ITEM 15

Co-Operation with other Bodies
Item 15 - Cooperation with Other Bodies

a. AAQS - Kwado H Osei-Asante / Robert Pearl
   Verbal Report

b. FIG Commission 10 - Roger Batten
   Refer to Written Report

c. IPMA - Andrej Kerin / Carsten Wredstrom
   Verbal Report

d. PAQS - TT Cheung/Teoh Wooi Sin
   Verbal Report

e. RICS - Murtala Oladapo/Alexia Nalewaik
   Verbal Report
8. Co-operation with Other Bodies

International Federation of Surveyors (FIG)

A Memorandum of Agreement was signed on 1st June 1999, at the FIG Working Week 1999 in Sun City, South Africa, between FIG and ICEC in which it was considered that a continuing programme of co-operation between the two organisations, leading to a mutual sharing of knowledge and expertise, would be of advantage to their member associations. Equally, attendance at each others’ seminars, conferences and workshops would lead to more successful events for both organisations.

FIG operates through its General Assembly and its 10 Commissions, which cover the full range of the Surveying profession. The work of FIG Commission 10, on Construction Economics and Management, is of particular interest to ICEC members.

The FIG Working Week 2013, ‘Environment for Sustainability’, was held at the International Conference Centre in Abuja, Nigeria, from 6th to 10th May 2013.

The FIG Silver Jubilee Congress, held in Kuala Lumpur from 16th to 20th June 2014, was a grand celebration. The 25th Congress was the culmination of the four year FIG Work Plan and the start of a new four year term. The celebration was a mix of interesting plenary and technical sessions and workshops, a trade exhibition and a variety of side events and social functions, giving a unique opportunity to discuss best practices within the surveying profession with fellow peers. The FIG General Assembly was held in conjunction with the Congress at which Chryssy Potsiou, Technical Chamber of Greece, was elected FIG President for 2014-2018. Rudolf Stanger, DVW Germany, and Diane Dimashie, RICS, were elected Vice Presidents. Ong See Lian, RICS, was elected Chairman of FIG Commission 10.

The FIG Working Week 2015 will be held in Sofia, Bulgaria from 17th to 22nd June 2015.

FIG can be contacted at:
International Federation of Surveyors, FIG
Kalvebod Brygge 31-33
DK-1780 Copenhagen V
DENMARK
Telephones and e-mail addresses will remain the same.
Tel. + 45 3886 1081 (switch board)
Fax + 45 3886 0252
Email: fig@fig.net
Web site www.fig.net

Roger M Batten
3rd October 2014
ITEM 16

ICEC World Congresses
**Item 16 – ICEC World Congresses**

a. 9th ICEC World Congress 2014 - Region 2  
18-22 October 2014  
Milan, Italy  

Update by Gianluca di Castri (AICE)

b. 10th ICEC World Congress 2016 - Region 1  
1-5 October 2016  
Rio de Janeiro, Brazil  

Presentation by IBEC

c. 11th ICEC World Congress 2018 - Region 4  

Bid Presentation by AIQS (Australia) (Michael Manikas & Peter Cox)  
To be voted on by ICEC Delegates
ITEM 17

ICEC Region Meetings Held During 2013-14
REGION 1

Meeting Minutes

2013

Washington DC, United States – 3 July 2013
(held in conjunction with the 57th AACE Annual Meeting Congress from 30 June – July 3 2013)

2014

Rio de Janeiro, Brazil – 5 May 2014
(held in conjunction with the IBEC Annual Meeting and annual Brazil Cost Engineering Day from 5-6 May 2014)
ICEC Region 1 meeting
3 July 2013
Washington, DC

Attendees: Alexia Nalewaik, Christopher Walker, Aldo Mattos, Allen Hamilton

1. AACE certification renaming
   a. CCC and CCE will become the CCP
   b. Resistance was met from Canada over the suggested change to CCEC (certified cost engineering consultant), due to the use of the term “engineer”. ICEC Region 1 agrees that this would be a global issue, and supports the change to CCP.

2. 2016 ICEC Congress
   a. AACE & RICS assistance offered to IBEC
   b. Easier to hold the event in Sao Paulo?
   c. Contact info for IBEC: 55 (21) 2508 7919, paulodias@ibec.eng.br, Paulo Vilela, Andala
   d. ICEC Region 1 believes the primary contact for the congress should not be the IBEC president, and a project manager should be assigned
   e. A website has been created, www.braziliandream2016.com
   f. No date or location have yet been set, IBEC says they are in the process of planning the event

3. 2014 ICEC Congress
   a. Allen asks that the Milan flyer be updated

4. AACE past president’s meeting
   a. Allen asked AACE to consider starting a section in Europe

5. ICEC resources

6. IPMA relationship
   a. Certification may be difficult, as CE and QS approaches are different
   b. Terms of reference effort needs to be renewed
   c. Body of Knowledge effort is ongoing

7. AACE online forum
   a. Allen and Chris believe the ICEC executive board should use yahoo groups instead of the AACE forum, for security purposes
   b. The AACE online forum is established and ready for use

8. Other
   a. Allen says Nelson Bonilla is in Venezuela, and willing to start an AACE section
ICEC REGION 1 MEETING AGENDA

1. Welcome and Introductions

2. Attendance and Apologies

3. 9th ICEC World Congress & Council Meeting – Milan, Italy: 18-22 October 2014
   - Update
   - Attendance
   - Council Meeting – Proposals for Agenda Items
   - 2014 Ken Humphreys Young Student/Practitioner Paper Award
   - 2014 Distinguished International Fellow (DIF) Awards
   - IBEC Promotional Booth in Milan

4. ICEC 2014 Regional Meetings
   - Region 1: 5 May 2014 – Rio de Janeiro, Brazil
   - Region 2: To be combined with ICEC Council Meeting in Milan, Italy
   - Region 3: To be held in conjunction with AAQS General Assembly - Johannesburg, South Africa
     (tentatively September 2014)
   - Region 4: To be held in conjunction with PAQS Congress – 7-10 June 2014, Hong Kong

5. 10th ICEC World Congress – Rio de Janeiro, Brazil (1-5 October 2014)
   Update on preparations (also to be covered in afternoon session)

6. ICEC – IBEC – South America
   - General discussion on how ICEC can work with IBEC and other South American associations to help develop the profession in South America
   - ICEC/AACE/RICS/IBEC – potential for collaboration in South America
   - Potential new ICEC members from South America

7. ICEC New Governance Structure – Region 1 Positions (still to be filled)
   Region 1 Director – Angelo do Valle (Brazil)
   Region 1 Deputy Director - External Relations (to be determined)
   Region 1 Deputy Director – Marketing (to be determined)
   Region 1 Deputy Director – Standards/Professional Development (to be determined)
   Region 1 Deputy Director – Academic Forums/Research (to be determined)
   Region 1 Assistant Director - Madhu Pillai (USA)

8. ICEC Officer Reports
   - Chair – Carsten Wredstrom
   - Secretary General – Peter Smith
   - Region 1 Director - Angelo Valle
9. **ICEC Region 1 Member Association Reports**
   - IBEC
   - AACE
   - Venezuela
   - Mexico

10. **ICEC Strategic Plan & Business Plan**
    Update on proposed changes
    - Feedback/Discussions

11. **ICEC & IPMA Collaboration**
    - ICEC/IPMA World Congress (Dubrovnic, Croatia 30 Sep – 3 Oct 2013) - Update
    - Future collaboration/initiatives

12. **General ICEC Reminders**
    - ICEC Strategic Plan
    - UN NGO Roster Status
    - Best Practices & Technical Standards
    - Accreditation of Continuing Professional Development and Certification Programs
    - International Roundup Newsletter

13. **Other Business**

(Note: Additional items relevant to Region 1 will also be discussed during the ICEC-IBEC meeting to be held after the Region 1 meeting from 2-5pm)
International Meeting Programming

May 05, 2014

- 14:00h – Opening Session: Speech of 10 minutes to every one
  - Paulo Dias
  - Peter Smith
  - Carsten Wredstrom
  - Angelo Valle
  - José Tadeu da Silva (CONFEA)

- 15:00h – Panel Discussion: Speech of 20 minutes to every one
  - Brazilian Cost Engineering Panorama: Paulo Dias
  - Professional Certification and 10th ICEC World Congress: José Chacon

- 15:40h – Coffee Break

- 16:00h – Panel Discussion – Continuation
  - Worldwide Cost Engineering Panorama: Peter Smith and Carsten Wredstrom
  - Mediation and Arbitration Chamber: Ricardo Delarue
  - Association of IBEC’s Former Students: Jorge Ribeiro

- 17:00h – Closing of event
2014 ICEC REGION 1 MEETING

SECRETARY GENERAL REPORT

1.0 9th ICEC World Congress – Milan, Italy: 20-22 October 2014

The Italian Association for Total Cost Management (AICE) continue their tremendous preparations for the hosting of the 9th ICEC World Congress in Milan, Italy. With the support of the Federation of Scientific and Technical Associations (FAST) the organisation and planning by the AICE has been highly professional and augers well for a highly successful event.

Registrations for the congress are now open. Registration details and other information about the congress can be found on the Congress website at www.icec2014.it.

On behalf of the AICE and ICEC I would like to encourage Region 1 members to attend this global congress. It would be greatly appreciated if you could also forward details of the Congress (including the Congress website) to all of the individual members of your association and any other colleagues, associations or other parties that may be interested in the event.

2.0 2014 ICEC Council Meeting – Milan, Italy: 18-19 October 2014

The 2014 ICEC Council Meeting will precede the 9th ICEC World Congress on Saturday 18 and Sunday 19 October at the Congress venue in Milan.

The time frame for this 2 day meeting is currently scheduled for 9am-5pm (Saturday) and 9am-1pm (Sunday). The meeting on the Sunday can be extended through the afternoon if needed. There will also be a range of other meetings held during the Congress with various smaller groups meeting to discuss specific items. Further information will be provided closer to the Congress.

It is very important that all ICEC members be represented at the ICEC Council meeting. The full Council meets only once every two years and it is at this meeting that major decisions are made for the next two year period and beyond. Requests for items to be included in the Meeting Agenda should be emailed to the ICEC secretariat and me (secretariat@icoste.org & peter.smith@uts.edu.au) by 1 August 2014.

The agenda for the meeting will include written reports from member associations. It would be greatly appreciated if member associations could email their reports to the ICEC Secretariat and me by 1 September 2014 so that they can be included in the formal Agenda Book.

3.0 10th ICEC World Congress 2016 – Rio De Janeiro, Brazil

The Brazilian Institute of Cost Engineering (IBEC) will host the 10th ICEC World Congress in 2016. The date for the event has been recently confirmed for 1-5 October 2016. The venue will be the Windsor Hotel in Copacabana, Rio de Janeiro. Further details can be found on the congress website at: www.braziliandream2016.com.
4.0 New ICEC Administrative Manager

ICEC has a new ICEC Administrative Manager - Sarah Nguyen.

ICEC has entered into a new agreement with the Australian Institute of Quantity Surveyors (AIQS) to take on this Administrative Secretary role as well as the hosting of the general ICEC Secretariat (which they have hosted since 2004). Sarah has been employed by the AIQS and will be based in the AIQS headquarters in Sydney, Australia. So all of the ICEC secretariat services are now based in Sydney in the centre of the Sydney Central Business District.

The email address for Sarah remains the same as follows: secretariat@icoste.org

The full ICEC Secretariat address and contact details are:

International Cost Engineering Council
Level 6, 65 York Street Sydney NSW 2000 Australia
Tel: + 612 9262 1822
Fax: +612 9279 1400
Email: secretariat@icoste.org.

5.0 New ICEC Member Association from Germany

ICEC recently approved an application for a new Member Association: ‘The German Association of Project Managers in the Construction Industry and Real Estate Economy’ (DVP). The official German title for the association is: “Deutscher Verband der Projektmmanager in der Bau- und Immobilienwirtschaft’ (DVP).

The DVP website address is: www.dvpev.de/

6.0 27th IPMA World Congress 2013 – Dubrovnik, Croatia

ICEC recently collaborated with the International Project Management Association (IPMA) to assist in the hosting of the 27th IPMA World Congress from 30 September – 3 October 2013 in Dubrovnik, Croatia. Under the leadership and direction of ICEC Technical Vice-Chair Mr. Andrej Kerin, ICEC organised the cost management/cost engineering stream for the Congress. This stream was very well received with high attendance levels.

The Congress was a tremendous success with highly professional and efficient organisation and a very high calibre of speakers, presentations and papers. A number of meetings were also held between IPMA and ICEC executive officers to build on the collaboration between the two organisations and develop various proposals and research agendas. ICEC and IPMA have a long history of collaboration dating back to the signing of a protocol agreement in 1994.
7.0 New ICEC Governance Structure

A major outcome of the 2012 ICEC Council Meeting in Durban was the approval of a new ICEC Governance Structure. Details of the new governance structure can be found in the Council Meeting Minutes and Meeting Agenda Book on the ICEC website (www.icoste.org).

The main objectives of the new structure were to provide more opportunities for ICEC member associations and their members to have official roles in ICEC activities and the future development of ICEC as well as to better align ICEC activities at regional levels to better cater for the specific needs of the four ICEC regions.

The main features comprise:

- Changes to the specific roles/tasks for the ICEC Executive Officers (Chair, Senior Vice Chair, Administration Vice-Chairs, Technical Vice Chair, Secretary-Treasurer and Immediate Past Chair
- Changes to the structure and role of the ICEC Advisory Committee (including a name change to 'ICEC Advisory Board')
- Changes to the structure of the ICEC Regional Executive that includes the new positions of Deputy Region Directors
- Changes to the structure of ICEC Committees that includes the establishment of 6 new committees (Executive, Membership Development, External Relations, Marketing, Standards and Professional Development, Academic Forums and Research and Nomination Committees)
- Changes to the ICEC Secretariat that includes the establishment of Regional and Zonal secretariats

The key purposes of ICEC are to provide a global identity for the project cost management profession and a global platform for the sharing of information and knowledge in the global project cost management field to assist in the development of the profession and professional cost management standards across the globe.

There is a particular need for this in some developing countries and countries where the discipline has not been traditionally recognised. There is currently a large gulf in the quality and sophistication of project cost management services provided by firms in countries where the discipline is well established and that provided by firms in countries where the discipline is emerging or has only a rudimentary foundation.

As a non-profit organisation ICEC is not competing with anyone or any association but rather providing support mechanisms for associations around the world. ICEC’s mission is to work with and support project cost management associations and kindred global/regional associations such as PAQS to share information, improve standards and professionalism and promote the international identity of the profession.
8.0 ICEC Executive Officers for 2012-14

The ICEC Executive Officers for 2012-14 under this new governance structure are as follows:

Executive Officers

Chair - Carsten Wredstrøm (DPM - Denmark)
Senior Vice Chair - Alexia Nalewaik (AACEI - United States)
Administrative Vice Chair - TT Cheung (HKIS - Hong Kong)
Administrative Vice Chair - Kwadwo Osei-Asante (GhIS - Ghana)
Technical Vice Chair - Andrej Kerin (ZPM - Slovenia)
Secretary General - Peter Smith (AIQS - Australia)
Immediate Past Chair - Murtala Oladapo (NIQS - Nigeria)

Regional Directors

Region 1 Director - José Ângelo Valle (IBEC - Brazil)
Region 2 Director - Gianluca di Castri (AICE - Italy)
Region 3 Director - Robert Pearl (ASAQS - South Africa)
Region 4 Director - Teoh Wooi Sin (SISV - Singapore)

Regional Deputy Directors

External Relations
Region 1 - To be confirmed
Region 2 - Alec Ray (United Kingdom)
Region 3 - To be confirmed
Region 4 - HH Kwan (Malaysia)

Marketing
Region 1 - To be confirmed
Region 2 - Peter Schwanental (United Kingdom)
Region 3 - To be confirmed
Region 4 - Eugene Seah (Singapore)

Standards/Professional Development
Region 1 - To be confirmed
Region 2 - Martine Miny (France)
Region 3 - To be confirmed
Region 4 - Andrew Harfield (Australia)

Academic Forums/Research
Region 1 - To be confirmed
Region 2 - Janne Skovgaard (Denmark)
Region 3 - To be confirmed
Region 4 - Dr. Paul Ho (Hong Kong)

Regional Assistant Secretaries

Region 1 - Madhu Pillai (AACE - United States)
Region 2 - Martine Miny (AFITEP - France)
Region 3 - Egon Wortmann (ASAQS - South Africa)
Region 4 - Shi Li (CECA - China)
ICEC Advisory Board

Roger Batten - Advisory Board Chair (ICEC Chair 1996-1998)
Murtala Oladapo - ICEC Chair 2010-12
Peter Cox - ICEC Chair 2008-10
Basie Verster - ICEC Chair 2004-06
Dennis Lenard - ICEC Chair 2000-02
Allen Hamilton - ICEC Chair 1998-2000
Christopher Walker - Inaugural ICEC Chair 1976-1980
Ong See Lian - RICS Global President 2011-12, PAQS Chair 2003-05, RISM President 2003-04)
Adesh Jain - IPMA Chair 2007-08, ICPMA President 2008-09, PMA-India Hon National President)
Carsten Wredstrom - Observer (Current ICEC Chair 2012-14)

The Deputy Region Director positions for Regions 1 and 3 will be confirmed shortly.

9.0 ICEC Strategic Plan & Business Plan 2012-14

The ICEC Strategic Plan continues to be revised to better reflect the new governance structure and direction of ICEC. The Business Plan provides policies and specific projects for the ICEC Executive and Membership, External Relations, Marketing, Standard/Professional Development, Administration, Networking and Member Services. More details can be found on the ICEC website at www.icoste.org. Feedback and comments from all member associations is welcome.

10.0 Distinguished International Fellow (DIF) Awards

The ICEC Distinguished International Fellow (DIF) award was introduced in 2002 and represents the highest honour that ICEC can bestow on an individual. It recognizes individuals who have made significant contributions to ICEC and to the association or institute of which they are a member for a period of years.

Nominations for the 2014 award of Distinguished International Fellow (DIF) are now open. The DIF awards are conferred at each biennial ICEC World Congress so the 2014 awards will be conferred at this year’s event in Milan. Further details about the award including past award recipients can be found at: www.icoste.org/category/awards/.

The award recognizes individuals who have made significant contributions to ICEC and to the association or institute of which they are a member for a period of years. The recipients must be nominated to receive the award by an ICEC member association or institute. They must:

- Have held a significant volunteer position in both ICEC and a member association or institute;
- Have had significant involvement over a period of several years in both ICEC and a member association or institute; and
- Must have made a significant contribution to the development of the cost management profession.

The deadline for the nominations for the 2014 DIF Award is 1 September 2014.
At the 2012 ICEC Congress in Durban, South Africa the following DIF awards were made:

Mr. Peter Cox - AIQS (Australia)
Mr. Ong See Lian - RISM (Malaysia)
Mr. Kwadwo Osei Asante - GhIS (Ghana)
Ms. Alexia Nalewaik - AACE (United States)
Mr. Teoh Wooi Sin - SISV (Singapore)
Mr. Gianluca di Castri - AICE (Italy)
Professor Robert Pearl - ASAQS (South Africa)

Previous DIF award winners can be found on the ICEC website at:
http://www.icoste.org/awards/icec-distinguished-international-fellow-dif-award/#more-316

11.0 2014 Ken Humphreys Young Student/Practitioner Paper Award

Submissions for the 2014 Kenneth K. Humphreys Young Student/Practitioner Paper Award competition are now open. The winners will be announced at the ICEC World Congress in Milan, Italy. Details about the award can be found on the ICEC website at Details can be found on the ICEC website at: www.icoste.org/category/awards/

The award was established in 2006 in recognition of Dr. Humphreys’ service as ICEC Secretary-General from 1976 until 2006. The award is open to students or young practitioners under 36 years of age and involves the submission of papers through ICEC member associations. The award program is held every 2 years in conjunction with the biennial ICEC World Congresses and the awards are presented at these Congresses. The first awards were made at the 2008 ICEC World Congress in Toronto, Canada and more recently at the 2010 ICEC World Congress in Singapore. The paper awards are available in each of the three professional categories which make up the membership of the International Cost Engineering Council (Cost Engineering, Quantity Surveying and Project Management). Therefore up to 3 awards are available (one for each of these categories).

Papers must be submitted to the relevant ICEC member association for review in the first instance. ICEC member associations may alternatively select papers they consider worthy of nomination for the award. The ICEC member association will then determine whether the paper/s submitted are suitable for submission for the award. The paper/s must then be submitted to the ICEC Secretariat by the ICEC member association. Please note that individuals cannot submit papers directly to the ICEC Secretariat – all papers must be submitted to the relevant member association in the first instance. Please note that the papers can either be new papers or papers that have been previously published in industry/academic journals or other publications.

The following dates/deadlines apply for the 2014 award program.

1 April 2014 – Opening date for submission of entries to each member association
1 August 2014 – Closing date for submission of entries to each member association
1 September 2014 – Closing date for member associations to submit their selected paper/s to the ICEC Secretariat
12.0 ICEC Executive Board Meetings

The ICEC Executive and Regional Officers continue to have regular Skype meetings to discuss various matters and to develop plans and projects. We are also looking into other technological tools to improve electronic communication within the ICEC executive and the ICEC community generally.

We would welcome suggestions from any ICEC members who have experience/expertise in using and evaluating various web-based meeting software programs, online discussion boards and various social media.

13.0 ICEC 2014 Regional Meetings

ICEC holds Regional meetings on an annual basis. The meeting schedule for 2014 is as follows:

Region 1 – North & South America

The Region 1 meeting will be held in conjunction with the annual Brazil Cost Engineering Day being held in Rio de Janeiro, Brazil on 5 May 2014. The Region 1 meeting will be held the day prior on 4 May 2014. It will be hosted by the Brazilian Institute of Cost Engineers (IBEC).

Region 2 – Europe & Near East

A specific Region 2 meeting will not be held this year due to the ICEC World Congress being held this year in Region 2 (Milan, Italy). Matters pertaining to Region 2 will be discussed in Milan at the Council Meeting and other meetings during the Congress.

Region 3 – Africa

The Region 3 meeting is yet to be finalised but is likely to be held in conjunction with the African Association of Quantity Surveyors (AAQS) General Assembly in Johannesburg, South Africa (tentatively September 2014).

