c. IPMA - Andrej Kerin / Carsten Wredstrom
   d. PAQS - TT Cheung / Teoh Wooi Sin
   e. RICS - Murtala Oladapo / Alexia Nalewaik

16 ICEC World Congresses
   a. 9th World Congress 2014 - Region 2 - Milan, Italy (Gianluca di Castri)
   b. 10th World Congress 2016 - Region 1 - Brazil (Angelo Valle)
   c. Bid for 11th World Congress 2018 - Region 4 - Australia (Peter Cox/Michael Manikas)

17 ICEC Region Meetings Held During 2013-2014
   a. Region 1
      - Washington (June/July 2013)
      - Rio de Janeiro, Brazil (May 2014)
   b. Region 2
      - Dubrovnik, Croatia (September/October 2013)
      - Milan, Italy (in conjunction with 9th World Congress) (October 2014)
   c. Region 3
      - Johannesburg, South Africa (December 2013)
      - Johannesburg, South Africa (September 2014)
   d. Region 4
      - Xian, China (May 2013)
      - Hong Kong (June 2014)

18 Communications & ICEC Website
   Peter Smith
   b. International Roundup Newsletter
   c. Promotional Materials
   d. ICEC Information Kit
   e. Improving ICEC Communications
   f. ICEC Website
21 Obligations and advantages of ICEC Member Societies

Peter Smith

a. Sharing of publications – All ICEC members should be mailing their publications to all other members and the ICEC Secretary-Treasurer (c/o of the ICEC Secretariat)
b. Reprinting of articles – ICEC members are free to reprint articles from the publications of any other with appropriate credit to the source
c. Reciprocal membership courtesy – Visiting members of other ICEC societies should be extended the courtesies accorded to your own members
d. Regional participation by member society branches – Branches of ICEC member societies are welcome to participate in any ICEC activities within their region;
e. ICEC Canon of Ethics - The ICEC Canons and inform your members of their ethical obligations.

22 Kenneth Humphreys Paper Award for Young and Student Members

Report on 2014 Awards – Peter Smith

23 Election of Officers for 2014-2016

Murtala Oladapo

24 Presentation of Budget and Subscription Fees for 2014-2016

Peter Smith

25 ICEC 2014 Awards

(At the discretion of the Chair, this portion of the meeting may be closed to non-delegates and nominated award recipients)

a. Chair’s Award
b. Region Awards
c. Distinguished International Fellow (DIF) Awards (Nominations for DIF awards are to be presented for vote of official delegates)

26 ICEC Inventory of Member Association Standards

Peter Cox/Peter Smith

27 Any Other Business

28 Next Full Council Meeting

Rio de Janeiro, Brazil (October 2016)

29 Closing Remarks by New ICEC Chair
30 Adjournment

NOTE:

a) Because of the limited time for discussion and to enable full consideration of proposals by the Executives of ICEC organizations, agenda items must be submitted to the ICEC Secretary-Treasurer no later than 30 days prior to the Council meeting with supporting documentation and justification. Any proposal presented from the floor will be deferred for action at a future meeting of the Council.

b) Please bring sufficient copies of any reports not submitted in time for inclusion in the Council meeting papers.
ITEM 1

Welcome & Introductions
ITEM 2

Attendance & Apologies
ITEM 3

Minutes of 38th Council Meeting
24 June 2012
Durban, South Africa
Minutes of the 38th Session of the Council
Sunday 24 June 2012
Durban, South Africa

The 38th Session of Council was convened by ICEC Chair Murtala Oladapo at 9.00 am on 24 June 2012 at the International Convention Centre in Durban, South Africa. The Full Meeting Agenda Book containing supporting details for various agenda items was provided to delegates in electronic form prior to the meeting. An abbreviated hard copy version of the Meeting Agenda Book was distributed at the meeting. The Full Meeting Agenda Book will be posted on the ICEC website in conjunction with these minutes and will, by reference, be made a part of these minutes.

1.0 Welcome & Introductions

ICEC Chair Murtala Oladapo welcomed the delegates and asked the delegates to introduce themselves and to indicate the association or institute that they represented.

2.0 Attendance & Apologies

2.a Attendance

A total of 42 ICEC office holders and member association delegates/representatives attended the meeting (in part or in whole). 20 member associations were represented at the meeting.

ICEC Executive
Murtala Oladapo - ICEC Chair & NIQS Delegate
Peter Cox - ICEC Immediate Past Chair & AIQS Past President
Carsten Wredstrøm - ICEC Senior Vice Chair & DPL Delegate
Alexia Nalewaik - ICEC Administrative Vice Chair & AACE Delegate
TT Cheung - ICEC Administrative Vice Chair, HKIS Past Pres, PAQS Past Chair
Adesh Jain - ICEC Tech Vice-Chair, PMA-India Delegate, Past IPMA President
Peter Smith - ICEC Secretary General
José Ângelo Valle - ICEC Region 1 Director
Andrej Kerin - ICEC Region 2 Director & ZPM Delegate
Alec Ray - ICEC Region 2 Assistant Director & ACostE Delegate
Rob van Hoeve - ICEC Region 2 Assistant Secretary & DACE Delegate
KH Osei-Asante - ICEC Region 3 Director
Egon Wortmann - ICEC Region 3 Assistant Secretary
Teoh Wooi Sin - ICEC Region 4 Director & Immediate Past PAQS Chair
Roger Batten - ICEC Advisory Committee Chair & AFITEP Representative
Region 1
Allen Hamilton - ICEC Past Chair & AACE Representative
Sergio Dos Santos Arantes - AACE Brazil Representative
Aldo Mattos - AACE Brazil Representative
Jose Chacon De Assis - IBEC Vice President & Delegate
Joice Dias Ramundo - IBEC Director
Region 2
Alan Baltrop - ACostE President
Gianluca di Castri - AICE Past President & Delegate
Region 3
Qinisani Mbatha - ASAQS President
Larry Feinberg - ASAQS Executive Director
Robert Pearl - ASAQS Representative
Michael K. Frimpong - GhIS Delegate & AAQS President
Osei Agyemang Badu - GhIS Alternate Delegate
Basie Verster - ICEC Past Chair & ASAQS Representative
Ian Oosthuysen - INQS Delegate & AAQS Representative
Festus M. Litiku - IQSK Delegate & AAQS Secretary General
Normanda Moorooogan - MAQS President & Delegate
Otis Anyaeji - NIACE Chairman & Delegate
Charles Mbelede - NIACE Vice President
Battah Ndirpaya - NIACE Vice President (Valuation)
Region 4
Michael Manikas - AIQS Chief Executive Officer & Delegate
Zhang Yunkuan - CECA President & Delegate
James Y. Sue - CECA Director
Shu You - CECA Director
Li Muchong - CECA Director
Thomas Ho Kwok Kwan - HKIS QSD Chairman & Delegate
Ong See Lian - RISM Delegate & RICS Global President
Observers
Brane Semolic - IPMA Observer
Pieter Steyn - IPMA Observer

2.b Apologies

Formal apologies were received from 8 ICEC office holders and delegates/representatives.

Region 1
Stephen Revay - AACE Immediate Past President
Madhu Pillai - AACE
Paulo Roberto Dias - IBEC President
Sergio Conforto - IBEC Director
Region 2
Emanuele Banchi - AICE President
Luigi Pojaga - AICE Honorary Chairman
Region 3
Daniel Kyere - GhIS President
Region 4
Gary Macdonald - AIQS President

2.c Not represented

The following member associations were not represented at the meeting.

Region 1
GOGRC - Grupo OFC Guia Referencial de Costos: Venezuela
SMIEFC - Sociedad Mexicana de Ingenieria Economica Financiera y de Costos
Region 2
CAPQS - Cyprus Association of Professional Quantity Surveyors
CICICES – Chartered Institution of Civil Engineering Surveyors: United Kingdom
3.0 Minutes of Previous Meeting – 37th Council Meeting

The minutes of the 37th Session of Council held on 24 July 2010 in Singapore (included in the Meeting Agenda Book pages 9-27) were taken as read and were approved without amendment (moved by KH Osei-Asante, seconded by Rob van Hoeve).

4.0 Matters Arising From Minutes

There were no matters arising from the minutes.

5.0 Officer's Reports

5.a ICEC Chair

ICEC Chair, Murtala Oladapo, welcomed the meeting attendees and provided an overview of his written report which is contained in the Meeting Agenda Book (pages 30-35). He focused on the implementation of the ICEC Strategic Plan and ICEC programs/projects during his term and the outcomes of his regional visits/meetings during 2010-12. He then discussed the issues/challenges facing ICEC and the development of a proposed new governance structure and business plan to address these issues/challenges. Murtala noted that the Chartered Institution of Civil Engineering Surveyors (CICES) had rejoined ICEC and welcomed them back. He concluded by thanking all ICEC executive members, delegates and member associations for their support and assistance during his term. General discussion followed on the points raised.

5.b Senior Vice-Chair

Senior Vice Chair, Carsten Wredstrøm, provided a verbal report that focused on the following items. He spoke about the success of the Cost Engineering stream included in the Nordnet Conference held in Copenhagen in November 2010. This was presented by a range of ICEC speakers and was the most highly reviewed stream at the conference. Carsten noted that there was an increasing interest in Cost Engineering/Project Controls in Scandinavia and many European countries and urged ICEC members to give presentations at various conferences and seminars in the region. He then spoke about the work being done in Region 2 to develop a Cost Engineering stream in the region.
Management Certification program in collaboration with IPMA and other interested parties. Carsten concluded by reinforcing the need for further development and effective implementation of the ICEC Strategic Plan.

5.c  Administrative Vice-Chair (1)

Administrative Vice-Chair, Alexia Nalewaik, provided a written report which is contained in the Meeting Agenda Book (pages 37-39). Alexia spoke about her role in overseeing ICEC activities in Regions 1 and 2 and the various meetings and conferences she attended in these regions. She spoke about the considerable support provided by AACE for ICEC activities during the 2010-12 term and highlighted the importance of ICEC collaborating more closely with larger member associations such as AACE. This will help to address the financial and human resource limitations of the ICEC organization. Alexia then spoke about the work being done on the development of certification programs and ISO cost management/project controls standards. Alexia concluded with her vision for the ICEC organization and focused on the need for greater participation by ICEC member associations and their members.

5.d  Administrative Vice-Chair (2)

Administrative Vice-Chair, TT Cheung, provided a verbal report that focused on the need for the development of a Young Members group within ICEC and a greater participation generally by younger members. He spoke of his work in developing a young member’s group within the PAQS organizations and how ICEC could learn from this. TT then put forward his plans to investigate how other member/kindred associations such as PAQS, IPMA, RICS, FIG, etc. have developed young member groups and participation so that ICEC can learn from this and build on these existing programs/strategies. He encouraged all member associations to assist him with these plans.

5.e  Technical Vice-Chair

Technical Vice-Chair, Adesh Jain, provided a verbal report that focused on the value for ICEC in further developing its collaboration with IPMA. This included the joint-hosting of congresses and the development of a cost management certification program within the existing IPMA certification system. He then followed up from TT Cheung’s report by describing the success of the IPMA Young Crew group and their Management Board. He saw a lot of potential for ICEC to link in with this group. He concluded with the news that there would be a specialist Cost Engineering Stream included in the annual PMA-India symposium in Delhi in December 2012. This will be the first time that this stream will be included in the symposium which has been running for 20 years. Adesh noted that this highlights the increasing recognition of the importance of Cost Engineering in India and beyond.

5.f  Immediate Past Chair

Immediate Past-Chair, Peter Cox, provided a verbal report on the progress of ICEC over the past two years. He congratulated Murtala Oladapo on his tremendous work and achievements as ICEC Chair. Peter deferred his commentary on International Standards and the United Nations to later in the meeting agenda.
5.g Advisory Committee Chair

Roger Batten provided an overview of his written report which is contained in the Meeting Agenda Book (pages 43-45). Roger detailed his suggestions for moving ICEC forward that included improving the ICEC website, membership retention/expansion and building on ICEC’s reciprocal agreements with other organizations.

5.h.i Secretary-Treasurer Report

Peter Smith provided an overview of his written report which is contained in the Meeting Agenda Book (pages 46-53). Peter commenced by congratulating Murtala Oladapo for his work as ICEC chair and thanked the AIQS Administrative Secretary, Anna Pappalardo, and the ICEC Executive officers for their work and support. Peter then thanked the AIQS for their continued support in hosting the ICEC Secretariat and noted the recent move of the AIQS headquarters (and hence the ICEC Secretariat) from Canberra to Sydney. He then provided an overview of regional meetings held during 2010-12. Peter then highlighted the main secretariat activities over the past two years that included online discussion forums, website developments, ICEC’s Wikipedia web page, the ICEC Roundup Newsletter, the new Prospective Member Information Kit and ICEC brochure, the International Cost Management Journal (ICMJ) and the development of an ICEC Knowledge Portal for International Sources of Project Costs.

5.h.ii Secretariat Report

Anna Pappalardo, ICEC Administrative Secretary, prepared a written report which is contained in the Meeting Agenda Book (pages 54-56). Peter Smith provided a verbal overview of her report.

5.h.iii Secretary-Treasurer Financial Report

Peter Smith presented the interim ICEC Financial Report for the 2010-12 term that is included in the Meeting Agenda Book (pages 57-58). He explained that the expenditure figures include estimates of expenditure to the end of July 2012 and do not allow for any additional expenses associated with the 2012 Durban Congress. A final financial report will be issued for the 2010-12 period after closing of the books for the current ICEC Administration. He also noted that the Chair’s expenses significantly exceeded the amount shown but substantial financial contributions were made by the Chair personally to cover these costs. He thanked Murtala Oladapo on behalf of ICEC for these personal contributions.

Overall, the income received for the 2010-12 term was well below that budgeted for (Budgeted Income A$104,000 – Actual Income $79,739). This was largely due to shortfalls in membership fees and the anticipated levy from the Singapore Congress. However, this shortfall was carefully monitored by the Secretary-Treasurer and expenditure was controlled accordingly. This resulted in expenditure well below the budgeted allowance (Budgeted Expenditure – A$ 104,000 – Actual Expenditure $75,870). This resulted in a positive balance of A$ 3,869.

Finally, Peter noted his appreciation on behalf of ICEC for the significant ‘in-kind’ financial support provided by the AIQS in managing the ICEC Secretariat in Australia.

The Financial Report was then accepted by ICEC Council delegates (moved by Alec Ray ACostE, seconded by Michael Frimpong GhiS).
5.h.iv Action on Delinquent Members

Peter Smith noted that some member associations had outstanding membership subscription fees but that these were generally limited to the smaller associations. He outlined the efforts being made to encourage these associations to pay their fees and asked for assistance from each ICEC Regional Director. He also noted that five associations had resigned from ICEC membership during 2010-12 but that strategies were in place to encourage these associations to reconsider. Two of these associations have subsequently rejoined ICEC as a result of these efforts.

6.0 Proposed New ICEC Governance Structure

ICEC Chair, Murtala Oladapo, provided a written proposal for a new ICEC Governance Structure which is contained in the Meeting Agenda Book (pages 59-64). This proposal was the result of Murtala’s investigations and consultation with ICEC executive officers and member associations during his term to ascertain the issues/challenges facing ICEC and to develop strategies to address these. Murtala provided an introduction to the proposal and noted that he had prepared a draft of the proposal in early 2012 which was then distributed to ICEC officers for feedback and comment. The final version of the proposal submitted for the Council meeting was the result of this consultation and feedback. In summary the proposed new Governance Structure comprised:

- Changes to the specific roles/tasks for the ICEC Executive Officers (Chair, Senior Vice Chair, Administration Vice-Chairs, Technical Vice Chair, Secretary-Treasurer and Immediate Past Chair
- Changes to the structure and role of the ICEC Advisory Committee (including a name change to ‘ICEC Advisory Board’)
- Changes to the structure of the ICEC Regional Executive that includes the new positions of Deputy Region Directors
- Changes to the structure of ICEC Committees that includes the establishment of 6 new committees (Executive, Membership Development, External Relations, Marketing, Standards and Professional Development, Academic Forums and Research and Nomination Committees)
- Changes to the ICEC Secretariat that includes the establishment of Regional and Zonal secretariats

Lengthy discussion was held on the details of the proposal. Murtala emphasized that the new governance structure would provide more opportunities for member associations and their members to become officially involved in ICEC affairs and would provide more specific roles/tasks for ICEC officers. Some members expressed concern that it would be difficult to fill all of these positions. After much deliberation the following motion was put forward:

K.H. Osei Asante (GhIS) moved, seconded by Gianluca di Castri (AICE), that the proposed new Governance Structure (as detailed in the Meeting Agenda Book pages 59-64) be accepted. The voting result from eligible delegates was 14 ayes, 1 nay and 1 abstention. Accordingly, the proposal was approved.

It was also agreed that time was needed to nominate people for the new positions and that the nomination process would occur in consultation with the 2012-14 ICEC Executive and Regional Officers. The Nominating Committee would then put forward nominations for approval by the Council. It was agreed that this process should occur as soon as possible and ideally the new positions filled by approximately November 2012.
7.0 ICEC Strategic Plan

During the 2010-12 term the ICEC Executive, led by Alexia Nalewaik, Carsten Wredstrøm and Murtala Oldapo, developed an ‘ICEC Mission Statement, Objectives and Work Plan’ based on the ICEC Strategic Plan. This is included in the Meeting Agenda Book (pages 65-70). Alexia Nalewaik introduced this agenda item and Carsten Wredstrøm provided more details on the plan. Much discussion was held on the merits of ICEC amending the plan to include the discipline of ‘Total Project Controls’ (in addition to the disciplines of Cost Engineering, Quantity Surveying and Project Management that ICEC represents). Project Controls is a terminology increasingly being used in the UK, Europe and other regions to describe the professional roles that ICEC represents. It was agreed that this would be discussed further during the 2012-14 term.

8.0 ICEC Business Plan 2012-14

The ICEC Business Plan for 2012-14 (based on the ‘ICEC Mission Statement, Objectives and Work Plan’ detailed in Agenda Item 7.0) was then presented to the meeting delegates. This is included in the Meeting Agenda Book (pages 71-74). Alexia Nalewaik and Carsten Wredstrøm provided an overview of this plan and led discussion on the details.

In summary the Business Plan provided policies and specific projects for the ICEC Executive and Membership, External Relations, Marketing, Standard/Professional Development, Administration, Networking and Member Services.

*Teoh Wooi Sin (SISV) moved, seconded by Egon Wortmann (Region 3 Assistant Secretary), that the proposed ICEC Business Plan 2012-14 (as detailed in the Meeting Agenda Book pages 71-74) be accepted. This was approved unanimously by the Council meeting delegates.*

9.0 Reports - Regions, Member Societies and Prospective Members

9.i Region 1

**Region 1 Director’s Report**

Region 1 Director, José Ângelo Valle, (IBEC) provided a verbal report on Region 1 activities. He spoke about the ‘Cost Engineers Day 2012’ held in Rio De Janeiro in May 2012 and distributed a newsletter that provided details of the event. Angelo described how the cost engineering profession was becoming stronger in Brazil and that IBEC were working towards holding the ICEC World Congress in Rio De Janeiro in 2016. As part of the preparations for this Angelo proposed that the 2013 ICEC Region 1 Meeting be held in Rio De Janeiro in conjunction with a Cost Engineering Symposium. This would most likely be held in November 2013.

**AACE**

AACE Immediate Past President and ICEC delegate, Stephen Revay, prepared a written report that is included in the Meeting Agenda Book (pages 78-81). In his absence, Alexia Nalewaik, provided an overview of the report. Alexia highlighted the initiative of the AACE to develop an Online Learning Center that will be released in September 2012. The Online Learning Center will include audio recordings synchronized with PowerPoint presentations from the best presentations at their Annual AACE Meetings.
IBEC (Brazil)
José Ângelo Valle, ICEC Region 1 Director and IBEC Vice President and delegate, prepared a written report that is included in the Meeting Agenda Book (pages 82-93). Angelo provided an overview of this report.

9.ii Region 2

Region 2 Director’s Report
Region 2 Director, Andrej Kerin, prepared a written report that is included in the Meeting Agenda Book (pages 95-97). Andrej provided an overview of this report that included details and outcomes of the various meetings held in the region and the strong collaboration between Region 2 and IPMA. A joint ICEC-IPMA research forum was held in Portoroz in 2011 and was a great success. Andrej spoke about the advantages of continuing such collaborative ventures with IPMA.

ACostE (United Kingdom)
ACostE provided a written report that is included in the Meeting Agenda Book (pages 99-127). This included details of the ACostE Company Members Committee, the ACostE Assessment Service Centre (TASC) and the ACostE Annual Report. Also included was a paper from Alec Ray on ‘A Strategy for Success for Smaller Societies’ that described the ACostE collaboration with the Institution of Engineering and Technology (IET) Alan Baltrop and Alec Ray provided an overview of these reports/papers and gave a short presentation on the TASC scheme.

AFITEP (France)
AFITEP delegate, Martine Miny, prepared a written report that is included in the Meeting Agenda Book (pages 128-130). In her absence, reference was made to her report.

AICE (Italy)
AICE President and delegate, Gianluca di Castri, prepared a written report that is included in the Meeting Agenda Book (pages 131-136). This included a report on the AICE preparations for hosting the 2014 ICEC World Congress in Milan.

DACE (The Netherlands)
ICEC Region 2 Assistant Secretary and DACE delegate, Rob van Hoeve, prepared a written report that is included in the Meeting Agenda Book (pages 137-141). Rob provided an overview of this report and noted that DACE and NVBK have implemented an intelligent Search Engine that provides access to a wealth of knowledge and information relevant to estimating, planning, cost control, and value optimization. Rob also commented that this would be his last ICEC Council meeting as he was retiring.

DPM (Denmark)
ICEC Senior Vice-Chair and DPM Delegate Carsten Wredstrøm provided a written report that is included in the Meeting Agenda Book (pages 142-143). Carsten provided an overview of this report. He noted that membership of DPM is strong with approximately 2,200 individual members and 50 company members. He stated that the DPM continue to develop stronger interest in Cost Engineering and that the term ‘Project Controls’ is increasingly being recognized in Scandinavia and many parts of Europe as a descriptor for the profession.

ZPM (Slovenia)
Andrej Kerin, ICEC Region 2 Director and ZPM Delegate, prepared a detailed written report that is included in the Meeting Agenda Book (pages 144-153). Andrej provided an overview of this report. He noted that the ZPM Project Forum would be held in Ljubljana, Slovenia in May 2013.
PMA (Austria)
The PMA prepared a written report that is included in the Meeting Agenda Book (pages 154-156). In their absence, reference was made to the PMA report.

9.iii Region 3

Region 3 Director’s Report
Region 3 Director K.H. Osei Asante provided a detailed written report that is included in the Meeting Agenda Book (pages 158-163). He commented that Region 3 has 9 member associations and that he was working towards encouraging a further 9 associations to join through the collaborative links between ICEC Region 3 and the African Association of Quantity Surveyors (AAQS). Osei spoke about the importance of working closely with the AAQS and recommended that ICEC form a Memorandum of Understanding (MOU) with AAQS. He also spoke about the need to make ICEC’s MOU with FIG more operational as FIG has many African members. Being more active with FIG will attract attention from these African members and may engender interest in them joining ICEC. Osei then discussed the difficulty for African members to attend ICEC meetings due to high travel costs in Africa and visa issues.

ASAQS (South Africa)
ASAQS Executive Director and Delegate, Larry Feinberg, provided a written report that is included in the Meeting Agenda Book (pages 176-188). This included 4 annexures on accredited universities, model/standard documentation, general services and standard building agreements. Larry provided an overview of this report and noted that ASAQS have 4,200 members and currently accredit 7 universities.

GhIS (Ghana)
AAQS President and GhIS delegate, Michael Frimpong, provided a written report that is included in the Meeting Agenda Book (pages 165-166). Michael provided an overview of this report and noted that the need for greater recognition of the QS/CE across the African continent and the establishment of benchmarks for the harmonization of professional fees in Africa. He requested the assistance of ICEC with these areas.

IQSK (Kenya)
IQSK delegate, Festus Litiku, provided a written report that is included in the Meeting Agenda Book (pages 192-195). Festus provided an overview of this report. The IQSK was founded in 1994 and has over 600 members. The IQSK hosted the ICEC Region 3 Meeting in 2011 on 26 August at the Leisure Lodge in Mombasa, Kenya in conjunction with the 4th AAQS General Assembly from 24-27 August.

MAQS (Mauritius)
MAQS President and delegate, Normanda Mooroogan, provided a written report that is included in the Meeting Agenda Book (pages 170-172). Normanda provided an overview of this report. The MAQS has 78 members and 25 practicing firms. They hold approximately 8 CPD presentations and 1 seminar each year. Normanda noted that the MAQS is very active in working with government departments and assisting them with relevant policy development. A Bill establishing a Council for Quantity Surveyors will soon be passed in the Mauritius Parliament. The MAQS are also working on the development of a ‘Guide for Bidding and Estimating’ for small contractors.

NIACE (Nigeria)
The NIACE provided a written report that is included in the Meeting Agenda Book (pages 189-191). Charles Mbelede, the NIACE Vice President, provided an overview of this report. Charles
noted that the NIACE has an extensive accreditation program with 148 Valuers, 130 Cost Engineers and 5 Engineering Economists currently accredited under the program.

NIQS (Nigeria)
NIQS Executive Secretary, Dr. Kabiru Ibrahim, provided a written report that is included in the Meeting Agenda Book (pages 173-175). The NIQS currently has a membership base of 6,605 and conduct a number of training program and industry seminars. The NIQS will soon be launching its new Research Policy and Professional Development Policy. They have also established a charity titled the ‘NIQS Eagleheart Charity’.

SAPCI (South Africa)
SAPCI prepared a written report that is included in the Meeting Agenda Book (pages 167-169). In their absence, reference was made to the SAPCI report.

9.iv Region 4
Region 4 Director’s Report
Region 4 Director and Immediate Past PAQS Chairman, Teoh Wooi Sin, provided a verbal report on Region 4 activities. Wooi Sin noted that the Philippines Institute of Quantity Surveyors had recently joined PAQS and were keen to also apply for ICEC membership. There is also increasing interest in developing quantity surveying associations in Indonesia, Pakistan, Thailand, Vietnam and South Korea. PAQS have invited representatives from this region to attend PAQS meetings as observers and Wooi Sin encouraged ICEC to do the same for ICEC meetings. Wooi Sin then spoke about the development of the PAQS Competency Standards for Quantity Surveyors that could be developed further on a global scale to represent the global cost management profession. This could help in the mutual recognition of the quantity surveyor and the cost engineer around the world. PAQS also has a well established university accreditation scheme based on these Standards that could also be further developed on a global scale and aligned with cost engineering. Wooi Sin concluded by saying that the relationship between ICEC Region 4 and PAQS was strong with most member of PAQS also members of ICEC and all working together for the common purpose of developing the profession in the region.

ACES (Australia)
ACES prepared a written report that is included in the Meeting Agenda Book (pages 210-215). In their absence, reference was made to the ACES report.

AIQS (Australia)
The AIQS CEO, Michael Manikas, provided a written report that is included in the Meeting Agenda Book (pages 201-209). Michael provided an overview of the report. He noted the recent move of the AIQS headquarters from Canberra to Sydney. The AIQS are currently embarking on a strategy to reinvigorate and rebrand the association and profession in Australia. The AIQS have also developed a new marketing program that includes a new annual industry award program titled the ‘AIQS Infinite Value Awards’ that will culminate in an annual gala awards dinner. The AIQS are producing a new Standard Method of Measurement that includes an abbreviated form of the Method. The AIQS have a strong Young Quantity Surveyors group and have developed a strategic plan to develop this further.

CECA (China)
CECA provided written reports that are included in the Meeting Agenda Book (pages 198-200). James Sue, a CECA Director, provided an overview of this report. Cost Engineering certification for the registration of cost engineers in China continues to be an important area for the
profession in China. CECA are working closely with the HKIS on a scheme to achieve mutual qualifications for their members. As at October 2011, 339 HKIS quantity surveying members and 369 CECA members have obtained mutual qualification under this scheme. CECA recently published the ‘Standard Consultancy Method of Bidding Price (First Edition)’ – the publication provides methods, standard formats and highest quality management methods for cost engineering professionals to adopt at the Bidding phase of projects.

**HKIS (Hong Kong)**

The HKIS provided a written report that is included in the Meeting Agenda Book (pages 216-218). Thomas Ho, the HKIS QSD Chairman & delegate, provided an overview of the report. Thomas noted that Ms Serena Lau recently became the first female president of the HKIS. The HKIS currently has 5,565 qualified members and 2,514 technical, probationer and student members. Of these 2,545 are qualified quantity surveying members. The HKIS will be holding the PAQS Congress and ICEC Region 4 meeting in 2014 in Hong Kong and preparations are already underway. Thomas highlighted that there is a great focus on Building Information Modeling (BIM) in Hong Kong as the government now requires the use of this technology on their projects. The HKIS have established a QS BIM working group to help the profession deal with this. The HKIS continue to develop a number of publications.

**PMA-India**

ICEC Technical Vice Chair and PMA India delegate, Adesh Jain, provided a written report that is included in the Meeting Agenda Book (pages 219-221). Adesh provided an overview of this report. He noted that the Project Management Certification Institute (PMCI-India), the National Certification Body of PMA-India, has been operating since 2010. Adesh referred delegates to the PMA Newsletters which are available from the PMA website (www.pma-india.org). He spoke about the great success of the PMA ‘Certificate in Project Management’ program with over 10,000 project managers certified under this program over the past 3 years. The PMA have been prolific in the publications field with 8 books published in the past year. Adesh concluded by informing delegates that the annual PMA-India Global Symposium will be held this year from 3-5 December and that a Cost Engineering stream will form part of the symposium for the first time. He invited all ICEC members to attend the symposium and present papers in the cost engineering stream.

**SISV (Singapore)**

The SISV provided a written report that is included in the Meeting Agenda Book (pages 222-224). ICEC Region 4 Director and SISV delegate, Teoh Wooi Sin, provided an overview of this report. Wooi Sin highlighted that, as with Hong Kong, Building Information Modeling (BIM) is now a key area in the Singapore industry. All government projects must now utilize BIM and this will extend to the private sector by 2015. The SISV are working with their members to assist them with this rapid change in technological use in the industry. Wooi Sin also noted that the SISV are pursuing the development of a Quantity Surveying Act in Singapore.

**Other Region 4 Reports**

Some of the other ICEC Region 4 member associations prepared reports for the PAQS 2011 Board Meeting held in Colombo, Sri Lanka on 24 July 2011. As these reports provide information that is applicable for the ICEC member association reports, permission was obtained from the PAQS Secretary, Ms. Katherine Thiang, to reproduce these reports in the Meeting Agenda Book.

Accordingly, the following written PAQS member reports were noted and included in the Meeting Agenda Book on the pages as indicated:
10.0 Co-Operation With Other Bodies

10.a African Association of Quantity Surveyors (AAQS)

KH Osei Asante (ICEC Region 3 Director), Egon Wortmann (ICEC Region 3 Assistant Secretary) and Michael Frimpong (AAQS President) provided commentaries on AAQS activities. The relationship between ICEC and AAQS continues to strengthen and they are encouraging more AAQS member associations to join ICEC in the near future. Osei repeated his view from his Region 3 Director’s report that ICEC should take steps to sign an MOU with the AAQS to formalize the relationship. The AAQS are developing a location cost factor model for Africa akin to that developed by John Holmann from the AACE and Osei highlighted the benefits for the AAQS in liaising with John and the AACE on their project. Egon noted that Region 3 Meetings are normally held in conjunction with AAQS events and congresses and this provides many opportunities for collaboration. For example, this could be extended to joint AAQS/ICEC CPD seminars. Michael spoke about the need for ICEC/AAQS to collaborate more closely for mutual benefit.

10.b International Federation of Surveyors (FIG) – Commission 10

Gianluca di Castri and Roger Batten provided a verbal report on FIG activities. Robert Sinkner, from the Czech Republic, became the new chair of FIG Commission 10 in 2011. Andrew Morley, from CICES, was the previous Commission 10 chair. As CICES are a member of both ICEC and FIG the link that Andrew provided for the two organizations was very valuable. Gianluca and Roger emphasized the importance of working more closely with FIG. They noted that the 2013 FIG Working Week and General Assembly is scheduled to be held in Abuja, Nigeria from 6-10 May. They suggested that the ICEC Region 3 Meeting could be held in conjunction with this General Assembly.

10.c International Project Management Association (IPMA)

Alexia Nalewaik (ICEC Administrative Vice Chair) and Andrej Kerin (ICEC Region 2 Director) spoke about the ongoing collaboration with IPMA. A newly revised MOU with IPMA had been drafted and was due to be signed soon after the meeting during the Congress. ICEC and IPMA held a joint research forum in Portoroz in 2011 and further plans are in place for joint forums/congresses. This includes the possibility of ICEC co-hosting the 2013 IPMA Congress in Croatia. IPMA observers at the meeting, Brane Semolic and Pieter Steyn then spoke about the great interest that IPMA had in collaborating with ICEC. Brane then gave a short presentation on the IPMA organization.
10.d Pacific Association of Quantity Surveyors (PAQS)

Teoh Wooi Sin provided a verbal report on ICEC’s collaboration with PAQS. He noted that all but two PAQS member associations were also members of ICEC which provides a good indication of the strong ties between the two organizations. He suggested that ICEC should take steps to sign an MOU with PAQS to formalize the relationship.

10.e Royal Institution of Chartered Surveyors (RICS)

Ong See Lian, RICS Global President and RISM delegate, provided a verbal overview of RICS activities during his term and highlighted the opportunities for ICEC and RICS to collaborate for the mutual benefit of not only the associations but the global profession. Ong See Lian spoke about the importance of collaboration around the globe to raise global professional standards in the cost management field. ICEC Chair, Murtala Oladapo, then spoke about the successful meeting he and other ICEC officers had with Ong See Lian at the RICS Headquarters in London in October 2011. These discussions led to an agreement for ICEC and the RICS to form a Memorandum of Co-Operation (MOC). The MOC had been drafted and was due to be finalized after the meeting. The MOC was formally signed at the Congress Gala Dinner on 27 June.

11.0 International Congresses

11.a 2014 9th ICEC World Congress – Region 2 (Milan, Italy)

Gianluca di Castri provided a verbal overview of preparations for the 2014 9th ICEC World Congress on behalf of AICE, the hosts of the event. He also referred delegates to his written AICE member report that provided further details on the event (included in the Meeting Agenda Book – pages 133-136). The Congress will be held from 21-23 October 2014 in Milan, Italy with the ICEC Council meetings scheduled for 19-20 October 2014. AICE have engaged a professional events firm to assist with the Congress. Gianluca distributed a Congress brochure to meeting delegates and noted that the AICE have a stand at the Durban Congress to help promote the event to Congress delegates. A presentation on the 2014 event was also scheduled at the closing ceremony of the Durban Congress.

11.b 2016 10th ICEC World Congress – Region 1 (Brazil Proposal)

Joice Dias Ramundo (IBEC Director), José Ângelo Valle (ICEC Region 1 Director) and Jose Chacon De Assis (IBEC Vice President and Delegate) gave an excellent bid/presentation for the hosting of the 2016 10th ICEC World Congress in Rio De Janeiro, Brazil. The actual proposed dates for the Congress have yet to be determined.

KH Osei Asante (GhIS) moved, seconded by Roger Batten (ICEC Advisory Committee Chair), that Rio De Janeiro, Brazil be confirmed as the venue for the 2016 Congress with IBEC the host association. This was approved unanimously by the Council delegates.

11.c 2018 11th ICEC World Congress – Region 4

Peter Smith commented that potential proposals for hosting the 2018 Congress were still being discussed by Region 4 member associations in collaboration with PAQS. The AIQS have expressed interest in hosting the 2018 Congress in Sydney, Australia. This will be discussed further at the next Region 4 meeting and PAQS Congress in 2013 in China.
Note:
At this juncture it was agreed that the meeting should jump to Agenda Items 18-21 to make sure that appropriate time was allowed for these important items. After addressing these items the meeting returned to Agenda Item 12 and the original schedule. However, these meeting minutes will follow the original meeting agenda schedule for the purposes of practicality and ease of reference to the Meeting Agenda Book.

12.0 ICEC Region Meetings 2010-2012

12.a Region 1

Region 1 meetings are normally held in conjunction with the AACE Annual General Meetings. The 2010 Region 1 Meeting was held in Atlanta, USA on 29 June during the 54th AACE Annual General Meeting. The meeting minutes are included in the Meeting Agenda Book (pages 246-250). The 2011 Region 1 Meeting was held in Anaheim, California, USA on 21 June during the 55th AACE Annual General Meeting. This included a meeting with AACE Executive Officers. The meeting minutes are included in the Meeting Agenda Book (pages 251-252).

12.b Region 2

The 2010 Region 2 Meeting was held in Copenhagen, Denmark on 20 November during the Nordnet Symposium. The meeting minutes are included in the Meeting Agenda Book (pages 254-264). The 2011 Region 2 Meeting was held in London on 29 October. The meeting minutes are included in the Meeting Agenda Book (pages 265-273).

A number of other meetings were held in Region 2 as follows:

11 May 2011  - ICEC/IPMA International Research Forum – Portoroz, Slovenia
27 June 2011  - ICEC Chair/ACostE Meeting, London
27 October 2011  - ICEC/ICES Meeting, London
28 October 2011  - ICEC Executive Meeting, London
28 October 2011  - ICEC Executive Meeting (prior to Region 2 Meeting), London
31 October 2011  - ICEC/RICS Meeting, London
2 November 2011  - ICEC Chair - ACostEAnniversary Dinner, Coventry, UK

The minutes for these meetings are included in the Meeting Agenda Book (pages 274-288).

12.c Region 3

The 2010 Region 3 Meeting was held in Capetown, South Africa on 30 October in conjunction with the 2010 ASAQS Conference. The meeting minutes are included in the Meeting Agenda Book (pages 290-295). The 2011 Region 3 Meeting was held in Mombasa, Kenya on 26 August in conjunction with the 4th AAQS General Assembly. The meeting minutes are included in the Meeting Agenda Book (pages 296-301).
12.d Region 4

Region 4 meetings are normally held in conjunction with the PAQS Annual Congresses. In 2010 the ICEC Council Meeting and 7th ICEC World Congress/14th PAQS Congress were held in Singapore from July 23-27. Accordingly, a separate Region 4 meeting was not required as the ICEC Council Meeting was held in Region 4. The 2011 Region 4 Meeting was held in Colombo, Sri Lanka on 24 July in conjunction with the 2011 15th PAQS Congress. The ICEC Region 4 meeting was incorporated in the PAQS Board Meeting. Therefore the PAQS Board meeting minutes double as the minutes for the ICEC Region 4 meeting. Permission was granted from Ms. Katherine Thiang (RISM) to publish the PAQS Board Meeting Minutes. These meeting minutes are included in the Meeting Agenda Book (pages 303-316).

13.0 Future Region Meetings

13.a Region 1

The 2012 Region 1 meeting will be held in conjunction with the AACE 56th Annual General Meeting in San Antonio, TX, USA being from 8-11 July. The 2013 Region 1 meeting will be held in Rio De Janeiro (date/venue to be decided).