Region 4 – Asia Pacific

The Region 4 meeting will be held in conjunction with the 18th Pacific Association of Quantity Surveyors (PAQS Congress) being held from 7-10 June 2014 in Hong Kong.
14.0 Cooperative Agreements with Other Associations

ICEC has formal agreements with the following kindred associations:

**International Federation of Surveyors (FIG)**
ICEC & FIG have a Memorandum of Agreement that was signed in 1999. Details of the agreement can be found at: [http://www.icoste.org/about/fig/#more-44/about/](http://www.icoste.org/about/fig/#more-44/about/)

**International Project Management Association (IPMA)**
ICEC & IPMA have a Protocol Agreement that was signed in 1994. Details of the agreement can be found at: [http://www.icoste.org/about/ipma/#more-43](http://www.icoste.org/about/ipma/#more-43)

**Royal Institution of Chartered Surveyors (RICS)**
ICEC & the RICS have a Memorandum of Co-Operation (MOC) that was signed on 27 June 2012 during the 8th ICEC World Congress in Durban, South Africa. Details of the agreement can be found at: [http://www.icoste.org/wp-content/uploads/2011/10/MOC-RICS-ICEC.pdf](http://www.icoste.org/wp-content/uploads/2011/10/MOC-RICS-ICEC.pdf)

ICEC has entered discussions with the Pacific Association of Quantity Surveyors (PAQS) to enter into a formal Memorandum of Co-Operation (MOC). Plans are in place to hopefully sign this agreement at the forthcoming PAQS Congress and Region 4 Meeting in Hong Kong in June 2014. A similar agreement is currently being discussed with the African Association of Quantity Surveyors (AAQS).

15.0 ICEC Accreditation of Member Certification & Continuing Professional Development Programs

ICEC would like to encourage PAQS associations who are members of ICEC to consider applying for ICEC accreditation of their certification and/or continuing professional development programs (CPD). ICEC Accreditation provides international recognition for the qualification and professionals qualified under these accredited programs are entitled to use the ICEC name and logo and the post-nominals ICECA to designate their achievement. Further details can be found on the ICEC website at: [http://www.icoste.org/accred.htm](http://www.icoste.org/accred.htm)

PAQS members who currently have ICEC accredited programs are the Australian Institute of Quantity Surveyors (AIQS), the New Zealand Institute of Quantity Surveyors (NZIQS), the Royal Institution of Surveyors Malaysia (RISM) and the Singapore Institute of Surveyors and Valuers (SISV).

16.0 International Standards

ICEC continues to develop an Inventory of Best Practice and Standards for Project Cost Management that is available on the ICEC website at [http://www.icoste.org/category/resources/](http://www.icoste.org/category/resources/). ICEC would like to work with PAQS to further develop this inventory for the PAQS Asia Pacific region. The overall objective is to provide a single source inventory on the ICEC website that provides best practices and standards (or links to such) from around the world. It is envisaged that this will provide a valuable information source for the global profession.
17.0 Communications & ICEC Website

ICEC continues to implement and explore ways of improving communication and sharing of information amongst member associations and the individual members of these associations in particular. The following provides an overview of some of the main methods used.

ICEC International Cost Management Journal (ICMJ)

The ICEC International Cost Management Journal (ICMJ) is a peer reviewed on-line journal that features a collection of the best papers and articles that have been previously published in conference proceedings, symposia or journals produced by ICEC and ICEC member associations. It is a perpetual journal which allows papers to be submitted and included at any time.

The ICMJ provides a great opportunity for ICEC member associations to acknowledge high quality contributions to their publications and conference proceedings. The journal effectively contains the ‘best of the best’ papers published around the world by member associations. It provides a single-source means of publishing high quality papers produced worldwide in the fields of Cost Engineering, Quantity Surveying and Project Cost Management.

International Roundup Newsletter

The ICEC International Roundup Newsletter is published twice a year in March and October. The new version of the newsletter (first published in March 2010) has been very well received. ICEC would like to invite Region 1 members to contribute to the newsletter as it provides an excellent means of promoting your activities.

Promotional Materials

ICEC has developed a range of promotional materials that includes a marketing brochure and ICEC Information Kit. These can be found on the ICEC website at www.icoste.org.

ICEC Website

The ICEC website has been substantially improved over the past few years. Further work is being done to improve the ‘professional image’ of the site and to include more professional content.
18.0 Global Initiatives

ICEC is supporting a range of global initiatives being undertaken to help develop the project cost management profession on a global scale. The following are some of these initiatives.

Global Recognition - United Nations

The United Nations (UN) is an important organisation for the project cost management profession to be involved in. The UN Economic and Social Council (ECOSOC) coordinates the economic and social work of the UN and its family of organisations. It plays a key role in fostering international cooperation for development, consults with Non Government Organisations (NGOs) thus maintaining a vital link between the UN and civil society. ECOSOC is the central forum for discussing international economic and social issues and for formulating policy recommendations. ECOSOC oversees several programs, funds and other bodies within the UN. UN programs, funds and agencies have regional/sub-regional and in several cases national offices all over the world. Some of the bodies relevant to the project cost management profession are: UN-HABITAT (United Nations Human Settlements Program), UNEP (United Nations Environment Program), UNDP (United Nations Development Program), UNCTAD (United Nations Conference on Trade and Development) and ITC (International Trade Centre). The UN ECOSOC also works with specialised global agencies such as the World Bank Group, the International Monetary Fund (IMF), the United Nations Industrial Development Organization (UNIDO) and the World Trade Organization (WTO).

Three major project cost management related associations have achieved Non-Government Organisation (NGO) consultative status. ICEC has had ECOSOC Roster Consultative Status since 2006. FIG also has this Roster Consultative Status (since 1970). The RICS have had Special Consultative Status since 2003. This provides a solid platform to build on for the profession. ICEC is well placed to make positive contribution for the profession and to become influential in the UN system. The roster consultative status provides ICEC member associations and their members the opportunity to help formulate policies for UN Programs in social, economic and sustainable development. This can be achieved through conferences convened by the UN at national, regional and international levels. This may include discussing and developing methods for providing global and local solutions that will lead to cost and value effectiveness in UN programs and activities. It also provides an avenue for ICEC and PAQS member association individual members and firms to get involved in UN projects and programs.

Official Global Recognition of the Profession – Central Product Classification (CPC)

PAQS and the RICS and other kindred associations such as ICEC are currently collaborating to gain official recognition of the Quantity Surveyor/Cost Engineer within the UN and the World Trade Organisation. Quantity Surveying and Cost Engineering are not currently not recognised as professionals by the Central Product Classification (CPC) scheme of the World Trade Organisation (WTO)/Economic and Social Council (ECOSOC) of the United Nations. The CPC scheme applies to tradable and non-tradable goods and services. The CPC classifies products based on the physical characteristics of goods or on the nature of the services rendered within the global environment (UN 2012).

The scheme is very influential and is critical for the global identity of a profession. The relevant section of the CPC scheme for cost management professionals is Section 8: Business Services; Agricultural, Mining and Manufacturing Services. Within this section the most relevant group is Group 867: Architectural, Engineering and Other Technical Services. This group is currently divided into the following classes: Architectural services, Engineering services, Integrated
engineering services, Urban planning and landscape architectural services, Engineering related scientific and technical consulting services and Technical testing and analysis services. Quantity Surveying and Cost Engineering are not on this list but should be. International recognition in this CPC scheme is important for the global growth and development of the profession. Collaborative work continues amongst the above-mentioned associations to achieve this.

Official Global Recognition of the Profession – ISO Cost Management Standard

ICEC, PAQS, the RICS and other kindred associations are also currently collaborating to establish a global International Standards Organisation (ISO) Cost Management standard. A global standard will provide significant recognition for the profession and would provide the basis for institutionalising the benchmarks for our profession based on mutually recognised international standards and best practices. The global project management community embarked on the development of an ISO Project Management Standard in 2007 and recently completed the committee stages of developing the ISO-21500 Guide to Project Management standard. A final draft standard is due for completion shortly. The objective is to have the standard established by the end of the year. The process is not simple as demonstrated by the 5 years of development and this is only the first stage in developing a suite of portfolio, program and project management standards. A new ISO technical committee TC258 has been established to develop a functional set of integrated standards to improve project management on a global scale (Weaver 2012). The project cost management profession has much to learn from the project management experience in the development of these standards. In fact many project cost management professionals were actually involved in the ISO committee that developed this first draft. As mentioned above, ICEC, PAQS, the RICS and kindred associations are currently working together to map out a strategy to develop a cost management standard. This collaboration extends to the International Project Management Association (IPMA). The current strategy is looking at joining the project management community to develop a Cost Management Standard as a subset of the ISO project management standard (i.e. to form one of the suite of subset standards). The prevailing thought is that this approach would be more practical and would obviate the need to ‘reinvent the wheel’.

Project Cost Management Certification Program for the European Union

ICEC is currently looking into the development of a certification program that is suitable specifically for the European region. This is being done in collaboration with the International Project Management Association (IPMA). A longer term objective is to gain official recognition for the profession in the European Union.

19.0 Conclusion

Collaboration between the project cost management profession and their representative associations is the key for the global development of the profession. ICEC continues to work with these associations to bring everyone together to share knowledge and information to raise global professional standards.

Peter Smith
ICEC Secretary General
REGION 2

Meeting Minutes

2013

Dubrovnik, Croatia – 28-29 September 2013
(held in conjunction with the 27th IPMA World Congress from 30 September – 3 October 2013)
(included an ICEC/IPMA Workshop on 29 September)

2014

Milan, Italy – 18-19 October 2014
(incorporated in the ICEC Council Meeting held in conjunction with the 9th ICEC World Congress from 18-22 October 2014)

Other ICEC Meetings in Region 2

26 July 2013 - London (ICEC Chair & UK Region 2 Officers)
19 June 2014 - London (ICEC, CICES, ACostE)
20 June 2014 - London (ICEC & RICS)
INTRODUCTORY NOTE

The 2013 ICEC Region 2 (Europe/Near East) Meetings will be held in conjunction with the 27th IPMA World Congress being held from 28 Sep - 3 Oct 2013 in Dubrovnik, Croatia. ICEC is a co-organizer of this Congress and has organised specific Cost engineering and project management stream for the event.

The weblink for the Congress is: [http://www.ipma2013.hr](http://www.ipma2013.hr)
The ICEC Region 2 and associated meetings will be held on Saturday/Sunday 28-29 September 2013.

The meeting schedule is as follows:
- **Saturday 28 September 2013:** ICEC Region 2 Meeting: 2pm - 6pm
- **Sunday 29 September 2013:**
  - ICEC Executive Officer Meeting: 8am - 10am
  - ICEC/IPMA Research Forum: 10am - 1.30pm
  - ICEC/IPMA Executive Meeting: 3pm - 5pm

The location for all the meetings will be:
Valamar Dubrovnik President Hotel (Congress Venue) - Meeting Room Ruda.


For the first time in a number of years we have been able to link in the Region 2 meeting with an IPMA event – this means that we should be able to attract a lot more people that wouldn’t normally attend the Region 2 meeting.

Given that that majority of IPMA member associations are from Europe we should be able to invite representatives from these associations to attend the Region 2 meeting. This presents an opportunity to encourage these associations to join ICEC or at least make them more aware of ICEC.

There are also plans for a range of ICEC/IPMA meetings/discussions in relation to a number of collaborative initiatives (research, certification, ISO cost management standard, etc.).

This is why the meeting of Region 2 has been limited to 4 hours in the afternoon only: all routine activities shall be omitted and we are planning to focus on future of the ICEC in Europe and on its relationship with IPMA and other project related associations.
Since the time available is short, the time schedule has been detailed for every item as below:

- From 14:00 to 15:00 we must cover all general items, namely from 1.0 to 7.0
- From 15:00 to 17:00 we shall deal with item 8. The topics to be discussed are relevant to sub-items 8.1, 8.2, 8.3, 8.6, 8.7 therefore we shall allow 30’ each for items 8.1, 8.2, 8.3 and 15’ each for the presentations under items 8.6 and 8.7
- From 17:00 to 18:00 we shall discuss all other points. In detail we shall allow 15’ for the news about the congress of 2014 under item 9 and 15’ to decide whether we need a further meeting as well as its date and location. We have 30’ spare for various items.

We can decide to have a further Region 2 meeting in 2014, in any case well before the general council meeting in Milano (October, 2014). Date and location to be agreed.

1.0 Welcome and Introduction

2.0 Attendance and Apologies

3.0 Minutes of Previous Region Meeting

4.0 Matters Arising From Minutes
A summary report shall be prepared from the Director, to be circulated.

5.0 Reports
Omitted. ICEC officials shall prepare a report within 15/09/13, to be circulated.

6.0 Region II Member Reports
Related associations to prepare a report within 15/09/13, to be circulated. Only important news from the association shall be presented to the meeting, on previous request.

7.0 Reports From Other Regions

8.0 Projects and the future

8.1 Body of knowledge
8.2 Certification (how to highlight the equal status of all ICEC certifications)
8.3 Relationship with IPMA (body of knowledge, competence baseline, certification)
8.4 Relationship with other project associations
8.5 Relationship with universities and other bodies
8.6 Presentation from Alec Ray
8.7 Presentation from Klaus Pannenbaecker
8.8 Presentation from Rainer Schofer - DVP

9.0 ICEC World Congress 2014

10.0 ICEC Strategic Plan – Looking Forward
The suggestions from all Member associations are expected and appreciated. Discussion included in item 8

11.0  Cooperation With Other Bodies:
Omitted – see point (8)

12.0  Advantages and Responsibilities of ICEC Membership
   i. Sharing of publications;
   ii. Congress / event sponsorship;
   iii. Gratis entry of ICEC official to member events;
   iv. Contact directories; and
   v. Individual ICEC web pages for each member institute or association.

13.0  International Standard
   Current listing on the ICEC web-page

14.0  Best Practices and Technical Standards
   Update and request to submit any such standards for inclusion on the ICEC listing.

15.0  Calendar of Events
   Please notify ICEC when any events are scheduled.

16.0  Continuing Professional Education and Certification
   Submittal of CPD and Certification programs for accreditation
   Members were encouraged to seek ICEC accreditation of their CPD and Certification programs at Paris region II meeting and now the reports about it are expected.

17.0  International Congresses
   ii) 2014 – Milan, Italy
   iii) 2016 – report is expected.

18.0  Publications – Roundup News and the ICEC Cost Management Journal
   The reports about Member association activities in 2011 are expected and appreciated.

19.0  UN NGO Roster Status

20.0  EU status

21.0  Other Business

22.0  Next Regional II meeting
   (Location and date to be defined)

23.0  Adjournment
The main topics we are discussing in this moment are the structure of our profession and its future.

Several documents are being prepared and other documents shall be drawn: we aim at clarifying our ideas on that matter in order to be able to put forward a common constructive proposal at the ICEC World congress in Milano, October 2014.

While all opinions are to be analyzed and discussed, as Director of Region 2 I would like to bring to the attention of the meeting some points we must not forget:

a) The characteristic and the structure of the profession is quite different in continental Europe from the rest of the world. However, our Region is part of a worldwide organization, then we are to think globally.
b) We have some semantic problems to be defined, an international as well as inter-professional glossary would help.

I also would like to point out my personal point of view relevant to the cooperation with IPMA and other bodies:

1) Taking into consideration the peculiarities of Region 2 (to be more precise: of continental Europe), we must not forget that our cooperation with IPMA has to take into consideration the whole of the ICEC, whose identity is less strong in continental Europe if compared to the other associations; the identity of the professions, that can probably be reduced to two groups, project management and cost management/project controls are to be kept and safeguarded

2) As far as the body of knowledge and competences are concerned, we can cooperate in full with IPMA and other body

3) As far as certification is concerned, we are not yet ready for cooperation for the following reasons:

   a. we still have to compare the bodies of knowledge of the ICEC associations and decide whether to define a common body of knowledge
   b. we do not have a common certification, as a matter of fact the ICEC accredits procedures, does not certify directly
   c. out of continental Europe, the profession of PM is quite different to the ICEC professions of CE/QS/costPM

4) Therefore I will suggest to postpone any action on certification to the definition of the project relevant to the body of knowledge

According to the above, I believe that it is advisable to arrange for a further Region 2 meeting before the World Congress, I propose in a date to be defined from March to May, 2014.

Gianluca di Castri
Main purpose of this event is to present the status and collaboration opportunities between IPMA and ICEC. The event will conclude with open discussion forum, where workshop participants will contribute their views and visions.

The event is open to all who are dealing with the challenges of project management profession, as researchers, developers, professionals, and users.

The event outputs will be used as additional guidelines for the future work of IPMA & ICEC Joint Task Force.

You are cordially invited!

Prof. Dr. Brane Semolic  
IPMA & ICEC Strategic Alliance Coordinator

Prof. Dr. Mladen Radujkovic  
President of IPMA

Andrej Kerin M Sc.  
ICEC Vice Chair (technical)ICEC

Carsten Wredstrøm  
Chair of ICEC

Event Programme

10.00 - 10.30 Welcome and introduction speeches
- Presidents of IPMA and ICEC
- B. Semolic – IPMA & ICEC Strategic Alliance Coordinator
- A. Kerin – ICEC Vice Chair (technical)ICEC

10.30 - 11.30 Plenary presentations
- Do we understand the “PM Language” correctly?  
  K. Pannenbaecker - former IPMA President (initiator of IPMA & ICEC collaboration)
- Project management, Cost management & Controls: Challenges for the Future
Gianluca di Castri – DirectorChairman of ICEC Region II.

11.30 - 12.00 Coffee break & inter-personal networking

12.00 - 13.30 Project management vision in 2030 and open discussion forum
  • Vision of project management profession in 2030 – B. Semolic
  • Vision of Cost engineering & Controls profession - ????
  • OPEN DISCUSSION FORUM – questions, initiatives, proposals, suggestions, comments...

Schedule not related only to the workshop

13.30 - 15.00 Break for Lunch

15.00 - 17.00.. IPMA Board & ICEC Executive Committee meeting
  • To be done
  • Tbd
  • TBD
  • Main Conclusions
REGION 3

Meeting Minutes

2013

Johannesburg, South Africa – 2 December 2013
(held in conjunction with the AAQS Council Meeting 2 December 2013)

2011

Pretoria, South Africa – 21 September 2014
(held in conjunction with the AAQS General Assembly Meeting and Congress from 21-23 September 2014)
1.0 Welcome and Introductions

The ICEC Director Region 3, Professor Rob Pearl, opened the meeting and welcomed all the members present to the meeting. He also thanked all the guests for their interest and attendance.

2.0 Attendance and apologies

Present (ICEC Executive members)
- Prof Rob Pearl, ICEC Region 3 Director
- Egon Wortmann, ICEC Assistant Secretary Region 3

Present (ICEC Guests)
- A further 15 guests were in attendance (refer signed Attendance Register)

Apologies
- Larry Feinberg (ASAQS Executive Director)
- Nic Bennett (SAPCI).

3.0 Minutes of Previous Region 3 Meetings

The minutes of the ICEC Region 3 minutes held in Mombasa, Kenya on 26 August 2011 (prepared by Egon Wortmann) were taken as read and were accepted without corrections as a true record of proceedings.

The minutes of the ICEC Region 3 minutes held in Durban, South Africa 24 June 2012 (prepared by Egon Wortmann) were taken as read and were also accepted without corrections as a true record of proceedings.

The adoption of the above two sets of minutes was proposed by Dr Corne' de Leeuw and seconded by Professor Rob Pearl.

4.0 Matters Arising from these Minutes

Nothing to report on.
5.0 Officer Reports

5.1 ICEC Region 3 Director Report:

The ICEC Region 3 Director, Professor Rob Pear, addressed the meeting and gave an overview of the recent activities of ICEC internationally. He extended the greetings and good wishes of all the other regions to the Region 3 meeting. Items of interest that were specifically emphasised included the following:

- He stressed the importance of achieving the goals of the KL Pact and to aim for closer liaison and co-operation between the signatory organisations
- It was emphasised that there was a strong move to further the cooperation between the ICEC and RICS and to seek common goals to improve the level of education and professionalism worldwide
- The list of Member Associations of ICEC in Region 3 currently stands at 9 (nine). A further list of 9 (nine) member associations was presented as a target for future membership of the ICEC in Africa.
- Only one regional meeting was held in Region 3 during 2011:
  - 26 August 2011 held in Mombasa, Kenya
- The ICEC International Congress 2014 is scheduled for Milan, Italy
- Further attention to be given to the following associations that are contemplating membership of ICEC in Africa:
  - Namibia
  - Zimbabwe
  - Gabon
  - The Gambia
  - Liberia
  - Sierra Leone
- Ongoing liaison between representatives of ICEC and other organisations such as AAQS, FIG, IPMA, PAQS and RICS was continuing
- The importance of the Strategic Plan was emphasised especially in the following four main areas:
  - How to achieve the strategic goals
  - How to fund the strategic goals
  - How to be a pro-active organisation
  - How to communicate
- Members were advised to view the ICEC website in terms of developments surrounding the NGO Status Roster
- Members were encouraged to submit articles for the International Roundup newsletter
- The Region notes the understanding of Council of the practical challenges of travelling and conducting business in Africa.

5.2 Member Association Reports:

The following written member association reports were presented to the meeting but were not considered further in greater detail:

- Association of South African Quantity Surveyors (ASAQS)
  - Thanks to Larry Feinberg, Executive Director of the ASAQS
- Ghana Institution of Surveyors (GhIS)
  - Thanks to Kwadwo Osei-Asante
New and Potential Members

No new formal applications for membership of ICEC had been received, but potential new members should where possible be targeted through the existing structures of both the AAQS and ICEC. Further attention to be given to the following associations that are contemplating membership of ICEC within Africa:

- Angola
- Botswana
- Uganda
- Mozambique
- Kenya (AAK)
- Tanzania
- Malawi
- Namibia
- Zimbabwe
- Gabon
- Sierra Leone.

Co-operation with other bodies

The meeting took note of the ongoing liaison of ICEC with the following bodies:

- AAQS – general ongoing participation was noted and acknowledged, as with the arrangements for this meeting
  - MOU to be considered to be entered into with the AAQS
- IPMA – ongoing developments through the main ICEC Council was noted and acknowledged
- RICS – renewed liaison discussions to be encouraged for Africa
- SAPCI Report (John Maddalena, in the absence of Nic Bennett)
  - Seeking closer co-operation with ICEC.

ICEC International Cost Model / Location Factor Project

The meeting noted the ICEC initiative led by Mr. John Hollmann, the ICEC Region 1 Director, to develop an international location cost factor model. Member associations were encouraged to support this initiative and to nominate at least one person from their association as a contact point and contributor to the project. Copies of these documents may be viewed on the ICEC website (www.icoste.org). No further development was reported on.

ICEC Strategic Plan

The meeting noted that the summary of the ICEC strategic plan which was prepared by Alexia Nalewaik: Vice Chairman Administration can now be viewed on the ICEC website (www.icoste.org)."