13.b Region 2

The 2012 Region 2 meeting will be held in Milan, Italy on 24 November. The venue and date for the 2013 meeting has not been determined yet.

13.c Region 3

The 2012 Region 3 meeting will not be required due to the 2012 ICEC Council Meeting being held in Region 3 (Durban, South Africa). The venue and date for the 2013 meeting has not been determined yet but may possibly be held in conjunction with the 2013 FIG Working Week and General Assembly that is scheduled to be held in Abuja, Nigeria from 6-10 May.

13.d Region 4

Region 4 meetings will be held in conjunction with the PAQS Annual Congresses. The 2012 Region 4 meeting will be held on 8 July in conjunction with the 16th PAQS Congress & PAQS Board Meeting in Brunei Darussalam. The 2013 Region 4 meeting will be held in conjunction with the 17th PAQS Congress being held in Xi’an, China from 18-21 May.

14.0 Communications & ICEC Website

The ICEC Secretariat and Executive Officers continue to implement and explore ways of improving communication and sharing of information amongst member associations and the individual members of these associations in particular. This continues to be one of the greatest challenges facing ICEC. Peter Smith’s Secretary-Treasurer’s Report (Item 5.h.i) and the Secretariat Report (Item 5.h.ii) by ICEC Administrative Secretary Anna Pappalardo provided an outline of current initiatives and suggestions for improving communications. The following agenda items (included in the Meeting Agenda Book pages 318-342) provided a further update on these developments.
14.a International Cost Management Journal (ICMJ)

Peter Smith provided a quick overview of the ICEC International Cost Management Journal (ICMJ). The ICMJ is a peer reviewed on-line journal that features a collection of the best papers and articles that have been previously published in conference proceedings, symposia or journals produced by ICEC and ICEC member associations. It is a perpetual journal which allows papers to be submitted and included at any time. The ICMJ provides a great opportunity for ICEC member associations to acknowledge high quality contributions to their publications and conference proceedings. The journal effectively contains the ‘best of the best’ papers published around the world by member associations. It provides a single-source means of publishing high quality papers produced worldwide in the fields of Cost Engineering, Quantity Surveying and Project Cost Management. Peter encouraged member associations to contribute papers to the journal.

14.b International Roundup Newsletter

Peter Smith provided a quick overview of the ICEC International Roundup Newsletter. The newsletter is published twice a year in March and October. The new version of the newsletter (first published in March 2010) has been very well received. ICEC Administrative Secretary Anna Pappalardo continues to do tremendous work with the newsletter but still has difficulty in getting member associations to contribute news, information and articles. Peter encouraged members to contribute to the newsletter and highlighted that it provided an excellent means of promoting their activities.

14.c Promotional Materials

Peter Smith spoke briefly about the need for ICEC to develop further promotional materials. Peter noted that the ICEC marketing brochure is available on the ICEC website and provided a copy in the Meeting Agenda Book (pages 325-326).

14.d ICEC Prospective Member Information Kit

Peter Smith provided a quick overview of the ICEC Information Kit for Prospective Members. Peter noted that the Kit is available for download on the ICEC website and provided a copy in the Meeting Agenda Book (pages 327-342). The kit will also be useful for existing ICEC members to help them explain the benefits/services that ICEC provides for their individual members.

14.e Improving ICEC Communications

Peter Smith emphasized the need for ICEC to continue to improve communications both within and outside the organization particularly with respect to individual members of ICEC associations. He referred delegates back to his Secretary-Treasurer’s report (Item 5.h.i) and the Secretariat Report (Item 5.h.ii) where this issue has also been covered.

14.f ICEC Website

Peter Smith noted that the ICEC website has been substantially improved during 2010-12. The website has moved from a HTML platform to a ‘content based’ format utilizing the ‘Word Press’ platform. This is a commonly used platform for websites and provides a more user-friendly format for the Secretary-Treasurer and the ICEC Administrative Secretary to work with. However, Peter noted that the website needed further improvement particularly in terms of the ‘professional image’ of the site and the content. This has been discussed at various Region and
Executive meetings during 2010-12. Further discussion was then held on this topic. It was agreed that Peter would work with the members of the ICEC Executive during 2012-14 to implement measures to improve the website.

15.0 ICEC Accreditation of Certification and CPD Programs

Details of the ICEC Accreditation system are included in the Meeting Agenda Book (pages 343-349). Peter Smith provided a quick overview of this accreditation system and encouraged member associations to submit their various certification and CPD programs for accreditation. Alan Baltrop (ACostE) then gave a presentation on the ACostE Tiered Accreditation program. Details of the program are included in the Meeting Agenda Book pages 350-352). This program is accredited by ICEC and Alan provided meeting delegates with a good insight into a very successful program. The program maps into the UK's Engineering Council Requirements for Chartered Engineer, Incorporated Engineer and Engineering Technician. The Framework of the program allows practitioners from all academic and non-academic backgrounds to register and progress through the professional levels of Enrolled Registered Incorporated and Certified Professional, all mapped back to the Engineering Council requirements. This enables the ACostE to demonstrate equivalence to those requirements, with the Certified Professional having equivalence to the Chartered status and Enrolled status to the Engineering Technician. Overall this novel approach enables the above group of disciplines, who could never meet the requirements of the main professional bodies for engineering work experience, to demonstrate their professional level in their own practice skills.

16.0 United Nations/UN Habitat

ICEC Chair, Murtala Oladapo, provided a written report on ICEC's NGO Roster Consultative Status with the United Nations that is included in the Meeting Agenda Book (pages 354-355). Murtala provided an overview of this report and Peter Cox, Immediate Past ICEC Chair, provided a further update. Discussion was held on the need to prepare papers/bulletins on ICEC's NGO status to better inform member associations and their members about this status and how it can be acted upon. It was agreed that Peter Smith would work with Murtala and Peter Cox in preparing this information for members.

17.0 Obligations and Advantages of ICEC Member Societies

This agenda item was included as a reminder to members. Details of the obligations and advantages of ICEC membership are included in the Meeting Agenda Book (pages 356-358). Due to time constraints, this item was not discussed and meeting delegates were referred to the Meeting Agenda Book and ICEC website for further details.

18.0 Humphreys Award for Young and Student Members

Peter Smith provided a written report on the Humphreys Award that is included in the Meeting Agenda Book (page 360) along with details of the award criteria (page 361). Awards are available in each of the fields of Cost Engineering (CE), Quantity Surveying (QS) and Project Management (PM). A total of 8 papers were submitted for the award. There were 2 submitted for the Quantity Surveying Award, 3 for the Cost Engineering Award and 3 for the Project Management Award. Papers were submitted by the South African Association of Quantity Surveyors (ASAQS), the China Cost Engineering Association (CECA), the New Zealand Institute of Quantity Surveyors (NZIQS), the Singapore Institute of Surveyors and Valuers (SISV) and the Slovenian Project Management Association (ZPM).
Peter Smith noted that the Award Committee felt that all of the papers submitted were of a high standard and, as there can only be one winner in each category, they decided that it would be appropriate to award a ‘Certificate of Recognition’ for the papers that didn’t win.

The 2012 Kenneth K. Humphreys Outstanding Paper Award Winners were:

**Quantity Surveying Award**  
Michael Van Der Merwe (South Africa – ASAQS)  
Paper Title: The Importance Of External Walls In Energy Efficiency Of Buildings

**Cost Engineering Award**  
Yin Lin-Lin (China – CECA)  
Paper Title: Economic Analysis Of Solar Photovoltaic Based On Life Cycle Costing

**Project Management Award**  
Ang Yu Qian (Singapore – SISV)  
Paper Title: Benefits and ROI Of BIM For Multi-Disciplinary Project Management

Certificates of Recognition were awarded to:

Marcel Frei (New Zealand – NZIQS)  
Chi Lin (China – CECA)  
Sun Lu (China – CECA)  
Jaco Pieterse (South Africa - ASAQS)  
Lovro Krajnc (Slovenia – ZPM)

These awards and certificates will be presented at the ICEC World Congress gala dinner on 26 June.

**19.0 Election of Officers for 2012-14**

The nominations from the ICEC Nominating Committee for ICEC Executive Officer positions and co-opted positions for 2012-14 are included in the Meeting Agenda Book (page 363). No additional nominations were received.

Therefore, the nominees were all declared elected. They are:

**Executive Officers**

- **Chair**  
  Carsten Wredstrøm (DPM - Denmark)

- **Senior Vice Chair**  
  Alexia Nalewaik (AACEI - United States)

- **Administrative Vice Chair**  
  TT Cheung (HKIS - Hong Kong)

- **Administrative Vice Chair**  
  Kwadwo Osei-Asante (GhIS - Ghana)

- **Technical Vice Chair**  
  Andrej Kerin (ZPM - Slovenia)

- **Secretary General**  
  Peter Smith (AIQS - Australia)

- **Immediate Past Chair**  
  Murtala Oladapo (NIQS - Nigeria)

**Regional Directors**

- **Region 1 Director**  
  José Ângelo Valle (IBEC - Brazil)

- **Region 2 Director**  
  Gianluca di Castri (AICE - Italy)

- **Region 2 Assistant Director**  
  Alec Ray (ACostE - United Kingdom)

- **Region 3 Director**  
  Robert Pearl (ASAQS - South Africa)

- **Region 4 Director**  
  Teoh Wooi Sin (SISV - Singapore)
Regional Assistant Secretaries

Region 1 Assistant Secretary - Madhu Pillai (AACE - United States)
Region 2 Assistant Secretary - Martine Miny (AFITEP - France)
Region 3 Assistant Secretary - Egon Wortmann (ASAQS - South Africa)
Region 4 Assistant Secretary - HH Kwan (RISM - Malaysia)

ICEC Advisory Board

Chair - Roger Batten (ACostE - United Kingdom)
New Board Member - Adesh Jain (PMA – India)
New Board Member - Ong See Lian (RISM – Malaysia)

The new ICEC Governance Structure approved under Agenda Item 6 requires further nominations for new ICEC officer positions that have been created under this structure. These involve the positions of Deputy Region Directors. As detailed in Agenda Item 6, this nomination process will occur in consultation with the 2012-14 ICEC Executive, Regional Officers and the Nominating Committee. The Nominating Committee will then put forward nominations for approval by the Council. It was agreed that this process should occur as soon as possible and ideally the new positions filled by approximately November 2012.

20.0 ICEC Budget and Subscription Fees for 2012-14

Peter Smith provided a written report on the proposed ICEC Budget and Subscription Fee Structure that is included in the Meeting Agenda Book (page 365).

Peter provided an overview of the report and noted that ICEC membership subscription fees have basically remained the same since April 2004. The only difference since then has been brought about by the change in the currency of fees from US$ to A$ in 2008 and the conversion rate used at the time.

Peter noted that this raises the question of whether subscription fees should be increased to counter the effects of inflation and to provide greater scope for improving ICEC services. Peter commented that the ICEC Executive Officers had discussed this issue prior to the Council Meeting and felt that the need for higher subscription fees needed to be balanced against the capacity of member associations to pay these higher fees particularly given the problems created by the recent global financial crisis. There was a consensus amongst the Executive that ICEC subscription fees and other fees should not change.

Therefore Peter Smith proposed that there be no change to the ICEC Subscription and Fee Structure for the 2012-14 term. Additionally, he proposed that a maximum annual certification fee of A$ 2,500.00 be established for ICEC accredited certification/CPD programs as many of these programs have been very successful with large numbers of certified members (the accreditation fee is based on the number of certified individuals).

Accordingly, Teoh Wooi Sin (SISV) moved, seconded by Alec Ray (ACostE), that there be no change to the ICEC Subscription and Fee Structure for the 2012-14 term and that a maximum annual certification fee for ICEC accredited certification/CPD programs be approved and set at A$ 2,500.00. This was approved unanimously.
The approved **ICEC Subscription and Fee Structure for 2012-14 (in A$)** is therefore as follows:

### Annual Membership Fees (Full Members)

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee per individual member</td>
<td>0.65</td>
</tr>
<tr>
<td>Fee per organisational member</td>
<td>16.00</td>
</tr>
<tr>
<td>Minimum annual fee</td>
<td>425.00</td>
</tr>
<tr>
<td>Maximum annual fee</td>
<td>10,700.00</td>
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### Annual Membership Fees (Associate Members)

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee per individual member</td>
<td>2.00</td>
</tr>
<tr>
<td>Fee per organisational member</td>
<td>20.00</td>
</tr>
<tr>
<td>Minimum annual fee</td>
<td>100.00</td>
</tr>
</tbody>
</table>

### International World Congress & Forum Fees

- **International World Congress** - Fee per delegate: 55.00
  - Note – No maximum fee for International World Congress
- **ICEC Endorsed Forums** - Fee per paid delegate: 20.00
- **ICEC Endorsed Forums** - Maximum forum fee: 5,700.00

### Annual Certification/CPD Program Fees

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Fee per certified individual</td>
<td>2.85</td>
</tr>
<tr>
<td>Maximum certification fee</td>
<td>2,500.00</td>
</tr>
</tbody>
</table>

Peter Smith then presented the proposed 2012-14 Budget that is included in the Meeting Agenda Book (page 366). He commented that the ICEC Executive Officers had also discussed this budget prior to the Council Meeting. There was a consensus amongst the Executive that the budget was appropriate for the 2012-14 term.

Discussion was then held on the proposed budget. It was suggested that an allowance be included for Publications and Marketing Materials. Accordingly, the Regional Secretariat Expenses were reduced by $1,000 to $1,500 with $1,000 allowed for Publications and Marketing Materials.

Accordingly, **Teoh Wooi Sin (SISV) moved, seconded by Alec Ray (ACostE), that the proposed 2012-14 Budget as presented in the Meeting Agenda Book (page 132) (with the above adjustment for Publications/Marketing Materials) be approved. This was approved unanimously.**
The approved **ICEC Budget for 2012-14 (in A$)** is therefore as follows:

### Income

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. ICEC Account - Interest</td>
<td>9,000.00</td>
</tr>
<tr>
<td>2. ICEC Accreditation Fees</td>
<td>7,000.00</td>
</tr>
<tr>
<td>3. ICEC Forums</td>
<td>0.00</td>
</tr>
<tr>
<td>4. ICEC International Congress Levy</td>
<td>15,000.00</td>
</tr>
<tr>
<td>5. Subscriptions &amp; Prior Year Subscriptions</td>
<td>64,500.00</td>
</tr>
<tr>
<td>6. Miscellaneous</td>
<td>500.00</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>96,000.00</strong></td>
</tr>
</tbody>
</table>

### Expenditure

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Chair Expenses</td>
<td>7,500.00</td>
</tr>
<tr>
<td>2. Congress Expenses</td>
<td>1,750.00</td>
</tr>
<tr>
<td>3. Gifts &amp; Awards</td>
<td>750.00</td>
</tr>
<tr>
<td>4. Secretariat Services &amp; Office Expenses</td>
<td>50,500.00</td>
</tr>
<tr>
<td>5. Secretary-Treasurer Expenses</td>
<td>26,500.00</td>
</tr>
<tr>
<td>6. Regional Secretariat Expenses</td>
<td>1,500.00</td>
</tr>
<tr>
<td>7. Publications/Marketing Materials</td>
<td>1,000.00</td>
</tr>
<tr>
<td>8. Website Maintenance/Development</td>
<td>5,000.00</td>
</tr>
<tr>
<td>9. Miscellaneous</td>
<td>1,500.00</td>
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<tr>
<td><strong>Total Expenditure</strong></td>
<td><strong>96,000.00</strong></td>
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(Note: ICEC Member organizations must ratify the Subscription and Fee Structure within 90 days after the posting of these minutes on the ICEC website in order for them to take effect. Votes must be submitted, aye or nay, within that time. Lack of a response within 90 days shall be taken as acceptance of this proposal).

### 21.0 ICEC 2012 Awards

The nominations for ICEC Awards are included in the Meeting Agenda Book (page 368). The Award Criteria and the nominating letters from member associations are also included in the Meeting Agenda Book (pages 369-388).

ICEC Chair, Murtala Oladapo, closed the meeting to those attendees who had been nominated for the Distinguished International Fellow (DIF) Award. Discussions were then held on each DIF Award nominee and voting held.

The DIF award recognises individuals who have made significant contributions to ICEC and to the association or institute of which they are a member for a period of years. The award criteria is that they must:

1. Have held a significant volunteer position in both ICEC and a member association or institute;
2. Have had significant involvement over a period of several years in both ICEC and a member association or institute; and
3. Must have made a significant contribution to the development of the cost management profession
7 DIF nominations were received. After discussion on the nominations it was proposed that a vote be taken collectively on all 7 nominations.

_**Otis Anyaeji (NIACE) then moved, seconded by Rob van Hoeve (DACE), that all seven nominations be approved for the DIF Award. This was approved unanimously by the Council delegates.**_

The new ICEC Distinguished International Fellows (DIF) are:

1. Mr. Peter Cox - AIQS (Australia)
2. Mr. Ong See Lian - RISM (Malaysia)
3. Mr. Kwadwo Osei Asante - GhIS (Ghana)
4. Ms. Alexia Nalewaik - AACE (United States)
5. Mr. Teoh Wooi Sin - SISV (Singapore)
6. Mr. Gianluca di Castri - AICE (Italy)
7. Professor Robert Pearl - ASAQS (South Africa)

Following the approval of the awards the nominees in attendance returned to the meeting and were informed of the decision. The awards would be conferred at the Congress Gala Dinner on 26 June.

The Chair, Murtala Oladapo, then informed the meeting that the ICEC Executive had decided that the other reward recipients should be kept confidential and announced at the Congress Gala Dinner. This would add an element of anticipation for the award and would provide a nice surprise for the winners.

The following awards were subsequently made at the dinner:

Chairman’s Award: Ms. Alexia Nalewaik - AACE (United States)
Region 1 Award: Mr. Steve Revay - AACE (United States)
Region 2 Award: Mr. Gianluca di Castri - AICE (Italy)
Region 3 Award: Mr. Michael Frimpong (GhIS & AAQS – Ghana)
Region 4 Award: Mr. HH Kwan (RISM – Malaysia)

A certificate and present were also presented to Murtala Oladapo at the dinner for his work as ICEC Chair.

A further award was presented at the Congress Closing Ceremony on 27 June to José Ângelo Valle for significant contributions to the development of the Cost Engineering profession in South America.

**22.0 International Standards**

Peter Cox provided a discussion paper on the ICEC Inventory of Best Practice and Standards. This paper and other details of this inventory are included in the Meeting Agenda Book (pages 390-392). Peter Cox provided an overview of his paper and encouraged all member associations to contribute their best practices and standards to the inventory. Meeting delegates were also referred to the ICEC website for further details.
23.0 Education and Competency Standards

This agenda item was included as a reminder to members. Details of the ICEC Inventory of Education and Competency Standards are included in the Meeting Agenda Book (page 394). Due to time constraints, this item was not discussed and meeting delegates were referred to the Meeting Agenda Book and the ICEC website for further details.

24.0 Any Other Business

Rob van Hoeve noted that he was retiring and that this would be the last ICEC meeting that he would attend after many years involvement in ICEC. He wished ICEC and the meeting delegates all the best for the future. On behalf of the ICEC Executive, member associations and the meeting delegates, ICEC Chair, Murtala Oladapo, thanked Rob for his many years of valuable service and wished him well for the future.

There was no further business raised by meeting attendees.

25.0 Next Full Council Meeting

The venue and date for the next full ICEC Council Meeting was announced by Gianluca di Castri (AICE) as 19-20 October 2014 in Milan, Italy. The meeting will be held in conjunction with the 9th ICEC World Congress.

26.0 Closing Remarks by the New ICEC Chair

Murtala Oladapo turned the gravel over to the Incoming Chair Carsten Wredstrøm who made closing remarks and thanked Murtala on behalf of ICEC for his work over the past two years.

27.0 Adjournment

Murtala Oladapo then adjourned the meeting at approximately 5.30 PM.

Respectfully submitted,

Peter Smith
ICEC Secretary General

(Note: Electronic copies of these minutes and the Meeting Agenda Book are available on the ICEC website)
ITEM 4

Matters Arising from the
38th Council Meeting Minutes
24 June 2012
Durban, South Africa
ITEM 5

ICEC EXECUTIVE OFFICER REPORTS
ITEM 5.a

Chair’s Report

– Carsten Wredstrom
Chairman's Report
By Carsten Jermiin Wredstrøm, Denmark

Introduction
ICEC is a unique organization - a worldwide assembly of national professional quantity surveying (QS), cost engineering (CE), and project management (PM) associations. This provides a superb opportunity for networking and sharing knowledge from all sectors of the project world and across different industries, nations and cultures. Rather than separating the roles, combining PM and CE/QS expertise constitutes a synergy that should ensure the best foundation for successful project execution.

ICEC is certainly worthwhile to protect and develop in many years to come, and we should all do our best to sustain that uniqueness of ICEC.

ICEC Accomplishment 2012 - 2014.
A complete list of activities and events in the 4 regions appear from the regional and country reports

From the complete list of activities I will highlight the following:

Membership:
We have got two new members in the ICEC family. Two new members have joined the ICEC family:

- DVP (Germany) - Application approved 15 Nov 2013
- CIQS (Canada) - Application approved 4 Jun 2014

And a new applicant:

SMaP (France) - Application submitted 9 Oct 2014 (to be voted on at Council Meeting)

In the same time we have unfortunately lost AFITEP, France, as all activities have stopped due to financial issues.

The Executive and Regional group
Many Skype meeting and personal meeting have been carried out. The executive group is functioning well with a good dialogue and a common understanding of the vision. The same is the situation with the regional groups. The new organizational structure, developed by former chairman Murtala Oladapo, is implemented almost with only a few positions missing in some regions. All in all this new structure is a clear benefit for the effectiveness of ICEC.

The next period should be used to evaluate and adjust and optimize the structure

PAQS and Region 3 meeting
The PAQS congresses in Xi’an 2013 and in 2014 in Hong Kong were great successes. Region 3 meeting was held in connection with the congresses. A MOC was signed in 2014 in the Hong Kong congress.

It is always impressive to visit East Asia and witness the huge activity level everywhere. No doubt that the PAQS and ICEC region 3 area is a key driver in ICEC and will continue to be so..

IPMA congresses.
The IPMA congress in Dubrovnik in 2013 was arranged in cooperation with ICEC. Andrej Kerin took the initiative to make the congress a joint event. The congress had a special CE track that was very well received. Such events are important in the continuous effort to strengthen the cooperation between IPMA and ICEC.

IPMA/ICEC working group:
The working group is continuing the good work. The next challenge is to move beyond the concept phase in the certification project.

The whole background for this cooperation is that PM associations needs inspiration, knowledge and methodologies from CE and QS, and CE and QS association needs the same from PM associations.
IBEC and the ICEC World Congress 2016.
Dr. Peter Smith and I visit IBEC in May 2014 to take part in the Cost Engineering day and follow the preparation for the 2016 ICEC World Congress in Rio. Both Peter and I was quite impressed by the high activity level of IBEC. The preparation is well in progress. IBEC has a key role in developing the CE and QS profession in South America.

AAQS
Peter Smith attended the AAQS congress in September and the Region 3 meeting. A new MOC was agreed upon. This MOC is going to be signed in this congress. The African economy is of many believed to grow and become emerging economies. CE, QS and PM are absolute essential professions in this development. Therefore ICEC and its members/cooperation partners shall continue to develop to sustain the progress.

The further strategic planning process
The future strategic planning process for ICEC can be strengthened to make sure that ICEC continue to move in a direction that ICEC still will hold its important position and can serve its members in the best possible way.

The current strategic process with the main responsibility lying on the executives, with support from the advisory board, shall be remained. This process can be improved by more long term visions for ICEC and the project world at large. This could be establishment of Think Tanks that thinks 5 – 15 years ahead, consisting of different industries and regions, focusing on special are, such as ICEC/IPMA, ICEC/PAQS, UN, EU, certifications, commercial competitors, fundraising, young crew etc. Members could be both ICEC members and their relations.
ITEM 5.b

Senior Vice-Chair’s Report

– Alexia Nalewaik
Global activities

As a representative of ICEC, I attended meetings and presented papers in multiple regions, and other member societies’ conferences and meetings around the world (United States, the Netherlands, Italy, Croatia, Canada, Hong Kong).

Meetings attended

- IPMA conference 2012, Crete
  - Meeting with IPMA
- AACE conference 2012, San Antonio
  - Region 1 ICEC meeting
  - ICEC-AACE executive meeting
- IPMA conference 2013, Dubrovnik
  - Meetings with IPMA
  - ICEC Region 2 meeting
- AACE conference 2013, Washington DC
  - ICEC Region 1 meeting
- Keyano conference 2014, Fort McMurray, Canada
- RICS conference 2014, Toronto
  - Attended RICS board meeting
- PAQS conference 2014, Hong Kong
  - Attended PAQS board meeting, representing both ICEC and AACE
  - Signed cooperative agreement between PAQS & ICEC
  - Signed cooperative agreement between HKIS & AACE
  - Met with CEEC
- AACE conference 2014, New Orleans
  - AACE “International Committee” meeting
- IPMA conference 2014, Rotterdam
  - Meetings with SMaP, networking and correspondence with various IPMA board members
- AICE conference 2014, Milan
  - Drafted cooperative agreement between AICE & AACE

AACE International

Ongoing efforts have resulted in considerable AACE support for ICEC activities. Turnover on the AACE board has resulted in a board for 2014-2015 that is supportive of ICEC.

In the past two years, AACE has contributed resources and additional team members to support ICEC, including:

- Accreditation support by Sam Griggs
- Reprints in online journal The Source, of articles by ICEC members
- Publicity for ICEC activities
For the next two years, AACE has contributed even more team members to support ICEC, including:

- ISO effort leadership by Ginette Basak
- Committee members John Haynes, Matthew Nicholas (Canada), and Julie Owen
- Region 1 Deputy Director Madhu Pillai
- Assistance with the 2016 ICEC conference by Aldo Mattos
- AACE representative James Arrow
- Ongoing and increased support from Sam Griggs

Comments and Vision

Questions being asked by major membership organizations continue to include:

- How is membership in ICEC relevant to us?
- Why do we need ICEC’s endorsement of our certification program?
- What do our members receive in return for our dues and certification fees?
- What does ICEC do?

Without bringing in new resources and doing much more to encourage member organization participation and development of initiatives, ICEC will lose instead of gain members. A reminder:

ICEC was established to promote cooperation between national and multinational cost engineering, quantity surveying and project management organizations worldwide for their mutual benefit and for that of their individual members.

The work done this past two years by the ICEC executive, on the strategic action plan, governance model, and business plan, have not only begun to address these questions but also have tackled the bigger issues of ICEC’s sustainability, resources, and momentum. In my vision, key elements of these documents include:

- Sharing of information and lessons learned
- Increasing visibility of CE, PM & QS
- Leveraging resources of larger member organizations and peers
- Convergence of the profession
- Stricter procedures surrounding accreditation of certification programs
- Growth of member associations
- Attracting new member organizations
- Support of academic contribution and chartered research
- Development of academic programs
- Co-development and dissemination of technical advisory & standards
- Participation by and mentoring of younger members

To that end, the vision for the next two years addresses the key points above and has created teams with members and leaders who will be held accountable for productive efforts that have impact.
ITEM 5.c

Administrative Vice-Chair Report

– TT Cheung
ITEM 5.d

Administrative Vice-Chair Report

– Kwadwo H Osei-Asante
ITEM 5.e

Technical Vice-Chair’s Report

– Andrej Kerin
A short ICEC Technical Vice Chair Report about activities
From June 2012 to October 2014 for ICEC Council Meeting in Milan
This will be held on Saturday, 18th October 2014

Introduction

In Bylaws on ICEC website there is in section 4 definition of the role of Technical vice chair sounding: The Technical Vice Chair will act for the Administrative Vice Chair whenever he/she is unable to perform his/her duties. She/he will coordinate the various technical committees and will serve as a member of the Planning Committee”.

In reality ICEC officers are acting according to decisions taken on executive meetings and tasks agreed upon on ICEC Skype meetings ICEC board

The intention of this report is only to say a few words about main topics and the main actions taken in last two years i.e. after 8th World Congress held in Durban in June 2012.

All actions we performed in this period were in accordance with decisions we agreed upon already on every years’ Region II meetings with emphasis on

- ICEC strategic plan and concrete action plans derived from a strategic plan
- developing organizational structure of working teams according to new regional structure of executive officers
- Collaboration between ICEC & IPMA headquarters in shaping PM profession of future and development of CE and QS profession based on common standards
- development of networking and discussions about specific topics via several tools like LinkedIn, Google+, Google docs, Skype, 3L Ex Arca etc.

Crucial actions and decision made on face to face and Skype Executives meetings

I would like to emphasize the following topics in which I was involved in role of Technical Vice chair according actions accepted on executive meetings:

- Coordination of getting a new ICEC member association DVP from Germany
- 27th IPMA World and Joint/IPMA/ICEC Congress in Dubrovnik autumn 2013
- Collaboration between ICEC & IPMA headquarters in shaping PM profession of future and development of CE and QS profession based on common standards
- Ljubljana Workshop as a preparation for Workshop which will be held on Sunday 19th October in Milan

New ICEC Member – DVP Deutscher Verband der Projektsteuerer

On 22nd January 2013 I have had a face to face meeting with Klaus Pannebaecker and Rainer Schofer – president of DVP who expressed the willingness to join ICEC as representative from Germany. I reported about this wish and about the fact that DVP had a well-developed network of associations on the ICEC executive meeting on 25th January. They would like to make an application to become ICEC MA and have requested that an announcement is made at the IPMA Congress in Dubrovnik that they
are new ICEC members and therefore they would be internationally recognized. They would like their certification program to be ICEC approved.

All attendees agreed that DVP should be given approval to become an ICEC member but we need at least three months in advance to send out the voting cards on this to member associations.

I had later some additional meetings with Dr. Rainer Schoffer helping him to facilitate the preparation of Application. Finally he prepared documentation and later also translation in English so the announcement of new member was done in Dubrovnik in September 2013 with realisation postponed to achieve 90 days time frame to give all MAs opportunity to vote until 9th November 2013.

27th IPMA World and Joint/IPMA/ICEC Congress in Dubrovnik, autumn 2013

On the same ICEC Executives meeting (on 25th January 2013) I provided an update on the joint ICEC and IPMA congress. Agreement was reached about the ICEC logo for this congress.

Alexia noted there was some discussion about that in Crete and specifically, that there was talk about creating a specialty track for Cost Engineering papers. We decided then about following action.

**Action:** We need to have mention about the Cost Engineering sessions on the program on the website if we intend to do this and also have it in the Call for Papers section. Andrej has to bring this up with the appropriate committee.

In fact there was finally organised special Cost track and Andrej was nominated to have a role of track director. Beside there was also a track of mega projects with active contributions from ICEC member associations.

I hope we can say that the congress was successful also from ICEC point of view.

**Collaboration between ICEC & IPMA headquarters in shaping PM profession of future and development of CE and QS profession based on common standards**

There were many meetings of ICEC & IPMA representatives since 8th ICEC World Congress in Durban like on Crete and before in Portoroz, but we cannot be satisfied in progress since until we have declarations we all agree about concepts but not so much in real common steps forward.

We all know that the Collaboration and concrete actions need more time.

Nevertheless we organised the executive meeting and Workshop in Dubrovnik, but the workshop was attended just by executive officers of both associations though we tried to get there also other IPMA attendees which were in the same time sitting on IPMA CoD meeting where only one delegate of each MA has voting right.

Such a workshop could help us to know more about each other and to facilitate the cooperation. Probably we could make a step forward in Milan.
Ljubljana Workshop as a preparation for Workshop which will be held on Sunday 19th October in Milan

On the Ljubljana Workshop held on 2nd and 3rd June 2014 there were accepted several actions proposals and decisions related to our future collaborative work. For instance it was agreed that, since the new version 4.0 of IPMA ICB will be issued in year 2016, it is not possible to develop within this time frame some additional common standards of both associations excluding ISO 27045 and the work already done. So the suitable new profile of PM/CE professions could be year 2020 i.e. PM Profession - Vision 2020. But nevertheless it is not too early to start this discussion on the workshop in Milano Congress. According to this decision we agreed upon following actions on the Milano workshop like:

**ACTION:** PM /CE Profession’s vision 2020 will be presented on the Milano workshop by Gianluca di Castri, Alexia Nalewalk, Peter Smith and Alec Ray on behalf of ICEC. Deadline for paper/presentations preparation is 31 July 2014.

**ACTION:** PM Profession’s vision 2020 will be presented on the Milano workshop by Klaus Pannenbäcker, Brane Semolič and delegate of IPMA RMB on behalf of IPMA. Deadline for paper/presentations preparation is 31 July 2014.

But we agreed upon many actions more which could be of help on Milan workshop.

It is not reasonable to insert all the actions accepted in Ljubljana i.e. to copy and paste in this report so please find attached the Minutes proposal which was after including corrections, taken in account a couple of remarks on Draft version, delivered to all attendees and decision makers on 5th June 2014. So they all agreed with the contents.

It is probably possible to make a step forward in Milan.

Conclusion

Hoping that the report contains most relevant information about my activities since the Congress in Durban and that it is not too long concerning the instructions of Vice Chair Alexia I am finishing it now.

Best regards,

Andrej Kerin
Technical vice chair

October 12th 2014

Attachment: Workshop Ljubljana Meeting Minutes proposal 140605
Proposal

Minutes of the Workshop ICEC - IPMA
held in Ljubljana on 2nd and 3rd June 2014
in the hall G - Chamber of Commerce of Republic of Slovenia,
Dimičeva Street 13

Attendees:
Prof. Dr. Mladen Radujković – IPMA president (2nd June)
Klaus Pannenbäcker former president of IPMA and assessor in
IPMA 4 level certification process ...
Prof. Dr. Brane Semolic - The liaison officer for ICEC-IPMA
collaboration from IPMA side
Sandra Mišić, M.Sc. Assistant to the IPMA President and
Executive director (2nd June)
Gianluca di Castri, director of ICEC Region II Europe and Middle
East
Andrej Kerin M.Sc. ICEC Vice Chair (technical)

Apologies:
Carsten Wredstrøm ICEC Chair
Dr. Alexia Nalewaik - ICEC Senior
Vice Chair

Proposed Agenda:

1. Content and program of the IPMA&ICEC Workshop during the ICEC World
   Congress in Milan
2. IPMA&ICEC Joint project "Knowledge Base and Certification Systems"
3. Project management and cost engineering profession 2.0
4. ICEC - IPMA collaborative organization
5. ICEC World Congress
6. Other issues

At the beginning Andrej Kerin proposed to change the agenda in a way to make possible the
attendance of Mladen Radujkovic in the topics relevant to both parties IPMA & ICEC since the IPMA
president cannot attend the second day of the workshop.
All attendees agreed to take in account the proposal:

So we started with item 5

Ad 5/ ICEC World Congress
Gianluca di Castri informed the attendees with status of preparations of the ICEC. He
emphasised that in last weeks the organising committee got a lot of papers (about 70) so
the lack of papers is not any more critical point. He also mentioned that the organising
committee expect the Key not contribution of IPMA President. He asked also if it is
possible to promote the ICEC congress on IPMA Website and vice versa: IPMA Congress
on ICEC Congress website.

Mladen Radujkovic confirmed the willingness to prepare a key note presentation together
with Roberto Mori and asked for the timeframe of their speech. He also mentioned that
man can find the promotion of ICEC Congress on IPMA website. The following actions were agreed:

**ACTION:** It was agreed that the presentation of Mladen Radujkovic and Roberto Mori will be two times 15 minutes and will be delivered before the Congress- start, 

| MR/RM |

**ACTION:** It was agreed that Gianluca di Castri will prepare a short updated information about ICEC Milan Congress for promotion on IPMA website Or Rotterdam Congress website to be done until 15th June 2014

| GdC |

**ACTION:** Mladen Radujković will ensure the announcement of ICEC Congress on the IPMA website according to Gianluca’s proposal as soon as he get it

| MR |

### Ad 1/ Content and program of the IPMA&ICEC Workshop during the ICEC World Congress in Milan

Mladen Radujkovic proposed that we continue with strategic topics on a platform of the strategic plans of both associations which will be presented in the common workshop of both parties in Milan. The goal of the workshop should be to find the topics which are common for both parties and to show the concrete steps to go forward and to decide on which topics could be organised a common teams for detailed analysis and building the synergetic way how to achieve the common goals.

**ACTION:** Since both associations are in a phase of intensive shaping of their strategic goals for next period it was decided that the strategies will be presented by Mladen Radujkovic and Reinhard Wagner on IPMA side and Carsten Wredstrøm in ICEC side

| MR/RW CW |

**ACTION:** The workshop will be held on Sunday 19th October 2014 from 10:00 to 17:00 with a break for lunch and short coffee breaks. Attendees will be IPMA and ICEC Officers and other invited persons (regional developers) who are active on the suggested topics and some representatives of member associations which already prepared some suggestions and are willing to work in the groups of their interest in direction of achievement the goals defined on the workshop.

| GdC MR CW |

**ACTION:** The common proposal of the attendees is that the workshop should be confidential but the decisions at last presented as a common project with clear and achievable goals in a common decided scope and timely defined in general. It should be defined the way of working and periodical reporting and guidelines for MAs.

| MR/BS CW/AK |

### Ad 4/ ICEC - IPMA collaborative organization

**The scope of the Milan workshop is:**

1. identification of common and compatible strategic areas
2. set-up of joint working groups for mutual recognition of previous knowledge and certificates achieved in different systems
**ACTION:** The common project/joint taskforces has to have a nominated project manager /leader acceptable from both sides and a steering committee formed of decision makers i.e. authorities of both sides. Decision should be prepared by the end of the workshop.

| TBD |

**ACTION:** Organisation of the project should be defined by the end of workshop in deep to the second level with defined responsible leaders. An org chart together with summary job descriptions of people in charge should be prepared

| AK/BS GdC |

**ACTION:** To achieve goals /expectations it is necessary to define contents, already mentioned organisation, Information system, reporting system, systematic edited cooperation news

| KP BS/AK |

**ACTION:** 3L ex Arca platform could be suitable tool for continuous recording of the work done and intermediate goals achieved.

| BS/AK |

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**Ad 3/ Project management and cost engineering profession 2.0**

It was agreed that, since the new version 4.0 of IPMA ICB will be issued in year 2016, it is not possible to develop within this time frame some additional common standards of both associations excluding ISO 27045 and the work already done. So the suitable new profile of PM/CE professions could be year 2020 i.e. PM Profession - Vision 2020. But nevertheless it is not too early to start this discussion on the workshop in Milano Congress. According to this decision we agreed upon following actions on the Milano workshop:

**ACTION: PM /CE Profession’s vision 2020 will be presented on the Milano workshop by Gianluca di Castri, Alexia Nalewaik, Peter Smith and Alec Ray on behalf of ICEC. Deadline for paper/presentations preparation is 31 July 2014.**

| GdC/AN PS/AR |

**ACTION: PM Profession’s vision 2020 will be presented on the Milano workshop by Klaus Pannenbäcker, Brane Semolič and delegate of IPMA RMB on behalf of IPMA. Deadline for paper/presentations preparation is 31 July 2014.**

| KP/BS IPMA RMB delegate. |

**Ad2/ IPMA&ICEC Joint project "Knowledge Base and Certification Systems**

It was agreed that several case studies of existing systems will be presented on the Milano Workshop as pilot Case studies.

**ACTION: From IPMA side the following Pilot Project Mapping case studies will be presented: Nuño Ponches de Carvalho will represent the IPMA system according to the newest updates within working groups, Andrej Kerin will represent the system of certification which is in use in Slovenia and delegate of CVMB will represent the**

| NPC/AK CVMB delegate |
**status of system which will be implemented in 2016.**

**ACTION:** From ICEC side the following Pilot Project Mapping - Case studies will be presented: Peter Smith will represent the existing system of certification in Australia, Gianluca di Castri will represent the system of certification by AICE Italy and a representative of AACE will represent the system in use in USA within the mentioned association. The deadline for paper/presentations preparation is 31 July 2014.

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### Ad 6/ Other issues

Klaus Pannenbäcker proposed some additional topics like:

“Project business” state approved

Proposal of interview presentation acting: Brane as interviewer and Klaus as interviewed in duration of 20 minutes which could be done on the workshop in Milano or within congress topics:

Presentation of preference profiles of several interviewed experts/people which could be presented on the ICEC Congress in Milan.

The reaction of all present attendees was very positive especially from the Congress organisers side.

**ACTION:** The preference profile study would be accepted by the Congress participants and specially from the side of younger generation to test their own preferences. Gianluca will support the presentation of this kind on the Congress.

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Draft prepared by Andrej Kerin
June, 3 2014
Corrected
June, 5 2014
ITEM 5.f

Immediate Past-Chair’s Report

– Murtala Oladapo
ITEM 5.g

ICEC Advisory Board Chair’s Report

– Roger Batten
ICEC Ambassadors and the Advisory Board

ICEC Ambassadors are drawn from experienced individuals who have held senior positions within ICEC, its member associations or other allied professional organisations.

The ICEC Advisory Board is selected from those Ambassadors who are available to advise the ICEC Executive, as and when required, on matters such as policy and strategy.

There have been three Skype Advisory Board Meetings, 19th February 2013, 30th May 2013 and 18th September 2013 focusing on the development of an ICEC ‘Think Tank’ to develop ideas to move ICEC forward and make it more relevant and useful for member associations and the global profession. Thoughts include the development of ICEC projects that would gain international attention, establishment of global professional standards and engaging more effectively with major global organisations to get the profession recognised.

A meeting of the Advisory Board is scheduled to be held at this Congress on Monday 20th October at 4.00 pm.

ICEC was established in 1976 to promote cooperation between national and multi national cost engineering, quantity surveying and project management organisations worldwide for their mutual benefit and for that of their individual members. Starting with four founder members ICEC has grown to include some forty eight member associations. Some of these member associations are, however, not renewing their membership on the premise that their membership of ICEC is no longer relevant in today’s world. This trend should be reversed by demonstrating the unique value of ICEC membership where the whole can be so much more effective than the sum of the parts. There are also other organisations who could participate and these should be encouraged to become members, if they so wish, with the support of the other ICEC members.

The major objectives of ICEC have evolved as:
1) To encourage, promote, and advance the sciences and arts of cost engineering, quantity surveying and project management for the public good worldwide.
2) To co-ordinate and sponsor international cost engineering, quantity surveying and project management congresses and symposia.
3) To encourage cost engineers, quantity surveyors and project managers in countries where no formal association or organisation exists to form a group with objectives compatible with those of ICEC and its members.
4) To participate in international events related to the practice of cost engineering, quantity surveying and project management sponsored by governmental and private organisations, national or international, whether members of ICEC or not, provided that these events are in keeping with the objectives of ICEC.
5) To further the study of cost engineering, quantity surveying and project management problems of worldwide or multinational character.
6) To encourage the development of professional certification programmes in cost engineering, quantity surveying and project management.

These objectives are clear but should be kept under review.

Although ICEC has elected Executive Officers and a centralised Secretariat, currently at Canberra in Australia, the organisation of ICEC member associations is divided geographically into regions to encourage communication and to foster joint congresses, symposia and forums. Each region has an appointed Regional Director and Secretary to coordinate and oversee activities and Deputy Directors to oversee specific activities. This organisational model is effective but should still be kept under continual review.
Since 1996 ICEC has had its own website providing a summary page and links to all member association websites. The website is continually evolving and contains detailed information about ICEC, including ‘Requirements for Membership’, and the ‘Constitution and Byelaws’. The continuing development of this website and linkage to other websites should be a priority.

ICEC has reciprocal agreements with IPMA, FIG, AAQS and PAQS and has Roster Consultative Status granted by the United Nations Committee on Non-Governmental Organisations. More should be done to develop these, and other, contacts.

ICEC makes several awards. The most prestigious ‘Distinguished International Fellow’ is only awarded on the recommendation of member associations. Also, the Chairman’s Award, and the Region Awards, are available for particular outstanding service. For outstanding Congress Papers there are the Jan Korevaar Award and, for young and student members, the Kenneth K Humphreys Award. As these awards are unique and valued any future expansion in this list will need exceptional justification.

The ICEC budget is small in comparison with other equivalent organisations. The greater part of income comes from ‘Member Association Subscriptions’ which are based on a levy per individual member or corporation. Significant income also comes from ‘Certification and CPD Accreditation’ and ‘Congresses, Forums and Symposia.’ This is sufficient to fund the Secretariat and contribute to the Executive expenses. However, the rest of the Executive expenses and Regional expenses rely heavily on individual officers and delegates obtaining member association and company sponsorship or self funding. Any substantial increase in subscriptions may not be welcome but member associations, who do not already do so, should be encouraged to underwrite their ICEC Executive’s and Delegate’s expenses. Member associations should also be encouraged to designate their own conferences or meetings, where this does not already happen, an ICEC forum or symposium thus providing a levy per delegate.

Roger M Batten  
3rd October 2014
ITEM 5.h.i

Secretary-General Report

– Peter Smith
2014 SECRETARY GENERAL REPORT – PETER SMITH

1.0 Introduction

I am pleased to present my 4th Secretary-General's Report since taking up the position in 2006.

I would like to start by thanking Mr. Carsten Wredstrøm, the ICEC Chair, for his excellent leadership of ICEC during his two year term. He has provided a valuable platform for ICEC for many years to come with his contributions. These include his continued development of the ICEC Strategic Plan, ICEC Business Plan and ICEC Governance structure. He has provided me and the ICEC Secretariat with valuable assistance and support throughout his term.

I would also like to thank the ICEC Administrative Manager, Sarah Nguyen, and all of the ICEC executive officers and regional directors/deputy directors/assistant secretaries for all of their support and valuable contributions over the past two years. This also extends to all ICEC delegates and others who have provided assistance and support to me and the Secretariat.

2.0 ICEC Secretariat

The ICEC Secretariat has been hosted by the Australian Institute of Quantity Surveyors (AIQS) since 2004. This now represents a decade of support in this role. The AIQS also provides considerable administrative, accounting and 'in kind' financial support for the Secretariat without any charge to ICEC. Additionally, the demands on this hosting role have grown considerably as ICEC and the Secretariat evolve. I would like to duly record my thanks on behalf of ICEC to the AIQS and their Chief Executive Officer (CEO), Mr. Michael Manikas, for their invaluable support and assistance.

ICEC appointed a new ICEC Administrative Manager, Sarah Nguyen, in late 2013. This formed part of a new agreement with the Australian Institute of Quantity Surveyors (AIQS) to take on this Administrative Manager role as well as the hosting of the general ICEC Secretariat. Sarah has been employed by the AIQS and works as the ICEC Administrative Manager on a part-time basis – the rest of her time is spent working for the AIQS. She is based in the AIQS headquarters in Sydney, Australia.

So all of the ICEC secretariat services are now based in Sydney in the centre of the Sydney Central Business District.

The email address for Sarah and the ICEC Secretariat remains unchanged. It is: secretariat@icoste.org

The full ICEC Secretariat address and contact details are:

International Cost Engineering Council
Level 6, 65 York Street
Sydney NSW 2000 Australia
Tel: + 612 9262 1822
Fax: +612 9279 1400
Email: secretariat@icoste.org.
3.0 ICEC 2013-14 Regional Meetings

ICEC holds regional meetings on an annual basis. The following is a list of ICEC regional meetings held during 2013-14. Thanks are in order to all the associations and individuals who hosted, organised and provided financial support for all the meetings and associated activities.

2013

Region 1: Washington DC, United States – 3 July 2013 (held in conjunction with the 57th AACE Annual Meeting Congress from 30 June – July 3 2013)

Region 2: Dubrovnik, Croatia – 28-29 September 2013 (held in conjunction with the 27th IPMA World Congress from 30 September – 3 October 2013) (included an ICEC/IPMA Workshop on 29 September)

Region 3: Johannesburg, South Africa – 2 December 2013 (held in conjunction with the AAQS Council Meeting 2 December 2013)

Region 4: Xi’an, China – 19 May 2013 (held in conjunction with the annual PAQS Board Meeting and 17th PAQS Congress from 18-21 May 2013)

2014

Region 1: Rio de Janeiro, Brazil – 5 May 2014 (held in conjunction with the IBEC Annual Meeting and annual Brazil Cost Engineering Day from 5-6 May 2014)

Region 2: Milan, Italy – 18-19 October 2014 (incorporated in the ICEC Council Meeting held in conjunction with the 9th ICEC World Congress from 18-22 October 2014)

Region 3: Pretoria, South Africa – 21 September 2014 (held in conjunction with the AAQS General Assembly Meeting and Congress from 21-23 September 2014)

Region 4: Hong Kong – 8 June 2014 (held in conjunction with the annual PAQS Board Meeting and 18th PAQS Congress from 7-10 June 2014)

A range of other meetings were held during 2013-14. These included ICEC meetings in London on 26 July 2013 and 19-20 June 2014 with the ACostE, CICES and the RICS and an ICEC/IPMA workshop meeting on 2-3 June 2014 in Ljubljana, Slovenia

4.0 ICEC 2013-14 Skype Meetings

The ICEC Executive and Regional Officers held a number of regular Skype meetings to augment the regional meetings. The Skype meetings were held to discuss various matters and to develop plans and projects. We are also looking into other technological tools to improve electronic communication within the ICEC executive and the ICEC community generally.

We would welcome suggestions from any ICEC members who have experience/expertise in using and evaluating various web-based meeting software programs, online discussion boards and various social media.
The following is a list of the main Skype meetings held during 2013-14:

4  Feb 2013  ICEC Region 4 Meeting
12  Feb 2013  ICEC Region 3 Meeting
18  Feb 2013  ICEC Region 2 Meeting
19  Feb 2013  ICEC Advisory Board Meeting
26  Feb 2013  ICEC Region 1 Meeting
9  Apr 2013  ICEC Executive Meeting
30  May 2013  ICEC Advisory Board Meeting
22  Jun 2013  ICEC Executive Meeting
21  Aug 2013  ICEC Executive Meeting
2  Sep 2013  ICEC Region 1 Meeting/10th ICEC World Congress Planning
11  Sep 2013  ICEC Executive Meeting
18  Sep 2013  ICEC Advisory Board Meeting
30  Jan 2014  ICEC Executive Meeting
22  Mar 2014  ICEC Region 1 Meeting
27  Apr 2014  ICEC Region 4 Meeting
7  Jun 2014  ICEC Region 2 Meeting
15  Jun 2014  ICEC Region 3 Meeting
28  Sep 2014  ICEC Executive Meeting
5  Oct 2014  ICEC Executive Meeting

A range of other informal Skype/telephone meetings and email discussions were held throughout 2013/14.

5.0  New ICEC Member Associations

ICEC approved a membership application from Germany on 15 November 2013. The association is the 'The German Association of Project Managers in the Construction Industry and Real Estate Economy' (DVP). The official German title for the association is: “Deutscher Verband der Projektmanager in der Bau- und Immobilienwirtschaft” (DVP). The DVP website address is: www.dvpm.de/

The Canadian Institute of Quantity Surveyors (CIQS) recently decided to rejoin as a full member association of ICEC and was officially accepted back into the ICEC membership on 4 June 2014. The CIQS website address is: www.ciqs.org

The French Société Française pour l’avancement du Management de Projet (SMaP) submitted a membership application to ICEC on 9 October 2014. This application will be reviewed by the ICEC Executive and submitted at the Milan ICEC Council Meeting for voting by meeting delegates. The SMaP website is: http://www.smap-asso.eu

6.0  New Memorandums of Cooperation (MOC)

ICEC signed a Memorandum of Cooperation (MOC) with the Pacific Association of Quantity Surveyors (PAQS) on 9 June 2014 at the PAQS Congress in Hong Kong. A similar MOC with the African Association of Quantity Surveyors (AAQS) will be put forward at the ICEC Council meeting in Milan and, if approved, will be signed in Milan.

This builds on similar collaborative agreements that ICEC has in place with IPMA, FIG and the RICS.
7.0 9th ICEC World Congress – Milan, Italy: 20-22 October 2014

The Italian Association for Total Cost Management (AICE) and the Federation of Scientific and Technical Associations (FAST) are to be congratulated for their excellent and very professional organisation and planning of the 9th ICEC World Congress.

The preparations have been very challenging due to the adverse economic conditions in Italy and many parts of Europe but the AICE and FAST have met those challenges well. The Congress program is excellent with a large number of papers/presentations and a diverse range of speakers.

On behalf of ICEC I would also like to thank AICE and FAST for all their work in organizing the Congress, the ICEC Council Meeting and other associated meetings.

8.0 10th ICEC World Congress 2016 – Rio De Janeiro, Brazil

The Brazilian Institute of Cost Engineering (IBEC) will host the 10th ICEC World Congress in 2016. The date for the event has been recently confirmed for 1-5 October 2016. The venue will be the Windsor Hotel in Copacabana, Rio de Janeiro.

Further details can be found on the congress website at: www.braziliandream2016.com

IBEC will have a stand at the Milan Congress with promotional material for the event.

9.0 11th ICEC World Congress 2018

The Australian Institute of Quantity Surveyors (AIQS) will be submitting a bid at the Milan Council Meeting to host the 11th ICEC World Congress in Australia. This will be voted on by meeting delegates.

10.0 27th IPMA World Congress 2013 – Dubrovnik, Croatia

ICEC collaborated with the International Project Management Association (IPMA) to assist in the hosting of the 27th IPMA World Congress from 30 September – 3 October 2013 in Dubrovnik, Croatia. Under the leadership and direction of ICEC Technical Vice-Chair Mr. Andrej Kerin, ICEC organised the cost management/cost engineering stream for the Congress. This stream was very well received with high attendance levels.

The Congress was a tremendous success with highly professional and efficient organisation and a very high calibre of speakers, presentations and papers. A number of meetings were also held between IPMA and ICEC executive officers to build on the collaboration between the two organisations and develop various proposals and research agendas. ICEC and IPMA have a long history of collaboration dating back to the signing of a protocol agreement in 1994.
11.0 New ICEC Governance Structure

A major outcome of the 2012 ICEC Council Meeting in Durban was the approval of a new ICEC Governance Structure. This initiative was led by ICEC Immediate Past Chair Murtala Oladapo. The main objectives of the new structure were to provide more opportunities for ICEC member associations and their members to have official roles in ICEC activities and the future development of ICEC as well as to better align ICEC activities at regional levels to better cater for the specific needs of the four ICEC regions.

ICEC Chair, Carsten Wredstrøm, ICEC Senior Vice-Chair, Alexia Nalewaik and ICEC Immediate Past Chair, Murtala Oladapo, have led the further development of this new governance structure during 2012-14.

Nominations from the ICEC Nomination Committee for the 2014-16 ICEC officer positions under this governance structure were emailed to all member associations on 21 July 2014.

No further nominations were received.

Details of the 2014-16 ICEC officer nominations are provided later in this Agenda Book (Agenda Item 23 – Election of Officers for 2014-16).

12.0 Distinguished International Fellow (DIF) Awards

The ICEC Distinguished International Fellow (DIF) award was introduced in 2002 and represents the highest honour that ICEC can bestow on an individual. It recognizes individuals who have made significant contributions to ICEC and to the association or institute of which they are a member for a period of years.

Five nominations were received for the 2014 Award as follows:

- Carsten Wredstrøm (Denmark – nominated by DPM)
- Alan Baltrop (United Kingdom – nominated by ACostE)
- Sam Griggs (United States – nominated by AACE)
- Paulo Roberto Vilela Dias (Brazil – nominated by IBEC)
- José Chacon de Assis (Brazil – nominated by IBEC)

These nominations will be voted on at the Milan Council Meeting.

Previous DIF award winners can be found on the ICEC website at:

http://www.icoste.org/awards/icetc-distinguished-international-fellow-dif-award/#more-316
13.0 2014 Ken Humphreys Young Student/Practitioner Paper Award

The Ken Humphreys Young Student/Practitioner Paper Award was established in 2006 in recognition of Dr. Humphreys’ service as ICEC Secretary-General from 1976 until 2006. The award is open to students or young practitioners under 36 years of age and involves the submission of papers through ICEC member associations. The award program is held every 2 years in conjunction with the biennial ICEC World Congresses and the awards are presented at these Congresses. 8 papers were submitted by ICEC Member Associations as follows:

Cost Engineering Papers

2. Kampherbeek, M. - The Cost Effectiveness of Horizontal Directional Drilling for Installing Cables and Pipes (submitted by ASAQS)

Quantity Surveying Papers

3. Haselau, Justin - Alternative construction methods for low-cost housing in South Africa (submitted by ASAQS)
4. Malherbe, Elana - The difference between property valuation and the true value of the property (submitted by ASAQS)
5. Matshwi, Tshegofatso - The sustainability of hemp as an alternative component in building materials (submitted by ASAQS)
6. Radebe, Matlakala - Factors affecting artisan training in the construction industry: Addressing the skills demand (submitted by ASAQS)

Project Management Papers

7. Madhu, Gautham - Application of Project Management Techniques for Building Racing Car (submitted by PMA-India)
8. Daković, Aljaž - A combined agile project management approach for mobile application development (submitted by ZPM Slovenia)

The Award Selection Committee will announce the award winners at the Milan Council Meeting and Milan Congress Dinner.

14.0 ICEC Strategic Plan & Business Action Plan 2014-16

The ICEC Strategic Plan and Business Action plan continue to be revised to better reflect the new governance structure and direction of ICEC. The Business Action Plan provides policies and specific projects for the ICEC Executive and Membership, External Relations, Marketing, Standard/Professional Development, Administration, Networking and Member Services.

Carsten Wredstrøm and Alexia Nalewaik will present the proposed revisions to the ICEC Strategic Plan and Business Action Plan for 2014-16 at the Milan Council Meeting.
15.0 ICEC Accreditation of Member Certification & Continuing Professional Development Programs

ICEC would like to encourage ICEC member associations to consider applying for ICEC accreditation of their certification and/or continuing professional development programs (CPD). ICEC Accreditation provides international recognition for the qualification and professionals qualified under these accredited programs are entitled to use the ICEC name and logo and the post-nominals ICECA to designate their achievement. Further details can be found on the ICEC website at: http://www.icoste.org/accred.htm

Member associations who currently have ICEC accredited programs are the AACE (Association for the Advancement of Cost Engineering International), ACostE (Association of Cost Engineers - United Kingdom), AICE (Italian Association for Total Cost Management), DACE (The Netherlands), ZPM (Slovenia), AIQS (Australian Institute of Quantity Surveyors), NZIQS (New Zealand Institute of Quantity Surveyors), RISM (Royal Institution of Surveyors Malaysia), SISV (Singapore Institute of Surveyors and Valuers) and ASAQS (Association of South African Quantity Surveyors).

16.0 International Standards

ICEC continues to develop an Inventory of Best Practice and Standards for Project Cost Management that is available on the ICEC website at http://www.icoste.org/category/resources/. ICEC would like to work with ICEC member associations to further develop this inventory. The overall objective is to provide a single source inventory on the ICEC website that provides best practices and standards (or links to such) from around the world. It is envisaged that this will provide a valuable information source for the global profession.

17.0 ICEC Online Discussion Forum

Professor Gianluca di Castri, President of the ICEC member association AICE (Italian Association for Total Cost Management) developed an ICEC Discussion Forum in 2010 in ‘LinkedIn’ titled: ‘Total Cost Management – Project Controls - ICEC 2014 Group’. This discussion forum gained considerable momentum and provides a good vehicle for sharing information and discussing key issues.

Anyone interested in becoming a member of this discussion forum can email Professor di Castri at gianluca.dicastri@aice-it.org.

18.0 Communications & ICEC Website

ICEC continues to implement and explore ways of improving communication and sharing of information amongst member associations and the individual members of these associations in particular. The following provides an overview of some of the main methods used.

ICEC International Cost Management Journal (ICMJ)

The ICEC International Cost Management Journal (ICMJ) was launched in 2008. The ICMJ is a peer reviewed on-line journal that features a collection of the best papers and articles that have been previously published in conference proceedings, symposia or journals produced by ICEC and ICEC member associations. It is a perpetual journal which allows papers to be submitted
and included at any time. The ICMJ provides a great opportunity for ICEC member associations to acknowledge high quality contributions to their publications and conference proceedings. The journal effectively contains the ‘best of the best’ papers/articles published around the world by member associations.

ICEC member associations are encouraged to nominate suitable papers for inclusion in the journal. Please note that the papers need to be of a high quality representing the ‘best of the best’ from your conference proceedings, journals and other publications. The refereeing process is to be done in the first instance by the member association. Non-English papers are welcome but must be accompanied by a detailed executive summary of the paper in English.

International Roundup Newsletter

The ICEC International Roundup Newsletter is published twice a year in March and October. The newsletter has been very well received by members. An electronic version of each edition is emailed to the whole ICEC email database and is also posted on the ICEC website.

ICEC would like to encourage ICEC member associations to contribute to the newsletter as it provides an excellent means of promoting your activities.

Promotional Materials

ICEC has developed a range of promotional materials that includes a marketing brochure and ICEC Information Kit. These can be found on the ICEC website at www.icoste.org.

ICEC Website

The ICEC website has been substantially improved over the past few years. Further work is being done to improve the ‘professional image’ of the site and to include more professional content.

Student/Young Member Involvement

ICEC continues to look at ways to encourage participation by students and younger professionals. ICEC Vice-Chair, TT Cheung, has been instrumental in developing a Young Persons group and Mentoring Scheme in the PAQS organization and will discuss at the Council Meeting how ICEC can learn from this and perhaps develop a similar group/system.

19.0 Global Initiatives

ICEC is exploring a range of global initiatives to help develop the project cost management profession on a global scale. The following are some of these initiatives.

Official Global Recognition of the Profession – Global Standards

The RICS and the European Committee of Construction Economists (CEEC) are currently collaborating to propose the development of a global construction measurement standard. ICEC has agreed to assist by communicating this proposal to ICEC member association for their review and feedback. Discussions are also being held on the possible development of an International Standards Organisation (ISO) Cost Management standard, global competency standards and/or global bodies of knowledge.
Global standards will provide significant recognition for the profession and would provide the basis for institutionalising the benchmarks for our profession based on mutually recognised international standards and best practices. The global project management community embarked on the development of an ISO Project Management Standard in 2007 and this standard was finally published in 2012.

The project cost management profession has much to learn from the project management experience in the development of these standards. In fact many project cost management professionals were actually involved in the ISO committee that developed this standard.

**Project Cost Management Certification Program for the European Union**

ICEC is currently looking into the development of a certification program that is suitable specifically for the European region. This is being done in collaboration with the International Project Management Association (IPMA). A longer term objective is to gain official recognition for the profession in the European Union.

**Global Recognition - United Nations**

The United Nations (UN) is an important organisation for the project cost management profession to be involved in. The UN Economic and Social Council (ECOSOC) coordinates the economic and social work of the UN and its family of organisations. It plays a key role in fostering international cooperation for development, consults with Non Government Organisations (NGOs) thus maintaining a vital link between the UN and civil society. ECOSOC is the central forum for discussing international economic and social issues and for formulating policy recommendations. ECOSOC oversees several programs, funds and other bodies within the UN. UN programs, funds and agencies have regional/sub-regional and in several cases national offices all over the world. Some of the bodies relevant to the project cost management profession are: UN-HABITAT (United Nations Human Settlements Program), UNEP (United Nations Environment Program), UNDP (United Nations Development Program), UNCTAD (United Nations Conference on Trade and Development) and ITC (International Trade Centre). The UN ECOSOC also works with specialised global agencies such as the World Bank Group, the International Monetary Fund (IMF), the United Nations Industrial Development Organization (UNIDO) and the World Trade Organization (WTO).

Three major project cost management related associations have achieved Non-Government Organisation (NGO) consultative status. ICEC has had ECOSOC Roster Consultative Status since 2006. FIG also has this Roster Consultative Status (since 1970). The RICS have had Special Consultative Status since 2003. This provides a solid platform to build on for the profession.

ICEC is well placed to make positive contribution for the profession and to become influential in the UN system. The roster consultative status provides ICEC member associations and their members the opportunity to help formulate policies for UN Programs in social, economic and sustainable development. This can be achieved through conferences convened by the UN at national, regional and international levels. This may include discussing and developing methods for providing global and local solutions that will lead to cost and value effectiveness in UN programs and activities. It also provides an avenue for ICEC member associations and individual members and firms to get involved in UN projects and programs.
Official Global Recognition of the Profession – Central Product Classification (CPC)

Quantity Surveying and Cost Engineering are currently not recognised as professionals by the Central Product Classification (CPC) scheme of the World Trade Organisation (WTO)/Economic and Social Council (ECOSOC) of the United Nations. The CPC scheme applies to tradable and non-tradable goods and services. The CPC classifies products based on the physical characteristics of goods or on the nature of the services rendered within the global environment. The scheme is very influential and is critical for the global identity of a profession. The relevant section of the CPC scheme for cost management professionals is Section 8: Business Services; Agricultural, Mining and Manufacturing Services. Within this section the most relevant group is Group 867: Architectural, Engineering and Other Technical Services. This group is currently divided into the following classes: Architectural services, Engineering services, Integrated engineering services, Urban planning and landscape architectural services, Engineering related scientific and technical consulting services and Technical testing and analysis services.

Quantity Surveying and Cost Engineering are not on this list but should be. International recognition in this CPC scheme is important for the global growth and development of the profession.

PAQS have done considerable work in addressing this issue. This has been led by HH Kwan from the RISM in Malaysia. HH Kwan is also an ICEC Region 4 Deputy Director.

20.0 ICEC 2012-14 Financial Report

The ICEC Financial Report for the 2012-14 term is provided in a separate attachment to this report.

Peter Smith
ICEC Secretary General
ITEM 5.h.ii

Secretariat Report

– Sarah Nguyen
Secretariat Report

The International Cost Engineering Council (ICEC) has various tasks, and updates that are completed within my role as the ICEC Administrative Secretary. These tasks include ongoing communication with associations, updates about ICEC association members, sending out subscription renewal invoices and collating content for the ICEC International Roundup publication.

Communication and Updates

ICEC has a consistent communication with associations using emails, and contact during region meetings via Skype. This communication provides frequent updates, news, up and coming events, CPD initiatives, publications and reports on previous congress and meetings to be shared with the International Cost Engineering Council and its members.

There have been updates to the contacts in the ICEC email directory and the association contact page on the ICEC website. There are valuable resource publications that are supplied by associations and uploaded on the ICEC Website. During the region Skype conference the documentation of the meeting minutes is taken and resolution of issues is discussed with the meeting minutes available to access on the ICEC Website. If there are any changes in regards to contact information for your association such as change of address/email please email Sarah Nguyen at secretariat@icoste.org.

ICEC Membership Renewal Invoices

ICEC Membership Renewal Invoices are sent out annually to member organisations. This year the invoices were sent in March via email and mail. The fees are calculated upon membership numbers within individual organisations.

Due to the frequent updates in member associations of ICEC it would be widely appreciated if contact information is updated and emailed the secretariat.

The annual task to send out the ICEC Membership Renewal Invoices has been met with a large amount of member associations making payment. For ICEC organisations who have not yet paid membership payment for this past annual year along with any outstanding fees for previous years would be appreciated. Please don’t forget to attach the ICEC Membership Renewal Invoice with all fields completed.

A mention that ICEC member associations making a payment via direct banking deposit, please ensure that an email is sent to Sarah Nguyen secretariat@icoste.org with a receipt of payment but also the association name on bank statement. In doing this there is a clear identification of which association has made payment to assist with records and reconciliation of payments on bank statements. If you have any further enquiries please do not hesitate to contact Sarah Nguyen secretariat@icoste.org or alternatively contact Peter Smith peter.smith@uts.edu.au

International Roundup Newsletter

The International Roundup Newsletter has a brand new look to engage and inform ICEC members and interested associations from the October 2013 edition. The new look of the publication provides a professional, and consistent representation of the ICEC that is engaging to read.
It is important that we encourage members to contribute to the ICEC International Roundup Newsletter to inform our members of the great contributions your association has demonstrated on an international level. The contributions of member associations is a valuable resource to share such as CPD events, academic papers/ reports, achievements and updates.

If you would like to send contributions to secretariat@icoste.org the content submitted will be published in the ICEC International Roundup Newsletter for members to view on a global scale.

The International Cost Engineering Council encourages member associations to get involved and hope that any suggestions on improvements are gladly welcomed.

Sarah Nguyen

ICEC Administration Manager
ITEM 5.h.iii

ICEC Financial Report

– Peter Smith
ICEC Financial Report for 2012-14 to be distributed at the Council Meeting
ITEM 6

ICEC Governance Structure

- Update & Strategic Directions

Carsten Wredstrom/Alexia Nalewaik/Murtala Oladapo
**Executive vision for ICEC in the coming years**

**The Current Situation**

ICEC is a unique organization, a worldwide assembly of national professional organizations within the Cost Engineering (CE), Quantity Surveying (QS), and Project/Program Management (PM) disciplines.

This provides ICEC a superb opportunity to be the gathering organization of professionals and knowledge from all part of the project world, across different industries, nations and cultures. A project will not likely be successful without incorporating a breadth of skillsets and expertise; only in combination will different disciplines constitute a synergy to help ensure the best possible foundation for successful project execution.

ICEC has existed for 35 years, but now needs to accelerate the mission of improving the profession by leveraging the unique position ICEC holds in the project world.

**The Future Situation and Opportunities**

In the coming years, the ICEC Executive would like to focus on initiatives that emphasize the following activities:

1. **Strengthening the interaction between CE, PM and QS disciplines**
   - Disciplines often operate independently. Closer cooperation is needed, as is an understanding and sharing of the available depth of skills and knowledge.
   - Many project managers are not skilled in CE and QS methodologies, and may not be aware of the benefits of applying those skillsets.
   - Similarly, the CE and QS worlds can benefit on projects from better integration and application of organizational, business, financial, risk awareness, and management processes.
   - CE and QS skillsets often overlap and complement each other, yet the two disciplines rarely coordinate and are often limited by global region.
   - CE, QS, and PM organizations lack sufficient cooperation, and could benefit from inter-organization education and knowledge-sharing opportunities, resulting in global best practices for projects.

   ✓ ICEC has potential to make that happen because of ICECs unique combination of CE and PM organizations.
      - How do we prove that cooperation yields better project results?
      - How do we create relationships with universities, to assist with cross-training between disciplines?

2. **Increasing cooperation with IPMA (International Project Management Association), national PM organizations, and other strategic cooperation partners**
   - Cooperation between organization boards and common working groups should be emphasized.
   - More joint conferences and seminars should be sought.
   - More strategic cooperation partners should be identified and pursued.
   - Leverage the existing strong relationship with PMA India, whose leadership actively participates in both organizations.
ICEC and IPMA have an existing relationship which should be extended, providing mutual benefit as argued above. A win-win situation can be achieved for both parties.

- How can we identify strategic cooperation partners that will yield the most benefit?
- What relationships do active ICEC members have with other organizations? ICEC could conduct a survey, asking ICEC member organization representatives whether they are members of other organizations.
- How can we piggyback on the expansion of large member organizations, such as AACEI and RICS, in their global expansion?

3. Further developing ICEC as a portal to the project world

- The ICEC web page should be improved and continuously updated to become a portal to the project world, acting as a networking “node” by providing technical information and contact information.
- Seminars and congress should put more focus on a holistic approach to Project execution using a broad set of skillsets, both qualitative and quantitative, including often-ignored “soft skills”.
- Products such as the journal need to be published on a regular basis.

- Certain ICEC member associations have deep technical resources.
  - Looking at recent “best practices” publications released by CII and PMI, how can ICEC leverage existing technical resources from member organizations and become a clearinghouse for project best practices and educational establishment research?

4. Encouraging and helping member organizations to implement certification programs

- Member organizations and other third parties have a demonstrated need to implement certification programs, which can improve the quality of services provided on a project and also advance the careers of member individuals.

- ICEC is a natural starting point and a knowledge center for the process of developing and implementing such programs.
  - What effort is needed by member organizations, in developing their own certification programs?
  - How can ICEC leverage existing knowledge and certifications, to assist?
  - What would happen if ICEC developed a global certification program? What resources would be needed to administer the program?

5. Influencing decisions makers /authorities

- A greater effort should be made to influence national and international governmental bodies. Many governments are putting more emphasis on avoiding or recovering cost overruns on big construction projects. The CE and QS professions can offer substantial value in this arena.

- ICEC’s NGO status with the Economic and Social Council of the United Nations is a good example of such an effort. The challenge here is to convert this status to concrete actions.
  - What relationships exist with governmental bodies?
  - What members of member organizations can assist?
6. **Higher visibility and relevance of ICEC**

- Special efforts should be made to make ICEC more present in daily life in the member organizations.

- ICEC has a lot to offer, but the potential is not utilized in too many cases. ICEC is too unknown in many member organizations.
  - What technical products and education opportunities does ICEC have to offer?

7. **Increasing the number of member organizations and resources**

- The number of member organizations and active individuals should be increased to reach the full potential of ICEC.

- Financial resources need also to increase, in order to fulfill the visions.

- ICEC is a valuable organization and has the potential to further growth.
  - How does ICEC communicate value to member organizations?
  - Has a survey ever been conducted to ask member organizations what they want?
  - What large public and private entities in the industry would want to market ICEC?
  - How would universities benefit from being active with ICEC?

8. **Increasing member organization resources dedicated to ICEC**

- The executive board needs to delegate more responsibility to member organizations in implementing the strategic plan, freeing the Executive to focus on growth, marketing, and developing relationships.

- Individuals with long-term potential should be identified at member organizations, to reduce the annual churn of contact persons and the need for the cycle of re-education of member organizations regarding the ICEC mission.

- More resources are needed to supplement the executive board, regional representatives, and member organization representatives.
  - How can ICEC motivate member organizations (passionate members who take initiative and have momentum) to assist?

9. **Engagement with and relevance of ICEC to individual members**

- Reduce the disconnect between the ICEC as an institution and the broader CE/QS/PM membership, notwithstanding the undoubted enthusiasm of councillors.

- Make a stronger case for the existence of the ICEC institution.

- Existing initiatives could be enhanced, or supplemented.
  - How can the International cost data program be revitalized?
  - What other potential "projects" can be developed?
  - What contributions can be made to "social projects" such as the UN Habitat and or post disaster reconstruction?
ITEM 7

ICEC Constitution - Revisions

Carsten Wredstrom/Alexia Nalewaik
CONSTITUTION AND BYLAWS OF THE INTERNATIONAL COST ENGINEERING COUNCIL

(As amended September-October 2006-2014)

CONSTITUTION

Article I - Nature and Purpose

Section 1: The name of this organisation is "The International Cost Engineering Council," and its abbreviated name is "ICEC."

Section 2: This Council has been created with the objective of promoting cooperation among national and multi-national cost engineering, quantity surveying and project management organisations worldwide for their mutual well-being and that of their individual members.

Section 3: ICEC is a nonprofit organisation of international character whose objectives are to encourage, promote, and develop the science and art of cost engineering, quantity surveying and project management, hereinafter collectively referred to as the cost management profession, for the public good, worldwide.

Specifically, ICEC will:

a. Coordinate and sponsor International Congresses on a global scale.
b. Support and encourage International Symposia on a continental scale.
c. Promote mutual cooperation between national and international organisations, which serve the cost management profession.
d. Encourage cost management professionals in countries where no formal association or organisation exists to join together to form a group with objectives compatible with those of ICEC and its Members and Associate Members.
e. Participate in international events related to the practice of cost management sponsored by governmental and private organisations, national or international, whether Members or Associate Members of ICEC or not, provided that these events are in keeping with the objectives of ICEC.
f. Promote:
   i. Individual or collective visits among individual members of ICEC Members and Associate Members.
   ii. Interchange of professors, lecturers, engineers, and students among universities, colleges, and Members and Associate Members.

g. Organize:
   i. Administrative relations among national and multi-national associations of cost management professionals.
   ii. Technical, economic, and social interchange among the Members and Associate Members, individually and collectively.
   iii. Technical contests and competitions among cost management professionals and students.

h. Promote the study of cost management problems of worldwide or multi-national character.

   i. Collaborate with the United Nations and other international and regional agencies in the formulation and implementation of policies affecting project and asset development, execution, operation, and retirement, with respect to cost management, quantity surveying, and project management, at policy, strategy, and implementation levels of economic and social development programs.

Section 4: ICEC may be dissolved only by unanimous resolution taken by the Delegates present at any regular meeting of the Council or at an extraordinary meeting summoned by two-thirds of the Members for that purpose. Such a resolution shall be submitted to the Members for confirmation in accord with the Bylaws. In case of dissolution, the assets of ICEC, real and monetary, shall be disposed of in the manner provided for in the Bylaws.

Section 5: For the purposes of this Article, the functions of cost engineering, quantity surveying, and project management, hereinafter collectively referred to as cost management, encompass:
a. Providing of independent, objective, accurate, and reliable capital, operating, and retirement cost assessments of assets, usable for investment, planning, funding, and project control and operating decisions

b. Analyzing investment and development for the guidance of owners, contractors, end-users, and other stakeholders

c. With respect to cost management matters, setting project objectives in line with the purpose(s) set up by general management and managing the resources necessary to meet the objectives.

Article II – Composition

Section 1: A Member of ICEC is a national or multi-national cost management association or organisation. In the event that an Association applies to become a Member or Associate Member of ICEC and is headquartered in a country which is already represented by one or more Members, the application for membership shall be approved subject to review by all Members from that country prior to being considered by Council. Members shall be national or multi-national in nature, nonprofit, and have as their primary objective the advancement of the science and art of cost management as defined in Article I, Section 5, of this Constitution.

An Associate Member of ICEC is a non-profit national or multi-national association which is interested in the objectives of ICEC and which has fewer than 100 individual members and which has requested Associate Membership. Any such association which does not desire to be a full ICEC Member, or which does not otherwise qualify as a Member, may become an Associate Member as provided for in the Bylaws.

Section 2: The Council shall be divided into geographic regions. The number of regions and the boundaries of the regions shall be determined by vote of the full Council.

Section 3: The Founding Members of ICEC are: the American Association of Cost Engineers [now AACE International](AACE); the Association of Cost Engineers, Limited (ACostE); the Sociedad Mexicana de Ingenieria Economica y de Costos [now the Sociedad Mexicana de Ingenieria Economica Financiera y de Costos] (The Mexican Society of Engineering Economics, Financing and Costing) (SMIEFC); and the Dutch Association of Cost Engineers (DACE), [formerly known as WEBCI].