It was noted that the mid-term review of ICEC was expected to be published during October 2011. This has indicated whether the main goals of the strategic plan have been achieved or not.
10.0 ICEC NGO Roster Status

The meeting noted that Murtala Oladapo, Chairman of ICEC, had been successful in getting ICEC formally recorded as an NGO of the United Nations. The benefits and advantages of the QS profession being specifically recognised as a profession by the United Nations (for example the UN Habitat, etc) was noted.

11.0 Reminders and Standing Items

a. Advantages and Responsibilities of ICEC Members

The meeting noted that any new developments and/or suggestions in this regard should be forwarded directly to the ICEC secretariat. Otherwise the ICEC website (www.icoste.org) could also be viewed for any further developments in this regard.

b. Best Practices and Technical Standards

The meeting noted that any new developments and/or suggestions in this regard should be forwarded directly to the ICEC secretariat. Otherwise the ICEC website (www.icoste.org) could also be viewed for any further developments in this regard.

c. Calendar of Events

- The ICEC World Congress 2012 was successfully hosted by the ASAQS in Durban, South Africa from 23 to 27 June 2012
- The ICEC International Congress 2014 will be held in Region 2 (Europe) in Milan, Italy
- The ICEC International Congress 2016 will be held in Region 1 (America) in Rio de Janeiro, Brazil
- The meeting noted that any planned functions and/or events should be forwarded directly to the ICEC secretariat on an ongoing basis.

d. Continuing Professional Development (CPD)

Member associations are encouraged to have their CPD programmes accredited with ICEC so that their members can use the post nominals ICECA in their personal capacity. It was pointed out that ICEC accredits CPD programmes of member associations and these are renewable every two years.

The meeting also resolved that more emphasis should be placed on undertaking CPD programmes jointly with the AAQS structures. The accreditation of educational programmes to be further investigated as a joint venture within Region 3. The certification of programmes should be better co-ordinated between ICEC and the AAQS organisations to avoid duplication and wasted effort.

e. Publications—International Roundup

The meeting noted the ongoing need to forward articles and newsworthy items directly to the ICEC secretariat for publication in the ICEC International Roundup. Submissions to be included in the next edition to be forwarded to the ICEC secretariat by latest mid-October 2011.
It was noted that to submit articles in the publication was free of charge and it could be downloaded free of charge from the ICEC website (www.icoste.org). It provided all member institutions a good opportunity to advertise their activities to the general membership. Member association were also encouraged to keep their details current and up to date at all times.

f. Publications - International Standards:

The meeting noted that the current listing is available on the ICEC website (www.icoste.org) for general member use.

12.0 Other Business

No other business.

13.0 Next Meetings

It was noted that the future ICEC Region 3 meetings are scheduled as follows:
- Pretoria, South Africa – Sunday 21 September 2014 (Region 3)
- Milan, Italy – 19-20 October 2014 (Council meeting).

14.0 Closure

The Chairman thanked everyone for their attendance and active participation in the meeting.

There being no further business to discuss, the meeting was adjourned at 17h45.

Approval on Minutes:

.................................................. ..................................................
ROBERT PEARL EGON WORTMANN
DIRECTOR (REGION 3) ASSISTANT SECRETARY (REGION 3)

.................................................. ..................................................
DATE DATE

Minutes prepared by:
EGON WORTMANN
MINUTES OF THE INTERNATIONAL COST ENGINEERING COUNCIL
REGION 3 MEETING
HELD AT THE CSIR INTERNATIONAL CONVENTION CENTRE, PRETORIA,
SOUTH AFRICA ON SUNDAY 21 SEPTEMBER 2014

1.0 Welcome and Introductions
The ICEC Director Region 3, Professor Rob Pearl, opened the meeting and welcomed all the members present at the meeting. He also thanked all the guests for their interest and attendance. A special welcome was also extended to Dr Peter Smith, ICEC Secretary General for his attendance.

2.0 Attendance and apologies
Present (ICEC Executive members)
   Dr Peter Smith, ICEC Secretary General
   Prof Rob Pearl, ICEC Region 3 Director
   Egon Wortmann, ICEC Assistant Secretary Region 3
Present (ICEC Guests)
   A further 14 guests were in attendance (refer signed Attendance Register)
Apologies
   Kwadwo Osei-Asante (ICEC Admin Vice Chair).

3.0 Minutes of Previous Region 3 Meetings
The minutes of the ICEC Region 3 minutes held in Sandton, South Africa on 02 December 2013 (prepared by Egon Wortmann) were taken as read and were also accepted without corrections as a true record of proceedings.

   The adoption of the above minutes was proposed by Michael Frimpong and seconded by Dr Corne’ de Leeuw.

4.0 Matters Arising from these Minutes
Nothing to report on.
5.0 Officer Reports

5.1 ICEC Region 3 Director Report:

The ICEC Region 3 Director, Professor Rob Pearl, addressed the meeting and gave an overview of the recent activities of ICEC Region 3. Items of interest that were specifically emphasised included the following:

- He listed the current ICEC Member Associations and further potential Member Associations that should be targeted in the future.
- The list of Member Associations of ICEC in Region 3 currently stands at 9 (nine). A further list of 11 (eleven) member associations was presented as a target for future membership of the ICEC in Africa.
- Only one regional meeting was held in Region 3 during 2013:
  - 02 December 2013 held in Sandton, South Africa.
- The ICEC International Congress 2014 is scheduled for Milan, Italy.
- Ongoing liaison between representatives of ICEC and other organisations such as AAQS, FIG, IPMA, PAQS and RICS was continuing.
- Members were encouraged to submit articles for the International Roundup newsletter.
- The Region notes the understanding of Council of the practical challenges of travelling and conducting business in Africa. This has resulted in meetings being conducted mainly in an informal manner, with Skype meetings the order of the day.
- Region 3 has resolved to expand the ICEC team within Africa, in line with the ICEC policy agreed during June 2012 in Durban, South Africa.
- The following persons have agreed to form part of this team within the portfolios indicated:
  - Ms Njeri Wachira Towey (Academic forums / research)
  - Dr Charles Mbelede (Standards / professional development)
  - Mr Femi Onashile (External relations)
  - Mr Kofi Obeng-Ayirebi (Marketing)

- A strategic plan for the group will be determined by end 2014.
- Discussions with the Africa Association of Quantity Surveyors (AAQS) have been held to enter into a Memorandum of Understanding (MOU) with them. The relationship between ICEC and the AAQS has been a very cordial one for many years – the MOU is intended to cement that structure, and to provide a more formal basis upon future developments can be structured. It is hoped that this arrangement can be finalised at the Council Meeting in Milan, Italy.
- It was proposed that the next ICEC Region 3 meeting be convened in Harare, Zimbabwe in early 2015.

5.2 ICEC Secretary General:

The ICEC Secretary General, Dr Peter Smith, addressed the meeting and gave an overview of the recent activities of ICEC internationally. Items of interest that were specifically emphasised included the following:

- Future congresses are as follows:
  - Congress in Milan, Italy, 20 to 22 October 2014
  - Council meeting in Milan, Italy, 18 to 19 October 2014
  - Congress in Rio de Janeiro, Brazil, 1 to 5 October 2016.
o ICEC has a new Administrative Manager – Sarah Nguyen

o ICEC has collaborated with the International Project Management Association (IPMA) to assist with the hosting of the IPMA World congress in Dubrovnik, Croatia

o A major outcome of the 2012 ICEC Council Meeting in Durban was the approval of a new ICEC Governance Structure. Details of the new governance structure can be found on the ICEC website (www.icoste.org).

o The main objectives of the new structure were to provide more opportunities for ICEC member associations and their members to have official roles in ICEC activities and the future development of ICEC as well as to better align ICEC activities at regional levels to better cater for the specific needs of the four ICEC regions.

o The main features comprise:
  ▪ Changes to the specific roles/tasks for the ICEC Executive Officers (Chair, Senior Vice Chair, Administration Vice-Chairs, Technical Vice Chair, Secretary-Treasurer and Immediate Past Chair)
  ▪ Changes to the structure and role of the ICEC Advisory Committee (including a name change to ‘ICEC Advisory Board’)
  ▪ Changes to the structure of the ICEC Regional Executive that includes the new positions of Deputy Region Directors
  ▪ Changes to the structure of ICEC Committees that includes the establishment of 6 new committees (Executive, Membership Development, External Relations, Marketing, Standards and Professional Development, Academic Forums and Research and Nomination Committees)
  ▪ Changes to the ICEC Secretariat that includes the establishment of Regional and Zonal secretariats

o The ICEC Executive Officers for 2012/2014 were also listed

o The ICEC Strategic Plan continues to be revised to better reflect the new governance structure and direction of ICEC

o ICEC continues to develop an inventory of Best Practice and Standards for project Cost management that is available on the ICEC website

o Collaboration between the project cost management profession and their representative associations is the key for the global development of the profession. ICEC continues to work with these associations to bring everyone together to share knowledge and information to raise global professional standards.

6.0 New and Potential Members

No new formal applications for membership of ICEC had been received, but potential new members should where possible be targeted through the existing structures of both the AAQS and ICEC.

7.0 Co-operation with other bodies

The meeting took note of the ongoing liaison of ICEC with the following bodies:
  • AAQS - MOU to be considered to be entered into with the AAQS
  • IPMA – ongoing developments through the main ICEC Council
  • RICS – renewed liaison discussions to be encouraged for Africa
  • SAPCI - Seeking closer co-operation with ICEC.
8.0 **ICEC Construction Measurement Standard (ICMS)**

Peter Smith described the proposal initiated by the RICS and CEEC for the development of an International Cost Measurement Standard (ICMS) through a coalition of interested project cost management standards. Peter explained at this stage the intention was to ascertain the level of interest in the proposal from ICEC member associations and also organisations such as the AAQS. Peter also mentioned that he would be giving a presentation on the topic at the AAQS Congress. General discussion followed on the subject.

9.0 **Reminders and Standing Items**

9.1 *Advantages and Responsibilities of ICEC Members*

The meeting noted that any new developments and/or suggestions in this regard should be forwarded directly to the ICEC secretariat. Otherwise the ICEC website ([www.icoste.org](http://www.icoste.org)) could also be viewed for any further developments in this regard.

9.2 *Best Practices and Technical Standards*

The meeting noted that any new developments and/or suggestions in this regard should be forwarded directly to the ICEC secretariat. Otherwise the ICEC website ([www.icoste.org](http://www.icoste.org)) could also be viewed for any further developments in this regard.

9.3 *Calendar of Events*

- The ICEC International Congress 2014 will be held in Region 2 (Europe) in Milan, Italy
- The ICEC International Congress 2016 will be held in Region 1 (America) in Rio de Janeiro, Brazil

9.4 *Continuing Professional Development (CPD)*

Member associations are encouraged to have their CPD programmes accredited with ICEC so that their members can use the post nominals *ICECA* in their personal capacity. It was pointed out that ICEC accredits CPD programmes of member associations and these are renewable every two years.

The meeting also resolved that more emphasis should be placed on undertaking CPD programmes jointly with the AAQS structures. The accreditation of educational programmes to be further investigated as a joint venture within Region 3.

9.5 *Publications– International Roundup*

The meeting noted the ongoing need to forward articles and newsworthy items directly to the ICEC secretariat for publication in the ICEC *International Roundup*.

It was noted that to submit articles in the publication was free of charge and it could be downloaded free of charge from the ICEC website ([www.icoste.org](http://www.icoste.org)). It provided all member institutions a good opportunity to advertise their activities to the general membership. Member associations were also encouraged to keep their details current and up to date at all times.
10.0 **Other Business**

No other business.

11.0 **Next Meetings**

It was proposed that the next ICEC Region 3 meeting be convened in Harare, Zimbabwe in early 2015.

12.0 **Closure**

The Chairman thanked everyone for their attendance and active participation in the meeting.

There being no further business to discuss, the meeting was adjourned at 16h55.

**Approval on Minutes:**

--------------------------------------------------------  --------------------------------------------------------
ROBERT PEARL                                           EGON WORTMANN
DIRECTOR (REGION 3)                                    ASSISTANT SECRETARY (REGION 3)

--------------------------------------------------------  --------------------------------------------------------
DATE                                                  DATE

Minutes prepared by:
EGON WORTMANN
INTERNATIONAL COST ENGINEERING COUNCIL

INTERNATIONAL COST ENGINEERING COUNCIL (ICEC)

REGION 3 MEETING

HELD ON

SUNDAY 21 SEPTEMBER 2014

AT THE CSIR INTERNATIONAL CONVENTION CENTRE, PRETORIA, SOUTH AFRICA
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2. Index Page (1 page)
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5. Minutes of Meetings
   • Region 3 Meeting – Sandton, South Africa – 02 December 2013 (5 pages)
6. ICEC Region 3 Director’s Report (3 pages)
7. ICEC Secretary General Report (12 pages)

Prepared by:
EGON WORTMANN
ICEC ASSISTANT SECRETARY (Region 3)

ICEC Region 3 Meeting – Pretoria, South Africa – 21.09.2014
INTERNATIONAL COST ENGINEERING COUNCIL

INTERNATIONAL COST ENGINEERING COUNCIL (ICEC)
REGION 3 MEETING
SUNDAY 21 SEPTEMBER 2014
AT THE CSIR INTERNATIONAL CONVENTION CENTRE, PRETORIA, SOUTH AFRICA

AGENDA

1. Attendance / Apologies
2. Welcome by Director - ICEC Region 3
3. Reports:
   - ICEC Region 3 Director (Prof Rob Pearl)
   - ICEC Secretary General (Dr Peter Smith)
   - Member associations - if any
4. General
5. Closure

Prepared by:
EGON WORTMANN
ICEC ASSISTANT SECRETARY (Region 3)
1.0 Introduction

At the last ICEC Council meeting in June 2012, a new Regional Director (Prof. Rob Pearl) was appointed and Mr Egon Wortmann was re-appointed as the Assistant Secretary for Region 3. Discussion took place during the Council Meeting on the need for an expansion of formal office bearers in each region, but no decision was taken at this time in terms of potential nominees.

2.0 Membership of Region 3 (Africa)

Membership growth has remained fairly static and the current list of Member Associations is:

- ASAQS (Association of South African Quantity Surveyors) (QS);
- GhIS (Ghana Institution of Surveyors Quantity Surveying Division) (QS);
- INQS (Institute of Namibian Quantity Surveyors) (ICEC Associate Member) (QS);
- IQSK (Institute of Quantity Surveyors of Kenya) (QS);
- MaAQS (The Mauritius Association of Quantity Surveyors) (ICEC Associate Member) (QS);
- NIACE (The Nigerian Institute of Appraisers and Cost Engineers) (CE);
- NIQS (Nigerian Institute of Quantity Surveyors) (QS);
- PMSA (Project Management South Africa) (PM); and
- SAPCI (Southern African Project Controls Institute) (CE)

Other potential African Member Associations include:

- Angola Association of Quantity Surveyors (AnAQS);
- Institute of Botswana Quantity Surveyors (IBQS);
- Institution of Surveyors of Uganda (ISU);
- Moçambique Association of Quantity Surveyors (MoAQS);
- Quantity Surveyors Chapter of the Architectural Association of Kenya (QS Chapter of...
AAK);
- Swaziland Association of Quantity Surveyors (SAQS);
- Tanzania Institute of Quantity Surveyors (TIQS);
- Zimbabwe Institute of Quantity Surveyors (ZIQS);
- Lesotho Association of Quantity Surveyors (LesAQS);
- Surveyors Institute of Malawi – QS Chapter; and
- 11, Surveyors Institute of Zambia – QS Chapter.

Most of the Associations indicated above as 'potential members' are very small in terms of individual membership numbers and a targeted recruitment campaign should be conducted, clearly demonstrating to these regions tangible benefits of membership.

3.0 Region 3 Director's Report

Due to the unique difficulties in Africa of conducting business of the sort that is typical of ICEC, most activity in the past two years has taken place in an informal manner, utilizing opportunities afforded by individuals participating in meetings of the African Association of Quantity Surveyors.

These meetings have taken place in Mbabane (Swaziland); Windhoek (Namibia); Maseru (Lesotho); Johannesburg (South Africa); Accra (Ghana); Port Louis (Mauritius); and Tshwane (South Africa). In all of these centres, discussions have taken place with local professional organization representatives in order to maintain relationships with established contacts, and with a view to developing potential new growth areas.

Relatively regular contact has also been maintained with the ICEC Executive, through Skype Meetings. These play an important role in 'personalising' activities and in providing encouragement and support in pursuing the organisation's objectives.

Arising from this, Region 3 undertook to expand the ICEC 'team' within Africa, in line with ICEC policy. This has been achieved by targeting persons in West, East and Southern Africa, that are not of advanced age, but have demonstrated leadership abilities within the built environment community.

The following persons have agreed to form part of this team within the portfolios indicated:

- Ms Njeri Wachira Towey (Academic forums / research)
- Dr Charles Mbelede (Standards / professional development)
- Mr Femi Onashile (External relations)
- Mr Kofi Obeng-Aiyrebi (Marketing)

A strategic plan for the group will be determined by end 2014.

Discussions with the Africa Association of Quantity Surveyors (AAQS) to enter into a Memorandum of Understanding (MOU) with them. The relationship between ICEC and the AAQS has been a very cordial one for many years – the MOU is intended to cement that structure, and to provide a more formal basis upon future developments can be structured. It is hoped that this arrangement can be finalized at the Milan Council Meeting.

ICEC Region 3 Meeting – Pretoria, South Africa – 21.09.2014
Apart from initiatives which may become evident at the first strategic planning session of the new ICEC Region 3 team, the growth of the organization in the continent remains a priority. Specific regions which have been shortlisted for attention are:

- Zambia
- Tanzania
- Malawi
- Swaziland
- Lesotho
- Zimbabwe

It is proposed that an ICEC meeting be convened in Harare, Zimbabwe in early 2015. Whilst the country has struggled through difficult political and economic times in recent years, the country has great potential for development. The educational system is strong, and there is a large contingent of well-qualified and capable built environment professionals that can play a leading role in the hoped-for re-development of the country. Details of the Harare meeting, and any other meetings in the foreseeable future will be made known to all at the appropriate time.

Conclusion

As noted by the Director of Region 3 in 2012, it is noted that the following circumstances within the region still prevail and create great difficulties in pursuing ICEC objectives:

- Visa problems confronting its Members for attending Meetings,
- Travel costs in Africa including expensive accommodation and lack of sponsorship across Africa,
- Language barriers of Francophone, Anglophone, Lusophone and Arabic countries,
- The need to assist less well-developed areas of the continent to build capacity in Cost Engineering and associated professional societies.

R G PEARL
Director, Region 3 (Africa)
21 September 2014
ICEC
INTERNATIONAL COST ENGINEERING COUNCIL

ICEC REGION 3 MEETING
SECRETARY GENERAL REPORT

Pretoria, South Africa
21 September 2014
2014 ICEC REGION 3 MEETING

SECRETARY GENERAL REPORT

1.0 9th ICEC World Congress – Milan, Italy: 20-22 October 2014

The Italian Association for Total Cost Management (AICE) continue their tremendous preparations for the hosting of the 9th ICEC World Congress in Milan, Italy. With the support of the Federation of Scientific and Technical Associations (FAST) the organisation and planning by the AICE has been highly professional and augers well for a highly successful event.

Registrations for the congress are still open. Registration details and other information about the congress can be found on the Congress website at www.icec2014.it.

On behalf of the AICE and ICEC I would like to encourage Region 3 members to attend this global congress. It would be greatly appreciated if you could also forward details of the Congress (including the Congress website) to all of the individual members of your association and any other colleagues, associations or other parties that may be interested in the event.

2.0 2014 ICEC Council Meeting – Milan, Italy: 18-19 October 2014

The 2014 ICEC Council Meeting will precede the 9th ICEC World Congress on Saturday 18 and Sunday 19 October at the Congress venue in Milan.

The time frame for this 2 day meeting is currently scheduled for 9am-5pm (Saturday) and 8.30-10.30am (Sunday). This will be followed on the Sunday by an ICEC/IPMA (International Project Management Association) workshop from 11am-6pm. There will also be a range of other meetings held during the Congress with various smaller groups meeting to discuss specific items.

It is very important that all ICEC members be represented at the ICEC Council meeting. The full Council meets only once every two years and it is at this meeting that major decisions are made for the next two year period and beyond. Requests for items to be included in the Meeting Agenda should be emailed to the ICEC secretariat and myself (secretariat@icoste.org & peter.smith@uts.edu.au) by 1 October 2014.

The agenda for the meeting will include written reports from member associations. It would be greatly appreciated if member associations could email their reports to the ICEC Secretariat and myself by 1 October 2014 so that they can be included in the formal Agenda Book.

3.0 10th ICEC World Congress 2016 – Rio De Janeiro, Brazil

The Brazilian Institute of Cost Engineering (IBEC) will host the 10th ICEC World Congress in 2016. The date for the event has been recently confirmed for 1-5 October 2016. The venue will be the Windsor Hotel in Copacabana, Rio de Janeiro. Further details can be found on the congress website at: www.braziliandream2016.com.
4.0 New ICEC Administrative Manager

ICEC has a new ICEC Administrative Manager - Sarah Nguyen.

ICEC has entered into a new agreement with the Australian Institute of Quantity Surveyors (AIQS) to take on this Administrative Secretary role as well as the hosting of the general ICEC Secretariat (which they have hosted since 2004). Sarah has been employed by the AIQS and will be based in the AIQS headquarters in Sydney, Australia. So all of the ICEC secretariat services are now based in Sydney in the centre of the Sydney Central Business District.

The email address for Sarah remains the same as follows: secretariat@icoste.org

The full ICEC Secretariat address and contact details are:

International Cost Engineering Council
Level 6, 65 York Street Sydney NSW 2000 Australia
Tel: + 612 9262 1822
Fax: +612 9279 1400
Email: secretariat@icoste.org.

5.0 New ICEC Member Associations

ICEC recently approved an application for a new full Member Association from Germany: ‘The German Association of Project Managers in the Construction Industry and Real Estate Economy’ (DVP). The official German title for the association is: “Deutscher Verband der Projektmanagement in der Bau- und Immobilienwirtschaft’ (DVP).

The DVP website address is: www.dvpev.de/

The Canadian Institute of Quantity Surveyors (CIQS) have also recently decided to rejoin as a full member of ICEC.

The CIQS website address is: www.ciqs.org

6.0 27th IPMA World Congress 2013 – Dubrovnik, Croatia

ICEC collaborated with the International Project Management Association (IPMA) to assist in the hosting of the 27th IPMA World Congress from 30 September – 3 October 2013 in Dubrovnik, Croatia. Under the leadership and direction of ICEC Technical Vice-Chair Mr. Andrej Kerin, ICEC organised the cost management/cost engineering stream for the Congress. This stream was very well received with high attendance levels.

The Congress was a tremendous success with highly professional and efficient organisation and a very high calibre of speakers, presentations and papers. A number of meetings were also held between IPMA and ICEC executive officers to build on the collaboration between the two organisations and develop various proposals and research agendas. ICEC and IPMA have a long history of collaboration dating back to the signing of a protocol agreement in 1994.
7.0 New ICEC Governance Structure

A major outcome of the 2012 ICEC Council Meeting in Durban was the approval of a new ICEC Governance Structure. Details of the new governance structure can be found in the Council Meeting Minutes and Meeting Agenda Book on the ICEC website (www.icoste.org).

The main objectives of the new structure were to provide more opportunities for ICEC member associations and their members to have official roles in ICEC activities and the future development of ICEC as well as to better align ICEC activities at regional levels to better cater for the specific needs of the four ICEC regions.

The main features comprise:

- Changes to the specific roles/tasks for the ICEC Executive Officers (Chair, Senior Vice Chair, Administration Vice-Chairs, Technical Vice Chair, Secretary-Treasurer and Immediate Past Chair)
- Changes to the structure and role of the ICEC Advisory Committee (including a name change to 'ICEC Advisory Board')
- Changes to the structure of the ICEC Regional Executive that includes the new positions of Deputy Region Directors
- Changes to the structure of ICEC Committees that includes the establishment of 6 new committees (Executive, Membership Development, External Relations, Marketing, Standards and Professional Development, Academic Forums and Research and Nomination Committees)
- Changes to the ICEC Secretariat that includes the establishment of Regional and Zonal secretariats

The key purposes of ICEC are to provide a global identity for the project cost management profession and a global platform for the sharing of information and knowledge in the global project cost management field to assist in the development of the profession and professional cost management standards across the globe.

There is a particular need for this in some developing countries and countries where the discipline has not been traditionally recognised. There is currently a large gulf in the quality and sophistication of project cost management services provided by firms in countries where the discipline is well established and that provided by firms in countries where the discipline is emerging or has only a rudimentary foundation.

As a non-profit organisation ICEC is not competing with anyone or any association but rather providing support mechanisms for associations around the world. ICEC’s mission is to work with and support project cost management associations and kindred global/regional associations such as PAQS to share information, improve standards and professionalism and promote the international identity of the profession.
8.0 ICEC Officers for 2014-16

Nominations by the ICEC Nomination Committee for the 2014-16 ICEC officer positions were emailed to all member associations on 21 July 2014.

No further nominations were received. The ICEC officer positions will be ratified at the ICEC Council Meeting in Milan, Italy on 18-19 October.

9.0 ICEC Strategic Plan & Business Plan 2012-14

The ICEC Strategic Plan continues to be revised to better reflect the new governance structure and direction of ICEC. The Business Plan provides policies and specific projects for the ICEC Executive and Membership, External Relations, Marketing, Standard/Professional Development, Administration, Networking and Member Services. More details can be found on the ICEC website at www.icoste.org. Feedback and comments from all member associations is welcome.

10.0 Distinguished International Fellow (DIF) Awards

The ICEC Distinguished International Fellow (DIF) award was introduced in 2002 and represents the highest honour that ICEC can bestow on an individual. It recognizes individuals who have made significant contributions to ICEC and to the association or institute of which they are a member for a period of years.

Nominations for the 2014 award of Distinguished International Fellow (DIF) are open till 1 October 2014. The DIF awards are conferred at each biennial ICEC World Congress so the 2014 awards will be conferred at this year’s event in Milan. Further details about the award including past award recipients can be found at: www.icoste.org/category/awards/.

The award recognizes individuals who have made significant contributions to ICEC and to the association or institute of which they are a member for a period of years. The recipients must be nominated to receive the award by an ICEC member association or institute. They must:

- Have held a significant volunteer position in both ICEC and a member association or institute;
- Have had significant involvement over a period of several years in both ICEC and a member association or institute; and
- Must have made a significant contribution to the development of the cost management profession.

The deadline for the nominations for the 2014 DIF Award is 1 October 2014. At the 2012 ICEC Congress in Durban, South Africa the following DIF awards were made:

Mr. Peter Cox - AIQS (Australia)
Mr. Ong See Lian - RISM (Malaysia)
Mr. Kwadwo Osei Asante - GhIS (Ghana)
Ms. Alexia Nalewaik - AACE (United States)
Mr. Teoh Wooi Sin - SISV (Singapore)
Mr. Gianluca di Castri - AICE (Italy)
Professor Robert Pearl - ASAQS (South Africa)

Previous DIF award winners can be found on the ICEC website at: http://www.icoste.org/awards/iccec-distinguished-international-fellow-dif-award/#more-316
11.0 2014 Ken Humphreys Young Student/Practitioner Paper Award

Submissions for the 2014 Kenneth K. Humphreys Young Student/Practitioner Paper Award competition are still open. The winners will be announced at the ICEC World Congress in Milan, Italy. Details about the award can be found on the ICEC website at: www.icoste.org/category/awards/

The award was established in 2006 in recognition of Dr. Humphreys’ service as ICEC Secretary-General from 1976 until 2006. The award is open to students or young practitioners under 36 years of age and involves the submission of papers through ICEC member associations. The award program is held every 2 years in conjunction with the biennial ICEC World Congresses and the awards are presented at these Congresses.

The first awards were made at the 2008 ICEC World Congress in Toronto, Canada and more recently at the 2010 ICEC World Congress in Singapore. The paper awards are available in each of the three professional categories which make up the membership of the International Cost Engineering Council (Cost Engineering, Quantity Surveying and Project Management). Therefore up to 3 awards are available (one for each of these categories).

Papers must be submitted to the relevant ICEC member association for review in the first instance. ICEC member associations may alternatively select papers they consider worthy of nomination for the award. The ICEC member association will then determine whether the paper/s submitted are suitable for submission for the award. The paper/s must then be submitted to the ICEC Secretariat by the ICEC member association. Please note that individuals cannot submit papers directly to the ICEC Secretariat – all papers must be submitted to the relevant member association in the first instance. Please note that the papers can either be new papers or papers that have been previously published in industry/academic journals or other publications.

The closing date for member associations to submit their selected paper/s to the ICEC Secretariat is 1 October 2014.

12.0 ICEC Executive Board Meetings

The ICEC Executive and Regional Officers continue to have regular Skype meetings to discuss various matters and to develop plans and projects. We are also looking into other technological tools to improve electronic communication within the ICEC executive and the ICEC community generally. We would welcome suggestions from any ICEC members who have experience/expertise in using and evaluating various web-based meeting software programs, online discussion boards and various social media.

13.0 ICEC 2014 Regional Meetings

ICEC holds Regional meetings on an annual basis. The meeting schedule for 2014 is as follows:

Region 1 – North & South America
The Region 1 meeting was held in conjunction with the annual Brazil Cost Engineering Day being held in Rio de Janeiro, Brazil on 5 May 2014. The Region 1 meeting was held the day prior on 4 May 2014. It was hosted by the Brazilian Institute of Cost Engineers (IBEC).
Region 2 – Europe & Near East
A specific Region 2 meeting will not be held this year due to the ICEC World Congress being held this year in Region 2 (Milan, Italy). Matters pertaining to Region 2 will be discussed in Milan at the Council Meeting and other meetings during the Congress.

Region 3 – Africa
The Region 3 meeting will be held in conjunction with the African Association of Quantity Surveyors (AAQS) General Assembly and 7th QS Conference being held from 21-23 September in Pretoria, South Africa.

Region 4 – Asia Pacific
The Region 4 meeting was held in conjunction with the 18th Pacific Association of Quantity Surveyors (PAQS Congress held from 7-10 June 2014 in Hong Kong.

14.0 Cooperative Agreements with Other Associations

ICEC has had formal agreements with the following kindred associations for a number of years:

International Federation of Surveyors (FIG)
ICEC & FIG have a Memorandum of Agreement that was signed in 1999. Details of the agreement can be found at: http://www.icoste.org/about/fig/#more-44/about/

International Project Management Association (IPMA)
ICEC & IPMA have a Protocol Agreement that was signed in 1994. Details of the agreement can be found at: http://www.icoste.org/about/ipma/#more-43

Royal Institution of Chartered Surveyors (RICS)
ICEC & the RICS have a Memorandum of Co-Operation (MOC) that was signed on 27 June 2012 during the 8th ICEC World Congress in Durban, South Africa. Details of the agreement can be found at: http://www.icoste.org/wp-content/uploads/2011/10/MOC-RICS-ICEC.pdf

ICEC also recently entered into a formal Memorandum of Co-Operation (MOC) with the Pacific Association of Quantity Surveyors (PAQS). The MOC was signed at the PAQS Congress and Region 4 Meeting in Hong Kong in June 2014.

ICEC has also entered preliminary discussions with the African Association of Quantity Surveyors (AAQS) to develop a similar type of co-operation agreement.

15.0 ICEC Accreditation of Member Certification & Continuing Professional Development Programs

ICEC would like to encourage PAQS associations who are members of ICEC to consider applying for ICEC accreditation of their certification and/or continuing professional development programs (CPD). ICEC Accreditation provides international recognition for the qualification and professionals qualified under these accredited programs are entitled to use the ICEC name and logo and the post-nominals ICECA to designate their achievement. Further details can be found on the ICEC website at: http://www.icoste.org/accred.htm

PAQS members who currently have ICEC accredited programs are the Australian Institute of Quantity Surveyors (AIQS), the New Zealand Institute of Quantity Surveyors (NZIQS), the Royal Institution of Surveyors Malaysia (RISM) and the Singapore Institute of Surveyors and Valuers (SISV).
16.0 International Standards

ICEC continues to develop an Inventory of Best Practice and Standards for Project Cost Management that is available on the ICEC website at http://www.icoste.org/category/resources/. ICEC would like to work with PAQS to further develop this inventory for the PAQS Asia Pacific region. The overall objective is to provide a single source inventory on the ICEC website that provides best practices and standards (or links to such) from around the world. It is envisaged that this will provide a valuable information source for the global profession.

17.0 Communications & ICEC Website

ICEC continues to implement and explore ways of improving communication and sharing of information amongst member associations and the individual members of these associations in particular. The following provides an overview of some of the main methods used.

ICEC International Cost Management Journal (ICMJ)

The ICEC International Cost Management Journal (ICMJ) is a peer reviewed on-line journal that features a collection of the best papers and articles that have been previously published in conference proceedings, symposia or journals produced by ICEC and ICEC member associations. It is a perpetual journal which allows papers to be submitted and included at any time.

The ICMJ provides a great opportunity for ICEC member associations to acknowledge high quality contributions to their publications and conference proceedings. The journal effectively contains the ‘best of the best’ papers published around the world by member associations. It provides a single-source means of publishing high quality papers produced worldwide in the fields of Cost Engineering, Quantity Surveying and Project Cost Management.

International Roundup Newsletter

The ICEC International Roundup Newsletter is published twice a year in March and October. The new version of the newsletter (first published in March 2010) has been very well received. ICEC would like to invite Region 1 members to contribute to the newsletter as it provides an excellent means of promoting your activities.

Promotional Materials

ICEC has developed a range of promotional materials that includes a marketing brochure and ICEC Information Kit. These can be found on the ICEC website at www.icoste.org.

ICEC Website

The ICEC website has been substantially improved over the past few years. Further work is being done to improve the ‘professional image’ of the site and to include more professional content.
18.0 Global Initiatives

ICEC is supporting a range of global initiatives being undertaken to help develop the project cost management profession on a global scale. The following are some of these initiatives.

Official Global Recognition of the Profession – Global Standards

ICEC, the RICS and the European Committee of Construction Economists (CEEC) are currently collaborating to propose the development of a global construction measurement standard. Discussions are also being held with a range of associations on the possible development of an International Standards Organisation (ISO) Cost Management standard.

Global standards will provide significant recognition for the profession and would provide the basis for institutionalising the benchmarks for our profession based on mutually recognised international standards and best practices. The global project management community embarked on the development of an ISO Project Management Standard in 2007 and this standard was finally published in 2012.

The project cost management profession has much to learn from the project management experience in the development of these standards. In fact many project cost management professionals were actually involved in the ISO committee that developed this standard.

Project Cost Management Certification Program for the European Union

ICEC is currently looking into the development of a certification program that is suitable specifically for the European region. This is being done in collaboration with the International Project Management Association (IPMA). A longer term objective is to gain official recognition for the profession in the European Union.

Global Recognition - United Nations

The United Nations (UN) is an important organisation for the project cost management profession to be involved in. The UN Economic and Social Council (ECOSOC) coordinates the economic and social work of the UN and its family of organisations. It plays a key role in fostering international cooperation for development, consults with Non Government Organisations (NGOs) thus maintaining a vital link between the UN and civil society. ECOSOC is the central forum for discussing international economic and social issues and for formulating policy recommendations. ECOSOC oversees several programs, funds and other bodies within the UN. UN programs, funds and agencies have regional/sub-regional and in several cases national offices all over the world. Some of the bodies relevant to the project cost management profession are: UN-HABITAT (United Nations Human Settlements Program), UNEP (United Nations Environment Program), UNDP (United Nations Development Program), UNCTAD (United Nations Conference on Trade and Development) and ITC (International Trade Centre).

The UN ECOSOC also works with specialised global agencies such as the World Bank Group, the International Monetary Fund (IMF), the United Nations Industrial Development Organization (UNIDO) and the World Trade Organization (WTO).

Three major project cost management related associations have achieved Non-Government Organisation (NGO) consultative status. ICEC has had ECOSOC Roster Consultative Status since 2006. FIG also has this Roster Consultative Status (since 1970). The RICS have had Special Consultative Status since 2003. This provides a solid platform to build on for the
profession. ICEC is well placed to make positive contribution for the profession and to become influential in the UN system. The roster consultative status provides ICEC member associations and their members the opportunity to help formulate policies for UN Programs in social, economic and sustainable development. This can be achieved through conferences convened by the UN at national, regional and international levels. This may include discussing and developing methods for providing global and local solutions that will lead to cost and value effectiveness in UN programs and activities. It also provides an avenue for ICEC and PAQS member association individual members and firms to get involved in UN projects and programs.

**Official Global Recognition of the Profession – Central Product Classification (CPC)**

PAQS and the RICS and other kindred associations such as ICEC are currently collaborating to gain official recognition of the Quantity Surveyor/Cost Engineer within the UN and the World Trade Organisation. Quantity Surveying and Cost Engineering are not currently not recognised as professionals by the Central Product Classification (CPC) scheme of the World Trade Organisation (WTO)/Economic and Social Council (ECOSOC) of the United Nations. The CPC scheme applies to tradable and non-tradable goods and services. The CPC classifies products based on the physical characteristics of goods or on the nature of the services rendered within the global environment (UN 2012).

The scheme is very influential and is critical for the global identity of a profession. The relevant section of the CPC scheme for cost management professionals is Section 8: Business Services; Agricultural, Mining and Manufacturing Services. Within this section the most relevant group is Group 867: Architectural, Engineering and Other Technical Services. This group is currently divided into the following classes: Architectural services, Engineering services, Integrated engineering services, Urban planning and landscape architectural services, Engineering related scientific and technical consulting services and Technical testing and analysis services. Quantity Surveying and Cost Engineering are not on this list but should be. International recognition in this CPC scheme is important for the global growth and development of the profession. Collaborative work continues amongst the above-mentioned associations to achieve this.

**19.0 Conclusion**

Collaboration between the project cost management profession and their representative associations is the key for the global development of the profession. ICEC continues to work with these associations to bring everyone together to share knowledge and information to raise global professional standards.

**Peter Smith**
ICEC Secretary General
REGION 4

Meeting Minutes

2013

Xi’an, China – 19 May 2013
(held in conjunction with the annual PAQS Board Meeting and 17th PAQS Congress from 18-21 May 2013)

2014

Hong Kong – 8 June 2014
(held in conjunction with the annual PAQS Board Meeting and 18th PAQS Congress from 7-10 June 2014)

Note that the ICEC Region 4 meetings were incorporated in the PAQS Board Meetings. Therefore the PAQS Board meeting minutes double as the minutes for the ICEC Region 4 meeting. Permission has been granted to publish the PAQS Board Meeting Minutes from Ms. Katherine Thiang (RISM) at the PAQS Secretariat.
Minutes of the 17th Pacific Association of Quantity Surveyors (PAQS) Annual Board Meeting At Sofitel Hotel, Xi’an, China On Sunday, 19 May 2013 At 9.00 a.m.

Present (as Per Attendance List)

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<tr>
<th>Australia (AIQS)</th>
<th>Brunei (PUJA)</th>
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<tr>
<td>Mr Trevor Main</td>
<td>Mr Low Ah Hai</td>
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<td>Mr Gary McDonald</td>
<td>Mr Mohammad Hanafi Abdul Rahman</td>
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<td>Mr Mark Hampson</td>
<td>Mr Lye Kok Kuan</td>
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<td>Mr Peter Ng</td>
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<tr>
<th>Canada (CIQS)</th>
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<td>Mr Ian Duncan</td>
<td>Ms Xu Huiqin</td>
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<td>Mr Mark L. Russell</td>
<td>Mr Wu Zuo Min</td>
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<td>Mr David Lai</td>
<td>Mr James Y. Sue</td>
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<td>Prof. Andrew Collins</td>
<td>Ms Shi Li</td>
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<th>Hong Kong (HKIS)</th>
<th>Japan (BSIJ)</th>
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<tr>
<td>Sr Francis L.K. Leung</td>
<td>Mr Takayoshi Sato</td>
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<td>Prof. Sr Anita Liu</td>
<td>Mr Shinichi Hashimoto</td>
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<td>Sr Stephen Lai Yuk Fai</td>
<td>Dr. Eng. Jun Iwamatsu</td>
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<td>Sr Paul K L Wong</td>
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<td>Sr Keith S.C. Yim</td>
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<th>New Zealand (NZIQS)</th>
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<tr>
<td>Mr Gordon Cairney – PAQS Chairman</td>
<td>Sr Kwan Hock Hai</td>
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<td>Mr John Granville – PAQS Secretary</td>
<td>Sr Yeap Soon Kiat</td>
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<td>Mr Julian Mace</td>
<td>Sr Chua Siow Leng</td>
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<td>Ms Phillipa Goodman Jones</td>
<td>Dato’ Seri Sr Hj. Md. Isahak Md. Yusuf</td>
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<td>Mr Barry McLean</td>
<td>Sr Abd Shukor Ibrahim</td>
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<th>Philippines (PICQS)</th>
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<td>Ms Julie Christie M. dela Cruz</td>
<td>Prof. Chitra Weddikkara</td>
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<td>Ms Nila Dimaano</td>
<td>Ms Nishantha Wickramasinghe</td>
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<td>Ms Lanie S. Satuito</td>
<td>Ms Anoma Gunasekera</td>
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<td>Mr Mahinda Gunawardana</td>
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<td>Ms Champa P. Liyanage</td>
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<td>Mr Upul Shantha</td>
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<th>ICEC Observer</th>
<th>Mr Indunil Seneviratne</th>
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<td>Mr Carsten J. Wredstrom</td>
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<td>Dr Peter Smith</td>
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<td>ITEM</td>
<td>WELCOME AND OPENING</td>
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<tr>
<td>1.0</td>
<td>At 9.00 am, the PAQS Chairman, Mr Gordon Cairney opened the meeting and welcomed everyone. He thanked CECA for hosting the 17th PAQS Congress and meetings, and the wonderful dinner last night.</td>
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<tr>
<td>1.0</td>
<td>Introduction of all the representatives/observers present at the meeting was made. The members’ countries were also requested to identify their voting delegates (one from each member’s country).</td>
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<tr>
<td>1.0</td>
<td>At this juncture, Mr Gordon informed that IQSSL’s President, Mr Hemantha Aponso was unable to attend the Board meeting and had authorised Mr Nishantha Wickramasinghe to represent him with IQSSL voting power.</td>
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<tr>
<th>ITEM</th>
<th>CONFIRMATION OF THE MINUTES OF THE 16TH PAQS BOARD MEETING</th>
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<td>2.0</td>
<td>The minutes were tabled, read and carried on the proposal of Dato’ Seri Sr Hj. Md. Isahak Md. Yusuf (RISM), seconded by Mr Barry McLean (NZIQS).</td>
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<th>ITEM</th>
<th>BUSINESS ARISING FROM THE MINUTES</th>
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<td>3.0</td>
<td><strong>Pacific Members’ Business Register (PMBR)</strong></td>
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<td>3.1</td>
<td>The PAQS Secretary to follow-up with Mr Michael Manikas on the possible use of the digital directory currently used by AIQS to replace the printed PAQS PMBR.</td>
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<tr>
<th>ITEM</th>
<th>CHAIRMAN’S REPORT</th>
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| 4.0  | The Chairman referred to his written report (refer to Annex A) and highlighted the following:-
| 4.1  | **PAQS Website** |
| 4.1.1| The website had been discussed a number of times without resolution and he hoped that the Board could spend some time, not just discussing the issues, but reaching a definitive resolution and a timeframe for a complete overhaul. The website was the window of PAQS and the best means of communication with the wider construction industry and public and we should be positive and decisive on updating this resource. |