Section 4: Each Member of the Council shall have one vote which shall be vested in a Delegate named by the Member association or organisation. Each Associate Member of the Council shall name a representative to meetings of the Council. Representatives shall have voice, but not vote, in Council discussions.

Section 5: Regular meetings of the Council shall be held on the occasion of International Congresses and at such other times and places as sanctioned by a majority vote of the Delegates at a prior regular meeting of the Council.

Extraordinary meetings of the Council may be held as prescribed in the Bylaws. No actions may be taken at such extraordinary meetings other than those directly relating to the subject(s) or purpose(s) for which the extraordinary meeting was called.

Section 6: Informal meetings of the Council may be held upon the call of the Chair and/or Secretary for the sole purpose of coordinating committee activities and planning of International Congresses and Symposia. No actions taken at such informal meetings shall be binding upon the Council until duly ratified by a majority of the Delegates present at a subsequent regular meeting of the Council.

Section 7: Decisions of the Council shall not be binding upon Members or Associate Members of ICEC until ratified in accord with the Bylaws.

Section 8: Officers of the Council shall consist of:

a. The Chair who shall be the presiding officer of the Council.

b. A Senior Vice Chair who shall preside at all meetings of the Council in the absence of the Chair.
   i. In the event of incapacity or resignation of the Chair, the Senior Vice Chair shall assume the office of Chair for the unexpired portion of the Chair’s term of office.

c. Two Administrative Vice Chairs.

d. A Technical Vice Chair.

  e. The immediate Past Chair.
f. A Secretary-General who shall also act as Treasurer of the Council.

g. The appointed Regional Director for each Region of the Council. These positions may be held by elected officers of the Council or by other persons appointed by the Chair.

To ensure widespread geographic representation among the Officers of the Council, the Chair, Senior Vice Chair, and Administrative Vice Chairs shall reside in different countries.

In the event of incapacity or resignation of any officer of the Council, other than the Chair or Past Chair, the Chair in consultation with the Member or Associate Member to which the resigning officer belongs/belonged shall appoint a replacement to assume said office until the next regular meeting of the Council.

Section 9: The Officers of the Council shall be elected by majority vote of the Delegates present at each regular meeting of the Council which is held in conjunction with an International Congress to serve until the conclusion of the next International Congress. Officers may be elected from the membership of any Member or Associate Member in accordance with the Bylaws and need not be a Delegate.

Section 10: The Chair may not be a Delegate to the Council. The Chair may vote only to break a tie vote of the Council. Officers who are not Delegates hold no vote on the Council. In the event that a Delegate is elected as Chair, the Member represented by that Delegate shall appoint a new Delegate to the Council.

Section 11: Upon approval of a majority of the Delegates present at any regular meeting, Observers to the Council may be named by any national or multi-national cost management association or organisation to represent nations not otherwise represented on the Council.

Section 12: Correspondents may be named to the Council by the Chair and/or Secretary-General to represent nations in which no formal or informal cost management association or organisation is headquartered.

Section 13: Representatives, Observers and Correspondents, as provided for in Sections 4, 10 and 11 of this article, shall have no vote in Council affairs.

Section 14: Membership of a Founding Member may be terminated only by written approval of the other Founding Members except where the Founding Member has been shown to have violated this Constitution. Termination of membership shall otherwise be as prescribed in the Bylaws.

Article III – Language

Section 1: The official language of the Council shall be English.

Section 2: International Congresses shall be held as prescribed in the Bylaws. The official written language of said Congresses’ Proceedings shall be English.

Article IV – Amendments

Section 1: Amendments to this Constitution and the Bylaws may be proposed by any Member, through their duly appointed Delegate, at any regular or extraordinary meeting of the Council.

Section 2: Proposed amendments shall be distributed by the Secretary-General to all Members no less than 90 days prior to the meeting at which said amendments are to be presented to the Council.

Section 3: A three-fourths vote of the Delegates present at any duly called regular or extraordinary meeting shall be required prior to submittal of any amendments to the Members for approval.

Section 4: Amendments as approved in accord with Section 3 above shall take effect upon approval of four-fifths of the ruling bodies of the Members. Responses shall be made within 90 days and lack of a response shall be considered as acceptance of the proposal. At the end of the 90-day period, the Secretary-General shall tabulate the votes received and notify all Members of the resulting decision.
Article V - Records and Limitation

Section 1: A complete accounting shall be kept of all monies received and expended by the Council. These financial records shall undergo an independent audit every two years by persons or a company qualified to perform this audit. The results of the audit shall be reported to the Council, as soon as practical.

Section 2: No part of the earnings of ICEC shall benefit its Members, trustees, officers, or other private persons. ICEC may, however, make reasonable payment for services rendered for the purposes listed in Article I.

BYLAWS

Article I – Membership

Section 1: National or multi-national associations or organisations may be admitted as Members or Associate Members of the Council upon affirmative vote of two-thirds of the Delegates present at a regular meeting of the Council. Prior to admission to membership, said organisations shall submit to the Secretary-General:

a. A description of their objectives.

b. A copy of their Constitution or other governing document (with an English language translation thereof if English is not the primary language of the original document).

c. A description of their requirements of individual or corporate membership in their association or organisation, including a copy of their membership application form (with an English language translation thereof if English is not the primary language of the original application form).

d. A tabulation of the number of their individual and corporate members.

e. A description of the types of organisations for whom their individual members work.

f. Payment of the ICEC annual subscription fee for the year in which membership application is made.

g. A copy of their most recent annual financial status report.

h. A copy of any journal or other document published by them or in their name.

Section 2: Termination of membership on the Council shall be by:

a. Written resignation of the Member or Associate Member.

b. Failure of the Member or Associate Member to remit subscription fees for a period of two or more years, subject to approval of the Council under Section 2d.

c. Violation of the Constitution by the Member or Associate Member, subject to approval of the Council under Section 2d.

d. A three-fourths resolution of the Delegates present at a regular or extraordinary meeting of the Council that the Member or Associate Member no longer qualifies for membership.

d-e. Insolvency of the Member or Associate Member, resulting in dissolution of the organisation.

Section 3: Members and Associate Members shall acknowledge their membership in ICEC on their letterhead and shall use English as the official language for correspondence between Members and Associate Members.

Section 4: All Members and Associate Members will grant reciprocal association membership to individual members of other ICEC Members and Associate Members who may be temporarily visiting or working in another country.

Article II – Government

Section 1: The address of ICEC will be that of the Secretary-General of ICEC.

Section 2: The officers shall constitute the Executive Branch of ICEC and shall:

a. Guide the general policy of ICEC by recommendations to the Delegates, Members and Associate Members.

b. Supervise the work of ICEC committees, as established by majority vote of the Delegates present at any regular or extraordinary meeting of the Council.
c. Act in accord with resolutions and authorizations approved by a majority of the Delegates present at any regular or extraordinary meeting of the Council.

d. Give account of its works by written reports presented at each regular meeting of the Council.

e. Present at each regular meeting of the Council a report of all activities since the previous regular meeting.

Section 3: An ICEC Newsletter will be assembled and issued at least twice a year and distributed by the ICEC Secretary-General.

Section 4: In the interim between regular or extraordinary meetings of the Council, the Chair and/or Secretary-General may request a vote of the Members on matters brought to their attention which they feel cannot await a decision at the next regular or extraordinary meeting including the approval of any major variations to the operating plans and budgets approved by the Council. In such cases, the voting procedure shall be as follows:

a. Proposals from any Member, the Chair, or the Secretary-General shall be circulated by the Secretary-General to the Members.

b. Each Member must respond within 90 days expressing acceptance or objection to the proposal. Absence of a response shall be considered as acceptance of the proposal.

c. If no objections are received within 90 days, the proposal shall be accepted.

d. If any objections or exceptions are received, the Secretary-General shall send copies of all such responses to each Member with a ballot for voting on the proposal.

e. Responses shall be made within 90 days and lack of a response shall be considered as acceptance of the proposal. At the end of the 90-day period, the Secretary-General shall tabulate the votes received and notify all Members of the resulting decision.

f. All such interim decisions are subject to reconfirmation at the next regular Council meeting.

Article III - Procedure for Nominating and Electing Officers

Section 1: A Nominating Committee will be established under the direction of the immediate Past Chair to recommend candidates for office. Membership on the Committee will consist of the immediate Past Chair, the present Chair, and optionally, other Past Chairs or officers no longer a candidate for office.

Section 2: The Nominating Committee shall submit to the Secretary-General and all Members, the names of one or more candidates for the elective offices at least 90 days before the next regular meeting of the Council.

Section 3: Additional nominations may be made by written petition of two or more Members. Such petitions must be received by the Secretary-General and all Members at least 30 days before the next regular Council meeting.

Article IV - Duties of Officers

Section 1: The Chair is the chief executive officer of the International Cost Engineering Council. He/She shall:

- Preside over all business meetings of the Council
- Manage, together with the Executive Committee, the business of ICEC in accordance with the Constitution and Bylaws
- Provide strategic leadership of ICEC and take appropriate initiatives to ensure the Strategic Plan and bi-annual Action Plan are implemented
- Serve as Observer to the Advisory Board
- Serve as a member of the Nomination Committee
  preside at all business meetings of the Council and shall be responsible for administering its affairs according to the policies and regulations established by the Council.

Section 2: The Senior Vice Chair is a member of the Executive Committee, and shall:

- Act on behalf of the Chair whenever the Chair is unable to perform his/her duties
- Administer the assets of ICEC according to approved policies, and give account of the balance sheets at each regular meeting of the Council.
At the full Council meeting, the current Senior Vice Chair (in cooperation with the Secretary / Treasurer and Chair) shall present an action plan and corresponding budget which must be approved by the Council.

- Review the action plan for the previous term, and revise to include the objectives for the upcoming term.
- Review the Constitution and Bylaws for any necessary changes.
- Review the Strategic Plan for any necessary changes.

Serve as Chair of the Membership Development Committee:

- Hold responsibility for initiating, developing, and maintaining relations with external organisations.
- Coordinate activities to stimulate formation of new cost management associations.
- Coordinate activities to encourage the growth of ICEC through new membership.

Serve as co-Chair of the Planning Committee:

will act for the Chair whenever the Chair is unable to perform his/her duties, and shall preside at all meetings of the Council in the absence of the Chair. He/She will also coordinate activities to stimulate formation of new cost management associations and serve as co-chair of the Planning Committee.

The Senior Vice Chair shall also administer the assets of ICEC according to approved policies and give account of the balance sheets at each regular meeting of the Council. At each regular Council meeting, the current Senior Vice Chair shall present an operating plan and corresponding budget which must be approved by the Council. The incoming Senior Vice Chair shall arrange for the audit of the Council's accounts.

Section 3: One of the Administrative Vice Chairs as named by the Chair will act for the Senior Vice Chair whenever he/she is unable to perform his/her duties. Both Administrative Vice Chairs will chair or coordinate administrative committees as assigned by the Chair and will serve as members of the Planning Committee.

Section 4: The Vice Chair Administration (External Relations) is a member of the Executive Committee, and shall:

- Serve as Chair of the External Relations Committee, with the goals of:
  - Coordinate cooperation with other global and International Professional Bodies.
  - Oversee development and implementation of the UN Strategy.
- Serve as Vice Chair of the Membership Development Committee.

Section 5: The Vice Chair Administration (Marketing) is a member of the Executive Committee, and shall:

- Serve as Chair of the Marketing Committee, with the goals of:
  - Be responsible for International Congresses and Marketing.
  - Develop and implement the Council’s marketing strategy.
  - Promote the image and recognition of professions represented by ICEC.
  - Identify existing non-member Professional Organisations in the cost management profession, and encourage them to become Members or Associate Members of ICEC.
- Serve as Vice Chair of the External Relations Committee.

Section 46: The Technical Vice Chair is a member of the Executive Committee, and shall:

- Act on behalf of either of the Administrative Vice Chairs whenever he/she is unable to perform his/her duties.
- Coordinate various technical committees.
- Serve as a member of the Planning Committee.
- Chair the Standards & Professional Development Committee, with the objective of:
  - Establishing technical goals.
  - Promoting development and publication of international practices and standards.
  - Promoting international comparative research and education programmes through a network of academicians and researchers.
- Serve as Director of the Accreditation Committee.
  - Oversee accreditation of member Certification programmes and establishment of new ones.
- Serve as Vice Chair of the Marketing Committee.

will act for the Administrative Vice Chair whenever he/she is unable to perform his/her duties. He/She will coordinate the various technical committees and will serve as a member of the Planning Committee.
Section 57: The immediate Past Chair will be a member of the Executive Committee, and shall:

- Chair the Nominations Committee
- Serve as co-Chair of the Planning Committee
- Carry out special assignments as requested by the Chair
- Chair the Nominating Committee and carry out special assignments as requested by the Chair.

Section 68: The Secretary-General is a member of the Executive Committee, and shall:

- Keep the Council minutes, and a current list of Members, Associate Members and Delegates
- Be responsible for all official correspondence of the Council
- Take charge of the dues and funds of the Council and shall disburse same upon authority of the Council
- Report at all meetings of Council, or more often as requested
- Oversee Administration, Networking and Member Services
- Be responsible for the management of the ICEC Secretariat, which includes:
  - Communications
  - Publication of the ICEC Roundup Newsletter
  - Website development
  - Finance and accounts
  - Liaison and coordination of Committees
- Serve as Director of the Academic Forum, with the goals of:
  - Establishing and coordinating the Academic Forum
  - Acting as liaison and promoting contacts with Academicians and Educational Institutions for exchange of research and educational information
  - Establishing a database for research and educational information
- Keep the Council minutes, a roll of Members, Associate Members and Delegates, and shall be responsible for all official correspondence of the Council. He/She shall also have charge of the dues and funds of the Council and shall disburse same upon authority of the Council. He/She shall report at all meetings of Council, or more often as requested.

Section 9: The ICEC Regional Executive shall be comprised of:

- Members of the ICEC Executive in the Region
- Members of the ICEC Advisory Board in the Region
- Four Regional Directors, who shall:
  - Hold a meeting of all Delegates and Representatives from the Region not less frequently than once per year
  - Executive Officers of the Council are ex-officio members of such Regional meetings
- Encourage and promote the holding of International Symposia, other objectives of ICEC and decisions of the Council within the Region
- Keep the Chair and Secretary of the Council informed of all Regional activities
- Present at each regular meeting of the Council a report of all activities of the Region since the previous regular meeting
- Serve as a member of the Membership Development Committee
- Four Deputy Regional Directors (External Relations), who shall serve as members of the External Relations Committee
- Four Deputy Regional Directors (Marketing), who shall serve as members of the Marketing Committee
- Four Deputy Regional Directors (Standards & Professional Development), who shall serve as members of the Standards & Professional Development Committee
- Four Deputy Region Directors (Academic Forum & Research), who shall serve as members of the Academic Forum & Research Committee
- Four Assistant Secretaries, who shall:
  - Assist the Secretary/Treasurer at the Regions
  - Assist the Region Executive in Region Communications & Administration, in cooperation with members of the ICEC Executive and ICEC Advisory Board in the Region

Article V – Meetings
Section 1: At regular and extraordinary meetings of the Council, voting shall be by show of hands unless one or more Delegates request a written ballot. The number of Delegates present at a duly called meeting shall constitute a quorum.

Section 2: Extraordinary meetings of the Council may be called by the Chair or any four Members upon written request to the Secretary. Such extraordinary meetings shall be held at such time and place as shall be named by the Chair no earlier than 90 days after written notification to the Members and Associate Members.

Section 3: Except as otherwise noted above, all meetings of the Council shall be governed by the current edition of “Robert’s Rules of Order.” In accord therewith, except as otherwise specified in the Constitution or Bylaws and in “Robert’s Rules of Order,” all decisions of the Council shall be by majority vote of the Delegates present at any duly called regular or extraordinary meeting. In the event of a tie vote the Chair’s vote shall be decisive.

Article VI - International Meetings

Section 1: International meetings will be of two types:

a. International Congresses, sponsored by one or more Members or Associate Members and endorsed by ICEC, and
b. International Symposia, sponsored by a Member or Associate Member, with the support and cooperation of ICEC.

Section 2: An International Congress will be endorsed by the International Cost Engineering Council and without their approval the title “International Congress” shall not be used. In this capacity, the ICEC is acting as the agent of its Members and Associate Members.

Section 3: The ICEC will determine the frequency and general location of International Congresses. In principle, International Congresses will be held every two years. No Member or Associate Member may sponsor two consecutive International Congresses.

Section 4: The formal proposal to hold an International Congress will be made by the sponsoring Member(s) and Associate Member(s) to the Council.

Section 5: The sponsoring Member(s) and Associate Member(s) will be responsible for the financial management of the meeting (whichever type). They will receive any profit and underwrite any loss that may result. As a portion of the expenses for an ICEC endorsed international meeting, the sponsoring Member(s) and Associate Member(s) shall include a fee per paid attendee to be paid to ICEC at the conclusion of the meeting. The amount of the fee shall be established by the Council as provided for in Article VIII of these Bylaws.

Section 6: Before the title of "International Congress" is granted to any proposed meeting, the sponsoring Member(s) and Associate Member(s) shall submit their formal proposal for the meeting to the ICEC. The proposal will specify the arrangements for the meeting covering:

a. Location.
b. Date and duration.
c. Structure of meeting; including subjects, number of papers, plans for ensuring international participation, and accommodation.
d. Associated technical activities.
e. A summary financial plan to demonstrate the financial viability, specifying the proposed breakeven point and the proportion of attendees expected to attend from the host country. The cost estimate will include the established fee to ICEC.
f. Arrangement for living accommodation and social programme for attendees.
g. Timetable for publicizing the Congress, obtaining papers and inviting people to attend.

A preliminary proposal should be submitted so that, whenever possible, approval in principle can be given four years before the date of the proposed Congress, and the firm proposal submitted so that approval to use the title “International Congress” can be given two years before the proposed date for the Congress.

Section 7: An event of this nature would normally be expected to last not less than three days.
Section 8: Before giving approval, the ICEC would normally expect to see a balanced technical programme covering both subjects of general interest that would appeal to a large number of cost management professionals, and a number of specialized topics that would appeal to experts in particular fields. Arrangements would be required so that papers could be presented in English and the language of the host country. Further translation facilities may be provided at the discretion of the sponsoring Member(s) and Associate Member(s).

Section 9: Arrangements would be specified in the proposal for approval for the accommodation of attendees and the related social programme of events. These must be such that they provide a good environment for the informal meeting and exchange of views of attendees and their families.

Section 10: The proposed timetable shall fully recognize the long lead time required to organize events of this complexity, especially the time required to communicate internationally and, if applicable, to effect translation of technical copy into English.

Section 11: A report on the conduct of each Congress including pertinent information and statistics on attendance and financial outcome shall be submitted to the Secretary within six months after the conclusion of the Congress.

Article VII - Regions

Section 1: For each Region established by the full Council, the Chair shall appoint a Regional Director, who shall be responsible for coordinating joint activities of Members and Associate Members located within the Region.

Section 2: The Regional Director shall:

a. Hold a meeting of all Delegates and Representatives from the Region not less frequently than annually. The officers of the Council are ex-officio members of such Regional meetings.

b. Encourage and promote the holding of International Symposia, other objectives of ICEC and decisions of the Council within the Region.

c. Keep the Chair and Secretary of the Council informed of all Regional activities.

d. Present at each regular meeting of the Council a report of all activities of the Region since the previous regular meeting.

Section 3: Regional meetings:

a. Shall develop their objectives and rules of procedure and adopt same, subject to the approval of the Council.

b. May discuss local issues that affect only the regional Members and Associate Members and general issues that affect the whole membership. Decisions can be taken on local issues; but on general issues recommendations shall be submitted to other Regions for further discussion and to the full Council for final approval.

Section 4: The Regional Director and Delegates shall have no power to commit the Council, and are responsible to their Member and Associate Member associations for their actions.

Article VIII – Duties of Directors, Boards, and Committees

Section 1: The Council may establish committees to facilitate the functioning of the Council.

Section 2: Administrative committees will be chaired by Council officers and Delegates as determined by the Bylaws or as appointed by the Chair. Other committee members will be appointed by the committee chair subject to any requirements established in these Bylaws.

Section 3: The Council may also establish technical committees to sponsor or coordinate studies among its Members and Associate Members. These studies should be of major importance and worldwide relevance. The committees may be permanent or temporary, depending on the nature of the study. The committees may be chaired by Council Officers, Delegates, and country representatives as appointed by the Chair. Participants from individual Members will be determined by that association.
Section 4: Administrative and technical committees shall develop their objectives and rules of procedure and adopt same, subject to the approval of the Council.

Section 5: Temporary ad hoc committees may be appointed and discharged at the discretion of the Council Chair.

Section 6: The ICEC Executive Committee is comprised of:
- ICEC Chair (Chair of the Executive Committee)
- Members of the ICEC Executive

Section 7: The Membership Development Committee is comprised of:
- Senior Vice Chair (Chair of the Committee)
- Vice Chair Administration - External Relations (Vice Chair of the Committee)
- Region Directors-Members

Section 8: The External Relations Committee is comprised of:
- Vice Chair Administration - External Relations (Chair of the Committee)
- Vice Chair Administration - Marketing (Vice Chair of the Committee)
- Deputy Region Directors ( External Relations)

Section 9: The Marketing Committee is comprised of:
- Vice Chair Administration (Marketing ) (Chair of the Committee)
- Technical Chair (Vice Chair of the Committee)
- Deputy Region Directors Marketing

Section 10: The Standards and Professional Development Committee is comprised of:
- Technical Chair (Chair of the Committee)
- Secretary-General (Vice Chair of the Committee)
- Deputy Region Directors ( Standards & Professional Development)

Section 11: The Academic Forum & Research Committee is comprised of:
- Secretary-General (Chair of the Committee)
- Deputy Directors (Academic Forum & Research)

Section 12: The Nomination Committee is comprised of:
- Immediate Past Chair (Chair of the Committee)
- Chair of ICEC
- Chair of the ICEC Advisory Board

Section 13: The Planning Committee is comprised of:
- Immediate Past Chair (co-Chair of the Committee)
- Senior Vice Chair (co-Chair of the Committee)
- Chair of ICEC
- Administrative Vice Chairs
- Technical Vice Chair
- Chair of the ICEC Advisory Board

Section 14: The ICEC Advisory Board shall be formed of Past Chairs of ICEC & Past Chairs of other Global / International Organisations a) that are in the cost engineering or project management professions, b) who belong to Associations / Institutes that are members of ICEC, or c) who hold a Cooperative Agreement with ICEC. The Chair of the Advisory Board will be appointed by the ICEC members. The Advisory Board shall:
- Act as Ambassadors of ICEC
- Provide oversight of the governance and performance of ICEC and recommend reviews if necessary
- Promote sustainability issues of the cost management profession worldwide
- Promote the sustainability of ICEC
- Provide one member to the Nomination Committee

**Section 15:** The Audit Committee shall be formed by the Chair of the Advisory Committee and two other Past Chairs, excluding the Immediate Past Chair. The Audit Committee shall:

- Arrange for the annual audit of the Council's accounts

**Section 16:** Additional members may be co-opted into all Committees except that of the Executive Committee, Nominations Committee, and ICEC Advisory Board. Co-opted members may include Past and Current Presidents and Executives of members associations who are able to bring their experience and influence into the work of ICEC so as to reflect ICEC Regional and Zonal representations.

**Article IX – Financial**

**Section 1:** Funds for operation of the Council may be obtained from dues of Members and Associate Members, income from International Congresses and Symposia, and other sources as appropriate.

**Section 2:** The schedules for dues and fees will be established by Council subject to approval by a two-thirds vote of the Members in accordance with Article II, Section 4.

**Section 3:** Annual dues shall be payable in advance on January 1 of each year, and the Secretary shall annually invoice each Member and Associate Member on or before such date.

**Section 4:** In the event that the Council shall be dissolved for any reason, its assets – physical and monetary - shall be disposed of as follows:

a. All just debts shall be paid from cash on hand; all other assets shall be sold if said cash is insufficient to pay all debts and claims.

b. Any remaining assets, for which there are not just claims or debts, shall be turned over, without any restrictions whatsoever, to the Member and Associate Member societies, in proportion to their annual dues at the time of the dissolution of the Council.

**Article X – ICEC Secretariat and Regional Secretariats**

**Section 1:** The ICEC Secretariat shall be the Office of the ICEC Secretary-General or as determined by the Council from time to time. The Secretariat is currently hosted by AIQS.

**Section 2:** The ICEC Administrator shall be per current arrangements and managed by the Secretary-General

**Section 3:** The Regional Secretariat shall be the Office of the Regional Director, or as determined by the Regional Executive Committee

**Section 4:** The Zonal Secretariat shall be the Office of the Deputy Regional Director, or as determined by the Regional Executive Committee

**Article XI - Procedure for Amending the Bylaws**

**Section 1:** The same procedures and requirements as given in Article IV of the Constitution shall apply to these Bylaws, except that a majority vote by all Members will be sufficient to approve changes in the Bylaws.

**Section 2:** The Council may number and renumber the various articles and sections of the Constitution and Bylaws to facilitate ready reference.
Article XI - Emblem and Seal

Section 1: The official emblem of the Council shall be of the shape and design as illustrated.

Section 2: The official seal of the Council shall be the same shape and design as the emblem but shall carry the words, "Founded 1976".
ITEM 8

ICEC Strategic Plan - Revisions

Carsten Wredstrom/Alexia Nalewaik
INTERNATIONAL COST ENGINEERING COUNCIL

STRATEGIC PLAN

(As adopted 30 June 2000 and as amended 29 June 2008)

Mission Statement

1.1 The mission of the International Cost Engineering Council (ICEC) is to promote the profession and co-operation between cost management and project management societies worldwide for their mutual wellbeing and that of their individual members.

Objectives of ICEC

2.1 To encourage, promote, and advance the sciences and arts of cost engineering, quantity surveying, and project management for the public good and betterment of the profession, worldwide.

2.2 To co-ordinate and sponsor International Cost Engineering, Quantity Surveying and Project Management Congresses and Symposia events.

2.3 To encourage cost engineers, quantity surveyors and project managers in countries where no formal association or organisation exists to form a professional group with objectives compatible with those of ICEC and its members.

2.4 To participate in international events related to the practice of cost engineering, quantity surveying and project management sponsored by governmental and private organisations, national or international, whether members of ICEC or not, provided that these events are in keeping with the objectives-mission of ICEC.

2.5 To further research and development of cost engineering, quantity surveying and project management methodologies and best practices.
2.6 To further the study of cost engineering, quantity surveying and project management problems of worldwide-universal or multinational character.

2.7 To encourage and aid the development of professional certification programmes in cost engineering, quantity surveying and project management.

2.8 To collaborate with the United Nations and other international and regional agencies in the formulation and implementation of policies affecting construction and engineering development with respect to cost, procurement and project management at policy, strategy and implementation levels of economic and social development programmes.

Strategic Goals

3.1 Administration / Communications Goals

3.1.1. The goal of the officer’s succession is to ensure diverse participation from all regions at the regional director and executive level.

3.1.2 The duties and responsibilities of the executive will be reviewed and revised as appropriate at the beginning at each new administration.

3.1.3 The ICEC web page will be maintained as the primary communications tool for the organization.

3.1.4 The organization will make technical information accessible by appropriate means, including through member societies and the ICEC web page.

3.1.5 ICEC will continue to maintain a calendar of cost management and project management meetings in the following priority:

1. ICEC endorsed congress, symposia and regional meetings;

2. Member society meetings;
3. Associated society meetings;

4. Selected non-associated meetings or events consistent with ICEC mission and objectives.

3.2. Technical, Education, Certification Goals

3.2.1. Promote the development and publishing of:

1. International best leading practices and standards;

2. International skills and knowledge.

3.2.2. Promote the development and publishing of cost data and information.

3.2.3. Promote contacts among educational establishments to exchange information on curricula and access to research. Also to promote educational programmes in cost engineering, quantity surveying and project management.

3.2.4. Continue the accreditation of member organisation certification programmes, promote formation of new certification programmes and support other forms of professional review programmes.

3.3. International Congresses and Meetings

3.3.1. International congresses and meetings will continue to be supported as one of the organization Council’s highest goals.

3.3.2. Congress and meetings will be supported in the following priority:

1. ICEC sponsored;

2. Member society;

3. Associated society;

4. Non-associated society meeting consistent with ICEC mission and objectives.
3.4. Membership

3.4.1. Systematically approach potential new member organisations to ICEC especially those in developing nations.

3.4.2. Develop a marketing strategy for organisational growth and retention.

3.4.3. Encourage participation of younger members in ICEC, through member societies.

3.5. Co-operation with other Professional organisations

3.5.1. Promote co-operation between International professional societies.

3.6. Image & Recognition

3.6.1. Promote activities, which enhance the standing of the cost engineering, quantity surveying and project management professions.

3.6.2. Support activities, which encourage the development of a legal basis for the professions through national and local regulatory bodies.

3.6.3. Provide ICEC recognition through ICEC of individual members or member societies.

3.7. ICEC and Governmental / Private Organisations

3.7.1 Develop a biennial work plan for ICEC’s in conjunction with United Nations (UN) related programmes and activities for implementation by the ICEC’s UN / Human Settlements group,

Regional and National associations.

3.7.2 Provide information on about UN international, regional and national programmes and activities which are compatible with the goals and objectives of ICEC for participation of member associations at the national, regional and international levels.
3.7.3 Encourage members to take advantage of the social and commercial benefits of UN regional programmes and activities worldwide.

3.7.4 Co-operate and collaborate with other UN non-governmental organizations (NGOs) in aspects of UN programmes and activities (international, regional and national) which are compatible with the goals and objectives of ICEC at the regional and member associations’ levels.

3.7.5 Co-ordinate ICEC’s activities with the UN and allied international and regional agencies.

3.7.6 Development of plans for promotion of the global aspect of the profession, with emphasis on governmental and educational institutions, as well as private companies.

3.8 Networking and Services offered, which make up through the ICEC member organisations

3.8.1 Promote networking among and information to the individual members, member organisations, and firms.

3.8.2 Promoting research projects and encourage interaction and collaboration amongst researchers and practitioners.

3.8.3 Further development and promotion of services offered to individual members, member organisations and firms.
ITEM 9

ICEC Action Plan 2014-16

Carsten Wredstrom/Alexia Nalewaik
ICEC Action Plan 2014-2016

1. Organisation of 2016 World Congress
   a. Team leader: Paulo Dias
   b. Team members: Aldo Mattos, Angelo Valle, ICEC Secretariat

2. Develop written policies & procedures for ICEC
   i. Write policies & procedures for production of the biannual World Congress
   ii. Other administrative policies & procedures as required
   b. Team leader: TT Cheung
   c. Team members: Alec Ray, Julie Owen, John Haynes, Matthew Nicholas

3. Establish a baseline Body of Knowledge that includes both cost engineering and quantity surveying
   i. Identify existing inventory of Professional Standards/Best Practices (2008)
   ii. Update global inventory of Professional Standards/Best Practices
   iii. Create baseline ICEC BoK
   iv. Use the ICEC baseline to map the Body of Knowledge against that of IPMA
   b. Team leader: Sam Griggs & Andrew Harfield
   c. Team members: Alexia Nalewaik, Andrej Kerin, Dr Charles Mbelede, Teoh Wooi Sin, Egon Wortmann, Francesco Solustri, Shi Li, Peter Schwanental, Secretariat, James Arrow

4. Develop a strategy for implementing and maintaining Memorandums of Understanding and Cooperative Agreements
   i. IPMA
   ii. FIG
   iii. RICS
   b. Team leader: Peter Cox
   c. Team members: Murtala Oladapo, Carsten Wredstrom, Peter Smith

5. Development of an ISO standard for cost management
   a. Team leader: Ginette Basak
   b. Team members: Angelo Valle, Sam Griggs, Martine Miny

6. Upgrade the ICEC website
   a. Team leader: ICEC secretariat
   b. Team members: Carsten Wredstrom, Alexia Nalewaik, Peter Smith, Janne Skovgaard
7. Attract new organisations to become ICEC members
   i. Identify existing organisations
   ii. Focus on membership in the Middle East
   iii. Promote the formation of new member organisations in areas underserved by ICEC
   b. Team leader: Madhu Pillai
   c. Team members: Kwadwo Osei-Asante, Robert Pearl, Teoh Wooi Sin, Angelo Valle

8. Significantly increase marketing of ICEC
   i. Identify corporate sponsors
   ii. Enable ads in the published ICEC Roundup and the website
   iii. Develop regional activities in conjunction with regional board meetings
   iv. Develop more professional-looking promotional materials
   b. Team leader: Eugene Seah
   c. Team members: Julie Owen, K. Obeng Ayirebi, Peter Schwanental, Secretariat

9. Integrate research and education programmes into ICEC activities
   i. Identify network of academicians and researchers
   ii. Identify support from universities
   iii. Create a list of coursework providers
   b. Team leader: Peter Smith
   c. Team members: Gianluca di Castri, Dr. Paul Ho, Njeri Wachira Towey, Basie Vester, Dennis Lenard

10. Develop a strategy for the participation of younger members in ICEC activities
    a. Team leader: TT Cheung
    b. Team members: Eugene Seah, Shi Li, ICEC Secretariat, Janne Skovgaard

    a. Team leader: Ong See Lian
    b. Team members: TT Cheung, Kwadwo Osei-Asante, Robert Pearl, Teoh Wooi Sin, HH Kwan, Murtala Oladapo, James Arrow

12. Continue efforts toward development and implementation of United Nations Strategy
    i. Includes Central Product Classification (CPC) with the Economic and Social Council (ECOSOC) and World Trade Organisation (WTO)
    b. Team leader: Murtala Oladapo
    c. Team members: Kwadwo Osei-Asante, HH Kwan, Femi Onashile, Peter Cox, Ong See Lian
ITEM 10

Memorandums of Cooperation (MOCS)

ICEC/PAQS MOC (signed 9 June 2014, Hong Kong) - TT Cheung/Alexia Nalewaik

ICEC/AAQS MOC (to be approved for signing) - Rob Pearl/Carsten Wredstrom
MEMORANDUM OF CO-OPERATION (MOC)
BETWEEN THE
PACIFIC ASSOCIATION OF QUANTITY SURVEYORS (PAQS)
AND THE
INTERNATIONAL COST ENGINEERING COUNCIL (ICEC)

In recognition of the mutual interest and benefit to members of both organisations, this Memorandum of Co-operation (MOC) establishes the basis for co-operation between the Pacific Association of Quantity Surveyors (PAQS) and the International Cost Engineering Council (ICEC).

This memorandum records the agreement reached between the two signatories in Hong Kong SAR, People’s Republic of China, on and effective from 9 June 2014. The term of the MOC is 5 years from the beginning of the effective date.

We agree that:

1. PAQS and ICEC will undertake to work together to promote internationally recognised standards and best practices in the fields of Quantity Surveying, Cost Engineering and Project Cost Management within the construction and built environment professions.

2. The signatories will undertake to exchange information relating to each association’s activities, including details of conferences, seminars and training programs which may be of interest to the respective memberships. Both parties agree in principle to publish this type of information on their respective websites.

3. The signatories will undertake to collaborate and assist where possible on research projects and other programs and initiatives developed by either association to promote the advancement of best practices in Quantity Surveying, Cost Engineering and Project Cost Management within the construction and built environment professions.

4. The signatories will work together to promote the profession and professional standards in the Asia-Pacific region.

5. This MOC should not prevent similar relationships and/or agreements with other bodies.

6. This MOC is not legally binding on either party. Each party shall be responsible for their own financial obligations. For any changes of termination of the MOC, either party should give one-month written notice prior to the termination date and followed with thorough discussion, or less by mutual consent.

7. This MOC may be renewed by mutual agreement between the parties.

Ms. Xu Huiqin  
PAQS Chair

Dr. Alexia Nalewaik  
ICEC Senior Vice-Chair

Signed on behalf of:

Pacific Association of Quantity Surveyors

Signed on behalf of:

International Cost Engineering Council

DATED 9 JUNE 2014
MEMORANDUM OF CO-OPERATION (MOC)
BETWEEN THE
AFRICA ASSOCIATION OF QUANTITY SURVEYORS
(AAQS)
AND THE
INTERNATIONAL COST ENGINEERING COUNCIL (ICEC)

In recognition of the mutual interest and benefit to members of both organisations, this Memorandum of Co-operation (MOC) establishes the basis for co-operation between the Africa Association of Quantity Surveyors (AAQS) and the International Cost Engineering Council (ICEC).

This memorandum records the agreement reached between the two signatories in Milan, Italy on and effective from 18 October 2014. The term of the MOC is 5 years from the beginning of the effective date.

We agree that:

1. AAQS and ICEC will undertake to work together to promote internationally recognised standards and best practices in the fields of quantity surveying, cost engineering and project cost management within the construction and built environment professions.
2. The parties will undertake to exchange information relating to each association’s activities including details of conferences, seminars and training programmes which may be of interest to the respective memberships. Both parties agree in principle to publish this type of information on their respective websites.
3. The parties will undertake to collaborate and assist where possible on research projects and other programmes and initiatives developed by either association to promote the advancement of best practices in quantity surveying, cost engineering and project cost management within the construction and built environment professions.
4. The parties will work together to promote the profession and professional standards in Africa and elsewhere.
5. This MOC should not prevent similar relationships and/or agreements with other bodies.
6. This MOC is not legally binding on either party. Each party shall be responsible for their own financial obligations.
7. This MOC may be renewed or terminated by mutual agreement between the parties, in which case either party should give one-month written notice prior to the event.

Prof. Robert Pearl
President AAQS

Signed on behalf of:

Africa Association of Quantity Surveyors

DATED 18 OCTOBER 2014

Mr Carsten Wredstrom
ICEC Chair

Signed on behalf of:

International Cost Engineering Council
ITEM 11

New ICEC Member Associations

DVP (Germany)  - Application approved 15 Nov 2013
CIQS (Canada)  - Application approved 4 Jun 2014
SMaP (France)  - Application submitted 9 Oct 2014 (to be voted on by meeting delegates)
DVP-Projektmanagement Herbsttagung 2014

Freitag, 28. November 2014 | Düsseldorf

"Organisation und Auswahl der Projektbeteiligten als Schlüsselfaktor des Projekterfolges"

-Mindeststandards und Entwicklungstendenzen-

Tagungsort:
Radisson Blu Scandinavia Hotel Düsseldorf

Weitere Informationen erhalten Sie [hier](http://www.dvpev.de/fachtagungen-2014).

» MEHR ERFAHREN ([SHOP/SEMINAR/HT 14](http://shop.seminar-HT%2014))

12/10/2014 10:49 AM
Welcome to CIQS

CIQS is the premier professional association that sets the highest standard for construction and infrastructure economics in Canada. Designated Professional Quantity Surveyors (PQS) and Construction Estimator Certified (CEC) professionals counsel building owners, developers, designers and contractors at every stage of the design, procurement and construction process to help ensure a return on investment is delivered.

In today’s economic climate, Professional Quantity Surveyors and Construction Estimator Certified professionals are more valued than ever as an integral part of the building and construction process. Not only do we play a key role in ensuring infrastructure investment is protected, our members daily identify opportunities and efficiencies that deliver benefits to the triple bottom-line.