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<td>4.1.2</td>
<td>He pointed out that the number of applications for PAQS Accreditation was rather disappointing and we need to ensure that each PAQS member’s association would be doing everything to encourage their universities and colleges to consider involvement and apply. He observed that an active website would be a great vehicle to allow potential young QS’s to see which universities were accredited and to help justify the effort they made in gaining accreditation.</td>
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<tr>
<td>4.1</td>
<td>At this juncture, the Chairman, on behalf of the PAQS Board thanked the wonderful contributions made to date by Sr Chua Siow Leng and All</td>
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<tr>
<td>4.1.3 PAQS-IWATA Awards</td>
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<td>Each year we seemed to have a few more participants for the PAQS-IWATA essay competition, but given the generosity of the prize, it was disappointing not to see greater participation. He implored all delegates to do what they could to get their universities, colleges and institutes to market the competition more robustly this coming year. It was agreed that the essay subject should reflect the theme of the forthcoming congress in the following year. He added that the accredited universities should encourage their students to participate.</td>
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<td>4.1.4 Young Quantity Surveyors Group (YQSG)</td>
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<td>He was pleased to note that the YQSG continued to lead the way in marketing PAQS. The YQSG Newsletters were a credit to the Committee and all of the contributors. The Chairman congratulated the Editor and Designer, Prasath Sanjeewa of IQSSL, the vice-chair of the YQSG for a job well done. He visited all the standing committees last year and was particularly taken with the vibrancy and enthusiasm of the YQSG. Joseph Chong and his Committee could be proud of their achievements.</td>
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<tr>
<td>4.1.5 The KL Pact</td>
<td>All</td>
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<td>There was not a sufficient quorum for KL Pact Members in Bandar Seri Begawan to convene a formal meeting of the KL Pact at the Brunei Congress. He commented that the KL Pact was an excellent opportunity to advance the interests of Quantity Surveying/Cost Engineering world-wide and he hoped and trusted that PAQS and the other global bodies would reaffirm and increase their participation to bring the three initiatives to fruition.</td>
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<td>4.1.6 Building Information Modelling (BIM)</td>
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<td>The Chairman noted that BIM had been on the agenda for some time, but while it appeared that some countries had embraced the concept, undertaking the research and development required and then adopting BIM philosophies putting stringent measures in place to take advantage of the integration and efficiencies that follow, other countries had been slow to do so. He proposed that PAQS should not wait any longer, and at this meeting to create a BIM Committee to harness the good work of the more adventurous associations and bring along those of slower to take on the initiative. He believed that BIM could offer opportunities for the Quantity Surveying fraternity to review and standardise some fundamental QS terminologies, processes and protocols. Obviously the KL Pact might well be the vehicle through which to make this happen.</td>
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<td>4.1.7 The Late Kenji Kimoto</td>
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<td>On behalf of the PAQS Board, the Chairman acknowledged the loss of a great friend to PAQS, Prof. Kenji Kimoto who passed away at the end of 2012. He would be fondly remembered by all his colleagues in PAQS.</td>
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<td>4.1.8</td>
<td>John Granville</td>
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<td>Finally, he commended John Granville for his sterling support throughout his term as Chair of PAQS. John has been an absolute stalwart, always ready to participate and own any problem. The two of them had discussed virtually every topic together and irrespective of whether the letter went out from John or him, the both of them took ownership of its contents. They had worked very well as a team and thanked him for his support and companionship.</td>
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<th>5.0</th>
<th>SECRETARY’S REPORT</th>
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<td>The Secretary, Mr John Granville presented his report (refer to Annex B) attached.</td>
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<th>5.1</th>
<th>PAQS Permanent Secretariat In Malaysia</th>
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<td>He thanked Ms Katherine Thiang for her support and advice coordinating actions for PAQS Board meetings. He observed that the separation of the PAQS Secretary and the Secretariat created some difficulties but the Chairman/Secretary connection from the same PAQS member country was valuable. He recommended that a work review be undertaken to produce a formal work plan outlining the actions to be taken over the period of a year by PAQS Secretary and Secretariat to support the Board and Committee roles. He suggested that this should cover the year from completion of Board meeting through to the conduct of the following Board meeting, and include the reminders for Committees’ actions. This would provide an excellent guide for all future PAQS Chairmen and Secretaries to support actions being followed up in a timely manner between meetings. The role of PAQS Secretary if coming from a small institute would be much easier with a work plan and the annual meetings would also be better served.</td>
<td>Mr James Y. Sue</td>
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<th>5.2</th>
<th>PAQS Website</th>
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<td>The PAQS website had been discussed at previous meetings. He opined that the first consideration before revising or renewing the website was to determine the target audience of the website, what was being promoted to whom, and then to determine what information was to be uploaded and by whom. He recommended that a single person then be designated as the Website Controller with the role of providing and seeking updated information from PAQS members.</td>
<td>Mr Teoh</td>
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<th>5.3</th>
<th>PAQS Committee</th>
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<td>The Education &amp; Accreditation Committee under the long-standing chairmanship of Sr Chua Siow Leng remained the most active Committee between annual meetings. He suggested that promotion of the benefits of the PAQS Degree accreditation scheme should become a major activity of all members to their respective universities in the next year.</td>
<td>Sr Chua Siow Leng</td>
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<td>As for the PAQS-IWATA Essay Competition, he recommended that the theme should be identical to the next Conference theme and be</td>
<td>Sr Kwan Hock Hai</td>
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announced as soon as possible following the Board meetings, to be

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promoted more vigorously before the end of the year. He also suggested that a PAQS member be tasked to provide a brochure advertising the Award which would appeal to the student and graduate audience and, available to all PAQS members to use.

He recommended that the Research Committee to consider establishing a Research topic of value to the industry each year to promote contact between Research Committee members during the year and for discussion during a programmed session at the following Conference.

Prof. Chitra Weddikkara

5.4 PAQS Ties

The delegates were told that some Ties and PAQS badges would be available for sale during the 17th PAQS Congress at Xi’an. He encouraged every delegate to buy a badge to wear and a tie for themselves or their male partners.

Info

6.0 TREASURER’S REPORT

The Treasurer, Mr Trevor Main presented the statements of accounts (refer to Annex C attached) for discussion and adoption.

6.1 Committee Of Management

For the year ending April 2013, PAQS reported a profit of just under A$24,700. Income was A$33,044 and expenses totalled A$8,344.00. PAQS has A$167,544.00 in assets in the form of:

- a. The bank account holding A$74,356 after paying the Locus Trophies & Sports invoice for inventory.
- b. The term deposit sitting at A$78,688; and
- c. The amount of A$8,400 due to be paid via accounts still to be received.

Current inventory levels were being held at A$6,200 comprising PAQS Ties, Badges and Medals.

The provision of A$4,000 for Chairman’s travel was not expended in the past year.

Info

6.2 IWATA Foundation

The IWATA Foundation currently has a balance of A$23,689. This was slightly down on last year’s balance with the prize for last year’s competition winner being awarded. Again this year the provision of A$2,000 had been made for this year’s competition winner, having just been announced. Congratulations was expressed to the winner, Ms Grace Alexander.

Info

6.3 Proposed Budget For 2013-2014

- a. Income: Membership Fees – A$15,600.00.
- b. Distribution:

  IWATA Foundation – A$2,000
YQSG Programme – A$1,500
Chairperson’s Travel Allocation – A$4,000

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<td>General expenses – A$3,000</td>
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<td>Return to Capital Reserve – A$5,100</td>
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<td>Booklet on PAQS Accreditation Scheme – A$2,000</td>
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6.4 Contributions By PUJA

PUJUA presented two bank drafts being contributions to IWATA Foundation (A$2,500) and PAQS Board (A$5,000).

One behalf of the PAQS Board, the Chairman thanked PUJA for the generous donations.

Info

6.5 Comments/Proposals Made By The PAQS Board/Delegates

a. PAQS Website/IT - to look into the contents first before discussing the budget. Mr Teoh – see 5.2 and 15.

b. Instead of going to the members’ countries for funds, PAQS should look into ICEC’s method of generating incomes i.e. to organise CPD programmes. And to ensure that the projects would make profits. All

c. There should be a Business Plan and Expenditures and subsequently it was suggested that HKIS draft a new Business Plan. HKIS also see 13.1

d. Revenue could be generated from the usage of the PAQS logo by the PAQS-accredited universities.

It was agreed at last year’s meeting that an annual fee of A$400.00 to be levied following the first year of accreditation. Treasurer

Invoice accredited universities after 12 months.

7.0 REPORT ON THE PAQS-IWATA FOUNDATION

Sr Kwan Hock Hai briefed the Board of the following:-

7.1 PAQS-IWATA Travelling Scholarship Competition

The title for 2013 competition was “Construction Information – Cornerstone Of Value Management”. The Panel received seven submissions.

The winner for this year’s competition was Ms Grace Alexander from RISM.

The PAQS-IWATA Foundation would bear the flight ticket of Ms Grace to attend the 17th PAQS Congress in Xi’an while the organising association, CECA would waive the congress registration cost and arrange free accommodation.

The Committee would also like to recommend that the following submission to receive a commendation certificate from PAQS:-

Bernadette A. Magsumbol from PICQS. Ms Bernadette is also an
affiliate of AIQS.
The winning essay would be posted in the congress lobby for all delegates to read.

7.2 **Competition For 2014**

In order to attract more submissions, the Committee agreed to send out the competition flyer early for year 2014 and distribute the flyers during the 17th PAQS Congress. The title of PAQS-IWATA Travelling Scholarship Competition for 2014 would be "Think Outside The Box: Meeting New Challenges For Cost Management".

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<th>PAQS-IWATA Committee</th>
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7.3 **Financial Statement**

The financial statement of the PAQS-IWATA Foundation was included in the Treasurer's report.

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7.4 **Current Working Committee**

The current Working Committee consists of the following:-
1. Peter Cox – Proposal for PAQS-IWATA Foundation
2. Kwan Hock Hai – Proposal for PAQS-IWATA Foundation and representative from RISM
3. Takayoshi Sato – BSIJ
4. Bruce Glennie – NZIQS
5. Trevor Main – AIQS
6. Florence Ling Yean Ying – SISV

8.0 **EDUCATION COMMITTEE REPORT AND RECOMMENDATIONS**

Sr Chua Siow Leng, the Chair, reported that a meeting was held yesterday and representatives from RISM, HKIS, AIQS, BSJJ, CIQS, CECA, IQSSL, NZIQS, PICQS, SISV and PUJA were present.

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8.1 **Accreditation Of Master Programme**

The Committee decided to proceed cautiously and selectively on the accreditation of Masters and other post graduate conversion courses as there was no unanimous consensus on this matter. To-date only four member institutions had adopted this.

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8.2 **Building Information Modelling (BIM)**

There was a recommendation that members and degree providers consider including BIM as a core competency for the QS profession.

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<th>All Members</th>
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8.3 **Re-accreditation Of UNITEC Course In Bachelor Of Construction Major In Construction Economics**

The Committee unanimously approved the re-accreditation of the UNITEC course in Bachelor Of Construction major in Construction Economics.

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8.4 **QS Profession In Indonesia**

The Committee agreed to promote and assist in the development of QS profession in Indonesia and Philippines too.

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<th>Chairman</th>
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Prof. Andrew Collins was appointed to draft the brochure. Once it is ready, it would be sent to members’ countries for distribution to their local universities to promote PAQS accreditation.

RESEARCH COMMITTEE REPORT AND RECOMMENDATIONS

The Chair of the Research Committee, Prof. Chitra Weddikkara informed the Board that the Committee held its meeting on 18/5/13. Meeting Notes to follow.

Representatives from IQSSL, HKIS, BSIJ, CIQS, CECA, NZIQS, PUJA, RISM and SISV had a thorough discussion on the following key points:-

9.1 Research Issue

The representatives from the 10 countries briefly reported their current research works, detail of which could be referred to in the minutes of the Research Committee Meeting, to be issued in due course.

It was suggested that the report to be sent to the Research Committee one month prior to the meeting. However, it was pointed out that not every PAQS member country has a research committee or a research unit, the research activities carried out by the institutions might vary as from none to some as directed by the industry or held by the university. Thus, it was necessary to have a research agenda worked out by the individual institution sooner (as agreed, in three months’ time and till the end of August 2013). This would not only help to fulfil the purpose of better collaboration, but it would also enable the individual institution to consider funding possibility or assistance from the university.

In order to enhance further collaboration and representation of the members’ countries, a Research Champion was to be nominated by the respective institutions. The following persons were identified at the said meeting:-

- AIQS Dr Peter Smith
- BSIJ Mr Shinichi Hashimoto
- CIQS Prof. Anthony Mills
- HKIS Sr Dr Mei-yung Leung
- NZIQS Dr Jasper Mbachu
- PUJA Ms Norhayati Mohammad Yaakub
- RISM Sr Jailani Jasmani
- IQSSL Mr Lalith Ratnayake
- SISV Prof. Florence Ling
- CECA To be nominated after the meeting

It was also proposed that SKYPE communication would be carried out every three months via the Research Champions.

9.2 Liaison Between Research Committee And Host Organisation

The guidelines for paper submission and best paper award should be passed to the host country, normally one year prior to the Congress. However, the decision of the host country was considered and
respected and therefore the Scientific & Technical Committee would be set up by the host country, with the help of the Research Committee if necessary.

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Review of the paper should be double-blinded and the term ‘double-blinded’ to be added to the appropriate guideline.

The respective institutions should encourage students to submit papers so as enhance participation by students, and because of this, selection of best paper and particularly students’ papers to be much earlier before the Congress so that the student would be aware that they would be somehow funded to attend the Congress.

9.3 **Best Paper Award**

Due to the availability of both English and Chinese papers for the Congress, two best paper panels were set up to vet the papers.

The following two papers were selected for the “Best Paper Award”: one English paper (Academic) and one Chinese paper (Practitioner):

- **a.** BIM And Automated Quantities – Implementation Issues For The Australian Quantity Surveying Profession – by Dr. Peter Smith.

- **b.** High-Speed Railway Planning of China – by Mr Lin Zhonghong.

One award was considered for a paper submitted by a student and the Chairman of the Scientific & Technical Committee would confirm the name later.

It was proposed and agreed that at least one practitioner should be included in the selection panel for the Best Paper Award.

9.4 **BIM**

The research focus maintained to be BIM and Sustainability in the next two years.

Since the BIM research had advanced rapidly, it was recommended that a separate BIM Group be set up to look after the development and research of BIM at international level.

Subsequently, the PAQS Board unanimously agreed that a BIM Group to be set up and Mr Eugene Seah of SISV to head this Committee. The Committee to come up with the terms and reference and, common standard for PAQS members’ countries which should be applicable to all PAQS members.

9.5 **Golden Award**

CECA would like to recommend the presentation of the Golden Award. This is to recognise outstanding achievement in research. It also proposed that:-

- The Award to be named as Outstanding Contribution Towards Information Technology.
- CECA would contribute US$10,000.00 for this award.
- The Committee to come out with the criteria for the award.
• PAQS Board/Research Committee to select the winner.
• The Committee to design announcement brochure.
This generous Award was received with thanks by Chairman and members.

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<td>Ms Xu Huiqin hoped that all the above proposals would be carried out for the 2014 PAQS Congress.</td>
<td>Research Committee</td>
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10.0 REPORT FROM THE SUSTAINABILITY COMMITTEE

10.1 The new Chairman, Mr Ian Duncan of CIQS expressed his disappointment that the Committee was not well represented by the members’ countries. The new Secretary appointed was from HKIS, Sr Daniel Ho.

The meeting was attended by representatives from CIQS, RISM, IQSSL, NQIS and PICQS.

10.2 The new term of reference of this Committee was amended to include looking into sustainability issues within the built environment and will be distributed to all members.

10.3 He conducted the meeting in 2 parts. In the first round, he requested all countries to give an overview of the standards used for sustainable construction in their regions. For the second round, he requested a further report on the major sustainable issues being dealt with in their regions and to highlight some examples of sustainable projects and initiatives that were being addressed.

10.4 RISM reported on the following issues:-

- Introduction of the Green Building Index Malaysia – Green Building Index Classification under point system.
- Incentives introduced by the Malaysian government.
- Green Building Initiatives.
- Awareness programmes
- Collaboration and support for other national organisations and NGOs.

10.5 The meeting concluded with the acceptance of a proposal by RISM for a project to list all the Green Standards of members’ countries and the procedures to obtain certification. This would be compiled as an e-booklet comprising details of all the different Green Rating Tools and green accreditation procedures for all PAQS members’ countries. This would facilitate cross border practices of Quantity Surveyors from PAQS countries.

HKIS was requested to produce the documents for discussion at the 2014 meeting.

11.0 REPORT FROM YOUNG QS GROUP

The YQSG Chairperson, Mr Joseph Chong briefed the Board of the following:-

11.1 This year’s programme was successfully held on 17 and 18 May 2013 with the participation of about 32 young members and students from 9

All Members - brief report to HKIS

HKIS
PAQS Members’ countries (AIQS, BSIJ, CECA, HKIS, IQSSL, PICQS, PUJA, RISM and SISV). CECA, Shanghai Branch had formed a strong organising committee to prepare for the whole programme.

11.2 On the 1st day, the YQSG had a relaxing guided tour to the Terracotta Warriors, ShaanXi Historical Museum and the Wild Goose Pagoda. On the 2nd day, they had presentations from each country about cost trend and latest development projects in the morning. In the afternoon, they visited the Creative Pavilion in the EXPO. They had nice dinner at Xian Hotel. The young programme was sponsored by the host, CECA.

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11.3 One newsletter was published this year and the 2nd edition would be circulated before end of the year.

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11.4 Its website ([www.yqsg.net](http://www.yqsg.net)) had been revamped and in the process of testing to build apps on iphone and android.

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11.5 They had not used any money for the 2013 YQSG programme. However, they requested the PAQS Board for AUD1,500 budget for IT, promotion and the young programme for next year. The above request was approved by the Board.

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11.6 New Committee of YQSG for 2013-2014:

| Chairman | Joseph Chong (HKIS) |
| Vice-Chairmen | Yap Soon Kiat (RISM) Prasath Sanjeewa (IQSSL) Annabelle Wu (CECA) |
| Secretary | Nila Dimanno (PICQS) |
| Treasurer | Low Sow Fun/Aaron Wong (PUJA) |
| Members | Edna Yeo (AIQS) Nishantha Wickramasinghe (IQSSL) Quek Li Ting (SISV) Mohammad Shazali Sulaiman (RISM) Vincent Lau (AIQS) Haira Alilio (PICQS) |
| Representatives from BSJJ, CIQS and NZIQS to be confirmed later. | |

11.7 Once again, YQSG would like to invite members’ countries which did not have a representative to nominate someone to join the group.

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<td>BSJJ, CIQS, NZIQS</td>
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11.8 They would continue to adopt the 2-day young programme for the 2014 PAQS Congress in Hong Kong.

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<tr>
<td>They would continue to adopt the 2-day young programme for the 2014 PAQS Congress in Hong Kong.</td>
<td>HKIS 2014</td>
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12.0 PAQS AWARDS COMMITTEE

12.1 Mr Edward Tang informed the Board that the Awards Committee was set up eight years ago. The committee members are from AIQS, BSIJ, HKIS, NZIQS, RISM and SISV. He suggested that the election of new Committee should be looked into by the Board.

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12.2 The Board advised that in future the report should not be tabled at the meeting so as to avoid any embarrassment to candidates who were Chairman Awards

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<tr>
<td>The Board advised that in future the report should not be tabled at the meeting so as to avoid any embarrassment to candidates who were Chairman Awards</td>
<td>Info</td>
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</table>

11.7 Once again, YQSG would like to invite members’ countries which did not have a representative to nominate someone to join the group. | BSJJ, CIQS, NZIQS |

11.8 They would continue to adopt the 2-day young programme for the 2014 PAQS Congress in Hong Kong. | HKIS 2014 |

12.0 PAQS AWARDS COMMITTEE

12.1 Mr Edward Tang informed the Board that the Awards Committee was set up eight years ago. The committee members are from AIQS, BSIJ, HKIS, NZIQS, RISM and SISV. He suggested that the election of new Committee should be looked into by the Board. | Info |

12.2 The Board advised that in future the report should not be tabled at the meeting so as to avoid any embarrassment to candidates who were Chairman Awards | Info |
not recommended for any awards due to ineligibility.

The Board was pleased to approve the recommendations of the PAQS Awards Committee. The Award winners for the 2013 Awards were as follows:-

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<th>ITEM</th>
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<tr>
<td>12.3</td>
<td>PAQS Medal Award</td>
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<td>12.3.2</td>
<td>PAQS Service Excellence Award</td>
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<td>12.3.3</td>
<td>PAQS Academic Excellence Award</td>
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COUNCIL OF ADVISERS

Sr TT Cheung briefed the Board of the following matters:-
- The Council was unable to have Skype meeting.
- It would prepare the Business Plan.
- The role of the Council is just to give advice to the Board.

The Board had taken note of the following suggestions made pertaining to the compilation of the PAQS History records:-

a. The former Secretary, Mr Terry Sanders be requested to compile the PAQS History records and an honorarium be paid to him for the services rendered.

b. The history records to be printed in the format of coffee table book; photo galleries.

c. All the past Chairmen to write their memoirs for inclusion in the history records.

d. All information obtain to be forwarded to the PAQS Secretariat.

KL PACT PROGRESS REPORT

Sr Kwan Hock Hai gave a short briefing on the progress of the Code of Product Classification (CPC) for Quantity Surveying as proposed by Malaysia in previous year.

After discussion, the Board decided that the latest draft of the CPC be circulated again to the members’ countries for final acceptance at another KL Pact summit to be held during the 18th PAQS Congress in Hong Kong in 2014. The members’ countries to be given three months’ time to reply.