CIQS is supported by regional affiliate offices located coast-to-coast. Join us and help us set the highest standard for construction economics in Canada.

Affiliated Associations
- British Columbia
- Maritimes

Become A Member
- Why Become a Member
- Designations Defined

Announcements
The 19th Pacific Association of Quantity Surveyors Congress
29-May-2015
The 19th Pacific Association of Quantity Surveyors Congress will be held in Yokohama, Japan from May 29 to June 1, 2015. Schedule o..

CPD
The CIQS CPD program is aimed at keeping its members current with the latest knowledge and technologies to provide relevant, up-to-date professional advice.
Members Sign in for exciting news on CPD

Become a member of CIQS. Complete your application.
Learn more about earning a valuable and recognized designation Professional Quantity Surveyor or Construction Estimator Certified (CEC).
Bienvenue sur le site de la Société de Management de Projet

La SMaP est une association française, loi de 1901, à orientation professionnelle, créée en juillet 2006, sous le nom de société française pour l'avancement du management de projet.

Nous contacter

Fondée par des professionnels et des entreprises pratiquant couramment le management de projet, la SMaP est un des agents en France de l'association internationale de certification IPMA.

Les Statuts et les autres documents de référence en donnent l'organisation.

Un bulletin d'inscription en ligne est à votre disposition pour devenir membre de l'association.

La Lettre de la SMaP (dernier numéro)

LES CERTIFICATIONS

Tout ce que vous voulez savoir sur la certification

L’EVALUATION DES PROJETS ET DES ORGANISATIONS

L'excellence des Projets

IPMA : les "Awards"

La Maturité du fonctionnement en mode Projets des Organisations

L’ASSOCIATION

La SMaP
Ses Missions
Ses Activités
Le Projet SMaP

Accès au réseau social SMaP (IPMA)
Par le biais du réseau social, faites part de vos remarques, vos idées, vos questions ... et répondez aux questions...

Le but de ce réseau est de permettre à des chercheurs et des professionnels dans le domaine du management de projet de faire connaissance et de dialoguer sur les sujets de recherche qui les intéressent.

La Lettre de la SMaP (numéros précédents)

AUTRES EVENEMENTS

Soirées Séminaires, Conférences
Soirées Séminaires Passées
Conférences Passées
Les Groupes de travail

AUTRES LIENS

SmAP 26, rue de Londres, 75009 Paris
Tel : 01 78 42 36 90 Mail : info@smap-asso.eu Site : http://www.smap-asso.eu

Coordonnées

Coût

Accueil
1- Objectives of the association

Extract of the SMaP Bylaws dated Sept 11 2012
made Oct 2 2014

ARTICLE 2 - Goals of the association:

• Promoting the general science concepts, methods, best practices, techniques and tools of Project Management with information, research, standardization and education.

• Certification of skills of people in the field of project management within the framework of internationally recognized benchmarks.

The association's action is in France

ARTICLE 3 - Resources of the association:

• The welcome and service to members.
• Organizing meetings, conferences, seminars and conventions.
• The contacts and exchanges with other associations with similar goals or similar goals in France or in foreign countries
• The dissemination of magazines on Internet or printed
• The publication of works related with Project Management
• Certification of individuals.
• Any other means likely to improve the knowledge and practice of Project Management.
2- BYLAWS

Translation (unachieved) of the SMaP Bylaws dated Sept 11 2012
made Oct 2 2014

A / GENERAL

ARTICLE 1 - Constitution:
The name of the association is:
French Society for the Advancement of Project Management
The abbreviation of its name is: SMAP
Its duration is unlimited.
It is headquartered:
3 Chemin du haut de Vaux 78600 Le Mesnil le Roi France

It can be transferred to any town in the Ile de France on decision of the Board.
Its legal status is: Association Loi de 1901

ARTICLE 2 - Goals of the association:

• Promoting the general science concepts, methods, best practices, techniques and tools of Project Management with information, research, standardization and education.

• Certification of skills of people in the field of project management within the framework of internationally recognized benchmarks.

The association’s action is in France

ARTICLE 3 - Resources of the association:

• The welcome and service to members.
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• The contacts and exchanges with other associations with similar goals or similar goals in France or in foreign countries
• The dissemination of magazines on Internet or printed
• The publication of works related with Project Management
• Certification of individuals.
• Any other means likely to improve the knowledge and practice of Project Management.

ARTICLE 4 - Meetings, Regulations and Rules of Procedure (RP) of the association

The legitimacy of power in the association is expressed by the general meetings (Below designated AG). The ordinary general meeting (hereinafter referred AGO) meets annually. The operating rules are defined by the following documents:

These bylaws define the legal framework for the association. They can only be modified only extraordinary general meeting (EGM designated below).

The Rules of Procedure (hereinafter referred RI) describes the procedures for implementing the statutes. It is adopted and modified by the Board and immediately applicable. It must be ratified by the next General Meeting (AGM or EGM). The Assembly has the power to undo the effects of previous provisions for a possible refusal to ratify these provisions.

ARTICLE 5 - Resources of the association

They consist of:
1- Income of property,
2 -Dues and subscriptions of its members, whose amount and methods of application are set annually and included in RI.
3 -Grants from the state, counties, municipalities and public institutions and / or companies,
4 -Product of gifts whose use is permitted during the year, of resources created in exceptional circumstances and, if necessary, with the approval of the competent authority,
5 -Subscriptions to publications and other services, enrollment fees to certifications, conferences, project parties, etc.
6 -Payments received for services rendered.
7 -Product of certification operations.
8 -Any other resources authorized by the laws and regulations.

The resources of the association are collected and administered in the manner prescribed by the RI.
ARTICLE 11 - the association consists of:
- Individual members: any individual update of his dues, with a right to vote.
- Companies adhering any legal person updates his dues, having the right to vote in the college societies. Their representatives have a right to vote in college individual members under the provisions of RI
  - Associate Individual Members: A person having no right to vote at meetings, but may be present or represented.
  - Associated companies: any legal person having no right to vote in college societies. Their representatives have a right to vote in college individual members under the provisions of RI
  - Honorary members: any natural person to whom the board has conferred the title because of the exceptional contribution she has made to the association. Honorary members are entitled to vote at meetings and are exempt from dues
  - Inactive Member means a Member out of date of his fees, but whose striking out is not done.

Companies whose main object is consulting, training, software publishing in the field of project management cannot be member companies. They may be associated companies and without the right to vote at meetings of companies. Their employees, directors, officers may be individual members without limitation.

In the following of these bylaws, the term "member" means "update of his dues"

ARTICLE 12 - Adherent societies. Colleges

Member companies can register to the association a specified number of their employees. This number is fixed at the same time that the contribution and the same procedures specified in RI. One of these employees is the representative of the company. Others have the status of associate members.

The representatives of the companies are involved in the ordinary meetings with the same status and powers of an individual member.

At extraordinary general meetings, representatives of member companies and individual members form two separate colleges. Resolutions must get a simple majority in both colleges to be adopted. Quorum rules apply to each of the two colleges. Each of the two colleges have the right to request a meeting convened under the conditions described in items for these meetings.

The college societies also meets once a year at least with the board convened by the President to review the applications of companies. The double majority of the board and the college must be obtained to accept a nomination. The rule is the same in case of cancellation of society, with the same provisions of majority for such transactions as individuals.

ARTICLE 13 - Accepting members
- Individual members: by the Board of Directors
- Members participating companies: by the board and the college of societies.
- Honorary members: by the Board of Directors
- Associate members: by the Board of Directors (automatic admission of employees of a member company)

ARTICLE 14 - The membership of the Association shall be forfeited:
- For resignation
- For striking out for non-payment of dues
- For striking out for serious misconduct

Striking out is done in accordance with RI.
Delisting for misconduct is decided by the Board of Directors by a majority of ¾ of the members present or represented. It must be ratified by the next General Assembly the same majority.
A person should always be able to present his case before the Board and the GA. There must have been convened in accordance with RI

ARTICLE 15 - Telecommunications and Internet Requirements

All members must have a connection to the Internet and can be reached by phone. Possession of an email address and a telephone is a prerequisite for registration as a member of the association. Members must always be informed of the changes in its telephone and email contact association.
Negligence in this area frees the association of its notification responsibilities to him.
ARTICLE 20 – Nomination du conseil d’administration

ARTICLE 21 – Nomination du président et du vice-président
A l’issue de la première réunion du Conseil d’Administration suivant l’assemblée générale annuelle, le conseil choisit parmi ses membres, s’il y a lieu, un président et un vice-président élus pour 2 ans. Les présidents et vice-présidents ne sont pas rééligibles au même poste à l’expiration de leur mandat.

ARTICLE 22 – Nomination du trésorier et du secrétaire général
A l’issue de la première réunion du Conseil d’Administration suivant l’assemblée générale annuelle, le conseil choisit parmi ses membres, s’il y a lieu, un trésorier et un secrétaire général. Ils sont élus pour deux ans. Ils sont rééligibles.

ARTICLE 23 – Nomination du bureau
A l’issue de leur nomination, les président, vice-président, trésorier et secrétaire général fixent les autres fonctions et l’effectif du bureau qui devra conduire l’administration courante de l’association. Ils choisissent parmi le conseil les autres membres du bureau qui sont désignés pour la durée de l’exercice. Le conseil doit approuver la composition générale du bureau par un vote.

ARTICLE 24 – Préconisation de succession
Le conseil doit enfin indiquer par qui il souhaite que le président soit remplacé à l’issue de son mandat. Cette personne doit faire partie du bureau et accepter. Si cette préconisation porte sur le secrétaire général ou le trésorier, ou si ceux-ci manifestent leur intention de ne pas briguer une réélection, le conseil doit aussi indiquer la (les) personne(s) qu’il préconise pour le (les) remplacer. Ces préconisations ne deviennent effectives que si elles sont confirmées par le conseil en fonction à la date des fins de mandat, et si les personnes pressenties maintiennent leurs acceptations.

D/ CONSEIL D’ADMINISTRATION

ARTICLE 30 – Réunions
Le Conseil d’administration se réunit une fois au moins par trimestre et chaque fois qu’il est convoqué par son Président ou sur demande du quart de ses membres. La présence du tiers des membres du Conseil d’Administration est nécessaire pour la validité des délibérations.

ARTICLE 31 – Publicité des décisions du conseil
Il est tenu procès verbal des réunions du CA. Celui-ci est accessible par l’ensemble des membres actifs. Le président peut décider d’inviter au conseil des membres ou des employés de l’association.

ARTICLE 32 – Les membres du Conseil d’Administration
ne peuvent pas recevoir une rétribution à raison des fonctions qui leur sont confiées, sous quelle que forme que ce soit (financière ou en en nature). Des remboursements de frais sont seul possibles conformément aux lois et règlements en vigueur et après approbation par le CA.

ARTICLE 33 – Insuffisance de participation
Au delà du nombre d’absences prévu par le RI, le président a la faculté de faire constater l’insuffisance de participation d’un administrateur par le CA. Il peut demander alors l’exclusion cet administrateur pour ce motif dans les conditions précisées au RI. Elle ne devient définitive qu’après décision de l’AGE.

Le constat d’insuffisance de participation suffit pour constituer un des éléments de la vacance définie à l’article suivant.

ARTICLE 34 – Vacance.
Le Conseil d’Administration peut être réduit par le décès, la démission, l’exclusion ou l’insuffisance de participation de l’un et/ou de plusieurs de ses membres.

Si le nombre d’administrateurs est devenu inférieur ou égal aux deux tiers des membres élus après la dernière AG, le CA doit pouvoir au complément de ses membres. Ces cooptations par le CA doivent être validées par une élection formelle lors de la première AG suivante.

ARTICLE 35 – Pouvoirs.
Le Conseil d’Administration est investi des pouvoirs les plus étendus pour exécuter tous les actes qui ne sont pas réservés à l’Assemblée Générale. Leurs modalités sont définies par le règlement intérieur de l’association.

Le conseil surveille la gestion des membres du Bureau et a toujours le droit de se faire rendre compte de leurs actes. Il peut procéder à la constitution de tout comité, et se faire communiquer tout document. Il peut interdire au Président ou au Trésorier d’accomplir un acte qui entre dans leurs attributions, d’après les statuts, et dont il conteste l’opportunité.

ARTICLE 36 – Décisions.
Les décisions sont prises à la majorité absolue des administrateurs présents et/ou représentés. En cas de partage, la voix du Président n’est pas prise en compte.

E/ DIRIGEANTS

ARTICLE 40 – Président.

En cas d’absence, il est remplacé et peut donner délégation dans les conditions qui sont fixées par le RI.

ARTICLE 41 – Vice président.
Il assiste le président dans tous ses actes. Il en est le représentant habituel. Il en est normalement le successeur.

ARTICLE 42 – Secrétaire général
Le Secrétaire Général est chargé, par délégation du président, de la tenue de tous les documents qui régissent le fonctionnement de l’association à l’exception des documents comptables. Il rédige les procès verbaux, tient à jour le RI et les statuts, gère les archives. Il tient les documents obligatoires et assure les formalités de déclaration et de
Les administrateurs sont leurs mandataires. Elles sont les seules dépositaires du pouvoir de l’association.

ARTICLE 50 – Assemblées Générales (AG)

Elles sont convoquées en tant qu’assemblées ordinaires ou extraordinaires selon la nature de leur ordre du jour. Leur vote s’effectue alors de manière différente. Elles se réunissent chaque fois qu’elles sont convoquées par le Conseil d’Administration ou sur demande du quart au moins des membres adhérents. Leur ordre du jour est fixé par le conseil d’administration ou par un bureau qu’elles constituent si elles se convoquent elles-mêmes.

Pour toutes les assemblées, les convocations doivent être envoyées au moins quinze jours à l’avance et en précisant l’ordre du jour. Les rapports et documents qu’il est prévu de présenter à l’AG doivent être joints à la convocation.

Outre les sujets portés à l’ordre du jour par le Conseil d’Administration, toute proposition, portant la signature de quinze membres adhérents et déposée au secrétariat au moins huit jours avant la réunion, pourra être soumise à l’assemblée en question.

Les agents rétribués de l’Association ou leur(s) représentant(s) peuvent être appelés par le Président à assister sans droit de vote aux Assemblées générales.

ARTICLE 51 – Assemblée générale ordinaire (AGO)
Elle est convoquée par le président au moins une fois par an avant le 15 Mai. Elle entend le rapport moral et le rapport financier sur les activités passées et à venir de l’association. Elle approuve le rapport moral. Elle approuve les comptes de l’exercice l’année précédente, fixe la cotisation annuelle, vote le budget de l’exercice suivant, délibère sur les questions mises à l’ordre du jour et pourvoit, s’il y a lieu, au renouvellement des membres du Conseil d’Administration.

Le vote est effectué à la majorité simple des membres

Un rejet du rapport moral ou du rapport financier provoque la convocation d’une AGE dans un délai de 15 jours au moins, deux mois au plus.

Le rapport annuel et les comptes de l’association sont adressés chaque année à tous les membres de l’Association.

ARTICLE 52 – L’Assemblée Générale Extraordinaire (AGE)
L’assemblée générale extraordinaire est composée de deux collèges :
- Membres individuels adhérents
- Membres sociétés adhérentes

Elle se réunit sur décision du conseil d’administration ou sur la demande du tiers au moins des membres de l’un des deux collèges, qui la composent dans les conditions fixées par le RI

Elle ne délibère que si les membres présents ou représentés de chaque collège atteignent le quart des inscrits. Si ce quorum n’est pas atteint, une deuxième assemblée est convoquée de nouveau à quinze jours d’intervalle, et cette fois, elle peut valablement délibérer, quel que soit le nombre de présents et/ou représentés.

L’AGE a tous les pouvoirs d’une AGO. De plus, L’AGE est seule compétente et doit être convoquée dans les cas suivants :
- Rejet des rapports financiers ou moraux à l’AGO.
- Présentation de comptes déficitaires.
- Achats, ventes ou aliénation d’immeubles
- Exclusions d’administrateurs
- Modification de statuts
- Fusion
- Dissolution

Lorsque l’AGE est convoquée uniquement parce que les comptes sont déficitaires, son déroulement et son quorum sont ceux d’une AGO, mais les modalités de vote seront celles d’une AGE.

En cas de rejet des comptes par l’AGO, le CA doit présenter un plan qui recueille la confiance de l’AGE pour poursuivre son administration.

En cas de crise, l’AGE peut mettre fin à tout mandat d’administrateur et en nommer de nouveaux.

Les résolutions sont mises au vote conformément aux dispositions du RI.
Les résolutions doivent obtenir la majorité dans chacun des collèges pour être adoptées.

ARTICLE 53 – Procès-verbaux et publicité
Les délibérations des AG sont consignées par le Secrétaire Général. Les procès-verbaux constatent le nombre de membres présents, et pour chaque scrutin et chaque collège les votants et les suffrages en faveur de la résolution soumise au vote.

Les procès verbaux des AG sont diffusés à tous les membres, ainsi que les rapports moraux et financiers.

ARTICLE 57 – Dissolution
L’AGE appelée à se prononcer sur la dissolution de l’association doit comprendre, au moins, la moitié plus un, des membres en exercice, présents et/ou représentés.

Si cette proportion n’est pas atteinte, l’assemblée est convoquée de nouveau, mais à quinze jours au moins d’intervalle, et cette fois, elle peut valablement délibérer, quel que soit le nombre des membres présents et/ou représentés.

Dans tous les cas, la dissolution ne peut être votée qu’à la majorité des deux tiers des membres présents et/ou représentés.

ARTICLE 58 – En cas de dissolution, l’Assemblée Générale désigne un ou plusieurs commissaires liquidateurs, chargés de la liquidation des biens de l’association.

G/ COMITE SCIENTIFIQUE ET GROUPES REGIONAUX

ARTICLE 60 – Il est institué un comité scientifique
Le comité scientifique est chargé d’élaborer les référentiels scientifiques et techniques des activités de l’association dans le cadre des buts cités à l’article 2. Il est chargé des relations techniques avec les autorités, institutions, instances extérieures ayant un rôle dans l’élaboration de ces référentiels. Il est chargé des relations techniques avec les autorités, institutions, instances extérieures demandant l’intervention de l’association dans ces domaines. Il est animé par un directeur scientifique en conformité aux dispositions du RI.

ARTICLE 61 – Les membres du comité scientifique
Les membres du comité scientifique sont désignés par le CA sur proposition du directeur scientifique. Les modalités de leur désignation et de leur mandat sont précisées au RI.

ARTICLE 62 – Le directeur scientifique
Le directeur scientifique est nommé par le CA parmi ses membres sur une liste établie par le comité scientifique. Les modalités de sa désignation et de son mandat sont précisées au RI.

ARTICLE 63 – L’activité du conseil scientifique
Le comité scientifique est souverain dans ses options techniques ou scientifiques. Son travail vise à répondre à des demandes précises du président et du bureau pour satisfaire les besoins de l’association. Le directeur scientifique est chargé en conséquence de l’organisation du travail du comité selon les dispositions du RI.

ARTICLE 66 – Les groupes régionaux
Les groupes régionaux ont pour but de développer l’action de l’association dans leur zone d’activité définie par celle-ci. Ils n’ont pas de personnalité juridique ou fiscale propre. Ils doivent tenir une comptabilité séparée conforme aux articles 70 et suivants des présents statuts et aux dispositions du RI. Le CA désigne le responsable en charge de l’animation du groupe régional sur proposition du coordinateur des groupes régionaux.

ARTICLE 67 – Un coordinateur des groupes régionaux
Il est tenu une comptabilité faisant apparaître annuellement un compte d’exploitation et un bilan selon les règles édictées au RI. Le compte d’exploitation doit faire apparaître la participation de chaque grande activité à la couverture des frais de structure. La liste des grandes activités est déterminée chaque année par le président et trésorier et approuvées par le CA avant la préparation du bilan et intégrées au RI. Chaque établissement ou groupe régional de l’association doit tenir une comptabilité distincte conforme aux règles de la comptabilité précisées au RI.

ARTICLE 71 – Il est tenu un budget
Il est cohérent avec les grandes activités de la comptabilité. Le budget doit incorporer un plan de trésorerie.

Chaque établissement ou groupe régional de l’association doit tenir une comptabilité distincte conforme aux règles de la comptabilité précisées au RI.

ARTICLE 72 – L’association recourt très largement à l’Internet et aux télécommunications. En conséquence, compte tenu de l’obligation faite à tout membre d’avoir le téléphone et une boîte eMail, l’association peut :

- tenir ses assemblées par eMail
- mettre à disposition les documents nécessaires aux assemblées sur son site
- diffuser les comptes rendus par eMail et sur son site
- recourir au vote par Internet
- accepter une expression électronique des pouvoirs
- tenir ses assemblées sur plusieurs sites simultanément

La confidentialité et l’autheutification sont réglées dans ce domaine par des dispositions spécifiques du RI.

Les convocations formant notifications de griefs, en particuliers dans les procédures envers des membres ou des administrateurs (Arts 14 et 33) doivent être faites par courrier postal recommandé avec accusé de réception.

I DISPOSITIONS TRANSITOIRES

La première assemblée est formée de personnes suivantes qui se donnent les fonctions suivantes :

Philippe Lebigot Président
Véronique Laborde Secrétaire générale
Patrick Gouigoux Trésorier

Elle forme ainsi le premier bureau, qui est constitué pour un an maximum à compter du dépôt des statuts en préfecture. Il adopte les statuts et décide la déclaration de l’association.

ARTICLE 91 – Premières assemblées
Le président convoquera une assemblée générale ordinaire dans les trois mois suivant le dépôt des statuts en préfecture. Cette assemblée aura un rôle constituant. Elle donnera au CA les orientations et des points d’organisation nécessaires à son travail. Elle confianera au président de lui présenter les statuts à nouveau dans un délai d’un an en AGE à compter du dépôt des statuts en préfecture. La première AGE, désignera alors un nouveau conseil d’administration.

ARTICLE 92 – Dispositions dérogatoires
Pendant un an au plus à compter du dépôt des statuts en préfecture et jusqu’à la première AGE qui devra intervenir dans cette période :

- le règlement intérieur sera établi par le conseil d’administration sans nécessité de ratification par l’assemblée générale ordinaire.
- les administrateurs seront désignés par cooptation.
3- REQUIREMENTS FOR MEMBERSHIP

Extract of the SMaP Bylaws dated Sept 11  2012
made Oct 2 2014

B / MEMBERS

ARTICLE 11 - the association consists of:

- Individual members: any individual update of his dues, with a right to vote.
- Companies adhering any legal person updates of his dues, having the right to vote in the college societies. Their representatives have a right to vote in college individual members under the provisions of RI
- Associate Individual Members: A person having no right to vote at meetings, but may be present or represented.
- Associated companies: any legal person having no right to vote in college societies. Their representatives have a right to vote in college individual members under the provisions of RI
- Honorary members: any natural person to whom the board has conferred the title because of the exceptional contribution she has made to the association. Honorary members are entitled to vote at meetings and are exempt from dues
- Inactive Member means a Member out of date of his fees, but whose striking out is not done.

Companies whose main object is consulting, training, software publishing in the field of project management cannot be member companies. They may be associated companies and without the right to vote at meetings of companies. Their employees, directors, officers may be individual members without limitation.

In the following of these bylaws, the term "member" means "member update of his dues"

ARTICLE 12 - Adherent societies. Colleges

Member companies can register to the association a specified number of their employees. This number is fixed at the same time that the contribution and the same procedures specified in RI. One of these employees is the representative of the company. Others have the status of associate members.

The representatives of the companies are involved in the ordinary meetings with the same status and powers of an individual member.

At extraordinary general meetings, representatives of member companies and individual members form two separate colleges. Resolutions must get a simple majority in both colleges to be adopted. Quorum rules apply to each of the two colleges. Each of the two colleges have the right to request a meeting convened under the conditions described in items for these meetings.

The college societies also meets once a year at least with the board convened by the President to review the applications of companies. The double majority of the board and the college must be obtained to accept a nomination. The rule is the same in case of cancellation of society, with the same provisions of majority for such transactions as individuals.

ARTICLE 13 - Accepting members

- Individual members: by the Board of Directors
- Members participating companies: by the board and the college of societies.
- Honorary members: by the Board of Directors
- Associate members: by the Board of Directors (automatic admission of employees of a member company)
ARTICLE 14 - The membership of the Association shall be forfeited:

• For resignation
• For striking out for non-payment of dues
• For striking out for serious misconduct

Striking out is done in accordance with RI
Delisting for misconduct is decided by the Board of Directors by a majority of ¾ of the members present or represented. It must be ratified by the next General Assembly the same majority.
A person should always be able to present his case before the Board and the GA. There must have been convened in accordance with RI

ARTICLE 15 - Telecommunications and Internet Requirements

All members must have a connection to the Internet and can be reached by phone. Possession of an email address and a telephone is a prerequisite for registration as a member of the association. Members must always be informed of the changes in its telephone and email contact association.
Negligence in this area frees the association of its notification responsibilities to him.

Membership application form

civility (Mr., Ms.):
surname:
first name:
date of birth:
main address type (Professional, domicile):
main address street:
main address postcode:
main address city:
main address country:
secondary address type (Professional, domicile):
secondary address street:
secondary address postcode:
secondary address city:
secondary address country:
main email:
main email type (Professional, domicile):
main telephone:
main telephone type (Professional, domicile):
secondary email:
secondary email type (Professional, domicile):
secondary telephone:
secondary telephone type (Professional, domicile):
sector of activity:
employer:
motivation for membership application:
SMaP Members

Oct 1, 2014

Individual members : 718

Companies : 3 (Alstom, EurocontrolProjects, Thales)

SMaP individual members are professional in active life, retired professional and students about to enter professional life. Their sector of activity is mainly industry, in more or less equal balance of process industries and manufacturing industries. A few only from the services sector, but in growing percentage. A few from the public sector.

All members are practitioners of project management (including cost engineering)

SMaP is a member of IPMA, and many members are IPMA certified, thus interested in the art of being a project manager. SMaP hopes that ICEC membership will help to widen the members skills to Cost Engineering Experts.
ITEM 12

International Cost Management Standard (ICMS)

Carsten Wredstrom/Peter Smith/RICS/CEEC
ITEM 13

Global Cost Management Standards – ISO, Competency Standards, Certification, Cooperation with IPMA

Carsten Wredstrom/Alexia Nalewaik/Peter Smith/IPMA
ITEM 14

Reports –

Regions, Member Societies & Prospective Members
ITEM 14.1

Region 1 Director Report

Angelo Valle (IBEC – Brazil)
ITEM 14.1

Region 1 Member Association Reports
REPORT OF __ AACE International _______________________
TO THE INTERNATIONAL COST ENGINEERING
COUNCIL MEETING

Date of Report ______ October 6, 2014 _______________________

1. Country: _____________ USA ______________________________

2. Organization's Name:
   Postal Address: 1265 Suncrest Towne Centre Drive, Morgantown, WV, 26505-1876 USA
   Telephone: 1-800-858-2678, Fax No. 1-304-291-5728, email address: info@aacei.org, website: www.aacei.org

3. ICEC Representative/Delegate's Name: James Arrow, FRICS, DRMP
   Postal Address: Same as above.
   Telephone No. Fax 1-832-517-9654
   E-mail address: jearrow@gmail.com

Alternate Representative/Delegate's Name:
Postal Address: N/A

4. Current List of Executive with Address, Phone, Fax, E-mail:
   (Please provide information for your President/Chairman, Vice President/Chairs, General Secretary, Treasurer, and Executive Secretary/General Manager)
   1. President=Martin Darley, FRICS, CCP, Chevron PRC, 575 N. Dairy Ashford Rd., Houston, TX USA 77079, president@aacei.org
   2. President-Elect= Julie Owen, PSP, CCP, 1844 Las Lunas St., Pasadena, CA USA 91107 preselect@aacei.org
   3. Past-President=John Ciccarelli, PE CCP, PSP Marsh Risk Consulting, 14 Southland Dr., Hillsborough, NJ USA 08844, pastpres@aacei.org
   4. VP-Administration=Nick Kellar, CCP, EVP, PSP, British Petroleum, 12841 Midon Dr., Anchorage, AK USA 99516, vpadmin@aacei.org
   5. VP Finance=Joe Wallwork, PE, CCP, CFCC, PSP, Nautilus Consulting LLC, 6800 Jericho Tpke, Ste 216E, Syosset, NY USA 11791, vpfinance@aacei.org
   6. VP-Technical Board=Dan Melamed, CCP, EVP, US Department of Energy, 4417 Clearbrook Ln., Kensington, MD USA 20895, vptechboard@aacei.org
   7. VP-Education Board=James Zack, Jr. CFCC, Navigant Consulting, Inc., 3539 Pinewood Ct., Johnstown, CO USA 80534, vpedboard@aacei.org
   8. VP-Certification Board=Charles E. Bolyard, Jr. CFCC, PSP, MBP, 3040 Williams Dr., Ste. 300, Fairfax, VA USA, 22031, vpcertboard@aacei.org
   9. VP-North American Regions=Maria Cristina Baltazar, PE, PSP, Prime AE Group, Inc., 3130 Elliott St., Baltimore, MD, USA 21224, vpregions-na@aacei.org
   10. VP-International Regions=Madhu P. Pillai, CCP, Kentz Engineering International Ltd. PO Box 31412, Euro Village Compound, Al Khobar, Eastern Pr., Saudi Arabia 31952, vpregions-int@aacei.org
5. Number of Members by Category (as of September 30, 2004):  
(Please list each category of membership and the number of members in each category)

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<th>Member Type</th>
<th>Membership Description</th>
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<td>Military Service Apprec Member</td>
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<td><strong>Total Members</strong></td>
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<td><strong>Total</strong></td>
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<td><strong>87</strong></td>
<td><strong>76</strong></td>
<td><strong>8174</strong></td>
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</table>

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):

3. June 30-July 3, 2013, Annual Meeting in Washington, DC USA

7. Scheduled Future Seminars/Conferences/Congresses:
(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

2. June 28-July 1, 2015, Annual Meeting in Las Vegas, Nevada, USA

8. Potential Future Events under Consideration: (Please list):

1. November 11-13, 2015, International Total Cost Management Conference in Istanbul, Turkey
9. Any New Initiatives/Innovations?

1. Launched the International Total Cost Management Conference the first ever association conference being held annually outside North America.
2. Launched the Mentoring Program on the AACE website. Effort conducted in conjunction with Mentoring Advisory, Women in Project Controls, and Young Professional Committees.
3. Launched computer based certification testing in partnership with Kryterion to expand the reach of the certification program globally.
4. Launched TCM Today Webinar series. Ten webinars offered annually and added to on-line learning library for on-demand viewing.
5. Launched on-line learning center that features modules based upon actual technical presentations captured at our Annual Meetings. Each recorded unit includes a live audio recording of the speaker synchronized to the slides accompanying the presentation. Presentations available from past two years of Annual Meetings.
6. Launched Visual TCM that graphically demonstrates the integration of strategic asset management and project controls process maps of the TCM Framework.

10. Training/Certification Issues?

Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm for guidelines and application forms).

All certifications are ICEC accredited. In 2012, computer based testing was launched globally with Kryterion. There are 4,063 actively certified members. New certifications established in June 2013 for Decision and Risk Management Professional, DRMP and the entry level Certified Scheduling Technician, CST.

11. Any Important New Publications? (Please list.)

(If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).

No new publications this year.

12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

May 2014 - Executed cooperative agreement with HKIS, Hong Kong Institute of Quantity Surveyors
October 2014 – Executed cooperative agreement with AICE, Associazione Italiana D-Ingegneria Economica Cooperating with PAQS to advertise the upcoming ITCM Bangkok event.

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

Concerned the CEEC presentation to ICEC alleges support from AACE International. There is no known cooperation with CEEC at this time.

14. Any other items of interest which you wish to report:
PAQS MEMBER ORGANISATION'S ANNUAL REPORT
TO THE PAQS BOARD - 2014

Please complete and email to secretariat@rism.org.my by 5 May 2014.

1. Name of Member organization:

   Canadian Institute of Quantity Surveyors

2. Number of members:

   Professional Quantity Surveyors = 768
   Construction Estimator Certified = 270
   Associate = 487
   Retired = 84
   Honorary Life = 16
   Full time Students = 162
   Total of members = 1,787

Affiliated Associations:

1. Canadian Institute of Quantity Surveyors - British Columbia and Yukon
2. Canadian Institute of Quantity Surveyors - Prairies and Northwest Territories
3. Canadian Institute of Quantity Surveyors - Ontario
4. Canadian Institute of Quantity Surveyors - Quebec
5. Canadian Institute of Quantity Surveyors - Maritimes
6. Canadian Institute of Quantity Surveyors - Newfoundland and Labrador

3. Current address/contact details of your member organisation's head office/secretariat:

   Street & mailing address : 90 Nolan Court Unit, Unit 19, Markham, Ontario, L3R 4L9 Canada

   Email: info@ciqs.org

   Website: www.ciqs.org

   Phone: (905) 477 0008 Fax: (905) 477 6774

4. Current office holders:

   Chair: Mark Gardin, PQS(F)
   Vice Chair: Dave Burns, PQS
5. Names of your official delegates to the PAQS Board

1. Mark Gardin, PQS(F)
2. Dave Burns, PQS
3. Andrew Collins, PQS

6. Others of your organisation on PAQS Committees or attending the Board meeting:

Board Officers : Ian Duncan, PQS(F) (In his capacity as PAQS Vice President)
Research Committee : Dave Burns, PQS
Education Committee : Andrew Collins, PQS
BIM Committee : Mark Gardin, PQS(F)
Young QS Group : Natalie Alexander, PQS

7. Report on your organisation's activities since previous PAQS Board meeting, including a brief comment on the state of the construction industry in your country:

- 54th CIQS Annual General Meeting held on June 13-15, 2013 in Montreal
- CIQS Congress will be held on June 19-21, 2014 in Calgary
- 55th CIQS Annual General Meeting will be held in September, 2014 in Markham
- New book was published this year “Smart Economics in the Development of Real Estate”
- Renovation of CIQS Headquarters in Markham was completed
- The top three items in our strategic plan were focused on this past year:
  (1) Governance - New By-laws were approved at the 2013 AGM which changed the organizational structure of the CIQS. Work continues on our national standards, affiliate agreements, etc.
  (2) Website - A completely revamped new website for CIQS and all the affiliates along with new content management system to manage our membership information was launched in the spring of 2013. Work has continued since the launch to refine and improve our websites.
  (3) Human Resources - Staffing committee have addressed the shortage of human resources at CIQS. A new bi-lingual webmaster has been hired and plans are underway to hire an Education/Membership and PR/Marketing staff person this year.
- Construction has become a cornerstone of the Canadian economy. The sector employs 1.27 million Canadians or approximately 7 per cent of Canada’s total workforce. Annually, construction is responsible for nearly $90 billion in economic activity or 7 per cent of Canada’s overall Gross Domestic Product. In the decade ahead, the Canadian construction market is expected to become the 5th largest in the world, driven primarily by global demand for natural resources and the urgent need to modernize Canada’s aging national infrastructure. - See more at: http://www.cca-acc.com/en/about-cca#sthash.05iFVqDJ.dpuf
IBEC

IBEC (Brazilian Cost Engineering Institute) is a nonpolitical and nonprofit entity that aims to promote the techniques and technologies of Cost Engineering as multidisciplinary science, integrating businesses and professionals active in all segments and promoting lectures, meetings techniques, courses, seminars, conferences, publications, and especially the exchange with counterparts from other countries.


IBEC has always been concerned to promote events such as meetings, courses, lectures, seminars, national and regional publications and with the intent to promote techniques and technologies, concepts and parameters of Cost Engineering. IBEC is also present, participating and supporting events in construction area and similars, in order to promote the Cost Engineering and multidisciplinary science.

Cost Engineer Day

Since 2006, IBEC holds annually the celebration of Cost Engineer Day and rewards the highlights of national engineering, believing that the valuation of these professionals is a satisfaction and adds, in many ways, benefits in development of science costs and seeking greater and deserved recognition in the area.

Every year since 2007, IBEC celebrates the Cost Engineer Day, created under Law 4.905/2006, by the congressmen Luiz Paulo Correa da Rocha and Paulo Ramos. During the ceremony, always celebrated in May, IBEC also celebrates his anniversary and pays special tribute to the authors of the Law of Cost Engineer Day with the presence of more than two hundred participants.
At the ceremony this year, IBEC honored professionals who have distinguished themselves by their contribution to a better country.

During the ceremony held on the evening of May 06 at the Windsor Atlântica Hotel, in Rio de Janeiro, IBEC honored professionals who stand out for their contribution to the country's development.

The ceremony was brightened this year by the Chairman and by the Secretary General of International Cost Engineering Council (ICEC), respectively, Carsten Wredstrom, from Denmark, and Peter Smith, from Australia. Both received a special tribute for their performance in support the global cost engineering. They got to know the work of IBEC and its struggle for the recognition of Cost as an engineering science in the country and throughout Latin America.

The IBEC Board of Directors with the ICEC Chairman, Carsten Wredstrom, from Denmark, and the ICEC Secretary General, Peter Smith, from Australia
IBEC Socio-environmental responsibility

The socio-environmental responsibility in business is a concept applied to the entire productive chain. Not only the final product should be evaluated by environmental or social factors, but the concept is of common interest and therefore should be diffused throughout any production process. Thus, as consumers, companies are also responsible for their suppliers and should enforce their codes of ethics to products and services used throughout its production processes.

According to this paradigm, IBEC presents its Environmental Program, which aims to promote environmental solutions for business activities in several areas.

IBEC, as an entity with the essential purpose of fomentation and expansion of knowledge and education, began in 2012 the implementation of its Socio-environmental Responsibility Project: IBEC Social. In pursuit of providing the highest quality education and to promote digital inclusion for low income population, IBEC Social has proposed to use as an instrument of action, school support classes for youth and adults besides computer classes, in addition to distributing basic food baskets seeking to minimize emergency situations.

IBEC Social conducts activities at Christmas, on Children’s Day and also has a Choir formed by elderlies.

In line with the current reality, IBEC takes another qualitative leap, through consolidation and formalization of IBEC Environmental Program. In this program, the initiatives related to the environment, as internal actions to reduce carbon emissions, gain importance and IBEC provides services to third parties. Through the Carbon Zero Program, IBEC is committed to the neutralization of carbon dioxide by planting trees in partnership with the Brazilian Society of Forest Engineers (SBEF). To this end we have formed a multidisciplinary technical team composed by experienced professionals.
IBEC through Brazil

IBEC held the 1st Brazilian Forum of Cost in Public Works in major cities of Brazil, in 2011 and 2012. The main goal was to discuss appropriate methodologies to budgeting in bids for public works. Committed to the quality and progress of construction of Brazil and in pursuit of socially fair price, IBEC produced during the Forum, the Technical Guidance OT-004-2013-IBEC.

As Brazil is lacking in technical standards and research literature on Cost Engineering, IBEC’s Technical Guidance contributes to knowledge in this area and provides necessary tools so the engineering service may have its proper price.

Since March 2013, IBEC has presented the Technical Guidance for the country and has already awarded more than 15 Brazilian cities, reaching over 1000 professional representative bodies, businesses and government.