Sr Ong See Lian suggested that all those standards that had been recognised should have progress report on the agenda.
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<tr>
<td><strong>15.0 PAQS WEBSITE</strong></td>
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<tr>
<td>Mr Teoh Wooi Sin highlighted the following <strong>proposals</strong> for the Board’s consideration:-</td>
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<tr>
<td><strong>15.1</strong> Shift the whole server from Australia to Malaysia.</td>
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<tr>
<td><strong>15.2</strong> Address the issue of contents before spending more money to beautify it.</td>
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<tr>
<td><strong>15.3</strong> The current website is too old fashion. It was suggested that Mr Joseph Chong be tasked to help out with the concept of the website.</td>
<td>Mr Joseph Chong</td>
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<tr>
<td><strong>15.4</strong> To upgrade the website.</td>
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<tr>
<td><strong>15.5</strong> To appoint a writer to write the contents for the website.</td>
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<tr>
<td>After much discussion, Mr Teoh was requested to submit the proposal for the upgrading of the website and to be tabled for the Board’s consideration and approval at the 2014 meeting.</td>
<td>Mr Teoh Wooi Sin (also see 4.1.1 and 5.2)</td>
</tr>
<tr>
<td><strong>16.0 ICEC BOARD REPORT</strong></td>
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<tr>
<td>Mr Carsten J. Wredstrom briefed the meeting of the following:-</td>
<td>Info</td>
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<tr>
<td>- New ICEC Governance Structure</td>
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<td>- ICEC Executive Officers for 2012-2014</td>
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<td>- ICEC Advisory Board</td>
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<tr>
<td>- ICEC Strategic Plan &amp; Business Plan 2012-2014</td>
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<tr>
<td>- Distinguished International Fellow Awards for 2012</td>
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<td>- ICEC 2013 Regional Meetings</td>
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<td>- 27th IPMA World Congress 2013, Dubrovnik, Croatia</td>
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<tr>
<td>- 9th ICEC World Congress &amp; Council Meeting 2014 – Milan, Italy</td>
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<td>- 10th ICEC World Congress 2016 – Rio De Janeiro, Brazil</td>
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<tr>
<td>- Cooperative Agreement with Other Associations</td>
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<tr>
<td>- ICEC Accreditation of Member Certification &amp; CPD Programmes</td>
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<tr>
<td>- International Standards</td>
<td></td>
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<tr>
<td>- Communication &amp; ICEC Website</td>
<td></td>
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<tr>
<td>- Global Initiatives</td>
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<tr>
<td><strong>17.0 PAQS MEMBER COUNTRY REPORTS</strong></td>
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<tr>
<td>The Chair/senior delegates of each member country presented a verbal update to accompany their written reports (refer to attachments).</td>
<td>Info</td>
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<tr>
<td><strong>18.0 ANY OTHER BUSINESS</strong></td>
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<tr>
<td><strong>18.1 Appreciation To Mr John Granville</strong></td>
<td>Info</td>
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<tr>
<td>On behalf of the PAQS Board, Mr TT Cheung commended Mr John Granville for his loyalty and dedication to PAQS for the past 14 years. For his excellent work and services rendered to PAQS, HKIS presented him with a farewell gift of Samsung Tablet.</td>
<td></td>
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<tr>
<td><strong>18.2 Appreciation To Mr Gordon Cairney</strong></td>
<td>Info</td>
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<tr>
<td>Sr Ong See Lian also took the opportunity, on behalf of the Board, to thank Mr Gordon Cairney for his good work carried out during the 2 years as Chairman of PAQS.</td>
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<tr>
<td><strong>19.0 PAQS CONGRESS</strong></td>
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<td>ITEM</td>
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<tr>
<td>19.1</td>
<td><strong>Presentation On 2014 PAQS Congress</strong></td>
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<td></td>
<td>Sr Francis Leung gave a brief and video presentation on the 2014 event in Hong Kong to be held on 7 to 10 June 2014. The theme would be, “Think Outside The Box”. Refer to <a href="http://www.paqs2014.com">www.paqs2014.com</a> for more details.</td>
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<tr>
<td>19.2</td>
<td><strong>Presentation On 2015 PAQS Congress</strong></td>
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<tr>
<td></td>
<td>Mr Shinichi Hashimoto also gave a short video presentation on the 2015 PAQS Congress which would be held in Yokohama, Japan.</td>
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<tr>
<td>20.0</td>
<td><strong>CLOSE</strong></td>
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<td>There being no further business, the Chair closed the meeting at 6.00 pm with a vote of thanks to all attendees and contributors.</td>
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Signed:…………………………………………………………………………………… Dated:…………………………
ICEC
INTERNATIONAL COST ENGINEERING COUNCIL

ICEC REGION 4
REPORT

PAQS Annual Board Meeting
Sofitel Xian on Renmin Square
Xi’an China
19 May 2013
2013 ICEC REGION 4 REPORT

The 38th Session of Council was convened by ICEC Chair Murtala Oladapo at 9.00 am on 24 June 2012 at the International Convention Centre in Durban, South Africa. The Full Meeting Agenda Book containing supporting details for various agenda items was provided to delegates in electronic form prior to the meeting. An abbreviated hard copy version of the Meeting Agenda Book was distributed at the meeting. The Full Meeting Agenda Book will be posted on the ICEC website in conjunction with these minutes and will, by reference, be made a part of these minutes.

1.0 New ICEC Governance Structure

A major outcome of the 2012 ICEC Council Meeting in Durban was the approval of a new ICEC Governance Structure. Details of the new governance structure can be found in the Council Meeting Minutes and Meeting Agenda Book on the ICEC website (www.icoste.org).

The main objectives of the new structure were to provide more opportunities for ICEC member associations and their members to have official roles in ICEC activities and the future development of ICEC as well as to better align ICEC activities at regional levels to better cater for the specific needs of the four ICEC regions.

The main features comprise:

- Changes to the specific roles/tasks for the ICEC Executive Officers (Chair, Senior Vice Chair, Administration Vice-Chairs, Technical Vice Chair, Secretary-Treasurer and Immediate Past Chair
- Changes to the structure and role of the ICEC Advisory Committee (including a name change to ‘ICEC Advisory Board’)
- Changes to the structure of the ICEC Regional Executive that includes the new positions of Deputy Region Directors
- Changes to the structure of ICEC Committees that includes the establishment of 6 new committees (Executive, Membership Development, External Relations, Marketing, Standards and Professional Development, Academic Forums and Research and Nomination Committees)
- Changes to the ICEC Secretariat that includes the establishment of Regional and Zonal secretariats

The key purposes of ICEC are to provide a global identity for the project cost management profession and a global platform for the sharing of information and knowledge in the global project cost management field to assist in the development of the profession and professional cost management standards across the globe. There is a particular need for this in some developing countries and countries where the discipline has not been traditionally recognised. There is currently a large gulf in the quality and sophistication of project cost management services provided by firms in countries where the discipline is well established and that provided by firms in countries where the discipline is emerging or has only a rudimentary foundation. As a non-profit organisation ICEC is not competing with anyone or any association but rather providing support mechanisms for associations around the world. ICEC’s mission is to work with and support project cost management associations and kindred global/regional associations such as PAQS to share information, improve standards and professionalism and promote the international identity of the profession
2.0 ICEC Executive Officers for 2012-14

The ICEC Executive Officers for 2012-14 under this new governance structure are as follows:

Executive Officers

Chair - Carsten Wredstrøm (DPM - Denmark)
Senior Vice Chair - Alexia Nalewaik (AACEI - United States)
Administrative Vice Chair - TT Cheung (HKIS - Hong Kong)
Administrative Vice Chair - Kwadwo Osei-Asante (GhIS - Ghana)
Technical Vice Chair - Andrej Kerin (ZPM - Slovenia)
Secretary General - Peter Smith (AIQS - Australia)
Immediate Past Chair - Murtala Oladapo (NIQS - Nigeria)

Regional Directors

Region 1 Director - José Ângelo Valle (IBEC - Brazil)
Region 2 Director - Gianluca di Castri (AICE - Italy)
Region 3 Director - Robert Pearl (ASAQS - South Africa)
Region 4 Director - Teoh Wooi Sin (SISV - Singapore)

Region Deputy Directors

External Relations
Region 1 - To be confirmed
Region 2 - Alec Ray (United Kingdom)
Region 3 - To be confirmed
Region 4 - HH Kwan (Malaysia)

Marketing
Region 1 - To be confirmed
Region 2 - Peter Schwanental (United Kingdom)
Region 3 - To be confirmed
Region 4 - Eugene Seah (Singapore)

Standards/Professional Development
Region 1 - To be confirmed
Region 2 - Martine Miny (France)
Region 3 - To be confirmed
Region 4 - Andrew Harfield (Australia)

Academic Forums/Research
Region 1 - To be confirmed
Region 2 - Janne Skovgaard (Denmark)
Region 3 - To be confirmed
Region 4 - Dr. Paul Ho (Hong Kong)

Regional Assistant Secretaries
Region 1 - Madhu Pillai (AACE - United States)
Region 2 - Martine Miny (AFITEP - France)
Region 3 - Egon Wortmann (ASAQS - South Africa)
Region 4 - Shi Li (CECA - China)
ICEC Advisory Board

Roger Batten  - Advisory Board Chair (ICEC Chair 1996-1998)
Murtala Oladapo  - ICEC Chair 2010-12
Peter Cox  - ICEC Chair 2008-10
Basie Verster  - ICEC Chair 2004-06
Dennis Lenard  - ICEC Chair 2000-02
Allen Hamilton  - ICEC Chair 1998-2000
Christopher Walker  - Inaugural ICEC Chair 1976-1980
Ong See Lian  - RICS Global President 2011-12, PAQS Chair 2003-05, RISM President 2003-04)
Adesh Jain  - IPMA Chair 2007-08, ICPMA President 2008-09, PMA-India Hon National President)
Carsten Wredstrom  - Observer (Current ICEC Chair 2012-14)

The Deputy Region Director positions for Regions 1 and 3 will be confirmed shortly.

3.0 ICEC Strategic Plan & Business Plan 2012-14

The ICEC Strategic Plan has been revised to better reflect the new governance structure and direction of ICEC. The Business Plan provides policies and specific projects for the ICEC Executive and Membership, External Relations, Marketing, Standard/Professional Development, Administration, Networking and Member Services. More details can be found on the ICEC website at www.icoste.org.

4.0 Distinguished International Fellow Awards (2012)

The ICEC Distinguished International Fellow (DIF) award was introduced in 2002 and represents the highest honour that ICEC can bestow on an individual. It recognizes individuals who have made significant contributions to ICEC and to the association or institute of which they are a member for a period of years. At the 2012 ICEC Congress in Durban, South Africa the following DIF awards were made:

Mr. Peter Cox  - AIQS (Australia)
Mr. Ong See Lian  - RISM (Malaysia)
Mr. Kwadwo Osei Asante  - GhIS (Ghana)
Ms. Alexia Nalewaik  - AACE (United States)
Mr. Teoh Wooi Sin  - SISV (Singapore)
Mr. Gianluca di Castri  - AICE (Italy)
Professor Robert Pearl  - ASAQS (South Africa)

Previous DIF award winners can be found on the ICEC website at: http://www.icoste.org/awards/icec-distinguished-international-fellow-dif-award/#more-316
5.0 ICEC 2013 Regional Meetings

ICEC holds Regional meetings on an annual basis. The meeting schedule for 2013 is as follows:

Region 1 – North & South America
The Region 1 meeting will be held in conjunction with the 57th AACE Annual Meeting Congress being held in Washington DC, United States from 30 June – July 3 2013.

Region 2 – Europe & Near East
The Region 2 meeting will be held in conjunction with the 27th IPMA World Congress from 30 September – 3 October 2013 in Dubrovnik, Croatia.

Region 3 – Africa
The Region 3 meeting will be held in conjunction with the African Association of Quantity Surveyors (AAQS) Council Meeting in October or November 2013 (date to be confirmed).

Region 4 – Asia Pacific
The Region 4 meeting will be held in conjunction with the 17th PAQS Congress being held in Xi’an, China from 18-21 May 2013.

6.0 27th IPMA World Congress 2013 – Dubrovnik, Croatia

ICEC is collaborating with the International Project Management Association (IPMA) to assist in the hosting of the 27th IPMA World Congress from 30 September – 3 October 2013 in Dubrovnik, Croatia. This will include the development of a project cost management/cost engineering stream for the Congress. ICEC & PAQS members welcome to submit papers for this stream. Meetings will also be organised between IPMA/ICEC officers to further develop various proposals and research agendas. Further details about the congress can be found at: http://www.ipma2013.hr.

7.0 9th ICEC World Congress & Council Meeting 2014 – Milan, Italy

The 9th ICEC World Congress & Council Meeting will be held from 21-23 October 2014 in Milan, Italy with the ICEC Council meetings scheduled for 19-20 October 2014. The ICEC Council meeting is held every 2 years in conjunction with the ICEC World Congress which is also held every 2 years.

The event is being hosted by the Italian Association of Cost Management (AICE) and they have engaged a professional events firm to assist with the Congress. All PAQS member associations and their members are invited to attend the event.


8.0 10th ICEC World Congress 2016 – Rio De Janeiro, Brazil

The Brazilian Institute of Cost Engineering (IBEC) will host the 10th ICEC World Congress in 2016. The date for the event is yet to be confirmed. Further details can be found at: www.braziliandream2016.com.
9.0 Cooperative Agreements with Other Associations

ICEC has formal agreements with the following kindred associations:

International Federation of Surveyors (FIG)
ICEC & FIG have a Memorandum of Agreement that was signed in 1999. Details of the agreement can be found at: [http://www.icoste.org/about/fig/#more-44/about/](http://www.icoste.org/about/fig/#more-44/about/)

International Project Management Association (IPMA)
ICEC & IPMA have a Protocol Agreement that was signed in 1994. Details of the agreement can be found at: [http://www.icoste.org/about/ipma/#more-43](http://www.icoste.org/about/ipma/#more-43)

Royal Institution of Chartered Surveyors (RICS)
ICEC & the RICS have a Memorandum of Co-Operation (MOC) that was signed on 27 June 2012 during the 8th ICEC World Congress in Durban, South Africa. Details of the agreement can be found at: [http://www.icoste.org/wp-content/uploads/2011/10/MOC-RICS-ICEC.pdf](http://www.icoste.org/wp-content/uploads/2011/10/MOC-RICS-ICEC.pdf)

ICEC would like to initiate discussions with PAQS to consider entering into a formal co-operative agreement. The focus would be on how ICEC can assist PAQS with activities in the Asia-Pacific region. A similar agreement is currently being discussed with the African Association of Quantity Surveyors (AAQS).

10.0 ICEC Accreditation of Member Certification & Continuing Professional Development Programs

ICEC would like to encourage PAQS associations who are members of ICEC to consider applying for ICEC accreditation of their certification and/or continuing professional development programs (CPD). ICEC Accreditation provides international recognition for the qualification and professionals qualified under these accredited programs are entitled to use the ICEC name and logo and the post-nominals ICECA to designate their achievement. Further details can be found on the ICEC website at: [http://www.icoste.org/accred.htm](http://www.icoste.org/accred.htm)

PAQS members who currently have ICEC accredited programs are the Australian Institute of Quantity Surveyors (AIQS), the New Zealand Institute of Quantity Surveyors (NZIQS), the Royal Institution of Surveyors Malaysia (RISM) and the Singapore Institute of Surveyors and Valuers (SISV).

11.0 International Standards

ICEC continues to develop an Inventory of Best Practice and Standards for Project Cost Management that is available on the ICEC website at [http://www.icoste.org/category/resources/](http://www.icoste.org/category/resources/). ICEC would like to work with PAQS to further develop this inventory for the PAQS Asia Pacific region. The overall objective is to provide a single source inventory on the ICEC website that provides best practices and standards (or links to such) from around the world. It is envisaged that this will provide a valuable information source for the global profession.
12.0 Communications & ICEC Website

ICEC continues to implement and explore ways of improving communication and sharing of information amongst member associations and the individual members of these associations in particular. The following provides an overview of some of the main methods used.

ICEC International Cost Management Journal (ICMJ)
The ICEC International Cost Management Journal (ICMJ) is a peer reviewed on-line journal that features a collection of the best papers and articles that have been previously published in conference proceedings, symposia or journals produced by ICEC and ICEC member associations. It is a perpetual journal which allows papers to be submitted and included at any time. The ICMJ provides a great opportunity for ICEC member associations to acknowledge high quality contributions to their publications and conference proceedings. The journal effectively contains the ‘best of the best’ papers published around the world by member associations. It provides a single-source means of publishing high quality papers produced worldwide in the fields of Cost Engineering, Quantity Surveying and Project Cost Management.

International Roundup Newsletter
The ICEC International Roundup Newsletter is published twice a year in March and October. The new version of the newsletter (first published in March 2010) has been very well received. ICEC would like to invite PAQS members to contribute to the newsletter as it provides an excellent means of promoting your activities.

Promotional Materials
ICEC has developed a range of promotional materials that includes a marketing brochure and ICEC Information Kit. These can be found on the ICEC website at www.icoste.org.

ICEC Website
The ICEC website has been substantially improved over the past few years. Further work is being done to improve the ‘professional image’ of the site and to include more professional content.

13.0 Global Initiatives

ICEC is supporting a range of global initiatives being undertaken to help develop the project cost management profession on a global scale. The following are some of these initiatives.

Global Recognition - United Nations

The United Nations (UN) is an important organisation for the project cost management profession to be involved in. The UN Economic and Social Council (ECOSOC) coordinates the economic and social work of the UN and its family of organisations. It plays a key role in fostering international cooperation for development, consults with Non Government Organisations (NGOs) thus maintaining a vital link between the UN and civil society. ECOSOC is the central forum for discussing international economic and social issues and for formulating policy recommendations. ECOSOC oversees several programs, funds and other bodies within the UN. UN programs, funds and agencies have regional/sub-regional and in several cases national offices all over the world. Some of the bodies relevant to the project cost management profession are: UN-HABITAT (United Nations Human Settlements Program), UNEP (United Nations Environment Program), UNDP (United Nations Development Program), UNCTAD (United Nations Conference on Trade and Development) and ITC (International Trade Centre).
The UN ECOSOC also works with specialised global agencies such as the World Bank Group, the International Monetary Fund (IMF), the United Nations Industrial Development Organization (UNIDO) and the World Trade Organization (WTO).

Three major project cost management related associations have achieved Non-Government Organisation (NGO) consultative status. ICEC has had ECOSOC Roster Consultative Status since 2006. FIG also has this Roster Consultative Status (since 1970). The RICS have had Special Consultative Status since 2003. This provides a solid platform to build on for the profession. ICEC is well placed to make positive contribution for the profession and to become influential in the UN system. The roster consultative status provides ICEC member associations and their members the opportunity to help formulate policies for UN Programs in social, economic and sustainable development. This can be achieved through conferences convened by the UN at national, regional and international levels. This may include discussing and developing methods for providing global and local solutions that will lead to cost and value effectiveness in UN programs and activities. It also provides an avenue for ICEC and PAQS member association individual members and firms to get involved in UN projects and programs.

Official Global Recognition of the Profession – Central Product Classification (CPC)

PAQS and the RICS and other kindred associations such as ICEC are currently collaborating to gain official recognition of the Quantity Surveyor/Cost Engineer within the UN and the World Trade Organisation. Quantity Surveying and Cost Engineering are not currently not recognised as professionals by the Central Product Classification (CPC) scheme of the World Trade Organisation (WTO)/Economic and Social Council (ECOSOC) of the United Nations. The CPC scheme applies to tradable and non-tradable goods and services. The CPC classifies products based on the physical characteristics of goods or on the nature of the services rendered within the global environment (UN 2012).

The scheme is very influential and is critical for the global identity of a profession. The relevant section of the CPC scheme for cost management professionals is Section 8: Business Services; Agricultural, Mining and Manufacturing Services. Within this section the most relevant group is Group 867: Architectural, Engineering and Other Technical Services. This group is currently divided into the following classes: Architectural services, Engineering services, Integrated engineering services, Urban planning and landscape architectural services, Engineering related scientific and technical consulting services and Technical testing and analysis services. Quantity Surveying and Cost Engineering are not on this list but should be. International recognition in this CPC scheme is important for the global growth and development of the profession. Collaborative work continues amongst the above-mentioned associations to achieve this.

Official Global Recognition of the Profession – ISO Cost Management Standard

ICEC, PAQS, the RICS and other kindred associations are also currently collaborating to establish a global International Standards Organisation (ISO) Cost Management standard. A global standard will provide significant recognition for the profession and would provide the basis for institutionalising the benchmarks for our profession based on mutually recognised international standards and best practices. The global project management community embarked on the development of an ISO Project Management Standard in 2007 and recently completed the committee stages of developing the ISO-21500 Guide to Project Management standard. A final draft standard is due for completion shortly. The objective is to have the standard established by the end of the year. The process is not simple as demonstrated by the 5 years of development and this is only the first stage in developing a suite of portfolio, program and project management standards. A new ISO technical committee TC258 has been
established to develop a functional set of integrated standards to improve project management on a global scale (Weaver 2012). The project cost management profession has much to learn from the project management experience in the development of these standards. In fact many project cost management professionals were actually involved in the ISO committee that developed this first draft. As mentioned above, ICEC, PAQS, the RICS and kindred associations are currently working together to map out a strategy to develop a cost management standard. This collaboration extends to the International Project Management Association (IPMA). The current strategy is looking at joining the project management community to develop a Cost Management Standard as a subset of the ISO project management standard (i.e. to form one of the suite of subset standards). The prevailing thought is that this approach would be more practical and would obviate the need to ‘reinvent the wheel’.

**Project Cost Management Certification Program for the European Union**

ICEC is currently looking into the development of a certification program that is suitable specifically for the European region. This is being done in collaboration with the International Project Management Association (IPMA). A longer term objective is to gain official recognition for the profession in the European Union.

**14.0 Conclusion**

Collaboration between the project cost management profession and their representative associations is the key for the global development of the profession. ICEC continues to work with these associations including PAQS to bring everyone together to share knowledge and information to raise global professional standards.

Peter Smith  
ICEC Secretary General
Minutes of the 18th Pacific Association of Quantity Surveyors (PAQS) Annual Board Meeting at Shanghai Room, 8/F, Langham Hotel, Mongkok, Hong Kong on Sunday, 8 June 2014 at 9.00 am.