From 2014, IBEC aims to carry out series of lectures throughout the country about BDI (Benefits and Indirect Costs) and “Management and Change in Scope (Claim)”. The “BDI and Management and Change in Scope Forum” is the result of a partnership between IBEC and Systech, a British company in the consulting area which has 26 offices around the world.
IBEC in Latin America

IBEC – Brazilian Cost Engineering Institute attended the XXXIV Pan American Convention of Engineering, held in Santa Cruz de la Sierra (Bolivia). The event, which also includes the International Engineering Congress and the General Assembly of Pan-American Federation of Engineering Societies (UPADI), was held between 11th and 16th August in the Universidad Privada de Santa Cruz (UPSA).

UPADI is an association of international character whose main objective is to promote actions and practices of American Engineers. It consists of member countries, which are represented by national organizations that bring together engineers of each country in one or more specialties.

The main objective of UPADI Convention is to be a meeting point and integration between the engineers associations from Americas, as well as sectors related to engineering communities. In addition to promote knowledge about new technologies, trends and advances in different specialties in the field. During the Pan American Engineering Convention, there is integration of public, private, academic and professionals sectors.

During the UPADI Assembly, the Brazilian Engineering was represented by the delegation of FEBRAE – Brazilian Federation of Engineers Associations, Agronomists and Architects, and it was also integrated by the president and the vice-president of IBEC, Paulo Dias and Jose Chacon de Assis, respectively.

Both had the word and invited all countries present to participate in the 10th ICEC World Congress to be held in Rio de Janeiro, in 2016. “This will be the first ICEC Congress in Latin America and it will bring together over a thousand engineering professional from all the world in Brazil”, said Jose Chacon.

IBEC has been active in UPADI. IBEC participated in another meeting of the organization in 2013, in Medellin, Colombia. IBEC was present at the XXXII International Congress of Engineering and Architecture and at the Annual Meeting of UPADI, held between 19th and 21st August 2013, in Medellin.

The president of IBEC, Paulo Dias, and the vice-president, José Chacon de Assis, were also part of the Brazilian delegation at this meeting. The engineer Paulo Dias spoke about the 10th World Congress of the ICEC, to be held in 2016.
in Rio de Janeiro. “We invite all UPADI member countries to attend the 10th ICEC World Congress in 2016, in Rio de Janeiro, Brazil. This event is an achievement of the international engineering throughout Latin America, it will be the first congress of Cost Engineering in the region that brings together professionals and experts in this field from all over the world”, said Paulo Dias.

IBEC also ceded in February 2013, a space in its national headquarters in Rio de Janeiro, to accommodate the new office of UPADI. Since then, UPADI has a permanent office in Brazil.

Paulo Dias and Jose Chacon during the UPADI Assembly in Bolivia

Paulo Dias and Jose Chacon during the UPADI Assembly in Bolivia
Opinions: Representatives of Latin America countries talk about 10th ICEC World Congress

“As engineers, we must always defend the costs and interests of different states and their citizens. Thus, we avoid works of poor quality and exorbitant spending. Therefore, 10th ICEC World Congress will be a great opportunity to unite the principles and posture of engineering in all countries, in an integrated way”. Carlos Mineiro Aires - Chairman of the Board of Southern Region of Portugal

“The cost engineering is very important because we can standardize costs. Despite the economy in many countries to be different, incomes are unique, the price is what varies. Therefore the importance of a Congress like this”. Maria Teresa Zapata - National President of the Society of Engineers from Bolivia and host of the event

“Without cost engineering, there is no engineering. For any project we want to do we must use the pencil and check the costs, as a starting point. Whether to build or renovate. It is impossible to imagine the development of engineering without cost engineering, which is basic to the development of any project. 10th ICEC World Congress will be very important mainly because it is an area in which there is no adequate training yet. And I think that have the opportunity to attend a conference with the participation of people from all over the world and where we can acquire much knowledge, will be essential for all engineers in Latin America”. Maria Teresa Rodriguez – President of Paraguayan Center of Engineers

“From the standpoint of cost engineering, the Mexican Union of Engineers Associations has the opportunity to exchange best practices. Mexican engineers from costs area will attend the Congress to learn the existing models and, above all, contribute to engineering. We're working hard for the transparency and fighting against corruption, in favor of better models for the training costs”. Pablo Del Castillo - President of Pan American Academy of Engineering (Mexico)
“Cost engineering is a fascinating subject. Although I am not an expert, I know that the budget control has become a key element of the success or failure of a project. So, for me, it will be very interesting to treat this subject in a world congress”. Héctor Ostrovsky - Executive Director of Argentine Center of Engineers and responsible for the Congress “Engineering 2014 Latin America and Caribbean”

“In Uruguay, cost engineering is not like other engineering areas present throughout the country. Each branch studies costs on your own, there is a specific area, which is important. It would be very important to have this area of engineering in Uruguay during one day. I take this opportunity to invite IBEC president, Paulo Dias, and vice-president, José Chacon de Assis, to go to Uruguay and to do an event about cost engineering and, shortly thereafter, to do something more evenly in the country”. Jorge Lorenzo – Engineers Association from Uruguay

“Congratulations to Brazil for have won the honor to hold an ICEC Congress. Cost engineering is paramount and basis to engineering. From this perspective, I think it would be very important to the engineers of different disciplines, approach in this Congress and to know, in detail, what it will be exposed, making strategic alliances with all professionals in the world. It is well worth it promotes this event among our coworkers”. Irene Campos Gomez - Federal College of Engineers and Architects from Costa Rica

“Cost engineering is a fertile ground and, still, there is much failure in relation to the estimate of works and more precisely now that we talk about sustainability and infrastructure. We believe that corruption begins when we do budget. So if we want to have sustainable infrastructure, we have to make good budgets and have a good surveillance in finance and administration of the projects. I believe that IBEC teaches us the guideline and the procedure of what is more delicate within a project that is money”. Luis Eveline – Chairman of UPADI
“Nowadays, the costs have a significant importance. Therefore, it is necessary to improve disclosure and information relating to the science of cost in order to design the project and bids. In addition, she is a key to fighting corruption in the construction element. Thus, we perform large dissemination of the 10th ICEC World Congress, to come many experts to exchange their experiences, and I think this is a very opportune time. The Cost Engineering needs to be part of professional training, a discipline that is not yet inserted in the universities”.

Julio Salgado, Leader of Engineering Institutions of Cuba and Member of the UPADI Advisory Council

“We support what is the fundamental purpose of engineering, the welfare of the people. The specific case of 10th ICEC World Congress, which brings together specialists in this subject, this aspect becomes increasingly important. The engineering is always associated with the assessment of cost-effective interventions in all participating”.

Carlos Matias Ramos, President of Portuguese Engineering Association

“The 10th ICEC World Congress is important because we need to realize that engineering in all Latin American countries have the same problems and are seeking to make a unification of costs and to find solutions to all problems. This event will enable us to understand how some countries have overcome their difficulties and bring those experiences to others. This event will be great and we are all eager to participate”.

Diana Maria Espinosa Bula, President of Colombian Society of Engineers

“For our region, the 10th ICEC World Congress is very important, taking into account the presence of IBEC recently in Honduras. This area has not yet taken a deserved place in our country because we have to develop it and see how it strengthens in our region. For me, such an event is something that will strengthen these positions to begin the integration of our country in the field of Cost Engineering”.

Claudia Zuniga, President of College of Civil Engineers of Honduras
“UPADI Annual Meeting is a great opportunity for engineers from Americas. An event like this promotes a rich interaction between the engineering associations of these countries. As the 10th ICEC World Congress that will be held for the first time in Latin America in 2016. IBEC, planner of the event in Rio de Janeiro, will have a key role in contributing for the cost engineering in Brazil and in Americas, as well as globally. IBEC and 10th ICEC World Congress have my full support”. José Tadeu da Silva - President of Febrae and the next Chairman of UPADI

IBEC in Honduras

IBEC President, Paulo Dias, was invited by the College of Civil Engineers of Honduras (CICH – Spanish acronym), to speak through the country about Cost Engineering, between July 30 and August 2, 2013. On the first day, Paulo Dias spoke for more than 40 engineers of the National Autonomous University of Honduras about the importance of Cost Engineering in the Latin American context.

Paulo Dias also spoke to engineers CICH about “Construction costs and the form of fairer distribution for all”. Over 400 professionals attended the lecture. One of them happened in the capital, Tegucigalpa, and the other in San Pedro Sula, a town north of Honduras.

In all conferences, the vice-president of IBEC, José Chacon de Assis, talked about the 10th ICEC World Congress to be held in 2016, in Rio de Janeiro.
IBEC Certifier

During the ceremony, IBEC introduced its new Professional Certification Program, IBEC Certifier. “Right now, we deliver officially to ICEC, our project of international certification in cost engineering. We intend to work on this issue about the Distinguished Knowledge and then enter the steady state from the international accreditation of ICEC”, said José Chacon. This program aims to provide professionals, businesses, public agencies and society in general, credibility and confidence in the certified professionals in the areas of Cost Engineering covered in its scope.

10th ICEC World Congress

IBEC launched on 7th November, 2012 the 10th ICEC World Congress that will be held in 2016. IBEC ceremony was held at the Engineering Club from Rio de Janeiro, to introduce the Organizing Committee of the Congress.

Paulo Dias, IBEC president and coordinator of the organizing committee, highlighted the importance of the event to the knowledge of cost engineering in Brazil. “We had been struggling to make the cost engineering a science, and events such as the 10th ICEC World Congress reinforce the recognition that this area is essential to improve the quality of life of the population”, said Paulo Dias.
José Chaon de Assis, IBEC vice-president and member of the Organizing Committee of the Congress, highlighted the relevance of cost engineering and of the 10th ICEC World Congress to the establishment of fair price in public works around the country.

“The role of IBEC is fundamental to the realization that spending well done and best prices estimates are essential to ensure the quality of public services”, said Jose Chacon.

The Congress will be held on October 8-12, 2016 in the best event center in Hotel of Rio de Janeiro: the Five Star Hotel Windsor Barra. Located facing one of the most beautiful beaches in the world, in Barra da Tijuca, the Hotel has 338 luxurious accommodations, last generation equipment, an exhibition hall and a whole infrastructure to hold events with up to one thousand and five hundred participants.

Since then IBEC publicizes the 10th ICEC World Congress in all the events in which participates.

Website of 10th ICEC World Congress: icec2016.com
ITEM 14.2

Region 2 Director Report

Gianluca di Castri (AICE – Italy)
The Region 2 has started the activities with the new organization that has been decided in the general meeting of the ICEC in Durban, June 2012. However it took some time to appoint the Deputy Directors as well as to define their scope of work, in reality the new organization has not been fully operational yet.

The regional delegates have met in Milano on 24/11/2012 and in Dubrovnik on 28/09/2013. Since the meeting in Dubrovnik did in reality merge with the ICEC / IPMA meeting, the only real regional meeting has been that one held in Milano.

Besides routine actions, the main issues have been regional organization, body of knowledge, cooperation with other associations. A further important issue has been relevant to the consequences of the forced liquidation of AFITEP in France: this issue actually oversized the regional level, being a problem of the ICEC as a whole.

The Director of the region has been always participating to the Skype meeting of the ICEC executives. this procedure is working well, some technological improvements could help.

In future, we propose that the regional organization be strengthened in order to act effectively as coordinator of the regional associations as well as liaison between them and the ICEC. For doing so, the minimum requirements shall be:

- a stronger position of the regional level, that should be allowed a budget for its activities: as things are now, the region are subject to the budget made available from the association to whom the director belongs
- a more definite organization, as well as a better definition of the Deputy Director field of action
- a semi-permanent secretariat based on part-time work (workload to be calculated)
- a regional website as part of the ICEC website would help

The actual situation will probably not allow to have the above conditions fulfilled in the next term neither in the following one; however it is possible to write down, with the existing resources, an implementation plan due to become effective in the term due to start in 2018.

Gianluca di Castri, DIF, EIE/ICEC.A
Director, Region 2 (Europe and Middle East)
ITEM 14.2

Region 2 Member Association Reports
REPORT OF ASSOCIATION OF COST ENGINEERS TO THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING

Date of Report _9TH October 2014_

1. Country: United Kingdom of Great Britain

2. Organization's Name:
   Postal Address: Lea House, 5 Middlewich Road, Sandbach, Cheshire CW11 1XL
   Administration Manager: Anne Fairless

   Telephone No. +44 [0]1270 764798
   Fax No.: +44[0]1270 766180
   E-mail address: enquiries@acoste.org.uk
   Website: acoste.org.uk

3. ICEC Representative/Delegate's Name: Alec Ray
   Postal Address: Same as Item 2

   Telephone No. Fax
   No.
   E-mail address: ray.alec@gmail.com

Alternate Representative/Delegate's Name: Alan Barltrop
   Postal Address: Same as Item 2

   Telephone No.
   Fax No.
   E-mail address: alanbarltrop@btinternet.com

4. Current List of Executive with Address, Phone, Fax, E-mail:
   (Please provide information for your President/Chairman, Vice President/Chairs, General Secretary,
   Treasurer, and Executive Secretary/General Manager)

   President: Alan Barltrop phone +44[0]603 748881 alan.barltrop@btinternet.com
   VP: Alec Ray +44[0]1923 778796 ray.alec@gmail.com
   VP: Nigel Hibberd +44[0]1925 263177 hibberd@hotmail.com
   Treasurer: Vernon Thompson +44[0]1270 764798 enquiries@acoste.org.uk
   Secretary: Anne Fairless +44[0]1270 764798 anne@acoste.org.uk

   Contact address for all the above is:
   ACostE, Lea House, 5 Middlewich Road, Sandbach, Cheshire, UK CW11 1XL
5. Number of Members by Category (as of December 31, 2004):
(Please list each category of membership and the number of members in each category)

<table>
<thead>
<tr>
<th>Category</th>
<th>Members</th>
</tr>
</thead>
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<tr>
<td>Hon. Fellow</td>
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<tr>
<td>Fellow</td>
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</tr>
<tr>
<td>Member</td>
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<td>Associate</td>
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</tr>
<tr>
<td>Graduate</td>
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<tr>
<td>Student</td>
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</tr>
<tr>
<td>Companion</td>
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</tr>
<tr>
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<td>Retired Member</td>
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<tr>
<td>Retired Associate</td>
<td>6</td>
</tr>
</tbody>
</table>

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):

9-10 October 2013 – ACostE Annual Conference

7. Scheduled Future Seminars/Conferences/Congresses:

The next ACostE Annual Conference is scheduled for April 2015. A theme for the Conference has yet to be established.

8. Potential Future Events Under Consideration: (Please list):


9. Any New Initiatives/Innovations?

Over the past year our Company Members group has focused on defining the role of the group in line with their objectives of raising the profile of Cost Engineering and directing the science and research requirements in Cost Engineering and Project Controls. This work has led to developing proposals for re-structuring of our Special Interest Groups (SIGS).

10. Training/Certification Issues?
At present ACostE operates CPD programmes for Chartered and Incorporated Engineers registered with the UK Engineering Council and also a programme for persons who have obtained Vocational Qualifications through our Assessment Services Centre TASC. Council have now agreed a policy for CPD requirements to be extended as appropriate to the whole of our membership.

Interest in our Tiered Accreditation Programme from individuals in the UK and abroad continues to grow and entry to the programme has increased. There are in excess of 30 registrants and around 150 prospective approaches.

A second pilot of our Company Skills and Accreditation programme is nearing completion, and a recommendation of the level of Award is anticipated to be made in early October.

11. Any Important New Publications? (Please list.)

None in this reporting period.

12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

ACostE currently has on-going discussions with The Society for Cost Analysis and Forecasting (SCAF) regarding setting up a Memorandum of Understanding for cooperation in areas in which we have a common interest. SCAF is an organization with which we have had a relationship over many years and it is felt that greater cooperation could be of benefit to both parties.

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

Comments on the Agenda sent to Secretary-General

14. Any other items of interest which you wish to report:
Our Marketing Committee have completed a “top to bottom” review of all of ACostE activities, focusing on Relevance, Awareness, Community and Engagement with recommendations for actions which are planned to be put to our Council in October.
Report on the activities of the AICE from June, 2012 to October, 2014

During the term started with the general council of the ICEC in Durban, June 2012 and due to expire with the general council of the ICEC in Milano, October 2014, the main activities of the Italian Association for Total Cost Management have been the following:

1. organization of the ICEC World Congress in Milan, in cooperation with the FAST; actually, the need to cope with the requirements of organizing an international congress has been absorbing quite in full the limited resources of the AICE, limiting the activities in other fields of action
2. renewal of the certification procedure, accredited by the ICEC until 31/12/2018: it is worthy to note that the procedure has been definitely improved, a proper certification handbook has been made available to the applicants, the body of knowledge has been updated and will be improved during the next period
3. formative course in Total Cost Management
4. seminars and workshops in Milan and Rome: the need to have a more visible organization is known and some regional delegations have been appointed, however there is still a lot of work to do

In general, the AICE is making an effort to better define and characterize its identity in Italy, to be compared with and distinguished from similar professions. This will be the main issue for the next directive committee, due to be elected by the end of 2014 and due to stay in charge until the end of 2017.

Dott. Emanuele Banchi
Presidente
Esperto in Ingegneria Economica
(certificato AICE — accreditato ICEC)
posta elettronica: emanuele.banchi@aice-it.org
REPORT OF DACE TO THE INTERNATIONAL COST ENGINEERING COUNCIL

Date of Report September 30th, 2014

1. Country: The Netherlands

2. Organization's Name: Dutch Association of Cost Engineers (DACE)
   
   Postal Address: Ambachtsstraat 15, 3861 RH Nijkerk, the Netherlands
   Telephone No.: +31 33 2473455
   Fax No. +31 33 2460470
   E-mail address: info@dace.nl
   Website: www.dace.nl

3. ICEC Representative/Delegate's Name: J.J.M. Vreeburg
   
   Postal Address: Shell Global Solutions International BV, Postbus 60, 2280 AB Rijswijk, the Netherlands
   Telephone No.: +31 70 4473911
   Mobile No.: +31 6 55124456
   E-mail address: jaap.vreeburg@shell.com

4. Current List of Executive with Address, Phone, Fax, E-mail:

   **President**
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   Stork Technical Services, P.O. Box 2322, 3500 GW Utrecht, The Netherlands
   Telephone No.: +31 30 6691700
   Fax No.: +3130 6691703
   E-mail address: robert.devries@stork.com

   **Vice President**
   Not applicable

   **General Secretary**
   M.A.L.E. Vossen MSc
   Tebodin, P.O. Box 16029, 2500 BA Den Haag, the Netherlands
   Telephone No.: +31-70-3480826
   Fax No.: +31-70-3480592
   E-mail address: m.vossen@tebodin.com

   **Executive Secretary/Director (Contact Address)**
   H.J. Freutel MSc
   DACE, P.O. Box 1058, 3860 BB Nijkerk, the Netherlands
   Telephone No.: +31 33 247 34 55
   Mobile No.: +31 6 54275384
   Fax No.: +31 33 246 04 70
   E-mail address: julius.freutel@mos-net.nl
5. Number of Members by Category (as of December 31st, 2013):

Number of individual members: 101
Number of organization members: 118 (representing major NL based process industry companies)

6. Seminars/Conferences/Congresses held since the last ICEC Region II Meeting:

1. March 2013  Cost and value of sustainability
2. May 2013  Asset Valuation
3. September 2013  Design to cost
4. November 2013  Best Value for Projects
5. March 20 2014  The role of Cost Engineer through the chain
6. June 5 2014  What is the value of Probabilistic Risk Analyses

7. Scheduled Future Seminars/Conferences/Congresses:

1. September 2014  The role of the Cost Engineer at High Complexity Buildings

Additionally meetings are organized in the format of Special Interest Groups; of which 6 groups are active. Number of members per group range from 10 – 20.

1. CEPI  Cost Engineering Process Industry
2. VM  Value Management
3. GWW  Civil works (Infrastructure)
4. PA  Parametric Analysis
5. PRA  Probabilistic Risk Analysis
6. CEMM  Cost Engineering Machinery and Manufacturing Equipment

8. Potential Future Events under Consideration: (Please list):

9. Any New Initiatives/Innovations?

Currently, DACE is developing a new Dutch Foundation training Value Management: Advanced I. This training (3 days) will be according the requirements of the European Governing Board (EGB)

The Cost Engineering training program has been extended; the 2 years part-time training program is supplemented with an additional module "Essentials of Cost Engineering" (4 day course) and a module "Essentials of Project Cost Control" (2 day course, 2014).

DACE, together with the publisher of the Price Booklet has developed an English, online web based, version of the publication: www.dacepricebooklet.com. From now on our independent cost estimate data for the process industry is available for the global community.
10. Training/Certification Issues?

DACE has continued to participate and or organize the following education/courses:
1. Comprehensive Program Cost Engineering 2014-2016 (2 years, part-time)
2. Foundation Course Value Management (6 days), spring and autumn 2013, spring and autumn 2014 [certified Associated Value Specialist / Qualified Value Associate].
3. Course Essentials of Cost Engineering (4 days), September 2013 and September 2014.
4. Course Essentials of Project Cost Control (2 days), March 2014

11. Any Important New Publications? (Please list.)

- DACE Price Booklet 30th, published in May 2014. See www.dacepricebooklet.com
- Journal for Cost and Value Engineers “COSTandVALUE” (2 edition annually)

12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

.........?

13. Please list any issues (Regional or International), which you wish to have considered by the ICEC Council.

- Profile (job description) of a Cost Engineer/Project Control Engineer in 2015?
- Establishing standards of competence in the application of Cost Engineer / Project Control Engineer,
- Specifying learning objectives and outcomes that underpin that competence,
- Relating those learning objectives and outcomes to an integrated learning structure which includes a family of training courses.

14. Any other items of interest, which you wish to report:

- ....................?
REPORT OF Slovenian Project Management Association ZPM
TO THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING

to be held in Milan, October 18, 2014

Date of Report October 12, 2014

1. Country: Slovenia

2. Organization’s Name: ZPM Slovenian Project Management Association
   Postal Address:
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   Telephone No.: +386 2 2290 246
   Fax No. +386 2 2516 681
   Skype name for contact: vrecko_epf-ipm
   E-mail address: info@zpm-si.com
   Website: http://www.zpm-si.com/

3. ICEC Representative/Delegate's Name: Andrej Kerin, M. Sc.
   Postal Address: Andrej Kerin, Rozna dolina c. IX/26, SI 1000 Ljubljana, Slovenia
   Telephone No.: +386 1 423 57 33
   Fax No.: +386 1 423 57 33
   Skype name: andrej.kerin
   Mobile phone: +386 41 360 335
   E-mail address: andrej.kerin@guest.arnes.si, andrej.alojzij.kerin@gmail.com

Alternate Representative/Delegate's Name: Brane Semolič Ph. D.

Postal Address: Brane Semolič, Cesta talcev 20a, SI 3212 Vojnik, Slovenia
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Mobile phone: +386 40 821 280
Fax No +386 3 781 25 41
E-mail: brane.semoli@siol.net
4. Current List of Executive with Address, Phone, Fax, E-mail:
(Please provide information for your President/Chairman, Vice President/Chairs, General Secretary, Treasurer, and Executive Secretary/General Manager)

President: Igor Vrečko Ph.D.
Postal Address: Igor Vrečko, Faculty of Economics and Business, Razlagova 14, SI 2000 Maribor, Slovenia
Phone +386 2 2290 246
Fax No +386 2 2516 681
Skype name: vrecko_epf-ipm
E-mail igor.vrecko@uni-mb.si

Vice Presidents/Chairs:
Tanja Arh Ph. D.
Address: Štularjeva 7, 1000 Ljubljana, Slovenia
Telephone No.: +386 41 283 898
Fax No.: +386 1 477 3995
Skype name: tanja_arh
E-mail tanja.arh@siol.net

Matjaz Madzarac M. Sc.,
Postal Address: Matjaz Madzarac, Rošpoh del 164C, SI 2351 Kamnica, Slovenia
Phone +386 31 314 084
Fax No +386 2 2516 681
E-mail matjaz.madzarac@gmail.com

General Secretary: Rok Petje
Address: Rok Petje, Berkovci 30, SI 9207 Prosenjakovci, Slovenia
Phone No: +386 31 795 195
Fax No: /
Skype name: rpetje1
E-mail: petje@siol.net

President of ZPM Experts Council
Name: Andrej Kerin M.Sc.
Postal Address: Andrej Kerin, Rozna dolina c. IX/26, SI 1000 Ljubljana, Slovenia
Telephone No.: +386 1 423 57 33
Mobile phone: +386 41 360 335
Fax No +386 1 423 57 33
E-mail: andrej.kerin@guest.arnes.si
5. Number of Members by Category (as at September 2014):
(Please list each category of membership and the number of members in each category)
Corporate members: 10
Individual members: 43
Student members: 15
(Listed members who paid membership fee for 2014)

6. Seminars/Conferences/Congresses held since the last ICEC Council Meeting: (Please list):

»ZPM project forum« is an annual Slovenian conference on project management. The main purpose forum is to exchange knowledge and experience between participants from University - faculties, institutes and companies and other organizations, to make new business contacts and to strengthen project management profession.

**ZPM Project Forum 2013**

In the year 2013 year conference took place on May 20 to 21 in Ljubljana. For the first time organized this event in cooperation with regional Chamber of commerce and Industry of central region of Slovenia. So the project forum was a part of the event Challenges of business development – innovative project management. The conference was attended by 70 participants - project managers, professors, managers, project management trainers, students and others, taking in account the Project forum itself, but plenary sessions of first day were free of charge accessible to all other attendees of the covering event.

The title of the Forum was “Innovative project management” First day plenary session followed the official opening of the event by Marta Turk president of regional chamber of commerce and visiting of the exhibition of the best innovations of the region.

The Forum opened M. Sc. Andrej Kerin with introduction speech, followed by plenary speakers: dr. Brane Semolic with the paper: Projects of the modern innovative environment, Dr. Jaro Berce (Leadership by virtue), dr. Roberto Biloslavo (Transform business model to improve company performance) and Aleksader Schmidt with paper HRM – Effective way to increase residual Income without additional investment.

This year traditional round-table titled Development of R Slovenia and projects was moderated by Dr. Igor Vrečko vice president of ZPM and we hosted four guests: Dr. Zvone Žigon on behalf of the government office for Slovenians abroad, Mateja Rudolf CEO of RR& CO Knowledge centre, Martin Jezeršek director of Culinary House Jezeršek and Fatos Drejta director of PMO of the telecommunications Company Si Mobil.

The day began before the conference official start with traditional free two hour’s lecture about innovative projects in Slovenia in four millenniums, prepared by Marko Nemec Pečjak author of new book “History of Slovenian project achievements in four millenniums.

ZPM Project Forum 2013 was organized in four streams:
- Strategy of companies’ development in Slovenia
- Innovative projects and approaches to project management
- Projects, Programmes and Portfolios management
- Project management best practice cases – Young project Managers

**ZPM Project Forum 2014**

This year conference took place on May 20 to 21 in Maribor, coming back to this Slovenian city after 10 years. The conference was attended by 70 participants - project managers, professors, managers, project management trainers, students and others.
The title of the Forum was The Opportunities of Slovenian Economy in development of project management within municipalities and in energy system. First day plenary sessions followed the official opening of the event. This year we introduced many small changes in the concept of the Forum – among others we also increased number of plenary speeches.

The Forum opened M. Sc. Andrej Kerin president of ZPM with introduction speech, followed by plenary speakers, first 5 of them giving their speeches on the first day and next 4 of them on the second day:

- Josip Mihalič - head of government support services in the field of development and European cohesion policy. His paper had a title Acquisition of European cohesion funds;
- Dr. Jure Kovač full professor at the University of Maribor with paper Planing and implementation of development by aid of project management;
- Helmut Waniwenhaus from municipality Vienna with paper Project management model for infrastructure projects in the municipality of Vienna;
- Dr. Franc Cimerman, technical director, Plinovodi, d.o.o. (Pipelines) with paper titled National strategic projects and municipalities development;
- Marta Turk, president of Slovenian chamber of commerce - chamber of central region with paper Are we aware of the opportunities of being part of Danube river Region?
- Darja Ćerić, M.Sc., director, SIB, d.o.o., presenting paper Managing public procurement process in municipalities’ and public organizations’ projects;
- Miroslav Ilić, director, Numip, d.o.o., with paper Increasing project organization maturity level through project portfolio management;
- Samo Peter Medved, director, Lineal, d.o.o. presenting paper Modern project management – Building Information Modeling;
- Mišo Brus, M.Sc., director, Agito d.o.o. presenting final plenary paper IT solution for managing projects in small organizations.

ZPM Project Forum 2014 was organized in four streams:
- Projects and project management in municipalities and regions
- Projects and project management for developing Slovenian energy system
- Development of project management profession
- Project management best practice cases

For the first time all active participant could present their papers in 5 minutes pitch to all participants followed by discussion as an event by the posters related to previous pitch presentation. This way we could check opportunities and threads of this new approach.

**IPMA&ICEC round table on 21/05/2013**

We performed the IPMA&ICEC round table session at the end of the ZPM Project Forum. See program on the link: [http://platforms.3-lab.eu/index.php/platform/events/16/89](http://platforms.3-lab.eu/index.php/platform/events/16/89)

**Workshop ICEC – IPMA held in Ljubljana on 2nd and 3rd June 2014**

We performed the IPMA&ICEC workshop in the in the hall G - Chamber of Commerce of Republic of Slovenia. There were present: Prof. Dr. Mladen Radujković – IPMA president (2nd June), Klaus Pannenbäcker former president of IPMA and assessor in IPMA 4 level certification process ....; Prof. Dr. Brane Semolic - The liaison officer for ICEC-IPMA collaboration from IPMA side, Sandra Mišić, M.Sc. Assistant to the IPMA President and Executive director (2nd June), Gianluca di Castri, director of ICEC Region II Europe and Middle East, Andrej Kerin M.Sc. ICEC Vice Chair (technical). The minutes of the workshop were delivered to ICEC Headquarters I.E. ICEC officers on 5th June 2014.
7. Scheduled Future Seminars/Conferences/Congresses:
(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

ZPM Project Forum 2015

Slovenian project management Association is already preparing ZPM Project forum 2015. On the Project Forum 2014 we announced to the attendees and members of ZPM, that the next Project forum 2015 will take place in Postojna in May, 2015 – Notranjska region of Slovenia as proposed by expert Council. We are still in the first phase of the project – preparing project plan and defining project organization, so more details about next year’s Forum will be presented in the next ICEC reports.

8. Potential Future Events under Consideration: (Please list):

Slovenian Project Excellence Award

Slovenian project management Association planned first to start with a new project: - Slovenian project management award in the year 2006, but it was delayed. In 2007 we started a pilot project to be successfully finished at ZPM Forum 2007 in Olimia in June 2007.

We made in the year 2011 a special agreement with IPMA Project Excellence Award Office in this development stage. The core idea of this agreement is:

- ZPM will not develop special national application of IPMA Project Excellence Award,
- ZPM will implement and market international IPMA Excellence Award only,
- ZPM will continue to contribute by education and training of IPMA award assessors.

ZPM accepted to be a leader of the regional IPMA Excellence Award initiative. ZPM proposed to use the SENET agreement as the framework for this initiative. Core team composed by the representatives from Slovenia, Croatia and Serbia had the first meeting during the IPMA World Congress in Crete (29th October 2012). Conclusions:

- Semolic’s proposal to focus award on the “Regional Collaborative Development Projects” was approved by core team members and IPMA Award Team,
- SENET countries will be invited to this initiative,
- We’ll start the pilot project this year,
- Brane Semolic is the coordinator of this programme and related project

The implementation of new agreement is running under leadership of Dr. Brane Semolic- president of ZPM Expert council.

9. Any New Initiatives/Innovations?

YOUNG PROJECT MANAGERS

Mission and Goals

YPM is a student and young member section which operates within Slovenian Project Management Association (SPMA). It unites students and yet uncertified young project managers willing to develop their potentials. The
section's goal is to promote project management and help its members with development of their professional work skills. The section also cooperates in SPMA's projects.

The activities of YPM Slovenia are divided in three major areas:
- Company oriented activities
- International activities
- PM profession development (research and scientifically work in the field of PM)

This year the Young Project Managers operated at University of Ljubljana, Faculty of Economics, and at University of Maribor, Faculty of Economics and Business and Faculty of Mechanical Engineering and in Notranjska Ecological centre in Cerknica. The Young Crew organized more than 10 educational meetings on peer2peer and expert2student basis, where experience and knowledge on project management and also personal communication skills was transferred between students or from professionals to students.

YPM participated in organization of the National Project Management Forum 2013 in Ljubljana and on IPMA Festival of Knowledge workshop in October 2012 in Ljubljana. The Local committee Ljubljana organized motivational weekend, where several of the main goals were achieved: promotion and development of project management, to raise professional knowledge and to promote professional and personal development of the young crew members. The Local committee Maribor was active in company projects such as Bosch Siemens Home Appliances, Gorenje Household Appliances, and many others. The Young Crew organized more than 20 events in school year 2013/2014 with more than 1000 participants.

10. Training/Certification Issues?

Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm for guidelines and application forms).

(a) PROJECT MANAGEMENT CERTIFICATION PROGRAMME

In the year 1999 the agreement between IPMA and ZPM about conducting certification process in Slovenia was signed. The first three assessors were appointed in 1999 by IPMA. In this year the certification programme started. Additional three assessors were appointed in 2007.

There are four levels of certification according to IPMA four Level Certification. Levels A, B, C are based on competence (knowledge, experience and personal attitudes); level D is primarily based on knowledge. The certificates are valid for 5 years.

Certification regulations and guidelines as NCB National Competence Baseline have been prepared for the programme as well as marketing materials, certification procedures etc. The used languages in certification are English and Slovene.

The programme is running by Certification Body.

The new organization scheme was developed in the beginning of 2007. The certification body consists of six assessors among which there are three first assessors as lead assessors and three new assessors nominated in 2007.

The certification programme is compatible with ICRG – IPMA Certification Regulations and Guidelines (Ver. 3.0, March 2007) and with ICB – IPMA Competence baseline (V. 3.0, June 2006) and consists of:
- submission of the paper describing applicants project from all the relevant points of view considering the ICB – IPMA Competence baseline,
- The written examination, lasting four hours, in which applicants answers to 12 questions, prepared according to the ICB – IPMA Competence Baseline.
- The oral examination - discussion about the written paper between the applicant and the examination body including also questions and answers related to the project management body of knowledge.
In the year 2011 we have had 30 candidates – 3 on B level, 6 on C level and 21 on D level. We again repeated the practice with two cycles per year: first in January 2011 and second one in September 2011. We had in first cycle 10 candidates – 1 on B level, 2 on C level and 7 on D level and in second cycle 20 candidates – 2 on B level, 4 on C level and 14 on D level. Till the end of February 2012, when the last certification cycle from year 2011 finished, 23 of the candidates from year 2011 successfully finished their certification process.

In the year 2012 we have had 44 candidates – in the first cycle, we have had 3 candidates on A level, 8 candidates on B level, 7 on C level and 11 on D level. In the second (autumn) cycle we have 1 candidate on A level, 3 on B level, 6 on C level and 5 on D level.

In the year 2013 we have had 44 candidates – in the first cycle, we have had no candidate on A level, 3 candidates on B level, 3 on C level and 10 on D level. In the second (autumn) cycle we have no candidate on A level, 3 on B level, 3 on C level and 5 on D level.

In the year 2014 we have 12 candidates – in the first cycle, we have had no candidate on level A, 1 candidate on B level, 1 on C level and 0 on D level and 2 recertifications on B level. In the second (autumn) cycle we have no candidate on A level, 1 on B level, 2 on C level, 3 on D level and 2 recertifications on B level.

In the period from September 19 till September 21 2013 we have had successfully passed the CVMB Validation process of our IPMA SloCert System.

The present manager (from September 4, 2014) of the programme is Andrej Kerin M.Sc. director leading the organizational part of the program.

(b) ICEC accreditation of IPMA SloCert program

In 2005 the SloCert certification program was accredited by ICEC International Cost Engineering Council. In this year we will prepare documentation for renewal of the ICEC accreditation.

(c) NPK/NPQ National Profession Qualification

ZPM also participated in preparation of NPK/NPQ National profession Qualification regulations, which have been accepted by Slovenian government in 2006 and several assessors nominated in April 2007.

In 2006 already 35 candidates successfully passed the examination to be entitled “project leader” or “project associate”.

According to data of two institutions - organizers of training and certification (ICES and CPU) there were certified and entitled “Project leader” 47 candidates in 2007, 12+34 = 46 candidates in 2008, 10+27 = 37 candidates in 2009, 12+17 = 29 in 2010 and 8+14=22 candidates in 2011.

In the year 2012 there were 15+2 = 17 certified and 15 entitled “Project leader” and 2 “Project associate”

In the year 2013 we got also another organizer (Miška d.o.o.) There were 15+2 = 17 certified and 15 entitled “Project leader” and 2 “Project associate”

In the year 2014 there were 13+2+4 = 19 certified and 15 entitled “Project leader” and 4 “Project associate”
(d) ZPM EDUCA

ZPM EDUCA is an educational program organized by ZPM. We organize one or two-day’s seminars and workshops exclusively on project management themes. The program includes three modules:

- Base knowledge seminars – ABC (basics of) project management, Project Start-up, Economics, Project planning (MS project), Project organization, Project team leadership
- “Special” seminars – Strategic management, Project funding, Project risk and change management, Project office & information system, Project management introduction, TAO project leadership;
- Applicative workshops - RD projects, Civil engineering projects, EU projects, Regional Development projects, IT projects.

In the year 2011 18 seminars were executed, twice 7 of them: ABC of project management, EU projects, Project Start-up, Project planning (MS project), IT projects and Project office & information system. Once: Project economics, Project organization, Project team leadership, and Project Risk management. Seminars were attended by 111 participants. The seminar Project management in Construction industry has not been executed because of lack of attendees.

In January 2013, Tanja Arh has taken over the leadership of EDUCA training program. The fundamental update of educational programs was done in 2013 since we know, that only up-to-date and actual training programme ensures the existence of the market in an increasingly turbulent and competitive environment. Three basic modules (basic, advanced and application) remain the same, as amended, the contents of training programs and workshops will be updated. All existing lecturers revised the descriptions of the trainings; these descriptions were a prerequisite for further involvement in EDUCA 2013.

In year 2014, current EDUCA training program does not bring any special profit because the trainings were poorly attended; some participants were disappointed with the lecturers. We are planning to update three basic modules (basic, advanced and applied) and change the content of training courses and workshops. We will focus on topics that are currently the most interesting on the market. All existing lecturers will update the descriptions of the courses. Some courses are more than 5 years and do not correspond to the current situation. In 2015 the invitation will be sent to all interesting stakeholders to join the program EDUCA with new topics. Based on the received requests we will make a selection of the courses.

11. Any Important New Publications? (Please list.)
(If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).

(a) PROJECT MANAGEMENT REVIEW
PROJEKTNOST MREŽA SLOVENIJE
ISSN 1580-0229

Editor-in-chief from 2011
Iztok Palčič Ph. D.
Assistant Professor, University of Maribor, Faculty of Mechanical Engineering.

Technical Editor
Tanja Arh
Jožef Stefan Institute, Slovenia.