Present (as Per Attendance List):

<table>
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<tr>
<th>Australia (AIQS)</th>
<th>Brunei (PUJA)</th>
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<tbody>
<tr>
<td>Mr Trevor Main – PAQS Treasurer</td>
<td>Mr Mohd Shafie Haji Mohd Yusof</td>
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<tr>
<td>Mr Mark Hampson</td>
<td>Mr Low Ah Hai</td>
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<tr>
<td>Mr Andrew Harfield</td>
<td>Sr Lye Kok Kuan</td>
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<tr>
<td>Mr Michael Manikas</td>
<td>Mr Zariful Haji Mohamed</td>
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<td>Mr Andrew Brady</td>
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<tr>
<th>Canada (CIQS)</th>
<th>China (CECA)</th>
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<tbody>
<tr>
<td>Mr Ian B. Duncan – PAQS Deputy Chairman</td>
<td>Ms Xu Huiqin – PAQS Chairman</td>
</tr>
<tr>
<td>Mr Mark Gardin</td>
<td>Mr Wu Zuo Min</td>
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<tr>
<td>Mr Dave Burns</td>
<td>Mr James Y. Sue – PAQS Secretary</td>
</tr>
<tr>
<td>Mr Andrew Collins (Observer)</td>
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<thead>
<tr>
<th>Hong Kong (HKIS)</th>
<th>Indonesia (IQSI)</th>
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<tr>
<td>Sr TT Cheung</td>
<td>Mr Billy Anthony Lie</td>
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<tr>
<td>Sr Thomas K K Ho</td>
<td>Mr Edwin Wiranegara</td>
</tr>
<tr>
<td>Sr Francis L K Leung – PAQS Vice-Chairman</td>
<td>Mr Angky D. Angkasa</td>
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<tr>
<td>Sr K C Tang</td>
<td>Mr Rizaldi (Observer)</td>
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<tr>
<td>Sr Joseph Chong</td>
<td>Ms Evrida Kusumawati (Observer)</td>
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<td>Sr Paul K L Wong</td>
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<tr>
<td>Sr Dr Ellen H L Lau</td>
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<tr>
<td>Prof. Sr Anita Liu</td>
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<td>Sr Dr Paul H K Ho</td>
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<td>Sr Keith S C Yim</td>
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<tr>
<th>Malaysia (RISM)</th>
<th>Japan (BSIJ)</th>
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<tr>
<td>Mr Dainna Baharuddin</td>
<td>Mr Billy Anthony Lie</td>
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<td>Ms Marilyn Moffatt</td>
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<tr>
<td>Sr Ong See Lian</td>
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<td>Sr Chua Siow Leng</td>
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<tr>
<td>Sr Roznita Othman</td>
<td></td>
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<tr>
<td>Sr Quek Jin Keat</td>
<td></td>
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<tr>
<td>Sr Jailani Jasmani</td>
<td></td>
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<tr>
<td>Sr Kwan Hock Hai (Secretariat)</td>
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<td>Sr Lim Kok Sang (Observer)</td>
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<td>Sr Yeap Soon Kiat (Observer)</td>
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<tr>
<th>New Zealand (NZIQS)</th>
<th>Philippines (PICQS)</th>
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<tr>
<td>Mr Gordon Cairney – Imm. Past PAQS Chairman</td>
<td>Ms Julie de la Cruz</td>
</tr>
<tr>
<td>Ms Phillipa Goodman-Jones</td>
<td>Ms Emma Flamiano</td>
</tr>
<tr>
<td>Ms Marilyn Moffatt</td>
<td>Ms Cecilia de Castro (Observer)</td>
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<td>Mr J Jose Fernando (Observer)</td>
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<tr>
<th>Singapore (SISV)</th>
<th>Sri Lanka (IQSSL)</th>
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<tr>
<td>Mr Silas Loh</td>
<td>Mr Hemantha Aponso</td>
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<td>Prof. Chitra Weddkikara</td>
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<td>Mr Edward Tang</td>
<td>Mr Nishantha Wickramasinghe</td>
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<td>Mr Goh Ngan Hong</td>
<td>Mr Hasitha Gunasekara (Observer)</td>
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<tr>
<td>Mr Ang Yu Qian (Observer)</td>
<td>Mr Upul Shantha (Observer)</td>
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<td>Mr Indunil Seneviratne</td>
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</table>
South Africa (ASAQS)  |  ICEC
---|---
Mr Larry Feinberg  |  Dr Alexia Nalewaik

CEEQ (Observer)  |  
Mr Pascal Asselin  |  
Mr Justin Sullivan  |  
Mr Gerry O’Sullivan  |  

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<tr>
<th>ITEM</th>
<th>PARTICULARS</th>
<th>ACTION BY</th>
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<tr>
<td>1.0</td>
<td>WELCOME AND OPENING</td>
<td>Info</td>
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<td></td>
<td>The PAQS Chairman, Ms Xu Huiqin was delighted to see all familiar faces again in Hong Kong after the last meeting in Xi'an, China in May 2013. She expressed her sincere appreciation to all the delegates for their participation and making their way around the world to Hong Kong. She wished the Congress would be a great success under the good efforts of HKIS.</td>
<td>Info</td>
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<td>2.0</td>
<td>CONFIRMATION OF THE MINUTES OF THE 17TH PAQS BOARD MEETING</td>
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<td>The minutes were tabled, read and passed.</td>
<td>Info</td>
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<tr>
<td>3.0</td>
<td>BUSINESS ARISING FROM THE MINUTES</td>
<td></td>
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<tr>
<td>3.1</td>
<td>Pacific Members’ Business Register (PMBR)</td>
<td>Mr Michael Manikas</td>
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<td></td>
<td>The board advised Mr Michael Manikas to take up on the possible use of the digital directory which was currently being used by AIQS so as to replace the printed PAQS PMBR.</td>
<td>Mr Michael Manikas</td>
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<tr>
<td>3.2</td>
<td>PAQS Website</td>
<td>Mr Michael Manikas/Mr Eugene Seah</td>
</tr>
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<td></td>
<td>Mr Michael Manikas informed the Board that he had discussed with Mr Eugene Seah of SISV on the current status of the PAQS Website. Currently it was being hosted in Australia and managed by RISM in Malaysia. They would look into the proposals of shifting the whole server to Malaysia so that the PAQS Secretariat in Malaysia would be entrusted to host and manage the website.</td>
<td>Mr Michael Manikas/Mr Eugene Seah</td>
</tr>
<tr>
<td>4.0</td>
<td>CHAIRMAN’S REPORT</td>
<td>Info</td>
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<td></td>
<td>Ms Xu Huiqin told the Board members that she would deliver her report in Chinese and to be translated into English by Professor Anita Liu from the University of Hong Kong and a special advisor to the current PAQS Chairman. She then thanked the attendees for their understanding and hoped that with their support, the meeting could be fruitful. Introduction of the Executive Committee members (PAQS Exco) present at the meeting was made. Likewise, introduction of the representatives/observers from the different countries was also made. She then highlighted the following:-</td>
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<tr>
<td>NO</td>
<td>PARTICULARS</td>
<td>ACTION BY</td>
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<tr>
<td>4.1</td>
<td><strong>Associate Member - Institute of Quantity Surveyors Indonesia (IQSI)</strong>&lt;br&gt;&lt;br&gt;Ms Xu opined that admission and inclusion of new PAQS members was an important means to strengthen exchange and cooperation amongst cost engineering professionals in different regions and, to expand the international standing of the PAQS. It was also one of the most important objectives of the PAQS Strategic Plan 2009-2013. With our joint effort and mutual support, the application of IQSI as an associate member was accepted via online vote by members' associations last November. On behalf of the members’ associations, she welcomed IQSI to the PAQS family. She also told the opportunity to thank Mr Teoh Wooi Sin (SISV), Sr TT Cheung (HKIS) and Ms Katherine Thiang from the PAQS Secretariat for their constructive efforts made.</td>
<td>Info</td>
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<tr>
<td>4.2</td>
<td><strong>The PAQS Congress Preparation Meetings In Beijing And Shenzhen, China</strong>&lt;br&gt;&lt;br&gt;To prepare for the 18th PAQS Congress, Mr Wu Zuomin, the Secretary-General of CECA, Mr James Sue, the Secretary of the PAQS Secretary and her, together with HKIS and the current PAQS Congress Organising Committee members had held two meetings in Beijing and Shenzhen respectively. The preparation meetings focused on many aspects of this Congress including the themes, format, agendas, supporting organisations, sponsors, delegates and so on. Results of these in-depth discussions and consultations had provided a good platform for the smooth and successful delivery of the Congress. She expressed her deep gratitude to HKIS, the Organising Committee members of the 18th PAQS Congress, and its Organising Chairman, Sr Francis Leung for their diligent works. Once again, she thanked Mr Wu Zuomin for his great support and contribution to the preparation of the Congress and sponsorship confirmation.</td>
<td>Info</td>
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<tr>
<td>4.3</td>
<td><strong>Visits To Malaysia And Australia</strong>&lt;br&gt;&lt;br&gt;As the PAQS Chairman, she visited the members of the Board of Quantity Surveyors, Malaysia (BQSM), the Royal Institution of Surveyors Malaysia (RISM), the PAQS Secretariat and the Australian Institute of Quantity Surveyors (AIQS) in May this year, to highlight the progress of the preparation work for the 18th PAQS Congress in Hong Kong and the schedule of the PAQS Board meeting. They also discussed on the development of PAQS, the “Kuala Lumpur Pact” and other issues of mutual interest.</td>
<td>Info</td>
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<td>4.4</td>
<td><strong>PAQS Website</strong>&lt;br&gt;&lt;br&gt;The development and maintenance of PAQS website had been discussed for many years. Related issues, such as the necessity of revising the current PAQS website, relocating the web server from Australia to Malaysia and, other technical problems, have been discussed by experts from Singapore, Australia, Malaysia and Hong Kong. She anticipated that the PAQS Website could be developed effectively in the near future, to include timely updates of the activities held by various members’ associations and regional organisations of PAQS.</td>
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<td>NO</td>
<td>PARTICULARS</td>
<td>ACTION BY</td>
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<tr>
<td>4.5</td>
<td>Sr Ong See Lian expressed his views that the website was an important tool – a connection to the world at large. As such, he stressed that the existing problems should be rectified quickly.</td>
<td>Mr Michael Manikas/Mr Eugene Seah</td>
</tr>
<tr>
<td>4.6</td>
<td><strong>The Kuala Lumpur (KL) Pact</strong>&lt;br&gt;This project had received support from all members’ associations of PAQS. It was agreed by all members that successful implementation of this project would have a profound impact on the international cost engineering field. The Chairman had a comprehensive discussion about the progress of the project during her visit to RISM.</td>
<td>Info</td>
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<tr>
<td>4.6</td>
<td><strong>The PAQS-Brilliant Contribution Award And The Best PAQS-BIM Paper Award</strong>&lt;br&gt;In order to further promote the development of cost engineering professionalism in the various countries of PAQ members’ associations and to encourage the development of related information technology (BIM), two new Awards, namely, ‘PAQS-Brilliant Contribution Award’ and ‘Best PAQS-BIM Paper Award’ were established this year under the strong support of the CECA and other members’ associations. These two awards were currently set for two years. The Chairman hoped that these awards could be presented annually, similar to other annual awards of PAQS, so as to contribute a good foundation for sustainable development of PAQS; to promote and encourage outstanding professional in the international cost engineering field; to upgrade the status of cost engineering professionals in the construction industry and in our society, and, thereby, to push forward the development of the whole industry. &lt;br&gt;&lt;br&gt;As Chairman of PAQS, she totally agreed that PAQS, as a non-profit making organisation and academic group, must avoid commercial influence and promotion. CECA, as the initiator of the awards, proposed to change the name of the awards from “PAQS-Glodon Award” to “PAQS-Brilliant Contribution Award” and “Best PAQS-BIM Paper Award”.</td>
<td>Info</td>
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<td>4.7</td>
<td><strong>Continuous Exploration Of PAQS Membership Development</strong>&lt;br&gt;She hoped that there would be more organisations which have regional influences and would be willing to contribute to the cost engineering industry in Asia Pacific and worldwide, would join us in promoting the long-term development of the industry and enhancing the international standing of PAQS. This was also in line with the strategic plan of the PAQS. &lt;br&gt;&lt;br&gt;At this juncture, the following were highlighted:-&lt;br&gt; No further report/development from Thailand.&lt;br&gt; Hoping to get Korea to join PAQS.&lt;br&gt; To extend invitation to the Indian Institute of Quantity Surveyors.&lt;br&gt; AIQS was requested to find out what happened to Fiji Institute of Quantity Surveyors.&lt;br&gt; To inform the PAQS Exco should any members’ associations have any contacts with other professional bodies in the Asia Pacific Region.</td>
<td>Info/AIQS/All</td>
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<tr>
<td>NO</td>
<td>PARTICULARS</td>
<td>ACTION BY</td>
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<td>4.8</td>
<td><strong>Visits To Members’ Associations In 2015</strong>&lt;br&gt;Next year, the Chairman would like to continue her visits to more PAQS members’ associations and listen to their suggestions and comments on the sustainable development of PAQS. Meanwhile, we should exchange ideas and deepen our understanding of each other.</td>
<td>Info</td>
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<td>4.9</td>
<td><strong>Strategy Plan For PAQS 2009-2013</strong>&lt;br&gt;The existing strategic plan had to be updated based on the 2009-2013 version. The items which had been achieved should be removed. It was also suggested to postpone those which could not be achieved in the short term, and, at the same time, add appropriate new contents. She hoped that the Advisory Committee would provide suggestions to develop the new strategic plan for 2014-2018 and, that the new plan could be discussed and passed by the Board next year.</td>
<td>Advisory Committee</td>
</tr>
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<td>4.10</td>
<td><strong>PAQS Work Rules And Congress Guides</strong>&lt;br&gt;For the convenience of PAQS members to administer Board and Committee Meetings, there was a need to establish an operational manual with documented guidelines and procedures for holding the annual Congress and Board meetings. The Chairman hoped that the Advisory Committee could assist in order to achieve this aim.</td>
<td>Advisory Committee</td>
</tr>
<tr>
<td>5.0</td>
<td><strong>SECRETARY’S REPORT</strong></td>
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<tr>
<td>5.1</td>
<td><strong>PAQS Secretariat</strong>&lt;br&gt;At the end of last month, President Xu and he visited the Board of Quantity Surveyors Malaysia (BQSM) and the Royal Institution of Surveyors Malaysia (RISM) and, the PAQS Secretariat for the first time. They observed from their visit that the work of the Secretariat was extensive, diversified, yet essential and significant. It played an important role in the effective communication amongst PAQS members’ associations. With the devoted effort of all members of the Secretariat, PAQS had achieved its success they witnessed today, at the 18th Congress. They noted the large amount of documents kept by the PAQS Secretariat which were generated over these years. Many of these documents were of significant value, like the MOUs. How this growing amount of document was to be properly stored and archived was a point that we should seriously consider.</td>
<td>Info</td>
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<td>5.2</td>
<td><strong>PAQS Committees</strong>&lt;br&gt;To-date, various PAQS committees’ works were going well, and their reports were both informative and useful. Committees contributed a lot to the sustainability of the PAQS. We believed that with each Committee developing a short or medium term work plan which accorded with the latest PAQS goals and strategies, it would certainly enhance planning and execution of their work, including nominating appropriate professionals to attend their meetings and participate in their tasks.</td>
<td>Info</td>
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The PAQS website provided a major, handy and effective platform to link with its members, with updated information on PAQS targets, work progress and achievements. Similar to all websites, frequent updating with accurate information remains an on-going challenge. He suggested that the digital PAQS Pacific Members’ Business Register (PMBR) be included in the website which would contain the appropriate and latest activities of our members and information of their employers/firms in order to help members and firms to communicate with one another.

The main objective of the YQSG was:
- to encourage more youngsters
- to join the various activities of the PAQS
- to understand the objectives of the PAQS
- to have greater interest in the QS profession.

This young generation is an important pillar of the future of our QS profession, therefore continuous assistance from PAQS members’ associations and related professional bodies to the YQSG should be encouraged. Equally important is the inclusion of the PAQS goals in the YQSG activities.

The souvenirs would be useful in promoting a positive image. Presently, we only have the PAQS badge and tie. We should consider items, like the pens and business card holders.

Lastly, he thanked the members who had been giving full support to the Secretariat, and in particular, he expressed his sincere thanks to Katherine Thiang, Sr Kwan Hock Hai, Sr TT Cheung, Prof. Anita Lui and Mr Trevor Main.

Let’s work together for the continuous success of the PAQS and the QS profession.

The Treasurer, Mr Trevor Main presented the Statement of Accounts for discussion and adoption.

For year ending April 2014, PAQS reported a profit of A$16,823. Income was A$25,902 and expenses totalled A$9,079.

PAQS has A$184,551 in assets in the form of:-
NO | PARTICULARS |
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<tr>
<td>✓</td>
<td>the bank account holding A$90,571</td>
</tr>
<tr>
<td>✓</td>
<td>the term deposit sitting at A$81,954 and</td>
</tr>
<tr>
<td>✓</td>
<td>the amount of A$8,438 due to be paid via accounts still to be received.</td>
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</table>

Current Inventory levels were being held at A$3,588 comprising PAQS Ties, pins and medals. In the year ending April 2014, Inventory was revalued to the cost of the items on hand. The amount previously stated in the Balance Sheet was in excess of amounts expected to be recovered in the ordinary course of operations. The amount of the write-down of Inventory was recognised as an expense of A$2,450.

The provision of A$4,000 for Chairman’s travel was not expended in the past year.

6.2 IWATA Foundation

The IWATA Foundation currently has a balance of A$19,873. Donations of A$2,500 were received during the year. The prize for last year’s competition winner was awarded for travel amounted to A$2,316. The IWATA Foundation balance is now included in the Balance Sheet of PAQS.

6.3 PAQS-Brilliant Contribution Award

At the Board meeting held in May 2013 in Xi’an, China, Mr Wu of CECA reported (translated by Dr Anita Lui) that as a contribution to further development of PAQS, in particular in the area of BIM research, CECA had sought the agreement of a BIM vendor, Glodon Software Co Ltd., to sponsor USD10,000 each for 2014 and 2015. This award would be given for the first time at the PAQS Congress in Hong Kong in June 2014 and consisted of one Main Prize of USD3,000 and three other Prizes of USD1,000. A further amount of USD3,000 would be given to PAQS YQSG and US1,000 to PAQS Treasury.

Subsequently Mr Wu presented the cheque to Mr Trevor Main.

6.4 Profit & Loss Statement - May 2013 Through April 2014

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<th>Incomes:</th>
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<tr>
<td>Interest</td>
<td>$3,451.79</td>
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<tr>
<td>Membership Subscriptions</td>
<td>$15,312.07</td>
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<tr>
<td>Badges/Merchandise</td>
<td>$138.11</td>
</tr>
<tr>
<td>Accreditation</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Donation</td>
<td>$5,000.00</td>
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<tr>
<td><strong>Total incomes</strong></td>
<td><strong>$25,901.97</strong></td>
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<th>Cost of Sales:</th>
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<tr>
<td>Purchases for Resale</td>
<td>$161.84</td>
</tr>
<tr>
<td><strong>Total Cost of Sales</strong></td>
<td><strong>$161.84</strong></td>
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| Gross Profit | **$25,740.13** |

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6.5

**Balance Sheet As Of April 2014**

**Assets:**
- Current
- Cash on Hand
  - WBC $90,570.99
  - #379363
  - St Term dep $81,953.77
  - 7432
- Total cash on hand $172,524.76
- Amounts $ 8,438.11
- Inventory $ 3,588.16
- Total Current Assets $184,551.03
- Total Assets $184,551.03

**Liabilities:**
- Current
- Liabilities
- GST
- Liabilities
- Provision for Travel Expenses $ 4,000.00
- IWATA Foundation
- Total $ 19,872.66
- Liabilities $ 23,872.66
- Net Assets $160,678.37

**Equity:**
- Retained $143,855.28
- Earnings
- Current Yr $ 16,823.09
- Earnings
- Total Equity $160,678.37
6.6 Proposed Budget For 2014-2015

A. INCOME

| Membership Fees: A$15,800 |
| Glodon Awards: A$10,700 |
| Donations: A$6,500 |
| Interest: A$3,500 |

Total Income: A$36,500

B. DISTRIBUTION

| IWATA Foundation: A$4,000 |
| Glodon Awards: A$6,500 |
| YQS Programme: A$4,700 |
| Chairman’s Travel Allocation: A$4,000 |
| Audit & Accounting Fees: A$4,000 |
| General Expenses: A$4,000 |
| Return to Capital Reserve: A$9,300 |

6.7 Comments/Proposals Made By The PAQS Board/Delegates

6.7.1 Mr Edward Tang commended Mr Trevor Main for maintaining a very positive account. He suggested that promotional activities should be carried out so as to create awareness of the PAQS.

6.7.2 Sr Ong See Lian reiterated that a budget to be set aside for the upgrading of the website.

6.7.3 Sr Chua Siow Leng requested for a budget of A$10,000.00 for the purpose of exploring ways to assist Philippine and Indonesia in the development of QS profession, preferably distance learning course.

In response to the above, Mr Trevor Main cautioned that there was only a surplus of A$9,000.

6.7.4 On behalf of the BIM Committee, Sr Quek Jin Keat also requested for a budget of A$3,000 to organise the BIM Conference in January 2015.

6.7.5 Mr Michael Manikas proposed that levy be imposed on paid participants for the yearly Congress.

At this juncture, Sr Ong See Lian commented that for the past years it was based on the generosity of the host country that PAQS would receive donations.

6.7.6 There was also a suggestion from AIQS that yearly membership subscriptions be increased by 5%. However, this suggestion did not receive unanimous approval.

6.7.7 After much deliberation on the issue of expenditures and hearing the views of the delegates present, the meeting unanimously agreed in principle that:-
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<th>ITEM</th>
<th>PARTICULARS</th>
<th>ACTION BY</th>
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<tr>
<td>✓ A$20.00 per delegate be charged for the yearly Congress. The host country to include this levy in the registration fee.</td>
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<td>✓ Funds to be allocated for:-</td>
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<tr>
<td>a. Education &amp; Accreditation Committee - A$8,000.00</td>
<td>Info</td>
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<tr>
<td>b. BIM Committee - A$3,000.00</td>
<td>Info</td>
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</tr>
<tr>
<td>c. 20th Anniversary Commemoratory Book - A$3,000.00</td>
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<tr>
<td>✓ The revenue to be increased by A$5,000.00</td>
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### 7.0 EDUCATION COMMITTEE REPORT AND RECOMMENDATIONS

Sr Chua Siow Leng, the Chair, reported that a meeting was held on Saturday, 7 June 2014 and representatives from AIQS, CIQS, HKIS, IQSSL, RISM, NZIQS, PUJA, SISV and PICQS were present.

#### 7.1 Re-Accreditation Of Taylor's University Malaysia's Programme In BSc. In Quantity Surveying

The Committee unanimously approved the re-accreditation of the BSc. in Quantity Surveying Programme by Taylor’s University Malaysia.

#### 7.2 The University Of Hong Kong (HKU) - Accreditation Of (1) Bachelor Of Construction (Surveying) And (2) Master Of Quantity Surveying

There was a unanimous consensus to accredit the programme on Bachelor of Construction (Surveying). However, for the Master of Quantity Surveying programme, all approved except for Sri Lanka (IQSSL).

#### 7.3 Leaflet To Promote PAQS Accreditation Scheme To Universities

The promotional leaflets on PAQS Accreditation Scheme were circulated to all members’ countries for distribution to their universities.

#### 7.4 Promotion And Assistance In The Development Of QS Profession In Philippines And Indonesia

The Committee deliberated on possible ways to help promote the development of QS profession in both the Philippines and Indonesia. They were encouraged to approach PAQS should they require assistance of any form.