Description:
**Project management Review** is the scientific and professional review of the Slovenian project management association. The Review publishes significant and useful articles dealing with the broad interests of the field of project management. Topics covered included:
- project planning, organizing and controlling,
- project concepts,
- project evaluation,
- project methods; tools and techniques,
- team building and training,
- project start-up,
- risk analysis and allocation,
- quality assurance,
- resources, cost and time allocation,
- project finance,
- project management software,
- organization systems,
- strategic project management,
- etc.

The *Project management Review* emphasizes the knowledge of the practical and theoretical aspects of project management and covers all areas of project management from systems to human aspects and link theory with practice by publishing case studies. The journal aims to provide a focus for Slovenian expertise in the project management. In the application areas listed, this includes academics: researchers and lecturers in project management; practitioners: project managers and planners in business, commerce and industry.

*Project management Review* was founded in 1998. It is devoted to the publication of high quality research papers in all fields of project management, and publishes approximately 180 pages of “new project management” a year. Beside the research papers the *Project management Review* publishes professional articles, information, book reviews, reflections, interviews and computer software reviews. Published quarterly, *Project management Review* provides research essential to the field of project management in Slovenia.

The *Project management Review* achieves an editorial balance among research, technique, theory, and practice. All articles submitted to the journal are reviewed. The journal is published in Slovene language with English abstracts and summaries.

From 2011 onwards the journal has been slightly changed with several new topics, such as:
- review of the books form project management field,
- a new column, where readers discuss different topics,
- list of papers from IJPM and PMJ,
- interviews with project management experts,
- a permanent column for Young project managers

In October 2013 we started to publish monthly electronic ZPM newsletter.

**Bibliographic & Ordering Information**

**ISSN:** 0263-7863  
**General e-mail:** revija@zpm-si.com

**Online access (abstracts):** [http://sl.zpm-si.com/projektna-mreza/](http://sl.zpm-si.com/projektna-mreza/)

**Price:** EUR 24.00 EUR/year

*Projektna mreža Slovenije (Project Management Review)* is a specialized review published 3 times a year in Slovene language.

(c) PROJECT MANAGEMENT BOOKS, and other publications

Slovenian Project management Association ZPM has an intention to publish a Slovene book of project
management Knowledge based on ICB IPMA competence baseline and PMBOK Guide as also on specific experience in Slovene environment. Release was planned in spring 2008, but we decided to take more time for the contents adjustment. In April 2009 we reconsidered the intention to publish the book at the beginning of 2009. Instead we are still delivering the draft version to candidates in electronic form on CD until we finish the vocabulary of project management.

Besides two books written by ZPM members were published in last two years:
- In November 2010 The book titled ABC of project management and Microsoft Project 2010 by Marko Nemec Pečjak (title of original in Slovene: ABC celovitega obvladovanja projektov in Microsoft Project 2010) by Pasadena and
- In November 2011 issued the book Projektni management (in English Project management) by Dr. Aljaž Stare.
- In November 2012 issued the book Slovenski projekti in njihovi ustvarjalci Zgodovina slovenskih projektov v štirih tisočletjih (in English Slovenian projects and their creators – History of Slovenian projects’ achievements in four millenniums) in electronic pdf version by Marko Nemec Pečjak.

Both books are of great value for young project managers and candidates for certification as well as for experts with many years of practice.

A short vocabulary of mostly used terms in project management was edited by Dr. Skarabot and Andrej Kerin in 2010 and published in October 2010 in our review Projektna mreža. It is available also on the ZPM website http://www.zpm-si.com.

The books, reviews, forum proceedings and other publications can be ordered on the address of our secretary, Matjaž Madzarac. There man can find also information about prices.

12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

27th IPMA World Congress – Dubrovnik 2013

The congress has been organised partly in cooperation with ICEC and so we could say that it was in the same time 2nd IPMA & ICEC Global Congress. It has been held from September 30 until October 2, 2013. ZPM is an active partner in organization of this event. There was a special ICEC track with 27 papers conducted by Andrej Kerin as track director.

ICEC & IPMA collaboration programme

ICEC & IPMA joint development projects are focussed on common knowledge base and in future common certification programme aiming to be developed in the period to 2020.

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

More concrete work in collaboration between world associations ICEC & IPMA

14. Any other items of interest which you wish to report:

The report was prepared by Andrej Kerin in cooperation with officers responsible for specific tasks: Iztok Palčič, Neda Bogdanović Golić, Igor Vrečko, Matjaž Madzarac, Brane Semolič, Rok Petje and Tanja Arh.

Andrej Kerin
ITEM 14.3

Region 3 Director Report

Prof. Robert Pearl
1.0 Introduction
At the last ICEC Council meeting in June, 2012, a new Regional Director (Prof. Rob Pearl) was appointed and Mr Egon Wortmann was re-appointed as the Assistant Secretary for Region 3. Discussion took place during the Council Meeting on the need for an expansion of formal office bearers in each region, but no decision was taken at this time in terms of potential nominees.

2.0 Membership of Region 3 (Africa)
Membership growth has remained fairly static and the current list of Member Associations is:
1. ASAQS (Association of South African Quantity Surveyors) (QS);
2. GhIS (Ghana Institution of Surveyors Quantity Surveying Division) (QS);
3. INQS (Institute of Namibian Quantity Surveyors) (ICEC Associate Member) (QS);
4. IQSK (Institute of Quantity Surveyors of Kenya) (QS);
5. MaAQS (The Mauritius Association of Quantity Surveyors) (ICEC Associate Member) (QS);
6. NIACE (The Nigerian Institute of Appraisers and Cost Engineers) (CE);
7. NIQS (Nigerian Institute of Quantity Surveyors) (QS);
8. PMSA (Project Management South Africa) (PM); and
9. SAPCI (Southern African Project Controls Institute) (CE)

Other potential African Member Associations include:
1. Angola Association of Quantity Surveyors (AnAQS);
2. Institute of Botswana Quantity Surveyors (IBQS);
3. Institution of Surveyors of Uganda (ISU);
4. Moçambique Association of Quantity Surveyors (MoAQS);
5. Quantity Surveyors Chapter of the Architectural Association of Kenya (QS Chapter of AAK);
6. Swaziland Association of Quantity Surveyors (SAQS);
7. Tanzania Institute of Quantity Surveyors (TIQS);
8. Zimbabwe Institute of Quantity Surveyors (ZIQS);
9. Lesotho Association of Quantity Surveyors (LesAQS);
10. Surveyors Institute of Malawi – QS Chapter; and

Most of the Associations indicated above as ‘potential members’ are very small in terms of individual membership numbers and a targeted recruitment campaign should be conducted, clearly demonstrating to these regions tangible benefits of membership.

3.0 Region 3 Director’s Report
Due to the unique difficulties in Africa of conducting business of the sort that is typical of ICEC, most activity in the past two years has taken place in an informal manner, utilizing opportunities afforded by individuals participating in meetings of the African Association of Quantity Surveyors.
These meetings have taken place in Mbabane (Swaziland); Windhoek (Namibia); Maseru (Lesotho); Johannesburg (South Africa); Accra (Ghana); Port Louis (Mauritius); and Tshwane (South Africa). In all of these centres, discussions have taken place with local professional organization representatives in order to maintain relationships with established contacts, and with a view to developing potential new growth areas.

Relatively regular contact has also been maintained with the ICEC Executive, through Skype Meetings. These play an important role in ‘personalizing’ activities and in providing encouragement and support in pursuing the organisation’s objectives.

Arising from this, Region 3 undertook to expand the ICEC ‘team’ within Africa, in line with ICEC policy. This has been achieved by targeting persons in West, East and Southern Africa, that are not of advanced age, but have demonstrated leadership abilities within the built environment community.

The following persons have agreed to form part of this team within the portfolios indicated:

Ms Njeri Wachira Towey (Academic forums / research)

Dr Charles Mbelede (Standards / professional development)

Mr Femi Onashile (External relations)

Mr Kofi Obeng-Ayirebi (Marketing)

A strategic plan for the group will be determined by end-2014.

Discussions with the Africa Association of Quantity Surveyors (AAQS) to enter into a Memorandum of Understanding (MOU) with them. The relationship between ICEC and the AAQS has been a very cordial one for many years – the MOU is intended to cement that structure, and to provide a more formal basis upon future developments can be structured. It is hoped that this arrangement can be finalized at the Milan Council Meeting.

Apart from initiatives which may become evident at the first strategic planning session of the new ICEC Region 3 team, the growth of the organization in the continent remains a priority. Specific regions which have been shortlisted for attention are:

Zambia

Tanzania

Malawi

Swaziland

Lesotho

Zimbabwe

It is proposed that an ICEC meeting be convened in Harare, Zimbabwe in early 2015. Whilst the country has struggled through difficult political and economic times in recent years, the country
has great potential for development. The educational system is strong, and there is a large contingent of well-qualified and capable built environment professionals that can play a leading role in the hoped-for re-development of the country. Details of the Harare meeting, and any other meetings in the foreseeable future will be made known to all at the appropriate time.

**Conclusion**
As noted by the Director of Region 3 in 2012, it is noted that the following circumstances within the region still prevail and create great difficulties in pursuing ICEC objectives:

- Visa problems confronting its Members for attending Meetings,
- Travel costs in Africa including expensive accommodation and lack of sponsorship across Africa,
- Language barriers of Francophone, Anglophone, Lusophone and Arabic countries,
- The need to assist less well-developed areas of the continent to build capacity in Cost Engineering and associated professional societies.

**R G PEARL**
Director, Region 3 (Africa)
September 10, 2014
ITEM 14.3

Region 3 Member Association Reports
REPORT OF GHANA INSTITUTION OF SURVEYORS (QUANTITY SURVEYING DIVISION) TO THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING

Date of Report 7TH OCTOBER, 2014

1. Country: GHANA – WEST AFRICA

2. Organization's Name: Ghana Institution of Surveyors (Quantity Surveying Division)
   Postal Address: P. O. Box 916, Accra – Ghana
   Telephone No.: 233-3030936014
   Fax No.
   E-mail address: secretariat@ghisonline.org
   Website: www.ghisonline.org

3. ICEC Representative/Delegate's Name:
   Surv. Michael K. Frimpong, FGhIS
   Postal Address: P.O. Box GP. 13650, Accra – Ghana
   Telephone No. 233-244310529
   Fax No.
   E-mail address: mkfrimpong@yahoo.co.uk

   Alternate Representative/Delegate's Name:
   Surv. Osei Agyemang-Badu, MGhIS
   Postal Address: Ministry of Finance, P.O. Box MB 40, Accra – Ghana
   Telephone No. 233-243168796
   Fax No.
   E-mail address: jimbilly2003@yahoo.com

4. Current List of Executive with Address, Phone, Fax, E-mail:
   (Please provide information for your President/Chairman, Vice President/Chairs, General Secretary, Treasurer, and Executive Secretary/General Manager) - Ghana Institution Of Surveyors (GhIS)

   President/Chairman: Surv. Joseph T. Odametey, FGhIS
   Postal Address: SMD, P.O. Box CT.903, Cantonments, Accra – Ghana
   Telephone No. 233- 208946336
   Fax No.
   E-mail address: jodametey@gmail.com

   Snr. Vice President/Chairs: Surv. E. Budu-Angua, FGhIS
   Postal Address: P.O. Box TD.112, Takoradi – Ghana
   Telephone No. 233- 24 – 4524087
   Fax No.
   E-mail address: ekb_a@aol.com
5. Number of Members by Category (as of December 31, 2004):- Quantity Surveyors.
(Please list each category of membership and the number of members in each category)
Fellow: - 41
Professional Members: - 377
Technician Members: - 77

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):
Ghana Institution of Surveyors (GhIS) Annual General Meeting
Quantity Surveying Division Annual Seminar

7. Scheduled Future Seminars/Conferences/Congresses:
(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

Quantity Surveying Division Annual Seminar, 2014
Date: October 16 & 17, 2014
Venue: Alisa Hotel, Accra
Theme: “Raising Standards in Project Delivery”,
Contact: Surv. Mrs. Rosemargaret Esubonteng, FGhIS (233-208177551)

Ghana Institution of Surveyors (GhIS) Annual General Meeting
Date: March, 2015
Venue: Takoradi, Western Region – Ghana
Contact: Surv. Worlanyo Foli, MGhIS (233-244067682)

8. Potential Future Events under Consideration: (Please list):
Quantity Surveying Division Annual Seminar, October, 2015
9. **Any New Initiatives/Innovations?**
   1. School Outreach to Selected Secondary and Tertiary Institutions across Ghana
   2. Monthly Educational CPD Meetings
   3. Regional/County CPD / Educational Programmes

10. **Training/Certification Issues?**
    Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm for guidelines and application forms.

11. **Any Important New Publications? (Please list.)**
    (If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).

    The Quantity Surveyor (Magazine) -
    The Surveyor (Research Publication) -

12. **Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).**
    Memorandum of Understanding with Royal Institution of Chartered Surveyors (RICS)

13. **Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.**
    ICEC should consider hosting a World Council meeting or Congress in the West Africa Region.

14. **Any other items of interest which you wish to report:**
REPORT OF THE INSTITUTE OF QUANTITY SURVEYORS OF KENYA (IQSK) TO THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING (ICEC)

Date of Report: 26th September 2014

1. Country: Kenya

2. Organization's Name; Institute of Quantity Surveyors of Kenya

Postal Address: P.O Box 13929 - 00800
Telephone No.: +254 202619337/ 721676821
Fax No.
E-mail address: iqsknrb@gmail.com/ iqsknrb@iqsk.co.ke
Website: www.iqskenya.org

3. ICEC Representative/Delegate's Name: Qs. Jennifer Nduku Musyimi

Postal Address: P.O 1834 - 00621
Telephone No. +254 202115559/ 722651440
Fax No.
E-mail address: info@ankaconsults.co.ke/ jen@anka.co.ke

Alternate Representative/Delegate's Name: Dr.Qs. Njeri Wachira - Towey
Postal Address: P. O. Box 67174 -00200
Telephone No.: +254722736370
E-mail address: wnjeri@uonbi.ac.ke OR isanjeri@gmail.com

4. Current List of Executive with Address, Phone, Fax, E-mail:
(Please provide information for your President/Chairman, Vice President/Chair, General Secretary, Treasurer, and Executive Secretary/General Manager)

The Chairman
Qs. Andrew Mandere
P.O. Box 20852 – 00202
NAIROBI.
Tel: +254 20 2717571/020 -2012843
Mobile No. +254 722 750004
Email: info@costekalma.co.ke

The Vice Chairman
Qs. Peter S. Kariuki
P.O. Box 15703 - 00100
NAIROBI.
Mobile No. +254 722 521 659
Fax: +254 20 3874990
Email: info@archbillconsultants.com
5. Number of Members by Category (as of December 31, 2004):

<table>
<thead>
<tr>
<th>No.</th>
<th>Membership Category</th>
<th>Number of Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Fellow</td>
<td>19</td>
</tr>
<tr>
<td>2.</td>
<td>Corporate</td>
<td>389</td>
</tr>
<tr>
<td>3.</td>
<td>Graduate</td>
<td>148</td>
</tr>
<tr>
<td>4.</td>
<td>Licentiate</td>
<td>12</td>
</tr>
<tr>
<td>5.</td>
<td>Technician</td>
<td>84</td>
</tr>
<tr>
<td>6.</td>
<td>Students</td>
<td>123</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>775</strong></td>
</tr>
</tbody>
</table>

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):

1. CPD Seminar held on 23rd October 2013 - ‘The Evolving QS Practice’
2. CPD Seminar held on 26th February 2014 - ‘The Essence of Good Specification Writing in Contract Management’

7. Scheduled Future Seminars/Conferences/Congresses:

(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)
2. CPD Seminar
Topics to be decided on before the end of the year
Feb 2015
To be confirmed

Institute of Quantity Surveyors of Kenya (IQSK)
Blue Violets Plaza, 1st Floor Suite 106
Kamburu Drive off Ngong Road
P. O. Box 13929 – 00800
NAIROBI.
Tel: Office: +254 20 2619337
Mobile: +254 721 676823/+254 786 676824
Email: iqsknrb@iqsk.co.ke, info@iqskenya.org,
iqsknrb@gmail.com | Website: www.iqskenya.org

8. Potential Future Events Under Consideration: (Please list):

<table>
<thead>
<tr>
<th>No.</th>
<th>Function</th>
<th>Theme</th>
<th>Date</th>
<th>Venue</th>
<th>Contact Information</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Professional Excellence Awards Ceremony</td>
<td>Celebration of the Milestones in the Construction Industry</td>
<td>28th November 2014</td>
<td>The Intercontinental Hotel, Nairobi</td>
<td>Institute of Quantity Surveyors of Kenya (IQSK) P. O. Box 13929 – 00800 NAIROBI. Tel: Office: +254 20 2619337</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Mobile: +254 721 676823/+254 786 676824 Email: <a href="mailto:iqsknrb@iqsk.co.ke">iqsknrb@iqsk.co.ke</a>, <a href="mailto:info@iqskenya.org">info@iqskenya.org</a>, <a href="mailto:iqsknrb@gmail.com">iqsknrb@gmail.com</a></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Website: <a href="http://www.iqskenya.org">www.iqskenya.org</a></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Student Career Talk</td>
<td></td>
<td>7th November 2014</td>
<td></td>
<td>&quot;</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Construction Empowerment Programme</td>
<td></td>
<td>January 2015</td>
<td>Nakuru County</td>
<td>&quot;</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>IQSK Annual Charity Golf Tournament</td>
<td></td>
<td>7th August 2015</td>
<td>Venue to be confirmed</td>
<td>&quot;</td>
<td></td>
</tr>
</tbody>
</table>

9. Any New Initiatives/Innovations?

10. Training/Certification Issues?

Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm for guidelines and application forms).

11. Any Important New Publications? (Please list.)

(If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).

1. The Quantity Surveyor (QS) Journal at Kshs. 500.00 /6 USD per copy

Page 166 of 395
12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

   1. RICS – on going discussions

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

14. Any other items of interest which you wish to report:

IQSK has just celebrated its 20th anniversary (1994 to 2014) –activities involved are as below:

   1. Press conference on QS Awareness that was held on Wednesday, 19th April 2014 at Laico Regency Hotel, Nairobi.

   2. IQSK Career Fair at Kenya High School Nairobi on 14th May 2014

   3. Corporate Social Responsibility Project at Nyumba ya Wazee (Home for the Elderly), where we donated for 4 burner cooker on 15th May 2014

   4. IQSK Annual Charity Golf Tournament that was held at Muthaiga Golf Club on 8th August 2014

   5. Official Opening of the IQSK Newly purchased secretariat office on 22nd August 2014

   6. IQSK Newspaper supplement that was run in the Daily Nation Newspaper on 21st August 2014

   7. The Building and Construction Exhibition organized by IQSK on 19th – 20th September 2014

   8. The Professional Excellence Awards Ceremony to be held at The Intercontinental Hotel on 28th November 2014
REPORT OF INSTITUTE OF APPRAISERS & COST ENGINEERS TO THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING

Date of Report  _28/09/2014___________________________

1. Country: _Nigeria________________________________________

2. Organization's Name: Institute of Appraisers & Cost Engineers
   Postal Address: National Engineering Centre

   Telephone No.: 08034070504, 08033145448
   Fax No. –
   E-mail address: info@iacenig.org
   Website: www.info@iaceorg.org

3. ICEC Representative/Delegate's Name: Engr. Otis Anyaeji
   Postal Address:

   Telephone No.  08037079061

   E-mail address: otis_engineering@yahoo.co.uk

Alternate Representative/Delegate's Name: Engr. Battah Ndirpaya
   Postal Address: –

   Telephone No.: 08033065190
   Fax No. –
   E-mail address: ndirpayabathah@yahoo.com

4. Current List of Executive with Address, Phone, Fax, E-mail:
   (Please provide information for your President/Chairman, Vice President/Chairs, General Secretary, Treasurer, and Executive Secretary/General Manager)

   • Engr. Giandomenico Massari – Chairman
   • Engr. (Dr.) Charles Mbelede – Vice Chairman (Cost Engineering)
   • Engr. Battah Ndirpaya – Vice Chairman (Valuation)
   • Engr. (Prof.) P.A. Onwualu – Vice Chairman (Engineering Economy)
   • Engr. J.A. Ezie – Treasurer
   • Engr. Ike Iwenofu – Secretary

5. Number of Members by Category (as of December 31, 2004):
   (Please list each category of membership and the number of members in each category)

   Candidate members – 98
   Member – 320
6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list)
   - Cost Engineering, Valuation and Engineering Economy as strategies for transforming agriculture and
     water resources sectors of the Nigerian economy – 11/06/2013
   - The role of valuation, cost engineering & engineering economy in infrastructural development –
     17/06/2014

7. Scheduled Future Seminars/Conferences/Congresses:
   (Please list each event with dates, venue, theme, and contact information. ICEC will post these events
   on the ICEC website)
   - Being developed

8. Potential Future Events Under Consideration: (Please list):

9. Any New Initiatives/Innovations?
   - Annual public lecture

10. Training/Certification Issues?
    Note: If your organization offers a certification or CPD programme and has not yet considered submitting
    it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm
    for guidelines and application forms).

    Noted

11. Any Important New Publications? (Please list.)
    (If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review
    on the ICEC webpage. Please include price and ordering information).

    - Proceedings for the 2013 IACE annual conference
    - Proceedings for the 2014 IACE annual conference

12. Any issues where cooperation with other member organizations are on-going or desirable (please
    indicate in each case if it is on-going or desirable).

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC
    Council.

14. Any other items of interest which you wish to report: None
REPORT OF THE NIGERIAN INSTITUTE OF QUANTITY SURVEYORS
TO
THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING

Date of Report: 13th October, 2014

1. Country: NIGERIA

2. Organization's Name: The Nigerian Institute of Quantity Surveyors (NIQS)
   Postal Address: No. 20, 4th Avenue, Gwarimpa, Abuja, Nigeria.
   P.O. Box 10689, Garki, Abuja, Nigeria
   Telephone No: +234(0)97808307, +234(0)8028303346
   Fax No. nil
   E-mail address: mails.niqs@gmail.com, info@niqs.org.ng
   Website: www.niqs.org.ng

3. ICEC Representative/Delegate's Name: Murtala M. Aliyu,
   Postal Address: No. 20, 4th Avenue, Gwarimpa, P.O. Box 10689, Garki, Abuja, Nigeria.
   Telephone No. +2348033041663
   Fax No. nil
   E-mail address: mmaliyu@yahoo.com

   Alternate Representative/Delegate's Name: Mrs. Mercy T. Iyortyer
   Postal Address: No. 20, 4th Avenue, Gwarimpa, P.O. Box 10689, Garki, Abuja, Nigeria.
   Telephone No: 08033323243
   Fax No: Nil
   E-mail address: miyortyer@gmail.com

4. Current List of Executive with Address, Phone, Fax, E-mail:

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>NAME</th>
<th>TELEPHONE</th>
<th>E-MAIL</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Murtala M. Aliyu</td>
<td>+234 (0)8033041663</td>
<td><a href="mailto:mmaliyu@yahoo.com">mmaliyu@yahoo.com</a></td>
</tr>
<tr>
<td>Deputy President</td>
<td>Mercy T. Iyortyer</td>
<td>+234(0)8033323243</td>
<td><a href="mailto:miyortyer@gmail.com">miyortyer@gmail.com</a></td>
</tr>
<tr>
<td>Vice President</td>
<td>Adegbemibo A. Ogunfidodo</td>
<td>+234(0)8055028416</td>
<td><a href="mailto:gbemibo@3cgroupng.com">gbemibo@3cgroupng.com</a></td>
</tr>
<tr>
<td>Secretary General</td>
<td>Femi Balogun</td>
<td>+234(0)8033411167</td>
<td><a href="mailto:febalogun@yahoo.com">febalogun@yahoo.com</a></td>
</tr>
<tr>
<td>Asst. Secretary General</td>
<td>Alkali Abubakar</td>
<td>+234(0)8065750391</td>
<td><a href="mailto:alkaliqs@yahoo.com">alkaliqs@yahoo.com</a></td>
</tr>
<tr>
<td>Treasurer</td>
<td>Ruya T. Fadason</td>
<td>+234(0)8037043562</td>
<td><a href="mailto:rutfa2004@gmail.com">rutfa2004@gmail.com</a></td>
</tr>
<tr>
<td>Sec Prof. Dev and Library</td>
<td>Ejike B. Anunike</td>
<td>+234(0)7033468706</td>
<td><a href="mailto:mabodejike@gmail.com">mabodejike@gmail.com</a></td>
</tr>
<tr>
<td>Sec Marketing &amp; Corp Affairs</td>
<td>Olujide M. Oke</td>
<td>+234(0)8023116200</td>
<td><a href="mailto:jideoke2003@yahoo.com">jideoke2003@yahoo.com</a></td>
</tr>
<tr>
<td>Sec International Affairs</td>
<td>Kolapo J. Adeyemo</td>
<td>+234(0)8033220747</td>
<td><a href="mailto:koladeyemo@gmail.com">koladeyemo@gmail.com</a></td>
</tr>
</tbody>
</table>

5. Number of Members by Category (as of 13th October, 2014):

5.1 GRADE OF MEMBERS

- Fellows (FNIQS) 235
- Members (MNIQS) 2,518
- Probationers 3,183
- Technicians 324
- Students 1,145

TOTAL 7,729

PRACTISING FIRMS 522

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):


7. Scheduled Future Seminars/Conferences/Congresses:

(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

- 2014 National Talk with the theme: Politics, Policies and National Development-The Role of the Professionals-November 2014
- 2015 NIQS Research Conference, Federal University of Technology, Akure, Ondo State.
- 2015(1st Quarter) National Workshop, North-West Zone, Kano State
- 2015 (2rd Quarter) National Workshop, North-Central Zone, Minna, Niger State
- 2015 (3rd Quarter) National Workshop, South-East Zone, Enugu, Enugu State
- NIQS Biennial General Meeting & Election, November, 2015
8. Potential Future Events under Consideration: (Please list): NIL

9. Any New Initiatives/Innovations?
   ✓ The 2013-2015 National Executive Council from its inception decided to hold National Workshops in each of the Six Geo-political Zones of the country in the first three quarters of 2014 and 2015. This is to enhance the visibility of the Quantity Surveying profession and the Institute, to enhance interaction between members of the Institute and to avail members the opportunity of knowing other parts of the country.
   ✓ Establishment of the QS Academy by the 2013-2015 National Executive Council- in planning stage

10. Training/Certification Issues?
    NIL

11. Any Important New Publications? (Please list.)
    ✓ QS CONNECT An official Publication of the Nigerian Institute of Quantity Surveyors Vol: 5.7 March 2014- A NEW VISTA- 22ND PRESIDENT OF THE NIQS STEPS IN
    ✓ QS CONNECT An official Publication of the Nigerian Institute of Quantity Surveyors Vol: 5.8 May 2014 – NIQS INTERNATIONAL WORKSHOP ON INFRASTRUCTURE DEVELOPMENT
    ✓ QS CONNECT An official publication of the Nigerian Institute of Quantity Surveyors Vol: 5.9 September 2014 – NIQS X-RAYS PROCUREMENT AT NATIONAL SEMINAR IN GOMBE
    ✓ PROCEEDINGS OF THE 1ST ANNUAL NIQS RESEARCH CONFERENCE – 3RD -5TH September, 2013

12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable). NIL

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council. NIL

14. Any other items of interest which you wish to report: NIL

Femi Balogun, FNIQS, FRICS
Secretary General
ITEM 14.4

Region 4 Director Report

Teoh Wooi Sin
ITEM 14.4

Region 4 Member Association Reports

Note that some of the member reports presented at the 2014 PAQS Board meeting in Hong Kong on 8 June 2014 have been included herein in the absence of any other report submitted. The PAQS member reports cover the same information as requested with the ICEC member reports.

Permission has been granted to publish the PAQS Board Meeting Minutes from Ms. Katherine Thiang (RISM) at the PAQS Secretariat.
REPORT OF AUSTRALIAN INSTITUTE OF QUANTITY SURVEYORS TO THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING

Date of Report 30 September 2014

1. Country: Australia

2. Organization's Name: Australian Institute of Quantity Surveyors

   Postal Address: Level 6, 65 York Street Sydney NSW 2000
   Telephone No. 02 9262 1822
   Fax No. 02 9279 1400
   E-mail address: contact@aiqs.com.au
   Website: www.aiqs.com.au

3. ICEC Representative/Delegate's Name: Michael Manikas

   Postal Address: Level 6, 65 York Street, Sydney, NSW 2000
   Telephone No. 02 9262 1822
   Fax No. 02 9279 1400
   E-mail address: mmanikas@aiqs.com.au

   Alternate Representative/Delegate's Name: Peter Cox

   Postal Address: Level 6, 65 York Street, Sydney, NSW 2000
   Telephone No. 02 9262 1822
   Fax No. 02 9279 1400
   E-mail address: peter.cox@pcadirections.com

4. Current List of Executive with Address, Phone, Fax, E-mail:

   (Please provide information for your President/Chairman, Vice President/Chairs, General Secretary, Treasurer, and Executive Secretary/General Manager)

   Please see attached extracts from ASIC Register.
5. Number of Members by Category (as of September 30, 2014):

(Please list each category of membership and the number of members in each category)

<table>
<thead>
<tr>
<th>Member Type</th>
<th>Number of Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Affiliate</td>
<td>693</td>
</tr>
<tr>
<td>Associate/Member</td>
<td>1628</td>
</tr>
<tr>
<td>Fellow</td>
<td>240</td>
</tr>
<tr>
<td>Hon. Fellow</td>
<td>2</td>
</tr>
<tr>
<td>Life Fellow</td>
<td>27</td>
</tr>
<tr>
<td>Retired</td>
<td>140</td>
</tr>
<tr>
<td>Student</td>
<td>803</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>3533</strong></td>
</tr>
</tbody>
</table>

6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):

<table>
<thead>
<tr>
<th>Seminars/Conferences/Congresses held</th>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infinite Value Awards Gala Dinner</td>
<td>8 November 2013</td>
<td>NSW, Australia</td>
</tr>
<tr>
<td>Tax Depreciation Webinar with Ken Mansell</td>
<td>19 November 2013</td>
<td>Webinar</td>
</tr>
<tr>
<td>Joint CPD with RICS by Dr Sam</td>
<td>6 January 2014</td>
<td>United Arab Emirates</td>
</tr>
<tr>
<td>A Global Economic &amp; Market Outlook (CPD)</td>
<td>5 February 2014</td>
<td>NSW, Australia</td>
</tr>
<tr>
<td>Project Cost Management (CPD)</td>
<td>18 February 2014</td>
<td>VIC, Australia</td>
</tr>
<tr>
<td>Joint CPD with CICES, IIESL by Dr Sam</td>
<td>18 February 2014</td>
<td>United Arab Emirates</td>
</tr>
<tr>
<td>BIM for the QS – an Introduction</td>
<td>26 February 2014</td>
<td>Webinar</td>
</tr>
<tr>
<td>Perth Children’s Hospital Site Tour (CPD)</td>
<td>6 March 2014</td>
<td>WA, Australia</td>
</tr>
<tr>
<td>Ethics and Professional Conduct by Martin Seward Case</td>
<td>18 March 2014</td>
<td>United Arab Emirates</td>
</tr>
<tr>
<td>CPD Event by Alan Patching</td>
<td>19 March 2014</td>
<td>Qatar, DOHA</td>
</tr>
<tr>
<td>Business would be easier if…</td>
<td>19 March 2014</td>
<td>VIC, Australia</td>
</tr>
<tr>
<td>YQS Site Tour, University of Sydney</td>
<td>27 March 2014</td>
<td>NSW, Australia</td>
</tr>
<tr>
<td>CPD Event by Alan Patching</td>
<td>31 March 2014</td>
<td>United Arab Emirates</td>
</tr>
<tr>
<td>Claims and Dispute Resolution by Jubeir Shamte</td>
<td>8 April 2014</td>
<td>United Arab Emirates</td>
</tr>
<tr>
<td>BIM for the QS – Measurement (Beginner)</td>
<td>30 April 2014</td>
<td>Webinar</td>
</tr>
<tr>
<td>nRAH Site Tour</td>
<td>1 May 2014</td>
<td>SA, Australia</td>
</tr>
<tr>
<td>Fiona Stanley Hospital Site Tour</td>
<td>21 May 2014</td>
<td>WA, Australia</td>
</tr>
<tr>
<td>CPD Event by Alan Patching</td>
<td>21 May 2014</td>
<td>NSW, Australia</td>
</tr>
<tr>
<td>BIM for the QS – Measurement (Advanced)</td>
<td>28 May 2014</td>
<td>Webinar</td>
</tr>
<tr>
<td>Australian Construction Tax Depreciation</td>
<td>11 June 2014</td>
<td>Webinar</td>
</tr>
<tr>
<td>Perth City Rail Link</td>
<td>3 July 2014</td>
<td>WA, Australia</td>
</tr>
<tr>
<td>Strategic Business Engagement</td>
<td>30 July 2014</td>
<td>VIC, Australia</td>
</tr>
<tr>
<td>CPD Event by Alan Patching</td>
<td>7 August 2014</td>
<td>QLD, Australia</td>
</tr>
</tbody>
</table>
7. Scheduled Future Seminars/Conferences/Congresses:
(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

<table>
<thead>
<tr>
<th>Scheduled Future Seminars/Conferences/Congresses</th>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Infinite Value Awards Gala Dinner</td>
<td>24 October 2014</td>
<td>Brisbane, Australia</td>
</tr>
</tbody>
</table>

8. Potential Future Events Under Consideration: (Please list):

N/A

9. Any New Initiatives/Innovations?

During the year AIQS has:
- Upgraded significantly its online services such as the new look and feel of our website and Building Economist.
- Improved its marketing/communications activities to improve the image, profile and membership involvement.
- Launch of two online training platforms including live webinars and the AIQS Academy.
- Launch of our Benefits Collective, a membership benefits program for our members.
- Launch of AIQS Merchandise
- Hosted the second annual Infinite Value Awards to promote the successful delivery of projects in the construction industry internationally.

10. Training/Certification Issues?
Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm for guidelines and application forms).

No.

11. Any Important New Publications? (Please list.)
(If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).

Detailed Building Measurement – Vol. 1

This learning resource (as you will find, it's more than just a book) has been prepared to assist students and practitioners in improving their understanding of the ASMM and of the detailed measurement involved in BQ preparation. It is, however, different to other books on the topic in a number of ways. The most fundamental difference is that the building project that has been used is presented as a 3D building model rather than as a conventional set of 2D drawings.
12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

No.

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

Global Standards of Measurement.

14. Any other items of interest which you wish to report:

-
REPORT OF _ TO THE INTERNATIONAL COST ENGINEERING COUNCIL MEETING

Date of Report ______9 Sep 14____________________

1. Country: ___________Australia______________________________

2. Organization's Name: Australian Cost Engineering Society (AACE Australian Section)
   Postal Address:
   Telephone No. +61421052018
   Fax No.
   E-mail address: abowden@alphalink.com.au
   Website: www.costengineer.org.au

3. ICEC Representative/Delegate's Name: Alistair Bowden
   Postal Address:
   Telephone No. Fax
   (as above) No.
   E-mail address: (as above)

   Alternate Representative/Delegate's Name:
   Postal Address:
   Telephone No.
   Fax No.
   E-mail address:

4. Current List of Executive with Address, Phone, Fax, E-mail:
   (Please provide information for your President/Chairman, Vice President/Chairs, General Secretary, Treasurer, and Executive Secretary/General Manager)
   • President / Chair: Alistair Bowden
   • Secretary / Treasurer: Nolan Bear
   • VIC Committee member: Laurie Pole
   • VIC Committee member: Peter Downie
   • WA Committee member: Keith Webb
   • QLD Committee member: Lou Vidotto

5. Number of Members by Category (as of December 31, 2014):
   (Please list each category of membership and the number of members in each category)
   Refer Charts below
6. Seminars/Conferences/Congresses held since the last ICEC Region Meeting: (Please list):
7. Scheduled Future Seminars/Conferences/Congresses:
(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

Refer embedded emails


8. Potential Future Events Under Consideration: (Please list):

9. Any New Initiatives/Innovations?

We are keen to improve the availability of information available via the website(s) including video streaming of monthly presentations and improved library use.

10. Training/Certification Issues?
Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See [http://www.icoste.org/delegate.htm](http://www.icoste.org/delegate.htm) for guidelines and application forms).

AACE/ACES have had a number of monthly meetings (particularly in QLD) to outline the benefits of AACE certifications. We also have AACE (out of the box) information to enable the local section to offer training in specific AACE certifications.

11. Any Important New Publications? (Please list.)
(If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).

VIC Committee member Laurie Pole has published a book on Project Controls

1 Check Title?
12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

14. Any other items of interest which you wish to report:
1. Name of Member Organisation: The Building Surveyor's Institute of Japan (BSIJ)

2. Number of QS members:
   - Full (corporate level) members = 65
   - Full (individual) members = 3,151
   - Probationer or Training members or Student members = 1,852
   - Total Qualified of QS members = 3,382

3. Current address/contact details of your member organisation's head office/secretariat:
   - Postal address: 105-0014
   - Street address: Sunrise Mita Build, 3F, 3-16-12 Shiba, Minato, Tokyo, Japan
   - Email: hp@bsij.or.jp
   - Website: http://www.bsij.or.jp/index.html
   - Phone: +81-3-3453-9591
   - Fax: +81-3-3453-9597

4. Current office holders:
   - President = Koichi Noro
   - International Division Chair (if applicable) = Shinichi Hashimoto
   - Executive Officer = Tunenari Kanou

5. Names of two (2) official delegates to the PAQS Board:
   1. Takayoshi Sato
   2. Shinichi Hashimoto

6. Others of your organisation on PAQS Committees or attending the Board meeting:
   - Board Officers: Takayoshi Sato, Shinichi Hashimoto, Nobuyuki Ikushima, Tetsushi Konagaya
   - Research Committees: Shinichi Hashimoto
   - Accreditation & Education Committees: Takayoshi Sato
   - BIM Committees: Tetsushi Konagaya
   - Young QS Group: Toshihiro Takahashi, Shunta Aoki, Yumi Nakai, Tetsushi Konagaya

7. Report on your organisation's activities since previous PAQS Board meeting, including a brief comment on the state of the construction industry in your country:
   ✓ Construction Industry in Japan:
     Construction demand in Japan increased dramatically compared to the previous year due to the rush demand of housings by the consumption tax increase. The market price has gone up over 10-20% during the last year. This is attributed to the lack of site workers.

   ✓ Collaboration with RICS membership:
     Prior membership of BSIJ can provide a streamlined route to RICS membership. For example, if he or she is a Full Member of the BSIJ with the Qualified Building Cost Manager they are eligible to be the Professional membership of MRICS.

   ✓ School Education
     Currently 53 schools are authorised and 1890 students have taken the examination. Total number of registered Qualified Assistant Building Cost Engineer is 1,852.

   ✓ CPD Education for members:
     BSIJ have implemented seminars, study sessions, site visiting programs among the branches in order to support the human resource development of the relevant companies.

   ✓ Publication of books or texts:
     BSIJ have issued building cost engineering guidebooks for “Structural Steel Construction” and “Renovation Work” in addition to the guidebooks for “Qualified Building Cost Manager”.