#### 7.5 Entry Requirements And Advance Entry For QS Degree Programmes

Malaysia (RISM) shared information in relation to Entry Requirements and Advance Entry for QS Degree Programmes as well as the standard terms of reference of QS based on the Board of Quantity Surveyors Malaysia’s guidelines. It was hoped that other members’ countries would be able to do the same so that a common ground could be found to help improve PAQS accreditation procedure for both Degree and Master programmes.
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<thead>
<tr>
<th>ITEM</th>
<th>PARTICULARS</th>
<th>ACTION BY</th>
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<tbody>
<tr>
<td>7.6</td>
<td><strong>Reappointment</strong></td>
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<td></td>
<td>Both Sr Chua Siow Leng and Sr Dr Anita Liu were re-appointed as Chair and Secretary respectively of the Committee for another year.</td>
<td>Info</td>
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<tr>
<td>8.0</td>
<td><strong>RESEARCH COMMITTEE REPORT AND RECOMMENDATIONS</strong></td>
<td>Info</td>
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<tr>
<td></td>
<td>The Chair of the Research Committee, Prof. Chitra Weddikkara informed the Board that the Committee held its meeting on 7 June 2014 and representatives from IQSSL, AIQS, BSJJ, CIQS, HKIS, RISM, NZIQS, PUJA, SISV and PICQS attended the said meeting.</td>
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<td></td>
<td>On behalf of the Committee, she highlight the following issues:-</td>
<td>Info</td>
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<tr>
<td>8.1</td>
<td>It was noted that the research carried out by different institutions were held differently and as such, collaborative work would be difficult to implement. In addition, there was also the problem of differing pace and thus no research had been collectively done on behalf of PAQS.</td>
<td>Info</td>
</tr>
<tr>
<td>8.2</td>
<td>It was acknowledged that there were two types of research worth considering for the future, namely, the practical research and academic research. The Committee therefore agreed to focus on two issues to produce outcome:-</td>
<td>Info</td>
</tr>
<tr>
<td></td>
<td>a. For practical research, papers accepted for publication for the institutions in newsletters, journals and such would be selected by the institutional members/representatives for publication as PAQS e-journal of industry papers. The copyright issue remained with the institution. The framework would include the author’s name, profile, institution and the title of paper in which common interest could be developed on behalf of PAQS. Each institution would be asked to provide minimum three papers annually. Case studies type of paper was suggested.</td>
<td>Info</td>
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<tr>
<td></td>
<td>b. For academic research, collaboration work would be started by the institutional champions/representatives who have already done the research work within their local institutions/countries. In the meeting, both HKIS and AIQS agreed to do this.</td>
<td>HKIS/AIQS</td>
</tr>
<tr>
<td>8.3</td>
<td>To distinguish the function of the BIM Committee on this hot topic of BIM, it was considered that BIM would focus on implementation whereas the Research Committee would focus on the survey type of research, such as BIM in estimating and in measurement.</td>
<td>Info</td>
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<tr>
<td>8.4</td>
<td>It was observed that the best paper award to be selected by the host country in which the Chair of the Research Committee would be a member of the Award Panel so as to maintain the link for publication and dissemination of knowledge. The best paper to be approved by the PAQS Board. The revised best paper award guidelines were tabled for the Board’s information and endorsement and, thereafter to be posted in the PAQS website.</td>
<td>Info</td>
</tr>
<tr>
<td>8.5</td>
<td>BIM And Research Committees:</td>
<td>Info</td>
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<tr>
<td></td>
<td>Since there was conflict of terms of references between the BIM and Re-</td>
<td>Info</td>
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</table>
search Committees, it was decided that all issues on BIM to be referred to the BIM Committee.

8.6 The term of the Secretary of Research Committee had expired and the Committee agreed to extend Dr Ellen Lau’s appointment for another year.

At this juncture, it was pointed out that official representatives from HKIS to PAQS could serve up to 6 years term. Since Dr Ellen Lau had already served 6 years, it was decided that another person be appointed instead.

Subsequently, Sr Jailani Jasmani of RISM was appointed as the new Secretary to the Research Committee.

9.0 BIM COMMITTEE REPORT AND RECOMMENDATIONS

The BIM Committee held its first meeting on 7 June 2014 and attended by representatives from HKIS, AIQS, PUJA, CIQS, CECA, RISM, BSIJ, IQSI, NZIQS, PICQS and IQSSL.

9.1 Confirmation Of Delegates And BIM Committee Posts

It was decided that Sr Eugene Seah (SISV) would remain as Chairman of the PAQS BIM Committee and Sr Quek Jin Keat (RISM) would take up the post of Secretary.

All members who attended the meeting were requested to provide their email addresses for contact so that the “BIM Focus Portal” could be set up and articles related to QS BIM and BIM in general could be uploaded for members’ benefit.

9.2 Terms Of Reference

The Committee had agreed on the following Terms of Reference:-

9.2.1 Encourage the use of QS modelling parameters for standard approach of modelling. The standard approach would be used as guidelines for BIM standard method of measurement.

9.2.2 Encourage the use of IFC as an interoperable platform across all the software platforms to enable correct transmission of intelligent data.

9.2.3 Using PAQS as the platform for Research & Development in 5D BIM and create a BIM portal for PAQS members to use for reference.

9.3 BIM Goals For Year 2014-2015

Its goals are as follows:-

1) To focus on Terms of Reference – item 9.2.1 as stated above.
2) Organise a Conference by January 2015 to impress upon software vendors the necessity to incorporate QS modelling parameters in their software.
### 10.0 SUSTAINABILITY COMMITTEE REPORT AND RECOMMENDATIONS

The meeting was informed that Mr Ian Duncan had stepped down as Chairman of the Sustainability Committee as he would be serving as the Deputy Chairman of PAQS Board and thereafter as Chairman from 2016 to 2017.

The delegates presented were requested to nominate one representative from each member’s country by October 2014.

### 11.0 REPORT FROM YOUNG QS GROUP

The Board was briefed of the following by the YGSG Chairman, Mr Joseph Chong:-

#### 11.1 The Young QS Group Programme was successfully held on 6-7 June 2014 with the participation of 50 young representatives from 11 PAQS members’ countries. It was a 2-day programme: the 1st day they had presentation and discussion session at the Staff Club of HK Polytechnic University; the 2nd day, they had a tour to MTR Control Centre, Kai Tak Cruise Terminal, Wetland Park and Ping Shan Heritage Trail.

Among the participants, there were student from HKU, HK City University and NUS student who was the recipient of this year’s IWATA Foundation Award.

#### 11.2 In the YGQS Committee meeting held on 6 June 2014, with the participation of each country’s representatives, the following new committee was unanimously approved:-

<table>
<thead>
<tr>
<th>Committee Members For Session 2014/2015</th>
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<tbody>
<tr>
<td><strong>Chairman</strong></td>
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<tr>
<td><strong>Vice-Chair</strong></td>
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<tr>
<td><strong>Secretary/Web Master</strong></td>
</tr>
<tr>
<td><strong>Treasurer</strong></td>
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<tr>
<td><strong>Social Media</strong></td>
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<tr>
<td><strong>Immediate Past Chairman</strong></td>
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<tr>
<td><strong>Committee Members</strong></td>
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#### 11.3 The YQSG Committee agreed on the rotation of chairmanship:-

- Nomination of Chairman by YQSG committee members.
- Nominee should have been involved in YQSG activities in the past and contributed to YQSG activities.
NO | PARTICULARS | ACTION BY
---|---|---
 Age limit of Chairman can be up to 45 years old as he needs to have participation for some years in YQSG.  
 If there is more than one candidate, voting would be carried out and each member’s country can cast one vote. The candidate with the majority of votes can take post of chairmanship.  
 Each term of Chairman would be 2 years.
11.4 | It was discussed that in order to have sustainability and continuity of the YQSG activities, each association/institution/institute was encouraged to send the same representative to join YQSG every year. At least a minimum of one from each country. | Info
11.5 | BSIJ YQS was asked to submit plan in 3 months’ time for the details of Young QS Group Programme to be held in YOKOHAMA, Japan. | Info
11.6 | Budget – the Committee proposed to keep AUD1,500 as contingency sum (all expenses of the YQSG Programmes were being sponsored by the hosting country). The Committee would need further information on the availability of the additional fund of USD3,000.00 which was sponsored by Glodon Software Co Ltd. | Info
12.0 | REPORT ON THE PAQS-IWATA FOUNDATION | 
12.1 | **PAQS-Iwata Travelling Scholarship Competition**

The title for this year’s Competition was “Thinking Outside The Box - Meeting New Challenges For Cost Management”. Nine submissions were received which was two more than last year.

The winner for this year’s Competition was Mr Ang Yu Qian from SISV. His paper was posted at the Foyer of the Congress Registration.

As in previous years, the PAQS-IWATA Foundation would bear the flight ticket for Mr Ang to attend the Congress in Hong Kong while the host country, HKIS would waive the congress registration fee and also arrange for free accommodation.

The Committee would also like to recommend that Ms Theong May Chuan of RISM who obtained the second highest marks to be given a commendation certificate from PAQS. This was to encourage more participants in the future.

The PAQS-IWATA Travelling Scholarship Competition managed to attract more submissions this year. The Committee would like the Board to officially endorse the following practices at PAQS Congresses so as to focus more attention on the Competition:-

a. The PAQS-IWATA Foundation provide travelling scholarship to Congress venue.

b. PAQS Congress host country continues to give free registration and 3 nights’ accommodation to the winner. In return, the winner must present the paper at the congress if requested by the Organising Committee.
The Board agreed to endorse the above proposals.

12.2 Competition For 2015

In order to attract more submissions, the Committee agreed to send out competition flyers early for this year and distribute the flyers during this Congress. The title of PAQS-IWATA Travelling Scholarship Competition for 2015 would be “Live Together With The Nature – Contribution To The Sustainable World”.

12.3 Financial Statement

The financial statement of the PAQS-IWATA Foundation was included in the Treasurer’s Report.

12.4 Current Working Committee

<table>
<thead>
<tr>
<th>Peter Cox</th>
<th>Proposal for PAQS-IWATA Foundation</th>
<th>Info</th>
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<tbody>
<tr>
<td>Kwan Hock Hai</td>
<td>Proposal for PAQS-IWATA Foundation and representative from RISM</td>
<td>Info</td>
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<tr>
<td>Sato Takayoshi</td>
<td>Representative from BSIJ</td>
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<tr>
<td>Bruce Glennie</td>
<td>Representative from NZIQS</td>
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<tr>
<td>Trevor Main</td>
<td>Representative from AIQS</td>
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<tr>
<td>Florence Ling Yean Ying</td>
<td>Representative from SISV</td>
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13.0 REPORT FROM COUNCIL OF ADVISORS

Sr TT Cheung briefed the Board of the following issues:-

13.1 Memorandum Of Cooperation With ICEC

The Chairman of the PAQS and the ICEC and other key officers of both organisations met last year in Xi’an, discussed and agreed to formalize the co-operation relation between the two bodies given the fact that they have been working closely for many years.

The draft MOC was then prepared, based on the discussion and had been circulated to Board members before the meeting for comments. No adverse comment was received.

A motion was then proposed to approve the MOC with ICEC and the Board authorized the Chairman to sign the agreement at the Opening Ceremony on Monday, 9 June 2014. A copy of the MOU was tabled for
<table>
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<tr>
<th>ITEM</th>
<th>PARTICULARS</th>
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<tr>
<td>13.2</td>
<td>Co-Operation With African Association Of Quantity Surveyors (AAQS)</td>
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<td>The Council of Advisors had advised the PAQS Chairman to consider exploring the co-operation opportunity with our African counterparts, given that AAQS was of similar structure as PAQS. The Council opined that there would be benefit from such exchange on professional development for PAQS and AAQS. After discussion, the Board endorsed the Council's advice and Sr TT Cheung was entrusted to initiate the dialogue with AAQS and thereafter to report at the 19th Board meeting in Japan.</td>
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<td>13.3</td>
<td>PAQS 20th Anniversary Commemorative Book</td>
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<td>At last year's meeting, the Board agreed in principle to produce the Commemorative Book - a comprehensive history of PAQS and the members' countries. After having heard from Sr TT Cheung, the Board agreed with the appointment of Prof. Anita Liu as the Hon. Editor for the Commemorative Book. It also approved the engagement of Mr Terry Sanders, the former PAQS Secretary, to prepare the Book for a lump sum fee of AUD2,000.00. A Working Group would be formed soon. All past Chairmen and Secretaries would be invited to provide information on their tenures of office. The Book was expected to be ready for circulation at the next Congress in Japan to celebrate the 20th Anniversary of PAQS.</td>
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<td>13.4</td>
<td>Production Of PAQS Operation Manual</td>
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<td>The idea came after CECA took over the chairmanship and secretary role of PAQS last year. A number of sensible questions were raised on how PAQS was operated, including how meetings were conducted, the finance structure, how many committees were there, the various awards, selection criteria and panel members, etc. The Council was of the view that if an Operation Manual was in place, the future leaders of PAQS would have a good reference to rely on to carry out the businesses of PAQS in a more informed manner than the current practice of passing on experience by word of mouth. The proposed contents of the Operation Manual would include the following:- 1) The Board Structure 2) The role of PAQS Chairman 3) The roles of other PAQS Officers 4) The role of PAQS Secretary and the Secretariat 5) The financial aspects of PAQS 6) Matters related to various awards 7) Guide on how Annual Congress should be organised</td>
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<td>ITEMS</td>
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<td>The Council was pleased to report that the above idea received positive support from experienced PAQS stakeholders like Edward Tang, Ong See Lian, Trevor Main, HH Kwan, Teoh Wooi Sin, Anita Liu, Paul Ho, Sato-San and Francis Leung.</td>
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<td>After having digested the briefing by Sr TT Cheung, the Board approved the preparation of the PAQS Operation Manual to be led by Sr TT Cheung. A working group would be formed to accomplish this task.</td>
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<td>13.5</td>
<td><strong>Incorporate Technical Visits Into Future PAQS Congresses</strong></td>
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<td>For this year's 18th PAQS Congress, HKIS had taken the initiative to incorporate technical visits into the congress with a hope that international delegates would benefit from these visits which were unique in Hong Kong. The result was overwhelming as all technical visits were fully booked as early as in May 2014. The idea was first introduced by CIQS in 2008. The Council believed that each member's country would certainly have something unique in their countries that would be of interest and benefit to international delegates.</td>
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<td>Subsequently, the Board endorsed the proposal that the host of future PAQS congresses be requested to include technical visits as part of the congress.</td>
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<tr>
<td>14.0</td>
<td><strong>KL PACT PROGRESS REPORT</strong></td>
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<td>Sr Kwan informed that the draft on Central Products Classification (CPC) for Quantity Surveying was prepared and circulated to all members' countries by email. So far, no response was received and it was assumed that the scope of services was thus correct for Asia Pacific Region. RISM would recommend to Malaysia to table this CPC at the ASEAN Consultative Committee for Services as the first step. It was hoped that CPC would catch on and be used by other governments for any bi-lateral trade talks between countries.</td>
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<td>15.0</td>
<td><strong>PROPOSED INTERNATIONAL CONSTRUCTION MEASUREMENT STANDARDS (ICMS)</strong></td>
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<td>Sr Ong See Lian informed the Board that one of the reasons why he had agreed to take up the chairmanship of Commission 10 of FIG was to establish an international standards for measurement for the construction industry.</td>
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<td>After having digested the explanation given by him, the Board had no objection to the proposal and agreed in principle to the following:-</td>
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<td>a. Establish the International Construction Measurement Standards Coalition (ICMSC) as custodian and publisher of the ICMS.</td>
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<td>b. ICMSC would be an inclusive organisation with participation by international, regional and even national organisations which would be interested in promoting and adopting ICMS. By joining this ICMSC, organisations would have an important opportunity to add their perspectives during the creation of global construction measurements standards that have enormous potential to advance sustainable</td>
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development. CEEC and RICS had in principle agreed to participate in ICMSC. As Chairman-Elect of Commission 10 of FIG, Sr Ong would encourage FIG to participate in ICMSC.

Once ICMSC is established then it would decide on matters pertaining to its corporate governance, finance, administration, development of standards, publication and engagement with stakeholders. He suggested that the Board should look at those models which were successfully implemented by International Finance Reporting Standards (IFRS), International Valuation Standards Committee (IVSC) and International Property Measurement Standards Coalition (IPMSC).

The members’ countries would refer the above proposal to their respective Councils for information and decision.

16.0 PAQS WEBSITE UPDATE

The Board was informed that both Mr Michael Manikas (AIQS) and Mr Eugene Seah (SISV) would work together to update/revamp the existing website and also to shift the server to RISM.

17.0 PAQS AWARDS COMMITTEE

A. Confirmation Of Recommendations For The 3 Awards

The Board unanimously endorsed the recommendations of the PAQS Awards Committee and the Award winners for the 2014 Awards were as follows:-

**PAQS Medal Award**

2. Prof. Chitra Weddikkara – IQSSL

**PAQS Service Excellence Award**

Mr Khoo Sze Boon – SISV

As for the other two nominations, the Committee would like to see their further contributions internationally before recommending them for the awards.

B. Election Of New Awards Committee

Mr Edward Tang informed that the existing Awards Committee consisted of the following members:-

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<tr>
<td>1</td>
<td>Mr Edward Tang – Chairman</td>
<td>SISV</td>
</tr>
<tr>
<td>2</td>
<td>Dr Takayoshi Sato</td>
<td>BSIJ</td>
</tr>
<tr>
<td>3</td>
<td>Mr Trevor Main</td>
<td>AIQS</td>
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<tr>
<td>4</td>
<td>Sr TT Cheung</td>
<td>HKIS</td>
</tr>
<tr>
<td>5</td>
<td>Sr Ong See Lian</td>
<td>RISM</td>
</tr>
<tr>
<td>6</td>
<td>Mr Bruce Glennie</td>
<td>NZIQS</td>
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</table>
Since the Committee was set up for a long time ago, he proposed that the current Committee should retire at the next Board meeting and a new Awards Committee be formed.

He also suggested that each full member’s association should nominate a member to the Awards Committee. The Chairman of the Awards Committee could be selected amongst the Committee Members and thereafter to be endorsed by the Board.

Sr TT Cheung suggested that for continuity purposes, some existing members should stay on for at least a year or two.

Subsequently, the full members’ associations were requested to nominate a representative, one from each association, to sit on the Awards Committee.

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<tr>
<th>ITEM</th>
<th>PARTICULARS</th>
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<tr>
<td>18.0</td>
<td><strong>PAQS-BIM SPECIAL AWARDS</strong></td>
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<tr>
<td>18.1</td>
<td><strong>PAQS-Brilliant Contribution Award 2014</strong></td>
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<td>The Board was informed that the Awards Committee would need to have further deliberation on the criteria of the award. The presentation would only be made at next year’s Congress.</td>
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<tr>
<td>18.2</td>
<td><strong>Best Paper-BIM Paper Award 2014</strong></td>
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<td>A selection panel was set up to select the two best papers for the presentation of award at the Closing Ceremony.</td>
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<tr>
<th>YEAR</th>
<th>COUNTRY</th>
<th>HOST</th>
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<tbody>
<tr>
<td>2015</td>
<td>Yokohama, Japan</td>
<td>BSIJ</td>
</tr>
<tr>
<td>2016</td>
<td>Christchurch, New Zealand</td>
<td>NZIQS</td>
</tr>
<tr>
<td>2017</td>
<td>Vancouver, Canada</td>
<td>CIQS</td>
</tr>
<tr>
<td>2018</td>
<td>Sydney, Australia</td>
<td>AIQS</td>
</tr>
<tr>
<td>2019</td>
<td>Malaysia</td>
<td>RISM</td>
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<tr>
<td>2020</td>
<td>Sri Lanka</td>
<td>IQSSL</td>
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</table>

| 20.0 | **PRESENTATION OF 2015 PAQS CONGRESS** |
|      | The delegation from BSIJ gave a brief and video presentation on the 2015 PAQS Congress which would be held in Yokohama, Japan from 29 May to 1 June 2015. The theme of 19th Congress is “Live Together With Nature - Contribution To The Sustainable World.” |

<p>| 21.0 | <strong>PRESENTATION OF 2016 PAQS CONGRESS</strong> |
|      | NZIQS had formally applied to host the 2016 PAQS Congress in Christchurch, New Zealand. |
|      | The proposed dates in 2016 would be as follows:- |</p>
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<tr>
<th>ITEM</th>
<th>PARTICULARS</th>
<th>ACTION BY</th>
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<tbody>
<tr>
<td></td>
<td>Friday, 12 June 2016</td>
<td>Young QS Group Programme</td>
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<td>Saturday, 13 June 2016</td>
<td>Committee Meetings</td>
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<td>Sunday, 14 June 2016</td>
<td>PAQS Board Meeting</td>
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<td></td>
<td>Monday &amp; Tuesday, 15 &amp; 16 June 2016</td>
<td>20th PAQS Congress</td>
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<td><strong>At this juncture, the NZIQS's delegation was advised to check again the proposed dates so as to avoid the fasting month of Ramadan in 2016.</strong></td>
<td>NZIQS</td>
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<td>The suggested theme of the Congress was “Building For The Future - A Global Dilemma”.</td>
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### 22.0 PAQS MEMBER’S COUNTRY REPORTS

The Chair/senior delegates of each member’s country presented a verbal update. The written reports were circulated to all the attendees who were present at the meeting.

### 23.0 ICEC REGION 4 REPORT

The Board was briefed on the following:-

- 9th ICEC World Congress In Milan, Italy - 20-22 October 2014
- 2014 ICEC Council MEETING in Milan, Italy - 18-19 October 2014
- 10th ICEC World Congress 2016 - Rio De Janeiro, Brazil
- New ICEC Administrative Manager - Ms Sarah Nguyen
- New ICEC Member Association from Germany
- 27th IPMA World Congress 2013 - Dubrovnik, Croatia
- New ICEC Governance Structure
- ICEC Executive Officers For 2012-14
- ICEC Advisory Board
- ICEC Strategic Plan & Business Pan 2012-14
- Distinguished International Fellow (DIF) Awards
- 2014 Ken Humphreys Young Student/Practitioner Paper Award
- ICEC Executive Board Meetings
- ICEC 2014 Regional Meetings
- Cooperative Agreements With Other Associations
- ICEC Accreditation Of Member Certification & CPD Programmes
- International Standards
- Communications & ICEC Website
- Global Initiatives

### 24.0 ANY OTHER BUSINESS

#### 24.1 International Federation of Surveyors (FIG)

Sr Ong See Lian briefly informed the Board of the FIG’s structure which was dominated by the Geomatic & Land Surveyors i.e. from Commissions 1 to 8. Commission 9 is for the discipline of Valuation and the discipline of Cost & Construction Management comes under Commission 10.

He hoped that PAQS would give its support to FIG.
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<th>ITEM</th>
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<tbody>
<tr>
<td>24.2</td>
<td><strong>2014 QS International Convention (QSIC) On 18 &amp; 19 August 2014 In Kuala Lumpur</strong></td>
<td>Info</td>
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<tr>
<td></td>
<td>All Board members were cordially invited to attend the above-mentioned Convention which would be held on 18 and 19 August 2014 at Pullman Hotel, Kuala Lumpur.</td>
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<tr>
<td>25.0</td>
<td><strong>BOARD MEETING CLOSE</strong></td>
<td>Info</td>
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<tr>
<td></td>
<td>There being no further business, the Chair closed the meeting at 6.15 pm with a vote of thanks to all attendees and contributors.</td>
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</table>

Signed:…………………………………………………………..   Dated:…………………………