   ✓ Joint Symposium with RICS:
     BSIJ and RICS have held a joint symposium; the title was “What's on QS” in April 2014
1. Name of Member organization: China Engineering Cost Association (CECA)

2. Number of members:

   Professional Quantity Surveyors  = 1721
   Construction Estimator Certified = 0
   Associate                        = 0
   Retired                          = 0
   Honorary Life                    = 0
   Full time Students               = 0
   Total of members                 = 1721

Affiliated Associations:

1. Provincial Associations
2.
3.
4.
5.

3. Current address/contact details of your member organisation’s head office/secretariat:

   Street & mailing address : No.9, San LiHe Road, Beijing, P.R. China

   Email: james@ceca.org.cn
   Website: www.ceca.org.cn
   Phone: 8610-68331265            Fax: 8610-68331264

4. Current office holders:

   President: Ms. Xu Huiqin
   Hon. Secretary General: Mr. Wu Zuomin

5. Names of your official delegates to the PAQS Board

   1. Ms. Xu Huiqin
   2. Mr. Wu Zuomin
   3. Mr. James Y.Sue
6. Others of your organization on PAQS Committees or attending the Board meeting:

   Board Officers : Mr. James Y. Sue
   Research Committee : Mr. Peng Ming
   Education Committee : Mr. Yin YiLin
   Sustainability Committee: Mr. Wang Zhonghe
   BIM Committee: Mr. Robert Yuan
   Young QS Group: Ms. Wu Yeqiu

7. Report on your organization’s activities since previous PAQS Board meeting, including a brief comment on the state of the construction industry in your country:

1. New set-up of the secretary office and the system of members assessment

   In the year 2012, CECA had its new leading team. In order to perform the function of the Association, we integrated our main thoughts, and reviewed the structure of the secretary office. One is to strengthen the professional strategy, legislation and development strategic studies; the other is to finalize the self-regulatory system within the profession. Meanwhile, in order to strengthen the governance of the Association, we formulated 19 chapters for internal control, for the use of the colleagues of the secretary office. Based on this, we have applied to the Civil Bureau as a national assessment procedure and are pleased to get a 4A result accordingly.

2. Consolidated knowledge of improvement of the professional development by information technology

   The CECA conducted a ‘Forum for information technology development in construction cost profession’ in October 2013 in Beijing. The event included direction for the professional development, professional management system and BIM corner - three topics for the benefits of the 400 more participants who were from cost authorities, consultants and educational institutions etc. The event reinforced the importance of information management, to suit the reform and development of the technology. It also emphasized the upgrading of the costing procedure by information technology. In this regard, it will highlight the importance of the costing profession in the construction industry.

   Following the information technology, internet and communication rapid development and integration, the Association started the topics of ‘A strategic studies for the construction cost information system’ and ‘the impact of the BIM to the construction cost management’. We wish to utilize the findings to ascertain the overview direction, and its subsequent implementation means, for the sake of the construction cost consultancy industry development and its reform, with theoretical support and sustainable development.

3. To strengthen the cooperation with the global counterparts

   In May 2013, we held and chaired successfully the 17th PAQS congress at Xian. The topic was ‘Construction Information - Cornerstone of the Valuation Management’. It
explored the use of the information technology service to enhance the cost management and the project value, to investigate opportunities and development, which has a meaningful impact. The former Chairman Gordon and the delegates highly appraised the event organizer and its workers. In July 2013, upon the AACEI’s invitation, the CECA President Ms. Xu Hui Qin attended its 57th annual meeting in Washington. A Cooperation Memorandum was signed in regard to members' development, interchange of knowledge and cooperation, high level meetings, academic studies and forum, journal information sharing, professional development and continuous training etc.

4. Members gatherings enhance the bonding of the Association

In July 2013, the Association held the 1st Entrepreneur Forum at Changchun. The topic was 'The adaptation of reformation, the realization of the value'. In April this year, we further held the 2nd similar Forum at Hangzhou and we warmly discussed the topic in 'Professionalism, cooperation, innovation and breakthrough'. The event was successfully held with the participants freely expressed their views and it formulated a long lasting discussion atmosphere.

In October 2013, the Association propagated the charity activities by helping the poverty, with the resonance from many members in various provinces of the country. A value of RMB250,000 materials and cash was delivered to Sichuan Helping Fund for the local school and schooling supports purpose. The activities further raised the image and position of the Association and the profession accordingly, and fulfilled the objective of serving the society as well.

In July 2013, the Association conducted a discussion forum in Xinjiang in regard to the Beijing construction cost consultants serving and helping Xinjiang's local needs. The management concept, training, management level etc. were the 3 major topics to start with the local consultants in order to help to formulate an effective mechanism in the long run.

5. Strengthen the professional training and promote scientific development within the industry

In the year 2014 we set off the 'Strategy for the construction cost professional's development' studies, aiming at directing professional training, reinforcing practicians' academic qualification, strengthening high end elite training, in order to achieve the target of training within the consultancy enterprises, and to furnish the selection criteria system for the professionals. This can stimulate the practicians to further develop the profession more aggressively.

6. Compilation of Standards and reinforcement of the technical foundation

In 2013, the Association compiled the 'Guide and Rules for the Construction Works Final Account Procedure' and 'Terminology for the construction costing'. These were published and propagated. The national standard 'Construction cost consultancy Standard' is under application for approval; 'Construction Project Investment Appraisal Standard' and 'Preliminary Estimates Procedural Standard' and 'Construction Cost Verification Standard' are upgraded to national standards which are under review and edition. In the light of promoting international exchange and for the sake of the Chinese enterprises working overseas as a reference, we have just engaged the Hong Kong Institute of Surveyors to help translate the 'PRC Standard Method of Measurement for the Bills of Quantities for Construction Works' in English.

7. To furnish the statistic and promotion works for the profession

In 2013, the Association has completed the statistical survey works and furnished a
report of 'Construction Cost Consultancy Statistics in 2012'. Accordingly, the 2013 statistics is in progress and under preparation by the Association. Meanwhile, the Association utilizes effectively its 'Construction Cost Management' manual for the promotion of its theories studies and implementation of the professional practice. The website of the Association is an effective platform to reflect the hot topics and messages of the profession like the PAQS 17th Congress and the 1st Entrepreneur Forum as reported herein. In order for the members in widespread national locations to understand the progress and content of the conferences, we utilized the website to have the live show transmission for particular topics, which rendered good effect and feedbacks in return.

Dear Council Members, for the past year or so, the CECA secretary office with the CECA Council leadership, has worked diligently, solid and progressively in promoting various works. We wish to share with you all our success experience. We also welcome every one of you come and visit us. Let us share and exchange experience, study and direct the associated works. I would hereby on behalf of the CECA Council, express to support our Chief Ms. Xu Hui Qin to perform as the PAQS Chairlady, and for her to provide all our supports. Last but not the least, I would like to thank you all for your supports to her too.
Date of Report: 30 September 2014

1. Country: Hong Kong SAR

2. Organization's Name: The Hong Kong Institute of Surveyors ('HKIS')
   Postal Address: Room 1205, 12/F, Wing On Centre
                  111 Connaught Road Central
                  Sheung Wan
                  Hong Kong SAR
   Telephone No. (852) 2526 3679
   Fax No. (852) 2868 4612
   E-mail address info@hkis.org.hk
   Website www.hkis.org.hk

3. ICEC Representative/Delegate's Name:
   Name: Sr T T Cheung
   Postal Address: Same as for HKIS
   Telephone No.: (852) 2526 3679
   Fax No.: (852) 2868 4612
   E-mail address: info@hkis.org.hk

   Alternate Representative/Delegate's Name:
   Name: Sr Keith Yim
   Postal Address: Same as for HKIS
   Telephone No.: (852) 2526 3679
   Fax No.: (852) 2868 4612
   E-mail address: info@hkis.org.hk

4. Current List of Executive with Address, Phone, Fax, E-mail:
   (Please provide information for your President/Chairman, Vice President/Chairs, General Secretary, Treasurer, and Executive Secretary/General Manager)

   President Sr Simon Kwok
   Senior Vice President Sr Vincent Ho
   Vice President Sr Edward Au
   Honorary Secretary Sr Thomas Ho
   Honorary Treasurer Sr Dick Kwok

   (Contact address, phone, fax and email same as for above HKIS details)
5. **Number of Members by Category (as of 30 September 2014):**

(Please list each category of membership and the number of members in each category)

Total number of qualified members = 6,078 (494 Fellows and 5,584 Members)  
Total number of technical members, probationers and students = 3,012  
Total number of qualified QS members = 2,780 (188 Fellows and 2,592 Members)  
Total number of QS technical members, probationers and students = 1,501

6. **Seminars/Conferences/Congresses held since the last ICEC Region Meeting:**

(Please list):

- HKIS Annual Conference 2012: Development, Supply and Utilisation of Land in Hong Kong held on 15 September 2012.
- Building Surveyors Conference 2012: Readiness for Tomorrow held on 20 October 2012.
- HKIS Annual Conference 2013: Evolving Hong Kong – Infrastructure and Property Development held on 14 September 2013.
- Building Surveyors Conference 2013: Quality living for the Next Generation held on 28 September 2013.
- International QS BIM Conference held on 9 November 2013.
- General Practice Division Valuation Conference 2014: Valuation Practices in Hong Kong held on 28 June 2014.
- HKIS Annual Conference 2014: Hong Kong: Our Smart City in the next 30 years held on 13 September 2014.

7. **Scheduled Future Seminars/Conferences/Congresses:**

(Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)


8. **Potential Future Events under Consideration:** (Please list):

- Property and Facility Management Division Conference in May 2015.
- Quantity Surveying Division Conference in September 2015.
9. Any New Initiatives/Innovations?

- Following the establishment of the BIM Sub-committee under the Quantity Surveying Division of the HKIS in 2012, the Council has organised a number of training courses / workshops for our quantity surveying members so that the cutting edge technology could be used more widely in contract and cost management of sizeable capital works projects in Hong Kong. The QSD Council shall continue to do so in view of the overwhelming demand of our members to have more thorough understanding on the new knowledge.

- A Sub-committee will be formed in the next Council Year to review the impact of the wider adoption of NEC in Hong Kong on Government building projects.

10. Training/Certification Issues?

Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm for guidelines and application forms).

11. Any Important New Publications? (Please list)

(If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).

Related to QS:
- Standard Form of Contract for Maintenance and Renovation Works (First printed on October 2013)
- Practice Notes for Quantity Surveyors* - Valuation of Variations (1st version in November 2012)
  - Valuation for Interim Payment Certificates (1st version in November 2012, amended in August 2014)
  - Tendering (1st version in November 2012)
  - Final Accounts (1st version in November 2012)
  - Cost Control and Financial Statements (1st version in November 2012)
  - Contractual Claims (1st version in November 2012)

Others:
- Guide to Prospective Homebuyers Care on Purchase, Take Over, Fit-out Second Edition - 2013).*

(*These publications can be viewed from the HKIS website at www.hkis.org.hk)

12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).
13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

14. Any other items of interest which you wish to report:

- The HKIS has entered into a Co-operative Agreement with the AACE International in June 2014. The Co-operative Agreement shall be valid for three years commencing on 9 June 2014.

- The 18th PAQS Congress 2014 Hong Kong was successfully held in Hong Kong from 7 – 10 June 2014 at the Langham Place Hotel. It was well received by delegates with more than 430 persons from 20 countries and regions attending the 2-day conference. This is one of the major events organised by the QSD Council to celebrate the 30th Anniversary of the establishment of the Institute.
PAQS MEMBER ORGANISATION'S ANNUAL REPORT TO THE PAQS BOARD - 2014

Please complete and email to secretariat@rism.org.mv by 3 June 2014.

1. Name of Member organization: Institute of Quantity Surveyors, Sri Lanka

2. Number of members:

   Corporate Members
     Fellow = 21
     Associate = 178

   Honourary Members
     Honourary Fellow = 2

   Non-corporate members
     Graduate = 350
     Technical = 107
     Registered = 27
     Probationer = 32
     Student member = 1982

   Total of members = 2699

Affiliated Associations: N/A

3. Current address/contact details of your member organisation's head office/secretariat:

   Street & mailing address : The Professional Centre, No. 275/75, 2nd Floor, Prof. Stanley Wijesundara Mawatha, off Bauddhaloka Mawatha, Colombo 07.

   Email: iqssl@sltnet.lk

   Website: http://www.iqssl.lk

   Phone: 0094-11-2595570 /0094-77-4441221
   Fax: 0094-11-2595570

4. Current office holders:

   President: Mr. Hemantha Aponso
   Hon. Secretary: Ms. Anoma Gunasekera
5. **Names of your official delegates to the PAQS Board**

1. Mr Hemantha Aponso  
2. Mr Nishantha Wickramasinghe  
3. Prof Chitra Weddikkara

6. **Others of your organisation on PAQS Committees or attending the Board meeting:**

   **Board Officers**  :  Mr Indunil Senevirathne  
   :  Mr G M Upul Shantha  
   :  Mr Lalith Ratnayake  
   :  Mr Hasitha Gunasekara

   **Research Committee**  :  Prof Chitra Weddikkara  
   :  Mr Lalith Ratnayake

   **Education Committee**  :  Mr Indunil Senevirathne  
   :  MR Upul Shantha

   **Sustainability Committee**  :  Mr G M Upul Shantha

   **BIM Committee**  :  Mr Indunil Senevirathne  
   :  Mr Hasitha Gunasekara

   **Young QS Group**  :  Mr Nishantha Wickramasinghe  
   :  Mr Hasitha Gunasekara

7. **Report on your organisation’s activities since previous PAQS Board meeting, including a brief comment on the state of the construction industry in your country:**

   **Activities since previous PAQS Board Meeting (May 2013)**

   a. Assessment of Professional Competencies - two sessions in September 2013 and February 2014
   
   b. Conducting Charter classes for potential APC candidates. Before every APC, 10 - 15 sessions covering all competency areas were conducted.
   
   c. Assessment of Technical Competencies - One session in April 2014. Before ATC, work shops covering all competency areas were conducted.
   
   d. Institute conducts Professional Level exams for the Quantity Surveying Certificate and Diploma holders. After successful completion of the exams they are enrolled to the institute as Trenchical Members. The exams and the supporting lectures conducted enables them to enhance skills and competencies in performing their QS duties more efficiently and independently.
   
   e. The Board of Management of the College of Quantity Surveying conducts a Higher National Diploma in QS.
f. As per the resolutions proposed at the EGM on 10 May 2013 Graduate Member Qualifying Examination are being conducted for graduates (other than accredited degree holders) to enroll as Graduate members of the institute.

g. Published quarterly journal FOCUS to facilitate better communication and networking among members.

h. Conducted (6) CPD events by Professional Affairs Board. The topics cover Measurements, Contract Administration, Procurement, Effective use of IT in Quantity Surveying, Value Engineering, BIM and Question and Answers sessions. Participation of the practicing QS are remarkable.

i. Officials of the institute visited Dubai for membership drive.

j. Service Minute was proposed to establish Quantity Surveying Service in the Public Sector.

k. Participating in Government Regulatory body for construction (ICTAD) at the Board of Directors and several working committees for reviewing standard bidding documents, specifications, estimating guide and standard phraseology

l. Contributed to the Organisation of Professional Associations as a member association to propose the contribution of professional bodies towards the development of the country.

m. Contributed to the Joint plan by Sri Lanka Institute of Architects and Institute of Engineers, Sri Lanka in enhancing the collaboration among allied professional bodies.

n. Actively participated in Chamber of Construction Industry (CCI) in Sri Lanka which works towards upgrading construction industry in Sri Lanka

State of the Construction Industry in Sri Lanka

As a result of continued expansion in construction activities Contribution to GDP from the industrial sector bettered but still placed at single digit around 9.9%, raising its share in GDP to 31.1%.

Building construction accounts for 50% of the total investments. Private sector participation remains significant in building, water supply and drainage and other construction sectors while other constructions mainly include telecommunication, power and energy, etc.

Construction of expressways and highways of the 'National Road Master Plan' involves six major projects with a length of 594 km spread over the entire program of 10 years.

Prices of raw materials used in the construction industry are rising and migration of skilled labour (especially to Middle East countries) has been one of the main reasons behind the insufficient labour. Construction industry is heavily depending on debt where loans are one of the key sources of funding large-scale construction projects.
1. Name and Member Organisation: Royal Institution of Surveyors Malaysia (RISM)

2. Number of QS members:

   Full (corporate level) members = 1063
   Graduate members = 1305
   Probationer or Training members = 194
   Student members = 1038
   Total of QS members = 3600

3. Current address/contact details of your member organisation’s head office/secretariat:

   Postal address: 3rd Floor, Bangunan Jurukur
   Street address: 64-66, Jalan 52/4, 46200 Petaling Jaya, Selangor
   E-mail: secretariat@rism.org.my
   Website: www.rism.org.my
   Phone: +603-79548358, 79551773, 79569728
   Fax: +603-79550253

4. Current office holder:

   President = Sr P. Tangga Peragasam
   QS Division Vice President = Sr Dainna Baharuddin
   Chief Operating Officer = Ms. Katherine Thiang
   QS Div Admin Officer (if applicable) = Ms. Vanitha V. Palaniveloo

5. Names of two official delegates to the PAQS Board:

   1. Dato’ Sr Abdull Manaf B. Hj. Hashim
   2. Sr Dainna Baharuddin

6. Others of your organization on PAQS Committees or attending the Board meeting:

   Board Officer Attending Board’s Meeting: Dato’ Sr Abdull Manaf B. Hj. Hashim
   Dato’ Sr Jaafar Shahidan
   Sr Chua Siow Leng
   Sr Chua Siow Leng
Research Committees: Sr Jailani Jasmani
Sr Amnah Mohammed Salleh

Education & Accreditation Committee: Sr Chua Siow Leng
Sr Lim Kok Sang

Sustainability Committee: Sr Kwan Hock Hai

Young QS Group: Sr Yap Soon Kiat
Sr Mohammad Shazali Sulaiman

7. Report on your organization’s activities since previous PAQS Board meeting, including a brief comment on the state of the construction industry in your country:

7.1 QS International Convention (QSIC)

The QS International Convention 2013 was held from 7th till 8th October 2013 at the Bluewave Hotel, Shah Alam, Selangor. The theme of the convention was “Surfing the Way of Change”. The convention was jointly organized by the Board of Quantity Surveyors Malaysia, Royal Institution of Surveyors Malaysia, Association for Malay QS Consultant of Malaysia and Public Works Department (PWD) with the support of Construction Industry Development Board (CIDB).

7.2 The Continuing Professional Development (CPD) events successfully organized by the RISM QS Division during the Session are as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Date</th>
<th>Topic</th>
<th>Attendance (pax)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>6/7/2013 (Saturday) 1/2 day</td>
<td>Adjudication @ RISM Resource Centre By Mr Alan Steward</td>
<td>82</td>
</tr>
<tr>
<td>2</td>
<td>28/9/2013 (Saturday) 1/2 day</td>
<td>Recent Advances in Collaborative Practices in the Construction Industry - Partnering and Social Network BIM @ Shah’s Village Hotel, PJ By Sr Eugene Seah, Mr Ben Thum &amp; En Harris</td>
<td>90</td>
</tr>
<tr>
<td>Item</td>
<td>Date</td>
<td>Topic</td>
<td>Attendance (pax)</td>
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<tr>
<td>3</td>
<td>5/10/2013 (Saturday)</td>
<td>QS TPC Workshop for Graduates @ Armada Hotel, Petaling Jaya By QS TPC Panels of RISM</td>
<td>160</td>
</tr>
<tr>
<td></td>
<td>1/2 day</td>
<td>Technical visit to ROCKWOOL factory, Klang <em>By Speakers from ROCKWOOL Malaysia</em></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>29/10/13 (Tuesday)</td>
<td>CIPA Act 2012 – The Stakeholders' Perspective @ RISM Resource Centre <em>By Mr Lam Wai Loon, SKRINE &amp; VP of SCL</em></td>
<td></td>
</tr>
</tbody>
</table>
| 6    | 7/11/13 (Thursday) | 1. Introduction to Partnering  
2. Building Successful Collaborative Business and Project Relationships @ Hotel Singgahsana, PJ *By Eur Ing Paul R Greenwood* | 43               |
| 7    | 5/12/2013 (Thursday) | **Session 1/6 of 12 Modules:**  
Module 1: Types of procurement systems and contractual arrangement  
Module 2: Tender and Contract Documents and obligations of contracting parties @ Hotel Singgahsana, PJ *By Sr Ong Hock Teck* | 59               |
| 8    | 11/1/2014 (Saturday) | 1. Back2Basics series: Common errors in BQ, tender and contract document  
2 JTPC Briefing @ Ultimate Professional Centre (UPC), Kuching *By Sr Jailani Jasmani & Sr Dainna Baharuddin* | 72               |
| 9    | 16/1/2014 (Thursday) | **Session 2/6 of 12 Modules**  
Module 3: Effective contract administration / management  
Module 4: Risk Management @ Wisma IEM, Petaling Jaya *By Sr Ong Hock Teck* | 24               |
<table>
<thead>
<tr>
<th>Item</th>
<th>Date</th>
<th>Topic</th>
<th>Attendance (pax)</th>
</tr>
</thead>
</table>
| 10   | 20/2/2014 (Thursday) 1 day | International workshop for QS BIM education & training content development  
@ Expo Centre, Nippon Malaysia, Shah Alam  
By Sr Eugene Seah & Sr KC Tang | 84               |
| 11   | 27/2/2014 (Thursday) 1 day | Session 3/6 of 12 Modules  
Module 5: Principles of law relating to building and construction contracts  
Module 6: Bonds and insurances  
@ Wisma IEM, Petaling Jaya  
By Sr Ong Hock Teck | 16               |
| 12   | 20/3/2014 (Thursday) 1 day | Session 4/6 of 12 Modules  
Module 7: Instructions and variations  
Module 8: Payment claims, valuations, certifications and final account  
@ Hotel Armada, Petaling Jaya  
By Sr Ong Hock Teck | 15               |
| 13   | 15/4/2014 (Tuesday) 1/2 day | Technical visit to Bluescope, Kapar, Klang | 21               |
| 14   | 24/4/2014 (Thursday) 1 day | Session 5/6 of 12 Modules  
Module 9: Practical completion and defects  
Module 10: Extension of time and loss & expense  
@ Hotel Armada, Petaling Jaya  
By Sr Ong Hock Teck | 22               |
| 15   | 21/5/2014 (Wednesday) 1/2 day | Technical visit to Saint Gobain (Malaysia) Sdn Bhd, Port Klang | 14               |
| 16   | 27/5/2014 (Tuesday) 1/2 day | QS Principal's Dialogue 2014  
@ Hotel Armada, Petaling Jaya | 15               |
| 17 | 29/5/2014 (Thursday) 1 day | Session 6/6 of 12 Modules  
Module 11: Nominated & Domestic Sub-contractors and Suppliers  
Module 12: Determination and dispute resolution  
@ Hotel Armada, Petaling Jaya  
By Sr Ong Hock Teck | 16 |

7.3 Women in Surveying

50 RISM Women Surveyors attended the **WOMEN IN SURVEYING LEADERSHIP SEMINAR** on 4 APRIL 2014.

The 1 day event was conducted by Ms Lily Lau, a Directive Communication Accredited Master & Change Mentor, BSc, CPT, CIT and her team from Culture Dynamics.

Record shows that 41% of our memberships are women however only 19% are Members and Fellows. This and future series of activities are intended to enhance the advancement of Women in Surveying and also increase the number of empowered women in line with the government’s policy of 30% women representation in decision making roles.

7.4 QS Amazing Race & Student Seminar 2014

The seminar was co-organized by RISM QSJO and Nippon Paint (M) Sdn Bhd. It was held at Nippon Convention Centre on 31 March 2014. 153 students from the following universities attended this seminar:

- Universiti Teknologi Mara (UiTM) - 20 pax
- Universiti Malaya (UM) - 29 pax
- Universiti Teknologi Malaysia (UTM) - 30 pax
- Taylor’s University (TU) - 33 pax
- Universiti Tunku Abdul Rahman (UTAR) - 14 pax
- Politeknik Sultan Azlan Shah (PSAS) - 27 pax

Papers presented were

1) "Building Information Modelling' by Pn Sharifah Noraini Noreen Syed Ibrahim Al-Jamalulail.
2) "Transformation: Where Are We?” by Ms Theong May Chuan.
3) "Going Green – Environmental & Sustainable Movement In Malaysia” by Sr Yeap Soon Kiat.

Some students then tried their hands in painting the walls of RISM Resource Centre. While others rekindled their schooldays by drawing posters entitled “Pray for MH370”
The event successfully introduced the undergraduates to the surveying profession, the importance of teamwork and the latest innovation in the industry.

7.5 Memoranda of Understanding and Cooperation

The RISM signed a Memoranda of Understanding and Cooperation with professional bodies to build and maintain long term relationship, facilitate application of membership, and, to encourage the exchange of professional knowledge and development.

7.5.1 Memorandum of Cooperation between the Royal Institution of Surveyors Malaysia (RISM) and the Society of Construction Law Malaysia (SCL)

A Memorandum of Cooperation (MoC) was signed between RISM and SCL for the purpose of facilitating RISM members who are interested to apply for membership of SCL and vice-versa. And also to collaborate in organizing CPD events.

7.5.2 Memorandum of Cooperation between the Royal Institution of Surveyors Malaysia (RISM) and Chartered Institute of Civil Engineering Surveyors (ICES)

The ICES's Chief Examiner, Mr. Ian Cowling visited RISM QS Division in April 2014 to discuss ways forward after a Memorandum of Cooperation (MoC) was signed in 2012.

An agreement is being formalised to facilitate RISM members to apply for membership of ICES and vice-versa.

7.5.3 Memorandum of Cooperation between Royal Institution of Surveyors Malaysia (RISM) and the Institute of Value Management Malaysia (IVMM)

A Memorandum of Cooperation (MoC) between RISM and IVMM is being formalized. It is hoped that the MoC would benefit both parties.

7.5.4 Memorandum of Understanding between the Royal Institution of Surveyors Malaysia (RISM) and the Chartered Institute of Arbitrators (CiArb) Malaysia Branch

A Memorandum of Understanding was signed between RISM and CiArb (Malaysia Branch) to establish a framework to set forth the general principles which the Institutions propose to follow as they work together in the exchange of information and knowledge in order for each Institution to promote their respective objectives such as providing education and training for members who wish to be ADR practitioners by CiArb.

8.0 Brief comment on the state of the construction industry in Malaysia
The Quantity Surveying profession is regulated by the QS Act 1967 and the Board of Quantity Surveyors which is under the purview of the Ministry of Works.

The market for Quantity Surveying services is currently largely domestic with increasing opportunity of export.

For a small country with a population of only 30 million, Malaysia has more than 100 listed companies in the construction industry.

The Construction Industry remains busy in 2014 driven by both private and government projects. The Construction players will particularly benefit from government spending on infrastructure projects as reported in Budget 2014

Highlights of 2014,

**Construction Industry Payment Act**
Malaysia joins the United Kingdom, Australia, New Zealand and Singapore among others with the enforcement of CIPA Act 2012 on 15 April 2014 to resolve dispute of payments in a fair, just and expeditious manner.

**The Construction Court**
Launched on 14 April 2014, the construction industry stakeholders can now have their disputes resolved by judges with specialist knowledge and experience in construction cases. This puts Malaysia as the second country in the world that has a specialist court for construction. The first is the United Kingdom which established the Technology and Construction Court (TCC)

**Manpower**
The industry as a whole is facing the problem of manpower. Industrialised Building Systems (IBS) is seen to promote a safer and more organised construction site, and reduces the completion time of construction

It is imperative for Quantity Surveyors to keep up with the latest technology and innovations within the fast moving Malaysian construction industry and also to be in tandem with global standards
On behalf of

Royal Institution of Surveyors Malaysia

Sr Dainna Baharuddin
RISM Vice President (QS)
Chairman Quantity Surveying Division
Session 2013/2014
PAQS MEMBER ORGANISATION’S ANNUAL REPORT
TO THE PAQS BOARD - 2014

Please complete and email to secretariat@rism.org.my by 12 May 2014.

1. Name of Member organization: New Zealand Institute of Quantity Surveyors (NZIQS)

2. Number of members:

   Professional Quantity Surveyors = 713
   Construction Estimator Certified = N/A
   Affiliate & Graduate = 175
   Retired = 64
   Honorary Life = 17
   Students = 564
   Total of members = 1533

Affiliated Associations: Nil

3. Current address/contact details of your member organisation's head office/secretariat:

   Street & mailing address: P O Box 10469, The Terrace, Wellington 6143, NZ
   Level 8, 276 Lambton Quay, Wellington, 6011, NZ

   Email: office@nziqs.co.nz
   Website: www.nziqs.co.nz
   Phone: +64 4 4735521 Fax: +64 4 4732918

4. Current office holders:

   President: Mr Julian Mace, FNZIQS, Reg QS
   Executive Director: Mrs Marilyn Moffatt

5. Names of your official delegates to the PAQS Board

   1. Mr Julian Mace, FNZIQS, Reg QS
   2. Mrs Phillippa Goodman-Jones, FNZIQS, Reg QS
   3. Mrs Marilyn Moffatt, Executive Director

6. Others of your organisation on PAQS Committees or attending the Board meeting:

   Board Officers: Mr Gordon Cairney, FNZIQS, Reg QS - Past PAQS
   Chairman
Research Committee : Mr Julian Mace, FNZIQS, Reg QS  
Mrs Phillippa Goodman-Jones, FNZIQS, Reg QS

Education Committee : Mrs Marilyn Moffatt

Sustainability Committee : Nil

BIM Committee : Mr Gordon Cairney, FNZIQS Reg QS

Young QS Group : Ms Leah Gartner, NZIQS (Affil)

7. Report on your organisation’s activities since previous PAQS Board meeting, including a brief comment on the state of the construction industry in your country:

NZIQS Activities

John Granville retired as Executive Director in September 2013. John had been with NZIQS for 13 years and had recently been Secretary of PAQS under Gordon Cairney’s chairmanship. After such a long and distinguished service John was farewelled by members with many tributes. Marilyn Moffatt started as the new Executive Director in November 2013.

Since then the internal focus has been on finalising the implementation of a new database and website (to be launched during May 2014) and setting up other systems as we move to using more cloud based service providers. This will give us a platform to offer more services and better communication with our members.

NZIQS members continue to be actively involved in advisory boards in the education sector and with wider industry groups.

The Industry Training Organisation has recently recommended changes to the National Diploma in Construction and Quantity Surveying. NZIQS and industry representatives contributed to the development of the new Diploma. The Diploma is offered by 8 tertiary providers and there are 2 degree, a Post-Graduate and Masters programme at University level. NZIQS are currently considering recognizing a new Post-Graduate Diploma offered by Massey University which would allow for students who already hold related undergraduate degrees to be accepted as Members.

A new Competency Framework has been developed which will offer assessment of professional competence to ensure members are capable and competent to achieve the MNZIQS award.

State of Construction Industry

The Government has just released a report into the Construction Sector which is the 5th largest sector in the economy, employing over 7% of the workforce. It generates over 6% of GDP.
In spite of the sector's cyclical nature, the GFC and associated downturn in construction, the sector has been resilient employing 30% more workers in 2012 than in 2002. This will have increased greatly over the last year.

The greatest challenge is the unprecedented workload that is being placed on the industry in the next few years, driven by the Canterbury rebuild, the demand in Auckland for housing and infrastructure investment, earthquake strengthening and the weather-tightness remedial work. Our members are reporting significantly increased workloads. Since early 2011, building activity in greater Christchurch, including residential building, has trebled.

Lack of skills, and low skill levels, is already particularly evident in Christchurch where there is a serious shortage of qualified and experienced quantity surveyors with a high number of qualified quantity surveyors coming into the city from overseas.
REPORT OF
Singapore Institute of Surveyors and Valuers (SISV)
TO THE INTERNATIONAL COST ENGINEERING
COUNCIL MEETING

Date of Report  2 October 2014

1. Country: Singapore

2. Organization's Name: Singapore Institute of Surveyors and Valuers
   Postal Address: 110 Middle Road
   #09-00 Chiat Hong Building
   Singapore 188968

   Telephone No. +(65) 6424 0286
   Fax No. +(65) 6225 2453
   E-mail address: qs@sisv.org.sg
   Website: www.sisv.org.sg

3. ICEC Representative/Delegate's Name: Teoh Wooi Sin
   Postal Address: 110 Middle Road
   #09-00 Chiat Hong Building
   Singapore 188968

   Telephone No. +(65) 6424 0286
   Fax No. +(65) 6225 2453
   E-mail address: qs@sisv.org.sg

   Alternate Representative/Delegate's Name: NIL
   Postal Address:

   Telephone No.
   Fax No.
   E-mail address:

4. Current List of Executive with Address, Phone, Fax, E-mail:
   (Please provide information for your President/Chairman, Vice President/Chairs, General Secretary, Treasurer,
   and Executive Secretary/General Manager)

   Quantity Surveying (QS) Division

   Telephone No. +(65) 6424 0286
   Fax No. +(65) 6225 2453
   E-mail address: qs@sisv.org.sg
President : Mr Silas Loh Peng Wai  
1st Vice President : Mr Khoo Sze Boon 
2nd Vice President : Mr Goh Ngan Hong 
Immediate Past President : Mr Teoh Wooi Sin 
Hon. Secretary : Mr Raymond Lim Keat Heng 
Hon Treasurer : Mr Eugene Seah Hsiu-Min 
Assistant Hon Secretary : Mr Colin Kin 

5. **Number of Members by Category** (as of 30 September 2014):  
(Please list each category of membership and the number of members in each category)

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fellow</td>
<td>48</td>
</tr>
<tr>
<td>Member</td>
<td>375</td>
</tr>
<tr>
<td>Probationer</td>
<td>191</td>
</tr>
<tr>
<td>Tech Member</td>
<td>65</td>
</tr>
<tr>
<td>Student</td>
<td>3</td>
</tr>
<tr>
<td>Retired</td>
<td>20</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>702</strong></td>
</tr>
</tbody>
</table>

6. **Seminars/Conferences/Congresses held since the last ICEC Region Meeting** : (Please list):

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/05/2013</td>
<td><em>Joint seminar with SIBL:</em> Appreciating the pertinent liabilities of</td>
</tr>
<tr>
<td></td>
<td>the Quantity Surveyors, Architects and Contractors</td>
</tr>
<tr>
<td>26/07/2013</td>
<td>(Session 1) Managing Construction Claims – The Sun Tzu Way</td>
</tr>
<tr>
<td></td>
<td>(Session 2) Common Misconceptions About Contractor's All Risk/Third</td>
</tr>
<tr>
<td></td>
<td>Party Liability And Work Injury Compensation Insurance</td>
</tr>
<tr>
<td>16/08/2013</td>
<td>(Session 1) Contract and Cost Management on large, complex, fast</td>
</tr>
<tr>
<td></td>
<td>track projects – Potential pitfalls and successful solutions</td>
</tr>
<tr>
<td></td>
<td>(Session 2) Limitation periods in the context of claims in the</td>
</tr>
<tr>
<td></td>
<td>construction industry</td>
</tr>
<tr>
<td>26/09/13</td>
<td>Managing Insolvencies for Construction Professionals</td>
</tr>
<tr>
<td>31/10/13</td>
<td>(Session 1) REDAS Design &amp; Build Conditions of Sub-Contract for</td>
</tr>
<tr>
<td></td>
<td>Construction Professional</td>
</tr>
<tr>
<td></td>
<td>(Session 2) Appreciating Effective Recoveries: Arbitration and Insolvency</td>
</tr>
</tbody>
</table>

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Date | Topic (cont’d)
--- | ---
16/05/2014 | (Session 1) Update on latest developments in the Security of Payment Act;  
(Session 2) Quantity Surveyors: The Legal Landscape
04/07/2014 | Joint seminar SIBL: Variations – What are the Limits?
29/08/2014 | (Session 1) Revisiting Sun Tzu's Art of War - in the conduct of construction dispute;  
(Session 2) Professional Indemnity Insurance - Are you protected?

7. **Scheduled Future Seminars/Conferences/Congresses:**
   (Please list each event with dates, venue, theme, and contact information. ICEC will post these events on the ICEC website)

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>17/10/2014</td>
<td>Early Contractor Involvement (ECI) for the Public and Private Sectors</td>
</tr>
</tbody>
</table>
| 07/11/2014 | Joint Seminar SiArb-SIBL: (Session 1) SOP: Pitfalls and Common Problems  
(Session 2) Interaction between alternative Dispute Resolution Mechanism to resolve construction disputes |

8. **Potential Future Events under Consideration:** (Please list):

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 2015</td>
<td>QS Networking Nite 2015</td>
</tr>
</tbody>
</table>

9. **Any New Initiatives/Innovations?**

10. **Training/Certification Issues?**
    Note: If your organization offers a certification or CPD programme and has not yet considered submitting it for possible ICEC accreditation, you are encouraged to do so. See http://www.icoste.org/delegate.htm for guidelines and application forms).

11. **Any Important New Publications? (Please list.)**
    (If possible, mail a copy of any new books or other major publications to the ICEC Secretary for review on the ICEC webpage. Please include price and ordering information).  

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12. Any issues where cooperation with other member organizations are on-going or desirable (please indicate in each case if it is on-going or desirable).

13. Please list any issues (Regional or International) which you wish to have considered by the ICEC Council.

14. Any other items of interest which you wish to report:

Restructuring of SISV:

The constantly changing external environment has morphed the industry to require complex solutions and highly specialised skills to meet the rising needs of clients. To meet the new challenges, SISV is restructuring itself for more effective responses to these evolving needs.

With effect from 1st April 2014, SISV operates under a new constitution whereby the various disciplines come under three (3) separate Councils- namely Land Surveying, Quantity Surveying and Valuation and General Practise, with each Council functioning independently and performing different roles.

The new formation provides each Council with the autonomy to manage its own professional development and divergent roles and yet remain united to develop and project an elevated professional profile based on the many common grounds.

BIM Updates:

The BIM journey in Singapore progressed well with the support and incentive of Government’s S$30 million Construction Productivity Fund. SISV has set up a BIM committee to represent the QS fraternity in Singapore at Government level and international level in conferences.

Built Environment Industry Rebranding Committee (BEIRC):

The Built Environment Industry has taken the lead to look into the Rebranding of the Industry to help attract and retain talents within the industry. A high level committee – Built Environment Industry Re-Branding Committee (BEIRC) was formed and jointly chaired by Ministry of National Development (MND) and Building & Construction Authority (BCA) where SISV (represented by SISV 1st VP Khoo Sze Boon) is part of the BEIRC. The recommendation report by BEIRC has been concluded and put forward to the ministry and the implementation effort is led by the Re-Branding Implementation Work Group (RIWG) chaired by BCA where SISV is part of the RIWG to champion Re-Branding effort for the industry and QS profession.

Institutionalization of QS Stamp:

SISV plans to self-regulate by proposing the institutionalization of QS Stamp to project an image of a Qualified Professionals providing high standard of QS professional services. Our members will be bound by a Code of Professional Conduct and will be responsible and accountable for the services we provide. This is scheduled to be rolled out by early 2015.